

**PITTSFORD COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
JULY 14, 2021**

**PRESENT**

Tracy Castleberry, Paul Seidel, Lori Lusk, Farrah Ritter, Chris Hall, Mary Doyle

**ALSO PRESENT**

Amanda Madigan, Kate Bohne Munzinger

**PUBLIC ATTENDEES**

One

Board President Tracy Castleberry introduced the Sutherland High School Liaison for 2021-22.

The meeting came to order at 6:03 PM.

**ABSTRACTS**

- **Mary Doyle moved to approve the July abstract for \$8,853.71. Chris Hall seconded the motion which carried.**

**MINUTES**

- **Mary Doyle motioned for approval of the June 9, 2021 minutes. Lori Lusk seconded the motion which was approved.**

**TOWN LIAISON REPORT**

- Kate Bohne Munzinger reported that 2021 Town of Pittsford Community Event calendars are available. The Friday Summer Concert Series returns as well as Family Outdoor Movies at Thornell Farm Park and more. Please visit [www.townofpittsford.org/events](http://www.townofpittsford.org/events) for details.
- The new Town of Pittsford website is live. It is very user friendly and has features for improved accessibility.
- The Equity Advisory Committee has formed and will meet this August.
- The State Street Bridge Project was completed ahead of schedule and the reopening was celebrated on July 2<sup>nd</sup>.

**LIBRARY DIRECTOR REPORT**

- Amanda Madigan announced the upcoming Summer Serenades Performance of the Rochester Philharmonic Orchestra on July 28<sup>th</sup>.
- Recruitment for the two open part-time clerk positions has completed and both will be filled soon. Postings for a library aide and page can be found on the website.
- Amanda thanked the board for approving her attendance at the American Library Association Virtual Conference held June 23-29. The experience was

inspiring, with fall publishing updates, speakers, and a focus on diversity and managing change.

- The library pages on the new Town website were presented. The new site delivers an excellent experience for mobile device users and is compliant with the Americans with Disabilities Act (ADA).
- Discussions about the growing trend to eliminate fines on Children's and Young Adult materials continue with the Town Supervisor and Finance Director.
- The Community Survey Results for 2021 were discussed. 18,000 patrons were polled by email and the survey was well promoted in the building, on the web page and on social media. 1600 responses were compiled and presented.
- **Amanda requested approval to close the library on Friday, October 15<sup>th</sup> for Staff Training Day. Farrah Ritter moved to approve the closure as requested and Chris Hall seconded. Motion carried.**

#### **NEW BUSINESS**

- Amanda Madigan presented the 2021 Town of Pittsford mid-year budget review.

#### **ONGOING BUSINESS**

- Trustees will continue meeting in the Fisher room through 2021, depending on availability and/or changes to COVID restrictions.
- The Long Range Plan document in place for 2021 appears to be well up to date. Tracy asked for the trustees to review it along with the Community Survey Results and share any comments or questions with her prior to the August 11<sup>th</sup> meeting.

With no objections, the meeting was adjourned at 7:12 pm.

Respectfully Submitted,  
Lori O'Connor  
Library Clerk

**OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY**