



Special Notice

June 1, 2020

Outdoor Seating for Restaurants, Library Curbside Pickup, Playground Use

Message from Supervisor Bill Smith:

READY TO HELP LOCAL RESTAURANTS AND BARS REOPEN SAFELY WITH OUTDOOR SEATING
Quick and easy process lets restaurants serve outdoors as soon as the State allows

New York State will not allow restaurants to begin the process of serving patrons on site yet. I won't go down an irresponsible path of encouraging reopening in defiance of the State's position. That would only put Pittsford businesses at risk of fines by the State, loss of liquor licenses or other state licenses, and other harm.

But Pittsford can act. To position our businesses to hit the deck running as soon as the State allows, without further delay.

For starters, the Town is poised and ready to help restaurants and pubs reopen safely, with outdoor seating. We'll make it as easy as possible. No board approvals or lengthy reviews. Submit your plan to the Town Building Department now, while we wait for the State. Then, as soon as the State clearly gives the green light, you're ready to go. No waiting for permits, licenses or further approvals.

Starting today (Monday June 1), bar and restaurant owners can fill out and submit this [Temporary Outdoor Seating Application](#). Contact the Building Department at 248-6261 or 248-6268 for details of what to include in the plan. We're keeping it simple.

Throughout this crisis I've emphasized all of the practical measures to keep us safe - physical distancing, wearing masks, washing hands and the like. Safety of our residents in this crisis remains my prime concern. As we've learned more about the virus we've learned more about what we can do and what we shouldn't, in keeping focused on safety. There are safe ways for businesses to phase into reopening.

Pittsford's small businesses comprise the engine that makes our community work. We want to help you get back on your feet as quickly as possible, to serve us all safely. The Town can help you best by getting out of the way - and letting you do what you know how to do best.

Message from Supervisor Smith & Library Director Amanda Madigan:

LIBRARY NOW OFFERING CURBSIDE PICKUP MONDAY - SATURDAY, 10AM - 2PM

We're pleased to announce that as of today (Monday, June 1) the Pittsford Community Library is offering curbside pickup of Library materials for all Monroe County Library System cardholders. The quick and easy

curbside pickup process ensures the safety of our patrons and employees. Please note face coverings must be worn and social distancing guidelines followed during pickup.

Curbside Schedule

- Curbside pickup will be offered Monday - Saturday from 10:00am - 2:00pm.
- Staff will be available by phone (585-248-6275) from 9:30am - 2:30pm for pickup requests and other reference questions.

How to Request Materials

- All library materials currently available on our shelves are eligible for pickup.
- Request a maximum of 10 items per household per week.
- Email us your request at pdreference@townofpittsford.org or call your request at 585-248-6275.
- Include or have ready your library card number and essential information about the items, such as title, author, format, and publication date.

Pickup Instructions

- Bring your photo ID or library card.
- Pickup will be in the vestibule of the parking lot entrance.
- Follow the posted instructions: enter the vestibule, show your ID or library card to staff through the window, and then wait for staff to indicate that you can pick up your materials.
- To ensure the safety of our staff and of our community, face coverings must be worn. Only one (1) person should be at each line marker and only one (1) person in the vestibule at a time. Surfaces will be wiped down between pickups.

We hope you will take advantage of our curbside service in addition to the many online resources our Library has continued to offer throughout State's COVID-19 pandemic shutdown. Find details at www.bit.ly/your-library-at-home.

PITTSFORD TOWN COURT STAFF TAKING CALLS AND EMAILS MONDAY - FRIDAY, 9AM - 5PM
Court remains closed to the public; Court Office is open by appointment only
All court cases are administratively adjourned until further notice

The Pittsford Town Court staff are now available to answer phone calls and emails Monday - Friday from 9:00am - 5:00pm. The Town Court remains closed to the public; the Court Office is open by appointment only. All court cases have been administratively adjourned until further notice and no future court dates have been set at this time. Court staff may be reached at (585) 248-6238 or (585) 248-6239, or by email at pdromgoole@townofpittsford.org. Those with pending matters scheduled before Pittsford Town Court will not be penalized for failure to appear or pay fines during this period of time.

Once the Town Court office reopens, Court personnel will contact all individuals with pending business before the court to reschedule appearances and address fine payments. Other essential court matters (new arraignments) will be handled at the Monroe County Courthouse, Hall of Justice, 99 Exchange Blvd #545, Rochester, NY 14614, which is the designated central location for Monroe County. For more information, see <http://ww2.nycourts.gov/courts/7jd/index.shtml> or call (585) 371-3848.

Town Facility Closures

Spiegel Pittsford Community Center - building is closed and all programs canceled until further notice.

Pittsford Community Library - building is closed and all programs canceled until further notice, online resources available at www.townofpittsford.org/home-library-resources. For virtual children's programming check the Library's Facebook page www.facebook.com/PittsfordLibrary/. The Book Drop return area is now open; please only deposit returned books, donations are not being accepted at this time. All items checked out after February 3 will now have a due date of June 29 and can be returned then. Curbside pickup of Library materials is available for Monroe County Library System cardholders. For details, and other updates, visit the Library's Updates page at <https://tinyurl.com/vq242of>.

Town Hall building is closed to the public until further notice but remains staffed to handle business online and by mail, phone, email and the "drop slot" to the right of the front door of Town Hall.

Town Clerk: All services of the Town Clerk are available online, by mail, phone and email. If necessary, an appointment can be arranged. Contact at 248-6214 or ldillon@townofpittsford.org, mail materials to Pittsford Town Clerk's Office, 11 South Main Street, Pittsford NY 14534. Services info at www.townofpittsford.org/home-clerk.

Town Court: By order of the Chief Administrative Judge of the State of New York, Town Court is closed until further notice. The Pittsford Town Court staff are available to answer phone calls and emails Monday - Friday, from 9:00am - 5:00pm. The Town Court remains closed to the public; the Court Office is open by appointment only. All court cases have been administratively adjourned until further notice and no future court dates have been set at this time. Court staff may be reached at (585) 248-6238 or (585) 248-6239, or by email at pdromgoole@townofpittsford.org. Those with pending matters scheduled before Pittsford Town Court will not be penalized for failure to appear or pay fines during this period of time. Once the Town Court office reopens, Court personnel will contact all individuals with pending business before the court to reschedule appearances and address fine payments. Other essential court matters (new arraignments) will be handled at the Monroe County Courthouse, Hall of Justice, 99 Exchange Blvd #545, Rochester, NY 14614, which is the designated central location for Monroe County. For more information, see <http://ww2.nycourts.gov/courts/7jd/index.shtml> or call (585) 371-3848.

All Town Playgrounds: residents may use Town playgrounds at their own risk, as it is not possible for the Town to keep equipment appropriately sanitized after every use. Those using Town playgrounds are expected to observe COVID-19 social distancing and hygiene protocols.

All Town Parks: all athletic fields and courts are closed to all groups of any size; the trails remain accessible.

Thornell Farm Park: all grass and turf fields currently remain closed; the tennis courts, trails, walkways and the playground are open to residents, COVID-19 social distancing and hygiene protocols are required.

King's Bend Park Lodges and the Mile Post School: are closed to the public until further notice, as these sites are being used as Public Works crew operation centers.

Building Department: As of May 15, 2020 the Governor has begun the phased reopening of New York State. The Town of Pittsford and the surrounding Finger Lakes region have met the criteria set by the Governor to reopen. Construction is included in Phase 1 of the reopening plan. As construction moves forward, all COVID-19 safety guidelines set by the State and Federal governments must be followed while on the job site. To protect the community and limit the spread of COVID-19, the Town of Pittsford has altered accordingly its inspection and permitting procedures. See the Town of Pittsford COVID-19 Building Inspection Procedures for details; additional information can be found here: New York State Construction

Guidelines. For more information contact Town of Pittsford Building Inspector Mark Lenzi at mlenzi@townofpittsford.org or call the Town Building Department at 585-248-6265.

Town Public Works - Highway, Sewer and Parks Departments: All operations continue. Crews in these departments are following hygiene and social distancing protocols in light of the COVID-19 threat.

Monroe County Services at Town facilities:

The County has suspended until further notice Passport Services at Town Hall and Mobile DMV service at Pittsford Town Court. Per the NYS Department of Motor Vehicles, all driver licenses, learner permits, non-driver identification cards, vehicle registrations and vehicle inspections scheduled to expire on or after March 1, 2020 are extended until further notice and all temporary registration documents are valid until further notice. This extension does NOT apply to insurance coverage - motor vehicle liability insurance coverage must be maintained at all times during the extension period. Find updated information for Monroe County DMV here <https://www2.monroecounty.gov/clerk-COVID-19>.

Further information and updates can be found at www.townofpittsford.org/covid-19info.

COVID-19 Coronavirus Information Links

Further Town of Pittsford COVID-19 coronavirus information and updates can be found at www.townofpittsford.org/covid-19info.

[Pittsford Central School District COVID-19 Coronavirus Updates](#)

You can find information on COVID-19 coronavirus at the County Health Department's website: <https://www2.monroecounty.gov/health-index.php>.

Additional information about business closure requirements throughout Monroe County can be found on the County's Website: www.monroecounty.gov

The CDC also has information on its website at <https://www.cdc.gov/coronavirus/2019-ncov/about/share-facts-stop-fear.html>.

In addition, the CDC has information relevant to anyone planning to travel outside of the United States: https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html?deliveryName=USCDC_2067-DM20785.

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