

Minutes of the Town Board for June 7, 2022

**TOWN OF PITTSFORD
TOWN BOARD
JUNE 7, 2022**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, June 7, 2022 at 6:00 P.M. local time in the Lower Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Paul Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Shelley O'Brien, Communications Director; Suzanne Reddick, Assistant to the Supervisor; Spencer Bernard, Chief of Staff.

ATTENDANCE: Five members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

1. June is Pride Month, an opportunity to acknowledge the dignity and humanity of many of our family members, neighbors, and friends.
2. The Supervisor thanked all Town staff who participated in the Town's Paddle and Pour event especially the Recreation department. The event was well attended and community response has been favorable.
3. This Friday, June 10, is the first concert in the Summer Concert Series in Carpenter Park at the Port of Pittsford. The jazz stylings of the Pittsford Mendon and Pittsford Sutherland High School Ensembles are kicking off the series. The concert will start at 6:30 P.M.

PUBLIC HEARING FOR PITTSFORD SEWER DISTRICT EXTENSION PSD-81

Supervisor Smith opened the public hearing and reminded all those in attendance the hearing was for an extension to the Pittsford Sewer District. He then asked if there was any member of the public who wished to speak, hearing none, he closed the hearing. Supervisor Smith then made a motion that Extension PSD-81 to the Pittsford Sewer District, on lands located on:

4028 East Avenue 151.10-1-1.1 Leland T Williams & Tracy A Powell,
4030 East Avenue 151-10-1-1.2 Leland T Williams & Tracy A Powell,
4040 East Avenue 151.10-1-2 Steven T Ralph & Heather H Ralph,
4042 East Avenue 151.10-1-5 Suzanne P Lee,
4046 East Avenue 151.10-1-8 Michael L Maisto & Renee I Maisto,
4048 East Avenue 151.10-1-7 Daniel M Coughlin,
4050 East Avenue 151.10-1-4 James E Conway & Patricia A Conway,
4052 East Avenue 151.10-1-9.3 Christopher J Calabrese & Maria Stella Plutino

be approved, as set forth in the proposed written Resolution and Order, seconded by Deputy Supervisor Munzinger and voted on as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

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The Resolution was declared carried as follows:

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests an Extension to the Pittsford Sewer District, to be known as "Extension PSD-81"; and

WHEREAS, the aforesaid Petition was signed by owners of the properties within the proposed Extension to the District; and

WHEREAS, an Order was duly adopted by the Town Board on the 3rd day of May, 2022, for the hearing of all persons interested in the matter to be held on the 7th day of June, 2022, at 6:00 o'clock P.M., Local Time, at the Pittsford Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the said Order has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petition that the proposed Extension to the District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the within action is a Type II action, pursuant to the SEQRA regulations published at 6 NYCRR § 617.5(c)(13), requiring no further environmental review by the Town Board; and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the Extension to the District;

NOW, ON MOTION duly made and seconded, it is unanimously

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and is otherwise sufficient;
- (b) All the properties and the sole property owners within the Extension to the District are benefited thereby;
- (c) All the properties and the sole property owners benefited are included within the limits of the Extension to the District;
- (d) The expenses of Maintenance of the Extension to the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that Extension "PSD-81" to the Pittsford Sewer District, be and the same hereby is created, and that the boundaries of the Extension, as hereby created, are as set forth in "Exhibit 1" annexed hereto, and it is further

RESOLVED AND ORDERED, that all improvements to the sewer system required for the Extension will be constructed or caused to be constructed by the Petitioner, at the expense of the Petitioners; and it is further

RESOLVED AND ORDERED, that the Town Clerk is hereby directed to record in the Monroe County Clerk's Office and file with the New York state Office of Audit and Control certified copies of the within Resolution, as required by law.

MINUTES OF THE MAY 17, 2022 TOWN BOARD MEETING APPROVED

A Resolution to approve the Minutes of the Town Board meeting of May 17, 2022, was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the May 17, 2022 Town Board meeting are approved.

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FINANCIAL MATTERS

PUBLIC COMMENTS

There were no public comments.

ARPA FUNDING REQUEST FROM PITTSFORD YOUTH SERVICES

Supervisor Smith discussed a request from Pittsford Youth Services. PYS has seen a significant increase in the need for services over the course of the pandemic and proposed the following one-time allocation of ARPA funding from the Town. Two years of support for additional therapy space at a cost of \$7,700/year, one year of support for the addition of two social workers to assist with additional programming needs at \$14,000, funding of \$5000 to host a 2nd Youth Summit during the 2022-23 school year to cover planning, presenter stipends, therapists, food and supply expenses, and \$5000 in additional funding for Camp Heartstrings, which would allow for more children to attend by offering 2 sessions broken up by age. The proposal was well received by all Town Board members who echoed the need for additional services in light of the growing youth mental health crisis. Jill Harter Lennox, Executive Director of Pittsford Youth Services, expressed her gratitude to board members for their consideration of PYS's request. It was noted that the request letter from PYS explicitly acknowledged that this is understood as one-time funding and PYS will not be seeking additional funding from the Town for these projects once any grant from ARPA funding by the Town is used. A Resolution to approve a budget transfer allowing for the funding of Pittsford Youth Services requests as proposed totaling \$39,400 was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that 0001.4210.4400.0001.0002 be increased by \$39,400.00. The source of these funds will be American Rescue Plan Act (ARPA) Federal Aid. The funds are to be spent as proposed in the Pittsford Youth Services ARPA proposal. The Finance Director is authorized to amend the budget as necessary to facilitate the expenditure of these funds.

OPERATIONAL MATTERS

PUBLIC COMMENTS

There were no public comments.

AWARD BID FOR INSTALLATION AND REPAIR OF CONCRETE SIDEWALKS

Following a review of Commissioner Schenkel's memo of the bids received and opened on May 19, 2022; a motion to award the bid for the installation and repair of concrete sidewalks within Town to Hynes Concrete as the lowest responsible bidder was made by Deputy Supervisor Munzinger; seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board accepts the bid from Hynes Concrete as the lowest responsible bidder.

DPW PRESENTATION ON ROAD WORK FOR 2022

Paul Schenkel, Commissioner of Public Works, shared a presentation with councilmembers outlining the planned roadwork projects for the 2022 season including 13.7 miles of preventative maintenance and 4.1 of capital improvement projects. His presentation reviewed the Towns proactive maintenance schedule, ensuring our Town owned roads reach their fully anticipated lifespan.

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Councilmember Koshykar commented that on a recent walk she noticed how nice the patches done on Knickerbocker Road looked. Councilmember Townsend inquired if the rest of Sturbridge Lane was on the list for this year. Commissioner Schenkel indicated that it was.

PUBLIC HEARING SET FOR REFUSE DISTRICTS

Deputy Supervisor Munzinger stated that she would be recusing herself from the Greylock Rustic Refuse District proceedings since she resides within that district.

GREYLOCK RUSTIC REFUSE DISTRICT ORDER FOR HEARING APPROVED

A Resolution to set the a public hearing for the proposed Greylock Rustic Refuse Districts was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Taylor, Townsend and Smith. Nays: none. Recused: Munzinger.

The Resolution was declared carried as follows:

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Greylock Rustic Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Greylock Subdivision, sections 1, 2, & 3, the Rustic Pines Subdivision, & 151 East Jefferson Rd, the said proposed District being located in general terms on the streets of Barnswallow Drive, Greylock Ridge, Rustic Pines, Woods End & 151 East Jefferson Rd, comprising of 70 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$226.80;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 19th day of July, 2022 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

Thereafter, the Town Board agreed to vote on the remainder of the Refuse District Resolutions as one Resolution, setting the public hearings for the following proposed Refuse Districts: Candlewood, East Avenue Manor, Extension 1 to Sutton Point/St. Andrews Hill, Grandhill Way, Hedge Wood/Crest Wood, Long Meadow, McCord Estate and Old Lyme

PUBLIC HEARINGS FOR REFUSE DISTRICTS SET FOR JULY 19, 2022 AT 6:00 PM

Supervisor Smith then offered a Resolution to approve setting the public hearings for the following Refuse Districts: Candlewood, East Avenue Manor, Extension 1 to Sutton Point/St. Andrews Hill,

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Grandhill Way, Hedge Wood/Crest Wood, Long Meadow, McCord Estate and Old Lyme. Councilmember Townsend seconded the motion and members voted as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolutions were declared carried as follows:

CANDLEWOOD REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Candlewood Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Bel-View Heights Subdivision, the said proposed District being located in general terms on the streets of Candlewood Circle & Candlewood Dr, comprising of 49 parcels (EXCLUDES 1 Candlewood Dr), all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$226.80;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 19th day of July, 2022 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

EAST AVENUE MANOR REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "East Avenue Manor Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the East Avenue Manor Subdivision, sections 1 & 2, and the former Holland Property (14 & 16 Landsdowne) and 4260 East Ave, the said proposed District being located in general terms on the streets of Cranswick Lane, Dunbridge Cir, Duxbury Way, 4260 East Ave, Kingsbury Ct, and Landsdowne Lane, comprising of 76 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$226.80;

NOW, ON MOTION duly made and seconded, it is

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RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 19th day of July, 2022 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

EXTENSION 1 TO SUTTON POINT/ST. ANDREWS HILL REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 1 to Sutton Point/Andrews Hill Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of aforesaid Refuse District to be located in a portion of the Briar Hill Subdivision, located south and east of property address 1 Sutton Point, the said proposed extension to District being located in general terms on the street of Stone Rd, comprising of 5 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$226.80;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 19th day of July, 2022 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

GRANDHILL WAY REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Grandhill Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Grandhill Subdivision, the said proposed District being located in general terms on the street of Grandhill Way, comprising of 10 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

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WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$226.80;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 19th day of July, 2022 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

HEDGE WOOD/CREST WOOD REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Hedge Wood / Crest Wood Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in sections 5 & 6 of the Wren Field Subdivision, the said proposed District being located in general terms on the streets of Crest Wood Circle & Hedge Wood Lane, comprising of 50 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$226.80;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 19th day of July, 2022 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

LONG MEADOW REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Long Meadow Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Long Meadow Subdivision, the said proposed District being located in general terms on the streets of Beech Rd, Brook Rd, East Brook Rd, East Park Rd, 341 to 349 French Rd (south side only), Hearthstone Rd, Long Meadow Cir, Schoen Rd, Smead Rd, West Brook Rd, Woodland Rd, &

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3593 Monroe Ave, comprising of 211 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$226.80;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 19th day of July, 2022 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

McCord Estate Refuse District Order for Hearing Approved

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "McCord Estate Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in sections 2, 3, 4 of the Cricket Hill Subdivision, and section 2 of Timberfield Estates Subdivision the said proposed District being located in general terms on the streets of Bedford Way, Cricket Hill Dr, Sandpiper Lane, Standish Way, Timberfield Way & Meadow Wood Cir, comprising of 76 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$226.80;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 19th day of July, 2022 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

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OLD LYME REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Old Lyme Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Northwood Estates Subdivision, the said proposed District being located in general terms on the streets of Old Lyme Road, comprising of 17 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$226.80;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 19th day of July, 2022 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

RECREATION MATTERS

PUBLIC COMMENTS

There were no public comments.

2022 FAMILY OUTDOOR MOVIE CONTRACT

The Town originally contracted with ZuperBounce, LLC but due to a building fire, which caused damage to their equipment, they can no longer honor their contract. Adventures in Climbing was the next lowest bid received and has agreed to enter into a contract with the Town to provide the inflatable screen and sound system. A motion to authorize the Supervisor to sign the contract with Adventures in Climbing was made by Councilmember Taylor, seconded by Councilmember Townsend and voted on as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that the Town Supervisor is authorized to sign a contract with Adventures in Climbing for a fee not to exceed \$4,800 for the 2022 Family Outdoor Movie Nights.

PERSONNEL MATTERS

PUBLIC COMMENTS

There were no public comments.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

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A Resolution to approve the recommendations for new hires, status and/or salary changes was offered for approval by Councilmember Taylor, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept.	Position	Rate	Date of Hire
Elisa Miller	Recreation	Rec Asst – Summer Fun	\$13.20	05/23/2022
Alana Pinto	Recreation	Rec Asst – Summer Fun	\$13.20	05/24/2022
John Scharf	Recreation	Rec Asst – Summer Fun	\$13.73	06/04/2022
Connor Thornton	Recreation	Rec Asst – Summer Fun	\$13.73	06/04/2022
Trisha Thakkar	Recreation	Rec Asst – Summer Fun	\$13.73	06/04/2022
Erin Spang	Finance/Human Res	Finance Asst – FT	\$22.00	06/06/2022
Connor Memmett	Parks	Laborer – Seasonal	\$14.00	06/06/2022
Jordan Miller	Recreation	Rec Asst – Summer Fun	\$13.20	06/21/2022
Gwendolyn Sievers	Recreation	Rec Asst – Summer Fun	\$13.20	06/21/2022
Julia Leonard	Recreation	Rec Asst – Summer Fun	\$13.20	06/21/2022

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept.	Position	Rate	Date of Hire
Elisa Miller	Recreation	Rec Asst – Summer Fun	\$13.20	05/23/2022
Alana Pinto	Recreation	Rec Asst – Summer Fun	\$13.20	05/24/2022
John Scharf	Recreation	Rec Asst – Summer Fun	\$13.73	06/04/2022
Connor Thornton	Recreation	Rec Asst – Summer Fun	\$13.73	06/04/2022
Trisha Thakkar	Recreation	Rec Asst – Summer Fun	\$13.73	06/04/2022
Erin Spang	Finance/Human Res	Finance Asst – FT	\$22.00	06/06/2022
Connor Memmett	Parks	Laborer – Seasonal	\$14.00	06/06/2022
Jordan Miller	Recreation	Rec Asst – Summer Fun	\$13.20	06/21/2022
Gwendolyn Sievers	Recreation	Rec Asst – Summer Fun	\$13.20	06/21/2022
Julia Leonard	Recreation	Rec Asst – Summer Fun	\$13.20	06/21/2022

The following employee(s) is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Salary	Effective Date
Megan Layer	Recreation	Add'l Rate–Summer Fun	\$14.43	06/04/2022
Abigail Farr	Recreation	Add'l Rate-Summer Fun	\$14.43	06/04/2022
Victoria Cleary	Recreation	Add'l Rate- Summer Fun	\$16.43	06/04/2022

Should the Board approve the above recommendation and personnel adjustments, the following resolution is proposed. RESOLVED, that the Town Board approve the appointment for the following employee(s):

Name	Position	Reason for Change	Salary	Effective Date
Megan Layer	Recreation	Add'l Rate–Summer Fun	\$14.43	06/04/2022
Abigail Farr	Recreation	Add'l Rate-Summer Fun	\$14.43	06/04/2022
Victoria Cleary	Recreation	Add'l Rate- Summer Fun	\$16.43	06/04/2022

OTHER BUSINESS

Supervisor Smith shared with councilmembers that he is reopening his discussion with the CEO of RG&E about outages in the area and their proposed rate hike. Councilmember Townsend added she thought it might be beneficial for the board to send a letter to the Public Service Commission as well. Supervisor Smith and the rest of the board agreed with the Supervisor stating he would work on a draft

Minutes of the Town Board for June 7, 2022

letter to share. Councilmember Koshykar questioned if now might be a good time to revisit getting a CCA quote.

Supervisor Smith also updated the board regarding the Zoning Code update. He indicated he has spoken with both staff and the consultants and reminded them the process needs to continue to move forward to meet the year-end deadline. The next meeting is on June 29 in the basement meeting room at Town Hall.

Councilmember Munzinger, Shelly O'Brien and Nita Singh members of the Equity Advisory Committee shared the mission, vision, structure and goals of the committee as agreed upon by all members. Councilmember Townsend noted that the structure appears to be similar to a volunteer board and asked if that was the future intent of the group or to leave it as a standing committee. Board members commented they discussed changing it to a volunteer board but settled on a committee for the time being.

Spencer Bernard shared the public voting and input received at the Town Board table during Paddle and Pour. Residents were eager to share their suggestions and Pickle ball continues to be a popular topic!

Councilmember Townsend shared a progress update on the Town's Clean Energy Community application from the Environmental Board. The first application review shows the Town has earned 63 of the needed 120 points. Several items were flagged asking for additional data or clarification and will be resubmitted in July.

She also shared that NYSERDA's Heat Smart Monroe/Clean Energy campaign will kick off June 30 with quarterly meetings scheduled for the next year. The meetings will help to educate residents on energy audits and available incentives for purchase and installation of heat pumps. In addition, Monroe County has a survey for high-speed internet, requested that people do it at home on their Wi-Fi as the speed is part of the data they are looking to collect. If you do not have access, paper copies will be available at the Recreation Center and the Library.

PUBLIC COMMENT

Kathy Doyle, Adam Khalil, Dars Colby, Mary Ellen Cristo and Donna Jeary offered comments.

ADJOURNMENT INTO EXECUTIVE SESSION

Supervisor Smith moved that the Board adjourn for an executive session to discuss real estate matters, Deputy Supervisor Munzinger seconded the motion and the board voted as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The motion was declared carried and the board adjourned to executive session for the purpose of discussing real estate at 7:25 P.M.

Subsequently the Board returned to regular session and the Supervisor adjourned the meeting at 7:55 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk