JOB OPENING

Department of Public Works

Position: Seasonal Laborer - Highway

(Part-Time)

Posted: May 02, 2024

Deadline: May 31, 2024

The Town of Pittsford has an opening for the position listed above.

The duties include a wide range of services for the Highway Department including road and drainage work, brush clean up, asphalt work, directing traffic, leaf pickup, mailbox repair, and picking up deceased animals.

This position requires the use of hand tools as well as some power tools. Proper use of safety equipment and a valid NYS Driver's license is required. The position is 40 hours per week with normal working hours from 6:00 AM to 4:00 PM. There will be longer working days required during leaf season and there may be longer hours during snow and ice operations. This position is required to work outdoors in all weather conditions.

Entry level rate for this position is \$18.10/hour.

Responding to the Town of Pittsford residents for information and concerns is an important aspect of this job. The candidate must have the ability to communicate effectively with the general public and act as a representative for the Town of Pittsford.

Employees need not be residents of the Town of Pittsford, but shall be required to maintain their primary residence within the County of Monroe or the adjoining counties of Wayne, Ontario, Livingston, Genesee and Orleans within the State of New York. Monroe County Civil Service residency requirements overrule the Town of Pittsford residency for provisional and competitive positions.

The Town of Pittsford provides equal employment opportunities for all employees and applicants for employment. The Town does not discriminate against, or grant preferences to, any person on the basis of race, religion, color, sex, age, ancestry, national origin, marital status, pregnancy, sexual orientation, disability, or any other characteristic protected by federal, state or local law. The Town applies the same policy to all personnel actions, including, but not limited to, recruitment, selection, training, transfers, promotions, evaluation, compensation, discipline, layoffs, terminations, and rehires.

Background checks are required for all employment in the Town of Pittsford. All offers will be subject to successful completion of an acceptable background check.

Interested candidates should send an application, cover letter & resume by mail, email or fax to:

Town of Pittsford 11 South Main Street Pittsford, NY 14534 Attn: Personnel Department Email to: <u>cfleming@townofpittsford.org</u> Fax to: (585) 248-6247 For an employment application, click <u>HERE</u>

