

Minutes of the Town Board for May 18, 2021

TOWN OF PITTSFORD TOWN BOARD MAY 18, 2021

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, May 18, 2021 at 6:00 P.M. local time via Zoom.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Kevin S. Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Cheryl Fleming, Personnel Director; Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk; Shelley O'Brien, Communications Director; Joy Brown, Technology Director and Spencer Bernard, Chief of Staff.

ATTENDANCE: There were fourteen (14) members of the public in attendance, as well as two (2) additional staff members and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. Supervisor Smith led all present in the Pledge to Flag.

SUPERVISOR'S ANNOUNCEMENTS

- 1) Supervisor Smith reminded residents that the Zoning Code Update Interactive Map is still up on the website and encourages all residents to review and submit comments. After discussion later in the meeting it was confirmed that the interactive map will be available through May 24.
- 2) Supervisor Smith announced that the Town and Village, in collaboration with Pittsford Rotary, are hosting a Community Clean-up Day along Schoen Place on Saturday, May 22 at 9:30 a.m. Community participation is welcome. The cleanup group will meet at 9:30 a.m. by the new canal side pavilion in Schoen Place.

MINUTES OF THE MAY 4, 2021 APPROVED

A Resolution to approve the May 4, 2021 Minutes was offered by Councilmember Beckford, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the May 4, 2021 meeting are approved as written.

Supervisor Smith reviewed the procedure for offering public comments during the meeting.

FINANCIAL MATTERS

PUBLIC COMMENTS

No comments were offered regarding Financial Matters.

MAY VOUCHERS APPROVED

Following discussion and amendment of the proposed vouchers, a Resolution to approve the proposed vouchers for May as amended was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

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The Resolution was declared carried as follows:

RESOLVED, that the May 2021 vouchers No. 151069 through 151429, in the amount of \$774,728.84 are approved for payment, as amended, removing the payment proposed for item No. 151330, in the amount of \$200.

OPERATIONAL MATTERS

PUBLIC COMMENTS

No comments were offered regarding Operational Matters.

TOSHIBA BUSINESS SOLUTIONS – MANAGED PRINT SERVICES CONTRACT APPROVED

Technology Director, Joy Brown, reviewed the contract with Toshiba Business Solutions for the Print Services, explaining the benefits that will be realized with a contract of this nature, as described in her Memorandum to the Board. Thereafter, a Resolution was offered by Councilmember Townsend to approve the contract and authorize the Director of Technology to execute the same, seconded by Supervisor Smith, and voted on by members as follows: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board accepts the proposal by Toshiba Business Solutions and authorizes the Director of Technology to execute a 3-year contract with Toshiba Business Solutions for Managed Print Services in the amount of \$386.30/month.

Following the vote, Supervisor Smith, reiterated thanks to Technology Director, Joy Brown, for all the research and work she has done to secure this contract.

PERSONNEL MATTERS

PUBLIC COMMENTS

No comments were offered regarding Personnel Matters.

HIRING RESOLUTION APPROVED

A Resolution to approve the proposed recommendations for new hires was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following personnel be and hereby are approved for the date of hire as recommended.

Name	Dept	Position	Salary	Effective Date
Timothy Moulton	Parks	Laborer – Seasonal	\$13.25/hr	05/21/2021
Andrew Diekmann	Parks	Laborer – Seasonal	\$13.25/hr	05/21/2021
Jaiden Tripi	Parks	Laborer – Seasonal	\$13.00/hr	05/21/2021
Antwan Collier	Court	Security Guard	\$30.00/hr	05/27/2021

OTHER BUSINESS

Councilmember Townsend noted that since this year marks the 25th Anniversary of the Greenprint Plan in Pittsford, it presents an opportunity to celebrate this milestone for the Town. She suggested the possibility of a cycling event/bike tour that would take cyclists on a circuit that would include some of the farms preserved by the Greenprint, which would include history of the Greenprint and the individual farms. After discussion, Chief of Staff Spencer Bernard, stated he would work with our GIS department to come up with a route and map, with Communications Director Shelley O'Brien and with Commissioner Paul Schenkel to coordinate activities with the farmers involved.

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Deputy Supervisor Munzinger reported that some of the volunteer boards have expressed an interest in returning to in-person meetings, and have asked for guidance from the Town Attorney.

Supervisor Smith noted recent misleading information discussed publicly about the Town's Code of Ethics. He noted that the Town has had a Code of Ethics in place for years, substantially the same as all of the other local Towns have, that it was adopted in accordance with State law and has the full force of law just as in every other Town. Councilmember Koshykar objected to this characterization of it being a similar document to other Towns.

Supervisor Smith then indicated that in order to avoid public misunderstanding caused by deceptive or false public statements about our Ethics Code, he is appointing a bipartisan Board Committee consisting of Councilmembers Townsend and Munzinger to review our Ethics Code and report to the Board any recommendations for changes that they view as necessary or desirable, for Town Board consideration. Councilmember Townsend concurred that based on her research of other Code of Ethics documents in this area, our Code of Ethics document is similar to other Towns. Town Attorney Koegel also agreed that the Town's document, although not exactly the same, is substantially similar to all of the other Towns contiguous to Pittsford, all having worked off of the McKinney's form. The Town Attorney is ready to move forward in working on this document with Councilmember Townsend and Munzinger.

PUBLIC COMMENTS

Comments were offered by Tharaha Thavakumar, Annalise Johnson and Patricia Kerper.

In discussion about honoring Pride Month in June, Supervisor Smith noted that two rainbow flags have been ordered for placement at both the Library and the Spiegel Community Center, the two municipal buildings with the most visitors. There was additional discussion about additional signage at the Recreation Center to reaffirm Pittsford as a welcoming community and also about signage or symbols requested in support of law enforcement.

With no further business, the meeting adjourned at 6:53 p.m.

Respectfully submitted,

Linda M. Dillon, RMC
Town Clerk