## AGENDA

TOWN OF PITTSFORD PLANNING BOARD NOVEMBER 13, 2023

This agenda is subject to change.
Please take notice that the Town of Pittsford Planning Board will hold the following meeting on Monday, November 13, 2023, in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street, and beginning at 6:30PM local time.

The Board will hold an agenda review session in the Second-Floor Meeting Room at 6:00PM.

## NEW HEARINGS

Bergmann Associates, Oak Hill Country Club (145 Kilbourn Road) Clubhouse Renovations Preliminary/Final Site Plan and Special Use Permit

Victorian Estates Resubdivision (3096/3092 Clover Street)
Preliminary/Final Subdivision

## OTHER BUSINESS

## Approval of Minutes

TABLED TOPIC
McMahon LaRue Associates, Geoca Subdivision
Concept Subdivision

Town of Pittsford
October 4, 2023
11 South Main Street
Pittsford, New York 14534
Attn: Doug DeRue

Re: Site Plan Review and Special Permit
Clubhouse Expansion
Oak Hill Country Club
145 Kilbourn Road
Rochester, NY 14618

## Dear Doug;

On behalf of Oak Hill Country Club, we are submitting the following materials for Site Plan and Special Permit review and approval clubhouse expansion and outdoor patio areas:

- Check for $\$ 400.00$ (application fee for Site Plan)
- Check for $\$ 175.00$ (application fee for Special Permit)
- Planning Board application packet with the Short Form EAF
- 20 copies of the project site drawings
- 20 color prints of the building elevations
- 2 copies of the Engineering Technical Memo with figures

Oak Hill is proposing a one-story expansion to the southern and eastern portions of the clubhouse which will replace the temporary tent structures installed each year. The expansion will provide a seamless integration with the existing structure matching the style, materials, and colors. The addition will consist of approximately 12,500 square feet. Additionally, new patio areas will be constructed at the south and east sides of the clubhouse and will be used by members for outdoor experiences.

Construction is anticipated to commence in the Fall of 2024.
If all is in order, please place our application on the Planning Board's November 13, 2023 agenda for Site Plan and Special Use consideration. Should you have any questions or need additional information, please do not hesitate to contact me at 585-498-7782 or bburri@bergmannpc.com. Thanks Doug.

Sincerely,

BERGMANN ASSOCIATES


Brian J. Burri
Sr. Project Manager
Civil/Site

## TOWN OF PITTSFORD SITE PLAN APPLICATION FORM

Planing Board - 11 S. Main Street - Pitrsfora. $4534-248-6260$

## project name: Oak Hill CC Clubhouse Expansion

location: 145 Kilbourn Road
tax account no: 138.17-1-13.111
owner: Oak Hill CC - Chad Ellis address: 145 Kilbourn Road city, st zIP: Rochester, NY 14618 pHoNe: (585) 586-1660 FAX:
e-mall:chadellis@oakhillcc.com

APPLICANT: Same
ADDRESS: $\qquad$ CITY, ST ZIP: $\qquad$
PHONE: $\qquad$
FAX: $\qquad$
E-MAIL: $\qquad$
agent: Bergmann - Brian Burri
address: 280 East Broad Street, Suite 200
city, st zIP: Rochester, NY 14604
PHONE: $\frac{\text { (585) 498-7782 }}{\text { E-MAI: }}$ brian.burri@collierseng.com

```
BRIEF DESCRIPTION OF PROJECT:
``` \(\qquad\)
REQUEST FOR: \(\square\) Concept Subdivision
Please
check all
applicable)
\(\bar{X}\) Special Permit
\(\bar{X}\) Preliminary Site Pian
\(\bar{Z}\) Final Site Plan

Square Footage of Building: \(\qquad\)
Total Acreage of Disturbance: \(1.0+1 /\)
zoning classification: SRAA
SIZE OF PARCEL: \(327+/-\)
is this parcel in a flood plain. agricultural district. and or wetlands or does it contain features of aronae ological or nistorical significance? \(\square\) NO X YES Please specify)

If this parce is whin 500 of a municipal buncar, dease specify: No

\section*{Disclosure Form E}

STATE OF NEN YORK
COUNTY OF MONROE
TOWN OF PITTSFORD
In the Matter of

\section*{Oak Hill CC Clubhouse Expansion}

Project Name
The undersigned. being the applicant(s) to the..
-Town Board Z Zoning Board of Appeals X Planning Board Design Review Board
. of the Town of Pittsford, for a.

issued under the provisions of the Ordinances, Local Laws. Rule or Regulations constituting the zoning and planning ordinances regulations of the Town of Pittsford, do nereby certify that I have read the provisions of Section \(\$ 809\) of the General Municipai Law of the State of New York attached to this certificate.

1 do further certify that there is no officer of the State of New York, the County of Monroe or of the Town of Pittsford or of any other municipality of which the Town of Pittsford is a part who is interested in the favorable exercise of discretion by said Board as to this application, except for those named below:

Name(s)
Address(es)
\(\qquad\)
\(\qquad\)
\(\qquad\)


145 Kilbourn Road
Rochester, NY 14618
ComTown State zif code

\section*{TOWN OF PITTSFORD}

\author{
LISTING OF ABUTTERS \\ Planing Board-11S. Main Street - Pitisford. 14534-243-6260
}

The undersigned, being an Applicant for approval of
\(X\) site plan
for property at: 145 Kilbourn Road, Rochester, NY 14618

Tax Parcel \# 1337.17-1-13.111 submits the following list
of names and addresses of all owners of properties which either directly abut or are located across the street from the property lines of the subject property.

If there are other properties in close proximity which might be effected by this proposal, please include the names and addresses of those properties as well.


\title{
6. ". \\ Hpendix B \\ 5hor: Envimamontai Assesment Fom?
}

\section*{Instructions for Completing}

Part - Projec laformation. The appicant or progect sponsor is responsible for the completion of Part 1. Responses become pars of the application for approval or tand as ate sabee to public revew, and may be woled io turther beritication
 respond to ans hem please answer as thoreugh as posshe based on curent momation.
 We the ked ageney: attach additional pages as necessary os supplement ans :tem.

\section*{Part 1-Project and Sponsor Information}

Same of Action or Project:
Oak rili CC Cluenouse Expansion
Project Location (describe, and athach a iocatom nap:
t45 Kibourr Road. Rochester NY :4618
Briel Description of Proposed Action
Clubhouse expansion to the south and east as well as patic adcition. Expansion of Cluphouse will replace the currenz :ent structures


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20. Has the ste of the proposed actor or an dioming propert been the subject of remedation ongong on
    completed for hazardous waste".
f'res. describe:
\(\qquad\)


\section*{I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRLE AND ACCIRATE TO THE BEST OF MY KNOWLEDGE}


Daie: \(\quad 8-29.23\)

Part 2-Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the infomation conamed in Par: and other materals submited by the provec vonsor or whernise aviable the reverer. When answermg the questons the revewer shoud oe guded by the concept Have my Responses been reasonabie considering the satale and contexa ot the pronose action?"
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Part 3 - Determination of significance. The Lead tgency is responsible for the completion of Part 3. For anery queston in Par ? hat was answered "moderate to arge impat may oceur". or ithere is a need to explan whe artioular
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\section*{OAK HILL COUNTRY CLUB CLUBHOUSE EXPANSION}

\section*{Oak Hill Country Club}

145 Kilbourn Road
Rochester, NY 14618

\begin{tabular}{|c|c|c|}
\hline \multicolumn{3}{|c|}{INDEX OF DRAWINGS} \\
\hline SRAMMG & drawing name & SHEET \\
\hline CV1 & Cover Sheet & 10910 \\
\hline EX-1 & Existing conotions & \(20 \% 10\) \\
\hline c001 & general notes & 3 of 10 \\
\hline c010 & demolition plan & \(40 \% 10\) \\
\hline C100 & Stie plan & \(50 ¢ 10\) \\
\hline C110 & UTLITY Plan & 6 oft 10 \\
\hline C120 & Graing and erosion control plan & 7 fof 10 \\
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\hline L-101 & OUTDOOR Patio ste plan & \\
\hline L-102 & service area site plan options & \\
\hline L-401 & Planting plans & \\
\hline L.501 & LANOSCAPE DETALIS & \\
\hline
\end{tabular}
\(\underline{\text { LOCATION MAP }}\)

PREPARED FOR
PREPARED BY:
S BERGMANN

homeee wry tean

www.bergmannoc.com
Oak Hill Country Club
145 Kilbourn Road
Rochester, NY 14618
585-586-1660


Oak Hill Clubhouse Expansion

145 Kilbourn Road Town of Pittsford

Oak Hill Country Club

145 Kilbourn Road
Rochester, NY 14618
(B) BERGMANN

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Oak Hill
Clubhouse Expansion
145 Kilbourn Road Town of Pittsford

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Oak Hill
Country Club
145 Kilbourn Road

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GENERAL NOTES








Oak Hill
Clubhouse
Expansion
145 Kilbourn Road Town of Pittsford

\section*{Oak Hill \\ Country Club \\ 145 Kilbourn Road \\ B BERGMANN \\  \\ }

\section*{}

Town of Pittsford







SOUTHELEVATION-BALLROOM


NORTH ELEVATION - DONALD ROSS PUB


\section*{TOWN OF PITTSFORD}

\section*{DEVELOPMENT REVIEW COMMITTEE - Planning Comments}

For Planning Board Meeting 11/13/23

\author{
SUBJECT: Oak Hill Country Club \\ Clubhouse Expansion \\ 145 Kilbourn Rd \\ Tax Parcel \#138.17-1-13.2
}

The Town of Pittsford Development Review Committee (DRC) has reviewed the subject application. The following points have been identified for Planning Board consideration:

A written response to these comments must be provided for Planning Board and DRC prior to a decision on this application. A digital copy of this document will be provided so that it may be incorporated into the response.

\section*{PLANNING AND ZONING ISSUES:}

\section*{GENERAL}
1. This application proposes a 12,500 square-foot one-story addition to the existing clubhouse, intended to replace the temporary seasonal tent structures. Additionally, new patio areas will be constructed at the south and east sides of the clubhouse and will be used by members for outdoor experiences. Accompanying landscaping and site work surrounding the addition is also proposed. This property is zoned Suburban Residential (SRAA). (DPW)
2. The applicant did not submit responses to Town Code Section 185-174 Determination of Impact. We expect responses to be submitted under separate cover. (DPW)
3. This is an Unlisted Action pursuant to SEQRA and a Part I Short EAF has been submitted by the applicant. (DPW)
4. Monroe County Department of Planning \& Development has reviewed this application and has provided comments. The applicant has received a copy of this report and comments are incorporated herein. (DPW)

\section*{SANITARY SEWERS}
5. Plans indicate a 1,500 -gallon grease interceptor. Please provide sizing calculations for the proposed grease chamber. (TRE)
6. It appears that an existing holding tank (possibly an existing grease chamber) is located near the proposed sanitary sewer connection. Please provide additional information regarding this structure. If this is an existing tank to be abandoned, it will be required to be pumped out, have its top slab broken, and be filled with gravel, prior to abandonment. (TRE)
7. It is recommended that cleanouts be provided outside of the proposed building with an orientation to allow cleaning in a downstream direction. (TRE, PSD)

\section*{GRADING AND DRAINAGE}
8. Please include on the plan the total area of disturbance, the area of existing impervious surface within the construction area, and the proposed impervious surfaces within the construction area. (TRE)
9. Page 1 of the submitted drainage calculations indicates that the existing impervious surfaces within the construction area is \(20,500 \mathrm{SF}\). Please provide a breakdown of this existing impervious surface quantification. This existing area seems large; does this area include the temporary tent structure? It is recommended that this
temporary tent should not be included in the existing impervious surface total since the structure is temporary in nature. (TRE)
10. For drywell design, it is recommended that actual percolation rates be obtained through field investigation at the drywell sites, rather than utilizing estimated rates based on the soil characteristics. (TRE)
11. In order for us to better understand the storm water runoff, the drywell percolation volume, and the drywell summary calculations, please depict the formulas utilized for the calculations. Although the calculations state that a 5-minute time of concentration is being utilized, it appears the actual storm runoff volume calculations utilized a larger time of concentration value. (TRE)
12. It appears the drywell invert elevations on the drawings and the elevations presented in the calculations do not match. Please review and provide updated elevations. (TRE)
13. Please provide the location of the proposed topsoil pile on the grading and erosion control plan. Please include erosion and sediment control around the perimeter of the pile. (TRE)

\section*{LIGHTING AND LANDSCAPING}
14. Lighting for the building is not identified on the plans. Any proposed lighting should be included on the plans, minimized, and light sources must be completely shielded from residential views. Plan must note that Town of Pittsford Code Enforcement Officers can require shielding of light sources that are visible from public ROWs or residential homes. (DPW)
15. Commercial site plans typically have a landscaping value requirement of \(1 \%\) of the total project construction cost. Although golf courses and colleges are non-residential, they both require Special Use Permits, which allow the Planning Board to specifically address possible impacts to nearby residential properties or ROWs with buffering requirements that the Board feels is necessary. While landscaping enhances almost all projects, colleges and golf courses often have projects that are somewhat remote from residents or roads so landscaping requirements have been left at the Planning Boards discretion. (DPW)
16. Proposed foundation plantings for the building will soften its appearance, the Planning Board should consider if additional plantings are warranted. (DPW)
17. Plans show a "future ballroom terrace build-out" over proposed landscaping. Will this future build-out include removal of the planting bed? The Planning Board should consider if this future terrace warrants a Planning Board Application. (DPW)

\section*{FIRE SAFETY}
18. It is recommended that the proposed expansion be reviewed by the Fire Marshal with regard to emergency access and existing hydrant locations. (TRE)
19. The site map shows fire apparatus access around the entire building, along with access points for an aerial truck to set up. The cart path will widen and will utilize H-20 block to increase the width of the cart path. There are no egress issues and the hydrants currently in place are adequate. There are some trees and tree limb issues regarding height that can be addressed later. At this time, there are no concerns from Pittsford Fire Department and the Fire Marshal based on what has been presented. (FM)
20. Proposed permeable pavement varies in width along the emergency access path. Please explain the discrepancy in total asphalt plus permeable pavement width. (DPW)
21. The patio plan depicts a number of gas fireplaces and firepits. Will these be fueled by natural gas or liquid propane? Will a new gas service be required for these, or will they be supplied by a pre-existing interior gas line? Gas fireplaces will require separate permits from the Town of Pittsford. (DPW, TRE)
22. Please include details for the "double-sided fireplace" and "linear low-profile fireplace" shown on Sheet L101. (DPW)
23. Please verify the location of emergency gas shut offs for proposed gas fireplaces. (DPW)
24. Site entrances and roadways may not be blocked to impede emergency access at any time during construction. The road base shall be suitable for emergency vehicles. A public safety plan should be included in the plan set. (DPW)

\section*{MISCELLANEOUS}
25. Will the proposed expansion be served by the water service within the existing building, or will a new water service be required? (TRE)
26. A rendering was provided for the south and east building elevations. Please provide elevations that include the proposed patio/outdoor seating space. (DPW)
27. Oak Hill Country Club is designated as a national registered historic site, Care should be exercised to ensure that this local historic resource is not adversely impacted by this proposal. (MCDPD)
28. This application has been referred to the Design Review and Historic Preservation Board as an informal discussion. Preliminary comments do not raise concerns with massing and window openings shown on the 2D elevations submitted. More details and renderings will be required for final DRHPB approval. (DPW, DRHPB)
29. This application is subject to Design Review and Historic Preservation Board approval. (DPW)

NOTE: The letters in parenthesis following each comment identifies the DRC Member listed below making the comment.

DPW - Department of Public Works
PSD - Pittsford Sewer Department
EB - Environmental Board
DRHPB - Design Review \& Historic Preservation Board
TE - Town Engineer
FD - Fire Dept. (PFD - Pittsford, BFD - Brighton)
MCDPD - Monroe County Department of Planning \& Development
FM - Fire Marshal

\section*{TOWN OF PITTSFORD \\ SUBDIVISION AUTHORIZATION TO MAKE APPLICATION}

Planning Board - 11 S. Main Street - Pittsford, 14534 - 248-6260

If the applicant is not the owner of the subject property, this form must be completed and signed by the owner.

I,
 the owner of the property located at: \(\frac{3096 \quad \text { CLOVER STreet) }}{\text { (Town) }}\) Tax Parcel \# _163.04_1-39.1 do hereby authorize
\(\qquad\) to make application to the

Town of Pittsford Planning Board, 11 South Main Street, Pittsford NY 14534 for the purpose (s) of \(\qquad\)


PLAMNHMC BOARD FILE
Hearing Date: 11/13/23
DRC Meeting Date: 10/31/23

\section*{Disclosure Form E}

\section*{STATE OF NEW YORK} COUNTY OF MONROE

In the Matter of

The undersigned, being the applicants) to the..
\(\square\) Town Board
Zoning Board of Appeals
Planning Board
\(\square\) Design Review Board
... of the Town of Pittsford, for \(\mathbf{a} . .\).
\(\square\) change of zoningspecial permitbuilding permit
\(\square\) permitamendmentvarianceapproval of a platexemption from a plat or official map
...issued under the provisions of the Ordinances, Local Laws, Rule or Regulations constituting the zoning and planning ordinances regulations of the Town of Pittsford, do hereby certify that I have read the provisions of Section \(\S 809\) of the General Municipal Law of the State of New York attached to this certificate.

I do further certify that there is no officer of the State of New York, the County of Monroe or of the Town of Pittsford or of any other municipality of which the Town of Pittsford is a part who is interested in the favorable exercise of discretion by said Board as to this application, except for those named below:

> Names)

\section*{Address(es)}
\(\qquad\)
\(\qquad\)
\(\qquad\)
\(\qquad\)
 3096 CLOVER ST.

Street Address PITTSFORD N. 14534

\footnotetext{
City/Town, State, Zip Code
}

\section*{TOWN OF PITTSFORD}

SUBDIVISION APPLICATION FORM

Planning Board - 11 S. Main Street - Pittsford, 14534 - 248-6260

PROJECT NAME: \(\qquad\)
LOCATION: \(\qquad\)
TAX ACCOUNT NO: \(\qquad\)
owner: RAMA \(R\) Gupta ADDRESS: 3096 CLOVER ST city, stip:Pitts Fo Rd, NY 14534 PHONE: 585 - 750-5121

FAX: \(\qquad\)
EMAIL: \(\qquad\)

APplicant RAMA GUDTA adobes: 3096 CLOVER ST. arty, stzil: PITTSFORD 14534 PHONE: 585 - \(750-5121\)

FAX:


AGENT: \(\qquad\)
ADDRESS: \(\qquad\)
CITY, ST ZIP: \(\qquad\)
PHONE: \(\qquad\) FAX: \(\qquad\)
E-MAIL: \(\qquad\)
BRIE DESCRiPTION OF PROJECT: MOVING COT LINE
\begin{tabular}{lll}
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REQUEST FOR: \\
(Please
\end{tabular} & \(\boxed{\text { Concept Subdivision }}\) & \\
check all & Preliminary Subdivision & HEARING DATE REQUESTED: \\
applicable) & Final Subdivision & \\
& \(\square\) Special Permit & \\
& \(\square\) Preliminary Site Plan & Square Footage of Building: \\
& \(\square\) Final Site Plan &
\end{tabular} zoning classification: RES/XENTSAZEOF PARCEL: 4.94 ACRES

Is this parcel in a flood plain, agricultural district, and/or wetlands, or does it contain features of archaeological or historical significance? \(\boxtimes\) NO \(\square\) YES (Please specify)

If this parcel is within 500' of a municipal boundary, please specify: \(\qquad\)
(Municipality)

\section*{Short Environmental Assessment Form}

\section*{Instructions for Completing}

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1 . Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.
\begin{tabular}{|c|c|c|c|c|}
\hline \multicolumn{5}{|l|}{Part 1 - Project and Sponsor Information} \\
\hline \begin{tabular}{l}
Name of Action or Project: \\
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\end{tabular} & \(\angle O T S\) & AND & & \\
\hline \multicolumn{5}{|l|}{Project Location (describe, and attach a location map): 3e96 CLOVER ST.} \\
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
Brief Description of Proposed Action: \\
RESUBDIVIDING RO LOTS \(/\) AND 3 OF VICTORIA ESTATES SUB
\end{tabular}} \\
\hline \multirow[t]{2}{*}{Name of Applicant or Sponsor: RAMA GUPTA} & \multicolumn{4}{|l|}{Telephone:585 750-5/21} \\
\hline & \multicolumn{4}{|l|}{E-Mail:RGUPTAC Gmarluon} \\
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
Address: \\
3096 CLOVEN ST.
\end{tabular}} \\
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& \text { Zip Code: } \\
& 14534
\end{aligned}
\]} \\
\hline \multicolumn{3}{|l|}{\multirow[t]{2}{*}{\begin{tabular}{l}
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinande, administrative rule, or regulation? \\
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2 . If no, continue to question 2 .
\end{tabular}}} & NO & YES \\
\hline & & & at \(\square\) & \\
\hline \multicolumn{3}{|l|}{\multirow[t]{2}{*}{2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:}} & NO & YES \\
\hline & & & & \\
\hline \multicolumn{5}{|l|}{3.a. Total acreage of the site of the proposed action?
b. Total acreage to be physically disturbed?
c. Total acreage (project site and any contiguous properties) owned
or controlled by the applicant or project sponsor?} \\
\hline \multicolumn{5}{|l|}{\begin{tabular}{lll} 
4. Check all land uses that occur on, adjoining and near the proposed action. \\
\(\square\) Urban & \(\square\) Rural (non-agriculture) & \(\square\) Industrial \\
\(\square\) Commercial & \(\square\) Residential (suburban) \\
\(\square\) Forest & \(\square\) Agriculture & \(\square\) Aquatic
\end{tabular}\(\quad \square\) Other (specify): \(\quad \square\)\begin{tabular}{ll}
\(\square\) Parkland &
\end{tabular}} \\
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18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? \\
If Yes, explain purpose and size:
\end{tabular}} & NO & YES \\
\hline & \(\square\) & \\
\hline \multirow[t]{3}{*}{\begin{tabular}{l}
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? \\
If Yes, describe: \(\qquad\)
\end{tabular}} & NO & YES \\
\hline & & YES \\
\hline & \(\square\) & \\
\hline \multirow[t]{2}{*}{\begin{tabular}{l}
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? \\
If Yes, describe: \(\qquad\)
\end{tabular}} & NO & YES \\
\hline & \(\square\) & \\
\hline \multicolumn{3}{|l|}{\multirow[t]{2}{*}{I AFFIRM THAT THE INFQRMATION PROVIDEDABQVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE}} \\
\hline & & \\
\hline Applicant/sponsor nam & & \\
\hline Signature: \(\rightarrow\) GNGMA \(B\) & & \\
\hline
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Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part I and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"
\begin{tabular}{|c|c|c|}
\hline & No, or small impact may occur & Moderate to large impact may occur \\
\hline 1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? & & \\
\hline 2. Will the proposed action result in a change in the use or intensity of use of land? & & \\
\hline 3. Will the proposed action impair the character or quality of the existing community? & \(\square\) & \\
\hline 4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? & & \\
\hline 5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? & & \\
\hline 6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? & & \\
\hline \begin{tabular}{l}
7. Will the proposed action impact existing: \\
a. public / private water supplies?
\end{tabular} & \(\square\) & \\
\hline & & \\
\hline 8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources? & & \\
\hline 9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)? &  & \[
\square
\] \\
\hline
\end{tabular}
\begin{tabular}{|l|l|l|l|}
\hline & \begin{tabular}{l} 
No, or \\
small \\
impact \\
may \\
occur
\end{tabular} & \begin{tabular}{c} 
Moderate \\
to large \\
impact \\
may \\
occur
\end{tabular} \\
\hline \begin{tabular}{l} 
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage \\
problems?
\end{tabular} & \(\square\) & \(\square\) \\
\hline 11. Will the proposed action create a hazard to environmental resources or human health? & \(\square\) \\
\hline
\end{tabular}

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
\begin{tabular}{ccc}
\hline Name of Lead Agency & & Date \\
\hline Print or Type Name of Responsible Officer in Lead Agency & & Title of Responsible Officer \\
\hline Signature of Responsible Officer in Lead Agency & & \\
\hline
\end{tabular}


\title{
TOWN OF PITTSFORD \\ DEVELOPMENT REVIEW COMMITTEE - Planning Comments
}

For Planning Board Meeting 11/13/23
SUBJECT: Victorian Estates Resubdivision (3096 \& 3092 Clover Street)
Preliminary/Final Subdivision
Tax Parcels \# 163.04-1-39.1 \& 163.04-1-39.3
The Town of Pittsford Development Review Committee (DRC) has reviewed the subject application. The following points have been identified for Planning Board consideration:

A written response to these comments must be provided for Planning Board and DRC prior to a decision on this application. A digital copy of this document will be provided so that it may be incorporated into the response.

\section*{PLANNING AND ZONING ISSUES:}

\section*{GENERAL}
1. This application proposes the transfer of \(0.5+/-\) acres from 3096 to 3092 Clover Street. Both properties are zoned Residential Neighborhood (RN).
2. This project is a Type II Action pursuant to SEQRA 617.5(c)(16) and requires no further environmental review under SEQRA. (DPW)
3. The submitted plan is a resubdivision map without the details that will be necessary to issue a building permit for a new home. It is presumed that the purpose of the application is to have an adjusted building lot and new home site approved. A site plan for the new home will need to be provided that includes home location with a driveway shown, grading, utility connections, and a possible septic with percolation hole data. This will need to be in a form that Monroe County Public Health can review and approve. Typically, if the home design has not been determined, a rectangle that indicates the anticipated garage and driveway location can be shown. (DPW)

\section*{SANITARY SEWERS}
4. The affected lots were approved as part of the Victorian Estates Subdivision in 1983. Although lots were designed and approved with septic systems at the time, a new septic design must be submitted to MCPH for approval. Sanitary sewers have since been installed closer to the site, making a sewer connection possible. (DPW)
5. If the cost of connecting to the sanitary sewer is greater than 1.5 times the cost of installing a septic system, Monroe County Public Health would consider approval of a septic system. Following correspondence with MCPH, the department would prefer to tie into sewer but understand the constraints of the applicant. (DPW)
6. Town Code Section 121-18 Dry Sanitary Sewers may be applicable to this project if the home is not connected to public sewer. (DPW)
7. Please submit cost estimates to extend the public sanitary sewer main and to construct a septic system to serve this vacant parcel. Please contact the Town for details of how estimates will need to be prepared. (DPW)
8. It is recommended that the applicant contact neighbors at \(3098,3102,3108\), and 3114 Clover Street for interest in a possible sanitary sewer main extension. The Town can assist in this process. (DPW, PSD)
9. Sanitary sewer easements will be required for the extension of the sewer main to the vacant parcel as well as an easement within the vacant parcel for future sewer main extension. (DPW)
10. Properties proposed to connect to the sanitary sewer main will require a Pittsford Sewer District extension and an approved sewer design from the Pittsford Sewer Department. (DPW, PSD)

\section*{MISCELLANEOUS}
11. The Town shall be copied on all correspondence with MCPH, MCWA, and RG\&E in regard to the water, sewer, and gas utilities for the proposed home. (TE)
12. The Town's standard recreation fund fee is applicable for each new home. This fee is currently \(\$ 1,000.00\) and is collected when a building permit is issued. (DPW)
13. All new homes are subject to review and approval by the Design Review and Historic Preservation Board. (DPW)
14. A building permit for the new home is subject to review and approval by the Town of Pittsford Building Department. (DPW)

NOTE: The letters in parenthesis following each comment identifies the DRC Member listed below making the comment:

DPW - Department of Public Works
EB - Environmental Board
PSD - Pittsford Sewer Department
PD - Parks Department
PRAB - Parks \& Rec. Advisory Board
TRE - Town Review Engineer
FD - Fire Department (PFD - Pittsford, BFD - Brighton)
MCPD - Monroe County Planning Department
FM - Fire Marshal

\section*{TOWN OF PITTSFORD}

PLANNING BOARD
OCTOBER 23, 2023
Minutes of the Town of Pittsford Planning Board meeting held on October 23, 2023 at 6:30PM local time. The meeting took place in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street.

PRESENT: Kevin Morabito, Hali Buckley, John Limbeck, Dave Jefferson, John Halldow, Paula Liebschutz, Paul Alguire

\section*{ABSENT:}

ALSO PRESENT: Doug DeRue, Director of Planning, Zoning, and Development; Robert Koegel, Town Attorney; Evan Harkin, Student Member; April Zurowski, Planning Assistant

ATTENDANCE: There were 11 members of the public present.
Chairman John Limbeck made a motion to call the meeting to order, seconded by Board Member Dave Jefferson. Following a unanimous voice vote, the meeting opened at 6:30PM.

\section*{DECISION PENDING:}

\section*{Panorama Landing Office Park - Phase 2}

Amendment to Final Site Plan/Subdivision Approval
The applicant was not present.
Chairman Limbeck stated that this application is not subject to a public hearing.
Chairman Limbeck read the Amendment to Final Site Plan/Subdivision Approval resolution, which was unanimously approved.

\section*{NEW HEARING:}

\section*{1 Sinclair Drive (Cloverwood Living Facility), Generator}

Preliminary/Final Site Plan (Tobey PUD)
Mike Mantell, of Stantec, and as agent for Cloverwood Senior Living, introduced the application. He described that the existing patio homes and main building are serviced by two emergency back-up generators. The applicant is proposing to remove both of these generators and replace emergency service with one larger generator. The proposed generator will be located on the south side of the main building. The generator will be placed on a platform and will cause a reduction of three parking spaces. The site has existing vegetation and screening which will remain. The applicant expects up to three months of construction. The existing generators will be removed after the installation of the new generator. The manufacturer recommends weekly testing for 10-15 minutes. The New York State Department of Health requires a monthly test for 30-45 minutes. The decibel levels for the new generator will be equivalent to office background noise.

Board Member Alguire asked the specific number of decibels that the generator will produce. Mr . Mantell stated that the generator is calculated to produce 65 decibels of noise to the nearest home, similar to office background noise.

Board Member Jefferson asked the applicant why a diesel generator was selected. Mr. Mantell stated that the existing generators are diesel fueled. Chairman Limbeck asked if a fire suppression system will be installed, considering 5,200 gallons of fuel will be on site. Mr. Mantell stated that a suppression system is not required but other safety precautions will be maintained.

Board Member Alguire stated that the "vegetation and screening" explained in the introduction should not be considered as a mitigating measure. He asked Mr. Mantell to discuss sound levels with neighbors and consider additional plantings. Mr. Mantell stated that the sound omitted should not be substantial. Board Member Alguire asked if fencing is proposed. Mr. Mantell stated that the generator will be within a metal enclosure.

Board Member Liebschutz asked if the generator would produce any smell. Mr. Mantell stated that smell should not be an issue to neighbors or Cloverwood Senior Living residents. Mr. DeRue stated that the Town has not received complaints about smell or noise from the existing generators.

Chairman Limbeck motioned to open the public hearing, seconded by Board Member Buckley, none opposed. Chairman Limbeck asked for public comment. Hearing none, Chairman Limbeck motioned to close the public hearing, seconded by Board Member Morabito, none opposed.

Chairman Limbeck read the Preliminary/Final Site Plan resolution, which was unanimously approved.

\section*{OTHER DISCUSSION:}

The minutes of September 11, 2023, were approved following a motion by Chairman Limbeck, seconded by Board Member Morabito. Following a unanimous voice vote, the minutes were approved, none opposed.

Chairman Limbeck motioned to close the meeting at 6:48PM, seconded by Vice Chairman Halldow, and was approved by a unanimous voice vote, none opposed.

Respectfully submitted,

\section*{April Zurowski}

Planning Assistant

\section*{OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE PLANNING DEPARTMENT}```

