

**PITTSFORD COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
OCTOBER 9, 2019**

**PRESENT**

Mary Doyle, Paul Seidel, Michael Labombarda, Radhika Ramesh, Tracy Castleberry

**ALSO PRESENT**

Pam Burch, Matthew O'Connor, Ethan Minnella, Amanda Madigan

**PUBLIC ATTENDEES**

Three members of the public attended.

**ABSTRACTS SIGNED**

\$ 16,782.48

Board President Michael Labombarda called the meeting to order at 7:02 PM.

**MINUTES**

- **Mary Doyle motioned for approval of the September 11, 2019 meeting minutes. Paul Seidel seconded the motion which carried.**

**FRIENDS LIAISON REPORT**

- Pam Burch reported that the Friends Mini-Sale in September earned about \$5,000 for the library with approximately \$1,000 of the total from sales in the Rare & Unusual items.
- The Friends Board continues to evaluate the book sale schedule. Current plan is to continue next year with the same timeframes.

**HIGH SCHOOL LIAISON REPORT**

- Ethan Minnella reported that 9<sup>th</sup> grade students are working on global projects and visiting the library for research.
- 20-in-4 (for MORE) is being promoted to students via morning announcements and displays in the high school libraries. PCL Teen Librarian Laura Richardson reached out to high school librarians to offer support for the program.
- High school libraries will be rolling out a new database for science soon.
- The diversity audit continues at district school libraries.
- Librarians will be participating in the 2019 Kentucky Library Conference.

## LIBRARY DIRECTOR REPORT

- Amanda Madigan thanked the board for the September 18, 2019 email vote approving the Trustee Search Committee Chair Overview. The final document was distributed.
- Hiring is complete for two vacant positions and Amanda welcomed Melissa Desir and Jim Byrne to the staff.
- Trustees are reminded that the November board meeting has been canceled. Information about the abstract signing will be emailed.
- Town Board will meet on department budgets in November. Requested funding for furniture replacement was submitted with half of the project planned for fiscal 2020. A new staffing request for a part-time Tech Services librarian has been submitted.
- The Library Director and Trustee Symposium will be held at Henrietta Library on Saturday, November 23<sup>rd</sup> from 9 am to noon.
- The digital offerings of Mango and Kanopy are now available for Pittsford residents and can be accessed through the [townofpittsford.org](http://townofpittsford.org) website links in 'What's New' or the button on the library page.
- Children's librarian Miss Vinise sent her thanks for the Foundation's funding of play materials.
- Entries for the student bookmark competition are being accepted through October 14<sup>th</sup>.
- **Amanda requested Foundation funding of \$5,560 for the Overdrive collection to complete this year's allocation. Tracy Castleberry moved to approve the request and Mary Doyle seconded the motion which carried.**
- **The 2019 Director's Report was distributed and discussed. Mary Doyle motioned for the report to be accepted as written and Radhika Ramesh seconded. Motion carried.**
- The library is participating in trainings provided through the Town of Pittsford in partnership with The Autism Council of Rochester.
- **2020 Trustee Goals were submitted. Mary Doyle moved for approval of the goals and Radhika Ramesh seconded the motion which carried.**

## NEW BUSINESS

- Tracy Castleberry reported for the Volunteer Luncheon Committee. The luncheon is Thursday, November 7<sup>th</sup> at noon in the Fisher Meeting Room. To date there have been 35 affirmative replies. Writers & Books Executive Director Alison Meyers will speak on "Why Books (still) Matter".
- Trustees who have nominations for 2020 President, Vice President, or Secretary should contact Michael Labombarda.

## **TOWN LIAISON REPORT**

- Matthew O'Connor reported on the September 30<sup>th</sup> ribbon cutting at the new YMCA.
- The Town of Pittsford's first dog park opened October 8<sup>th</sup>. The park is located at 34 East Street, between Habecker Little League Field and the town Parks Department building.
- See [townofpittsford.org](http://townofpittsford.org) for the Comprehensive Plan Update.
- The East Avenue Sidewalk project is complete almost to the Brighton town line.
- A second vehicle charging station has been installed behind the Spiegel Community Center.
- Solar cells have been installed at Kings Bend Park.
- RG&E is installing LED street lamps
- A candidate debate will be held Thursday, October 10<sup>th</sup> at Sutherland High School.

Michael Labombarda called for adjournment to Executive Session at 8:27 pm. With no further business, the meeting adjourned at 8:57 pm.

Respectfully Submitted,  
Lori O'Connor  
Library Clerk

**OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY**