

**TOWN OF PITTSFORD  
LEGAL NOTICE  
SCHOOL TAX COLLECTION**

I, Renee McQuillen, the undersigned, have received the 2024-2025 School Tax Warrants for the collection of taxes on all properties located within the Town of Pittsford for the following school districts:

Pittsford Central School District  
Brighton Central School District  
East Rochester Union Free School District  
Penfield Central School District  
Rush Henrietta Central School District

Collection of these taxes shall commence on September 1, 2024, as follows:

**School Tax Collection locations and hours:**

- Town of Pittsford, Town Clerk/Tax Receivers Office: 11 South Main St; Monday – Friday 8:00 AM to 4:00 PM
- Town of Pittsford Drop Box locations: 11 South Main St; at front & back doors – open 24 hours
- Canandaigua National Bank and Trust: 18 State St; Monday – Friday 9:00 AM to 5:00 PM and Saturdays 9:00 AM to 1:00 PM (September 1 – October 1 only)

**Full Payments**

Interest Free  
Sept 1 – Oct 1  
2% interest added  
Oct 2 – Nov 2

**Installment Payments**

1<sup>st</sup> payment due by Sept 15  
Sept 16 - Sept 20 ADD 1%  
No Installments after Sept 20  
2<sup>nd</sup> & 3<sup>rd</sup> payments to Monroe County  
Treasurer

**ALL PAYMENTS MUST INCLUDE A PHONE NUMBER AND PAYMENT COUPON  
(THE 2<sup>ND</sup> PAGE OF BILL)**

- Full & 1<sup>st</sup> installment payments make payable to RENEE MCQUILLEN, RECEIVER OF TAXES
- Per NYS Real Property Law, the US postmark is used to determine the payment date for tax payments received by mail. Payments postmarked after the due date will be assessed interest.
- If due date falls on a weekend or holiday, payment is accepted the next business day.
- Online bank account payment is **not recommended**. These payments arrive without a postmark and cannot count as received until arrival in the tax office. This will result in additional interest if not received by the due date.
- You may pay online by credit card at [www.monroecounty.gov](http://www.monroecounty.gov). An additional service fee totaling 2.75% of amount to be paid will be added by the credit card processor. Any payment less than \$100 will be charged \$2.75.
- Electronic check payments can be made at [www.monroecounty.gov](http://www.monroecounty.gov) and are assessed a sliding scale fee based on the payment amount.

Please contact the Pittsford Tax Office at [Townclerk@townofpittsford.org](mailto:Townclerk@townofpittsford.org) or 248-6215 if you DO NOT receive your tax bill by September 9, 2024. You can also use the Monroe County Real Property portal on [www.monroecounty.gov](http://www.monroecounty.gov) to obtain a copy of your bill.

Renee McQuillen  
Town Clerk/Tax Receiver  
Town of Pittsford