

Minutes of the Town Board for July 2, 2019

TOWN OF PITTSFORD TOWN BOARD JULY 2, 2019

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, July 2, 2019 at 6:00 P.M. local time in Pittsford Town Hall.

PRESENT: Supervisor William A. Smith, Jr.; Councilpersons Kevin Beckford, Katherine B. Munzinger, Matthew J. O'Connor and Stephanie Townsend.

ABSENT: There were no Town Board members absent.

ALSO PRESENT: Staff Members: Paul J. Schenkel, Commissioner of Public Works; Karen S. Ward, Deputy Town Clerk; Shelley O'Brien, Communications Director.

ATTENDANCE: There were nine (9) members of the public in attendance including two (2) presenters from Positive Effect. There were also four (4) additional staff members present.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M., inviting Councilman Beckford to lead in the Pledge to the Flag.

SUPERVISOR'S ANNOUNCEMENTS

- Supervisor Smith noted that there will be no concert this Friday due to the July 4th holiday.
- Supervisor Smith extended sympathy from the Board and the Staff to Councilman Matt O'Connor on the death of his mother.
- Supervisor Smith wished everyone a happy and safe 4th of July.

PRESENTATION – RESULTS OF 2019 PITTSFORD COMMUNITY SURVEY

Mike Sutton of Cause and Effect Marketing presented results of the Town's Community Survey. The results from the survey will be available for viewing on the Town of Pittsford website.

MEETING MINUTES OF JUNE 18, 2019 APPROVED PUBLIC COMMENTS

No public comments were offered.

A Resolution to approve the Meeting Minutes of the June 18, 2019 was offered by Councilman O'Connor, seconded by Councilman Beckford, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Meeting Minutes of June 18, 2019 are approved as written.

LEGAL MATTERS

No public comments were offered.

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PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED BRAMBLE WOODS REFUSE DISTRICT

All petitions for the proposed Bramble Woods Refuse District were presented to each member of the Town Board. A Resolution to set a Public Hearing for August 6, 2019 to consider the proposed Bramble Woods Refuse District was offered by Supervisor Smith, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Bramble Woods Refuse District" have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Bramble Woods Subdivision, the said proposed District being located in general terms on the streets of Briar Circle and Briar Patch Road, situated off of East Ave., comprising of 19 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$213.60;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 6th day of August, 2019 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED CHATHAM WOODS REFUSE DISTRICT

All petitions for the proposed Chatham Woods Refuse District were presented to each member of the Town Board. A Resolution to set a Public Hearing for August 6, 2019 to consider the proposed Chatham Woods Refuse District was offered by Supervisor Smith, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Chatham Woods Refuse District" have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Chatham Woods Subdivision, the said proposed District being located in general terms on the streets of Bishops Court, Brewster Lane, Caversham Woods, Chelsea Park, Devonwood Lane, Featherstone Court, Glenmore Circle, Hadley Court and Old Kings Lane, situated between Calkins Road and Stone Road, comprising of 264 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$213.60;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 6th day of August, 2019 at 6:00 o'clock P.M., Local Time, to consider the

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said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

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PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED DISTRICT NO. 3 REFUSE DISTRICT

All petitions for the proposed District No. 3 Refuse District were presented to each member of the Town Board. A Resolution to set a Public Hearing for August 6, 2019 to consider the proposed District No. 3 Refuse District was offered by Supervisor Smith, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "District No. 3 Refuse District", have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Woodstock Subdivision, the Walnut Grove Subdivision and the Powder Mill Heights Subdivision, the said proposed District being located in general terms on the streets of Downing Drive, East Street, Rosewood Drive, Thornwood Circle and Walnut Grove, situated between Thornell Road and East Street to La Due Circle, comprising of 78 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$213.60;

NOW, ON MOTION duly made and seconded, it is

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PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED MILL ROAD AREA REFUSE DISTRICT

All petitions for the proposed Mill Road Area Refuse District were presented to each member of the Town Board. A Resolution to set a Public Hearing for August 6, 2019 to consider the proposed Mill Road Refuse District was offered by Supervisor Smith, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Mill Road Area Refuse District" have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Mill Road Area Subdivision, the said proposed District being located in general terms on the streets of Auburndale, Cedarwood

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Circle, Millstone Court, Millwood Court, and Mill Road, comprising of 58 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$213.60;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 6th day of August, 2019 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

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PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED SUTTON POINT & ST. ANDREWS HILL REFUSE DISTRICT

All petitions for the proposed Sutton Point & St. Andrews Hill Refuse District were presented to each member of the Town Board. A Resolution to set a Public Hearing for August 6, 2019 to consider the proposed Sutton Point & St. Andrews Hill Refuse District was offered by Supervisor Smith, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Sutton Point and St. Andrews Hill Refuse District" have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Park Square Subdivision, the said proposed District being located in general terms on the streets of St. Andrews Hill and Sutton Point, situated off of Stone Road, comprising of 58 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$213.60;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 6th day of August, 2019 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PERSONNEL MATTERS

No public comments were offered.

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HIRING AND STATUS/SALARY ADJUSTMENT APPROVED

Councilman O'Connor confirmed that he has audited the records for the proposed part-time and seasonal hires and that all the documents were in order. Thereafter, a Resolution to approve the proposed new hires and rehires and recommended status changes and/or salary changes was offered by Deputy Supervisor Munzinger, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the following persons for employment as new and rehires and confirm as the date of hire as indicated hereto:

Name	Department	Position	Rate	Date of Hire
Jessica Furber	Parks	Rehire Seasonal PT	\$12.00	07/08/2019
Daniel Gordon	IT	Technical Specialist	\$22.42	06/26/2019
Michael Brooks	REC	Comm Center Supv	\$12.71	06/27/2019
Ellie Shemirani	Rec	Summer Fun PT	\$11.10	06/24/2019
Richard Surowiec	Rec	Rec I Aquatics PT	\$11.10	06/24/2019
Elizabeth Carroll	Rec	Summer Fun PT	\$11.10	06/18/2019
Lucas Scheuermann	Rec	Summer Fun PT	\$11.10	06/18/2019
Tori Gutzmer	Rec	Summer Fun PT	\$11.10	06/18/2019
Maddie McGrath	Rec	Summer Fun PT	\$11.10	06/18/2019
Victoria Cleary	Rec	Summer Fun PT	\$11.10	06/17/2019
Caroline Samsonik	Rec	Summer Fun PT	\$11.10	06/17/2019
Matthew Taylor	Rec	Summer Fun PT	\$11.10	06/17/2019
Kelsey Hughes	Rec	Summer Fun PT	\$11.10	06/17/2019
Abigail Krouth	Rec	Summer Fun PT	\$11.10	06/17/2019
Mitchell Steele	Rec	Summer Fun PT	\$11.10	06/17/2019

and be it further

RESOLVED, that the Town Board approves the status and salary change for the following employee:

Name	Position	Reason for Change	Rate	Effective Date
Gail Sophia	Comm Cent Supv	Rate Adj - retro to 1/3/19	\$12.71	01/03/2019

OTHER BUSINESS

Bid Date for Dog Park Fencing

Public Works Commissioner Paul Schenkel asked the Board to set a date to open bids to provide fencing for the proposed dog park. A Resolution to Set a Bid date for fencing for the Pittsford Dog Park project was offered by Councilwoman Townsend, seconded by Councilman Beckford, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor and Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board sets a bid opening date for the Dog Park Fencing for Wednesday July 31, 2019 at 11:00 a.m.

Other Discussion

Supervisor Smith indicated that The Town and Village of Pittsford and the Towns of Brighton and Irondequoit remain in discussion regarding choosing the CCA Administrator. He stated that they had addressed additional questions to the two candidates and had asked for responses to these questions by July 12, 2019. Once they

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receive those answers there will be further Town Board discussion on the choice of a CCA Administrator at upcoming Town Board meetings.

Supervisor Smith asked Councilwoman Townsend if she had information to report to help assess potential demand for additional access to RTS Transit services for persons with disabilities within the Pittsford Community Mobility Zone following the RTS service restructuring. Councilwoman Townsend stated that the information currently available is fairly limited and may be outdated. She will continue her research. Information obtained thus far show approximately 594 residents with disabilities in our community ranging in age from 16-64. Of these, 404 are women. Councilman O'Connor commented on the importance of seeking proper access to public transport for this group, and knowing more about the type of disabilities they face. Councilwoman Townsend noted that she would seek information about the types of disabilities involved, among other considerations.

PUBLIC COMMENTS

Gerry MinerD thanked the board for pursuing a CCA program and recommended choosing Joule Assets in partnership with Roctricity as Administrator.

Mary Moore asked if the Town could test nematodes, as an organic means of grub control, on a selected section of the Embankment Park, in order to compare its efficacy to conventional treatments.

ADJOURNMENT

As there was no further business, the Supervisor adjourned the meeting at 7:00 P.M.

Respectfully submitted,

Karen S. Ward
Deputy Town Clerk