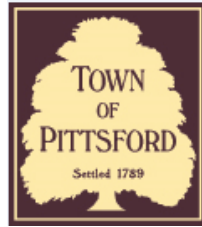


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kim Taylor, Deputy Supervisor
Naveen Havannavar
Cathy Koshykar
Stephanie Townsend

Town Board Agenda
Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, August 6, 2024 – 6:00 PM

Call to Order

Pledge of Allegiance

Financial Matters

Public Comment
Surplus Inventory
Budget Amendment: CHIPS Road Rehab

Operational Matters

Sewer District Extension JHSD-161 on Mendon Center Road (Geoca Subdivision)
Coventry Ridge Park District
Wilshire Hill Park District

Personnel Matters

Public Comment
Conference Attendance: NYS Assessor's Association
Hiring Resolution

Other Business

Public Comment

Adjournment

Note: Minutes from July 16th meeting will be presented for approval at next meeting

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

ATTENDING IN PERSON

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

VIEWING FROM HOME

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00 pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30 pm on the day of the meeting;
and, in addition,
- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should **include the name and street address** of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting. The Clerk will read your name, but not your street address unless you ask for it to be read.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal subsequent to the meeting, usually within a few days. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

MEMORANDUM

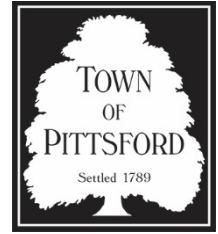
To: Pittsford Town Board

From: Brian Luke, Director of Finance

Date: July 23, 2024

Regarding: Surplus Inventory

For Meeting On: August 6, 2024



Attached is a list of inventory to be declared surplus and removed from the Town's inventory.

Be it resolved that the attached list of inventory be declared surplus and be removed from the Town's inventory.

Asset #	Description	Department	Cost	Status
08958	Ventrac Tractor	Parks	\$ 24,203.40	Auction

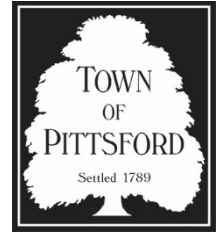
8/6/24

Budget Amendment

Be it resolved that the following is approved:

That 5.5112.2010.55.4 (PT Hwy – CHIPS Road Rehab) be increased by \$170,589.00. The source of the funds will be New York State Consolidated Highway Improvement Program (CHIPS) revenue.

MEMORANDUM



To: Town Board Members

From: Paul Schenkel - Commissioner of Public Works

Date: July 30, 2024

Regarding: Sewer District Extension JHSD-161 (Geoca Subdivision)

For Meeting On: August 6, 2024

Ladies and Gentlemen:

The developer of the Geoca Subdivision located at 215 Mendon Road and the several residents on Mendon Center Road are requesting the approval of a Sewer District extension to serve their homes and the new subdivision lots with public sewers.

The Department of Public Works has received Petitions, signed by the Developer and the Mendon Center Road homeowners, for the proposed Sewer District Extension JHSD-161, and recommends that the Town Board set a public hearing to consider this matter.

Attached is a proposed "Order for Public Hearing," together with the Petitions, which include a map and Entrance Fee Schedule as well as the Assessor's Certificate for the requested Extension.

The proposed date for the public hearing is August 20, 2024, as is set forth in the proposed Order. In the event that the Board determines that a Public Hearing should take place on the proposed Sewer District Extension, I suggest the following Resolution motion:

RESOLUTION FOR ORDER

I move that a Public Hearing be set for August 20, 2024 at 6:00 P.M. local time, to consider the approval of the proposed "Sewer District Extension JHSD-161" to the "Pittsford Consolidated Sewer District," as set forth in the written Order.

At a Regular Meeting of the Town Board
of the Town of Pittsford, New York, held at Pittsford
Town Hall, 11 S. Main Street, in the Town of Pittsford,
New York, on the 6th day of August 2024.

PRESENT:

William A. Smith, Jr., Supervisor
Kim Taylor, Deputy Supervisor
Cathleen A. Koshykar, Councilperson
Naveen Havannavar, Councilperson
Stephanie M. Townsend, Councilperson

ABSENT: NONE

**TOWN BOARD
TOWN OF PITTSFORD**

**STATE OF NEW YORK
COUNTY OF MONROE**

In the Matter of Extension JHSD-161 (Geoca Subdivision)
to the PITTSFORD SEWER DISTRICT

**ORDER FOR
PUBLIC HEARING**

To include

44 Mendon Center Rd	164.03-1-77	Lisa M. Dunn
38 Mendon Center Rd	164.03-1-78	Andrew B. Moll
34 Mendon Center Rd	164.03-1-79	Matthew P. and Mary Ann E. Wukovitz
26 Mendon Center Rd	164.03-1-34	Susan Houghton
14 Mendon Center Rd	164.03-1-32	Harry A. Lusk and Nancy W. Tadio
215 Mendon Rd	164.03-1-33	Eric P. Geoca and Lynne G. Tempest
210 Mendon Rd	164.03-1-31	Town of Pittsford

WHEREAS, Petitions, signed by the all the owners of the taxable real property within the Sewer District “Extension JHSD-161,” have been presented to the Town Board of Pittsford, Monroe County, New York; and

WHEREAS, no public monies are proposed to be expended for the Extension of the District; and

WHEREAS, the Sewer Entrance, Connection and other County Fees will be paid by the owners as stated in the petitions, prior to connecting to the sewer;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 20th day of August 2024, at 6:00 o'clock P.M., Local Time, to consider the said Petition and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petition as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Kim Taylor	VOTING
Cathleen A. Koshykar	VOTING
Naveen Havannavar	VOTING
Stephanie M. Townsend	VOTING

The Order was thereupon declared duly adopted.

Dated: August 6, 2024

TOWN CLERK CERTIFICATION

I, Renee M. McQuillen, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of August, 2024.

Renee M. McQuillen, Town Clerk

In the Matter of Extension JHSD-161
To the PITTSFORD SEWER DISTRICT

PETITION

TO: THE TOWN BOARD OF THE TOWN OF PITTSFORD, NEW YORK:

The undersigned Petitioner herein, as and for their Petition to establish an Extension to the Pittsford Sewer District, respectfully submits to the Town Board of the Town of Pittsford the following:

1. Petitioner is the owner of taxable real property located wholly within the Town of Pittsford, County of Monroe, and State of New York and outside of any incorporated Village or City.
2. The proposed Extension is to be known as “Extension JHSD-161” of the Pittsford Sewer District. The boundaries of the proposed Extension are set forth in a map denoted in Exhibit 1 attached hereto.
3. Petitioner is the sole owner of taxable real property in the proposed Extension to the Sewer District, according to the latest completed assessment rolls.
4. No public monies are to be expended for the creation of the proposed Extension nor is the Town of the Pittsford Sewer District being requested to construct or pay for any of the sewers and/or appurtenances to be installed as a result of the proposed Extension.
5. The Petitioner will construct or cause to be constructed the sewer system for the proposed Extension and other facilities that may be required at their own expense in compliance with all requirements of the Pittsford Sewer District.
6. The Petitioner is aware of and will be responsible for the payment of the Entrance, Connection and other fees set forth on the attached Schedule A.

WHEREFORE, the Petitioner herein respectfully requests that the Town Board of the Town of Pittsford take such action as is required to create “Extension JHSD-161” to the Pittsford Sewer District, in accordance with the within Petition.

PETITIONER

14 Mendon Center Road

Tax Account No.: 164.03-1-32

Property Owner: Harry A. Lusk & Nancy W. Tadio

Assessed Valuation: \$112,400



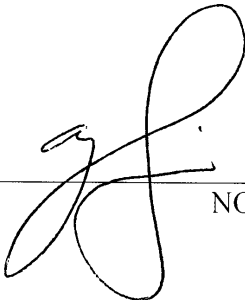
HARRY A. LUSK

NANCY W. TADIO

STATE OF NEW YORK)
COUNTY OF MONROE) SS.:

On the 30 day of July, 2024, before me, the undersigned, a Notary Public in and for said State, personally appeared **HARRY A. LUSK** personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

APRIL ZUROWSKI
NOTARY PUBLIC - STATE OF NEW YORK
NO. 01ZU6430103
QUALIFIED IN MONROE COUNTY
MY COMMISSION EXPIRES ON 03-07-20 26



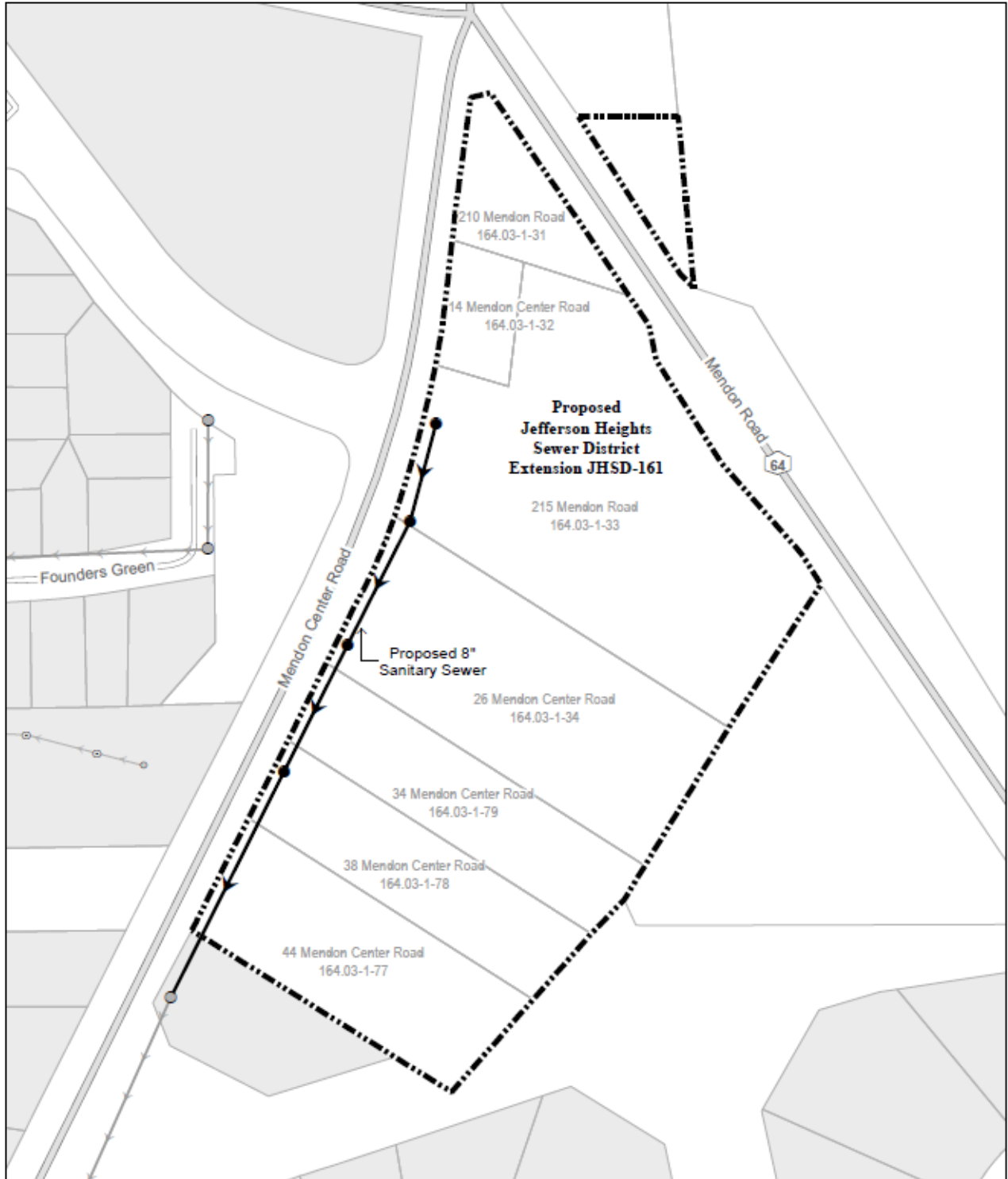
NOTARY PUBLIC

STATE OF NEW YORK)
COUNTY OF MONROE) SS.:

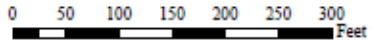
On the _____ day of _____, 2024, before me, the undersigned, a Notary Public in and for said State, personally appeared **NANCY W. TADIO** personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC

EXHIBIT 1



Extension JHSD-161 Jefferson Heights Sewer District Mendon Road



Source: Geoca Subdivision Conceptual Sanitary Sewer Extension Options Plan, March 2023
Monroe County Real Property Tax Service, July 2023

SCHEDULE A

Sewer District Extension JHSD-161
To Pittsford Consolidated Sewer Districts

Anticipated Sewer District Fees
for a
Residential Single-Family Unit

<u>Initial District Formation Fee:</u>	Amount
Capital Fee (Annual fee to paid at initial District Formation & subsequently incorporated into future tax bill commencing 2025)	\$10.01
Total Initial District Formation Fee:	\$10.01
<u>Town Sewer Connection Fee (2024 Unit Rates):</u>	
Connection Permit (One-time fee paid at Time of Connection)	\$40.00
First Year Sewer Rent (2024 rate) (Annual fee to paid at initial connection & subsequently incorporated into tax bill.)	\$140.46
Total Pittsford Sewer Connection Fee:	\$180.46
<u>Town Sewer Entrance Fee:</u> (One-time fee to be paid at Time of Connection)	
Capital Charge for Existing Facilities	\$100.00
#24-JH-8 School Bypass	\$600.00
Total Pittsford Sewer Entrance Fee per unit:	\$700.00
<u>Total Entrance and Connection Fees:</u>	<u>\$890.47*</u>
<u>Monroe County Pure Waters Charges:</u> (One-time fee to be paid at Time of Connection)	
2024 Connection Fee	\$250.00
<u>Total Monroe County Pure Water Connection Fee:</u>	<u>\$250.00*</u>

*Separate checks should be submitted to the Town of Pittsford Sewer Department.

**In the Matter of Sewer District Extension JHSD-161
Geoca Subdivision**

**TOWN ASSESSOR'S
CERTIFICATE**

STATE OF NEW YORK
COUNTY OF MONROE
TOWN OF PITTSFORD

The undersigned, Town Assessor of the Town of Pittsford, Monroe County, New York, hereby certifies the following with respect to the Petitions for establishment of the above Sewer District Extension, and based upon the submitted petition documents and following review of the 2024 Assessment Roll for the Town of Pittsford, which is the latest completed Assessment Roll for the Town, with respect to the assessed valuation of the land described in the Petition:

1. The Petitioners herein, represents ownership of 100% of the taxable assessed value of the real property within the area of the proposed District.
2. The total taxable real property is assessed to the Petitioners, as reflected on the latest completed assessment roll, and the tax account number and the assessed valuation thereof are as follows:

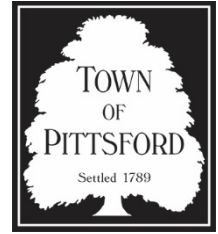
Tax Parcel #	Address	Assessed Value	Signed
164.03-1-77	44 Mendon Center Road	194,000	194,000
164.03-1-78	38 Mendon Center Road	174,600	174,600
164.03-1-79	34 Mendon Center Road	154,600	154,600
164.03-1-34	26 Mendon Center Road	135,800	135,800
164.03-1-32	14 Mendon Center Road	112,400	112,400
164.03-1-33	215 Mendon Road	192,700	192,700
164.03-1-31	210 Mendon Road	115,000	Tax Exempt Town Property

Given under my hand and the seal of the Town of Pittsford, New York this 31st day of July 2024.



 Stephen H. Robson, Town Assessor

MEMORANDUM



To: Town Board Members

From: Paul Schenkel, April Zurowski

Date: August 2, 2024

Regarding: Coventry Ridge Park District

For Meeting On: August 6, 2024

Ladies and Gentlemen:

The Department of Public Works has received Petitions, signed by property owners consisting of more than 50% of the value of the taxable land in the Coventry Ridge Subdivision, on the east side of Clover Street, just north of the NYS Thruway, for the creation of a Park District to be known as the "Coventry Ridge Park District." The Department is recommending that the Town Board set a public hearing to consider this matter.

Attached are the following:

- Proposed "Order for Hearing;"
- One sample signed petition, including
 - Schedule A Metes & Bounds, and
 - Exhibit 1 Map showing the proposed maintenance areas within the proposed district;
- Certificate of Maintenance Costs, signed; and
- Assessor's Certificate, signed.

The proposed date for the public hearing is August 20, 2024, as is set forth in the proposed Order.

RESOLUTION FOR ORDER

I move that a Public Hearing be set for August 20, 2024, at 6:00 P.M., local time, at Town Hall, to consider the approval of the proposed "Coventry Ridge Park District," as set forth in the written Order.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held, at the Town Hall, in the Town of Pittsford, New York, on the 6th day of August 2024.

PRESENT:

William A. Smith, Jr., Supervisor
Kim Taylor, Deputy Supervisor
Naveen Havannavar, Councilperson
Cathleen A. Koshykar, Councilperson
Stephanie Townsend, Councilperson

ABSENT: NONE

**TOWN BOARD
TOWN OF PITTSFORD**

**STATE OF NEW YORK
COUNTY OF MONROE**

In the Matter of

**THE ESTABLISHMENT OF THE
COVENTRY RIDGE PARK DISTRICT
IN THE TOWN OF PITTSFORD,
MONROE COUNTY, NEW YORK**

**ORDER FOR
PUBLIC HEARING**

WHEREAS, Petitions, signed by the owners of greater than 50% of taxable real property situated in the proposed “Coventry Ridge Park District,” have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Park District to be located in the Coventry Ridge Subdivision, the said proposed District being located in general terms on the streets of Coventry Ridge, Ravenna Crescent, Rockdale Meadows, Cherry Hills Drive, and Bellingham Creek, situated on the east side of Clover Street and north of the NYS Thruway, including 112 parcels anticipated to be developed, all as is more particularly set forth in the Petitions and maps as described herein; and

WHEREAS, no public monies are to be expended for the construction or acquisition of said District; and

WHEREAS, it is proposed that all improvements in the District be maintained by the Town during the existence of the said District and that the annual amount for maintenance thereof, estimated to be in the amount of \$322.00, for a typical homeowner in the first year of the Town’s maintenance, shall be assessed upon the tax rolls of the owners of real property within the said District annually and to be paid by the said owners of real property within the said District annually on an ad valorem basis;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 20th day of

August 2024, at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Kim Taylor	VOTING
Naveen Havannavar	VOTING
Cathleen A. Koshykar	VOTING
Stephanie Townsend	VOTING

The Order was thereupon declared duly adopted.

Dated: August 6, 2024

TOWN CLERK CERTIFICATION

I, Renee M. McQuillen, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of August, 2024.

Renee M. McQuillen, Town Clerk

**In the Matter of the Establishment
Of “Coventry Ridge Park District”**

**PARK DISTRICT
PETITION**

STATE OF NEW YORK
COUNTY OF MONROE
TOWN OF PITTSFORD

Petitioners herein, as and for their Petition to establish a Park District, respectfully submits to the Town Board of the Town of Pittsford the following:

1. The Petitioners hereby requests that The Town Board of the Town of Pittsford establish a Park District, in accordance with the provisions of Town Law §191, to be known as “Coventry Ridge Park District” as shown on the “Park District Extension and Maintenance Areas” plan dated May 15, 2024. There are 112 total lots anticipated to be developed within the Park District.
2. The Petitioners are the owner of greater than 50% of the total value of land comprising the proposed Park District, according to the latest completed assessment roll.
3. A legal description and map of the lands to be included in the proposed Park District, attached hereto as “Schedule A” and a map “Coventry Ridge Park District” plan dated May 15, 2024, attached hereto as “Exhibit 1.”
4. The lands to be maintained in accordance with the proposed Park District are as set forth as Areas “A, B, C, D, E, F, G,” consisting of a total of approximately 3.0 acres, are shown on “Exhibit 1,” annexed hereto. All such lands to be maintained shall be dedicated to the Town of Pittsford prior to Town maintenance.
5. The proposed Park District lands are located entirely within the Town of Pittsford and outside any incorporated village.
6. All costs associated with establishing the proposed Park District are to be paid by the Developer and no public monies are to be expended for land acquisition or for improvements to the proposed Park District lands to be maintained.
7. Upon the establishment of the proposed Park District improvements and completion of the Maintenance and Warranty period of the Developer, as set forth herein, the expenses of maintaining such improvements are to be paid by the property owners, annually on an ad valorem basis, in accordance with the provisions of New York State Town Law Section 202-a.
8. All plant materials shall be installed by the Developer, as is generally set forth on approved Coventry Ridge Final subdivision plans sections 1-4.
9. The Developer will maintain and warrant from failure all plant materials installed, as aforesaid. The “Maintenance and Warranty” period of the Developer, for Areas “A-G” will commence from the date of final inspection and approval of all plant material installation for each such area by a representative of the Town of Pittsford. The Maintenance and Warranty period will be for two (2) years and shall end at the end of the growing season (November 15th) of the last year of Maintenance and Warranty period, provided, however, that the Maintenance and Warranty period shall be extended in the event that Certificates of Occupancy have not been

issued for two-thirds (2/3) of the homes in the District and shall continue until such percentage of Certificates of Occupancy have been issued.

10. The level of maintenance to be performed by the Petitioner during the aforesaid Maintenance and Warranty period shall be in accordance with the following specifications:

Areas “A, B, C, D, E, F, G” (Entrances / Manicured Areas)

- Manicured Lawn – mowing and trimming to properly maintain 2½” height, 3 applications of fertilizer at a rate of 1 lb. nitrogen per 1,000 square feet annually. Weed and insect control shall be applied as necessary.
- Planting Beds – receives monthly weed control, annual edging to maintain a “V” shaped separation from the manicured lawn area, and annual reapplication of mulch.
- Plant Materials – receives annual pruning. Insect and disease control shall be applied, as necessary.
- Tree support stakes shall be removed after the first full growing season.
- Plant materials shall be fertilized during the spring of their second full growing season. Evergreens shall receive Doggett 30-7-10-XL Injecto Feed (or equivalent). Deciduous plants shall receive Doggett 32-7-7 XL Injecto Feed (or equivalent).
- Dead or declining plant material shall be replaced with like plants.
- An anti-desiccant (Wilt-Pruf) shall be applied to all evergreens each fall to provide for winter protection.

11. Continuing maintenance beyond the Developer’s Maintenance and Warranty period will become the responsibility of the Town of Pittsford. The Town will reserve discretion to determine the level of maintenance required, on an ongoing basis, reasonably consistent with the following:

Areas “A, B, C, D, E, F, G” (Entrances / Manicured Areas)

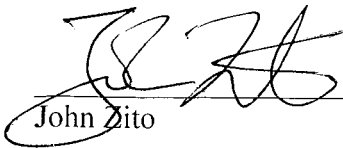
- Manicured Lawn – mowing and trimming to properly maintain 2½” height, 3 applications of fertilizer at a rate of 1 lb. nitrogen per 1,000 square feet annually. Weed and insect control shall be applied, as necessary.
- Entrance monuments/signs/fences – shall be maintained, repaired, replaced and/or removed as determined by the Pittsford Department of Public Works.
- Planting Beds – receives monthly weed control, annual edging to maintain a “V” shaped separation from the manicured lawn area, and annual reapplication of mulch.
- Plant Materials – receives annual pruning, as necessary. Insect and disease control shall be applied, as necessary.
- Within the five (5) year period following Petitioner’s warranty period, dead or declining plant material shall be replaced with like plants.

12. The property that is the subject of this Petition consists of approximately 129.686 acres, located North of the NYS Thruway on the East side of Clover Street, Pittsford, New York, and includes the following streets: Coventry Ridge, Rockdale Meadows, Bellingham Creek, Ravenna Crescent, and Cherry Hills Drive.

13. Based upon the foregoing, the Petitioner herein respectfully request that the Town Board of the Town of Pittsford approve and establish the "Coventry Ridge Park District" as shown on "Park District Extension and Maintenance Areas" plan dated May 15, 2024, "Exhibit 1."

Property located on the East side of Clover Street and North of I-90, Pittsford, New York

Tax Account #	Address	2024 Value
177.03-5-2	7 Coventry Rdg	\$ 479,000

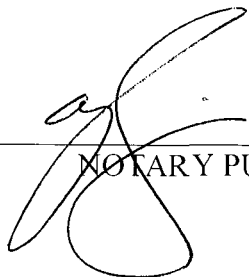

John Zito

Debra Zito

STATE OF NEW YORK)
COUNTY OF MONROE) ss.

On the 15 day of July, 2024 before me, the undersigned, a Notary Public in and for said State, personally appeared **John Zito**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

APRIL ZUROWSKI
NOTARY PUBLIC - STATE OF NEW YORK
NO. 01ZU6430103
QUALIFIED IN MONROE COUNTY
MY COMMISSION EXPIRES ON 03-07-20 26



NOTARY PUBLIC

STATE OF NEW YORK)
COUNTY OF MONROE) ss.

On the ____ day of _____, 2024 before me, the undersigned, a Notary Public in and for said State, personally appeared **Debra Zito**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in his capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC

Schedule A

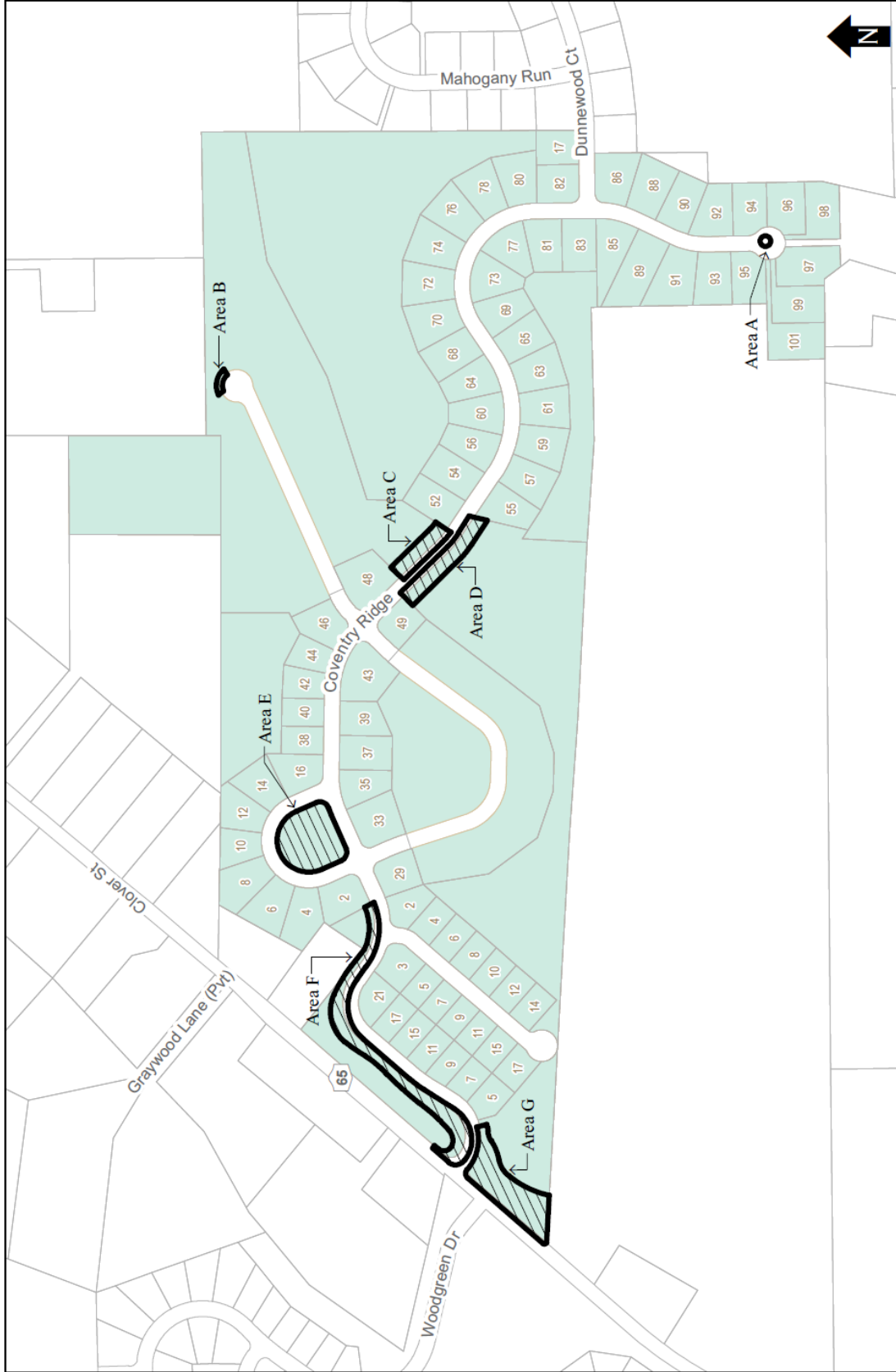
Proposed Description of the Coventry Ridge Park District

ALL THAT TRACT OR PARCEL OF LAND containing 129.686 acres more or less, situate in the Phelps and Gorham Purchase, Township 12, Range 5, Town Lots 44, 46 and 48, Town of Pittsford, County of Monroe, and State of New York, as shown on the drawing entitled "Coventry Ridge Subdivision, Park District Map," prepared by BME Associates, having drawing number 9502G-200, being more particularly bounded and described as follows:

Beginning at the intersection of the southerly boundary line of lands now or formally of Clifford Sr. & Florence Plane (T.A. No. 177.03-2-22) with the easterly right-of-way line of Clover Street-New York State Route 65 (49.5' Right-of-Way); thence

1. S 54°39'13" E, a distance of 394.17 feet to a point; thence
2. N 35°20'47" E, a distance of 184.00 feet to a point; thence
3. N 54°39'13" W, a distance of 135.00 feet to a point; thence
4. N 29°06'47" E, a distance of 360.73 feet to a point; thence
5. S 89°06'12" E, a distance of 1,395.81 feet to a point; thence
6. N 00°15'48" E, a distance of 577.85 feet to a point; thence
7. S 89°44'12" E, a distance of 375.57 feet to a point; thence
8. S 00°15'48" W, a distance of 516.00 feet to a point; thence
9. N 88°28'19" E, a distance of 1,146.91 feet to a point; thence
11. S 00°51'34" E, a distance of 1,416.39 feet to a point; thence
12. Westerly, along a non-tangent curve to the right, having a radius of 1,320.00 feet and a chord bearing of S 89°10'51" W, a distance of 0.90 feet to a point; thence
13. S 89°12'01" W, a distance of 87.94 feet to a point; thence
14. S 00°51'34" E, a distance of 239.21 feet to a point; thence
15. S 24°45'53" W, a distance of 275.26 feet to a point; thence
16. S 01°18'19" E, a distance of 430.71 feet to a point; thence
17. S 13°28'34" W, a distance of 66.49 feet to a point; thence
18. S 88°41'41" W, a distance of 202.54 feet to a point; thence
19. N 01°18'19" W, a distance of 208.39 feet to a point; thence
20. Westerly, along a non-tangent curve to the right, having a radius of 62.50 feet and a chord bearing of S 85°55'39" W, a distance of 15.05 feet to a point; thence
21. S 01°18'19" E, a distance of 207.66 feet to a point; thence
22. S 88°41'41" W, a distance of 79.55 feet to a point; thence
23. N 37°48'06" W, a distance of 77.78 feet to a point; thence
24. S 89°37'55" W, a distance of 269.84 feet to a point; thence
25. N 87°25'40" W, a distance of 44.49 feet to a point; thence
26. N 01°18'19" W, a distance of 214.50 feet to a point; thence
27. N 88°43'11" E, a distance of 214.50 feet to a point; thence
28. N 01°18'19" W, a distance of 662.86 feet to a point; thence
29. S 88°37'49" W, a distance of 505.20 feet to a point; thence
30. N 87°00'11" W, a distance of 3,066.06 feet to a point; thence
31. N 40°48'10" E, along the aforementioned easterly right-of-way line of Clover Street-New York State Route 65, a distance of 1,232.02 feet to the Point of Beginning.

Exhibit 1



Park District Extension and Maintenance Areas Coventry Ridge

1 inch = 500 feet



Source:
Coventry Ridge Subdivision Park District Map, April 2024
Town of Pittsford GIS, May 2024
Monroe County Real Property Tax Service, July 2023
Town of Pittsford GIS | May 15, 2024

In the Matter of the Establishment
Of the Coventry Ridge Park District

Certificate of
Maintenance Costs

STATE OF NEW YORK
COUNTY OF MONROE
TOWN OF PITTSFORD

The undersigned, in her capacity of Parks Foreman of the Town of Pittsford, respectfully submits to the Town Board of the Town of Pittsford, relative to the above-proposed Park District, the following:

1. The Petition herein set forth certain specific maintenance requirements, which are to be the responsibility of the Town of Pittsford subsequent to the creation of the proposed Park District and following the expiration of the maintenance and warranty period of the Developer. The maintenance requirements relate to the proposed plant materials to be installed in accordance with the Landscape Plan annexed to the Petition.
2. The undersigned has reviewed the maintenance requirements as well as the Landscape Plan in order to estimate the typical annual cost per homeowner in the Park District, in accordance with the requirements of New York State Town Law Section 193 (1).
3. It is estimated that the total maintenance costs will be approximately \$22,220.00 annually. Based upon the fact that the Park District is comprised of 112 single-family homeowner lots, the typical annual cost per homeowner will be in the amount of approximately \$322.00.
4. The undersigned herein respectfully submits the above information to the Town Board of the Town of Pittsford relative to the proposed "Bridleridge Farms Park District".

Dated: 7/30/24, 2024

Pittsford Parks Department

By: 
Jessica Neal, Parks Foreman

**In the Matter of Establishment
Of "Coventry Ridge Park District"**

**TOWN ASSESSOR'S
CERTIFICATE**

STATE OF NEW YORK
COUNTY OF MONROE
TOWN OF PITTSFORD

The undersigned, Town Assessor of the Town of Pittsford, Monroe County, New York, hereby certifies the following with respect to the Petitions for establishment of the above Park District, and based upon the submitted petition documents and following review of the 2024 Assessment Roll for the Town of Pittsford, which is the latest completed Assessment Roll for the Town, with respect to the assessed valuation of the land described in the Petition:

1. The Petitioners herein, represents ownership of 66% of the assessed value of the real property within the area of the proposed District.
2. The total taxable real property is assessed to the Petitioners, as reflected on the latest completed assessment roll, and the tax account number and the assessed valuation thereof are as follows:

Tax Parcel #	Address	Assessed Value	Signed
177.04-1-15.111	Bellingham Creek	57900	57900
177.04-1-15.2	Coventry Rdg	73300	73300
177.04-1-15.3	Coventry Rdg	117900	117900
177.03-5-47	Coventry Rdg	38800	38800
177.03-5-1	5 Coventry Rdg	525000	
177.03-5-2	7 Coventry Rdg	479000	479000
177.03-5-3	9 Coventry Rdg	458800	
177.03-5-4	11 Coventry Rdg	455000	
177.03-5-5	15 Coventry Rdg	490000	490000
177.03-5-6	17 Coventry Rdg	529900	529900
177.03-5-7	21 Coventry Rdg	522200	
177.03-5-43	29 Coventry Rdg	759900	
177.03-5-42	33 Coventry Rdg	755900	
177.03-5-41	35 Coventry Rdg	755900	
177.03-5-40	37 Coventry Rdg	684000	684000
177.03-5-30	38 Coventry Rdg	631600	
177.03-5-39	39 Coventry Rdg	737000	737000
177.03-5-31	40 Coventry Rdg	707900	707900
177.03-5-32	42 Coventry Rdg	751600	751600
177.03-5-38	43 Coventry Rdg	947900	947900
177.03-5-33	44 Coventry Rdg	752200	752200
177.03-5-34	46 Coventry Rdg	724500	724500
177.03-5-35	48 Coventry Rdg	712200	712200
177.03-5-37	49 Coventry Rdg	780000	
177.04-1-21	52 Coventry Rdg	796400	796400
177.04-1-22	54 Coventry Rdg	799000	
177.04-1-42	55 Coventry Rdg	646700	646700

177.04-1-23	56 Coventry Rdg	54200	54200
177.04-1-41	57 Coventry Rdg	400000	400000
177.04-1-40	59 Coventry Rdg	400000	400000
177.04-1-24	60 Coventry Rdg	53400	53400
177.04-1-39	61 Coventry Rdg	350000	350000
177.04-1-38	63 Coventry Rdg	57000	57000
177.04-1-25	64 Coventry Rdg	53400	53400
177.04-1-37	65 Coventry Rdg	54900	54900
177.04-1-26	68 Coventry Rdg	55600	55600
177.04-1-36	69 Coventry Rdg	53400	53400
177.04-1-27	70 Coventry Rdg	58400	58400
177.04-1-28	72 Coventry Rdg	743100	
177.04-1-35	73 Coventry Rdg	793200	793200
177.04-1-29	74 Coventry Rdg	58400	58400
177.04-1-30	76 Coventry Rdg	495000	495000
177.04-1-34	77 Coventry Rdg	841500	
177.04-1-31	78 Coventry Rdg	625000	625000
177.04-1-32	80 Coventry Rdg	711400	711400
177.04-1-33	81 Coventry Rdg	722400	722400
177.04-3-61	82 Coventry Rdg	690000	690000
177.04-3-60	83 Coventry Rdg	800000	800000
177.04-3-59	85 Coventry Rdg	839600	
177.04-3-44	86 Coventry Rdg	612000	
177.04-3-45	88 Coventry Rdg	756000	756000
177.04-3-58	89 Coventry Rdg	814300	
177.04-3-46	90 Coventry Rdg	795000	795000
177.04-3-57	91 Coventry Rdg	880000	880000
177.04-3-48	92 Coventry Rdg	682000	
177.04-3-56	93 Coventry Rdg	682000	682000
177.04-3-49	94 Coventry Rdg	660200	660200
177.04-3-55	95 Coventry Rdg	800700	800700
177.04-3-50	96 Coventry Rdg	797000	
177.04-3-52	97 Coventry Rdg	911300	911300
177.04-3-51	98 Coventry Rdg	467200	467200
177.04-3-53	99 Coventry Rdg	807500	807500
177.04-3-54	101 Coventry Rdg	989500	
177.04-3-62	17 Dunnewood Ct	689900	
177.03-5-22	2 Ravenna Cres	624900	624900
177.03-5-23	4 Ravenna Cres	625000	625000
177.03-5-24	6 Ravenna Cres	645000	645000
177.03-5-25	8 Ravenna Cres	624000	624000
177.03-5-26	10 Ravenna Cres	677800	677800
177.03-5-27	12 Ravenna Cres	676200	676200
177.03-5-28	14 Ravenna Cres	700000	700000
177.03-5-29	16 Ravenna Cres	609900	609900
177.03-5-21	2 Rockdale Mdws	570900	
177.03-5-8	3 Rockdale Mdws	639900	639900

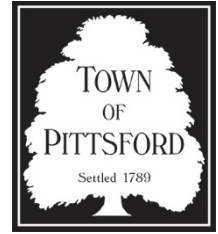
177.03-5-20	4 Rockdale Mdws	572800	572800
177.03-5-9	5 Rockdale Mdws	572800	
177.03-5-19	6 Rockdale Mdws	572800	572800
177.03-5-10	7 Rockdale Mdws	385000	385000
177.03-5-18	8 Rockdale Mdws	669500	
177.03-5-11	9 Rockdale Mdws	511000	511000
177.03-5-17	10 Rockdale Mdws	460500	460500
177.03-5-12	11 Rockdale Mdws	473900	
177.03-5-16	12 Rockdale Mdws	533900	533900
177.03-5-15	14 Rockdale Mdws	484500	484500
177.03-5-13	15 Rockdale Mdws	533400	
177.03-5-14	17 Rockdale Mdws	489600	

Given under my hand and the seal of the Town of Pittsford, New York this 30th day of July 2024.



 Stephen H. Robson, Town Assessor

MEMORANDUM



To: Town Board Members

From: Paul Schenkel, April Zurowski

Date: August 2, 2024

Regarding: Wilshire Hill Park District

For Meeting On: August 6, 2024

Ladies and Gentlemen:

The Department of Public Works has received Petitions, signed by property owners consisting of more than 50% of the value of the taxable land in the Wilshire Hill Subdivision, on the east side of Mendon Center Road, just north of the NYS Thruway, for the creation of a Park District to be known as the "Wilshire Hill Park District." The Department is recommending that the Town Board set a public hearing to consider this matter.

Attached are the following:

- Proposed "Order for Hearing;"
- One sample signed petition, including
 - Schedule A Metes & Bounds
 - Exhibit 1 Map showing the proposed maintenance areas within the proposed district;
- Certificate of Maintenance Costs, signed; and
- Assessor's Certificate, signed.

The proposed date for the public hearing is August 20, 2024, as is set forth in the proposed Order.

RESOLUTION FOR ORDER

I move that a Public Hearing be set for August 20, 2024, at 6:00 P.M., local time, a Town Hall, to consider the approval of the proposed "Wilshire Hill Park District," as set forth in the written Order.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held, at the Town Hall, in the Town of Pittsford, New York, on the 6th day of August 2024.

PRESENT:

William A. Smith, Jr., Supervisor
Kim Taylor, Deputy Supervisor
Naveen Havannavar, Councilperson
Cathleen A. Koshykar, Councilperson
Stephanie Townsend, Councilperson

ABSENT: NONE

TOWN BOARD
TOWN OF PITTSFORD

STATE OF NEW YORK
COUNTY OF MONROE

In the Matter of

THE ESTABLISHMENT OF THE
WILSHIRE HILL PARK DISTRICT
IN THE TOWN OF PITTSFORD,
MONROE COUNTY, NEW YORK

**ORDER FOR
PUBLIC HEARING**

WHEREAS, Petitions, signed by the owners of greater than 50% of the taxable real property situated in the proposed “Wilshire Hill Park District,” has been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Park District to be located in the Wilshire Hill Subdivision, the said proposed District being located in general terms on the streets of Aden Hill, Black Wood Circle, Escena Rise, and Lexton Way, situated on the east side of Mendon Center Road and north of I-490, including 92 parcels, all as is more particularly set forth in the Petitions and maps as described herein; and

WHEREAS, no public monies are to be expended for the construction or acquisition of said District; and

WHEREAS, it is proposed that all improvements in the District be maintained by the Town during the existence of the said District and that the annual amount for maintenance thereof, estimated to be in the amount of \$65.22, for a typical homeowner in the first year of the Town’s maintenance, shall be assessed upon the tax rolls of the owners of real property within the said District annually and to be paid by the said owners of real property within the said District annually on an ad valorem basis;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 20th day of August 2024, at 6:00 o’clock P.M., Local Time, to consider the said Petitions and to

hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Kim Taylor	VOTING
Naveen Havannavar	VOTING
Cathleen A. Koshykar	VOTING
Stephanie Townsend	VOTING

The Order was thereupon declared duly adopted.

Dated: August 6, 2024

TOWN CLERK CERTIFICATION

I, Renee M. McQuillen, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of August, 2024.

Renee M. McQuillen, Town Clerk

**In the Matter of the Establishment
Of “Wilshire Hill Park District”**

**PARK DISTRICT
PETITION**

STATE OF NEW YORK
COUNTY OF MONROE
TOWN OF PITTSFORD

The undersigned Petitioner herein, as and for its Petition to establish a Park District, respectfully submits to the Town Board of the Town of Pittsford the following:

1. The Petitioners hereby requests that The Town Board of the Town of Pittsford establish a Park District, in accordance with the provisions of Town Law §191, to be known as “Wilshire Hill Park District.” There are 92 total lots within the proposed Park District.
2. The Petitioners are owners of greater than 50% of the proposed Park District, according to the latest completed assessment roll.
3. A legal description of the lands to be included in the proposed Park District is annexed hereto as “Schedule A.” A map of the lands to be included in the proposed Park District is annexed hereto as “Exhibit 1” and is titled “Park District Extension and Maintenance Areas – Wilshire Hill” dated June 11, 2024.
4. The lands to be maintained in accordance with the proposed Park District are as set forth as Areas “A-E,” consisting of a total of approximately 1.75 acres, are shown on “Exhibit 1.” All such lands to be maintained shall be dedicated to the Town of Pittsford prior to Town maintenance.
5. The proposed Park District lands are located entirely within the Town of Pittsford and outside any incorporated village.
6. All costs associated with establishing the proposed Park District are to be paid by the Developer and no public monies are to be expended for land acquisition or for improvements to the proposed Park District lands to be maintained.
7. Upon the establishment of the proposed Park District improvements and completion of the Maintenance and Warranty period of the Developer, as set forth herein, the expenses of maintaining such improvements are proposed to be paid by the property owners, annually on an ad valorem basis, in accordance with the provisions of New York State Town Law Section 202-a.
8. All plant materials shall be installed by the Developer, as is generally set forth on Wilshire Hill Section 1 and 2 Landscaping Plans.
9. The Developer will maintain and warrant from failure all plant materials installed, as aforesaid. The “Maintenance and Warranty” period of the Developer, for Areas “A-E” will commence from the date of final inspection and approval of all plant material installation for each such area by a representative of the Town of Pittsford. The Maintenance and Warranty period will be for two (2) years and shall end at the end of the growing season (November 15th) of the last year of Maintenance and Warranty period, provided, however, that the Maintenance and Warranty period shall be extended in the event that Certificates of Occupancy have not been

issued for two-thirds (2/3) of the homes in the District and shall continue until such percentage of Certificates of Occupancy have been issued.

10. The level of maintenance to be performed by the Developer or Petitioners during the aforesaid Maintenance and Warranty period shall be in accordance with the following specifications:

Areas A-E (Entrances & Manicured Areas)

- Manicured Lawn – mowing and trimming to properly maintain 2½” height, 3 applications of fertilizer at a rate of 1 lb. nitrogen per 1,000 square feet annually. Weed and insect control shall be applied as necessary.
- Planting Beds – receives monthly weed control, annual edging to maintain a “V” shaped separation from the manicured lawn area, and annual reapplication of mulch.
- Plant Materials – receives annual pruning. Insect and disease control shall be applied, as necessary.
- Tree support stakes shall be removed after the first full growing season.
- Plant materials shall be fertilized during the spring of their second full growing season. Evergreens shall receive Doggett 30-7-10-XL Injecto Feed (or equivalent). Deciduous plants shall receive Doggett 32-7-7 XL Injecto Feed (or equivalent).
- Dead or declining plant material shall be replaced with like plants.
- An anti-desiccant (Wilt-Pruf) shall be applied to all evergreens each fall to provide for winter protection.

11. Continuing maintenance beyond the Developer’s Maintenance and Warranty period will become the responsibility of the Town of Pittsford. The Town will reserve discretion to determine the level of maintenance required, on an ongoing basis, reasonably consistent with the following:

Areas A-E (Entrances & Manicured Areas)

- Manicured Lawn – mowing and trimming to properly maintain 2½” height, 3 applications of fertilizer at a rate of 1 lb. nitrogen per 1,000 square feet annually. Weed and insect control shall be applied, as necessary.
- Entrance monuments/signs/fences – shall be maintained, repaired, replaced and/or removed as determined by the Department of Public Works.
- Planting Beds – receives monthly weed control, annual edging to maintain a “V” shaped separation from the manicured lawn area, and annual reapplication of mulch.
- Plant Materials – receives annual pruning, as necessary. Insect and disease control shall be applied, as necessary.
- Within the five (5) year period following the Developer’s warranty period, dead or declining plant material shall be replaced with like plants.

12. The property that is the subject of this Petition consists of approximately 75.04 acres, located on the east side of Mendon Center Road, Pittsford, New York, and includes the following streets: Escena Rise, Lexton Way, Aden Hill, and Black Wood Circle.

13. Based upon the foregoing, the Petitioner herein respectfully request that the Town Board of the Town of Pittsford approve and establish the "Wilshire Hill Park District" as shown on "Park District Extension and Maintenance Areas" dated June 11, 2024, "Exhibit 1."

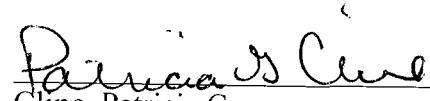
Property located on the east side of Mendon Center Road and north of I-90, Pittsford, New York

Tax Account #: 178.03-4-83

Address: 3 Aden Hill

2024 Assessed Value: \$420000

Cline, Robert H



Cline, Patricia G.

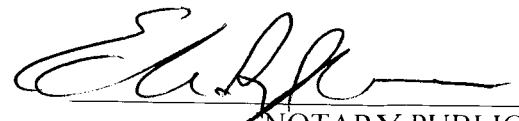
STATE OF NEW YORK)
COUNTY OF MONROE) ss.

On the ____ day of _____, 2024 before me, the undersigned, a Notary Public in and for said State, personally appeared Cline, Robert H, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC

STATE OF NEW YORK)
COUNTY OF MONROE) ss.

On the 2nd day of July, 2024 before me, the undersigned, a Notary Public in and for said State, personally appeared Cline, Patricia G., personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in his capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.



NOTARY PUBLIC

EDWIN R. JEFFRIES JR.
Notary Public in the State of New York
Monroe County, New York
Commission Expires Feb. 28, 2027
Registration # 4713859

SCHEDULE A
Proposed Description of the
Wilshire Hill Park District

ALL THAT TRACT OR PARCEL OF LAND containing 75.04 acres, more or less, situate in Town Lot 45, Township 12, Range 5 of The Phelps Gorham Purchase, in the Town of Pittsford, County of Monroe, and State of New York, as shown on the drawing entitled “Wilshire Hill Subdivision Park District Map” prepared by Marathon Engineering, having project number 0423-14, drawing number SK-1 and dated March 8, 2017, being more particularly bounded and described as follows:

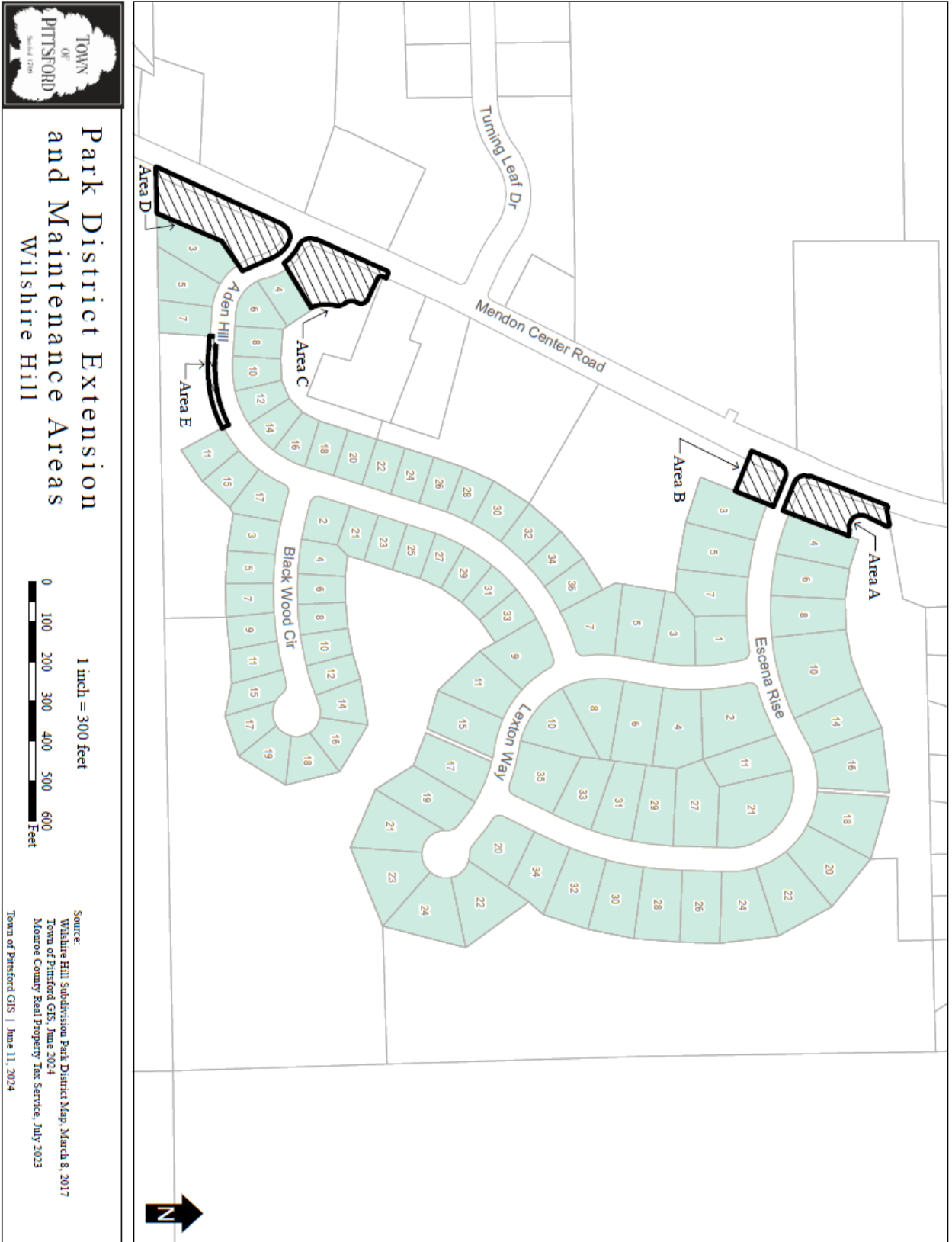
Beginning at a point on the easterly right-of-way line of Mendon Center Road, County Road 64, said point being at the common corner and lands now or formerly owned by Town of Pittsford (T.A. No. 178.03-4-84) and lands now or former owned by Mendon Center Properties LLC (192.01-1-1); thence

1. Heading northerly along the easterly right-of-way line of Mendon Center Road, County Road 64, along lands now or formerly of Town of Pittsford (T.A. No. 178.03-4-84 & 178.03-4-52) a distance of 623 feet more or less to the southeasterly corner of lands now or formerly of Krista L. Stevens and Angelina DiMaggio (T.A. No. 178.03-2-4.2); thence
2. Heading easterly along a common border of said lands of Town of Pittsford (T.A. No. 178.03-4-52) and said lands of Krista L. Stevens and Angelina DiMaggio a distance of 226 feet more or less to a point; thence
3. Continuing southerly along a common border of said lands of Town of Pittsford and said lands of Krista L. Stevens and Angelina DiMaggio a distance of 70 feet more or less to a point; thence
4. Continuing easterly along a common border of said lands of Town of Pittsford and said lands of Krista L. Stevens and Angelina DiMaggio a distance of 113 feet more or less to a point; thence
5. Continuing northerly along a common border of said lands of Town of Pittsford, said lands of Krista L. Stevens and Angelina DiMaggio, also along lands now or formerly of Town of Pittsford (T.A. No. 178.03-4-51), and lands now or formerly of Trudy L. Stevens (T.A. No. 178.03-2-4.1) a distance of 347 feet more or less to a point; thence
6. Continuing westerly along a common border of said lands of Town of Pittsford and said lands of Trudy L. Stevens a distance of 313 feet more or less to the easterly right-of-way line of Mendon Center Road, County Road 64; thence
7. Heading northerly along the easterly right-of-way line of Mendon Center Road, County Road 64, along said lands of Town of Pittsford, and other lands now or formerly of Town of Pittsford (T.A. No. 178.03-4-29 & 178.03-4-30) a distance of 1153 feet more or less to the southeasterly corner of lands now or formerly of Thomas T. Fogg and Jean E. Mack-Fogg (T.A. No. 178.03-1-18); thence
8. Heading easterly along a common border of said lands of Town of Pittsford and said lands of Thomas T. Fogg and Jean E. Mack-Fogg a distance of 225 feet more or less to a point; thence

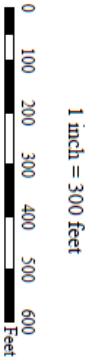
9. Heading northerly along a common border of said lands of Town of Pittsford and said lands of Thomas T. Fogg and Jean E. Mack-Fogg a distance of 60 feet more or less to the common corner of lands now or formerly of Town of Pittsford (T.A. No. 178.03-1-17), said lands of Town of Pittsford, and said lands of Thomas T. Fogg and Jean E. Mack-Fogg; thence
10. Heading easterly along said lands of Town of Pittsford, said line also being the common border between Town Lots 45 and 47, a distance of 1,114 feet more or less to the common corner of lands now or formerly of Matthew S. Sommers and Elena R. Sommers (T.A. No. 178.03-1-26), lands now or formerly of County of Monroe (T.A. No. 178.03-2-8), and lands now or formerly of Town of Pittsford (T.A. No. 178.03-5-99); thence
11. Heading southerly along the easterly border of said lands of Town of Pittsford and the westerly border of said lands of County of Monroe, said line also being the common border of Town Lots 45 and 8, a distance of 738 feet more or less to a point; thence
12. Continuing southerly along the easterly border of said lands of Town of Pittsford and said common border between Town Lot 45 and Town Lot 8 a distance of 1,173 feet more or less to the common corner of lands now or formerly of Mendon Center Properties LLC (T.A. No. 178.03-2-44), lands now or formerly Mendon Center Properties LLC (T.A. No. 192.01-1-1), said lands of County of Monroe, and said lands of Town of Pittsford also being the common corner of Town Lots 43, 45,6, and 8; thence
13. Heading westerly along a common border of said lands of Town of Pittsford and of said lands of Mendon Center Properties LLC (T.A. No. 192.01-1-1), also being the common border of Town Lots 43 and 45 a distance of 2,246 feet more or less to a point on the easterly right-of-way line of Mendon Center Road, County Road 64, said point also being the Point of Beginning.

Intending to describe a district that includes former tax parcels 178.03-2-1.1, 178.03-2-3.11, and 178.03-2-1.2, also being all lands of the Wilshire Hill Subdivision.

EXHIBIT 1



Park District Extension and Maintenance Areas Wilshire Hill



Source:
 Wilshire Hill Subdivision Park District Map, March 8, 2017
 Town of Pittsford GIS, June 2024
 Monroe County Real Property Tax Service, July 2023
 Town of Pittsford GIS | June 11, 2024



In the Matter of the Establishment
Of the Wilshire Hill Park District

Certificate of
Maintenance Costs

STATE OF NEW YORK
COUNTY OF MONROE
TOWN OF PITTSFORD

The undersigned, in her capacity of Parks Foreman of the Town of Pittsford, respectfully submits to the Town Board of the Town of Pittsford, relative to the above-proposed Park District, the following:

1. The Petitions herein set forth certain specific maintenance requirements, which are to be the responsibility of the Town of Pittsford subsequent to the creation of the proposed Park District and following the expiration of the maintenance and warranty period of the Developer. The maintenance requirements relate to the proposed plant materials to be installed in accordance with the Wilshire Hill Section 1 & 2 Landscape Plans as approved by the Planning Board.
2. The undersigned has reviewed the maintenance requirements as well as the Landscape Plans in order to estimate the typical annual cost per homeowner in the Park District, in accordance with the requirements of New York State Town Law Section 193 (1).
3. It is estimated that the total maintenance costs will be approximately \$6,000.00 annually. Based upon the fact that the Park District is comprised of 92 single-family homeowner lots, the typical annual cost per homeowner will be in the amount of approximately \$65.22. Actual costs will be dependent upon assessed value.
4. The undersigned herein respectfully submits the above information to the Town Board of the Town of Pittsford relative to the proposed "Wilshire Hill Park District."

Dated: June 10, 2024

Pittsford Parks Department

By: 

Jessica Neal, Parks Foreman

**In the Matter of Establishment
Of "Wilshire Hill Park District"**

**TOWN ASSESSOR'S
CERTIFICATE**

STATE OF NEW YORK
COUNTY OF MONROE
TOWN OF PITTSFORD

The undersigned, Town Assessor of the Town of Pittsford, Monroe County, New York, hereby certifies the following with respect to the Petitions for establishment of the above Park District, and based upon the submitted petition documents and following review of the 2024 Assessment Roll for the Town of Pittsford, which is the latest completed Assessment Roll for the Town, with respect to the assessed valuation of the land described in the Petition:

1. The Petitioners herein, represents ownership of 61% of the assessed value of the real property within the area of the proposed District.
2. The total taxable real property is assessed to the Petitioners, as reflected on the latest completed assessment roll, and the tax account number and the assessed valuation thereof are as follows:

Tax Parcel #	Address	Assessed Value	Signed
178.03-4-83	3 Aden Hill	420000	420000
178.03-4-53	4 Aden Hill	450000	450000
178.03-4-82	5 Aden Hill	497500	497500
178.03-4-54	6 Aden Hill	432500	432500
178.03-4-81	7 Aden Hill	489400	489400
178.03-4-55	8 Aden Hill	545100	
178.03-4-56	10 Aden Hill	350000	
178.03-4-79	11 Aden Hill	508800	508800
178.03-4-57	12 Aden Hill	250000	250000
178.03-4-58	14 Aden Hill	489900	
178.03-4-78	15 Aden Hill	446300	446300
178.03-4-59	16 Aden Hill	250000	250000
178.03-4-77	17 Aden Hill	469400	469400
178.03-4-60	18 Aden Hill	535000	535000
178.03-4-61	20 Aden Hill	445000	
178.03-4-76	21 Aden Hill	505000	505000
178.03-4-62	22 Aden Hill	430000	430000
178.03-4-75	23 Aden Hill	525000	
178.03-4-63	24 Aden Hill	390000	390000
178.03-4-74	25 Aden Hill	436100	436100
178.03-4-64	26 Aden Hill	449000	449000
178.03-4-73	27 Aden Hill	375000	375000
178.03-4-65	28 Aden Hill	489100	489100
178.03-4-72	29 Aden Hill	376000	
178.03-4-66	30 Aden Hill	395000	395000
178.03-4-71	31 Aden Hill	463700	463700
178.03-4-67	32 Aden Hill	460000	

178.03-4-70	33 Aden Hill	483000	483000
178.03-4-68	34 Aden Hill	378100	378100
178.03-4-69	36 Aden Hill	397200	
178.03-5-26	2 Black Wood Cir	34900	34900
178.03-5-42	3 Black Wood Cir	674300	674300
178.03-5-27	4 Black Wood Cir	250000	
178.03-5-41	5 Black Wood Cir	485800	
178.03-5-28	6 Black Wood Cir	350000	350000
178.03-5-40	7 Black Wood Cir	507000	507000
178.03-5-29	8 Black Wood Cir	586300	586300
178.03-5-39	9 Black Wood Cir	538100	538100
178.03-5-30	10 Black Wood Cir	487400	
178.03-5-38	11 Black Wood Cir	545600	545600
178.03-5-31	12 Black Wood Cir	551400	
178.03-5-32	14 Black Wood Cir	34200	34200
178.03-5-37	15 Black Wood Cir	429000	429000
178.03-5-33	16 Black Wood Cir	561200	561200
178.03-5-36	17 Black Wood Cir	494000	
178.03-5-34	18 Black Wood Cir	564400	564400
178.03-5-35	19 Black Wood Cir	540700	
178.03-4-50	3 Escena Rise	495700	495700
178.03-4-31	4 Escena Rise	537000	537000
178.03-4-49	5 Escena Rise	629900	629900
178.03-4-32	6 Escena Rise	611700	
178.03-4-48	7 Escena Rise	619900	
178.03-4-33	8 Escena Rise	559000	559000
178.03-4-34.1	10 Escena Rise	900000	
178.03-4-39	11 Escena Rise	469900	
178.03-4-36	14 Escena Rise	640000	640000
178.03-4-37	16 Escena Rise	433300	
178.03-4-38	18 Escena Rise	601900	
178.03-5-1	20 Escena Rise	684800	
178.03-5-25	21 Escena Rise	598400	598400
178.03-5-2	22 Escena Rise	685800	685800
178.03-5-3	24 Escena Rise	775100	
178.03-5-4	26 Escena Rise	775000	
178.03-5-24	27 Escena Rise	585400	
178.03-5-5	28 Escena Rise	666500	666500
178.03-5-23	29 Escena Rise	497600	
178.03-5-6	30 Escena Rise	700000	700000
178.03-5-22	31 Escena Rise	676900	
178.03-5-7	32 Escena Rise	782400	782400
178.03-5-21	33 Escena Rise	673900	673900
178.03-5-8	34 Escena Rise	660000	660000
178.03-5-20	35 Escena Rise	623700	623700
178.03-4-47	1 Lexton Way	550000	
178.03-4-40	2 Lexton Way	511700	

178.03-4-46	3 Lexton Way	496200	496200
178.03-4-41	4 Lexton Way	558000	558000
178.03-4-45	5 Lexton Way	431000	431000
178.03-4-42	6 Lexton Way	456600	
178.03-4-44	7 Lexton Way	521400	
178.03-4-43	8 Lexton Way	604600	604600
178.03-5-18	9 Lexton Way	531000	
178.03-5-19	10 Lexton Way	479300	479300
178.03-5-17	11 Lexton Way	546900	546900
178.03-5-16	15 Lexton Way	582800	
178.03-5-15	17 Lexton Way	527800	527800
178.03-5-14	19 Lexton Way	518800	
178.03-5-9	20 Lexton Way	549700	
178.03-5-13	21 Lexton Way	822100	822100
178.03-5-10	22 Lexton Way	628800	628800
178.03-5-12	23 Lexton Way	501200	501200
178.03-5-11	24 Lexton Way	613000	613000

Given under my hand and the seal of the Town of Pittsford, New York this 30th day of July 2024.

Stephen H. Robson

Stephen H. Robson, Town Assessor

MEMORANDUM

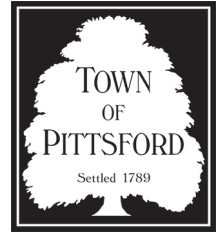
To: Town Board

From: Stephen H Robson

Date: August 6, 2024

Regarding: Conference Attendance NYS Assessor's Association

For Meeting On: 9/23-9/26/2024

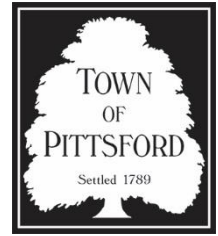


I would like permission to have Hayes Wallman and myself attend the NYS Assessor's Association Fall Conference and Training. This year it will be held at Woodcliff in Perinton. As a local event, the Monroe County Assessor's Association is a co-host.

The cost of the conference is \$450.00 for both of us to attend.

I will be using the earned credit towards my continuing education requirements.

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: July 23, 2024

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: August 6, 2024

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Catherine Ellwanger	Recreation	CC Supv – PT	\$17.13	08/08/2024
Annabelle Blake	Library	Library Page – PT	\$15.00	08/12/2024
Marianne Illanes	Library	Library Aide – PT	\$17.14	08/12/2024

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Catherine Ellwanger	Recreation	CC Supv – PT	\$17.13	08/08/2024
Annabelle Blake	Library	Library Page – PT	\$15.00	08/12/2024
Marianne Illanes	Library	Library Aide – PT	\$17.14	08/12/2024

2. The following employee is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason	Rate	Effective Date
Jonathan Power	Summer Fun	Group Leader	\$16.00	07/22/2024
Norman Williams	Laborer-FT	Seasonal to FT	\$20.50	07/29/2024

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason	Rate	Effective Date
Jonathan Power	Summer Fun	Group Leader	\$16.00	07/22/2024
Norman Williams	Laborer-FT	Seasonal to FT	\$20.50	07/29/2024