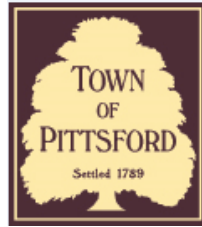


**SUPERVISOR**  
William A. Smith, Jr.



**COUNCIL MEMBERS**  
Kim Taylor, Deputy Supervisor  
Naveen Havannavar  
Cathy Koshykar  
Stephanie Townsend

**Town Board Agenda**  
**Town Hall – 11 S. Main Street, Pittsford – Lower Level**  
**Tuesday, July 2, 2024 – 6:00 PM**

**Call to Order**

**Pledge of Allegiance**

**Minutes**

Approval of Minutes of the Meeting of June 18, 2024

**Financial Matters**

Public Comment  
Budget Transfers

**Operational Matters**

Public Comment  
Town Board discussion of potential ARPA Projects

**Personnel Matters**

Public Comment  
Hiring Resolution

**Other Business**

**Public Comment**

**Adjournment**

## PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

### ***ATTENDING IN PERSON***

#### **Comments:**

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

### ***VIEWING FROM HOME***

#### **1. Live**

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00 pm when the board meeting starts and you can view the meeting live while it is happening.

#### **Comments:**

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to [comments@townofpittsford.org](mailto:comments@townofpittsford.org); (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30 pm on the day of the meeting;  
***and, in addition,***
- at any time ***during*** the meeting by email to [comments@townofpittsford.org](mailto:comments@townofpittsford.org)
- All comments submitted should **include the name and street address** of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting. The Clerk will read your name, but not your street address unless you ask for it to be read.

#### **2. On-Demand Video**

As always, video will be uploaded to our cable access station's streaming portal subsequent to the meeting, usually within a few days. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

Minutes of the Pittsford Town Board for June 18, 2024

**DRAFT  
TOWN OF PITTSFORD  
TOWN BOARD  
JUNE 18, 2024**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, June 18, 2024, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend, and Kim Taylor.

**ABSENT:** None.

**ALSO PRESENT:** Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Jessie Hollenbeck, Recreation Director; Kelly Eldred, Assistant to the Supervisor; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff; Brian Luke, Laura Beeley, Deputy Town Clerk.

**ATTENDANCE:** Two members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

**SUPERVISORS ANNOUCEMENTS**

Supervisor Smith mentioned the next Canal Concert, scheduled for this Friday, June 21<sup>st</sup> at 6:30 pm - Steve Grills will be playing.

Town offices will be closed Wednesday, June 19, 2024 for the Juneteenth holiday. Town offices will be closed in celebration of this day.

The Town will cut the ribbon on its new with Bird Harbor and our Pollinator Garden at Great Embankment Park this Saturday, June 22nd at 10 am. The Supervisor thanked the members of Color Pittsford Green for their vision in suggesting this idea and for their work, together with Town Parks crews, in clearing the land and planting the garden.

**PUBLIC HEARING FOR PROPOSED LOCAL LAW No. 5 OF 2024: Extending Tax Exemption for Volunteer Fire and Ambulance Workers to the Un-remarried Spouses of Deceased Members**

Supervisor Smith opened the Public Hearing and asked if any member of the public wished to comment, hearing none, the Supervisor closed the hearing.

**PUBLIC HEARING FOR PROPOSED LOCAL LAW #6 OF 2024: Tax Cap Override**

Supervisor Smith opened the Public Hearing and asked if any member of the public wished to comment, hearing none, the Supervisor closed the hearing.

**MINUTES OF THE JUNE 4 MEETING APPROVED**

A Resolution to approve the minutes of the Town Board meeting of June 4, 2024, was offered by Deputy Supervisor Taylor, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

## Minutes of the Pittsford Town Board for June 18, 2024

**RESOLVED**, that the Minutes of the June 4, 2024, Town Board meeting are approved.

### **FINANCE MATTERS**

#### **PUBLIC COMMENTS**

No comments were submitted.

#### **TOWN COURT FINANCIAL REVIEW FOR 2023**

Supervisor Smith noted that each year the Board must review the Town Court's financial records and its annual audit. The auditor, Bonadio & Co., has reviewed the Justice Court records for 2023 and found everything in order.

A resolution to approve the Town Court Financial Review for 2023 was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**Resolved**, that the Town Board acknowledges that the required Justice Court financial review, pursuant to Section 2019-a of the Uniform Justice Court Act, has been conducted and filed with the Town Clerk.

#### **ARPA BUDGET AMENDMENT & TRANSFER FOR POLLINATOR SIGNAGE APPROVED**

A resolution to approve the budget amendment was offered by Deputy Supervisor Taylor, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**Be it resolved that the following is approved:**

That 1.7110.4003.16.39 (General Fund – Parks Projects) be increased by \$1,750 for funding pollinator garden signs at Great Embankment Park.

The source of the funds will be American Rescue Plan Act (ARPA) Federal Aid totaling \$1,750. The Finance Director is authorized to amend the budget and make transfers as necessary to facilitate the expenditure of these funds.

#### **JUNE VOUCHERS APPROVED**

Board members acknowledged review of the vouchers proposed for payment and a resolution to approve the proposed vouchers was offered by Deputy Supervisor Taylor, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the June vouchers from numbers 166066 to 166631, totaling \$1,029,543.88 were approved for payment.

### **LEGAL MATTERS**

#### **PUBLIC COMMENTS**

No comments were submitted.

Minutes of the Pittsford Town Board for June 18, 2024

**THE ADOPTION OF PROPOSED LOCAL LAW No. 5 of 2024: Extending Tax Exemption for Volunteer Fire and Ambulance Workers to the Un-remarried Spouses of Deceased Members**

Councilmember Koshykar asked about the cost of Local Law No. 5. Financial Director Brian Luke advised there is no financial impact since in the case of each eligible person the Local Law simply has the effect of continuing a tax exemption already in place.

Supervisor Smith moved the enactment of Local Law No. 5 of 2024, Extending Tax Exemption for Volunteer Fire and Ambulance Workers to the Un-remarried Spouses of Deceased Members, as set forth in the proposed Adoption Resolution, seconded by Councilmember Townsend and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, the enactment of Local Law No. 5 of 2024, Extending Tax Exemption for Volunteer Fire and Ambulance Workers to the Un-remarried Spouses of Deceased Members, as set forth in the proposed Adoption Resolution submitted herewith.

WHEREAS, true and correct copies of proposed Local Law No. 5 of 2024: Amending Town Code Chapter 133, Article X, to Extend the Tax Exemption For Volunteer Firefighters and Volunteer Ambulance Workers to the Un-remarried Spouses of their deceased members, were placed upon the desks of all members of the Town Board of the Town Board, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 18th day of June, 2024; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 30(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 18th day of June, 2024, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on Local Law No. 5 of 2024; and

WHEREAS, the said public hearing was duly held on the 18th day of June, 2024, at 6:00 P.M., Local Time, at the Town Hall, Pittsford, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of Local Law No. 5 of 2024; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of the proposed Local Law No. 5 of 2024; and

WHEREAS, it was the decision of the Town Board that Local Law No. 5 of 2024 should be adopted.

NOW, on a motion duly made and seconded, it was

**RESOLVED**, that Local Law No. 5 of 2024: Amending Town Code Chapter 133, Article X, to Extend the Tax Exemption For Volunteer Firefighters and Volunteer Ambulance Workers to the Un-remarried Spouses of their deceased members, be adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

**RESOLVED**, that within twenty (20) days subsequent to the 18th day of June, 2024, there shall be filed with the Secretary of State one certified copy of said Local Law No. 5 of 2024.

**THE ADOPTION OF PROPOSED LOCAL LAW No. 6 of 2024: Tax Cap Override**

Supervisor Smith noted that the definition of "tax" in the State "Tax Cap" law includes fees paid to the Town for services provided by special districts. Therefore, in order for the Town to continue its existing Refuse Districts and to be able to approve new Refuse Districts slated for a vote next month, the Town must pass a resolution to override the "Tax Cap." He noted that this was necessary last year, for a

## Minutes of the Pittsford Town Board for June 18, 2024

Town budget that included no tax increase at all, but where the Refuse Districts alone pushed the Town over the limit. He noted further that unless and until the State corrects this anomaly in the "Tax Cap" law, the Town will need to pass this resolution every year if it wishes to continue the Refuse Districts. Councilmember Havannavar moved the enactment of Local Law No. 6 of 2024, Tax Cap Override, as set forth in the proposed Adoption Resolution, seconded by Deputy Supervisor Taylor and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, the enactment of Local Law No. 6 of 2024, Tax Cap Override, as set forth in the proposed Adoption Resolution submitted herewith.

WHEREAS, true and correct copies of proposed Local Law No. 6 of 2024: Real Property Tax Levy for 2025 in excess of Tax Levy Limit, were delivered to all members of the Town Board of the Town Board, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 18th day of June, 2024; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to §40(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 18th day of June, 2024, at 6:00 P.M., Local Time, on said Local Law No.6 of 2024; and

WHEREAS, the said public hearing was duly opened on the 18th day of June, 2024, at 6:00 P.M., Local Time, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of said Local Law No. 6 of 2024; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of said Local Law No. 6 of 2024; and

WHEREAS, it was the decision of the Town Board that said Local Law No. 6 of 2024 should be adopted.

NOW, on a motion duly made and seconded, it was

**RESOLVED**, that Local Law No. 6 of 2024: Real Property Tax Levy for 2025 in excess of Tax Levy Limit, be adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

**RESOLVED**, that within twenty (20) days subsequent to the 18th day of June, 2024, there shall be filed with the Secretary of State one certified copy of said Local Law No. 6 of 2024.

### **19 SOUTH MAIN STREET PARKING LOT LEASE EXTENSION**

The Resolution was offered by Councilmember Townsend, seconded by Deputy Supervisor Taylor and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was passed as follows:

**RESOLVED**, that the Town Board of the Town of Pittsford authorizes the Supervisor to enter into a 5-year Extension of the Intermunicipal Agreement with 19 Main Street, LLC, for use of the old "Burdett's Farm Market" located at 19 South Main Street as a municipal lot.

Minutes of the Pittsford Town Board for June 18, 2024

Supervisor Smith then moved to approve the notice to the public as written, the motion seconded by Councilmember Townsend and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was passed as follows:

**RESOLVED**, that this resolution is subject to permissive referendum, and the Town Clerk is directed to post and publish the required notice of such permissive referendum.

**17 CODDINGTON GROVE – APPROVAL OF EASEMENT ENCROACHMENT:**

A resolution to approve the proposed install of a 6-foot-high decorative vinyl privacy fence and some sidewalk paver stones partially within the Combined Storm and Sanitary Sewer Easement that runs along the southerly boundary line of the property was offered by Supervisor Smith, seconded by Deputy Supervisor Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

**RESOLVED**, that the Town Board of the Town of Pittsford authorizes the proposed install of a 6-foot high decorative vinyl privacy fence and some sidewalk paver stones partially within the Combined Storm and Sanitary Sewer Easement that runs along the southerly boundary line of the property.

**OPERATIONAL MATTERS**

**PUBLIC COMMENTS**

No comments were submitted.

**REPORT BY THE COMMISSIONER OF PUBLIC WORKS: 2024 ROADS PROGRAM & PROJECTS**

Commissioner Paul Schenkel gave a report that detailed the 2024 Road work program and other projects each of the public works departments is doing for the year 2024.

**PERSONAL MATTERS**

**PUBLIC COMMENTS**

No comments were submitted.

**HIRING/PERSONNEL ADJUSTMENTS APPROVED**

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Deputy Supervisor Taylor, seconded by Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

**RESOLVED**, that the Town Board approves the appointment for the following employee(s):

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Sarah Steeley	Recreation	Recreation Assistant	\$16.00	06/09/2024
Tyler VanPutte	Parks	Laborer - Seasonal	\$18.10	06/10/2024
Zachary Lieber	Highway	Laborer – Seasonal	\$18.10	06/17/2024
Kseniya Popov-Huang	Library	Library Aide PT	\$17.14	06/19/2024
Gabriella Cibella	Library	Library Aide PT	\$17.14	06/19/2024
Justin Aungst	Library	Library Clerk PT	\$18.82	06/20/2024
Julia Hunt	Recreation	Recreation Assistant	\$15.00	06/20/2024
Theo Schwartz	Recreation	Recreation Assistant	\$16.00	06/20/2024
Ryan Munzinger	Recreation	Recreation Assistant	\$16.00	06/20/2024

Minutes of the Pittsford Town Board for June 18, 2024

Riley Vinci	Recreation	Recreation Assistant	\$15.00	06/20/2024
Jessie Powers	Recreation	Recreation Assistant	\$15.00	06/20/2024

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

The following employee(s) is recommended for a status change and/or salary change due to a change in status.

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Rate</b>	<b>Effective Date</b>
Trisha Thakkar	Recreation	Rehire	\$16.00	06/09/2024
Craig Blake	Laborer-Parks	Trans to FT	\$20.50	06/17/2024
Lila VanHouten	Library Aide PT	Add'l Pos	\$17.14	06/19/2024
Jonah Khishchenko	Recreation Assistant	Rehire	\$16.00	06/20/2024
Luke DesRosiers	Recreation Assistant	Group Lead	\$16.00	06/20/2024
Nicholas Brand	Recreation Assistant	Group Lead	\$16.00	06/20/2024

**OTHER BUSINESS**

Supervisor Smith thanked ASL interpreter Katie Witfield for providing ASL interpretation for the meeting.

Supervisor Smith noted the need to commit the remaining ARPA funds before the end of the year. If not done by that time, the Town will lose the remaining funds. Councilmember Townsend suggested the Board review a list of proposed projects to be paid from remaining ARPA funds at an upcoming board meeting.

Councilmember Havannavar inquired about designated fishing spots in Town of Pittsford. The Town of Pittsford does not have specifically designated venues for fishing.

Deputy Supervisor Taylor congratulated graduating seniors, encouraging them to do great things and make good choices.

**PUBLIC COMMENT**

No comments were submitted.

With no further business, the meeting adjourned at 7:00 P.M.

Respectfully submitted,

Laura Beeley  
Deputy Town Clerk



7/2/24

## **Budget Transfers**

**Be it resolved that the following are approved:**

That \$4,450.00 be transferred from 1.9950.9000.1.1 (General Fund – Capital Improvements) to 1.2620.2007.10.19 (General Fund – Kings Bend Park Improvements) for four new appliances at Kings Bend Park per the 2024 budget.

That \$2,322.00 be transferred from 1.9950.9000.1.1 (General Fund – Capital Improvements) to 1.2620.2007.10.1 (General Fund – Town Hall Improvements) for a heat pump at Town Hall per the 2024 budget.

# AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS

The Town was awarded \$2.8 million in ARPA funding. Today, we have \$347,841 remaining. Funds must be obligated by 12/31/24. Here is a recap of what has been funded so far:

- Library Projects
- Park and Trail Projects
- I.T. Upgrades
- Pickleball Courts
- Sewer Projects
- Funding for Pittsford Youth Services
- Highway Projects – roads, sidewalks, culverts and new equipment
- Funding for Copper Beech 2.0 – a new park in the heart of the Village
- New Speed Radar Signs
- Replacing of culverts on Stone Road
- Installing AEDs in Town Parks
- Street light upgrades

You can find more information on each of these on our website: <https://www.townofpittsford.org/arpa-funding>

# SUGGESTED USES FOR REMAINING ARPA FUNDS

At the April 18, 2024, Town Board Meeting, the following ideas were presented:

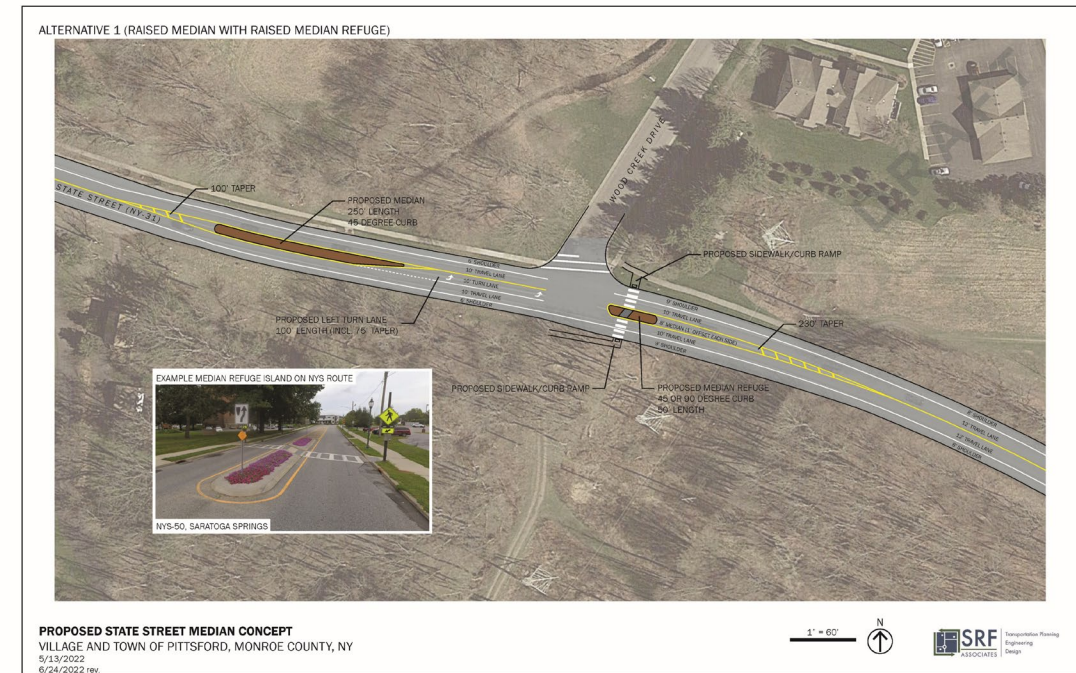
- State Street Median: proposed traffic-calming median at entrance to the Village - \$120,000
- Necessary maintenance and improvements to Mile Post School House - \$75,000
- Fairport Road Sidewalk construction - \$15,000
- New ADA compliant playground feature for Thornell Farm Park - \$20,000
- Pave more Roads - \$100,000
- Purchase 2 more radar trailers - \$19,000
- Necessary maintenance and improvements to Town Hall - \$65,000

Since then, we did a more thorough crunch of the numbers. Here is what I can report:

# STATE STREET MEDIAN

A proposed traffic-calming median at the entrance to the Village. State DOT has approved the concept. Would provide a pedestrian crosswalk and a pedestrian crossing-island between Wood Creek and the entrance to the Canal Trail. The Town would also make improvements to the connecting Canal Trail.

- Updated estimate of \$150,000
- Have initiated conversations with an Engineering Firm
- Project can be completed by the end of the year



# MILE POST SCHOOL HOUSE UPGRADES

## Mile Post School House Capital Improvements

<b>Exterior</b>	
ADA Compliant Ramp and Stair Improvements	\$45,000
ADA Complaint Entrance Door	\$8,000
Brick Repairs and Repointing	\$4,000
Improved Lighting	\$1,200
Repair to Storm Windows	\$1,000
Exterior Painting	\$2,500
Landscape Improvements	\$2,500
<b>Exterior Total</b>	<b>\$64,200</b>
<b>Interior</b>	
Demolition of Restrooms, Utility Room and Kitchenette	\$1,500
Construction of Single ADA Restroom	\$12,000
Replacement of HVAC	\$10,000
Utility Repairs (Plumbing, Electric)	\$4,000
Construction of Kitchenette	\$6,000
Appliances	\$4,000
New Subfloor	\$6,000
Reuse, Repair, and Refinishing of Existing Flooring	\$8,000
Window Repairs	\$2,500
Painting	\$4,000
Furniture, Fixtures and Equipment (FF&E)	\$6,000
<b>Interior Total</b>	<b>\$64,000</b>
<b>Building Improvements Total</b>	<b>\$128,200</b>
Architectural Fees (10%)	\$12,820
<b>Project Total</b>	<b>\$141,020</b>
<b>Long-term Site Improvements</b>	
Improved Parking Lot Entrance from Mendon Road	\$40,000
Enlarged Paved Parking Lot	\$60,000
Improved Drainage on Frontage of Pioneer Cemetery	\$10,000
Replace Sidewalk on Frontage of Pioneer Cemetery and School	\$52,000
Colonial Lighting on Frontage of Pioneer Cemetery and School	\$45,000
Small Patio and Pavilion	\$75,000



Upgrades to the Mile Post School House will require a significant amount of money and time. We are not fully confident the work will be complete by the end of the year. We came up alternative projects to use the money for.



# FAIRPORT ROAD SIDEWALK

This sidewalk would connect Alpine Drive to the pedestrian crossing at Murphy Hall. Once complete, Fisher students and residents will have a safe place to cross and access the Village.

- Updated cost estimate of \$25,000
- Have secured all the easements
- Have initiated talks with NYS DOT
- Project can be completed by the end of the year



# MILL AND PAVE TURTLE CREEK

Condition of pavement has deteriorated rapidly due to constant sun exposure. We strongly recommend repaving this year.

- Updated estimate of \$92,000
- Contractor can perform the work
- Project can be completed by the end of the year

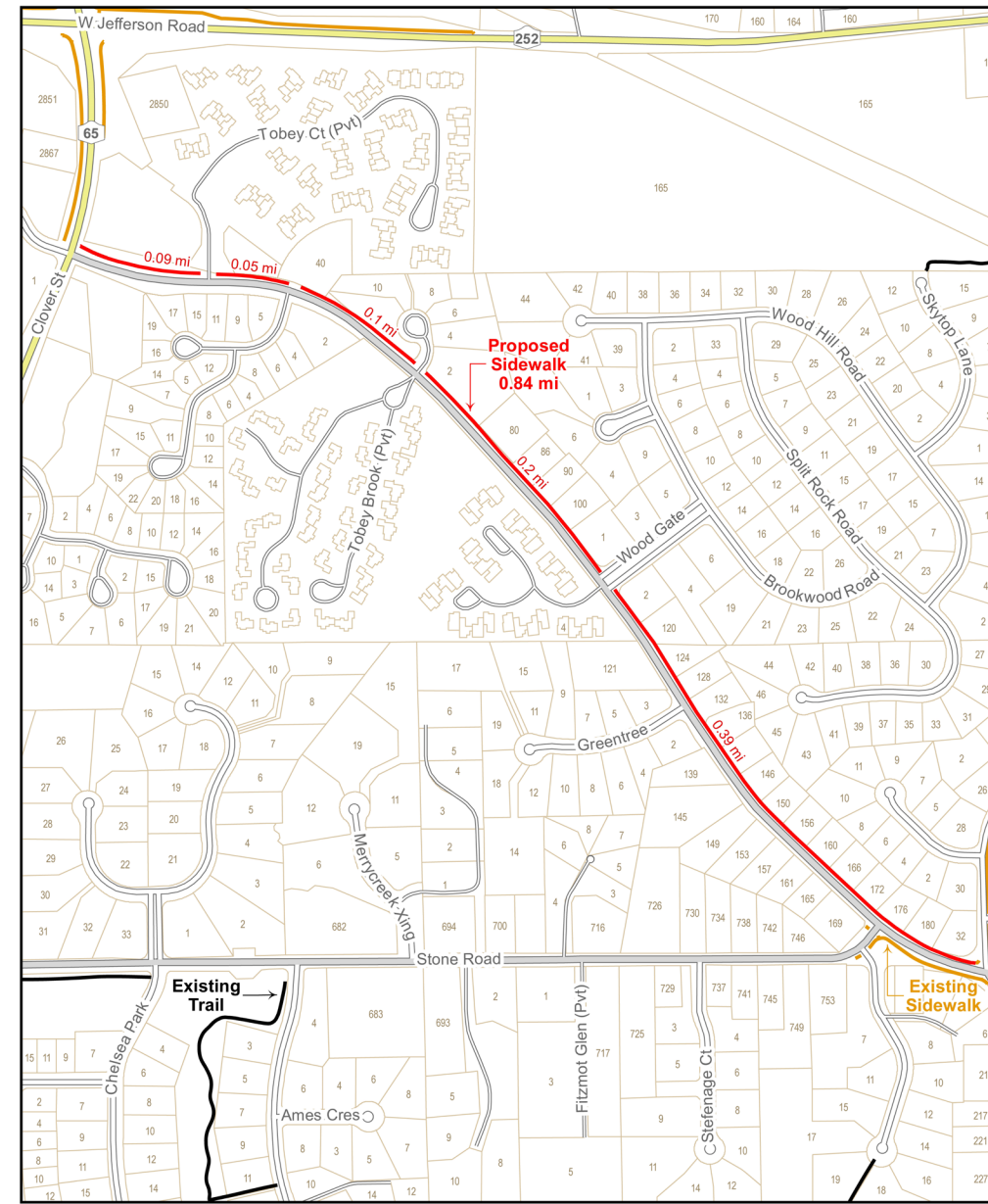


# ENGINEERING FOR TOBEY ROAD SIDEWALK

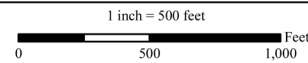
The Town is on the verge of being awarded a grant to fund the Tobey Road sidewalk from Cricket Hill to Clover Street.

This is a 50/50 grant with Monroe County, meaning Pittsford must pay half the total cost. We estimate the total cost of this project to be around \$443,000

We suggest using \$38,000 in ARPA funds to pay for the engineering. This can get done before the end of the year.



## Tobey Road Proposed Sidewalk Cricket Hill Dr to Clover St



Source: Town of Pittsford GIS, April 2024  
NYS Digital Orthoregistry Program, April 2020  
Monroe County Real Property Tax Service, July 2023  
Town of Pittsford GIS | April 15, 2024



# PURCHASE 2 MOUNTED SPEED RADARS

Very effective tool to reduce speeding on Town roads. Each sign cost \$9,000. We recommend purchasing 2 more for a total cost of \$18,000.

- The purchase and installation of these signs can be completed before the end of the year.

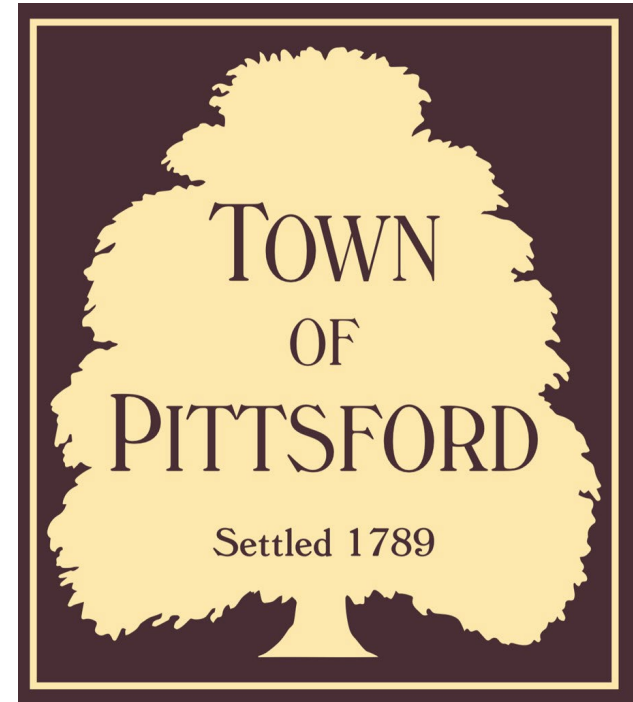


## ESTIMATES FOR SUGGESTED USES FOR REMAINING ARPA FUNDS

- State Street Median - \$150,000
- Fairport Road Sidewalk - \$25,000
- Mill and Repave Turtle Creek - \$92,000
- Engineering for Tobey Road Sidewalk - \$38,000
- Purchase 2 mounted speed radars - \$18,000

**Total: \$323,000**

\*\$24,841 remaining



# OTHER IDEAS

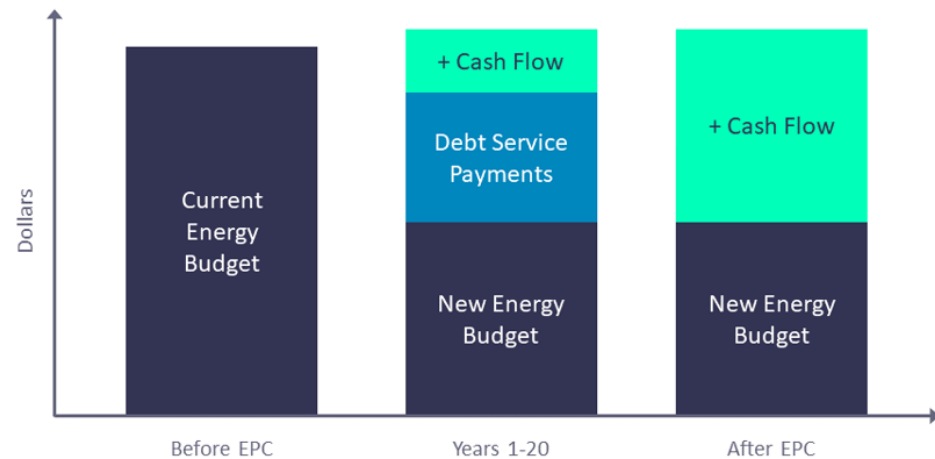
The following ideas fall under the parameters set by the Town Board for the use of ARPA funds but are either too expensive or too difficult to complete this year:

ADA/Natural Playground – State Funding under “Everyone Can Play” grant program.

Mile Post School House – Capital Improvement

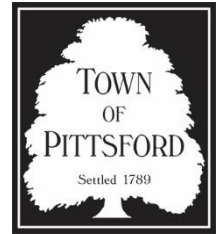
Library bathrooms and foyer floor – Capital Improvement

Town Hall upgrades – Capital Improvement



If the Town decided to undertake a Capital Improvement Plan, we could take advantage of NYS Energy Law Article 9 that allows municipalities, through an Energy Performance Contract (EPC), to convert a portion of our current utility cost into cash flow to pay for infrastructure upgrades to our facilities.

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Cheryl Fleming, Personnel Director

**Date:** June 24, 2024

**Regarding:** Recommendations for Hiring/Personnel Adjustments

**For Meeting On:** July 2, 2024

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Kaliegh Adams	Library	Library Aide PT	\$17.14	07/08/2024
Joseph Battaglia	Recreation	CC Supv- Front Desk	\$17.13	07/08/2024
Worni Vimika	Recreation	Recreation Assistant	\$15.00	07/08/2024

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Kaliegh Adams	Library	Library Aide PT	\$17.14	07/08/2024
Joseph Battaglia	Recreation	CC Supv- Front Desk	\$17.13	07/08/2024
Worni Vimika	Recreation	Recreation Assistant	\$15.00	07/08/2024

2. The following employee is recommended for a status change and/or salary change due to a change in status.

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Rate</b>	<b>Effective Date</b>
Sopia Sheehan	Rec Asst Site Supv	Add'l Positon	\$17.13	06/24/2027
Katherine Vicks	Rec Asst	Rehire	\$15.00	06/27/2024
William Beeley	Sewer Spec II	Promotion	\$26.28	07/01/2024
Elsa Guenther	Clk to Town Justice	Temporary	\$37.00	07/08/2024

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Rate</b>	<b>Effective Date</b>
Sopia Sheehan	Rec Asst Site Supv	Add'l Position	\$17.13	06/24/2027
Katherine Vicks	Rec Asst	Rehire	\$15.00	06/27/2024
William Beeley	Sewer Spec II	Promotion	\$26.28	07/01/2024
Elsa Guenther	Clk to Town Justice	Temporary	\$37.00	07/08/2024