

Minutes of the Pittsford Town Board for April 16, 2024

**TOWN OF PITTSFORD
TOWN BOARD
APRIL 16, 2024**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, April 16, 2024, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend, and Kim Taylor.

ABSENT: None.

ALSO PRESENT: Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Renee McQuillen, Town Clerk; Jessie Hollenbeck, Recreation Director; Angel Martinez, Director of IT; Kelly Eldred, Assistant to the Supervisor; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff.

ATTENDANCE: Fifty-two members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

PUBLIC HEARING FOR PROPOSED LOCAL LAW #4 OF 2024: AMENDMENT TO THE PROVISIONS OF THE TOBEY PUD, PARCELS 8 & 12

Supervisor Smith opened the Public Hearing and asked if any member of the public wished to comment. The following people offered comments: J. Bulin, J. Zakalik, C. Zdyb, X. Cai, M. Moore, F. Feinstein, R. Guhde, E. Doherty, T. O'Keefe, M. Anders, T. Reader.

The following people submitted comments by e-mail:, which the Clerk read aloud: S. Alessi, R. Perotto, T. Carpitella, K. Kenny, C. Schmitz, B. and J. Renica, T. Hu, Y. Zhang, M. Morgan, A. Terio, J. Braverman, A. Benoit, P. Torcello, K. and J. Hultz, L. Iin, R. Zhang, L. Zhao, H. Zhang, M. and J. Brand, L. Langner, Ron and Lily, T. Xu, R. Blew, Y. Zheng,

MINUTES OF THE APRIL 2 MEETING APPROVED

A Resolution to approve the minutes of the Town Board meeting of April 2, 2024, was offered by Councilmember Townsend, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the April 2, 2024, Town Board meeting are approved.

OPERATIONAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

BID DATE SET FOR NEW COPPER BEECH PARK

Commissioner Schenkel reminded board members that the previous request for bids in August 2023 yielded only 2 bids both of which exceeded the budgeted amount. A review of the project specifications determined the Town could self-perform some aspects leading to some savings. In addition, contractors

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are catching up on the backlog of work created by the COVID pandemic allowing for hopefully more bids with competitive pricing. Deputy Supervisor Taylor offered a motion to set the bid opening date for Wednesday, May 15, 2024, at 11:00 AM, seconded by Councilmember Taylor and voted on by board members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board set a bid opening date for the New Copper Beech Park for Wednesday, May 15, 2024, at 11:00 AM.

FINANCE MATTERS

PUBLIC COMMENTS

No comments were submitted.

APRIL VOUCHERS APPROVED

Councilmember Havannavar mentioned he would be recusing himself from the vote to approve payments to Paychex, Inc., his employer. For this reason the Board proposed to vote separately on the Paychex payment.

Board members acknowledged review of the vouchers proposed for payment. A resolution to approve the proposed vouchers except for Paychex, Inc. was offered by Supervisor Smith, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the April vouchers from numbers 165368 to 165457, 165459 to 165559, 165561 to 165662 and 165664 to 165722, totaling \$ 807,708.24 were approved for payment.

Thereafter Supervisor Smith moved to approve the Paychex vouchers. This was seconded by Deputy Supervisor Taylor and voted on by members as follows: Ayes: Koshykar, Taylor, Townsend, and Smith. Nays: none. Recused: Havannavar.

The Resolution was declared carried as follows:

RESOLVED, that the April Paychex vouchers numbers 165458, 165560, 165663 totaling \$4,490.32 are approved for payment.

PERSONNEL MATTERS

PUBLIC COMMENTS

No comments were submitted.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Councilmember Townsend, seconded by Deputy Supervisor Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Dept	Position	Rate	Date of Hire
Rachel Taylor	Library	Library Aide - PT	\$17.14	04/15/2024
Hunter Rickey	Highway	Laborer – FT	\$20.50	04/15/2024

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Name	Position	Reason	Rate	Effective Date
Carrie Halsted	Rec Asst 4	Break Camp	\$19.39	04/01/2024

OTHER BUSINESS

Chief of Staff Spencer Bernard gave a review of Town projects funded by grants. He shared staff recommendations for possible projects to be funded with the balance of ARPA funds. Board members added additional ideas they had including: a cricket pitch, accessible pathways at Thornell Farm Park, a natural playground and adding a pavilion to the Mile Post School property.

Councilmember Townsend commented on the Town coordinating advocacy efforts with the Town of Brighton and Pittsford School District for a lower speed limit in front of Allens Creek Elementary.

Councilmember Koshykar asked about the work undertaken together by Supervisor Smith and Councilmember Havannavar to evaluate public emergency alerts by text messaging and requested an update at the next meeting.

PUBLIC COMMENT

There were no comments made.

With no further business, the meeting adjourned at **8:23 P.M.**

Respectfully submitted,

Renee McQuillen
Town Clerk