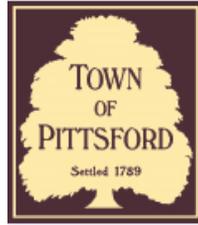


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy
Supervisor
Cathy Koshykar
Kim Taylor
Stephanie Townsend

TOWN BOARD AGENDA

Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, February 1, 2022 – 6:00 PM

Call to Order

Pledge of Allegiance

Public Hearing:

Local Law #1: Partial Tax Exemption for Volunteer Firefighters and Volunteer Ambulance
Corps Members

Minutes

Approval of Minutes of Meeting of January 18, 2022

Legal Matters

Public Comment
Adjustment of Conservation Easement at 3600 Clover Street

Financial Matters

Public Comment
Restoration of Cost of Living Cut in 2021 Budget
Transfers
Surplus

Personnel Matters

Public Comment
Hiring Resolution

Other Business

Public Comment

Adjournment

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

Attending in Person

Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

Viewing from Home

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

and, in addition,

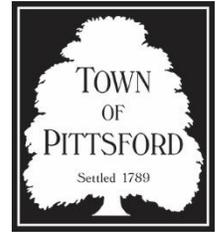
- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: January 27, 2022

Regarding: Local Law No. 1 of 2022: Tax Exemption for
Volunteer Fire and Ambulance Workers

For Meeting On: February 1, 2022

Ladies and Gentlemen:

The Town Board has previously set a public hearing for February 1, 2022 to consider the adoption of Local Law No. 1 of 2022: Amending Chapter 133 of the Code of the Town of Pittsford to Add a Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers.

A copy of proposed Local Law No. 1 of 2022 is submitted herewith.

Also submitted herewith is the proposed "Adoption Resolution", enacting Local Law No. 1 of 2022.

Should the Town Board wish to approve the proposed Local Law, you may make the following resolution:

RESOLVED, that the enactment of Local Law No. 1 of 2022, amending Chapter 133 of the Code of the Town of Pittsford to add a real property tax exemption for volunteer firefighters and volunteer ambulance workers, is hereby approved, in accordance with the terms of the proposed written Adoption Resolution submitted herewith.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at the Town Hall, Pittsford, New York, on the 1st day of February, 2022.

PRESENT: William A. Smith, Jr., Supervisor
Kate Bohne Munzinger, Councilwoman
Stephanie M. Townsend, Councilwoman
Cathleen A. Koshykar, Councilwoman
Kim Taylor, Councilwoman

ABSENT: None

In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW NO. 1 of 2022:
AMENDING CHAPTER 133 OF THE CODE OF THE TOWN OF
PITTSFORD TO ADD A TAX EXEMPTION FOR VOLUNTEER
FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS.

Adoption Resolution

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2022:
Amending Chapter 133 of the Code of the Town of Pittsford to Add a Tax Exemption
For Volunteer Firefighters and Volunteer Ambulance Workers, were placed upon the
desks of all members of the Town Board of the Town Board, New York, more than
seven (7) calendar days, exclusive of Sunday, prior to the 1st day of February, 2022;
and

WHEREAS, there was duly published in a newspaper previously designated as an
official newspaper for publication of public notices, and posted upon the bulletin board
maintained by the Town Clerk pursuant to § 30(6) of the Town Law, a notice of public

hearing to the effect that the Town Board would hold a public hearing on the 1st day of February, 2022, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on Local Law No. 1 of 2022; and

WHEREAS, the said public hearing was duly held on the 1st day of February, 2022, at 6:00 P.M., Local Time, at the Town Hall, Pittsford, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of Local Law No. 1 of 2022; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of the proposed Local Law No. 1 of 2022; and

WHEREAS, it was the decision of the Town Board that Local Law No. 1 of 2022 should be adopted.

NOW, on a motion duly made and seconded, it was

RESOLVED, that Local Law No. 1 of 2022: Amending Chapter 133 of the Code of the Town of Pittsford to Add a Tax Exemption For Volunteer Firefighters and Volunteer Ambulance Workers, be adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

RESOLVED, that within twenty (20) days subsequent to the 1st day of February, 2022, there shall be filed with the Secretary of State one certified copy of said Local Law No. 1 of 2022.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.

VOTING

Kate Bohne Munzinger	VOTING
Stephanie M. Townsend	VOTING
Cathleen A. Koshykar	VOTING
Kim Taylor	VOTING

The resolution was thereupon declared duly adopted.

DATED: February 1, 2022

Renee M. McQuillen, Clerk of the Town
Board of the Town of Pittsford,
New York.

I, RENEE M. McQUILLEN, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of February, 2022.

Renee M. McQuillen, Clerk of the Town
Board of the Town of Pittsford,
New York.

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK
AS FOLLOWS:**

**LOCAL LAW NO. 1 OF 2022:
AMENDING CHAPTER 133 OF THE CODE OF THE TOWN OF
PITTSFORD TO ADD A TAX EXEMPTION
FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE
WORKERS**

Sec. 1 Title

This Local Law shall be known as “Local Law No. 1 of 2022: Amending Chapter 133 of the Code of the Town of Pittsford to add a tax exemption for Volunteer Firefighters and Volunteer Ambulance Workers.

Sec. 2 Purpose and Findings

It is the purpose of this Local Law to implement the authority granted to local taxing jurisdictions by Real Property Tax Law Section 466-k — Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers. The Town Board of the Town of Pittsford finds and hereby determines that New York Real Property Tax Law Section 466-k makes available a tax exemption for volunteer fire and ambulance service workers at the option of the local municipality. The Town Board further finds and determines that the Town of Pittsford should exercise said option and implement said tax exemption because it would enhance the ability to recruit and retain the volunteers that are the lifeblood of the volunteer fire and ambulance organizations currently serving the residents of the Town of Pittsford. Recruiting and retaining sufficient volunteers to serve these important functions is essential to maintaining the high quality of emergency service in our community and saving its taxpayers the significant expense of paid staff.

Sec. 3 Grant of Property Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers

Chapter 133 of the Town Code, “Taxation” shall be amended to add “Article X - Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers” as follows:

Article X. Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers.

§ 133-40 - Legislative Intent

The Real Property Tax Law has been amended by the addition of a new § 466-k which permits a town to grant a partial tax exemption on real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse. Said partial exemption is 10% of the assessed value of such property for all town, part town, and special district purposes, exclusive of special assessments.

§ 133-41 - Grant of exemption

An exemption of 10% of assessed value of property owned by an enrolled member as set forth below or such enrolled member and spouse is hereby granted from taxation with respect to town, part town, and special district purposes, exclusive of special assessments.

§ 133-42 - Eligibility.

Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service provided that:

- A. The applicant resides in the Town of Pittsford and the Town of Pittsford is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service in which the applicant is an enrolled member;
- B. The property is the primary residence of the applicant;
- C. The property is used exclusively for residential purposes; provided, however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section; and
- D. The applicant has been certified by the authority having jurisdiction for the incorporated volunteer fire company or fire department as an enrolled member of such incorporated volunteer fire company or fire department for at least 2 years or the applicant has been certified by the authority having jurisdiction for the incorporated voluntary ambulance service as an enrolled member of such incorporated voluntary ambulance service for at least 2 years.

§ 133-43 - Grant of lifetime exemption.

Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than 20 years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service shall be granted the 10% exemption as authorized by this article for the remainder of his or her life as long as his or her primary residence is located within the Town of Pittsford, New York.

§ 133-44 - Application.

Application for such exemption shall be filed with the Town Assessor on or before the taxable status date on a form as prescribed by the Commissioner of Tax and Finance.

§ 133-45 - No diminution of benefits.

No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of Article 4 of the Real Property Tax Law on the effective date of this article shall suffer any diminution of such benefit because of the provisions of this article.

§ 133-46 - Certification.

Each incorporated volunteer fire company, incorporated volunteer fire department and incorporated voluntary ambulance service shall file a notice annually, prior to the applicable taxable status date, with the Town Assessor certifying its enrolled members with 2 or more years of service. Such notice shall list as of the applicable taxable status date the number of years of service served by each such enrolled member and such enrolled member's address of residence.

Sec. 4. Repeal, Amendment and Supersession of Other Laws

All other Ordinances or Local Laws of the Town of Pittsford which are in conflict with the provisions of this Local Law are hereby superseded or repealed to the extent necessary to give this Local Law force and effect during its effective period.

Sec. 5 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 6 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

Minutes of the Town Board for January 18, 2022

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
JANUARY 18, 2022**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, January 18, 2022 at 6:00 P.M. local time in the Lower Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Cheri Fleming, Personnel Director; Jessie Hollenbeck, Recreation Director, Shelley O'Brien, Communications Director; Suzanne Reddick, Assistant to the Supervisor; Spencer Bernard, Chief of Staff.

ATTENDANCE: Two members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

1. The Supervisor thanked all of our DPW staff for their superb job in clearing the snow in recent days.
2. The next Zoning Update meeting will take place Wednesday, February 9 at 3 pm. The meeting will be live streamed.
3. Supervisor Smith had the opportunity to meet with Carl A. Taylor, President and CEO of RG&E last week. They discussed the Town's concerns and Mr. Taylor spoke in detail about RG&E's plan to upgrade infrastructure to help remediate the problem of frequent power outages. Mr. Taylor's office will provide an outline of the steps discussed.
4. The Supervisor noted the Town's many events recognizing Martin Luther King, Jr. Day. The full schedule is available on the Town's website.

PROCLAMATION FOR MARTIN LUTHER KING, JR. DAY

Each board member read a paragraph of the proclamation below.

Whereas, Dr. Martin Luther King, Jr. was an unwavering champion for justice and understanding, whose activism shined the light on injustice and illuminated our common humanity; and

Whereas, Dr. King's commitment to the ideals upon which America was founded – among them liberty, equality, and opportunity for all – reflect a true and enduring patriotism that changed the course of our country's history and to this day inspires our continued efforts to bring to life his dream that our citizens and residents "will be judged not by the color of their skin but by the content of their character;" and

Whereas, each of us should contribute to making our community better by working to assure equal opportunity for all citizens, and as Martin Luther King, Jr. Day is the only federal holiday commemorated as a

Minutes of the Town Board for January 18, 2022

national day of service, it offers an opportunity for us to give back to our community on the holiday and make an ongoing commitment to service throughout the year;

Now, Therefore, Be It Known, on the occasion of the nation's 36th annual celebration of **Martin Luther King, Jr. Day**, that the members of the Town Board of Pittsford recognize Dr. King's legacy of justice, non-violence, equal opportunity and brotherhood, and those aspects of our lives and experience that unite, rather than divide; and proclaim the enduring relevancy of that legacy for our nation and our community; and

Be it Further Known, that it is with appreciation and a commitment to Dr. King's ideals that the members of the Pittsford Town Board ask our fellow residents to join us in remembering and honoring the life, work and legacy of **Rev. Dr. Martin Luther King, Jr.**, on the national holiday in his honor, **January 18, 2021** and every day.

MINUTES OF THE JANUARY 4, 2022 TOWN BOARD MEETING APPROVED

A Resolution to approve the Minutes of the Town Board meetings of January 4, 2022 was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the January 4, 2022 Town Board meetings are approved.

LEGAL MATTERS

There were no public comments.

SET PUBLIC HEARING FOR LOCAL LAW #1 OF 2022: PARTIAL TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE CORP MEMBERS

A Resolution to approving a public hearing be set for February 1, 2022 at 6:00 pm local time, at Pittsford Town Hall to consider proposed Local Law No. 1 of 2022: Amending Chapter 133 of the Code of the Town of Pittsford to Add a Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers, was offered by Councilmember Townsend, seconded by Supervisor Smith, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that a public hearing be set for February 1, 2022 at 6:00 pm local time, at Pittsford Town Hall to consider proposed Local Law No. 1 of 2022: Amending Chapter 133 of the Code of the Town of Pittsford to Add a Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers, in accordance with the written resolution submitted herewith.

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2022: Amending Chapter 133 of the Code of the Town of Pittsford to Add a Tax Exemption For Volunteer Firefighters and Volunteer Ambulance Workers, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of proposed Local Law No. 1 of 2022, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 1st day of February, 2022, at 6:00 p.m. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 1 of 2022.

NOW, on motion duly made and seconded, it was

Minutes of the Town Board for January 18, 2022

RESOLVED, that a public hearing be held on the 1st day of February, 2022, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of proposed Local Law No. 1 of 2022; and be it further

RESOLVED, that a Notice of Hearing and a copy of proposed Local Law No. 1 of 2022, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 1 of 2022, or a summary thereof, on the Town website www.townofpittsford.org, and on the bulletin board, maintained by the Town Clerk pursuant to § 30(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

FINANCIAL MATTERS

PUBLIC COMMENTS

There were no public comments.

JANUARY TRANSFERS APPROVED

A Resolution to approve the January transfers was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following transfers are approved as follows:

That \$6,900.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.1 (Bldg. Capital Improvements – Town Hall) to replace sewage pumps at Town Hall per the 2022 budget.

That \$4,800.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.1 (Bldg. Capital Improvements – Town Hall) to replace starter motor on the Town Hall elevator per the 2022 budget.

That \$4,000.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.3 (Bldg. Capital Improvements – Library) for roller shades at the Library per the 2022 budget.

That \$5,500.00 be transferred from 0001.1990.4000.0001.0001 (WT – Contingency) to 0001.3120.1000.0002.0001 (WT – Crossing Guard Salaries) to fund Monroe Avenue Crossing Guard.

That \$ 9,000.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to the Turf Maintenance Capital Reserve Fund per the contract agreement with Pittsford Central School District.

JANUARY VOUCHERS APPROVED

A resolution to approve the proposed vouchers was offered by Supervisor Smith, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the January vouchers No. 154443 - 154631 in the amount of \$679,283.35 are approved for payment.

Minutes of the Town Board for January 18, 2022

OPERATIONAL MATTERS

PUBLIC COMMENTS

There were no public comments.

INTERMUNICIPAL AGREEMENT WITH VILLAGE FOR CROSSING GUARD

Supervisor Smith advised the Board that the Village Trustees had approved the agreement, drafted by Town Attorney Koegel, for employing a crossing guard near the intersection of Sutherland St. and Monroe Ave. to assist school students who must cross Monroe Avenue at that site. Councilmember Koshykar thanked those who had volunteered at the crossing site pending the hiring of a crossing guard. A Resolution to approve an Agreement with the Village of Pittsford in the form annexed hereto, for employment of a crossing guard on Monroe Avenue near the RTS bus stop between Sutherland Street and Main Street and that the Supervisor is authorized to execute the Agreement on behalf of the Town was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

RESOLVED, that the Agreement with the Village of Pittsford in the form annexed hereto, for employment of a crossing guard on Monroe Avenue near the RTS bus stop between Sutherland Street and Main Street, be and hereby is approved, and the Supervisor be and hereby is authorized to execute the Agreement on behalf of the Town.

SET BID DATE FOR PARK DISTRICT GROUND MAINTENANCE BID

A Resolution to set the 2022 Park District Grounds Maintenance Bid opening for March 3, 2022 at 11:00 AM at Town Hall was motioned by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

RESOLVED, that the Town Board sets a bid opening date for 11:00 AM on March 3, 2022, for the Parks District Grounds Maintenance.

HARLADAY HOTS, INC. VENDING PERMIT APPROVED

A Resolution to authorize the issuance of a Food Vending Permit to Harladay Hots, Inc. was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Town Board approves the proposed Food Vending Permit to Harladay Hots, Inc., for a vending unit on the Town owned property, located at 10 North Main Street, from May 1 through October 31, 2022, seven days a week from 10:00 a.m. – 3:00 p.m., and that the Town Supervisor is authorized to issue the Permit.

PERSONNEL MATTERS

PUBLIC COMMENTS

There were no public comments.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

Minutes of the Town Board for January 18, 2022

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Amanda Poulin	Rec	Recreation Leader – FT	\$20.89	01/24/2022
Carrie Laraby	Assessor	Assessment Clerk	\$20.89	01/24/2022
Susan Kriger	Rec	Rec Assistant – RPT	\$15.00	01/24/2022

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Amanda Poulin	Rec	Recreation Leader – FT	\$20.89	01/24/2022
Carrie Laraby	Assessor	Assessment Clerk	\$20.89	01/24/2022
Susan Kriger	Rec	Rec Assistant – RPT	\$15.00	01/24/2022

The following employee(s) is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Salary	Effective Date
Nedda Howk	Rec – Asst 4	Additional Rate	\$16.75/hr	01/19/2022
Cahal Moulton	Main Mech III	Backflow training certified	\$22.84/hr	01/24/2022

Should the Board approve the above recommendation and personnel adjustment, the following resolution is proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Salary	Effective Date
Nedda Howk	Rec – Asst 4	Additional Rate	\$16.75/hr	01/19/2022
Cahal Moulton	Main Mech III	Backflow training certified	\$22.84/hr	01/24/2022

OTHER BUSINESS

Councilmember Koshykar asked if Supervisor Smith had discussed with the School Superintendent the issue of some meetings of the Town Board and the School Board being scheduled on the same evenings. Supervisor Smith noted that the next meeting of the Leadership Committee consisting of the School Superintendent, the Village Mayor and the Supervisor is scheduled for next week and that as he indicated at the last Town Board meeting, he would bring it up then.

PUBLIC COMMENTS

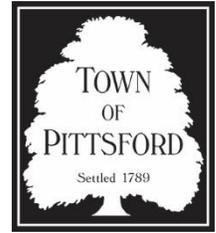
There were no public comments.

With no further business, the meeting adjourned at 6:15 p.m.

Respectfully submitted,

Renee McQuillen
Town Clerk

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: January 27, 2022

Regarding: Adjustment of Conservation Easement at 3600 Clover Street

For Meeting On: February 1, 2022

Bridleridge Farms LLC owns a 122-lot residential subdivision on both sides of Clover Street south of the NYS Thruway.

The project is located in an area subject to a sliding scale of open space zoning, which for this project means that 50% of the land must be left as open space. In this case, the owner has provided more open space than the minimum 50% required, so that more than 50% percent of the entire project area will be left open and unbuilt.

The Town Planning Board has approved an adjustment of the line separating contiguous lots 117 and 118, designated as 3600 and 3590 Clover Street, respectively, in order to better balance the size of both lots. Both lots are currently vacant.

Adjusting the line between both lots would involve also releasing of a portion of a conservation easement on a strip of the reconfigured parcel 117, comprising 1.461 acres. The Planning Board has approved this, subject to its approval by the Town Board, which alone has authority to change the conservation easement. No environmentally sensitive features have been identified on this strip of land.

The requested change would leave more than 109 acres of land in the project subject to conservation easement. After the change, more than 50% of the entire project area would still be protected open space.

The proposed line adjustment and alteration of conservation easement would not result in the addition of building lots or additional homes to the project.

If the Board agrees to make the requested adjustment, the following resolution would be in order:

RESOLUTION

I move that the Town Board authorize the Town Supervisor to sign the attached proposed "Partial Release of Conservation Easement" involving the Town's easement located on 3600 Clover Street. This resolution is subject to permissive referendum, and the Town Clerk is directed to post and publish the required notice of such permissive referendum.

PARTIAL RELEASE OF CONSERVATION EASEMENT

THIS PARTIAL RELEASE, made the ___ day of February, 2022, by the Town of Pittsford, a municipal corporation with its principal office at 11 South Main Street, Pittsford, New York 14534 (“Releasor”) to Bridleridge Farms LLC, a domestic limited liability company, having an address of 30 Grove Street, Pittsford, New York 14534 (“Release”).

WITNESSETH:

WHEREAS, the Releasor was granted a Conservation Easement (“Easement”) from the Releasee, dated September 5, 2019, and recorded in the Monroe County Clerk’s Office on September 16, 2020, in Liber 12392 of Deeds, at Page 97, over certain parcels of real property, including the parcel located at 3600 Clover Street, in the Town of Pittsford, County of Monroe and State of New York; and

WHEREAS, the Releasor, by Town Board Resolution on February 1, 2022, has determined that a Partial Release of the aforesaid Easement is reasonable and will not result in a hardship to the Releasor, and that the remaining portion of the Easement will be sufficient to meet the zoning requirements on the approved subdivision upon which the Easement has been imposed;

NOW, THEREFORE, in consideration of the facts and circumstances as set forth above, the Releasor herein does hereby release from the aforesaid Easement the property described on “Schedule A” and depicted on “Schedule B,” both attached hereto and made a part hereof.

Property Address: 3600 Clover Street, Pittsford, New York 14534
Tax Account Number: 191.01-1-55

TOWN OF PITTSFORD, NEW YORK

By: _____
William A. Smith, Jr., Supervisor

STATE OF NEW YORK)
COUNTY OF MONROE) SS:

On the ___ day of February, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared William A. Smith, Jr., Supervisor, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

Schedule A

2165SA
MRP
3/30/21

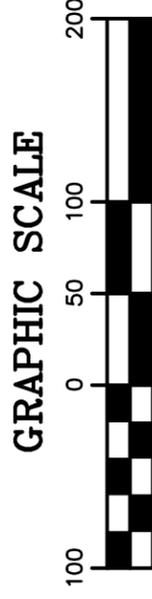
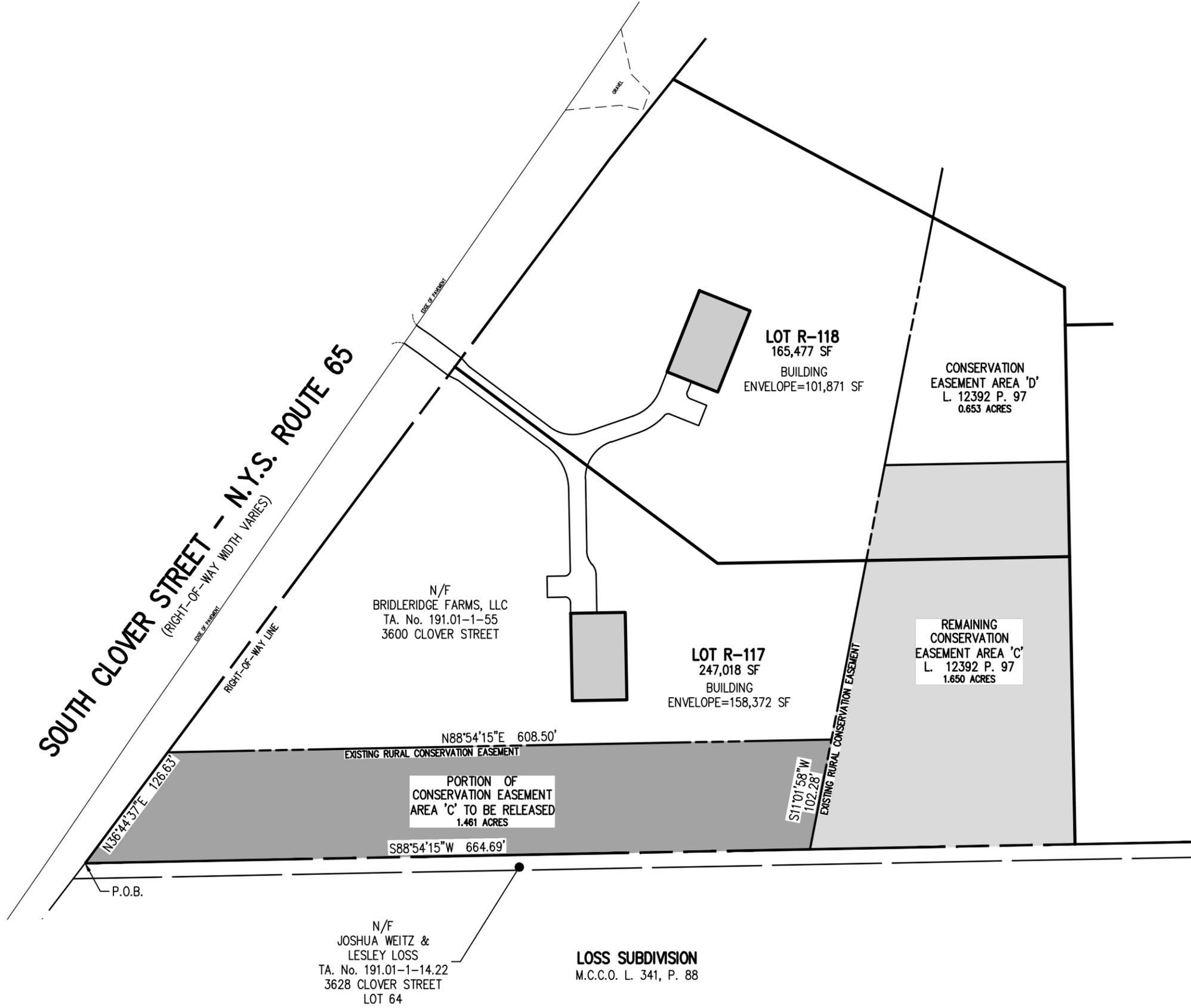
Description of A Portion of Conservation Easement 'C' To Be Released

ALL THAT TRACT OR PARCEL OF LAND containing 1.461 acres more or less, situate in the Phelps and Gorham Purchase, Township 12, Range 5, Town Lot 42, Town of Pittsford, County of Monroe, and State of New York, as shown on the drawing entitled "Bridleridge Farms, Section 1, Portion of Conservation Easement 'C' To Be Released" prepared by BME Associates, drawing number 2165SA-82, dated March 30, 2021, being more particularly bounded and described as follows:

Beginning at a point, said point being the intersection of the northerly boundary line of Joshua Weitz & Lesley Loss (T.A. No. 191.01-1-14.22) with the easterly right-of-way line of South Clover Street (N.Y.S. Route 65) (Right-of-Way Width Varies); thence

1. N 36°44'37" E, along said easterly right-of-way line of South Clover Street, a distance of 126.63 feet to a point; thence
2. N 88°54'15" E, a distance of 608.50 feet to a point; thence
3. S 11°01'58" W, a distance of 102.28 feet to a point on the aforementioned northerly boundary line of Weitz & Loss; thence
4. S 88°54'15" W, along said northerly boundary line of Weitz & Loss, a distance of 664.69 feet to the Point of Beginning.

Schedule B



PHELPS & GORHAM PURCHASE, TOWNSHIP 12, RANGE 5, TOWN LOT 42

*CERTIFICATIONS INDICATED HEREON SHALL RUN ONLY TO THE PERSON FOR WHOM THE SURVEY IS PREPARED, AND ON HIS BEHALF TO THE TITLE COMPANY, GOVERNMENTAL AGENCY AND LENDING INSTITUTION LISTED HEREON, AND TO THE ASSIGNEES OF THE LENDING INSTITUTION. CERTIFICATIONS ARE NOT TRANSFERABLE TO ADDITIONAL INSTITUTIONS OR SUBSEQUENT OWNERS. THIS MAP AND THE INFORMATION SHOWN HEREON IS NOT TO BE USED WITH AN "AFFIDAVIT OF NO CHANGE" BY ASSOCIATES ASSUMES NO LIABILITY TO THE PARTIES NOTED HEREON OR TO ANY FUTURE OWNER, TITLE COMPANY, GOVERNMENTAL AGENCY, ATTORNEY, OR LENDING INSTITUTION IN THE EVENT THAT THIS MAP IS USED WITH AN "AFFIDAVIT OF NO CHANGE" OR SIMILAR INSTRUMENT.

COPIES OF THIS SURVEY MAP NOT BEARING THE LAND SURVEYOR'S ORIGINAL INKED SEAL OR EMBOSSED SEAL SHALL NOT BE CONSIDERED TO BE A VALID TRUE COPY. *UNAUTHORIZED ALTERATION OR ADDITION TO THIS SURVEY MAP IS A VIOLATION OF SECTION 7209, OF THE NEW YORK STATE EDUCATION LAW.*



BRIDLERIDGE FARMS, SECTION 1
PORTION OF CONSERVATION EASEMENT "C" TO BE RELEASED
TOWN OF PITTSFORD MONROE COUNTY NEW YORK

BME ASSOCIATES
ENGINEERS • SURVEYORS • LANDSCAPE ARCHITECTS
10 LIFT BRIDGE LANE EAST
FAIRPORT, NEW YORK 14450
PHONE 585-377-7360
FAX 585-377-7309

SCALE: 1"=100'
DRAWN BY: MRP
DATE: 3-30-21
DWG NO: 21655A-82

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BME Associates

PITTSFORD LEGAL NOTICE

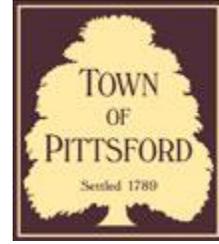
NOTICE OF ADOPTION OF A RESOLUTION SUBJECT TO PERMISSIVE REFERENDUM

Notice is hereby given that on February 1, 2022 the Town Board of the Town of Pittsford, New York adopted a Resolution authorizing the Town Supervisor to execute a partial release of a conservation easement held by the Town on property located at 3600 Clover Street. Pursuant to Town Law, the Resolution is subject to a Permissive Referendum, a petition for which must be filed within thirty (30) days hereof. Copies of the Town Board minutes of the above Town Board Resolution may be obtained at the Town Hall from the Office of the Town Clerk.

Dated: February 1, 2022

Renee M. McQuillen, Town Clerk
Town of Pittsford, New York

MEMORANDUM



From: W. A. Smith

To: Town Board

Date: January 27, 2022

Re: Restoration of Cost of Living Cut in 2021 Budget

The Town Budget for last year, 2021, in its final form excluded department heads and certain other senior members of staff from the 2% cost of living increase in compensation for all non-elected employees. Theirs was limited to 1%. As with other provisions in last year's budget, this was driven by uncertainties about the effect of the pandemic on Town revenue.

Last year the work of these department heads and senior staffers and our expectations of them reached an unprecedented level, in order to keep municipal services going for our residents despite the pandemic and to do it safely for all involved. Every bit as much as every other Town employee, they succeeded. Yet, alone among all the non-elected employees, they bore the financial disadvantage.

I propose now to make them whole.

This will require two actions by the Town Board:

1. Compensating each affected employee in an amount equal to what each would have received since January 1, 2021, had they received the full 2% adjustment; and
2. Adjusting the base compensation for each to where it would be today, had each received the full 2% adjustment for 2021.

The second step described above will make these employees whole not merely in terms of base compensation, but in terms of their pensions as well. All are participants in the New York State and Local Retirement System. Under its terms, each retiree's pension is based on an average of the employee's compensation for the last three years preceding retirement. Consequently, neglecting to restore compensation of any of these employees to where it would be but for last year's cut would reduce permanently the amount of the employee's pension.

That would amount to a particularly sharp blow to a significant number of the employees affected by the cut, who are at or within striking distance of eligibility to retire, after decades of devoted and distinguished service to the people of Pittsford. Benefits including pension are an

important component informing the decision many people make to forgo the higher compensation of the private sector for a career in government service.

Revenues for 2021 exceeded the expectations driven by the pandemic. In addition, ARPA funds may be used to pay for the immediate expense of the steps I propose. For fiscal year/calendar year 2022, the cost of proceeding with both steps stated above would be \$18,572.00.

The following form of resolutions, if adopted, would accomplish the purposes set forth in this memorandum:

RESOLVED, that the proposed amendments to the 2022 Town Budget, in the form annexed hereto, be and hereby are adopted and approved; and

FURTHER RESOLVED, that the respective base compensation for each of the eleven employees affected by the foregoing resolution be and hereby is established and approved as the amount at which each would be compensated currently, had each received the full 2% cost of living adjustment for Fiscal Year/calendar year 2021.

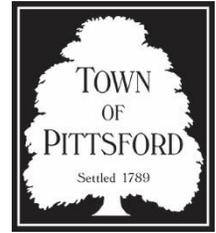
2/1/22

Budget Amendments

Be it resolved that the following are approved:

That 0001.1230.1000.0001.0001 (WT – Comm. Services Salaries) be increased by \$1,939.00 and 0001.1355.1000.0001.0001 (WT – Assessor Salaries) be increased by \$2,153.00 and 0001.1420.1000.0001.0001 (WT – Attorney Salaries) be increased by \$1,820.00 and 0001.1430.1000.0001.0001 (WT – Personnel Salaries) be increased by \$1,837.00 and 0001.1490.1000.0001.0001 (WT – DPW Admin Salaries) be increased by \$2,695.00 and 0001.1680.1000.0001.0002 (WT – Technology Salaries) be increased by \$1,793.00 and 0001.7020.1000.0001.0002 (WT – Rec. Salaries) be increased by \$1,577.00 and 0002.8020.1000.0018.0001 (PT – Plan. / Zon. Salaries) be increased by \$1,632.00 and 0003.7410.1001.0001.0003 (Library – Salaries) be increased by \$1,582.00 and 0005.5110.1000.0002.0004 (Highway – Salaries) be increased by \$1,552.00. The source of these funds will be American Rescue Plan Act (ARPA) Federal Aid.

MEMORANDUM



To: Pittsford Town Board

From: Brian Luke, Director of Finance

Date: January 26, 2022

Regarding: Surplus Inventory

For Meeting On: February 1, 2022

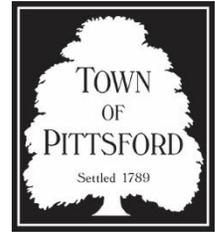
Attached is a list of surplus inventory for the Town Board to declare surplus in order for it to be removed from the Town's inventory.

Be it resolved, that the attached list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Year	Description	Department	Cost	Disposition
15283	2005	Lounge Chair	Library	926.00	Junked
15284	2005	Lounge Chair	Library	926.00	Junked
15285	2005	Lounge Chair	Library	926.00	Junked
15286	2005	Lounge Chair	Library	926.00	Junked
15287	2005	Lounge Chair	Library	926.00	Junked
15288	2005	Lounge Chair	Library	926.00	Junked
15289	2005	Lounge Chair	Library	926.00	Junked
15290	2005	Lounge Chair	Library	926.00	Junked
15291	2005	Lounge Chair	Library	926.00	Junked
15292	2005	Lounge Chair	Library	926.00	Junked
15293	2005	Lounge Chair	Library	723.00	Junked
15294	2005	Lounge Chair	Library	723.00	Junked
15295	2005	Lounge Chair	Library	723.00	Junked
15296	2005	Lounge Chair	Library	723.00	Junked
15297	2005	Lounge Chair	Library	723.00	Junked
15298	2005	Lounge Chair	Library	723.00	Junked
15302	2005	Lounge Chair	Library	824.00	Junked
15303	2005	Lounge Chair	Library	824.00	Junked
15304	2005	Lounge Chair	Library	824.00	Junked
15305	2005	Lounge Chair	Library	824.00	Junked
15308	2005	Lounge Chair	Library	926.00	Junked
15309	2005	Lounge Chair	Library	926.00	Junked
15468	2005	Computer Table	Library	217.00	Junked

15469	2005	Computer Table	Library	217.00	Junked
15809	2005	5 Disc Changer	Library	105.00	Junked
15833	2005	Ironwood Soft Drop Cart	Library	441.00	Junked
15834	2005	Ironwood Soft Drop Cart	Library	441.00	Junked
15888	2010	People Counter	Library	161.00	Junked
15893	2011	Projector	Library	1,450.00	Junked
17815	2014	People Counter	Library	395.00	Junked
19511	2017	Digital Sign	Library	1,970.00	Junked

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: January 26, 2022

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: February 1, 2022

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Anthony Caruso	DPW	Building Inspector - FT	\$31.86	02/07/2022

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Anthony Caruso	DPW	Building Inspector - FT	\$31.86	02/07/2022

2. The following employee is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Salary	Effective Date
Mary Doggett	Crossing Grd	Added Shifts-New Position	\$20.96/hr	01/31/2022
James Papin	Crossing Grd	Added Shifts-New Position	\$20.96/hr	01/31/2022
Brett Little	MEO	Promotion from Laborer	\$21.72/hr	02/07/2022

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Salary	Effective Date
Mary Doggett	Crossing Grd	Added Shifts-New Position	\$20.96/hr	01/31/2022
James Papin	Crossing Grd	Added Shifts-New Position	\$20.96/hr	01/31/2022
Brett Little	MEO	Promotion from Laborer	\$21.72/hr	02/07/2022