

# JOB OPENING

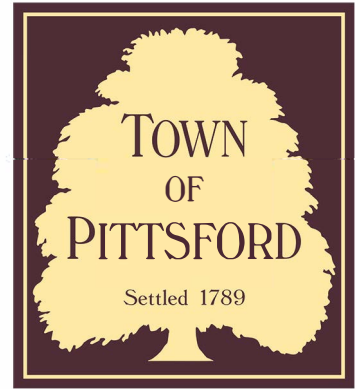
## Recreation Department

Position: **Panther Pals Counselor**

(Part-Time)

Posted: August 20, 2024

Deadline: September 20, 2024



The Town of Pittsford has an opening for the position listed above.

The Town of Pittsford Recreation Department has openings in the 2024-2025 Panther Pals program for counselors. The Panther Pals program is for children 2 - 5 years old. Staff members must be outgoing, personable, and creative. The primary job responsibility of a counselor is to assist in implementing activities under the direction of the Panther Pals Director and Recreation Supervisor.

This is an aide position involving responsibility for assisting recreational personnel with the daily routine tasks surrounding assigned program activities. Employees of this class may be required to assist in a single recreation activity or several activities. Work is performed under the supervision of a Recreation Supervisor. Does related work as required.

Typical work activities include (All need not be performed in a given position. Other related activities may be performed although not listed): Assists in the conduct of games and arts and crafts; distributes and collects equipment; assists with instruction of activities; supervises the recreation activities of participants and maintains safety and order. Candidates must possess a working knowledge of a variety of recreational activities such as games, arts and crafts, and sports; working knowledge of the equipment available for recreational use and its operation; ability to keep simple records; ability to instruct participants at all age levels; ability to supervise; ability to follow directions; resourcefulness; physical condition commensurate with the demands of the position.

Hours are Monday - Friday, 8:30AM-12:30PM and may vary.

Experience in working with children is preferred.

Starting rate for this position is \$17.13 per hour commensurate with experience.

You may contact Cassie Schrom at 248-6283 or email [cschrom@townofpittsford.org](mailto:cschrom@townofpittsford.org)

Responding to the Town of Pittsford residents for information and concerns is an important aspect of this job. The candidate must have the ability to communicate effectively with the general public and act as a representative for the Town of Pittsford.

Employees need not be residents of the Town of Pittsford, but shall be required to maintain their primary residence within the County of Monroe or the adjoining counties of Wayne, Ontario, Livingston, Genesee and Orleans within the State of New York. Monroe County Civil Service residency requirements overrule the Town of Pittsford residency for provisional and competitive positions.

The Town of Pittsford provides equal employment opportunities for all employees and applicants for employment. The Town does not discriminate against, or grant preferences to, any person on the basis of race, religion, color, sex, age, ancestry, national origin, marital status, pregnancy, sexual orientation, disability, or any other characteristic protected by federal, state or local law. The Town applies the same policy to all personnel actions, including, but not limited to, recruitment, selection, training, transfers, promotions, evaluation, compensation, discipline, layoffs, terminations, and rehires.

Background checks are required for all employment in the Town of Pittsford. All offers will be subject to successful completion of an acceptable background check.

Interested candidates should send an application by mail, email or fax to:

Town of Pittsford  
11 South Main Street  
Pittsford, NY 14534  
Attn: Personnel Department

Email to: [cfleming@townofpittsford.org](mailto:cfleming@townofpittsford.org)

Fax to: (585) 248-6247

For an employment application, click [HERE](#)