

Minutes of the Town Board for September 6, 2022

**TOWN OF PITTSFORD  
TOWN BOARD  
SEPTEMBER 6, 2022**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, September 6, 2022, at 6:00 P.M. local time in the Lower Level Meeting Room of Town Hall, 11 South Main Street, in person.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

**ABSENT:**

**ALSO PRESENT:** Staff Members: Paul Schenkel, Commissioner of Public Works; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Brian Luke, Finance Director; Shelley O'Brien, Communications Director; Robert Fromberger, Town Engineer; Suzanne Reddick, Assistant to the Supervisor; Spencer Bernard, Chief of Staff.

**ATTENDANCE:** Seven (7) members of the public along with an ASL interpreter were present.

Supervisor Smith called the Town Board meeting to order at 6:02 P.M. and invited all to join in the Pledge to Flag.

**SUPERVISOR'S ANNOUNCEMENTS**

1. Supervisor Smith reminded everyone that the Town's Food Truck and Music Festival is on Saturday, September 9, from noon to 9:00 pm with the Pittsford Youth Services Duck Drop at 4:00 P.M. and fireworks to close the night out at 9:00 P.M.
2. The next Zoning Code Review meeting has been scheduled for Tuesday, September 27<sup>th</sup>.
3. Pittsford has been named by Travel and Leisure Magazine as one of the best 20 places to visit in Upstate New York.
4. School begins tomorrow. The Supervisor wished students, teachers and staff a successful and happy school year. In particular, he asked drivers to drive with extra care and to pay attention to buses, pedestrian crossings and to young people heading to school on bikes or on foot.
5. Supervisor Smith expressed disappointment with the persistent issues preventing livestreaming of these meetings and insisted to relevant staff that the problem be corrected before the next meeting.

**MINUTES OF THE AUGUST 16, 2022, TOWN BOARD MEETING APPROVED**

Subject to correction of a minor typo on page 2 noted by Town Clerk McQuillen, a Resolution to approve the Minutes of the August 16, 2022, Town Board meeting was offered by Councilmember Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Nays: none. Abstain: Taylor.

The Resolution was declared carried as follows:

**RESOLVED**, that the Minutes of the August 16, 2022, Town Board meeting are approved.

**PUBLIC HEARING ON LOCAL LAW #3 OF 2022-DESIGNATION OF A COMMUNITY TREE DEPARTMENT**

Following a brief review of the purpose for Local Law #3, Supervisor Smith opened the public hearing. A member of the public in attendance asked for a summary of how this law would benefit the Town. Supervisor Smith commented that obtaining Tree City status is worth it on its own merits, by continuing and formalizing the Town's long-standing practices of good tree management. In addition, by qualifying the Town as a Tree City, it will make the Town eligible for grant funding otherwise unavailable to it.

## Minutes of the Town Board for September 6, 2022

Moreover, Tree City designation moves the Town one step closer to winning State certification as a Climate Smart Community. This, in turn, further expands the scope of the Town's eligibility for grant funding.

Hearing no further public comment, Supervisor Smith closed the hearing. Councilmember Townsend made a motion for the enactment of Local Law No. 3 of 2022, adding Article XXII of Chapter 185 "Zoning" to the Code of the Town of Pittsford to be entitled "Tree Department," be hereby approved, in accordance with the terms of the proposed Adoption Resolution, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, true and correct copies of proposed Local Law No. 3 of 2022: Adding Article XXII of Chapter 185 "Zoning" to the Code of the Town of Pittsford, to be entitled "Tree Department," were placed upon the desks of all members of the Town Board, more than seven (7) calendar days, exclusive of Sunday, prior to the 6th day of September, 2022; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 30(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 6th day of September, 2022, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on Local Law No.3 of 2022; and

WHEREAS, the said public hearing was duly held on the 6th day of September, 2022, at 6:00 P.M., Local Time, at the Town Hall, Pittsford, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of Local Law No. 3 of 2022; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of the proposed Local Law No. 3 of 2022; and

WHEREAS, it was the decision of the Town Board that Local Law No. 3 of 2022 should be adopted.

NOW, on a motion duly made and seconded, it was

RESOLVED, that Local Law No. 3 of 2022: Adding Article XXII of Chapter 185 "Zoning" to the Code of the Town of Pittsford, to be entitled "Tree Department," be adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

RESOLVED, that within twenty (20) days subsequent to the 6th day of September, 2022, there shall be filed with the Secretary of State one certified copy of said Local Law No. 3 of 2022.

## Minutes of the Town Board for September 6, 2022

### **LEGAL MATTERS PUBLIC COMMENTS**

There were no public comments.

### **8 LUSK FARM CIRCLE EASEMENT ENCROACHMENT AGREEMENT**

Following discussion about the height of fencing and protocol for moving it if the Town needs access, Deputy Supervisor Munzinger made a motion for the approval of the proposed "Easement Encroachment and Hold Harmless Agreement" involving 8 Lusk Farm Circle and authorizing the Supervisor to execute the agreement, seconded by Councilmember Taylor and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the proposed "Easement Encroachment and Hold Harless Agreement" involving 8 Lusk Farm Circle to be approved and that the town Supervisor be authorized to execute the Agreement.

### **NEW YORK POWER AUTHORITY EASEMENT CROSSING PERMIT FOR BRIDGELRIDGE SEWER**

Councilmember Townsend offered a motion authorizing the Supervisor to execute NYPA Permit No. NATL-21-4P, seconded by Supervisor Smith and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board authorize the Supervisor to execute NYPA Permit No. NATL-21-4P granting permission to the Town to construct and maintain a sanitary sewer force main crossing NYPA's power line easement in the area of Reeves Road and the Bridleridge Farms subdivision.

### **FINANCIAL MATTERS PUBLIC COMMENTS**

There were no public comments.

### **BUDGET TRANSFERS APPROVED**

Following clarification that the Parks Seasonal Laborers account will not incur additional costs thus allowing the funds to be transferred to cover fuel cost increases seen this year. A motion to approve the proposed transfers was offered by Supervisor Smith, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the following are approved:

That \$20,000.00 be transferred from 1.7110.1009.1.7110 (Parks Seasonal Laborers) to 1.7110.4107.2.7111 (Parks Unleaded Gas) to cover increased costs.

That \$6,000.00 be transferred from 1.7110.1009.1.7110 (Parks Seasonal Laborers) to 1.7110.4108.2.7111 (Parks Diesel Gas) to cover increased costs.

### **PERSONNEL MATTERS PUBLIC COMMENTS**

There were no public comments.

### **HIRING/PERSONNEL ADJUSTMENTS APPROVED**

## Minutes of the Town Board for September 6, 2022

A Resolution to approve the recommendations for new hires, status and/or salary changes was made by Councilmember Taylor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The following employee(s) is recommended for a status change and/or salary change due to a change in status.

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Rate</b>	<b>Effective Date</b>
Julia Leonard	REC – CC Sup	added position	\$15.00	09/02/2022
Rose Diekmann	REC-AS Group Lead	added position	\$13.73	09/07/2022
Katherine Vicks	REC-AS Group Lead	added position	\$13.73	09/07/2022
Vicki Profitt	Secretary, PT	added position	\$20.00	09/09/2022

Should the Board approve the above recommendation and personnel adjustments, the following resolution is proposed. RESOLVED, that the Town Board approve the appointment for the following employee(s):

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Rate</b>	<b>Effective Date</b>
Julia Leonard	REC – CC Sup	added position	\$15.00	09/02/2022
Rose Diekmann	REC-AS Group Lead	added position	\$13.73	09/07/2022
Katherine Vicks	REC-AS Group Lead	added position	\$13.73	09/07/2022
Vicki Profitt	Secretary, PT	added position	\$20.00	09/09/2022

### **OTHER BUSINESS**

Deputy Supervisor Munzinger shared that she and Councilmember Taylor have scheduled a Community Forum on Traffic and Pedestrian Safety for Wednesday, September 21 at 6:00 PM in the Town Board meeting room. She noted several recent pedestrian accidents in the Village and motorists continuing to speed through residential neighborhoods, especially on cut-through streets. Representatives from the School District and the Sheriff's office have been invited to attend. The purpose of the forum is to help identify additional solutions to increase compliance with traffic laws, to calm traffic and to increase motorists' attention to pedestrian safety.

Councilmember Townsend went over a memo she distributed to Board members at the beginning of this meeting, also on the topic of traffic and pedestrian safety. In it she outlined possible next steps and included statistics for traffic accidents in Pittsford from 2005-2019.

On the same subject, Supervisor Smith recounted that he had met last week with one of the organizers of an effort to petition the State Department of Transportation to reduce the speed limit on Clover Street between Calkins Road and Pond Road in Mendon Ponds Park. The petition can be signed at the Hopkins Farm Stand on Clover Street, just south of the intersection with Calkins Road. The Supervisor noted his support for the petition and noted that when it is submitted to the State, he will submit a written request to the State DOT to lower the speed limit as requested in the petition. He remarked that this would mark the fourth or fifth time in recent years that the Town has asked the State to lower the speed limit in this section of Clover Street. He noted that he will be meeting with the Captain of Zone A of the Sheriff's Office the next day and will discuss the traffic concerns mentioned tonight.

Councilmember Townsend reviewed for Board members results of the county wide broadband survey. She noted that for Pittsford, access to broadband is not an issue, although reliably high speed throughout the Town is. In Pittsford, 91% have internet access with 85% having access to broadband. She suggested that seniors may use the web less than other demographic groups and that therefore the Town might increase community programming for senior citizens relevant to internet use and internet access. County-wide, the survey showed that 61% of participants felt their bandwidth needs have increased since the pandemic began and 94% regard broadband as essential as other utilities.

## Minutes of the Town Board for September 6, 2022

Supervisor Smith mentioned that after significant delay in Greenlight rolling out service in Pittsford, Greenlight has committed to expanding its network in the town to 70% of Pittsford residents by the end of 2024. He noted that the Town recently worked with Frontier to expand broadband services to Harleston Lane in the north-east part of Town.

### **PUBLIC COMMENT**

Jack Butler, Vedrana Sarajlic, Lauren Lilly and Larissa Lalka all commented on traffic concerns.

With no further business, the Supervisor adjourned the meeting at 6:36 P.M.

Respectfully submitted,

Renee McQuillen  
Town Clerk