



PITTSFORD COMMUNITY LIBRARY | 24 STATE STREET | PITTSFORD, NY 14534 | (585) 248-6275
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TRUSTEES | Tracy Castleberry | Brandon Cottrell | Chris Hall | Lori Lusk | Radhika Ramesh | Farrah Ritter | Marcia Layton Turner

LIBRARY DIRECTOR | Amanda Kuhnel Madigan

Pittsford Community Library Board of Trustees Meeting

Wednesday, January 10, 2024 | 6:00pm | Fletcher Steele Room

Present

Farrah Ritter, Tracy Castleberry, Marcia Layton Turner, Brandon Cottrell, Chris Hall, Lori Lusk

Also Present

Amanda K. Madigan, Nancy Dhurjaty, Cora Clouser, Kim Taylor

Public Attendees

Ten students from Participation in Government classes

Board President Chris Hall called the meeting to order at 6:01 pm.

Abstract

- **Tracy Castleberry motioned for approval of the January abstract. Farrah Ritter seconded the motion which was approved.**

Minutes

- **Marcia Layton Turner moved to approve the December minutes. Tracy Castleberry seconded the motion. Motion carried.**

Friends Liaison Report

- Nancy Dhurjaty reported on the Friends of Rochester Public Library and Monroe County Library System meeting to be hosted here in April.
- The Executive Board is working on a review of bylaws with plans to update this year.
- This year's Spring Book Sale is scheduled March 21-23.

High School Liaison Report

- Cora Clouser reported on the success of the 23rd Annual Rainbow Classic raising \$30,000 for the Golisano Children's Hospital.
- This month the Pittsford Panthers and the Victor Blue Devils meet for the 14th Pink the Rink hockey games benefitting the Breast Cancer Coalition of Rochester.
- **20-In-4 For More** nonfiction titles are listed on the Mendon High School Library webpage for easy reference.
- Fiction and graphics collections are developing with the addition of books written in Spanish, Chinese, and other languages.

Town Board Liaison Report

- Kim Taylor discussed the Town's plan to match the federal per diem rate for meals while on official travel.
- The zoning code update project continues this year.
- Refuse District Enrollment opened January 1st, and is due April 30th. Residents can find more information at <http://www.townofpittsford.org/refuse-districts>.

Director Report

- Amanda K. Madigan presented the director's report of library activities and events.
- The 2023 Handbook for Library Trustees of New York State was distributed.

New Business

- **Resolved that:**
The Petty Cash Fund be established for 2024 in the amount of \$ 500 and the designated custodian is Library Director Amanda Madigan;
The Director and Assistant Director of the library are authorized to approve payment vouchers;
The mileage reimbursement rate effective January 1, 2024 is 67 cents per mile;
The per diem rate for meals while on official travel will be increased to \$50
Lori Lusk motioned for approval of the 2024 resolution. Seconded by Marcia Layton Turner and carried.
- Special committees 2024:
Trustee Recruitment to be chaired by Radhika Ramesh with members Marcia Layton Turner, and Chris Hall
Policy Committee chairperson Brandon Cottrell with Tracy Castleberry, and Farrah Ritter
Volunteer Recognition chair Lori Lusk with Tracy Castleberry, and Farrah Ritter
Chris Hall.
- The 2023 Town Budget was reviewed.

With no further business Chris Hall called for adjournment at 6:29 pm.

Respectfully submitted,
Lori O'Connor, Library Clerk

Official Board Minutes are on file at Pittsford Community Library.