

**AGENDA  
TOWN OF PITTSFORD  
PLANNING BOARD  
SEPTEMBER 11, 2023**

*This agenda is subject to change.*

Please take notice that the Town of Pittsford Planning Board will hold the following meeting on Monday, September 11, 2023, in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street, and beginning at 6:30PM local time.

The Board will hold an agenda review session in the Second-Floor Meeting Room at 6:00PM.

**NEW HEARING**

**507 Thornell Road (Northfield Church), Shed**  
Preliminary/Final Site Plan and Special Use Permit

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**OTHER BUSINESS**

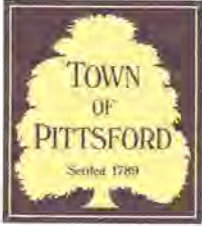
**Approval of Minutes**

**TABLED TOPIC**

**McMahon LaRue Associates, Geoca Subdivision**  
Concept Subdivision

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*The next scheduled meeting is for Monday, October 23, 2023.*



# TOWN OF PITTSFORD SITE PLAN APPLICATION FORM

Planning Board – 11 S. Main Street – Pittsford, 14534 – 248-6260

**PROJECT NAME:** Northfield Church Storage Shed

**LOCATION:** 507 Thornell Road

**TAX ACCOUNT NO:** 16-1411655

**OWNER:** Northfield Church

**APPLICANT:** Timothy Klembczyk (Church Trustee)

**ADDRESS:** 507 Thornell Road

**ADDRESS:** 26 Thomville Circle

**CITY, ST ZIP:** Pittsford, New York 14534

**CITY, ST ZIP:** Penfield, New York, 14526

**PHONE:** (585) 383-8560

**PHONE:** (585) 202-5163

**FAX:** \_\_\_\_\_

**FAX:** \_\_\_\_\_

**E-MAIL:** NorthfieldChurchROC@gmail.com

**E-MAIL:** TimKlembczyk@gmail.com

**AGENT:** Timothy Klembczyk (Church Trustee)

**ADDRESS:** 26 Thomville Circle

**CITY, ST ZIP:** Penfield, New York, 14526

**PHONE:** (585) 202-5163      **FAX:** \_\_\_\_\_

**E-MAIL:** TimKlembczyk@gmail.com

**BRIEF DESCRIPTION OF PROJECT:** Requesting the ability to add a storage shed on the church property, adjacent to the parking lot, of a size of 12'x16, storing, tables/chairs, and building/grounds equipment.

**REQUEST FOR:**     Concept Subdivision  
(Please             Preliminary Subdivision  
check all        Final Subdivision  
applicable)

**HEARING DATE REQUESTED:** 08/14/2023

Special Permit  
 Preliminary Site Plan  
 Final Site Plan

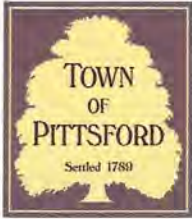
Square Footage of Building: 192 sq Ft (12' x 16')

Total Acreage of Disturbance: 0.004 Acre

**ZONING CLASSIFICATION:** \_\_\_\_\_ **SIZE OF PARCEL:** \_\_\_\_\_

Is this parcel in a flood plain, agricultural district, and/or wetlands, or does it contain features of archaeological or historical significance?  NO     YES (Please specify)

If this parcel is within 500' of a municipal boundary, please specify: \_\_\_\_\_  
(Municipality)



# TOWN OF PITTSFORD SPECIAL PERMIT APPLICATION FORM

Planning Board – 11 S. Main Street – Pittsford, 14534 – 248-6260

**PROJECT NAME:** Northfield Church Storage Shed

**LOCATION:** 507 Thornell Road

**TAX ACCOUNT NO:** 16-1411655

**OWNER:** Northfield Church

**APPLICANT:** Timothy Klembczyk (Church Trustee)

**ADDRESS:** 507 Thornell Road

**ADDRESS:** 26 Thomville Circle

**CITY, ST ZIP:** Pittsford, New York 14534

**CITY, ST ZIP:** Penfield, New York, 14526

**PHONE:** (585) 383-8560

**PHONE:** (585) 202-5163

**FAX:** \_\_\_\_\_

**FAX:** \_\_\_\_\_

**E-MAIL:** NorthfieldChurchROC@gmail.com

**E-MAIL:** TimKlembczyk@gmail.com

**AGENT:** Timothy Klembczyk (Church Trustee)

**ADDRESS:** 26 Thomville Circle

**CITY, ST ZIP:** Penfield, New York, 14526

**PHONE:** (585) 202-5163 **FAX:** \_\_\_\_\_

**E-MAIL:** TimKlembczyk@gmail.com

**BRIEF DESCRIPTION OF PROJECT:** Requesting the ability to add a storage shed on the church property, adjacent to the parking lot, of a size of 12'x16, storing, tables/chairs, and building/grounds equipment.

- REQUEST FOR:** (Please check all applicable)
- Concept Subdivision
  - Preliminary Subdivision
  - Final Subdivision
  - Special Permit
  - Wetlands Permit
  - Preliminary Site Plan
  - Final Site Plan

**HEARING DATE REQUESTED:** 08/14/2023

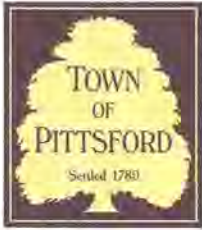
Square Footage of Building: 192 sq Ft (12' x 16')

Total Acreage of Disturbance: 0.004 Acre

**ZONING CLASSIFICATION:** \_\_\_\_\_ **SIZE OF PARCEL:** \_\_\_\_\_

Is this parcel in a flood plain, agricultural district, and/or wetlands, or does it contain features of archaeological or historical significance?  NO  YES (Please specify)

If this parcel is within 500' of a municipal boundary, please specify: \_\_\_\_\_  
(Municipality)



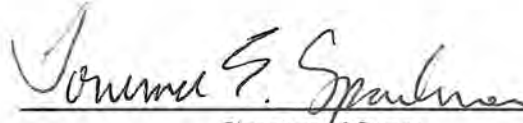
# TOWN OF PITTSFORD SITE PLAN AUTHORIZATION TO MAKE APPLICATION

Planning Board – 11 S. Main Street – Pittsford, 14534 – 248-6260

*If the applicant is not the owner of the subject property, this form must be completed and signed by the owner.*

I, Pastor Torrence Sparkman, as an Elder of Northfield Church, the owner of the property located  
at: 507 Thornell Road Town of Pittsford 14534  
(Street) (Town) (Zip)

Tax Parcel # 16-1411655 do hereby authorize  
Timothy Klembczyk, as a Trustee of Northfield Church to make application to the  
Town of Pittsford Planning Board, 11 South Main Street, Pittsford NY 14534 for the  
purpose(s) of requesting the addition of a storage shed on the church property.

  
Signature of Owner

07/15/2023  
Date

# Disclosure Form E

STATE OF NEW YORK  
COUNTY OF MONROE

TOWN OF PITTSFORD

In the Matter of

Northfield Church Storage Shed

(Project Name)

The undersigned, being the applicant(s) to the...

*Town Board*     *Zoning Board of Appeals*     *Planning Board*     *Design Review Board*

...of the Town of Pittsford, for a...

*change of zoning*     *special permit*     *building permit*     *permit*     *amendment*  
 *variance*     *approval of a plat*     *exemption from a plat or official map*

...issued under the provisions of the Ordinances, Local Laws, Rule or Regulations constituting the zoning and planning ordinances regulations of the Town of Pittsford, do hereby certify that I have read the provisions of Section §809 of the General Municipal Law of the State of New York attached to this certificate.

I do further certify that there is no officer of the State of New York, the County of Monroe or of the Town of Pittsford or of any other municipality of which the Town of Pittsford is a part who is interested in the favorable exercise of discretion by said Board as to this application, except for those named below:

Name(s)

Address(es)

_____	_____
_____	_____
_____	_____
_____	_____

  
Signature of Applicant

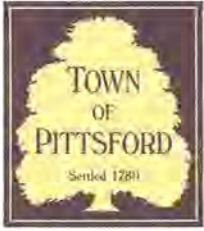
07/15/2023  
Dated

26 Thomville Circle

Street Address

Penfield, New York 14526

City/Town, State, Zip Code



# TOWN OF PITTSFORD

## LISTING OF ABUTTERS

Planning Board – 11 S. Main Street – Pittsford, 14534 – 248-6260

The undersigned, being an Applicant for approval of...

*site plan*

*special permit*

*subdivision*

...for property at: 507 Thornell Road, Pittsford NY 14534

Tax Parcel # 16-1411655 submits the following list

of names and addresses of all owners of properties which either directly abut or are located across the street from the property lines of the subject property.

*If there are other properties in close proximity which might be effected by this proposal, please include the names and addresses of those properties as well.*



Signature of Applicant

07/15/2023

Date

### LIST OF PROPERTIES ABUTTING OR ACROSS THE STREET FROM SUBJECT PROPERTY

### 3) Address List of Abutters

- 518, 526, 540 Mendon Road (Adjacent Properties)
- 495 Thornell Road (Adjacent Property)
- 10, 12 Summit Oaks (Adjacent Property)
- 518, 514, 510, 506, 502 Thornell Road (Across the street)

If the Town of Penfield would like us to get the specific names of each of the homes listed above for this application, we can do so.



[dderue@townofpittsford.org](mailto:dderue@townofpittsford.org)

Director of Planning Zoning & Development  
Town of Pittsford  
585-248-6260  
Fax 248-6262

Dear Mr. Doug DeRue

My name is Tim Klembczyk, a Trustee of the Northfield Church. Northfield Church, located at 507 Thornell Road, respectfully would like to submit an application to the Town of Pittsford to add a 12' x 16' storage shed on the property. The shed is planned to store tables and chairs, as well as building and grounds equipment. The color of the shed will be common to the newly aluminum sided church. Northfield has recently added a new roof and is planning on updating with new gutters. Northfield Church will continue to improve the overall look of the church and property, in keeping with the high character of the neighborhood and the Town of Pittsford.

This document contains the following:

- 1) Determination of Impact per § 185-174
- 2) Satellite Map of Church, Location of Shed
- 3) Address List of Abutters

As recommended in the Town of Pittsford applications, if a pre-meeting to go over the attached forms to validate content and completeness, and to discuss more about the project, I can be available at your convenience.

I will contact April Zurowski in regard to application fees, number of copies and submission deadline and submit the check once understood the application cost.

Thank you for your consideration of this request summarized in this document at the associated applications.

Tim Klembczyk  
585-202-5163



## 1) Determination of Impact per § 185-174

Per the application guidelines, Northfield Church submits the church's determination of impact per § 185-174.

§ 185-174. Determination of impact.

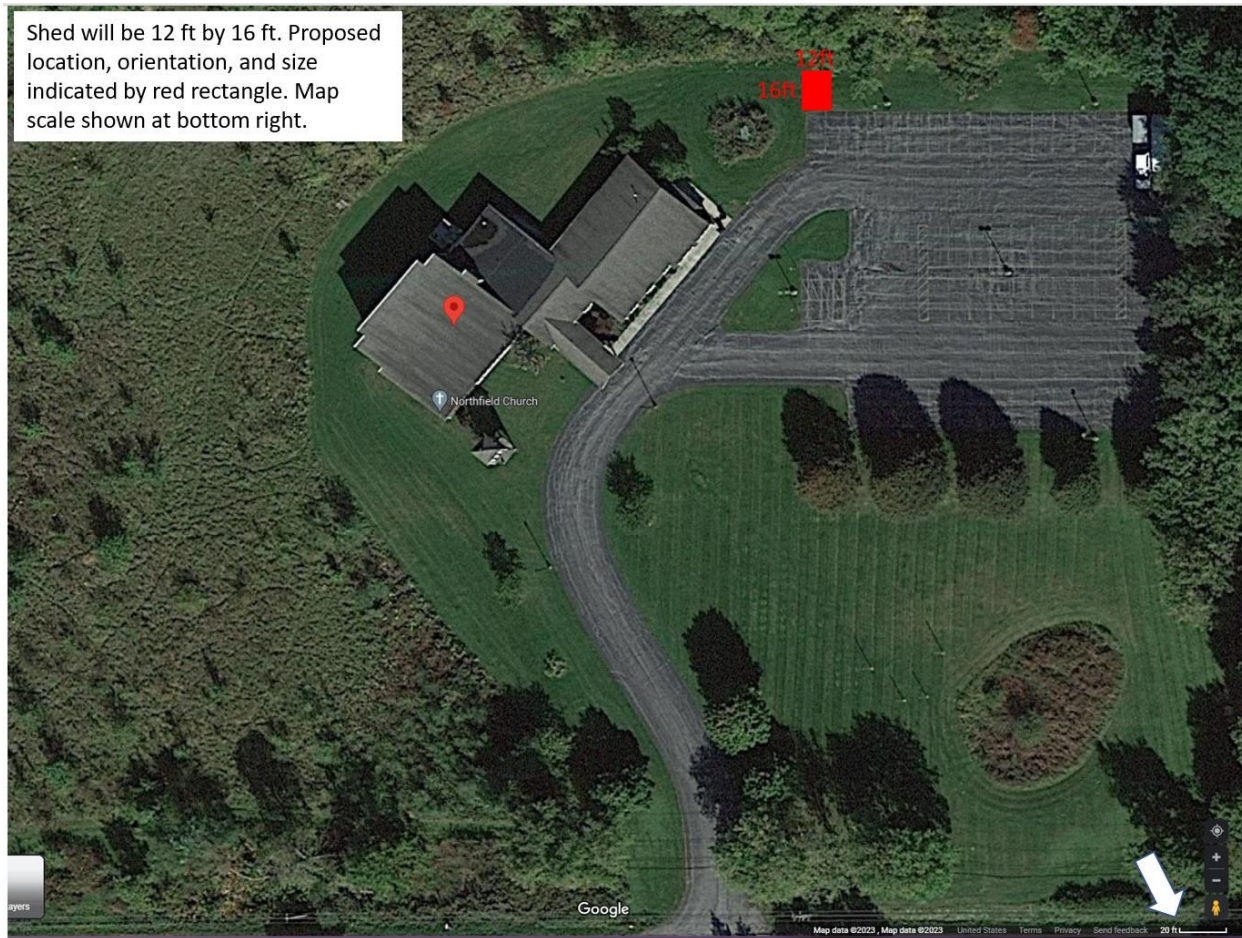
In passing upon each application, the appropriate board shall determine whether the proposed use would endanger or tend to endanger the public health, safety, morals or the general welfare of the community. The appropriate board may consult with any other Town board, commission, department, agency and/or official it deems advisable. It may also engage the services of engineers, planners or other professionals to aid in the review process. All costs incurred by the board for such professional services shall be reimbursed to the Town by the applicant. In making such determination, it shall consider the following:

- A. Whether the proposed use will be in harmony with the general purpose and intent of this chapter, taking into account the location and size of the use, the nature and intensity of the operations involved in or conducted in connection with it and the size of the site with respect to streets giving access to it.
  - a. [Northfield Church Response](#): The storage shed is in harmony with the general purpose of the church. It is common and aligned with the other houses in the area which have similar sized storage sheds used for general storage of items.
- B. Whether the proposed use will tend to depreciate the value of adjacent property, taking into account the possibility of screening or other protective measures.
  - a. [Northfield Church Response](#): We do not believe this will depreciate the value of the adjacent properties. The shed is similar to others in the area. The color of the shed will be common to the newly aluminum sided church, new roof and upcoming new gutters. Northfield will continue to improve the property and overall look of the church and property.
- C. Whether the proposed use will be detrimental to the flow of traffic in the vicinity or otherwise create a traffic hazard.
  - a. [Northfield Church Response](#): The shed will pose no impact to traffic flow in the area, and will not create any traffic hazards.
- D. Whether the proposed use will create fire or other safety hazards.
  - a. [Northfield Church Response](#): The shed will not pose any fire or other safety hazards.
- E. Whether the size and use of the proposed facility, alone or in combination with similar facilities in the area, will be so substantially out of proportion with the character of nearby residential neighborhoods as to jeopardize the continued use of the neighborhoods for residential purposes.
  - a. [Northfield Church Response](#): The size of the shed is common to other sheds in the surrounding area. The use to store additional tables and chairs, as well as common building and grounds equipment is common with the standard use of a storage shed.

- F. Whether the proposed use or operation will produce or present substantial danger of excessive noise, noxious odors, noxious or harmful discharge, fire or explosion, radiation, chemical or toxic release or other conditions injurious to the health or general welfare of occupants of the surrounding area.
- a. [Northfield Church Response](#): The planned use of the storage shed will not produce or present substantial danger of noise, noxious odors, noxious or harmful discharge, fire or explosion, radiation, chemical or toxic release or other conditions injurious to the health or general welfare of occupants of the surrounding area.
- G. Whether the location and size of the use, the size of the site in relation to the use, the operations in connection with the use and the parking and traffic related to the operations will be such as to create a significant hazard to the safety and general welfare of the surrounding area.
- a. [Northfield Church Response](#): The location of the shed as shown in the picture above will be similar to other sheds in the area. It will not create a hazard to the safety and general welfare of the surrounding area.
- H. Whether the proposed use will be detrimental to neighboring property or alter the essential character of the neighborhood.
- a. [Northfield Church Response](#): The storage shed will not be detrimental to neighboring property or alter the essential character of the neighborhood. It will be similar to other sheds in the area in size and use.
- I. Whether the proposed use complies with the State Environmental Quality Review Act (SEQRA).
- a. [Northfield Church Response](#): The proposed use is for storage of additional tables and chairs, and common building and grounds equipment to maintain the property in good condition.

## 2) Satellite Map of Church, Location of Shed

The map identifies the planned in a red box. The shed will be adjacent to the parking lot.



**PLANTING AND SEEDING NOTES:**

1. ALL PLANTS ARE TO BE PLANTED AT THE SPECIFIED LOCATIONS AND IN THE SPECIFIED QUANTITIES AND SIZES UNLESS OTHERWISE NOTED.

2. ALL PLANTS ARE TO BE PLANTED AT THE SPECIFIED LOCATIONS AND IN THE SPECIFIED QUANTITIES AND SIZES UNLESS OTHERWISE NOTED.

3. ALL PLANTS ARE TO BE PLANTED AT THE SPECIFIED LOCATIONS AND IN THE SPECIFIED QUANTITIES AND SIZES UNLESS OTHERWISE NOTED.

4. ALL PLANTS ARE TO BE PLANTED AT THE SPECIFIED LOCATIONS AND IN THE SPECIFIED QUANTITIES AND SIZES UNLESS OTHERWISE NOTED.

5. ALL PLANTS ARE TO BE PLANTED AT THE SPECIFIED LOCATIONS AND IN THE SPECIFIED QUANTITIES AND SIZES UNLESS OTHERWISE NOTED.

6. ALL PLANTS ARE TO BE PLANTED AT THE SPECIFIED LOCATIONS AND IN THE SPECIFIED QUANTITIES AND SIZES UNLESS OTHERWISE NOTED.

7. ALL PLANTS ARE TO BE PLANTED AT THE SPECIFIED LOCATIONS AND IN THE SPECIFIED QUANTITIES AND SIZES UNLESS OTHERWISE NOTED.

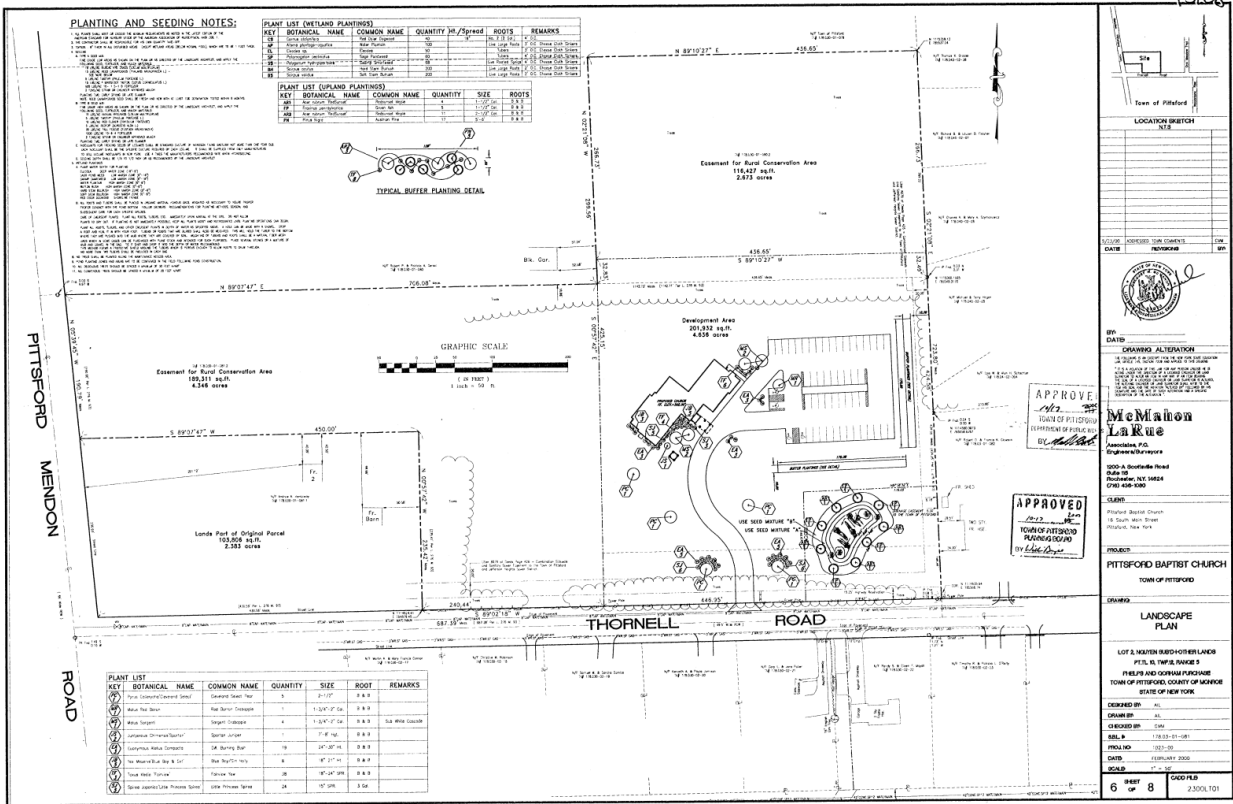
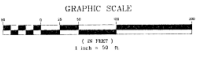
8. ALL PLANTS ARE TO BE PLANTED AT THE SPECIFIED LOCATIONS AND IN THE SPECIFIED QUANTITIES AND SIZES UNLESS OTHERWISE NOTED.

9. ALL PLANTS ARE TO BE PLANTED AT THE SPECIFIED LOCATIONS AND IN THE SPECIFIED QUANTITIES AND SIZES UNLESS OTHERWISE NOTED.

10. ALL PLANTS ARE TO BE PLANTED AT THE SPECIFIED LOCATIONS AND IN THE SPECIFIED QUANTITIES AND SIZES UNLESS OTHERWISE NOTED.

KEY	BOTANICAL NAME	COMMON NAME	QUANTITY	SIZE	ROOTS	REMARKS
1	...	...	...	...	...	...
2	...	...	...	...	...	...
3	...	...	...	...	...	...
4	...	...	...	...	...	...
5	...	...	...	...	...	...
6	...	...	...	...	...	...
7	...	...	...	...	...	...
8	...	...	...	...	...	...
9	...	...	...	...	...	...
10	...	...	...	...	...	...

KEY	BOTANICAL NAME	COMMON NAME	QUANTITY	SIZE	ROOTS	REMARKS
11	...	...	...	...	...	...
12	...	...	...	...	...	...
13	...	...	...	...	...	...
14	...	...	...	...	...	...
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18	...	...	...	...	...	...
19	...	...	...	...	...	...
20	...	...	...	...	...	...



KEY	BOTANICAL NAME	COMMON NAME	QUANTITY	SIZE	ROOTS	REMARKS
1	...	...	...	...	...	...
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15108

Location Sheet

APPROVED

APPROVED

MEMMON LA RUE

LANDSCAPE PLAN

LOT 3, WATER HARBOR FERRY LANDING

15108

6 SHEET OF 8

23001.101

**617.20**  
**Appendix B**  
**Short Environmental Assessment Form**

**Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>			
Tim Klembczyk			
Name of Action or Project: Northfield Church Storage Shed			
Project Location (describe, and attach a location map): 507 Thornell Road, Pittsford New York 14534			
Brief Description of Proposed Action: Northfield Church, located at 507 Thornell Road, respectfully would like to submit an application to the Town of Pittsford to add a 12' x 16' storage shed on the property. The shed is planned to store tables and chairs, as well as building and grounds equipment. The color of the shed will be common to the newly aluminum sided church. Northfield has recently added a new roof and is planning on updating with new gutters. Northfield Church will continue to improve the overall look of the church and property, in keeping with the high character of the neighborhood and the Town of Pittsford.			
Name of Applicant or Sponsor: Timothy Klembczyk		Telephone: (585) 202-5163 E-Mail: TimKlembczyk@gmail.com	
Address: 26 Thomville Circle			
City/PO: Penfield		State: New York	Zip Code: 14526
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		4.6 acres	
b. Total acreage to be physically disturbed?		0.004 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		4.6 acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
<input type="checkbox"/> Parkland			

<p>5. Is the proposed action,</p> <p>a. A permitted use under the zoning regulations?</p> <p>b. Consistent with the adopted comprehensive plan?</p>	<p>NO</p> <input type="checkbox"/>  <input type="checkbox"/>	<p>YES</p> <input checked="" type="checkbox"/>  <input checked="" type="checkbox"/>	<p>N/A</p> <input type="checkbox"/>  <input type="checkbox"/>
<p>6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?</p>	<p>NO</p> <input type="checkbox"/>	<p>YES</p> <input checked="" type="checkbox"/>	<p>NO</p> <input checked="" type="checkbox"/>
<p>7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____</p>	<p>NO</p> <input checked="" type="checkbox"/>	<p>YES</p> <input type="checkbox"/>	<p>NO</p> <input checked="" type="checkbox"/>
<p>8. a. Will the proposed action result in a substantial increase in traffic above present levels?</p> <p>b. Are public transportation service(s) available at or near the site of the proposed action?</p> <p>c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?</p>	<p>NO</p> <input checked="" type="checkbox"/>	<p>YES</p> <input type="checkbox"/>	<p>NO</p> <input checked="" type="checkbox"/>
<p>9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____</p>	<p>NO</p> <input checked="" type="checkbox"/>	<p>YES</p> <input type="checkbox"/>	<p>NO</p> <input checked="" type="checkbox"/>
<p>10. Will the proposed action connect to an existing public/private water supply?  If No, describe method for providing potable water: _____</p>	<p>NO</p> <input checked="" type="checkbox"/>	<p>YES</p> <input type="checkbox"/>	<p>NO</p> <input checked="" type="checkbox"/>
<p>11. Will the proposed action connect to existing wastewater utilities?  If No, describe method for providing wastewater treatment: _____</p>	<p>NO</p> <input checked="" type="checkbox"/>	<p>YES</p> <input type="checkbox"/>	<p>NO</p> <input checked="" type="checkbox"/>
<p>12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? b. Is the proposed action located in an archeological sensitive area?</p>	<p>NO</p> <input checked="" type="checkbox"/>	<p>YES</p> <input type="checkbox"/>	<p>NO</p> <input checked="" type="checkbox"/>
<p>13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____</p>	<p>NO</p> <input checked="" type="checkbox"/>	<p>YES</p> <input type="checkbox"/>	<p>NO</p> <input checked="" type="checkbox"/>
<p>14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:  <input type="checkbox"/> Shoreline    <input type="checkbox"/> Forest    <input type="checkbox"/> Agricultural/grasslands    <input type="checkbox"/> Early mid-successional  <input type="checkbox"/> Wetland    <input type="checkbox"/> Urban    <input checked="" type="checkbox"/> Suburban</p>			<p>NO</p> <input checked="" type="checkbox"/>
<p>15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?</p>	<p>NO</p> <input checked="" type="checkbox"/>	<p>YES</p> <input type="checkbox"/>	<p>NO</p> <input checked="" type="checkbox"/>
<p>16. Is the project site located in the 100 year flood plain?</p>	<p>NO</p> <input checked="" type="checkbox"/>	<p>YES</p> <input type="checkbox"/>	<p>NO</p> <input checked="" type="checkbox"/>
<p>17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties?                    <input checked="" type="checkbox"/> NO    <input type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:     <input checked="" type="checkbox"/> NO    <input type="checkbox"/> YES</p>	<p>NO</p> <input checked="" type="checkbox"/>	<p>YES</p> <input type="checkbox"/>	<p>NO</p> <input checked="" type="checkbox"/>

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor/name: <u>Tim Klembczyk</u>	Date:	<u>07/15/2023</u>
Signature: <u><i>Tim Klembczyk</i></u>		

**Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2.** Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

**Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3.** For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)



**TOWN OF PITTSFORD  
PLANNING BOARD  
RESOLUTION  
507 Thornell Road (Northfield Church)  
Preliminary/Final Site Plan & Special Use Permit  
Tax Parcel #178.03-1-81.2**

WHEREAS Northfield Church has made application for Preliminary/Final Site Plan and Special Use Permit approval for up to a 320 square-foot storage shed with application materials received August 9, 2023; and

WHEREAS this application is a Type II action pursuant to SEQRA 617.5(c)(9) and no further review is required; and

WHEREAS a public hearing was duly advertised and held on September 11, 2023, at which time it was closed, and public comment was incorporated into the public record; and

NOW, THEREFORE, upon consideration by the Planning Board, of all written and oral submissions and testimony by the applicant, appropriate agencies, and the public, and the Planning Board having given this matter due deliberation and consideration; it is

RESOLVED, that the Planning Board of the Town of Pittsford grants Preliminary/Final Site Plan and Special Use Permit approval based upon the following Findings of Fact and subject to compliance with the following Conditions of Approval:

**FINDINGS OF FACT**

1. The proposed storage shed is 192 square feet, but the applicant is requesting approval for up to 320 square feet. The church anticipates the possible need for a larger storage shed upon installation or in the near future.
2. The Planning Board has considered the possible impacts identified in Section 185-174 of Town Code and has concluded that this action will not have any significant adverse impacts on the community.
3. The proposed storage building is more than 150 feet from the closest residential property line and more than 250 feet from the closest home. The proposed shed is to be located at the rear of the church parking lot, more than 300 feet from Thornell Road, as shown on the attached plan.
4. The proposed storage shed will not be detrimental to the flow of traffic in the vicinity or otherwise create a traffic hazard.
5. The proposed storage shed is intended to provide extra space for tables, chairs, and common building and grounds maintenance equipment and will support the primary church use of the property.
6. The proposed storage shed will not create substantial danger of noise, noxious odors, noxious or harmful discharge, fire or explosion, radiation, chemical or toxic release, or other conditions injurious to the health or general welfare of occupants of the surrounding area. The shed will not create fire or other safety hazards.

**CONDITIONS OF APPROVAL**

1. The proposed storage building is limited to 320 square feet in total size and 14 feet in total height and must meet applicable building and fire codes.

2. The proposed storage building is subject to Design Review and Historic Preservation Board (DRHPB) approval prior to the issuance of a building permit.
3. A building permit is required from the Town of Pittsford Building Department.

The within Resolution was moved by Planning Board Member \_\_\_\_\_, seconded by Planning Board Member \_\_\_\_\_, and voted upon by members of the Planning Board as follows:

Paul Alguire  
David Jefferson  
Paula Liebschutz  
Hali Buckley  
Kevin Morabito  
John Halldow  
John Limbeck

Adopted by the Planning Board on: September 11, 2023.

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April Zurowski  
Planning Assistant

The map identifies the planned in a red box. The shed will be adjacent to the parking lot.

