

Minutes of the Pittsford Town Board for September 17, 2024

**TOWN OF PITTSFORD
TOWN BOARD
SEPTEMBER 17, 2024**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, September 17, 2024, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend, and Kim Taylor.

ABSENT: None.

ALSO PRESENT: Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Renee McQuillen, Town Clerk; Kelly Eldred, Assistant to the Supervisor; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff.

ATTENDANCE: Seven members of the public along with an ASL interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISOR'S ANNOUNCEMENTS

The Supervisor thanked Recreation Department staff for all their work on the Food Truck Festival, noting this year's crowd was one of the largest.

The Harvest Moon Festival will be held this Saturday, September 21, in the parking lot next to the grain tower in Schoen Place with parking in municipal lots and at Sutherland High School.

The Supervisor reminded people of the variety of farm stands selling fresh produce throughout the Town.

He reminded residents that they can vote this evening in the Pittsford Fire District's referendum regarding the sale of 19 North Main St. The vote takes place at Station 1 on Monroe Avenue in the Village from 6:00 PM to 9:00 PM.

MINUTES OF THE AUGUST 20 MEETING APPROVED

A Resolution to approve minutes of the Town Board meeting of August 20, 2024, was offered by Deputy Supervisor Taylor, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the August 20, 2024, Town Board meeting are approved.

LEGAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

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APPROVAL OF COVENTRY RIDGE SUBDIVISION, SECTION 4 – UTILITY EASEMENT

Supervisor Smith moved approval of the utility easement, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board authorize the Town Supervisor to sign the proposed utility easement to Rochester Gas and Electric Corporation; Frontier Telephone of Rochester, Inc.; and Spectrum Cable Northeast LLC., located on the Town's parcel known as Coventry Ridge Subdivision Open Space "E," near the intersection of Clover Street and Coventry Ridge. This resolution is subject to a permissive referendum and the Town Clerk is directed to post and publish the required notice of such permissive referendum.

SHERIFF'S REPORT ON TRAFFIC STOPS

Captain Kevin Schoepfel, A Zone Commander of the Monroe County Sheriff's reviewed traffic stops and ticket data from the previous 6 months as requested by board members. There was a total of 804 stops resulting in a total of 89 written warnings and 434 Uniform Traffic Tickets written. He discussed expected staffing changes as more candidates graduate from the Sheriff Academy. He shared residents with traffic concerns can share that information with Sheriff's Office via their website at <https://www.monroecountysheriff-ny.gov/contact/citizen-feedback>.

Captain Schoepfel encouraged speed trailers, cameras at intersections, flashing pedestrian crosswalks and updated traffic engineering evaluations.

OPERATIONAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

AWARD TOBEY ROAD SIDEWALK ENGINEERING BID

Deputy Supervisor Taylor offered the motion to award McMahan LaRue Associates the Tobey Road Sidewalk Engineering Design Services bid, seconded by Councilmember Townsend and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

Resolved, that Town Board award the Tobey Road Sidewalk Engineering Design Services bid to McMahan LaRue Associates as lowest responsible bidder for an amount of \$39,260.

SET BID DATE FOR REPLACEMENT OF LIBRARY FLAT ROOF SYSTEM

Following a correction to the Resolution of the bid opening date to Wednesday, October 10, the resolution was moved by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

Resolved, that Town Board authorizes that a bid date be set for Wednesday, October 10, 2024, at 11:00 AM for the Replacement of the Library Flat Roof System.

NATIONAL GRID TOWER REPLACEMENT PROJECT

Supervisor Smith advised board members that National Grid is planning to replace the electric power towers that run through Town along the southern border of the Village and elsewhere. He and Commissioner Schenkel, the Chief of Staff and the Town Attorney have met with National Grid representatives to learn details of the project. As part of the project National Grid plans to expand its right-of-way by 50' on either side of the towers. The Supervisor noted that this could affect backyards of residents who live along the towers' pathway and asked for more details. National Grid is to provide

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more detail. It committed that it will first advise the Town of any communication to be made to residents before contacting residents. The Town GIS department is preparing map to show the effect of the proposed right-of-way expansion throughout the Town.

FOOD SCRAPS COLLECTION PROGRAM

Commissioner Schenkel stated that the County has notified the Town that it will not continue the pilot program of food scrap collection. At the Town's request the County agreed to continue the program through most of December, at the County's expense. The Town Board can expect to see shortly a proposed intermunicipal agreement between the Town and the County for this purpose.

FINANCE MATTERS

PUBLIC COMMENTS

No comments were submitted.

EQUIPMENT SURPLUS APPROVAL

A resolution to approve the surplus items was offered by Supervisor Smith, seconded by Deputy Supervisor Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

Be it resolved, that the attached list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Description	Department	Cost	Status
17285	2015 Ford F-250 Vehicle # 226-1	Sewer	\$ 25,341.00	Auction
17284	2015 Ford F-250 Vehicle # 225-1	Sewer	\$ 25,341.00	Auction
18709	Ford F550 Dump Body Truck Vehicle # 224-1	Sewer	\$ 56,513.95	Auction

RESPONSE FROM EQUITY ADVISORY COMMITTEE TO COUNCILMEMBER'S INQUIRY REGARDING THIRD PARTY EVENTS

Councilmember Townsend thanked committee members for their time in meeting and writing a response and suggested that the Town consider written internal guidelines that mirror the committee's recommendations. The Supervisor asked the Town Attorney to draft suggested guidelines for Board consideration.

SEPTEMBER VOUCHERS APPROVED

Board members acknowledged review of the vouchers proposed for payment and a resolution to approve the proposed vouchers was offered by Deputy Supervisor Taylor, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the September vouchers from numbers 167482 - 167789, totaling \$732,193.06 were approved for payment.

PERSONAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

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A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Supervisor Smith, seconded by Deputy Supervisor Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that the Town Board approves the appointment for the following employee(s):

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Stephen Ward	Parks	Seasonal Laborer	\$18.10	09/03/2024
Logan Tomeny	Recreation	Rec Assistant	\$15.00	09/13/2024
Brian Regan	Library	Librarian I (Sub)	\$25.23	09/23/2024

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

The following employee(s) is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason	Rate	Effective
Zackery Lieber	Laborer	Seasonal to FT	\$20.50	09/03/2024
Voirrey Moulton	Crossing Admin	Replacement	\$113.91/bi-wkly	09/03/2024.
Voirrey Moulton	Crossing Guard	Add'l Shift Added	\$224.75/bi-wkly	09/03/2024
Riley Vinci	REC Asst	Group Leader	\$16.00	09/05/2024
Richard Ross	Crossing Guard	Perm PT–Add't shift	\$674.25/bi-wkly	09/05/2024
Trisha Thakkar	CC Supv	Add'l Pos-front desk	\$17.13	09/07/2024
Binti Pulleyn	Library Aide	Rehire–PT	\$17.14	09/09/2024

OTHER BUSINESS

PUBLIC COMMENT

An email from Issac Barlet was read.

With no further business, the meeting adjourned at P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk



Office of the Sheriff
 Monroe County, New York
 Sheriff Todd K. Baxter
 Undersheriff Korey K. Brown

To: Supervisor Bill Smith, Town of Pittsford
 From: Captain Kevin Schoepfel, A Zone Commander
 Date: August 28th, 2024
 Subject: **Traffic citation data in Pittsford**

At our monthly meeting on August 14, 2024, you requested from the Sheriff's Office statistics regarding the number of traffic stops and tickets written for several different sections of the NYS Vehicle & Traffic Law in the Town of Pittsford, to include stop sign violators and speeders. Below is a breakdown of those numbers, as well as a few others, as provided by our analyst.

From the period 2/21/24- 8/19/24:

Type	Pittsford Town	Pittsford Village	Total
Total Traffic Stops	648	156	804
Total Warning Ticket written	64	25	89
Total Uniform Traffic Tickets written (UTT)	420	14	434
Top five Vehicle & Traffic Law sections written			
Unregistered MV	55	2	57
Uninspected MV	54	1	55
Unlicensed Operator	43	1	44
Operating Without Insurance	18	0	18
Disobey Traffic Control Device	17	1	18
Speed (1180A, 1180C, 1180D)	25	0	25
Failed to Stop @ Stop sign	16	3	19
Passed Red Signal	10	0	10

Please note in the above that Speeding tickets do not fall in the top five sections written due to the number being a total of several different sections of the NYSVTL that address speed issues.

As discussed, all Police Officers in New York State have the power of discretion when conducting traffic enforcement, and the issuance of a written ticket is not mandatory during a traffic stop. Deputies have the option to give the motorist a verbal warning, a written warning, or a Uniform Traffic Ticket, which is answerable in court. I hope this information helps with understanding the state of traffic enforcement in the Town of Pittsford. Please feel free to reach out if you have any further questions.