

**TOWN OF PITTSFORD
ENVIRONMENTAL BOARD
MINUTES
MARCH 4, 2024**

Minutes of the Town of Pittsford Environmental Board meeting held on Monday, March 4, 2024, at 7:00PM local time. The meeting took place in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street.

PRESENT: Jim Pippin; Caroline Kilmer; Ethan Greene; Jerremy Lorch; Julie Marcellus; Aubrey Clignett

ABSENT: Steve Heinzelman, Chairman; Jackie Ebner; Lindsay Clark

ALSO PRESENT: April Zurowski, Planning Assistant; Meghan Brooks, Building Department Assistant; Stephanie Townsend, Town Board Liaison; Surya Man, Student Member

ATTENDANCE: There were 3 members of the public present.

Environmental Board Member Jim Pippin opened the meeting at 7:01PM.

The Environmental Board introduced themselves briefly to welcome new members Ethan Greene and Audrey Clignett to the group.

CLIMATE ACTION PLAN DISCUSSION:

Rachel Scudder of the Genesee Finger Lakes Regional Planning Council gave a presentation on the Town's Climate Action Plan and GHG Reduction Measures. Ms. Scudder summarized what had already been done and went through the edits and proposed actions that the Board had drafted since the last meeting. There were some small suggestions made during the discussion, but, overall, the Board was in consensus that the edits were good.

Ms. Scudder outlined the next steps, including minor edits, mapping, and formatting. She stated that she will send it back to the Board before the April meeting, so that it can hopefully go before the Town Board in April or May.

TOWN BOARD UPDATES:

Environmental Board Member Caroline Kilmer gave an update on the Monroe County Environmental Management Council. She gave a brief overview of its purpose and stated that they have recently had presentations on multiple topics from various community groups, including recycling, household hazardous waste, and, most recently, the SEQR process. She added that they will be sending out a PowerPoint to participants and that, when they do, she will pass it along to the Board. She noted that they are also currently working on getting student members into the group.

Board Member Kilmer also noted that the Monroe County Department of Planning holds training each year that might be helpful to Environmental Board members.

Town Board Liaison Stephanie Townsend shared updates on the Town's environmental sustainability initiatives, including the refuse districts and Food Scraps Recycling Program. The Board held a discussion on the Food Scraps Recycling Program. Board Member Kilmer noted that the program had been briefly mentioned at one of the EMC meetings.

Environmental Board Member Jeremy Lorch stated that he spoke with the Town's Communication Director Shelley O'Brien regarding social media posts. He has offered to coordinate the collection of posts from Board members to submit to her. He added that they are looking for posts that inspire and educate residents and consist of both images and text.

Board Liaison Townsend then shared the current Pittsford Oaks landscape plan with the Board. She stated if there is any feedback from the Board to please feel free to share. She noted that it does look comparable to the landscape plan presented for the old project a few years ago. Planning Assistant April Zurowski also stated that, if there are any planting suggestions for the corner of Jefferson and Clover, that might be very helpful for the Planning Board down the road. Board feedback is also welcome for the Town Code update project, which is ongoing.

PLANNING BOARD/STAFF UPDATES:

Ms. Zurowski stated that the Town's Earth Day celebration will be on Monday, April 22, at the Pittsford Community Center. It will be kid-friendly and similar to last year's format, with community members set up in the outdoor pavilion.

REVIEW OF MINUTES:

Environmental Board Member Caroline Kilmer made a motion to approve the minutes of February 5, 2024, seconded by Environmental Board Member Jeremy Lorch. Following a unanimous voice vote, the minutes were approved, none opposed.

OTHER DISCUSSION:

Environmental Board Member Jim Pippin adjourned the meeting at 8:10PM.

Respectfully submitted,

Meghan Brooks
Building Department Assistant

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE PLANNING
DEPARTMENT