

JOB OPENING

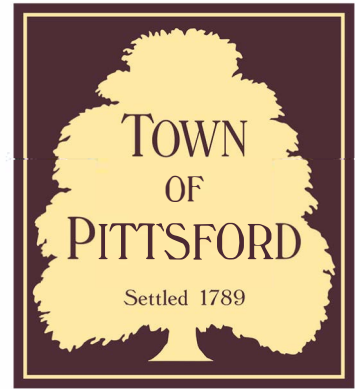
Information Services

Position: Network Administrator

(Full-Time)

Posted: September 27, 2022

Deadline: October 28, 2022



The Town of Pittsford has an opening for the position listed above.

This is a technical position responsible for the Town's network, servers, security, backup as well as network connectivity for the networked systems. Work involves analyzing network hardware and enterprise software problems and researching new network and server products. This position is provisional and a civil service test would be required for permanent appointment.

This position has regular contact with external service contractors for network support and must travel to various departments to service networking equipment. They will manage network hardware and software installation, configuration and upgrades as well as provide user support.

The incumbent must have: fundamental knowledge of networking concepts; network performance analysis skills; hands-on technical troubleshooting capabilities; ability to work independently under minimal supervision; familiarity with server management & monitoring tools; exceptional problem solving ability as well as attention to detail; strong interpersonal & communication skills; computer networking proficiency and understanding of various types of network hardware and software; project management skills; physical condition commensurate with the demands of the position.

This position requires a B.S. in Computer Science or related field plus two (2) years IT work experience; or an A.S. in Computer Science or related field plus four (4) years IT work experience; or six (6) years IT work experience; or any equivalent combination

This is a full-time, 35-hour/week civil service position with hours typically M-F 9am-5pm. The pay range for this position is \$49,285 - \$63,085, commensurate with experience.

Responding to the Town of Pittsford residents for information and concerns is an important aspect of this job. The candidate must have the ability to communicate effectively with the general public and act as a representative for the Town of Pittsford.

Employees are required to maintain their primary residence within the County of Monroe. Monroe County Civil Service residency requirements overrule the Town of Pittsford residency for provisional and competitive positions.

The Town of Pittsford provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type with regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

Background checks are required for all employment in the Town of Pittsford. All offers will be subject to successful completion of an acceptable background check.

Interested candidates should send an application, cover letter & resume by mail, email or fax to:

Town of Pittsford
11 South Main Street
Pittsford, NY 14534
Attn: Personnel Department

Email to: cfleming@townofpittsford.org
Fax to: (585) 248-6247
For an employment application, click [HERE](#)