



Rules of Conduct for Library Users

Adopted by the Board of Trustees on January 6, 1994

Revised by the Board of Trustees on January 11, 2023

The Pittsford Community Library welcomes everyone to use its collections, services, and facility. The Library is a public resource that offers opportunities for reading, study, educational and informational activities and community gathering. Library users are asked to respect the rights of others and to cooperate with the library staff in maintaining a welcoming, safe, comfortable and reasonably quiet environment. To achieve this we ask that users follow these rules of conduct in the Library:

- 1) It is the Library's expectation that parents, caregivers, and aides will assume responsibility for the behavior of the people in their care. Parents, caregivers, and aides are expected to supervise the people in their care while in the library and decide what library resources are most appropriate for them.
- 2) Reasonable quiet is expected, especially in designated study areas. No users may disturb others using the Library. While we encourage conversation and discussion, users are expected to maintain a volume that does not disturb others.
- 3) Respect for library users and staff shall prevail at all times. Harassing or threatening others, whether verbally or physically, will not be tolerated. Stalking behaviors, including leering and prolonged staring, cyberstalking, photographing, or taking video without express permission, will not be allowed.
- 4) Library users may not engage in any activity that is harassing, defamatory, or threatening; or receive or display graphics which may reasonably be construed as obscene or inappropriate.
- 5) Running, jumping or climbing is not allowed.
- 6) Only service animals are permitted in the Library. Service animals must be leashed or in a carrier.
- 7) Library users are expected to wear appropriate clothing at all times, including shirts and shoes, and practice acceptable personal hygiene.
- 8) No possession or consumption of alcoholic beverages or illegal substances is allowed in the Library. In accordance with New York State Public Health Law, smoking is prohibited in Library facilities and within 100 feet of the entrances and exits of the Library. Vaping is likewise prohibited.
- 9) Defacing, damaging, mutilating or stealing Library materials and equipment is prohibited.
- 10) Copyright laws and software-licensing agreements will be followed.
- 11) Illegal protective devices are not permitted in the Library.

The above enumerated rules are not intended to be a complete list, but are instead intended for guidance only. Library employees reserve the right to take appropriate action(s) against any other behavior which can reasonably be deemed to be offensive to library users or staff.

Any library user not abiding by these or other rules and regulations of the Library will be asked to leave the Library premises and not permitted to return for a specified period of time. Library employees are trained to contact the Monroe County Sheriff's Department if deemed advisable. Concerns should be brought to the attention of the Library Director or Librarian in Charge. Pittsford residents may bring appeals to the Board of Trustees during their regular monthly meetings.