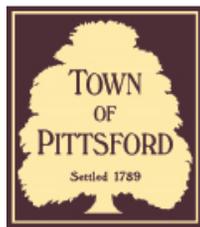


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy
Supervisor
Kevin Beckford
Cathy Koshykar
Stephanie Townsend

TOWN BOARD AGENDA

Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, March 3, 2020 – 6:00 pm

Call to Order

Pledge of Allegiance

Presentation

ERCN-TV and Town IT Department Head will report on live streaming of meetings

Minutes

Public Comment

Approval of Minutes of Meeting of March 3, 2020

Legal Matters

Public Comment

CCA Agreement with Joule Assets Inc. and Roctricity LLC.

Set Public Hearing on Local Law #3 of 2020: Amending Town Code

Computer System Security Breach Notification Policy

Financial Matters

Public Comment

Surplus

Vouchers

Operational Matters

Public Comment

Award Bid for Erie Canal Park and Preservation

Personnel Matter

Public Comment

Hiring Resolution

Other Business

Public Comment

Executive Session - Personnel

Adjournment

Minutes of the Town Board for March 3, 2020

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
MARCH 3, 2020**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, March 3, 2020 at 6:00 P.M. local time in Pittsford Town Hall.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Kevin Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Spencer Bernard, Chief of Staff; Jessie Hollenbeck, Recreation Director; Paul J. Schenkel, Commissioner of Public Works; Greg Duane, Finance Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk, Suzanne Reddick, Assistant to Supervisor, and Shelley O'Brien, Communications Director.

ATTENDANCE: There were sixteen (16) members of the public in attendance, one additional staff member and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M., noting that the Town has an ASL interpreter present and available should anyone at the meeting need this service. The Town Clerk noted all Town Board members present. Supervisor Smith led the Pledge to Flag.

SUPERVISOR'S ANNOUNCEMENTS

1. Erie Canal – NYS Power Authority: The Supervisor and Mayor Corby will be meeting this Friday, March 6, with NYS Canal Corporation Executive Director, Brian Stratton, and members of his staff, to discuss the State Power Authority's recently announced plans for the Erie Canal.
2. The Supervisor's monthly open house for residents, Supervisor Saturday, will be postponed from March 7 to March 14, in order for Supervisor Smith to participate in the County Executive's briefing for municipal leaders on the COVID-19 coronavirus, scheduled for Saturday morning, arch 7th.

PUBLIC COMMENT

No public comments were offered regarding the Minutes of the February 25, 2020 Town Board meeting.

MINUTES OF THE FEBRUARY 25, 2020 MEETING APPROVED

A Resolution to approve the Minutes of the February 25, 2020 meeting was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Meeting Minutes of the February 25, 2020 are approved as written.

OPERATIONAL MATTERS

PUBLIC COMMENT

Suzanne Shaw, 127 Woodland, spoke regarding the Farm Leases, inquiring whether the leases are with the same farmers.

FARM LEASES ON TOWN-OWNED LAND APPROVED

Minutes of the Town Board for March 3, 2020

Supervisor Smith reviewed the proposal to approve the Farm Leases on Town-owned land with Town Board members, in keeping with the intent of the Town's Greenprint to continue cultivation of these lands. This action to approve farm leases is appropriate and customary for these circumstances and they are exempt from bidding requirements. Supervisor Smith confirmed that the farm leases have been with the same Pittsford farmers over the years.

Upon request by Councilmember Beckford, Commissioner Schenkel further explained the leases and parcels that are being leased, indicating that most are very small parcels, irregularly shaped and somewhat hard to get to for cultivating and farming. The leases are with primarily the same four (4) farmers who lease and cultivate the parcels that are closest to their homes, in most cases. In addition, they are the only farmers that have expressed an interest.

Commissioner of Public Works Paul Schenkel responded to several questions from councilmember Koshykar, confirming that:

- No other farmers have expressed interest in leasing these lands
- The sample lease provided in the packet for Board review is the same for all of the tenant farmers, save for the description of the land covered and the name and address of the farmer;
- All the farmers have already signed the leases in anticipation of the Town's approval
- Commissioner Schenkel will add the date and month in the appropriate space on the first page of each lease;
- Maps of the parcels to be let are attached to each lease.

Thereafter, Supervisor Smith made a motion to approve the farm leases as proposed, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Supervisor is authorized to execute farm leases with the following farmers upon receipt of certificates of insurance, from January 1, 2020 through December 31, 2022 in the amount of \$25.00 per acre, per year:

| | |
|---------------------|--|
| Robert Lehman | 12.5 acres in the Autumn Ridge Subdivision 57.5 acres on the Royal Coach Property \$1,750.00 Total |
| Larry Knickerbocker | 8.0 acres on Knickerbocker Road 15.0 acres on the Royal Coach Property %575.00 Total |
| Marc Kreiger | 7.0 acres on Tobey Road 10.0 acres on Stone Road 26.0 acres is the Isaac Gordon Nature Park 19.0 acres Heather Heights 5.5 acres on Willard Road \$1,687.50 Total |
| Mike Silco | 18.0 acres on Hedgewood Lane \$450.00 Total |

AUTHORIZATION FOR NYSDOT TO ADJUST TOWN-OWNED INFRASTRUCTURE IN REGARD TO REPAVEMENT OF JEFFERSON ROAD APPROVED

Supervisor Smith noted that the State DOT needs permission from the town to adjust the height of a manhole cover on Jefferson Road as part of the State's impending project to repave Jefferson Road) from Mitchell Road to Garnsey Road in Perinton.

Minutes of the Town Board for March 3, 2020

Following brief discussion, a motion to approve this authorization to the NYSDOT was offered by Councilmember Townsend, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction or improvement of Route 96 from Mitchell Road to Garnsey Road, Towns of Perinton and Pittsford, Monroe County **P.I.N. 4096.68.321**, and

WHEREAS, the State will include as part of the improvements of the above mentioned project, adjust approximately one (1) sanitary manhole elevation, so as to not be in conflict with the proposed construction. The work will be performed in accordance with the requirements of the owner, under Section 10, Subdivision 24, of the State Highway Law, as shown in the contract proposal relating to the project, and

WHEREAS, the service life of the adjusted and/or replaced utilities has not be extended, and

WHEREAS, the State will provide for the performance of the above mentioned work, as shown in the contract proposal relating to the above mentioned project.

NOW, THEREFORE, BE IT

RESOLVED, that the Pittsford Sewer District approves the adjustment or relocation of their sanitary sewer main, force main, and manhole elevation adjustments for the above mentioned work performed on the project, as described in the project proposal relating to the project and that the Pittsford Sewer District will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

Be it further

RESOLVED, that the Supervisor has the authority to sign any and all documentation that may become necessary as a result of this project as it relates to the Pittsford Sewer District, and

Be it further

RESOLVED, that the Town Clerk of the Town of Pittsford is hereby directed to transmit five (5) certified copies of the foregoing Resolution to the New York State Department of Transportation.

BID DATE SET FOR REFUSE AND RECYCLING SERVICES FOR TOWN OWNED FACILITIES

A Resolution to Set a Bid Date for Refuse and Recycling Services for Town Owned Facilities was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board sets a bid opening date for April 9, 2020, for Refuse and Recycling Services for Town Owned Facilities.

BID DATE SET FOR BAGGED, BUNDLED AND CONTAINERIZED YARD DEBRIS COLLECTION SERVICES

A Resolution to Set a Bid Date for Bagged, Bundled and Containerized Yard Debris Collection Services was offered by Councilmember Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Town Board authorizes that a bid date be set for Thursday, March 26, 2020 at 11:00 a.m. for the Bagged, Bundled, and Containerized Yard Debris Pickup.

Minutes of the Town Board for March 3, 2020

**PERSONNEL MATTERS
PUBLIC COMMENTS**

No public comments were offered.

**AMENDMENT TO FEBRUARY 25, 2020 STATUS/SALARY CHANGE APPROVED AND
CURRENT RECOMMENDED STATUS/SALARY CHANGE APPROVED**

Following review of status/salary change recommendations submitted to Town Board by the Personnel Direction, the first of which serves to amend a typo in last month's personnel resolution, Supervisor Smith offered a motion to approve the proposed amendment and status/salary changes. This was seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The following amendment to the February 25, 2020 Status/Salary Change Resolution was declared carried as follows:

RESOLVED, that the Town Board approves the amendment to the status and salary changes for the following employee approved at the February 25, 2020 Town Board meeting :

| Name | Position | Reason for Change | Rate | Effective Date |
|-------------|-----------------|--------------------------|-------------|-----------------------|
| James Byrne | Librarian I PT | Library Certification | \$23.12 | 02/25/2020 |

and be it further

RESOLVED, that the Town Board approves the status and salary change for the following employees:

| Name | Position | Reason for Change | Rate | Effective Date |
|----------------|-------------------------|--------------------------|-------------|-----------------------|
| Joshua Butler | Laborer | CDL – Class B | \$18.63 | 03/02/2020 |
| Bryan Dahar | Sewer Specialist II- FT | Promotion | \$23.12 | 03/09/2020 |
| Matt Schneider | Sewer Specialist II- FT | Promotion | \$23.12 | 03/09/2020 |
| AJ VanScott | Sewer Specialist II- FT | Promotion | \$23.12 | 03/09/2020 |

OTHER BUSINESS

TOWN SUPPORT FOR LOWERING SPEED LIMIT IN VILLAGE OF PITTSFORD

Supervisor Smith reported that the Village of Pittsford seeks to lower to 25mph the speed limit throughout the Village. The Village has asked for a statement or resolution of support for this change from the Town Board. Apparently the State Department of Transportation requires support from the Town as a condition of proceeding with the Village's request. The Supervisor noted that the Town had offered its support in an earlier attempt by the Village to lower its speed limit, which died in the State Assembly. An Act of the State Legislature signed by the Governor is necessary to authorize the lowering of the Village speed limit to 25mph.

For this purpose Supervisor Smith moved to approve a resolution in support of reducing the speed limit in the Village of Pittsford to 25 mph. The motion was seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town of Pittsford supports the proposal of the Village of Pittsford to lower the speed limit in the Village to 25 miles per hour. .

MEETING WITH MAYOR WARREN/CITY OF ROCHESTER BEING SCHEDULED – CORONA VIRUS/MUTUAL SUPPORT

Supervisor Smith reported that he has been in contact with Mayor Warren's office for the purpose of discussing opportunities for mutual support among municipalities should the corona virus result in diminished municipal work forces, in order to continue municipal services.

ARRANGEMENTS FOR "ZERO WASTE" EVENTS

Supervisor Smith reported that Town Staff had conferred with the head of Impact Earth, to discuss "zero waste" arrangements for upcoming Town events. The Town has had a successful business relationship with Impact Earth for a number of years, including the Town's Composting Initiative, launched at the Spiegel Community Center in 2019 and operated by Impact Earth. Impact Earth has given the Town a quote of \$100 to provide "zero waste" arrangements for the upcoming joint Town/Village Arbor and Environment Day events. The Supervisor noted that the cost for this type of service has decreased over time. He has obtained a quote from Impact Earth of \$1,600 to provide "zero waste" arrangements for the Town's main summer events, Paddle and Pour in May and the food Truck and Music Fest in September. Councilmember Koshykar asked whether Impact Earth was eligible to be a bidder on the bid solicitations approved earlier in this meeting, for containerized waste collection and for waste collection from Town facilities. Supervisor Smith responded that Impact Earth could submit a bid for these services if it wished, and could be awarded a contract for either or both services if it were the lowest responsible bidder.

REFUSE DISTRICTS

In light of the success of the Town's Refuse District initiative, Councilmember Townsend wondered whether it could be useful for the Town to offer an Information Session, perhaps at the Library, to review how to go about creating a Refuse District and the process involved. The Supervisor noted that such meetings have been held, but usually and more usefully, on a neighborhood-by-neighborhood basis, in neighborhoods that have expressed interest in creating a refuse district. He noted the very detailed information available to everyone on the Town's Refuse District web page and that where there's been interest in creating a district, people have been quick on the uptake. He also expressed concern that we will have important public hearings and meetings coming up before long on the Community Choice Aggregation initiative and the Active Transportation Plan where we really want and need public participation; that it's typically difficult enough to encourage residents to attend public meetings of any kind and that there's a real concern of overdoing it with too many summonses to a public meetings within a short period of time. Board discussion that followed included continuing making specific, clear and extensive information on Refuse district creation available on the Town website and in our other publications.

UPDATE ON RTS NEW SERVICE ROUTES

Councilmember Townsend gave an update to members regarding the new service, under Re-Imagine RTS, that will begin on June 29, 2020. She distributed and reviewed a map that outlines the Pittsford/Eastview Community Mobility Zone and the supplemental On-Demand zone around it. She noted that this new schedule with the Mobility zone and the supplementary on-demand zone will operate for six (6) months and then will be reviewed by RTS. The Board expressed the wish that this review will lead to RTS expanding the on-demand zone, to more fully accommodate people with disabilities.

PUBLIC COMMENT

Lee Fox asked about changes to RTS bus routes in Pittsford and learned that the bus will continue to travel into the Village on Monroe Avenue, but will now proceed north past the colleges to the park and ride facility near St. John Fisher College.

19th AMENDMENT COMMEMORATION

Councilmember Townsend reported that she and Deputy Supervisor Munzinger met at the Susan B. Anthony House to discuss ideas for the 19th Amendment Celebration. The next step is for Deputy Supervisor Munzinger to meet with community volunteers and Town staff to share the ideas and plans for the event.

Minutes of the Town Board for March 3, 2020

UPDATES ON CHANNEL 12 STREAMING AND CCA

Supervisor Smith noted that there should be a presentation to the Board at its next regular meeting on the subject of live streaming of Town Board meetings. He noted that the Town has provided online, on-demand streaming of Town Board meetings for the past several years, with video available usually a day after the meeting and that the video has been broadcast on Cable Channel 12. In response to Councilmember Beckford's question about progress on CCA, the Supervisor noted that he had met with Roctricity this week and the three towns are very close to an agreement on a contract with Joule Assets and Roctricity as CCA Administrator. Concluding the contract is imminent and Joule can then proceed to solicit bids for electricity from 100%renewable sources.

PUBLIC COMMENT

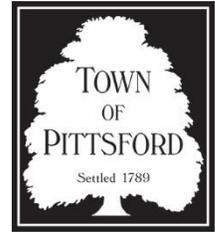
1. John Sussman of 29 Sturbridge Lane, thanked the Supervisor for providing opportunities for public comment throughout Town Board meetings and encouraged live streaming of meetings.
2. Councilmember Koshykar referred to a message from a resident who couldn't attend the meeting; it will be included in the record of the meeting or otherwise acknowledged.

As there was no further business, the Supervisor adjourned the meeting at 6:40 P.M.

Respectfully submitted,

Linda M. Dillon
Town Clerk

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: March 12, 2020

Regarding: CCA Agreement with Joule Assets Inc. and Roctricity LLC

For Meeting On: March 17, 2020

As you know, the Town Board has previously adopted a local law authorizing the establishment of a Community Choice Aggregation (“CCA”) program within the Town. A CCA program allows the Town to negotiate fixed-rate, potentially lower-priced energy from suppliers for the benefit of its residents and to choose an energy supply from renewable sources. Typically, municipalities such as the Town do not negotiate directly with energy suppliers or otherwise administer their CCA programs. Instead, they enter into contractual relations with third parties knowledgeable in the field to run the programs.

The Town, along with the towns of Brighton and Irondequoit, and the Village of Pittsford, has been negotiating collectively with Joule Assets Inc., as program administrator, and Roctricity LLC, as program organizer, to come up with separate contracts with each municipality to run the programs. Submitted herewith for the Board’s consideration is a Community Choice Aggregation Agreement among the Town, Joule, and Roctricity.

Under the terms of the Agreement, Joule will attempt to procure for the benefit of Town customers an energy supplier which will supply 100% renewable energy at a net savings compared to the 12-month historical average, measured from the bid issuance date, of the RG&E residential rate for electricity charged to residential customers. Should Joule be unable to perform this task within 6 months of the effective date of the Agreement, the Town may terminate the Agreement by written notice to Joule. If Joule succeeds, the Agreement will continue to the later of 5 years from its effective date or the expiration of an electricity supply agreement between a selected supplier and the Town (though the Town will have the right, but not the obligation, to extend the Agreement). Joule will be paid for its services under the Agreement directly by the selected energy supplier, and neither the Town nor participating Town customers will be responsible for paying Joule. Joule will be responsible for making any payments to Roctricity.

Should the Town Board wish to have the Town enter into the Agreement, it may use the following resolution.

RESOLUTION

RESOLVED, that the Community Choice Aggregation Agreement among the Town, Joule Assets Inc. and Roctricity LLC, in the form attached hereto, be and hereby is approved.

COMMUNITY CHOICE AGGREGATION AGREEMENT

This Community Choice Aggregation Agreement (the “**Agreement**”) is entered into as of March 6, 2020 (the “**Effective Date**”) by and between the **TOWN OF PITTSFORD**, a municipal corporation of the State of New York, having its principal offices at 11 South Main Street, Pittsford, New York 14534 (“**Municipality**”), **JOULE ASSETS INC.**, a Delaware corporation having its principal offices at 22 Edgemont Drive, Katonah, New York 10536 (“**Joule**”) and **ROCTRICITY LLC**, a New York limited liability company having its principal offices at 758 South Ave, Rochester, New York 14620 (“**Roctricity**”) (Municipality, Joule, and Roctricity are referred to individually as a “**Party**” and collectively as the “**Parties**”).

RECITALS

WHEREAS, Joule is in the business of providing consulting and program administration services in connection with an energy procurement program known as Community Choice Aggregation, which replaces the incumbent utility as the default supplier for all eligible customers within the Municipality (“**CCA**”); and

WHEREAS, Roctricity is a CCA organization formed to bring Community Choice Aggregation to Rochester and surrounding areas; and

WHEREAS, the New York State Public Service Commission has authorized municipalities to participate in CCA pursuant to the CCA Order (as defined below); and

WHEREAS, Municipality desires to engage Joule and Roctricity to provide 100% renewable energy through CCA at a net savings to its residents in accordance with the Response Documents.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the Parties hereto agree as follows:

ARTICLE 1. DEFINITIONS

1.1 The following terms shall have the meanings ascribed below:

(a) “**Applicable Law**” means the CCA Order and all applicable local, state, and federal statutes, ordinances, laws, rules and regulations.

(b) “**CCA Administrative Fee**” has the meaning set forth in Section 7.1.

(c) “**CCA Order**” means the April 21, 2016 “Order Authorizing Framework For Community Choice Aggregation Opt-Out Program” issued by the PSC in Case 14-M-0224, “Proceeding on Motion of the Commission to Enable Community Choice Aggregation Programs” as may be amended or supplemented from time to time by the PSC.

(d) “**Default Service**” means the energy supply service provided by the Distribution Utility to customers who are not currently receiving electric service from an ESCO.

(e) “**Distribution Utility**” means the owner or controller of the means of distribution of the natural gas or electricity that is authorized to be the distribution utility regulated by the Public Service Commission for a particular service area.

(f) “**Electricity Supply Agreement**” or “**ESA**” means the Electricity Supply Agreement that may be entered into by and between Municipality and the Selected Supplier that contains the terms and condition concerning electricity supply procurement.

(g) “**Participating Customer**” means a customer who participates in the CCA Program in accordance with Applicable Laws including without limitation a customer who is eligible to participate on an opt-out basis and has not opted out, and customer who is eligible to participate on an opt-in basis and has opted-in.

(h) “**Public Service Commission**” or “**PSC**” means the New York State Public Service Commission or the New York State Department of Public Service acting as staff on behalf of the Public Service Commission.

(i) “**RFP**” means the Request for Proposals for Community Choice Aggregation (CCA) Administrator issued on behalf of the Town of Irondequoit, Town of Brighton, Town of Pittsford, and Village of Pittsford issued March 1, 2019.

(j) “**Response Documents**” means the Proposal: CCA Administrator dated April 5, 2019 submitted by Joule Assets, Inc. to the Town of Irondequoit, Town of Brighton, Town of Pittsford, and Village of Pittsford, together with the Appendices attached thereto.

(k) “**Selected Supplier**” means, in accordance with the Response Documents the supplier selected by the Municipality to provide 100% renewable energy at a net savings compared to the 12-month historical average, measured from the bid issuance date, of the Rochester Gas & Electric residential rate for electricity charged to residential customers.

ARTICLE 2. RIGHTS AND RESPONSIBILITIES OF JOULE

2.1 Joule shall perform all of the activities designated or assigned to Joule in accordance with the RFP and Response Documents, both of which are hereby incorporated by reference as if restated in their entirety, including but not limited to:

- (a) Create an implementation and data protection plan;
- (b) Educate and notify the public;
- (c) Lawfully and securely procure, transfer, and store anonymized and customer-specific Program data received by a utility as confidential information on behalf of the Municipalities, pursuant to an approved data protection plan;
- (d) Analyze and report data;
- (e) Conduct an analysis and report to Municipality on market conditions, pricing, and estimated cost savings based on projected bid and launch timeline;
- (f) Procure local clean energy generation;

- (g) Integrate distributed energy resources;
- (h) Pre-qualify prospective energy suppliers;
- (i) Draft and negotiate requests for proposals for 100% renewable energy commodity supply contracts and renewable energy credits;
- (j) Comply with legal and regulatory requirements for the CCA Program;
- (k) If Municipality enters into an ESA, process customer enrollment and opt-outs; and
- (l) Provide continued support throughout the term of this Agreement.

2.2 In accordance with the Response Documents and subject to the request and approval of the Municipality, Joule shall develop proposals and provide consulting services in connection with other municipal energy programs, including but not limited to demand response, demand management, microgrids, distributed energy resources, and/or community distributed generation. Regardless of whether Municipality elects to implement a CCA Program, in the event that Municipality desires to implement other Municipal Energy Programs and engage Joule's assistance in connection with such implementation, the Parties may, but are not required to, enter into a subsequent agreement describing the scope of Joule's services and the payment to Joule in connection therewith.

2.3 Unless otherwise agreed to by the Parties in writing, and without limiting Joule's ability to communicate with the public, Joule shall only communicate with the Municipality through its Supervisor, and/or his designee(s).

2.4 Joule shall comply with all Applicable Laws.

ARTICLE 3. RIGHTS AND RESPONSIBILITIES OF ROCTRICITY

3.1 Roctricity shall perform all of the activities set forth in Response Documents, which is hereby incorporated by reference as if restated in its entirety, that are assigned or otherwise delegated to Roctricity by Joule. Notwithstanding the foregoing, Joule shall be jointly and severally liable with Roctricity for any activities assigned or otherwise delegated to Roctricity, and Joule shall undertake any or all such assigned or delegated tasks if Roctricity is unable or unwilling to do so.

3.2 Unless otherwise agreed to by the Parties in writing, and without limiting Roctricity's ability to communicate with the public, Roctricity shall only communicate with the Municipality through its supervisor, and/or his designee(s).

3.3 Roctricity shall comply with all Applicable Laws.

ARTICLE 4. ROLE OF PROGRAM ORGANIZER FOR CCA PROGRAM

4.1 The Parties acknowledge and agree that Joule has entered into an agreement with Roctricity to act as Program Organizer in connection with the CCA Program in accordance with the Response Documents (the "Program Organizer Agreement"). Joule shall be solely responsible for any fees or payments due for services provided by the Program Organizer.

4.2 Notwithstanding the foregoing, Joule shall be responsible for delivering all services and fulfilling all obligations as set forth in the Response Documents. Joule agrees that it will not terminate the Program Organizer Agreement without the consent of the Municipality, nor shall it enter into a new Program Organizer Agreement with any other entity without the consent of the Municipality, which consent shall not be unreasonably withheld.

ARTICLE 5.

INTENTIONALLY OMITTED

ARTICLE 6. RIGHTS AND RESPONSIBILITIES OF MUNICIPALITY

6.1 Municipality shall have the right to determine, in its sole discretion, when Joule and Roctricity will begin its outreach to the public; it being understood that outreach to the public has commenced.

6.2 Municipality will cooperate with Joule to identify price benchmarks, pre-approved contract structures, sourcing requirements and other standards for acceptance of a compliant bid to solicit and procure potential suppliers.

6.3 Municipality:

(a) Will support Joule and Roctricity’s communication through traditional town channels (e.g. web-site, e-mail, lists), and provide public space for educational and decision-making meeting.

(b) Shall assist Joule by reasonably promoting such Municipal Energy Program(s) to the public with Joule’s guidance and input; and

(c) Authorizes Joule to act on behalf of the Municipality to secure release of data applicable to potential or actual Municipal Energy Programs that is held by others, including but not limited to residential and small commercial customer account and load information under the authority granted by the respective PSC Orders. Municipality further agrees to furnish Joule such information, to execute and deliver such additional documents, and to take such other actions as may be reasonably necessary for Joule to secure release of such data.

6.4 Municipality shall comply with all Applicable Laws.

ARTICLE 7. PAYMENT.

7.1 Upon commencement of an ESA, the Parties acknowledge that Joule will be paid by the Selected Supplier per kWh (volumetrically) for electricity purchased for all Participating Customers during the duration of the ESA a fee of \$0.0008/kWh (8/100^{ths} of one cent/kWh) per ESA contract year, or another fee agreeable in writing to both Parties (the “**CCA Administrative Fee**”);

7.2 The Parties hereby acknowledge that, in the event the Distribution Utility requires a payment for records related to electricity usage of potential Participating Customers, Joule is authorized to

pay the Distribution Utility up to \$0.16 (16 cents) per record, or such other amount authorized by the Public Service Commission, and may seek reimbursement of such payment from the Selected Supplier as part of an ESA (apart from the CCA Administrative Fee). In no event shall Municipality be liable for this or any other amounts due Joule, Roctricity, and/or the Distribution Utility. In no event shall Participating Customer be liable for the above charge for records related to electricity usage, or any other amounts due Joule or Roctricity. The Parties hereby acknowledge that Joule, and not Municipality or any Participating Customer, shall be responsible for making payments, if any, to Roctricity.

ARTICLE 8. TERM AND TERMINATION

8.1 This Agreement shall commence on the Effective Date and shall terminate:

(a) If no ESA is executed within six (6) months from the Effective Date, terminate upon written notice from Municipality to Joule; or

(b) If one or more ESAs are executed or other agreements are entered into between the Parties in relation to municipal energy services, this Agreement shall expire or terminate the later of: (i) five (5) years after the Effective Date; and (ii) at the expiration or termination of such ESA that is last in effect. Before the date on which this Agreement would expire by its terms, Municipality shall have the right to extend this contract for one (1) additional term of up to three (3) years by providing written notice thereof to Joule; and thereafter for two additional terms of up to three (3) years each thereafter subject to the written approval of Joule.

8.2 Termination for Cause. This Agreement may be terminated for cause by either Party (the “**Non-breaching Party**”) upon a material breach of the other Party (the “**Breaching Party**”) if such Breaching Party has failed to cure such material breach within thirty (30) days of receiving written notice of such breach from the Non-breaching Party.

8.3 In the event of any termination or expiration of this Agreement:

(a) Joule shall deliver to Municipality copies of all files and documents pertaining to any Program; and

(b) Except as expressly provided herein, all obligations of the Parties hereto pursuant to this Agreement shall terminate.

ARTICLE 9. INSURANCE AND INDEMNIFICATION

9.1 Joule shall secure and maintain, at its own expense, errors and omissions insurance in an amount not less than one million dollars (\$1,000,000.00) per claim/annual aggregate for claims arising out of the performance of professional services and caused by negligent acts or omissions, with a deductible not to exceed \$20,000 without prior written approval.

9.2 Joule shall require the Program Organizer to secure and at its own expense, automobile insurance in an amount not less than \$100,000 per person, \$300,000, per accident, and \$500,000 for property

damage per accident.

9.3 In addition to any other remedies available to the Municipality at law or equity, and notwithstanding any other provision contained herein, Joule shall indemnify, defend and hold harmless the Municipality and the Municipality's elected officials, officers, employees, agents, representatives and independent contractors (the "**Municipality's Indemnified Parties**"), from and against any and all costs, claims, liabilities, damages, expenses (including reasonable attorneys' fees), causes of action, suits or judgments, incurred by, on behalf of or involving any one of the Municipality's Indemnified Parties to the extent arising directly from or in connection with a claim by a third-party (i.e. a person other than the Municipality's Indemnified Parties) arising out of: (i) any material breach of this Agreement by Joule (including its obligations, covenants, representations or warranties), except to the extent caused by the actions (or omissions where there is a duty to act) of the Municipality or its elected officials, officers, employees or agents; or (ii) any material action or omission taken or made by Joule in connection with Joule's performance of this Agreement, except to the extent caused by the actions (or omissions where there is a duty to act) of the Municipality or its elected officials, officers, employees or agents.

ARTICLE 10. EQUAL OPPORTUNITY

10.1 Joule and Roctricity shall comply with all of the following provisions of article:

(a) Joule and Roctricity shall not discriminate on the basis of age, race, creed, color, national origin, sex, sexual orientation, disability, marital status, or handicap status in the performance of services or programs pursuant to this Agreement.

(b) Joule and Roctricity agrees to make a good faith effort to employ minority group persons and females and that in hiring employees and performing work under this Agreement or any subcontract hereunder, Joule, Roctricity, and their subcontractors, if any, shall not, by reason of age, creed, race, color, national origin, sex, sexual orientation, disability, marital status, or handicap, discriminate against any person who is qualified and available to perform the work to which the employment relates.

(c) Joule and Roctricity agree to ensure that applicants are employed and that employees are treated during their employment without regard to their race, color, religion, sex, age or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotions or transfers, recruitment and recruitment advertising, layoffs, terminations, rates of pay and other forms of compensation, and selection for training, including apprenticeship.

(d) If Joule and/or Roctricity is found to have engaged in discrimination in employment on the grounds of age, race, creed, color, national origin, sex, sexual orientation, disability, marital status, or handicap status, by any court or administrative agency that has jurisdiction pursuant to any State or Federal Equal Opportunity Laws and regulations, such determination will be deemed to be a breach of contract and this Agreement will be terminated in whole or part without any penalty or damages to the Town on account of such cancellation or termination.

(e) Joule shall cause the foregoing provisions to be inserted in all subcontracts, if any, for any

work covered by this Agreement so that such provisions will be binding upon each subcontractor.

ARTICLE 11. CONFIDENTIAL INFORMATION.

11.1 During the Term, a Party (as the “**Disclosing Party**”) may disclose or make available to the other Party (as the “**Receiving Party**”) proprietary information in writing, trade secrets, or third-party confidential information (including utility confidential information) that is marked or identified as “confidential” (collectively, “**Confidential Information**”). Confidential Information shall not include oral information or other information that, at the time of disclosure: (i) is or becomes generally available to and known by the public other than as a result of, directly or indirectly, any breach of this Section 11.1 by the Receiving Party or any of its representatives; (ii) is or becomes available to the Receiving Party on a non-confidential basis from a third-party source, provided that such third party is not and was not prohibited from disclosing such Confidential Information; (iii) was known by or in the possession of the Receiving Party or its representatives prior to being disclosed by or on behalf of the Disclosing Party as demonstrated by written records; (iv) was or is independently developed by the Receiving Party without reference to or use of, in whole or in part, any of the Disclosing Party's Confidential Information as demonstrated by written records; or (v) is required to be disclosed pursuant to applicable federal, state or local law, regulation or a valid order issued by a court or governmental agency of competent jurisdiction (the “**Order**”), provided that in such event the Receiving Party shall give the Disclosing Party prompt written notice of the Order and shall reasonably cooperate with the Disclosing Party prior to disclosure to provide the Disclosing Party with the opportunity, at Disclosing Party's expense, to interpose any and all objections it may have to disclosure of the information required by the Order, or to otherwise limit any disclosure required by the Order to the maximum extent permitted by law and all information disclosed shall otherwise remain Confidential Information until another exception exists described in this Section 11.1. The Receiving Party shall: (A) protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (B) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (C) not disclose any such Confidential Information to any third party, except to the Receiving Party's representatives, or approved subcontractors, who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under the Agreement, and who are under confidentiality obligations at least as protective as this Agreement. The Receiving Party shall be responsible for any breach of this Section 11.1 caused by any of its representatives or subcontractors. In the event that a request is known to have been made by anyone seeking a court order disclosing any Confidential Information, the Receiving Party will provide (if permitted by the court order) the Disclosing Party with at least fifteen (15) days notice identifying the information sought to be disclosed, the name, address and telephone number of the third party seeking disclosure, the reason for the requested disclosure, the case style, case number and court having jurisdiction over the action, if any, in which disclosure is sought, and will provide copies of the request for disclosure.

11.2 The Parties agree that any Confidential Information disclosed by Disclosing Party shall only be disclosed to those officials, employees, representatives, and agents of the Receiving Party that have a

need to know in order to administer the Agreement.

11.3 Compliance by the Municipality with the New York State Freedom of Information Law ("NY FOIL") shall not be a violation of this Article and Municipality shall have no duty to litigate or defend any action against it under the NY FOIL; provided, however, if legally permitted Municipality shall provide notice to Joule of any such compliance prior to disclosure which results in the disclosure of information otherwise prohibited by this Agreement.

11.4 Notwithstanding the foregoing, the Municipality is permitted to share Confidential Information that is not utility confidential information with other municipal corporations that have authorized the entering into a contract with Joule.

11.5 The obligations under this Article 11 shall survive the termination or expiration of this Agreement for two (2) years.

ARTICLE 12. MISCELLANEOUS

12.1 The Parties acknowledge and agree that Joule and Roctricity is an independent contractor and is not an agent or employee of Municipality. Nothing in this Agreement shall be construed to create a relationship between Joule and Municipality of a partnership, association, or joint venture.

12.2 Joule and Roctricity covenants that the individuals engaged by Joule and Roctricity in any capacity, including but not limited to, employees, subcontractors and independent contractors, are authorized to work in the United States as required by Applicable Law. Joule and Roctricity each represent and covenant that it has completed the I-9 verification process for all persons who perform services for Municipality as required by Applicable Law.

12.3 No Party may assign this Agreement without obtaining express, written consent from the other Parties prior to assignment, which may be granted or withheld in the consenting Party's sole discretion.

12.4 This Agreement, the RFP, and Response Documents together constitute the entire understanding of the Parties with respect to the subject matter hereof and supersede all prior negotiations, discussions, undertakings and agreements between the Parties. This Agreement may be amended or modified only by a writing executed by the duly authorized officers of the Parties. It is understood and agreed that this Agreement may not be changed, modified, or altered except by an instrument, in writing, signed by the Parties. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which taken together shall constitute one and the same instrument. This Agreement may be executed by facsimile or digital signature (including DocuSign).

12.5 Any controversy or claim, whether based upon contract, statute, tort, fraud, misrepresentation or other legal theory, related directly or indirectly to this Agreement, whether between the Parties, or of any of the Parties' employees, agents or affiliated businesses, will be resolved under the laws of the State of New York without regard to conflict of laws principles, in any court of competent jurisdiction in the county in which the Municipality is located.

12.6 If any provision of this Agreement is held invalid or unenforceable, such provision shall be deemed deleted from this Agreement and the remaining provisions of this Agreement shall continue in full force and effect.

12.7 Section headings are inserted in this Agreement for convenience only and are not to be used in interpreting this Agreement.

[Signature page to follow]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives, as required by the Applicable Laws of the city, town or municipality and the laws, rules and regulations of the State of New York as of the date and year first above written.

Joule Assets Inc.

Town of Pittsford

By: 

By: _____

Name: Michael Gordon

Name: William A. Smith, Jr.

Title: CEO

Title: Supervisor

Roctricity LLC

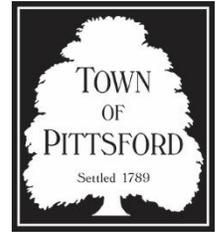


By: _____

Name: Susan K. Hughes-Smith

Title: Member

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel/Joy E. Brown

Date: March 11, 2020

Regarding: Local Law #3 of 2020 - Town Code Change to update Computer System Security Breach Notification Policy

For Meeting On: March 17, 2020

Ladies and Gentlemen:

New York signed into law the Stop Hacks and Improve Electronic Data Security Act ("SHIELD Act") (S.5575B/A.5635) amending New York's data breach notification law codified at sections 899-aa and 899-bb of the General Business Law and section 208 of the State Technology Law. The SHIELD Act introduces significant changes, including:

- Broadening the definition of "Private Information." The Act broadens the definition of "private information" to include biometric information and username/email address in combination with a password or security questions and answers. It also includes an account number or credit/debit card number, even without a security code, access code, or password if the account could be accessed without such information.
- Expanding the definition of "Breach." The Act expands the definition of "breach of the security of the system" to include unauthorized "access" of computerized data that compromises the security, confidentiality, or integrity of private information, and it provides sample indicators of access.
- Clarifying "Substitute Notice by E-mail." The Act creates a new exception where notice by e-mail is no longer permissible when the breached information includes the data subject's e-mail address in combination with a password or security question and answer.

Sentences have been added to and modified within Section 8-3, 8-4 and 8-8 of the Town Code in order to update the "Computer System Security Breach Notification Policy" to comply with the changes introduced in the New York SHIELD Act.

A public hearing must be held to enact Local Law #3 of 2020, a copy of which is submitted herewith. A copy of sections 8-3, 8-4 and 8-8 of the existing Code showing the proposed changes is also submitted for ease of reference.

RESOLUTION

I move that a public hearing be set for April 21, 2020 at 6:00 pm, local time, at the Pittsford Town Hall, to consider Proposed Local Law #3 of 2020; Amending Chapter 8 of the Town Code, entitled "Computer System Security Breach Notification Policy", in accordance with the formal hearing resolution submitted herewith.

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK**

AS FOLLOWS:

**LOCAL LAW NO. 3 OF 2020:
THE ADOPTION OF PROPOSED LOCAL LAW
NO. 3 of 2020: AMENDING CHAPTER 8
OF THE TOWN OF PITTSFORD MUNICIPAL CODE
ENTITLED “COMPUTER SYSTEM SECURITY
BREACH NOTIFICATION POLICY”**

Sec. 1 Title

This Local Law shall be known as “Local Law No.3 of 2020: Amending Chapter 8 of The Town of Pittsford Municipal Code Entitled “Computer System Security Breach Notification Policy.”

Sec. 2 Amendment to Existing Law

The Pittsford Town Code, Chapter 8, shall be amended to revise §§ 8-3, 8-4, and 8-8 to read, as follows:

§ 8-3. Authority.

This chapter is enacted pursuant to the New York State Constitution, New York Municipal Home Rule Law § 10, General Business Law §§ 899-aa and 899-bb, and New York State Technology Law § 208, and may be amended from time to time by Town Board resolution or local law.

§ 8-4. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

BREACH OF SECURITY OF THE SYSTEM — unauthorized access to or acquisition of, or access to or acquisition without valid authorization, of computerized data that compromises the security, confidentiality, or integrity of private information maintained by the Town. Good faith access to, or acquisition of, private information by an employee or agent of the Town for the purposes of the employee or agent is not a breach of the security of the system, provided that the private information is not used or subject to unauthorized disclosure. In determining whether information has been accessed, or is reasonably believed to have been accessed, by an unauthorized person or a person without valid authorization, the Town may consider, among other factors, indications that the information was viewed, communicated with, used, or altered by a person without valid authorization or by an unauthorized person.

In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person or a person without valid authorization, the Town may consider the following factors, among others:

- A. Indications that the information is in the physical possession and control of an unauthorized person, such as a lost or stolen computer or other device containing information; or
- B. Indications that the information has been downloaded or copied; or
- C. Indications that the information was used by an unauthorized person, such as fraudulent accounts opened or instances of identity theft reported.

CONSUMER REPORTING AGENCY — Any person or entity which, for monetary fees, dues or on a cooperative nonprofit basis, regularly engages in whole or in part in the practice of assembling or evaluating consumer credit information or other information on consumers for the purpose of furnishing consumer reports to third parties, and which uses any means or facility of interstate commerce for the purpose of preparing or furnishing consumer reports. A list of consumer reporting agencies may be obtained upon request to the State Attorney General.

DEPARTMENT — Any board, division, committee, commission, council, department, public authority, public benefit corporation, office or other governmental entity performing a governmental or proprietary function for the Town.

PERSONAL INFORMATION — Any information concerning a natural person which, because of name, number, personal mark, or other identifier, can be used to identify that person.

PRIVATE INFORMATION —

A. Private Information means either:

(i.) Personal information consisting of any information in combination with any one or more of the following data elements, when either the data element or the combination of personal information plus the data element is not encrypted or encrypted with an encryption key that has also been accessed or acquired:

1. social security number;
2. driver's license number or non-driver identification card number;
3. account number, credit or debit card number, in combination with any required security code, access code, password or other information which would permit access to an individual's financial account;
4. account number, or credit or debit card number, if circumstances exist wherein such number could be used to access to an individual's financial account without additional identifying information, security code, access code, or password;
5. biometric information, meaning data generated by electronic measurements of an individual's unique physical characteristics, such as fingerprint, voice print, or retina or iris image, or other unique physical representation or digital representation which are used to authenticate or ascertain the individual's identity; or

(ii.) a user name or e-mail address in combination with a password or security question and answer that would permit access to an online account.

B. "Private information" does not include publicly available information that is lawfully made available to the general public from Town records.

TOWN — The Town of Pittsford, County of Monroe.

§ 8-8. Method of notification.

The required notice must be directly provided to the affected individuals by one of the following methods:

A. Written notice;

B. Electronic notice, provided that the person to whom notice is required to be provided has expressly consented to receiving notice in electronic form and a log of each electronic notification is kept by the Town; and provided further that no person or business may require a person to consent to accepting notice in electronic form as a condition of establishing any business relationship or engaging in any transaction;

- C. Telephone notification, provided that a log of each telephone notification is kept by the Town; or
- D. Substitute notice, if the Town demonstrates to the State Attorney General that the cost of providing notice would exceed \$250,000 or that the number of individuals to be notified exceeds 500,000, or the Town does not have sufficient contact information. Substitute notice must include all of the following:
 - (1) E-mail notice when the Town has an e-mail address for the subject persons, except if the breached information includes an e-mail address in combination with a password or security question and answer that would permit access to the online account, in which case the Town shall instead provide clear and conspicuous notice delivered to the consumer online when the consumer is connected to the online account from an internet protocol address or from an online location which the Town knows the consumer customarily uses to access the online account;
 - (2) Conspicuous posting of the notice on the Town's website page, if the Town maintains one; and
 - (3) Notification to major state-wide media.

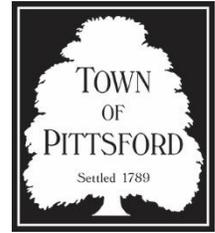
Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel/Joy E. Brown

Date: March 10, 2020

Regarding: Local Law #3 of 2020 - Town Code Change to update Computer System Security Breach Notification Policy

For Meeting On: March 17, 2020

Below is the “marked up” version of section 8-3, 8-4 and 8-8 of the Computer System Security Breach Notification Policy:

§ 8-3. Authority.

This chapter is enacted pursuant to the New York State Constitution, New York Municipal Home Rule Law § 10, **General Business Law §§ 899-aa and 899-bb**, and New York State Technology Law § 208, and may be amended from time to time by Town Board resolution or local law.

§ 8-4. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

BREACH OF SECURITY OF THE SYSTEM — unauthorized **access to or** acquisition **of, or access to** or acquisition without valid authorization, of computerized data that compromises the security, confidentiality, or integrity of ~~personal~~ **private** information maintained by the Town. Good faith **access to, or** acquisition of, ~~personal~~ **private** information by an employee or agent of the Town for the purposes of the employee or agent is not a breach of the security of the system, provided that the private information is not used or subject to unauthorized disclosure.

In determining whether information has been accessed, or is reasonably believed to have been accessed, by an unauthorized person or a person without valid authorization, the Town may consider, among other factors, indications that the information was viewed, communicated with, used, or altered by a person without valid authorization or by an unauthorized person.

In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person or a person without valid authorization, the Town may consider the following factors, among others:

- A. Indications that the information is in the physical possession and control of an unauthorized person, such as a lost or stolen computer or other device containing information; or
- B. Indications that the information has been downloaded or copied; or
- C. Indications that the information was used by an unauthorized person, such as fraudulent accounts opened or instances of identity theft reported.

CONSUMER REPORTING AGENCY — Any person or entity which, for monetary fees, dues or on a cooperative nonprofit basis, regularly engages in whole or in part in the practice of assembling or evaluating consumer credit information or other information on consumers for the purpose of furnishing consumer reports to third parties, and which uses any means or facility of interstate commerce for the purpose of preparing or furnishing consumer reports. A list of consumer reporting agencies may be obtained upon request to the State Attorney General.

DEPARTMENT — Any board, division, committee, commission, council, department, public authority, public benefit corporation, office or other governmental entity performing a governmental or proprietary function for the Town.

PERSONAL INFORMATION — Any information concerning a natural person which, because of name, number, personal mark, or other identifier, can be used to identify that person.

PRIVATE INFORMATION —

~~A. Personal information in combination with any one or more of the following data elements, when either the personal information or the data element is not encrypted or encrypted with an encryption key that has also been accessed or acquired:~~

- ~~(1) Social security number;~~
- ~~(2) Driver's license number or non-driver identification card number; or~~
- ~~(3) Account number, credit or debit card number, in combination with any required security code, access code, or password which would permit access to an individual's financial account.~~

A. Private Information means either:

(i.) Personal information consisting of any information in combination with any one or more of the following data elements, when either the data element or the combination of personal information plus the data element is not encrypted or encrypted with an encryption key that has also been accessed or acquired:

- (1) social security number;**
- (2) driver's license number or non-driver identification card number;**
- (3) account number, credit or debit card number, in combination with any required security code, access code, password or other information which would permit access to an individual's financial account;**
- (4) account number, or credit or debit card number, if circumstances exist wherein such number could be used to access to an individual's financial account without additional identifying information, security code, access code, or password;**
- (5) biometric information, meaning data generated by electronic measurements of an individual's unique physical characteristics, such as fingerprint, voice print, or retina or iris image, or other unique physical representation or digital representation which are used to authenticate or ascertain the individual's identity; or**

(ii.) a user name or e-mail address in combination with a password or security question and answer that would permit access to an online account.

B. "Private information" does not include publicly available information that is lawfully made available to the general public from Town records.

TOWN — The Town of Pittsford, County of Monroe.

§ 8-8. Method of notification.

The required notice must be directly provided to the affected individuals by one of the following methods:

- A. Written notice;
- B. Electronic notice, provided that the person to whom notice is required to be provided has expressly consented to receiving notice in electronic form and a log of each electronic notification is kept by the Town; and provided further that no person or business may require a person to consent to accepting notice in electronic form as a condition of establishing any business relationship or engaging in any transaction;
- C. Telephone notification, provided that a log of each telephone notification is kept by the Town; or
- D. Substitute notice, if the Town demonstrates to the State Attorney General that the cost of providing notice would exceed \$250,000 or that the number of individuals to be notified exceeds 500,000, or the Town does not have sufficient contact information. Substitute notice must include all of the following:
 - ~~(1) E-mail notice, when the Town has an e-mail address for the subject persons;~~
 - (1) E-mail notice when the Town has an e-mail address for the subject persons, except if the breached information includes an e-mail address in combination with a password or security question and answer that would permit access to the online account, in which case the Town shall instead provide clear and conspicuous notice delivered to the consumer online when the consumer is connected to the online account from an internet protocol address or from an online location which the Town knows the consumer customarily uses to access the online account;**
 - (2) Conspicuous posting of the notice on the Town's website page, if the Town maintains one; and
 - (3) Notification to major state-wide media.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, Pittsford, New York, on the 17th day of March, 2020.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilmember
Cathleen A. Koshykar, Councilmember
Stephanie Townsend, Councilmember

ABSENT: None

In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW NO.3
of 2020: AMENDING CHAPTER 8 OF THE TOWN OF
PITTSFORD MUNICIPAL CODE ENTITLED COMPUTER
SYSTEM SECURITY BREACH NOTIFICATION POLICY

Resolution to Set Public Hearing

WHEREAS, true and correct copies of proposed Local Law No. 3 of 2020: Amending Chapter 8 of The Town of Pittsford Municipal Code Entitled “Computer System Security Breach Notification Policy”, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 3 of 2020, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 21st day of April 2020, at 6:00 p.m. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 3 of 2020;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 21st day of April, 2020, at 6:00

P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of said proposed Local Law No. 3 of 2020; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law 3 of 2020, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 3 of 2020, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

Said matter having been put to a vote, the following votes were recorded:

| | | |
|---------------------------|--------|-----|
| William A. Smith, Jr. | VOTING | Aye |
| Katherine Bohne Munzinger | VOTING | Aye |
| Kevin S. Beckford | VOTING | Aye |
| Cathleen A. Koshykar | VOTING | Aye |
| Stephanie Townsend | VOTING | Aye |

The resolution was thereupon declared duly adopted.

DATED: March 17, 2020

Linda M. Dillon, Town Clerk

I, LINDA M. DILLON, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of March, 2020.

Linda M. Dillon, Town Clerk

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Pittsford, New York, at the Town Hall, 11 South Main Street, Pittsford, New York, on the 21st day of April, 2020, at 6:00 o'clock P.M., Local Time, on the proposed adoption of Local Law No. 3 of 2020 that would amend Chapter 8 of the Town Code entitled "Computer System Security Breach Notification Policy." The specific language contained in proposed Local Law No. 3 of 2020 is available for review in the Town Clerk's Office.

The aforesaid public hearing has been directed to be held pursuant to a Resolution of the Town Board of the Town of Pittsford, New York, duly adopted at a meeting of said Board on the 17th day of March, 2020.

Dated: March ____, 2020

Linda M. Dillon
Town Clerk
Town of Pittsford

MEMORANDUM

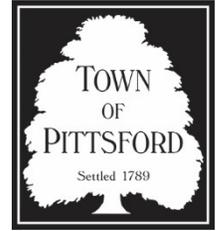
To: Town Board

From: Gregory J Duane

Date: March 9, 2020

Regarding: Surplus Inventory

For Meeting On: March 17, 2020



Resolved that the following list of Items be declared surplus and disposed of in the proper manner as indicated below:

| <u>Asset #</u> | <u>Year</u> | <u>Description</u> | <u>Department</u> | <u>Cost</u> | <u>Disposition</u> |
|----------------|-------------|------------------------------|-------------------|-------------|--------------------|
| 11181 | 1995 | Fiberglass Step Ladder | Bldg Maint | \$99.00 | Junk |
| 11250 | 1995 | 6' Fiberglass Ladder | Bldg Maint | \$92.00 | Junk |
| 11269 | 1996 | 10' Fiberglass Ladder | Bldg Maint | \$189.00 | Junk |
| 11297 | 2003 | Vacuum Hose Kit | Bldg Maint | \$212.03 | Junk |
| 11298 | 1999 | Leaf Blower | Bldg Maint | \$179.95 | Junk |
| 15355 | 2005 | Task Stool | Bldg Maint | \$212.00 | Junk |
| 16085 | 2006 | Tool Box w/ Electrical Tools | Bldg Maint | \$201.79 | Junk |
| 16747 | 2012 | High Back Chair | Bldg Maint | \$99.95 | Junk |
| 17236 | 2012 | Salt Spreader | Bldg Maint | \$206.99 | Junk |
| 17260 | 2013 | Vacuum Cleaner | Bldg Maint | \$549.99 | Junk |
| 17350 | 2011 | Work Chair | Bldg Maint | \$255.00 | Junk |
| 17360 | 2012 | Air Conditioner | Bldg Maint | \$279.00 | Junk |
| 17784 | 2014 | Desk Return | Bldg Maint | \$221.33 | Junk |
| 17802 | 2015 | Vacuum Cleaner | Bldg Maint | \$436.33 | Junk |
| 18026 | 2015 | Shop Vac Blower | Bldg Maint | \$184.08 | Junk |
| 18038 | 2015 | Air Conditioner | Bldg Maint | \$303.05 | Junk |
| 18040 | 2015 | Air Conditioner | Bldg Maint | \$299.00 | Junk |
| 18041 | 2015 | Air Conditioner | Bldg Maint | \$239.00 | Junk |
| 18150 | 2016 | Air Conditioner | Bldg Maint | \$236.55 | Junk |
| 18151 | 2016 | Air Conditioner | Bldg Maint | 236.55 | Junk |
| 18266 | 2017 | Mesh Chair | Bldg Maint | 146.25 | Junk |
| 18296 | 2017 | Baby Changing Station | Bldg Maint | 289.00 | Junk |
| 18297 | 2017 | Baby Changing Station | Bldg Maint | 289.00 | Junk |
| 18503 | 2018 | Vacuum | Bldg Maint | 449.00 | Junk |
| 18733 | 2018 | Shark Vacuum | Bldg Maint | 102.99 | Junk |
| 18734 | 2018 | Shark Vacuum | Bldg Maint | 102.99 | Junk |
| 18735 | 2018 | Shark Vacuum | Bldg Maint | 102.99 | Junk |
| 18932 | 2019 | Stadium File | Bldg Maint | 287.00 | Junk |
| 19777 | 2019 | Shark Vacuum | Bldg Maint | 105.39 | Junk |
| 19779 | 2019 | Shark Vacuum | Bldg Maint | 105.39 | Junk |
| 16815 | 2010 | Backpack Blower | Parks | 410.00 | Junk |

| | | | | | |
|-------|------|-----------------------|-----|------------|----------|
| 11311 | 1985 | Table | PSD | 91.80 | Junk |
| 11312 | 1985 | Table | PSD | 91.80 | Junk |
| 13755 | 1998 | Grinder | PSD | 102.27 | Junk |
| 14205 | 2004 | Dehumidifier | PSD | 266.75 | Junk |
| 15934 | 2007 | Mainline Sewer Camera | PSD | 63,908.00 | Trade-In |
| 15962 | 2008 | Enclosed Trailer | PSD | 7,030.00 | Auction |
| 15992 | 2010 | Flush Truck | PSD | 174,006.00 | Auction |

| | | | | | |
|-------|------|-------------------------------|-----|--------|------|
| 13539 | 1998 | Chain Saw | Hwy | 499.95 | Junk |
| 14418 | 2005 | Office Chair | Hwy | 121.26 | Junk |
| 14420 | 2006 | Drill | Hwy | 109.95 | Junk |
| 16074 | 2006 | Drill | Hwy | 138.00 | Junk |
| 16108 | 2006 | Lug & Lock Flip Scket | Hwy | 101.50 | Junk |
| 16423 | 2008 | 21" Torch | Hwy | 364.64 | Junk |
| 16463 | 2009 | Chain Saw | Hwy | 479.00 | Junk |
| 16470 | 2009 | Underhood Light | Hwy | 100.00 | Junk |
| 16675 | 2009 | Arm Chair | Hwy | 511.30 | Junk |
| 16676 | 2009 | Arm Chair | Hwy | 511.30 | Junk |
| 16677 | 2009 | Arm Chair | Hwy | 511.30 | Junk |
| 16699 | 2009 | Drill Bit Set | Hwy | 269.00 | Junk |
| 16953 | 2010 | Office Chair | Hwy | 169.00 | Junk |
| 17160 | 2011 | Grease Gun | Hwy | 299.99 | Junk |
| 17167 | 2011 | Grease Gun | Hwy | 319.99 | Junk |
| 17196 | 2012 | Racheting Quick-Clamp Tool | Hwy | 144.70 | Junk |
| 17200 | 2012 | Stop / Slow Paddle Sign | Hwy | 133.00 | Junk |
| 17201 | 2012 | Stop / Slow Paddle Sign | Hwy | 133.00 | Junk |
| 17924 | 2015 | Backpack Blower | Hwy | 409.96 | Junk |
| 18807 | 2016 | Jump Booster Pack | Hwy | 179.95 | Junk |
| 18808 | 2016 | Pry Bar | Hwy | 101.50 | Junk |

| | | | | | |
|-------|------|---------------------|---------|----------|------|
| 3074 | 1972 | Low Wooden Bench | Library | 240.00 | Junk |
| 13177 | 2000 | Oak Stool | Library | 152.10 | Junk |
| 13184 | 2000 | Oak Stool | Library | 152.10 | Junk |
| 13278 | 2005 | Story Carrel | Library | 8,516.10 | Junk |
| 15342 | 2005 | Armchair | Library | 165.08 | Junk |
| 15347 | 2005 | Armchair | Library | 165.08 | Junk |
| 15348 | 2005 | Armchair | Library | 165.08 | Junk |
| 15349 | 2005 | Armchair | Library | 165.08 | Junk |
| 15398 | 2005 | Armchair | Library | 275.39 | Junk |
| 15439 | 2005 | Armchair | Library | 289.42 | Junk |
| 15443 | 2005 | Armchair | Library | 289.42 | Junk |
| 15885 | 2008 | Digital Photo Frame | Library | 212.99 | Junk |

\$269,015.34

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|---------------------------|---------|---------------|--------------|--|------------------|
| A. M. LEONARD, INC. | PJS | 146162 | CI20007800 | POLE SAW SECTIONS AND FOLDING SAWS | 166.21 |
| | | | | VENDOR TOTAL | 166.21 |
| ABVI - GOODWILL | JRH | 146405 | 3909 | SENIORS LIME-A-WAY CLEANING SUPPLIES | 52.16 |
| | JRH | 146434 | IN0010174 | SENIOR NUTRITION MEALS FEBRUARY 2020 | 1,657.36 |
| | | | | VENDOR TOTAL | 1,709.52 |
| ACTION TELEPHONE EXCHANGE | PJS | 146214 | 198003032020 | AFTER HOURS ANSWERING SERVICE - MARCH 20 | 133.39 |
| | | | | VENDOR TOTAL | 133.39 |
| ADAMS LECLAIR LLP | GJD | 146301 | 42400 | ASSESSMENT ATTY SERVS: CNB | 90.00 |
| | | | | VENDOR TOTAL | 90.00 |
| ADMAR SUPPLY COMPANY, INC | PJS | 146185 | 2021194-0001 | SAW BLADES | 458.00 |
| | | | | VENDOR TOTAL | 458.00 |
| ADVANCED SAFE & LOCK, INC | PJS | 146159 | 270147 | REPAIR 3 INTERIOR LOCKS | 137.50 |
| | | | | VENDOR TOTAL | 137.50 |
| ALLIANCE DOOR & HARDWARE | PJS | 146197 | 219362 | 6 OVERHEAD DOORS | 20,590.00 |
| | | | | VENDOR TOTAL | 20,590.00 |
| AMERICAN EQUIPMENT LLC | PJS | 146392 | 65712 | VEE-BELT | 44.98 |
| | | | | VENDOR TOTAL | 44.98 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|--|---------|---------------|------------|--|------------------|
| AMERICAN LEGION RAYSON-MILLER POST # 899 | GJD | 146248 | 2020 | ANNUAL RENT SUPPORT PAYMENT | 300.00 |
| | | | | VENDOR TOTAL | 300.00 |
| AMERICAN ROCK SALT CO. | PJS | 146188 | 0638092 | 421 TON | 22,961.34 |
| | PJS | 146188 | 0637816 | 352.48 TON | 19,224.29 |
| | | | | VENDOR TOTAL | 42,185.63 |
| AP TECHNOLOGY, LLC | JB | 146224 | IN024781 | ANNUAL SECURECHECK 9 STANDARD MAINTENANC | 625.00 |
| | | | | VENDOR TOTAL | 625.00 |
| APPLIED MAINTENANCE SUPPLIES & SOLUTIONS | PJS | 146187 | 7018318704 | PAINT, CUT-OFF WHEELS | 349.37 |
| | PJS | 146196 | 7018307582 | GALVANIZED CABLE FOR CATCH BASINS | 407.61 |
| | PJS | 146192 | 7018318703 | SHOP SUPPLIES | 63.77 |
| | PJS | 146409 | 7018376143 | SHOP SUPPLIES | 95.66 |
| | | | | VENDOR TOTAL | 916.41 |
| ASSOCIATION OF TOWNS OF NEW YORK STATE | GJD | 146245 | R36590 | TRAINING FEES FOR ASSOC OF TOWNS MEETING | 310.00 |
| | GJD | 146245 | R36589 | TRAINING FEES FOR ASSOC OF TOWNS MEETING | 310.00 |
| | | | | VENDOR TOTAL | 620.00 |
| BAND PARTS PLUS | PJS | 146421 | 755121 | DIESEL ADDITITVE | 21.98 |
| | PJS | 146184 | 754255 | FUEL FILTERS | 108.97 |
| | PJS | 146184 | 754193 | SUPER GRIP | 14.63 |
| | PJS | 146184 | 754195 | CREDIT | -14.63 |
| | PJS | 146184 | 754213 | FILTERS | 149.76 |
| | PJS | 146184 | 754256 | CREDIT | -149.76 |
| | PJS | 146374 | 754768 | 206-1 RADIATOR HOSE | 3.66 |
| | PJS | 146376 | 754977 | OIL FOR #423 | 64.26 |
| | PJS | 146376 | 754979 | OIL FOR #423 | 4.59 |
| | PJS | 146412 | 754775 | BRAKES #420 | 364.90 |
| | PJS | 146412 | 754795 | BRAKES #420 | 38.89 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|--|---------|---------------|---------------|--|----------|
| BAND PARTS PLUS | PJS | 146412 | 754850 | CREDIT | -149.00 |
| | | | | VENDOR TOTAL | 458.25 |
| BANSAL | JRH | 146321 | 032020/BANSAL | BOLLYX - INSTRUCTOR PAYMENT | 84.00 |
| | | | | VENDOR TOTAL | 84.00 |
| BEEMAN | JRH | 146304 | 032020/BEEMAN | ART AND SENSORY PLAY - INSTRUCTOR PAYMEN | 227.50 |
| | | | | VENDOR TOTAL | 227.50 |
| BENEFIT RESOURCE INC | GJD | 146294 | 458830 | FSA MONTHLY ADMIN FEE: FEB 2020 | 133.75 |
| | | | | VENDOR TOTAL | 133.75 |
| BRIGHTON MOWER SERV., INC | PJS | 146420 | 83853 | 2.CYCLE. | 23.40 |
| | | | | VENDOR TOTAL | 23.40 |
| BROWN & BROWN OF PA | GJD | 146223 | 2020 | GASB 75 REPORT FOR FY19 | 3,500.00 |
| | | | | VENDOR TOTAL | 3,500.00 |
| CASELLA WASTE MANAGEMENT OF N.Y., INC. | PJS | 146419 | 312626 | PSD 4 YD DUMPSTER MONTHLY SERVICE | 223.25 |
| | | | | VENDOR TOTAL | 223.25 |
| CASTLE BRANCH INC | GJD | 146256 | 0735352-IN B | EMPLOYEE SCREENING | 60.00 |
| | | | | VENDOR TOTAL | 60.00 |
| CCP INDUSTRIES INC | PJS | 146352 | IN02484357 | PARKS UNIFORMS | 585.62 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|--------------------------------|---------|------------|-------------|---------------------------------------|---------------|
| | | | | VENDOR TOTAL | 585.62 |
| CDW GOVERNMENT INC. | JB | 146425 | XCS4325 | YELLOW INK CARTRIDGE | 28.87 |
| | JB | 146425 | XCG1046 | BLACK, MAGENTA, CYAN CARTRIDGES | 95.23 |
| | | | | VENDOR TOTAL | 124.10 |
| CHASE CARD SERVICES | GJD | 146251 | 04927G | HISTORIC LANDMARK FILINGS | 110.00 |
| | | | | VENDOR TOTAL | 110.00 |
| CHURCHVILLE FIRE EQUIP | PJS | 146417 | 182197 | STRAPS FOR FLUSH TRUCK | 443.40 |
| | | | | VENDOR TOTAL | 443.40 |
| COLONY HARDWARE CORP. | PJS | 146201 | 368482-2002 | 1/4" FERRALS | 104.00 |
| | PJS | 146380 | 397676-2002 | 2 BOXES RAGS FOR SHOP | 105.06 |
| | PJS | 146388 | 409704-2003 | GREASE GUNS | 166.35 |
| | | | | VENDOR TOTAL | 375.41 |
| CONSTELLATION NEW ENERGY, INC. | GJD | 146297 | 16899983201 | MONTHLY LIGHTING: TOWN @ LARGE | 538.40 |
| | GJD | 146297 | 16899977401 | MONTHLY LIGHTING: 1-2 POLE DIST | 120.36 |
| | GJD | 146297 | 16899984101 | MONTHLY LIGHTING: 3-6 POLE DIST | 114.79 |
| | GJD | 146297 | 16899978201 | MONTHLY LIGHTING: 7 OR MORE POLE DIST | 220.10 |
| | GJD | 146297 | 16899980201 | MONTHLY LIGHTING: POLE MAINT DIST | 25.06 |
| | GJD | 146297 | 16900070801 | MONTHLY LIGHTING: STONETOWN DIST | 34.20 |
| | PJS | 146398 | 16902176701 | 631 MARSH ROAD DECEMBER | 0.04 |
| | PJS | 146398 | 16902176801 | 631 MARSH ROAD JANUARY | 0.04 |
| | PJS | 146398 | 16902176301 | 625 MARSH ROAD NOVEMBER | 0.13 |
| | PJS | 146398 | 16902176401 | 625 MARSH ROAD DECEMBER | 0.09 |
| | PJS | 146398 | 16902176501 | 625 MARSH ROAD JANUARY | 0.09 |
| | PJS | 146398 | 16902176601 | 631 MARSH ROAD NOVEMBER | 0.04 |
| | PJS | 146398 | 16900108001 | PORT OF PITTSFORD FEB. | 14.48 |
| | PJS | 146398 | 16911649301 | TOWN HALL FEB. | 900.34 |

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020**

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|----------------------------------|---------|-------------|------------------|-----------------------------------|-----------------|
| CONSTELLATION NEW ENERGY, INC. | PJS | 146398 | 16879595101 | PARKS FEB. | 205.91 |
| | PJS | 146398 | 16879595001 | THORNELL PARK FEB. | 150.07 |
| | PJS | 146398 | 16901677701 | PSD FEB. | 171.60 |
| | PJS | 146398 | 16901677601 | LIBRARY FEB. | 1,712.41 |
| | PJS | 146398 | 16901677801 | HIGHWAY FEB. | 623.92 |
| | PJS | 146339 | 6883388901 | CANDLEWOOD DR | 13.28 |
| | PJS | 146339 | 16883374601 | GREYTHORNE HILL | 52.97 |
| | PJS | 146350 | 16862051801 | SCC | 2,392.37 |
| | PJS | 146350 | 16873419701 | MILE POST | 3.53 |
| | PJS | 146350 | 16853289501 | KINGS BEND PARK | 7.81 |
| | PJS | 146350 | 16863600201 | KINGS BEND PARK | 167.73 |
| | PJS | 146260 | 16863598801 | EAST AVE KNOWLTON | 0.00 |
| | PJS | 146260 | 16825074901 | DOWNING DRIVE | 1.06 |
| | PJS | 146260 | 16850528301 | 529 MARSH ROAD | 44.71 |
| | PJS | 146260 | 16873439301 | 20 POINCIANA | 2.21 |
| | PJS | 146260 | 16853345501 | LEHIGH STATION | 82.67 |
| | PJS | 146260 | 16863597101 | DUNNEWOOD COURT | 98.91 |
| | PJS | 146260 | 16853345301 | PITTSFORD MANOR LANE | 64.75 |
| | PJS | 146260 | 16862051701 | 9 REITZ PARKWAY | 190.81 |
| | PJS | 146260 | 16853307301 | PARK ROAD | 120.27 |
| PJS | 146260 | 16873434801 | BRICKSTON DR | 3.36 | |
| | | | | VENDOR TOTAL | 8,078.51 |
| COOLEY GROUP, INC. | GJD | 146244 | 632941 | BLANK CHECK STOCK | 201.67 |
| | | | | VENDOR TOTAL | 201.67 |
| CREIGHTON SELF-DEFENSE INC | JRH | 146322 | 032020/CREIGHTON | MARTIAL ARTS - INSTRUCTOR PAYMENT | 4,057.90 |
| | | | | VENDOR TOTAL | 4,057.90 |
| CROSSROADS HIGHWAY SUPPLY | PJS | 146381 | 20093 | STOP SIGN MATERIAL | 135.00 |
| | | | | VENDOR TOTAL | 135.00 |
| CROWN CASTLE INTERNATIONAL CORP. | JB | 146431 | 547833 | FIBER SERVICE #S120274 | 871.79 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|--|---------|------------|-------------------|--|---------------|
| | | | | VENDOR TOTAL | 871.79 |
| CSX TRANSPORTATION | PJS | 146393 | 8387407 | ALLENS CREEK LAND LEASE | 778.00 |
| | | | | VENDOR TOTAL | 778.00 |
| D.J.M. EQUIPMENT, INC. BOBCAT OF THE FINGER LAKE | PJS | 146408 | 01-121204 | MILLING HEAD | 197.54 |
| | | | | VENDOR TOTAL | 197.54 |
| DANESI | JRH | 146307 | 0000601 | BABYSITTER TRAINING & SAFETY FIRST FOR C | 829.50 |
| | | | | VENDOR TOTAL | 829.50 |
| DE LA COLINADOLORES | JRH | 146309 | 032020/DELACOLINA | SPANISH BASICS - INSTRUCTOR PAYMENT | 142.00 |
| | | | | VENDOR TOTAL | 142.00 |
| DEBBIE SUPPLY INC | PJS | 146164 | 641901 | HARDENED BOLTS | 17.52 |
| | PJS | 146168 | 641928 | MISC SUPPLIES | 21.28 |
| | PJS | 146429 | 642325 | DRILL BITS | 87.79 |
| | PJS | 146370 | 642149 | GLASS FOR MANDOOR | 39.58 |
| | PJS | 146370 | 642266 | LIGHT BULBS | 7.12 |
| | PJS | 146397 | 642244 | PARTS FOR FLUSH TRUCK | 30.27 |
| | PJS | 146397 | 642268 | PARTS FOR FLISH TRUCK | 42.01 |
| | | | | VENDOR TOTAL | 245.57 |
| DEMOCRAT & CHRONICLE | GJD | 146296 | DC1187406: 4/20 | SUBSCRIPTION RENEWAL: 4/1-4/30/20 | 45.00 |
| | | | | VENDOR TOTAL | 45.00 |
| DIRECT ENERGY BUSINESS MARKETING, LLC | PJS | 146415 | HS01737777 | DIRECT ENERGY TOWN WIDE AND PUMP STATION | 2,547.53 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|-----------------------------|---------|---------------|--------------------|--|-----------------|
| | | | | VENDOR TOTAL | 2,547.53 |
| DOLOMITE PRODUCTS CO INC | PJS | 146191 | 929814 | WASHED STONE | 143.22 |
| | | | | VENDOR TOTAL | 143.22 |
| DOYLE SECURITY SYSTEMS | PJS | 146423 | 920390 | QUARTERLY ALARM MONITORING 4/1 - 6/30/20 | 156.81 |
| | | | | VENDOR TOTAL | 156.81 |
| DUKE COMPANY | PJS | 146177 | 001437711 | REBAR | 460.00 |
| | | | | VENDOR TOTAL | 460.00 |
| EDP, KGS, LLC | JRH | 146319 | 032020/SOCCERSHOTS | SOCCER SHOTS - INSTRUCTOR PAYMENT | 697.90 |
| | | | | VENDOR TOTAL | 697.90 |
| EDWARDS TREE & LANDSCAPE | PJS | 146236 | 1754 | TREE ON ARLINGTON DR | 3,600.00 |
| | | | | VENDOR TOTAL | 3,600.00 |
| EVEVSKY | JRH | 146219 | 4911 | SENIORS TAI CHI FOR ARTHRITIS CLASSES | 245.00 |
| | | | | VENDOR TOTAL | 245.00 |
| FAIRPORT CHILDREN'S THEATER | JRH | 146310 | 032020/ROCHA | THEATER - INSTRUCTOR PAYMENT | 7,539.00 |
| | | | | VENDOR TOTAL | 7,539.00 |
| FASTENAL CO. | PJS | 146178 | 170982 | CABLE SLEEVES | 66.14 |
| | PJS | 146178 | 171038 | CABLE SLEEVES | 124.92 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|--------------------------------------|---------|---------------|--------------|------------------------------------|---------------|
| | | | | VENDOR TOTAL | 191.06 |
| FERGUSON ENTERPRISES INC | PJS | 146229 | 4442162 | PVC FITTINGS | 83.17 |
| | PJS | 146229 | SC434416 | SERVICE CHARGE | 7.06 |
| | PJS | 146407 | 4463903 | FILTERS FOR FURNACE | 95.58 |
| | | | | VENDOR TOTAL | 185.81 |
| FINGER LAKES CHEMICALS | PJS | 146375 | 797883 | THRUST, SHOP SOLVENT | 179.01 |
| | | | | VENDOR TOTAL | 179.01 |
| FLEET PRIDE | PJS | 146179 | 46775223 | HUB COVERS FOR TUB GRINDER | 119.50 |
| | | | | VENDOR TOTAL | 119.50 |
| FLOWER CITY COMMUNICATIONS INC | PJS | 146156 | 28085 | INSTALL RADIO IN KUBOTA | 230.00 |
| | PJS | 146161 | 28134 | RADIO REPAIRS | 20.70 |
| | | | | VENDOR TOTAL | 250.70 |
| FOAM DART NATION LLC | JRH | 146344 | 1358 | ROCHESTER FOAM DART BIRTHDAY PARTY | 165.00 |
| | | | | VENDOR TOTAL | 165.00 |
| FORBES COURT REPORTING SERVICES, LLC | PHD | 146182 | 3 | JUDGE BERNACKI MOTIONS/DISPOS | 150.00 |
| | PHD | 146182 | 3 | JUDGE SHADDOCK DOCKET | 100.00 |
| | PHD | 146182 | 3 | JUDGE BERNACKI DOCKET | 150.00 |
| | | | | VENDOR TOTAL | 400.00 |
| FOULKELIZABETH | JRH | 146325 | 032020/DANCE | DANCE CAMP - INSTRUCTOR PAYMENT | 877.80 |

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|--------------------------------|---------|------------|-----------------------------|--|-----------------|
| | | | | VENDOR TOTAL | 877.80 |
| FRONTIER COMMUNICATIONS | PHD | 146181 | 031720 | FEBRUARY 2020 PHONE BILL | 29.16 |
| | PJS | 146237 | 03022020-DPW FAX | | 31.87 |
| | PJS | 146237 | 03022020-EMISSIONS | | 28.70 |
| | GJD | 146262 | 585-100-2618-050219-6: 2/20 | MONTHLY PHONE PYMT: FEB | 1,190.26 |
| | PJS | 146207 | 585-198-6080-060617-6 | COURT | 36.21 |
| | PJS | 146207 | 585-248-6202-052517-6 | TOWN HALL | 238.87 |
| | PJS | 146207 | 585-248-6205-052517-6 | HIGHWAY | 28.64 |
| | PJS | 146207 | 585-586-4739-052517-6 | SCC ELEVATOR | 67.15 |
| | PJS | 146209 | 585-248-3997-052517-6 | PSD | 29.14 |
| | PJS | 146209 | 585-248-2520-052517-6 | PARKS | 28.64 |
| | JRH | 146212 | 20200303 | SENIORS PHONE SERVICES 02/22/2020-03/21/ | 28.64 |
| | JRH | 146213 | 03032020 | RECREATION PHONE SERVICES 02/22/2020-03/ | 28.82 |
| | JB | 146234 | 3/01/6430-092614-6 | 6430 KBP NORTH PHONE SERVICE 3/1/20 - 3/ | 68.39 |
| | PJS | 146432 | 585-100-1313-010717-6 | PUMP STATIONS PHONE LINES | 293.09 |
| | PJS | 146432 | 585-218-9325-061517-6 | AUTUMN WOODS PUMP STATION | 29.66 |
| | | | | VENDOR TOTAL | 2,157.24 |
| GILL | JRH | 146404 | 2020/02/ZUMBA | SENIOR ZUMBA FEBRUARY 2020 | 150.00 |
| | | | | VENDOR TOTAL | 150.00 |
| GIS / SIG | PJS | 146172 | 03022020 | GIS/SIG ANNUAL CONFERENCE 2020 | 90.00 |
| | | | | VENDOR TOTAL | 90.00 |
| GOEBEL | PJS | 146174 | 02262055256 | LIGHT, SERVICE GAUGE, | 38.00 |
| | PJS | 146174 | 02262055255 | LIGHT, SERVICE GAUGE, | 169.25 |
| | | | | VENDOR TOTAL | 207.25 |
| GOTTA III | JRH | 146241 | GC200201 | SENIOR SQUARE DANCE CALLING FEB 2020 | 100.00 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|-----------------|---------|---------------|---------------|--|-----------------|
| | | | | VENDOR TOTAL | 100.00 |
| GRIFFITH ENERGY | PJS | 146199 | 509846 | 64 BULK | 117.95 |
| | PJS | 146199 | 509845 | 52 BULK | 109.17 |
| | PJS | 146199 | 509883 | 106 CHIP | 195.35 |
| | PJS | 146413 | 508976 | 276.2 BULK | 517.60 |
| | PJS | 146413 | 609004 | 20 BULK | 39.18 |
| | PJS | 146413 | 609005 | 80 BULK | 132.74 |
| | PJS | 146413 | 508975 | 83.5 CHIP | 156.48 |
| | | | | VENDOR TOTAL | 1,268.47 |
| HANSON | JRH | 146328 | 032020/HANSON | PITTSFORD BALLET - INSTRUCTOR PAYMENT | 4,885.71 |
| | | | | VENDOR TOTAL | 4,885.71 |
| HAWRYSCHUK | JRH | 146330 | 032020/LOUCKS | SAT PREP - INSTRUCTOR PAYMENT - LOUCKS | 826.88 |
| | | | | VENDOR TOTAL | 826.88 |
| HERZOG | JRH | 146242 | 86 | SENIORS LINE DANCING FEB 2020 | 280.00 |
| | | | | VENDOR TOTAL | 280.00 |
| HILLYARD, INC. | PJS | 146222 | 603771474 | CLEANING AND PAPER SUPPLIES ALL BUILDING | 1,571.86 |
| | PJS | 146386 | 603789767 | CLEANING AND PAPER SUPPLIES ALL BUILDING | 2,479.09 |
| | | | | VENDOR TOTAL | 4,050.95 |
| HOME DEPOT | PJS | 146155 | 3014999 | MISC PLUMBING SUPPLIES | 66.47 |
| | PJS | 146166 | 1015373 | LUMBER AND HARDWARE | 63.49 |
| | PJS | 146167 | 0071352 | MISC HARDWARE | 22.77 |
| | PJS | 146167 | 9021001 | LUMBER AND STAIN FOR TRAILER AND HARDWAR | 223.76 |
| | PJS | 146183 | 2086779 | PARTS FOR DOWNSPOUT | 36.02 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|--------------------------------|---------|---------------|--------------------------|--|-----------------|
| HOME DEPOT | PJS | 146221 | 9015646 | WINDOW HANDLES | 151.74 |
| | PJS | 146220 | 5016134 | WOOD FOR MAILBOX | 11.98 |
| | PJS | 146220 | 6016022 | MAILBOX AND LETTERING | 38.57 |
| | PJS | 146373 | 3011507 | WOOD BOARDS FOR TRAILER | 52.36 |
| | PJS | 146377 | 8022965 | WOOD FOR WOOD SHOP | 138.80 |
| | PJS | 146384 | 7611950 | COAT HOOKS | 44.90 |
| | PJS | 146384 | 7513751 | ELECTRICAL SUPPLIES | 43.20 |
| | PJS | 146173 | 6021434 | BLINDS, SHELVES | 902.05 |
| | | | | VENDOR TOTAL | 1,796.11 |
| INTERSTATE BATTERY SYSTEM | PJS | 146176 | 321289 | BATTERY #418 | 158.93 |
| | PJS | 146401 | 321594 | BATTERY FOR LOADER | 254.88 |
| | PJS | 146401 | 321327 | CORE CREDIT | -15.00 |
| | | | | VENDOR TOTAL | 398.81 |
| INTIVITY, INC. | JRH | 146216 | 1642077-0 | RECREATION TONER - AFTER SCHOOL OFFICE | 206.99 |
| | JRH | 146345 | 1643749-0 | RECREATION OFFICE SUPPLIES | 12.18 |
| | JRH | 146371 | 1645015-0 | RECREATION AND BIRTHDAY PARTY SUPPLIES | 39.13 |
| | | | | VENDOR TOTAL | 258.30 |
| IRON MOUNTAIN, INC | LMD | 146261 | CKYP434 | RECORD RETENTION 3/1/20-3/31/20 | 655.24 |
| | | | | VENDOR TOTAL | 655.24 |
| JABS | JRH | 146399 | 022020/JABSREIMBURSEMENT | WILLIAM JABS EXPENSE REIMBURSEMENT | 44.04 |
| | | | | VENDOR TOTAL | 44.04 |
| JESSIE HOLLENBECK - PETTY CASH | JRH | 146372 | 02282020/AFTERSCHOOL | AFTER SCHOOL PROGRAM SUPPLIES - PETTY CA | 12.25 |
| | JRH | 146414 | 0032020/PETTYCASH | BIRTHDAY PARTY PROGRAM SUPPLIES - PETTY | 23.00 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|-------------------------------------|---------|---------------|---------------|--|------------------|
| | | | | VENDOR TOTAL | 35.25 |
| JOE JOHNSON EQUIPMENT INC | PJS | 146416 | U01759 | REPLACEMENT SEWER CAMERA | 63,840.54 |
| | | | | VENDOR TOTAL | 63,840.54 |
| JOHNSON CONTROLS FIRE PROTECTION LP | PJS | 146228 | 86551101 | FIRE EXT INSPECTIONS - TOWN HALL | 52.00 |
| | PJS | 146228 | 86551056 | FIRE EXT INSPECTIONS - SCC | 56.16 |
| | PJS | 146228 | 86550201 | FIRE EXT INSPECTIONS - LIBRARY | 52.00 |
| | PJS | 146228 | 86549454 | FIRE EXT INSPECTIONS - HIGHWAY | 284.90 |
| | PJS | 146228 | 86549444 | FIRE EXT INSPECTIONS - HIGHWAY | 168.00 |
| | PJS | 146228 | 86549445 | FIRE EXT INSPECTIONS - PSD | 54.00 |
| | PJS | 146228 | 86549453 | FIRE EXT INSPECTIONS - PARKS | 54.00 |
| | PJS | 146228 | 86549455 | FIRE EXT INSPECTIONS - PARKS | 192.20 |
| | | | | VENDOR TOTAL | 913.26 |
| JONES | JRH | 146218 | 02/2020-JONES | SENIORS ZUMBA CLASS INSTRUCTIONS FEBRUAR | 105.00 |
| | | | | VENDOR TOTAL | 105.00 |
| KAWCZYNSKI | JRH | 146239 | 2020/02/YOGA | SENIORS YOGA FIT FEBRUARY KAWCZYNSKI | 180.00 |
| | | | | VENDOR TOTAL | 180.00 |
| KENWORTH OF BUFFALO, INC | PJS | 146186 | RI226240 | MANIFOLD 2 BUTTON | 85.72 |
| | | | | VENDOR TOTAL | 85.72 |
| KIDS OUT AND ABOUT, LLC | JRH | 146402 | 8100 | ROC PARENT CAMP FAIR BOOTH | 495.00 |
| | | | | VENDOR TOTAL | 495.00 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|---|---------|------------|---------------|--|-----------------|
| KOVALSKY-CARR ELECTRIC SUPPLY CO., INC. | PJS | 146230 | S1918542.003 | LIGHTS | 43.68 |
| | PJS | 146230 | S1918542.001 | LIGHTS AND BALLASTS | 380.43 |
| | PJS | 146230 | S1918542.002 | BALLASTS | 143.73 |
| | PJS | 146230 | S1918542.004 | LIGHTS | 55.50 |
| | | | | VENDOR TOTAL | 623.34 |
| LABARR | JRH | 146329 | 032020/LABARR | SAT PREP - INSTRUCTOR PAYMENT - LABARR | 826.88 |
| | | | | VENDOR TOTAL | 826.88 |
| LAKESIDE TOOL, INC. | PJS | 146430 | 315056 | BLOW GUNS | 34.12 |
| | | | | VENDOR TOTAL | 34.12 |
| LOWES CREDIT SERVICES | PJS | 146385 | 82477 | CLEANING SUPPLIES | 990.80 |
| | | | | VENDOR TOTAL | 990.80 |
| LYKE | JRH | 146331 | 032020/LYKE | BRIDGE - INSTRUCTOR PAYMENT | 1,428.50 |
| | | | | VENDOR TOTAL | 1,428.50 |
| M R B GROUP | PJS | 146235 | 034151 | SWPPP COORDINATION | 1,635.00 |
| | GJD | 146226 | 000000033719 | ENG REVIEW: HIGHLANDS | 525.00 |
| | GJD | 146226 | 000000034068 | ENG REVIEW: HIGHLANDS | 175.00 |
| | GJD | 146226 | 000000034067 | ENG REVIEW: 900 LINDEN AVE | 175.00 |
| | GJD | 146226 | 000000034070 | ENG REVIEW: 4044 EAST AVE | 175.00 |
| | GJD | 146226 | 000000033510 | ENG REVIEW: HIGHLANDS | 480.00 |
| | | | | VENDOR TOTAL | 3,165.00 |
| MAGGIO | JRH | 146332 | 032020/MAGGIO | SELF DEFENSE - INSTRUCTOR PAYMENT | 157.50 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|---|---------|------------|-----------------|--|----------|
| | | | | VENDOR TOTAL | 157.50 |
| MAGLIATO | JRH | 146333 | 032020/MAGLIATO | LIL ATHLETES - INSTRUCTOR PAYMENT | 507.85 |
| | | | | VENDOR TOTAL | 507.85 |
| MANITOU CONCRETE | PJS | 146382 | 936591 | CONCRETE FOR RISERS | 1,416.00 |
| | PJS | 146382 | 937055 | CONCRETE FOR RISERS | 472.00 |
| | PJS | 146382 | 937066 | CONCRETE FOR RISERS | 1,416.00 |
| | PJS | 146382 | 937078 | CONCRETE FOR RISERS | 472.00 |
| | | | | VENDOR TOTAL | 3,776.00 |
| MCCARTHY TIRE SERVICE COMPANY OF NEW YORK, INC. | PJS | 146198 | 47-80319 | O-RINGS | 62.48 |
| | | | | VENDOR TOTAL | 62.48 |
| MCVEAN | JRH | 146341 | 032020/MCVEAN | DEBBIE MCVEAN AEROBICS INSTRUCTOR PAYMEN | 1,036.01 |
| | | | | VENDOR TOTAL | 1,036.01 |
| MESSENGER POST NEWSPAPERS | LMD | 146299 | 85207 | LEGAL NOTICE - ZONING BOARD | 104.47 |
| | LMD | 146190 | 84947 | LEGAL NOTICES - PLANNING BD MEETING | 65.41 |
| | | | | VENDOR TOTAL | 169.88 |
| MILLER | JRH | 146306 | 032020/MILLER | REUPHOLSTRY - INSTRUCTOR PAYMENT | 56.00 |
| | | | | VENDOR TOTAL | 56.00 |
| MODULAR MECHANICAL SERVICE | PJS | 146157 | 77182 | SERVICE CALL FOR HVAC | 129.00 |
| | PJS | 146369 | S-48625 | SERVICE/ MAINTENANCE FOR THERMOSTAT | 326.48 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|--|---------|------------|------------------|----------------------------------|---------------|
| | | | | VENDOR TOTAL | 455.48 |
| MONROE CO FIRE MARSHALS & INSPECTORS | PJS | 146435 | 3122020 | 2020 EDUCATIONAL SEMINAR | 175.00 |
| | | | | VENDOR TOTAL | 175.00 |
| MONROE COMMUNITY SPORTS CENTRE CORPORATION | JRH | 146326 | 032020/BILLGRAYS | SKATING 101 - INSTRUCTOR PAYMENT | 614.25 |
| | | | | VENDOR TOTAL | 614.25 |
| MONROE COUNTY DIRECTOR OF FINANCE | GJD | 146303 | 1800101631 | DEED COPIES | 110.50 |
| | PJS | 146327 | 1800102966 | SHORT TERM DISCHARGE PERMIT | 125.00 |
| | | | | VENDOR TOTAL | 235.50 |
| MORGAN SERVICES INC. | PJS | 146169 | 1046157 | PARKS | 14.40 |
| | PJS | 146169 | 1043701 | PARKS | 14.40 |
| | PJS | 146169 | 1046158 | HIGHWAY | 11.04 |
| | PJS | 146169 | 1043702 | HIGHWAY | 11.04 |
| | PJS | 146169 | S1046832 | HIGHWAY | 4.50 |
| | PJS | 146169 | 1044675 | LIBRARY | 9.36 |
| | PJS | 146169 | 1046159 | PSD | 3.60 |
| | PJS | 146169 | 1043703 | PSD | 3.60 |
| | PJS | 146169 | S1046833 | PSD | 7.20 |
| | PJS | 146169 | 1044676 | TOWN HALL | 121.44 |
| | PJS | 146204 | 1047214 | RUG & MOP SERVICE | 9.50 |
| | PJS | 146362 | 1049651 | LIBRARY | 9.36 |
| | PJS | 146252 | 1026447 | PARKS | 14.40 |
| | PJS | 146252 | 1026448 | HIGHWAY | 11.04 |
| | PJS | 146252 | 1026449 | SEWER | 3.60 |
| | PJS | 146259 | 1048679 | HIGHWAY | 15.87 |
| | PJS | 146259 | 1048680 | SEWER | 10.91 |
| | PJS | 146259 | 1048678 | PARKS | 14.83 |
| | PJS | 146433 | 1051140 | SCC | 87.84 |
| | PJS | 146433 | 1051138 | PARKS | 14.40 |
| | PJS | 146433 | 1051139 | HIGHWAY | 15.54 |

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020**

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|--|---------|---------------|-----------------|--|-----------------|
| MORGAN SERVICES INC. | PJS | 146433 | 1051141 | PSD | 10.80 |
| | | | | VENDOR TOTAL | 418.67 |
| MUELLER | JRH | 146311 | 032020/MUELLER | FAIRYTALE BALLET - INSTRUCTOR PAYMENT | 1,572.90 |
| | | | | VENDOR TOTAL | 1,572.90 |
| MURRAY | JRH | 146335 | 032020/MURRAY | PRESCHOOL ADVENTURES - INSTRUCTOR PAYMEN | 42.00 |
| | | | | VENDOR TOTAL | 42.00 |
| N.E.Y.S.A. NY, LLC | JRH | 146337 | 032020/PATEL | STEAM SNAPOLOGY - INSTRUCTOR PAYMENT | 487.90 |
| | | | | VENDOR TOTAL | 487.90 |
| NATIONAL RECREATION & PARKS ASSOCIATION | JRH | 146208 | 2020/03 | NRPA MEMBERSHIP DUES 2020-2021 | 675.00 |
| | | | | VENDOR TOTAL | 675.00 |
| NEAL | PJS | 146366 | 03112020 | REIMBURSEMENT PESTICIDE LICENSE | 150.00 |
| | | | | VENDOR TOTAL | 150.00 |
| NEVINGER | JRH | 146336 | 032020/NEVINGER | PLANNING FOR COLLEGE - INSTRUCTOR PAYMEN | 70.00 |
| | | | | VENDOR TOTAL | 70.00 |
| NEW YORK MARKING DEVICES C. H. MORSE STAMP | LMD | 146383 | 77364 | NOTARY STAMP & SEAL FOR KELLY CLINE | 104.85 |
| | | | | VENDOR TOTAL | 104.85 |
| NORTHERN SUPPLY INC | PJS | 146193 | 081730 | SHOES FOR #423 | 260.00 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|-------------------------------|---------|---------------|----------------|--|----------|
| NORTHERN SUPPLY INC | PJS | 146410 | 081892 | #464,#467 PLOW PARTS | 220.00 |
| | | | | VENDOR TOTAL | 480.00 |
| OIL FILTER SERVICE, INC. | PJS | 146428 | 29819 | CABIN FILTER FOR SWEEPER | 17.66 |
| | PJS | 146396 | 29678 | CABIN FILTERS | 33.80 |
| | PJS | 146396 | 29639 | CABIN FILTERS | 123.07 |
| | PJS | 146175 | 29483 | FILTERS FOR BRUSH TRUCKS | 389.60 |
| | | | | VENDOR TOTAL | 564.13 |
| OPPEDISANO | JRH | 146217 | 2020-02 | SENIORS HIGHLANDS CHORUS REHEARSAL LEADE | 230.00 |
| | | | | VENDOR TOTAL | 230.00 |
| PASCO | PJS | 146158 | SD1357 | EMERGENCY SERVICE CALL | 140.00 |
| | | | | VENDOR TOTAL | 140.00 |
| PATRICIA DROMGOOLE PETTY CASH | PHD | 146225 | 02272020 | CERT/RR MAIL FOR MARCH SMALL CLAIMS | 6.95 |
| | | | | VENDOR TOTAL | 6.95 |
| PAYCHEX, INC. | GJD | 146263 | 535546 | MONTHLY ONBOARDING SERVICE | 100.00 |
| | GJD | 146298 | 21460821 | MONTHLY HSA ADMIN FEE: MARCH 2020 | 70.00 |
| | GJD | 146424 | 21462676 | ERS SERVICES: MARCH 2020 | 329.77 |
| | GJD | 146424 | 21462677 | CLOCK SERVICES: MARCH 2020 | 100.00 |
| | GJD | 146246 | 2020022700 | FEB PAYROLL PROCESSING | 3,504.74 |
| | | | | VENDOR TOTAL | 4,104.51 |
| PAZRAL | JRH | 146338 | 032020/PILATES | PILATE - INSTRUCTOR PAYMENT | 510.30 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|--------------------------------|---------|------------|--------------------|--|------------------|
| | | | | VENDOR TOTAL | 510.30 |
| PENNY LANE PRINTING | JRH | 146349 | 200125 | SPRING 2020 BROCHURE AND POSTAGE | 7,905.75 |
| | | | | VENDOR TOTAL | 7,905.75 |
| PENSKE TRUCK LEASING CO., L.P. | PJS | 146363 | C073597602 | MOVING TRUCK RENTAL | 503.00 |
| | PJS | 146351 | C073497031 | TRUCK RENTAL | 845.00 |
| | | | | VENDOR TOTAL | 1,348.00 |
| PERINTON RV RENTALS INC. | PJS | 146353 | 21356-1 | TRAILER CORD | 41.46 |
| | | | | VENDOR TOTAL | 41.46 |
| PERINTON YOUTH HOCKEY | JRH | 146312 | 032020/HOCKEY | INTRO TO YOUTH HOCKEY - INSTRUCTOR PAYME | 196.00 |
| | | | | VENDOR TOTAL | 196.00 |
| PIETROPAOLI | JRH | 146313 | 032020/PIETROPAOLI | MEDITATION - INSTRUCTOR PAYMENT | 21.00 |
| | | | | VENDOR TOTAL | 21.00 |
| PITTSFORD CENTRAL SCHOOLS | PJS | 146422 | 3283-20A | MONTHLY PARKS FUEL USAGE | 1,014.13 |
| | PJS | 146253 | 3286-20A | DPW MONTHLY FUEL CHARGES | 588.38 |
| | JRH | 146210 | 022020/FIELDTRIP | BREAK CAMP FIELD TRIP TRANSPORTATION | 120.22 |
| | PJS | 146390 | 3282-20A | HIGHWAY FUEL | 9,179.08 |
| | PJS | 146342 | 3285-20A | PSD DIESEL AND UNLEAD FUEL | 1,685.35 |
| | JRH | 146346 | 3284-20A | RECREATION GASOLINE FEB 2020 | 40.57 |
| | JRH | 146347 | 3280-20A | SENIORS GASOLINE FEB 2020 | 132.65 |
| | | | | VENDOR TOTAL | 12,760.38 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|---|---------|------------|---------------------|--|------------|
| PITTSFORD PRINTING | GJD | 146302 | 619410 | ASSESSMENT LETTER PRITNING & PROCESSING | 1,912.41 |
| | | | | VENDOR TOTAL | 1,912.41 |
| PITTSFORD VOL. AMBULANCE | GJD | 146247 | 2020 | 2020 AMBULANCE DISTRICT PAYMENT | 218,000.00 |
| | | | | VENDOR TOTAL | 218,000.00 |
| PITTSFORD YOUTH SERVICES INCORPORATED | GJD | 146250 | 2954 | MARCH CONTRACT PAYMENT | 4,805.92 |
| | | | | VENDOR TOTAL | 4,805.92 |
| PLUG & PAY TECHNOLOGIES | JRH | 146205 | 2020030123514921072 | PITTSWEB | 15.00 |
| | JRH | 146205 | 2020030123514921070 | PITTSCHILD | 15.00 |
| | JRH | 146205 | 2020030123514921071 | PITTSREC | 15.00 |
| | | | | VENDOR TOTAL | 45.00 |
| PMG PIZZA LLC | JRH | 146211 | 105 | KIDS NIGHT OUT SUPPLIES - PIZZA | 21.50 |
| | JRH | 146343 | 236 | BIRTHDAY PARTIES PROGRAM SUPPLIES - PIZZ | 21.50 |
| | | | | VENDOR TOTAL | 43.00 |
| R.M. PUTNEY & ASSOCIATES, INC | JRH | 146215 | 2453 | COMMERCIAL ORGANICS PICKUP MARCH 2020 | 50.00 |
| | | | | VENDOR TOTAL | 50.00 |
| RAVI ENGINEERING & LAND SURVEYING, P.C. | PJS | 146264 | 25-20-029 A-01 | CONSTRUCTION SURVEYING SERVICES | 4,067.11 |
| | | | | VENDOR TOTAL | 4,067.11 |
| RAY KERHAERT'S TOWING,INC | PJS | 146254 | 0002531 | TOW VEHICLE #206-1 | 240.00 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|------------------------------------|---------|------------|--------------------------|--|-----------------|
| | | | | VENDOR TOTAL | 240.00 |
| REBACK | JRH | 146314 | 032020/REBACK | TEENY TINY TAP & BALLET - INSTRUCTOR PAY | 920.15 |
| | | | | VENDOR TOTAL | 920.15 |
| REGIONAL INTERNATIONAL CORPORATION | PJS | 146202 | 011145437P | MIRROR #455 | 429.05 |
| | PJS | 146202 | 011145227P | CREDIT | -98.62 |
| | PJS | 146378 | 011146233P | BLOWER RESISTOR | 102.40 |
| | PJS | 146394 | 01163487 | #456 WIRING ISSUES | 597.75 |
| | | | | VENDOR TOTAL | 1,030.58 |
| RICE | JRH | 146400 | 022020/REIMBURSEMENTRICE | JIM RICE REIMBURSEMENT FORM | 45.00 |
| | | | | VENDOR TOTAL | 45.00 |
| ROCHESTER ASPHALT MATERIAL, INC. | PJS | 146379 | 930301 | COLD PATCH | 337.96 |
| | | | | VENDOR TOTAL | 337.96 |
| ROCHESTER COLONIAL MFG. CORP. | PJS | 146368 | 0000402595 | CASEMENT WINDOW OPERATORS FOR KBP | 560.00 |
| | | | | VENDOR TOTAL | 560.00 |
| ROCHESTER FENCING CLUB | JRH | 146315 | 032020/FENCING | FIT: KIDS FENCING | 109.20 |
| | | | | VENDOR TOTAL | 109.20 |
| ROCHESTER GAS & ELECTRIC | PJS | 146231 | 11808677496 | BARKER RD PARK ELECTRIC AND CONSTELLATIO | 297.01 |
| | PJS | 146231 | 12008656097 | WILLARD ROAD PARK ELECTRIC AND CONSTELLA | 328.31 |
| | GJD | 146295 | 0188930220000003 | GAS STREET LIGHT PAYMENT | 64.19 |
| | PJS | 146206 | 11208742320 | 631 MARSH ROAD ELECTRIC | 238.33 |

**ACCOUNTS PAYABLE LISTING
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| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|----------------------------|---------|---------------|------------------|--|------------------|
| ROCHESTER GAS & ELECTRIC | PJS | 146334 | 12308606064 | 295 FAIRPORT RD PUMP STATION | 27.53 |
| | PJS | 146316 | 17900189086 | ELECT & GAS - TOWN WIDE | 11,900.40 |
| | | | | VENDOR TOTAL | 12,855.77 |
| ROCHESTER MEDICINE, PLLC | GJD | 146257 | 554360 | PRE-EMPLOYMENT SCREENING | 160.00 |
| | | | | VENDOR TOTAL | 160.00 |
| ROSE | JRH | 146240 | 2020/02/ROSE | SENIORS ARTHRITIS CLASSES FEB. 2020 ROSE | 200.00 |
| | | | | VENDOR TOTAL | 200.00 |
| SEYREK SEALERS LLC | PJS | 146340 | PITTSFORDFEB20 | MONTHLY REFUSE DISTRICT BILLING - FEB 20 | 8,017.35 |
| | | | | VENDOR TOTAL | 8,017.35 |
| SHEARER | JRH | 146317 | 032020/SHEARER | PICKLEBALL - INSTRUCTOR PAYMENT | 56.00 |
| | | | | VENDOR TOTAL | 56.00 |
| SHELBY CRUSHED STONE, INC. | PJS | 146391 | 12000179 | COLD PATCH | 493.10 |
| | | | | VENDOR TOTAL | 493.10 |
| SIEWERT EQUIPMENT CO, INC | PJS | 146195 | ROCH01641 | FLAPS FOR AUTUMN WOODS AND GREYTHORNE PS | 631.76 |
| | | | | VENDOR TOTAL | 631.76 |
| SLAUGHTER | JRH | 146318 | 032020/SLAUGHTER | MARY SLAUGHTER - INSTRUCTOR PAYMENT | 482.65 |
| | | | | VENDOR TOTAL | 482.65 |

ACCOUNTS PAYABLE LISTING
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| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|---|---------|---------------|--------------------|--|----------|
| SOFTWARE HOUSE INTERNATIONAL, INC. | JB | 146427 | B11448505 | ADOBE PHOTOSHOP RENEWALS | 1,167.45 |
| | | | | VENDOR TOTAL | 1,167.45 |
| ST GEORGE | JRH | 146305 | 032020/STGEORGE | DEFENSIVE DRIVING - INSTRUCTOR PAYMENT | 94.50 |
| | | | | VENDOR TOTAL | 94.50 |
| STAPLES | PHD | 146365 | 8057638589 | OFFICE SUPPLIES | 66.28 |
| | | | | VENDOR TOTAL | 66.28 |
| STATE COMPROLLER | GJD | 146249 | 2636690-2020-01-01 | JANUARY COURT FINES & FORT. | 6,483.50 |
| | | | | VENDOR TOTAL | 6,483.50 |
| STEIDLE | JRH | 146243 | 2020/02/CRAFT | SENIORS CRAFT CLUB SUPPLIES - PETTY CASH | 11.56 |
| | | | | VENDOR TOTAL | 11.56 |
| STREET SKILLS, LLC | JRH | 146324 | 032020/DELVECCHIO | 5 HOUR COURSE - INSTRUCTOR PAYMENT | 140.00 |
| | | | | VENDOR TOTAL | 140.00 |
| STRONG EAP | GJD | 146258 | TOP0320 | EAP PAYMENT: MARCH 2020 | 171.86 |
| | | | | VENDOR TOTAL | 171.86 |
| SUE STEELE LANDSCAPE ARCHITECTURE, PLLC | PJS | 146293 | 1078 | ERIE CANAL PARK ARCHITECTURAL AND ENGINE | 5,255.15 |
| | | | | VENDOR TOTAL | 5,255.15 |
| SUPER VACUUM STORE, INC. | PJS | 146160 | 2086 | REPAIR VACUUM | 29.99 |

**ACCOUNTS PAYABLE LISTING
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| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|--|---------|---------------|--------------|--|---------------|
| | | | | VENDOR TOTAL | 29.99 |
| SYNERGY GLOBAL SOLUTIONS | JB | 146426 | AD307570 | ARCSERVE RENEWALS | 840.00 |
| | | | | VENDOR TOTAL | 840.00 |
| T. MINA SUPPLY EAST, INC. | PJS | 146367 | S1379425.001 | DRAIN PIPE | 752.40 |
| | | | | VENDOR TOTAL | 752.40 |
| TELLMORR INTERNATIONAL TRANSLATION SERVICES, LLC | PHD | 146406 | 2574 | SIGN LANG INTERPRETER FOR P. BARDNEY | 85.00 |
| | | | | VENDOR TOTAL | 85.00 |
| THE IDEA WORKS OF NY, INC | GJD | 146232 | 35023 | HISTORIC PLAQUES FOR DRB | 239.50 |
| | | | | VENDOR TOTAL | 239.50 |
| TOSHIBA BUSINESS SOLUTIONS | PJS | 146389 | 5211822 | HIGHWAY CPC BILLING 12/02/2019-02/29/202 | 27.88 |
| | PJS | 146323 | 5212542 | TOSHIBA QUARTERLY COPIER MAINT - PSD | 10.55 |
| | PHD | 146364 | 5212529 | FEBRUARY 2020 COPIER BILL | 37.26 |
| | PJS | 146348 | 5212496 | DPW QUARTERLY COPIER CHARGES | 581.46 |
| | JRH | 146403 | 5212530 | SENIORS COPIER 02/10/2020-03/09/2020 | 13.13 |
| | | | | VENDOR TOTAL | 670.28 |
| TRACEY ROAD EQUIPMENT | PJS | 146418 | X105048275 | COOLANT PIPE VEHICLE #201 | 230.39 |
| | | | | VENDOR TOTAL | 230.39 |
| VAN BORTEL CHEVROLET, INC | PJS | 146180 | 32107 | REPLACEMENT KEY FOR #518 | 68.68 |

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|------------------------|---------|------------|------------|--|---------------|
| | | | | VENDOR TOTAL | 68.68 |
| VAN BORTEL FORD | PJS | 146163 | 338973 | PARTS FOR 220-1 | 34.73 |
| | PJS | 146163 | 338972 | PARTS FOR 220-1 | 131.22 |
| | PJS | 146163 | 339111 | PARTS FOR 220-1 | 44.40 |
| | PJS | 146200 | 338882 | JETS FOR WASHER FLUID #422 | 14.72 |
| | PJS | 146227 | FOCS997140 | VEHICLE #507 INSPECTION AND REPAIRED STE | 489.83 |
| | | | | VENDOR TOTAL | 714.90 |
| VICTOR POWER EQUIPMENT | PJS | 146165 | 27661 | POWER PRUNER PARTS, BAR OIL | 101.46 |
| | | | | VENDOR TOTAL | 101.46 |
| VP SUPPLY CORP. | PJS | 146153 | 4183398 | BULBS AND SOCKETS | 117.06 |
| | PJS | 146153 | 4183397 | ELECTRICAL | 51.66 |
| | PJS | 146153 | CR4184852 | REFUND | -8.91 |
| | PJS | 146154 | 4190771 | ELECTRICAL SUPPLIES | 110.12 |
| | PJS | 146387 | 4197330 | PIPE GASKETS | 139.65 |
| | | | | VENDOR TOTAL | 409.58 |
| W. B. MASON CO., LLC | LMD | 146189 | 208030237 | GENERAL OFFICE SUPPLIES | 15.80 |
| | LMD | 146189 | 208044742 | GENERAL OFFICE SUPPLIES | 14.68 |
| | | | | VENDOR TOTAL | 30.48 |
| W. W. GRAINGER, INC. | PJS | 146194 | 9450081998 | ANTIFREEZE | 94.02 |
| | PJS | 146255 | 9459430972 | FLOOR WAX, BUFFING PADS AND CHAIR MAT | 256.16 |
| | PJS | 146411 | 9451365408 | BATTERY ENDS | 265.86 |
| | PJS | 146411 | 9451365382 | BATTERY ENDS | 13.76 |
| | PJS | 146411 | 9451365390 | BATTERY ENDS | 14.22 |

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MARCH 2020**

| VENDOR NAME | APPV BY | VOUCHER NO | INV # | DESCRIPTION | AMOUNT |
|--------------------------|---------|------------|---------------|--|-------------------|
| | | | | VENDOR TOTAL | 644.02 |
| WARD | PJS | 146395 | 3022020 | TOWN COURIER REIMBURSEMENT | 10.35 |
| | | | | VENDOR TOTAL | 10.35 |
| WARREN | JRH | 146308 | 032020/WARREN | ICE SKATING - INSTRUCTOR PAYMENT | 294.00 |
| | | | | VENDOR TOTAL | 294.00 |
| WEGMANS FOOD MARKETS INC | JRH | 146203 | 0061020200301 | RECREATION WEGMANS FEBRUARY 2020 | 1,009.08 |
| | JRH | 146238 | 3821420200301 | SENIORS WEGMANS FEBRUARY 2020 | 681.69 |
| | | | | VENDOR TOTAL | 1,690.77 |
| WERNER | JRH | 146320 | 032020/WERNER | PRIVATE PIANO LESSONS - INSTRUCTOR PAYME | 567.00 |
| | | | | VENDOR TOTAL | 567.00 |
| WEST GROUP | GJD | 146300 | 841909818 | WEST LAW SERVICE: 2/1-2/29/20 | 268.00 |
| | | | | VENDOR TOTAL | 268.00 |
| | | | | REPORT TOTAL | 512,734.36 |

END OF REPORT

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

| | | Curr. Month Total Expended | Original Budget | YTD Adjusted Budget | YTD Actual Expended | YTD Unexpended Balance | YTD Encumbered | YTD Available Balance | Percent Exp. Balance |
|------------------------|--------------------------------|----------------------------------|--------------------|------------------------|------------------------|------------------------------|-------------------|-----------------------------|----------------------------|
| Fund 0001 | GENERAL FUND | | | | | | | | |
| Dept 1010 | TOWN BOARD | | | | | | | | |
| 0001 | PERSONAL SERVICES | 3,926.92 | 102,100.00 | 102,100.00 | 19,634.60 | 82,465.40 | 0.00 | 82,465.40 | 19.23 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 4,850.00 | 4,925.00 | 738.34 | 4,186.66 | 0.00 | 4,186.66 | 14.99 |
| Total Dept 1010 | TOWN BOARD | 3,926.92 | 106,950.00 | 107,025.00 | 20,372.94 | 86,652.06 | 0.00 | 86,652.06 | 19.04 |
| Dept 1110 | TOWN JUSTICES | | | | | | | | |
| 0001 | PERSONAL SERVICES | 8,251.07 | 273,640.00 | 273,640.00 | 37,571.61 | 236,068.39 | 0.00 | 236,068.39 | 13.73 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 500.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 658.58 | 142,523.00 | 142,657.00 | 29,183.56 | 113,473.44 | 0.00 | 113,473.44 | 20.46 |
| Total Dept 1110 | TOWN JUSTICES | 8,909.65 | 416,663.00 | 416,797.00 | 66,755.17 | 350,041.83 | 0.00 | 350,041.83 | 16.02 |
| Dept 1220 | TOWN SUPERVISOR | | | | | | | | |
| 0001 | PERSONAL SERVICES | 7,153.42 | 185,989.00 | 185,989.00 | 34,436.31 | 151,552.69 | 0.00 | 151,552.69 | 18.52 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 500.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 344.43 | 4,150.00 | 4,172.99 | 495.73 | 3,677.26 | 0.00 | 3,677.26 | 11.88 |
| Total Dept 1220 | TOWN SUPERVISOR | 7,497.85 | 190,639.00 | 190,661.99 | 34,932.04 | 155,729.95 | 0.00 | 155,729.95 | 18.32 |
| Dept 1230 | COMMUNITY SERVICE | | | | | | | | |
| 0001 | PERSONAL SERVICES | 3,653.85 | 95,000.00 | 95,000.00 | 15,711.60 | 79,288.40 | 0.00 | 79,288.40 | 16.54 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 500.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 26,338.00 | 36,338.00 | 72.64 | 36,265.36 | 10,000.00 | 26,265.36 | 0.20 |
| Total Dept 1230 | COMMUNITY SERVICE | 3,653.85 | 121,838.00 | 131,838.00 | 15,784.24 | 116,053.76 | 10,000.00 | 106,053.76 | 11.97 |
| Dept 1310 | DIRECTOR OF FINANCE | | | | | | | | |
| 0001 | PERSONAL SERVICES | 4,051.60 | 109,650.00 | 109,650.00 | 17,445.44 | 92,204.56 | 0.00 | 92,204.56 | 15.91 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 500.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 209.01 | 2,296.00 | 2,296.00 | 415.86 | 1,880.14 | 0.00 | 1,880.14 | 18.11 |
| Total Dept 1310 | DIRECTOR OF FINANCE | 4,260.61 | 112,446.00 | 112,446.00 | 17,861.30 | 94,584.70 | 0.00 | 94,584.70 | 15.88 |
| Dept 1320 | INDEPENDENT AUDIT | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 3,500.00 | 31,200.00 | 36,200.00 | 7,150.00 | 29,050.00 | 20,000.00 | 9,050.00 | 19.75 |
| Total Dept 1320 | INDEPENDENT AUDIT | 3,500.00 | 31,200.00 | 36,200.00 | 7,150.00 | 29,050.00 | 20,000.00 | 9,050.00 | 19.75 |
| Dept 1330 | TAX COLLECTION | | | | | | | | |
| 0001 | PERSONAL SERVICES | 1,686.77 | 43,856.00 | 43,856.00 | 7,253.15 | 36,602.85 | 0.00 | 36,602.85 | 16.54 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 17.80 | 8,350.00 | 8,350.00 | 35.07 | 8,314.93 | 0.00 | 8,314.93 | 0.42 |
| Total Dept 1330 | TAX COLLECTION | 1,704.57 | 52,206.00 | 52,206.00 | 7,288.22 | 44,917.78 | 0.00 | 44,917.78 | 13.96 |

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

| | | Curr. Month Total Expended | Original Budget | YTD Adjusted Budget | YTD Actual Expended | YTD Unexpended Balance | YTD Encumbered | YTD Available Balance | Percent Exp. Balance |
|------------------------|--------------------------------|----------------------------------|--------------------|------------------------|------------------------|------------------------------|-------------------|-----------------------------|----------------------------|
| Fund 0001 | GENERAL FUND | | | | | | | | |
| Dept 1355 | ASSESSOR | | | | | | | | |
| 0001 | PERSONAL SERVICES | 5,595.05 | 190,235.00 | 190,235.00 | 24,009.22 | 166,225.78 | 0.00 | 166,225.78 | 12.62 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 500.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 2,090.97 | 8,539.00 | 11,039.00 | 3,550.24 | 7,488.76 | 1,350.00 | 6,138.76 | 32.16 |
| Total Dept 1355 | ASSESSOR | 7,686.02 | 199,274.00 | 201,774.00 | 27,559.46 | 174,214.54 | 1,350.00 | 172,864.54 | 13.66 |
| Dept 1375 | CREDIT CARD FEES | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 608.90 | 30,000.00 | 30,000.00 | 4,829.80 | 25,170.20 | 0.00 | 25,170.20 | 16.10 |
| Total Dept 1375 | CREDIT CARD FEES | 608.90 | 30,000.00 | 30,000.00 | 4,829.80 | 25,170.20 | 0.00 | 25,170.20 | 16.10 |
| Dept 1410 | TOWN CLERK | | | | | | | | |
| 0001 | PERSONAL SERVICES | 6,769.30 | 188,322.00 | 188,322.00 | 30,525.54 | 157,796.46 | 0.00 | 157,796.46 | 16.21 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 300.00 | 300.00 | 0.00 | 300.00 | 0.00 | 300.00 | 0.00 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 22.43 | 8,250.00 | 8,250.00 | 717.41 | 7,532.59 | 0.00 | 7,532.59 | 8.70 |
| Total Dept 1410 | TOWN CLERK | 6,791.73 | 196,872.00 | 196,872.00 | 31,242.95 | 165,629.05 | 0.00 | 165,629.05 | 15.87 |
| Dept 1420 | ATTORNEY | | | | | | | | |
| 0001 | PERSONAL SERVICES | 1,715.39 | 44,600.00 | 44,600.00 | 7,376.33 | 37,223.67 | 0.00 | 37,223.67 | 16.54 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 250.00 | 250.00 | 0.00 | 250.00 | 0.00 | 250.00 | 0.00 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 675.38 | 16,970.00 | 23,354.00 | 3,743.02 | 19,610.98 | 5,000.00 | 14,610.98 | 16.03 |
| Total Dept 1420 | ATTORNEY | 2,390.77 | 61,820.00 | 68,204.00 | 11,119.35 | 57,084.65 | 5,000.00 | 52,084.65 | 16.30 |
| Dept 1430 | PERSONNEL | | | | | | | | |
| 0001 | PERSONAL SERVICES | 3,500.26 | 92,007.00 | 92,007.00 | 15,005.45 | 77,001.55 | 0.00 | 77,001.55 | 16.31 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 500.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 4,333.10 | 112,595.00 | 113,330.00 | 14,472.15 | 98,857.85 | 37.16 | 98,820.69 | 12.77 |
| Total Dept 1430 | PERSONNEL | 7,833.36 | 205,102.00 | 205,837.00 | 29,477.60 | 176,359.40 | 37.16 | 176,322.24 | 14.32 |
| Dept 1440 | ENGINEERING | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 1,635.00 | 25,000.00 | 28,600.00 | 2,685.00 | 25,915.00 | 8,415.00 | 17,500.00 | 9.39 |
| Total Dept 1440 | ENGINEERING | 1,635.00 | 25,000.00 | 28,600.00 | 2,685.00 | 25,915.00 | 8,415.00 | 17,500.00 | 9.39 |
| Dept 1450 | ELECTIONS | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 64,576.00 | 64,805.00 | 0.00 | 64,805.00 | 229.00 | 64,576.00 | 0.00 |
| Total Dept 1450 | ELECTIONS | 0.00 | 64,576.00 | 64,805.00 | 0.00 | 64,805.00 | 229.00 | 64,576.00 | 0.00 |
| Dept 1460 | RECORDS MANAGEMENT | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 1,000.00 | 1,000.00 | 110.04 | 889.96 | 0.00 | 889.96 | 11.00 |

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

| | | Curr. Month Total Expended | Original Budget | YTD Adjusted Budget | YTD Actual Expended | YTD Unexpended Balance | YTD Encumbered | YTD Available Balance | Percent Exp. Balance |
|------------------------|---------------------------------------|----------------------------------|--------------------|------------------------|------------------------|------------------------------|-------------------|-----------------------------|----------------------------|
| Fund 0001 | GENERAL FUND | | | | | | | | |
| Dept 1460 | RECORDS MANAGEMENT EXPENSE | | | | | | | | |
| Total Dept 1460 | RECORDS MANAGEMENT | 0.00 | 1,000.00 | 1,000.00 | 110.04 | 889.96 | 0.00 | 889.96 | 11.00 |
| Dept 1490 | PUBLIC WORKS | | | | | | | | |
| 0001 | PERSONAL SERVICES | 8,106.39 | 225,069.00 | 225,069.00 | 34,806.93 | 190,262.07 | 0.00 | 190,262.07 | 15.47 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 1,000.00 | 104,500.00 | 103,481.67 | 1,018.33 | 0.00 | 1,018.33 | 99.03 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 244.66 | 19,320.00 | 19,320.00 | 787.34 | 18,532.66 | 45.49 | 18,487.17 | 4.08 |
| Total Dept 1490 | PUBLIC WORKS | 8,351.05 | 245,389.00 | 348,889.00 | 139,075.94 | 209,813.06 | 45.49 | 209,767.57 | 39.86 |
| Dept 1620 | BUILDING | | | | | | | | |
| 0001 | PERSONAL SERVICES | 108.00 | 4,652.00 | 4,652.00 | 664.88 | 3,987.12 | 0.00 | 3,987.12 | 14.29 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 17,127.49 | 268,829.00 | 268,904.30 | 37,061.47 | 231,842.83 | 1,123.77 | 230,719.06 | 13.78 |
| Total Dept 1620 | BUILDING | 17,235.49 | 273,481.00 | 273,556.30 | 37,726.35 | 235,829.95 | 1,123.77 | 234,706.18 | 13.79 |
| Dept 1670 | CENTRAL MAILING | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 4,663.00 | 64,300.00 | 64,300.00 | 11,342.76 | 52,957.24 | 0.00 | 52,957.24 | 17.64 |
| Total Dept 1670 | CENTRAL MAILING | 4,663.00 | 64,300.00 | 64,300.00 | 11,342.76 | 52,957.24 | 0.00 | 52,957.24 | 17.64 |
| Dept 1680 | DATA PROCESSING | | | | | | | | |
| 0001 | PERSONAL SERVICES | 5,829.75 | 175,864.00 | 175,864.00 | 27,818.04 | 148,045.96 | 0.00 | 148,045.96 | 15.82 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 2,500.00 | 2,500.00 | 759.02 | 1,740.98 | 149.00 | 1,591.98 | 30.36 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 4,124.85 | 132,520.00 | 134,428.00 | 11,992.85 | 122,435.15 | 2,552.12 | 119,883.03 | 8.92 |
| Total Dept 1680 | DATA PROCESSING | 9,954.60 | 310,884.00 | 312,792.00 | 40,569.91 | 272,222.09 | 2,701.12 | 269,520.97 | 12.97 |
| Dept 1910 | UNALLOCATED INSURANCE | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 185,000.00 | 185,000.00 | 1,361.00 | 183,639.00 | 0.00 | 183,639.00 | 0.74 |
| Total Dept 1910 | UNALLOCATED INSURANCE | 0.00 | 185,000.00 | 185,000.00 | 1,361.00 | 183,639.00 | 0.00 | 183,639.00 | 0.74 |
| Dept 1920 | MUNICIPAL ASSOCIATION DUES | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 1,750.00 | 1,750.00 | 250.00 | 1,500.00 | 0.00 | 1,500.00 | 14.29 |
| Total Dept 1920 | MUNICIPAL ASSOCIATION DUES | 0.00 | 1,750.00 | 1,750.00 | 250.00 | 1,500.00 | 0.00 | 1,500.00 | 14.29 |
| Dept 1930 | JUDGEMENTS/CLAIMS | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 4,000.00 | 4,000.00 | 0.00 | 4,000.00 | 0.00 | 4,000.00 | 0.00 |
| Total Dept 1930 | JUDGEMENTS/CLAIMS | 0.00 | 4,000.00 | 4,000.00 | 0.00 | 4,000.00 | 0.00 | 4,000.00 | 0.00 |
| Dept 1950 | PROPERTY TAX | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. | 0.00 | 16,500.00 | 16,500.00 | 6,549.38 | 9,950.62 | 0.00 | 9,950.62 | 39.69 |

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

| | | Curr. Month Total Expended | Original Budget | YTD Adjusted Budget | YTD Actual Expended | YTD Unexpended Balance | YTD Encumbered | YTD Available Balance | Percent Exp. Balance |
|------------------------|---------------------------------|----------------------------------|--------------------|------------------------|------------------------|------------------------------|-------------------|-----------------------------|----------------------------|
| Fund 0001 | GENERAL FUND | | | | | | | | |
| Dept 1950 | PROPERTY TAX EXPENSE | | | | | | | | |
| Total Dept 1950 | PROPERTY TAX | 0.00 | 16,500.00 | 16,500.00 | 6,549.38 | 9,950.62 | 0.00 | 9,950.62 | 39.69 |
| Dept 1989 | UNCLASSIFIED | | | | | | | | |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 168,609.00 | 285,847.99 | 27,670.39 | 258,177.60 | 89,897.00 | 168,280.60 | 9.68 |
| Total Dept 1989 | UNCLASSIFIED | 0.00 | 168,609.00 | 285,847.99 | 27,670.39 | 258,177.60 | 89,897.00 | 168,280.60 | 9.68 |
| Dept 1990 | CONTINGENCY | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 184,612.00 | 184,612.00 | 0.00 | 184,612.00 | 0.00 | 184,612.00 | 0.00 |
| Total Dept 1990 | CONTINGENCY | 0.00 | 184,612.00 | 184,612.00 | 0.00 | 184,612.00 | 0.00 | 184,612.00 | 0.00 |
| Dept 2620 | CUSTODIAL | | | | | | | | |
| 0001 | PERSONAL SERVICES | 14,374.46 | 391,081.00 | 391,081.00 | 62,970.71 | 328,110.29 | 0.00 | 328,110.29 | 16.10 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 560.00 | 3,300.00 | 19,780.00 | 12,830.88 | 6,949.12 | 3,130.00 | 3,819.12 | 64.87 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 7,893.83 | 163,859.00 | 167,349.95 | 31,786.13 | 135,563.82 | 16,251.74 | 119,312.08 | 18.99 |
| Total Dept 2620 | CUSTODIAL | 22,828.29 | 558,240.00 | 578,210.95 | 107,587.72 | 470,623.23 | 19,381.74 | 451,241.49 | 18.61 |
| Dept 3120 | CROSSING GUARDS | | | | | | | | |
| 0001 | PERSONAL SERVICES | 5,606.56 | 139,213.00 | 139,213.00 | 23,462.55 | 115,750.45 | 0.00 | 115,750.45 | 16.85 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 1,450.00 | 1,450.00 | 42.95 | 1,407.05 | 0.00 | 1,407.05 | 2.96 |
| Total Dept 3120 | CROSSING GUARDS | 5,606.56 | 140,663.00 | 140,663.00 | 23,505.50 | 117,157.50 | 0.00 | 117,157.50 | 16.71 |
| Dept 3310 | TRAFFIC | | | | | | | | |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 13,000.00 | 13,000.00 | 13,000.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 135.00 | 7,800.00 | 9,650.00 | 540.00 | 9,110.00 | 1,850.00 | 7,260.00 | 5.60 |
| Total Dept 3310 | TRAFFIC | 135.00 | 20,800.00 | 22,650.00 | 13,540.00 | 9,110.00 | 1,850.00 | 7,260.00 | 59.78 |
| Dept 3510 | CONTROL OF ANIMALS | | | | | | | | |
| 0001 | PERSONAL SERVICES | 2,317.69 | 60,800.00 | 60,800.00 | 9,893.44 | 50,906.56 | 0.00 | 50,906.56 | 16.27 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 47.62 | 9,414.00 | 9,414.00 | 207.52 | 9,206.48 | 0.00 | 9,206.48 | 2.20 |
| Total Dept 3510 | CONTROL OF ANIMALS | 2,365.31 | 70,214.00 | 70,214.00 | 10,100.96 | 60,113.04 | 0.00 | 60,113.04 | 14.39 |
| Dept 4210 | YOUTH SERVICES | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 4,805.92 | 57,671.00 | 57,671.00 | 14,417.76 | 43,253.24 | 0.00 | 43,253.24 | 25.00 |
| Total Dept 4210 | YOUTH SERVICES | 4,805.92 | 57,671.00 | 57,671.00 | 14,417.76 | 43,253.24 | 0.00 | 43,253.24 | 25.00 |
| Dept 4560 | PHYSICIAN | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 0.00 |

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

| | | Curr. Month Total Expended | Original Budget | YTD Adjusted Budget | YTD Actual Expended | YTD Unexpended Balance | YTD Encumbered | YTD Available Balance | Percent Exp. Balance |
|------------------------|---------------------------------------|----------------------------------|--------------------|------------------------|------------------------|------------------------------|-------------------|-----------------------------|----------------------------|
| Fund 0001 | GENERAL FUND | | | | | | | | |
| Dept 4560 | PHYSICIAN | | | | | | | | |
| Total Dept 4560 | PHYSICIAN | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 0.00 |
| Dept 5010 | SUPERINTENDENT OF HIGHWAYS | | | | | | | | |
| 0001 | PERSONAL SERVICES | 2,071.32 | 53,723.00 | 53,723.00 | 8,892.51 | 44,830.49 | 0.00 | 44,830.49 | 16.55 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 500.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 27.88 | 1,200.00 | 1,200.00 | 53.87 | 1,146.13 | 0.00 | 1,146.13 | 4.49 |
| Total Dept 5010 | SUPERINTENDENT OF HIGHWAYS | 2,099.20 | 55,423.00 | 55,423.00 | 8,946.38 | 46,476.62 | 0.00 | 46,476.62 | 16.14 |
| Dept 5132 | HIGHWAY GARAGE | | | | | | | | |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 20,590.00 | 34,500.00 | 34,500.00 | 20,590.00 | 13,910.00 | 0.00 | 13,910.00 | 59.68 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 4,547.22 | 53,928.00 | 54,778.00 | 10,888.54 | 43,889.46 | 661.77 | 43,227.69 | 19.88 |
| Total Dept 5132 | HIGHWAY GARAGE | 25,137.22 | 88,428.00 | 89,278.00 | 31,478.54 | 57,799.46 | 661.77 | 57,137.69 | 35.26 |
| Dept 5182 | STREET LIGHTING | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 538.40 | 34,600.00 | 45,659.96 | 5,615.77 | 40,044.19 | 10,421.00 | 29,623.19 | 12.30 |
| Total Dept 5182 | STREET LIGHTING | 538.40 | 34,600.00 | 45,659.96 | 5,615.77 | 40,044.19 | 10,421.00 | 29,623.19 | 12.30 |
| Dept 6410 | PUBLICITY | | | | | | | | |
| 0001 | PERSONAL SERVICES | 2,661.27 | 69,193.00 | 69,193.00 | 11,443.50 | 57,749.50 | 0.00 | 57,749.50 | 16.54 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 500.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 50.61 | 42,084.00 | 42,084.00 | 273.39 | 41,810.61 | 0.00 | 41,810.61 | 0.65 |
| Total Dept 6410 | PUBLICITY | 2,711.88 | 111,777.00 | 111,777.00 | 11,716.89 | 100,060.11 | 0.00 | 100,060.11 | 10.48 |
| Dept 6510 | VETERANS SERVICE | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 300.00 | 300.00 | 300.00 | 300.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| Total Dept 6510 | VETERANS SERVICE | 300.00 | 300.00 | 300.00 | 300.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| Dept 6772 | PROGRAMS FOR AGING | | | | | | | | |
| 0001 | PERSONAL SERVICES | 4,635.10 | 165,918.00 | 165,918.00 | 23,254.10 | 142,663.90 | 0.00 | 142,663.90 | 14.02 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 4,230.77 | 93,790.00 | 96,487.12 | 14,235.90 | 82,251.22 | 189.99 | 82,061.23 | 14.75 |
| Total Dept 6772 | PROGRAMS FOR AGING | 8,865.87 | 259,708.00 | 262,405.12 | 37,490.00 | 224,915.12 | 189.99 | 224,725.13 | 14.29 |
| Dept 7020 | RECREATION ADMINISTRATION | | | | | | | | |
| 0001 | PERSONAL SERVICES | 22,148.95 | 707,467.00 | 707,467.00 | 89,065.18 | 618,401.82 | 0.00 | 618,401.82 | 12.59 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 5,000.00 | 5,000.00 | 418.00 | 4,582.00 | 2,598.58 | 1,983.42 | 8.36 |
| 0004 | CONTRACTUAL & MISC. | 41,297.11 | 537,090.00 | 371,381.97 | 74,812.70 | 296,569.27 | 291.97 | 296,277.30 | 20.14 |

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| | | Curr. Month Total Expended | Original Budget | YTD Adjusted Budget | YTD Actual Expended | YTD Unexpended Balance | YTD Encumbered | YTD Available Balance | Percent Exp. Balance |
|------------------------|---|---|----------------------------|--------------------------------|--------------------------------|---------------------------------------|---------------------------|--------------------------------------|-------------------------------------|
| Fund 0001 | GENERAL FUND | | | | | | | | |
| Dept 9710 | SERIAL BONDS | | | | | | | | |
| Dept 9710 | SERIAL BONDS | 0.00 | 104,319.00 | 104,319.00 | 0.00 | 104,319.00 | 0.00 | 104,319.00 | 0.00 |
| Dept 9901 | INTERFUND TRANSFERS | | | | | | | | |
| 0009 | INTERFUND TRANSFERS | 0.00 | 2,102,893.00 | 2,102,893.00 | 0.00 | 2,102,893.00 | 0.00 | 2,102,893.00 | 0.00 |
| Total Dept 9901 | INTERFUND TRANSFERS | 0.00 | 2,102,893.00 | 2,102,893.00 | 0.00 | 2,102,893.00 | 0.00 | 2,102,893.00 | 0.00 |
| Dept 9950 | TRANSFER TO CAPITAL PROJECTS | | | | | | | | |
| 0009 | INTERFUND TRANSFERS | 9,000.00 | 200,000.00 | 198,800.00 | 9,000.00 | 189,800.00 | 0.00 | 189,800.00 | 4.53 |
| Total Dept 9950 | TRANSFER TO CAPITAL PROJECTS | 9,000.00 | 200,000.00 | 198,800.00 | 9,000.00 | 189,800.00 | 0.00 | 189,800.00 | 4.53 |
| Total Fund 0001 | GENERAL FUND | 287,138.03 | 11,140,205.00 | 11,431,228.19 | 1,455,707.30 | 9,975,520.89 | 178,840.94 | 9,796,679.95 | 12.73 |

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| | | Curr. Month Total Expended | Original Budget | YTD Adjusted Budget | YTD Actual Expended | YTD Unexpended Balance | YTD Encumbered | YTD Available Balance | Percent Exp. Balance |
|------------------------|--------------------------------|----------------------------------|---------------------|------------------------|------------------------|------------------------------|-------------------|-----------------------------|----------------------------|
| Fund 0002 | PART TOWN FUND | | | | | | | | |
| Dept 9040 | WORKERS COMPENSATION | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 18,917.00 | 18,917.00 | 18,134.24 | 782.76 | 0.00 | 782.76 | 95.86 |
| Total Dept 9040 | WORKERS COMPENSATION | 0.00 | 18,917.00 | 18,917.00 | 18,134.24 | 782.76 | 0.00 | 782.76 | 95.86 |
| Dept 9045 | LIFE INSURANCE | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 325.00 | 325.00 | 67.38 | 257.62 | 0.00 | 257.62 | 20.73 |
| Total Dept 9045 | LIFE INSURANCE | 0.00 | 325.00 | 325.00 | 67.38 | 257.62 | 0.00 | 257.62 | 20.73 |
| Dept 9050 | UNEMPLOYMENT INSURANCE | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 0.00 |
| Total Dept 9050 | UNEMPLOYMENT INSURANCE | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 0.00 |
| Dept 9055 | DISABILITY INSURANCE | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 1,100.00 | 1,100.00 | 191.22 | 908.78 | 0.00 | 908.78 | 17.38 |
| Total Dept 9055 | DISABILITY INSURANCE | 0.00 | 1,100.00 | 1,100.00 | 191.22 | 908.78 | 0.00 | 908.78 | 17.38 |
| Dept 9060 | HOSPITALIZATION | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 1,530.06 | 133,487.00 | 133,487.00 | 43,551.27 | 89,935.73 | 0.00 | 89,935.73 | 32.63 |
| Total Dept 9060 | HOSPITALIZATION | 1,530.06 | 133,487.00 | 133,487.00 | 43,551.27 | 89,935.73 | 0.00 | 89,935.73 | 32.63 |
| Dept 9089 | MISC. EMPLOYEE BENEFITS | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 100.00 | 100.00 | 0.00 | 100.00 | 0.00 | 100.00 | 0.00 |
| Total Dept 9089 | MISC. EMPLOYEE BENEFITS | 0.00 | 100.00 | 100.00 | 0.00 | 100.00 | 0.00 | 100.00 | 0.00 |
| Total Fund 0002 | PART TOWN FUND | 25,295.58 | 1,323,086.00 | 1,330,477.02 | 162,274.43 | 1,168,202.59 | 7,153.84 | 1,161,048.75 | 12.20 |

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| | | Curr. Month Total Expended | Original Budget | YTD Adjusted Budget | YTD Actual Expended | YTD Unexpended Balance | YTD Encumbered | YTD Available Balance | Percent Exp. Balance |
|------------------------|-----------------------------------|----------------------------------|---------------------|------------------------|------------------------|------------------------------|-------------------|-----------------------------|----------------------------|
| Fund 0003 | LIBRARY FUND | | | | | | | | |
| Dept 4560 | PHYSICIAN | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 600.00 | 600.00 | 0.00 | 600.00 | 0.00 | 600.00 | 0.00 |
| Total Dept 4560 | PHYSICIAN | 0.00 | 600.00 | 600.00 | 0.00 | 600.00 | 0.00 | 600.00 | 0.00 |
| Dept 7410 | LIBRARY | | | | | | | | |
| 0001 | PERSONAL SERVICES | 32,512.38 | 913,526.00 | 913,526.00 | 139,771.07 | 773,754.93 | 0.00 | 773,754.93 | 15.30 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 23,910.00 | 23,910.00 | 0.00 | 23,910.00 | 17,586.56 | 6,323.44 | 0.00 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 7,190.08 | 235,551.00 | 250,889.82 | 30,090.79 | 220,799.03 | 16,552.45 | 204,246.58 | 11.99 |
| Total Dept 7410 | LIBRARY | 39,702.46 | 1,172,987.00 | 1,188,325.82 | 169,861.86 | 1,018,463.96 | 34,139.01 | 984,324.95 | 14.29 |
| Dept 9010 | STATE RETIREMENT | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 90,932.00 | 90,932.00 | 0.00 | 90,932.00 | 0.00 | 90,932.00 | 0.00 |
| Total Dept 9010 | STATE RETIREMENT | 0.00 | 90,932.00 | 90,932.00 | 0.00 | 90,932.00 | 0.00 | 90,932.00 | 0.00 |
| Dept 9030 | SOCIAL SECURITY | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 2,434.75 | 69,885.00 | 69,885.00 | 12,091.04 | 57,793.96 | 0.00 | 57,793.96 | 17.30 |
| Total Dept 9030 | SOCIAL SECURITY | 2,434.75 | 69,885.00 | 69,885.00 | 12,091.04 | 57,793.96 | 0.00 | 57,793.96 | 17.30 |
| Dept 9040 | WORKERS COMPENSATION | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 11,000.00 | 11,000.00 | 7,369.12 | 3,630.88 | 0.00 | 3,630.88 | 66.99 |
| Total Dept 9040 | WORKERS COMPENSATION | 0.00 | 11,000.00 | 11,000.00 | 7,369.12 | 3,630.88 | 0.00 | 3,630.88 | 66.99 |
| Dept 9045 | LIFE INSURANCE | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 350.00 | 350.00 | 67.26 | 282.74 | 0.00 | 282.74 | 19.22 |
| Total Dept 9045 | LIFE INSURANCE | 0.00 | 350.00 | 350.00 | 67.26 | 282.74 | 0.00 | 282.74 | 19.22 |
| Dept 9050 | UNEMPLOYMENT INSURANCE | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 500.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 |
| Total Dept 9050 | UNEMPLOYMENT INSURANCE | 0.00 | 500.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 |
| Dept 9055 | DISABILITY INSURANCE | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 1,500.00 | 1,500.00 | 159.87 | 1,340.13 | 0.00 | 1,340.13 | 10.66 |
| Total Dept 9055 | DISABILITY INSURANCE | 0.00 | 1,500.00 | 1,500.00 | 159.87 | 1,340.13 | 0.00 | 1,340.13 | 10.66 |
| Dept 9060 | HOSPITALIZATION | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 295.74 | 156,665.00 | 156,665.00 | 37,208.86 | 119,456.14 | 0.00 | 119,456.14 | 23.75 |
| Total Dept 9060 | HOSPITALIZATION | 295.74 | 156,665.00 | 156,665.00 | 37,208.86 | 119,456.14 | 0.00 | 119,456.14 | 23.75 |
| Dept 9089 | MISC. EMPLOYEE BENEFITS | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 15.75 | 300.00 | 300.00 | 31.50 | 268.50 | 157.50 | 111.00 | 10.50 |
| Total Dept 9089 | MISC. EMPLOYEE BENEFITS | 15.75 | 300.00 | 300.00 | 31.50 | 268.50 | 157.50 | 111.00 | 10.50 |
| Total Fund 0003 | LIBRARY FUND | 42,448.70 | 1,504,719.00 | 1,520,057.82 | 226,789.51 | 1,293,268.31 | 34,296.51 | 1,258,971.80 | 14.92 |

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| | | Curr. Month Total Expended | Original Budget | YTD Adjusted Budget | YTD Actual Expended | YTD Unexpended Balance | YTD Encumbered | YTD Available Balance | Percent Exp. Balance |
|------------------------|------------------------------------|----------------------------------|---------------------|------------------------|------------------------|------------------------------|-------------------|-----------------------------|----------------------------|
| Fund 0004 | HIGHWAY WHOLE TOWN FUND | | | | | | | | |
| Dept 1989 | UNCLASSIFIED | | | | | | | | |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 317,553.00 | 417,221.00 | 0.00 | 417,221.00 | 99,668.00 | 317,553.00 | 0.00 |
| Total Dept 1989 | UNCLASSIFIED | 0.00 | 317,553.00 | 417,221.00 | 0.00 | 417,221.00 | 99,668.00 | 317,553.00 | 0.00 |
| Dept 4560 | PHYSICIAN | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 2,000.00 | 2,000.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 | 0.00 |
| Total Dept 4560 | PHYSICIAN | 0.00 | 2,000.00 | 2,000.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 | 0.00 |
| Dept 5130 | MACHINERY | | | | | | | | |
| 0001 | PERSONAL SERVICES | 1,622.77 | 90,299.00 | 90,299.00 | 4,785.00 | 85,514.00 | 0.00 | 85,514.00 | 5.30 |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 8,700.00 | 8,700.00 | 1,039.90 | 7,660.10 | 0.00 | 7,660.10 | 11.95 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 4,604.28 | 164,700.00 | 168,894.06 | 39,141.86 | 129,752.20 | 14,684.39 | 115,067.81 | 23.18 |
| Total Dept 5130 | MACHINERY | 6,227.05 | 263,699.00 | 267,893.06 | 44,966.76 | 222,926.30 | 14,684.39 | 208,241.91 | 16.79 |
| Dept 5140 | BRUSH & WEEDS | | | | | | | | |
| 0001 | PERSONAL SERVICES | 0.00 | 20,000.00 | 20,000.00 | 0.00 | 20,000.00 | 0.00 | 20,000.00 | 0.00 |
| Total Dept 5140 | BRUSH & WEEDS | 0.00 | 20,000.00 | 20,000.00 | 0.00 | 20,000.00 | 0.00 | 20,000.00 | 0.00 |
| Dept 5142 | SNOW REMOVAL | | | | | | | | |
| 0001 | PERSONAL SERVICES | 81,730.63 | 884,687.00 | 884,687.00 | 360,995.21 | 523,691.79 | 0.00 | 523,691.79 | 40.80 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 51,433.56 | 467,350.00 | 468,700.58 | 287,416.07 | 181,284.51 | 2,161.69 | 179,122.82 | 61.32 |
| Total Dept 5142 | SNOW REMOVAL | 133,164.19 | 1,352,037.00 | 1,353,387.58 | 648,411.28 | 704,976.30 | 2,161.69 | 702,814.61 | 47.91 |
| Dept 9010 | STATE RETIREMENT | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 150,867.00 | 150,867.00 | 0.00 | 150,867.00 | 0.00 | 150,867.00 | 0.00 |
| Total Dept 9010 | STATE RETIREMENT | 0.00 | 150,867.00 | 150,867.00 | 0.00 | 150,867.00 | 0.00 | 150,867.00 | 0.00 |
| Dept 9030 | SOCIAL SECURITY | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 6,192.36 | 76,346.00 | 76,346.00 | 31,071.44 | 45,274.56 | 0.00 | 45,274.56 | 40.70 |
| Total Dept 9030 | SOCIAL SECURITY | 6,192.36 | 76,346.00 | 76,346.00 | 31,071.44 | 45,274.56 | 0.00 | 45,274.56 | 40.70 |
| Dept 9040 | WORKERS COMPENSATION | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 74,500.00 | 74,500.00 | 66,039.40 | 8,460.60 | 0.00 | 8,460.60 | 88.64 |
| Total Dept 9040 | WORKERS COMPENSATION | 0.00 | 74,500.00 | 74,500.00 | 66,039.40 | 8,460.60 | 0.00 | 8,460.60 | 88.64 |
| Dept 9045 | LIFE INSURANCE | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 875.00 | 875.00 | 160.65 | 714.35 | 0.00 | 714.35 | 18.36 |
| Total Dept 9045 | LIFE INSURANCE | 0.00 | 875.00 | 875.00 | 160.65 | 714.35 | 0.00 | 714.35 | 18.36 |
| Dept 9050 | UNEMPLOYMENT INSURANCE | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 3,000.00 | 3,000.00 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 0.00 |

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| | | Curr. Month Total Expended | Original Budget | YTD Adjusted Budget | YTD Actual Expended | YTD Unexpended Balance | YTD Encumbered | YTD Available Balance | Percent Exp. Balance |
|------------------------|------------------------------------|----------------------------------|--------------------|------------------------|------------------------|------------------------------|-------------------|-----------------------------|----------------------------|
| Fund 0004 | HIGHWAY WHOLE TOWN FUND | | | | | | | | |
| Dept 9050 | UNEMPLOYMENT INSURANCE | | | | | | | | |
| Total Dept 9050 | UNEMPLOYMENT INSURANCE | 0.00 | 3,000.00 | 3,000.00 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 0.00 |
| Dept 9055 | DISABILITY INSURANCE | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 2,461.00 | 2,461.00 | 338.80 | 2,122.20 | 0.00 | 2,122.20 | 13.77 |
| Total Dept 9055 | DISABILITY INSURANCE | 0.00 | 2,461.00 | 2,461.00 | 338.80 | 2,122.20 | 0.00 | 2,122.20 | 13.77 |
| Dept 9060 | HOSPITALIZATION | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | (877.86) | 405,017.00 | 405,017.00 | 89,991.92 | 315,025.08 | 0.00 | 315,025.08 | 22.22 |
| Total Dept 9060 | HOSPITALIZATION | (877.86) | 405,017.00 | 405,017.00 | 89,991.92 | 315,025.08 | 0.00 | 315,025.08 | 22.22 |
| Dept 9089 | MISC. EMPLOYEE BENEFITS | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 17.00 | 200.00 | 200.00 | 32.75 | 167.25 | 157.50 | 9.75 | 16.38 |
| Total Dept 9089 | MISC. EMPLOYEE BENEFITS | 17.00 | 200.00 | 200.00 | 32.75 | 167.25 | 157.50 | 9.75 | 16.38 |
| Total Fund 0004 | HIGHWAY WHOLE TOWN FUND | 144,722.74 | 2,668,555.00 | 2,773,767.64 | 881,013.00 | 1,892,754.64 | 116,671.58 | 1,776,083.06 | 31.76 |

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| | | Curr. Month Total Expended | Original Budget | YTD Adjusted Budget | YTD Actual Expended | YTD Unexpended Balance | YTD Encumbered | YTD Available Balance | Percent Exp. Balance |
|------------------------|-----------------------------------|----------------------------------|---------------------|------------------------|------------------------|------------------------------|-------------------|-----------------------------|----------------------------|
| Fund 0005 | HIGHWAY PART TOWN FUND | | | | | | | | |
| Dept 4560 | PHYSICIAN | | | | | | | | |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 0.00 | 2,600.00 | 2,600.00 | 0.00 | 2,600.00 | 0.00 | 2,600.00 | 0.00 |
| Total Dept 4560 | PHYSICIAN | 0.00 | 2,600.00 | 2,600.00 | 0.00 | 2,600.00 | 0.00 | 2,600.00 | 0.00 |
| Dept 5110 | GENERAL REPAIRS | | | | | | | | |
| 0001 | PERSONAL SERVICES | 4,868.15 | 1,529,083.00 | 1,529,083.00 | 27,813.58 | 1,501,269.42 | 0.00 | 1,501,269.42 | 1.82 |
| 0004 | CONTRACTUAL & MISC. EXPENSE | 10,923.38 | 1,054,598.00 | 1,295,797.56 | 34,356.03 | 1,261,441.53 | 220,438.18 | 1,041,003.35 | 2.65 |
| Total Dept 5110 | GENERAL REPAIRS | 15,791.53 | 2,583,681.00 | 2,824,880.56 | 62,169.61 | 2,762,710.95 | 220,438.18 | 2,542,272.77 | 2.20 |
| Dept 5112 | IMPROVEMENTS | | | | | | | | |
| 0002 | EQUIPMENT & CAPITAL OUTLAY | 0.00 | 196,324.00 | 196,324.00 | 0.00 | 196,324.00 | 0.00 | 196,324.00 | 0.00 |
| Total Dept 5112 | IMPROVEMENTS | 0.00 | 196,324.00 | 196,324.00 | 0.00 | 196,324.00 | 0.00 | 196,324.00 | 0.00 |
| Dept 9010 | STATE RETIREMENT | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 180,914.00 | 180,914.00 | 0.00 | 180,914.00 | 0.00 | 180,914.00 | 0.00 |
| Total Dept 9010 | STATE RETIREMENT | 0.00 | 180,914.00 | 180,914.00 | 0.00 | 180,914.00 | 0.00 | 180,914.00 | 0.00 |
| Dept 9030 | SOCIAL SECURITY | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 349.15 | 117,281.00 | 117,281.00 | 2,480.24 | 114,800.76 | 0.00 | 114,800.76 | 2.11 |
| Total Dept 9030 | SOCIAL SECURITY | 349.15 | 117,281.00 | 117,281.00 | 2,480.24 | 114,800.76 | 0.00 | 114,800.76 | 2.11 |
| Dept 9040 | WORKERS COMPENSATION | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 219,501.00 | 219,501.00 | 152,858.10 | 66,642.90 | 0.00 | 66,642.90 | 69.64 |
| Total Dept 9040 | WORKERS COMPENSATION | 0.00 | 219,501.00 | 219,501.00 | 152,858.10 | 66,642.90 | 0.00 | 66,642.90 | 69.64 |
| Dept 9045 | LIFE INSURANCE | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 800.00 | 800.00 | 149.84 | 650.16 | 0.00 | 650.16 | 18.73 |
| Total Dept 9045 | LIFE INSURANCE | 0.00 | 800.00 | 800.00 | 149.84 | 650.16 | 0.00 | 650.16 | 18.73 |
| Dept 9050 | UNEMPLOYMENT INSURANCE | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 3,000.00 | 3,000.00 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 0.00 |
| Total Dept 9050 | UNEMPLOYMENT INSURANCE | 0.00 | 3,000.00 | 3,000.00 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 0.00 |
| Dept 9055 | DISABILITY INSURANCE | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 0.00 | 2,400.00 | 2,400.00 | 315.22 | 2,084.78 | 0.00 | 2,084.78 | 13.13 |
| Total Dept 9055 | DISABILITY INSURANCE | 0.00 | 2,400.00 | 2,400.00 | 315.22 | 2,084.78 | 0.00 | 2,084.78 | 13.13 |
| Dept 9060 | HOSPITALIZATION | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 737.27 | 460,850.00 | 460,850.00 | 113,941.57 | 346,908.43 | 0.00 | 346,908.43 | 24.72 |
| Total Dept 9060 | HOSPITALIZATION | 737.27 | 460,850.00 | 460,850.00 | 113,941.57 | 346,908.43 | 0.00 | 346,908.43 | 24.72 |
| Dept 9089 | MISC. EMPLOYEE BENEFITS | | | | | | | | |
| 0008 | EMPLOYEE BENEFITS | 17.00 | 300.00 | 300.00 | 32.75 | 267.25 | 157.50 | 109.75 | 10.92 |

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| | | Curr. Month Total Expended | Original Budget | YTD Adjusted Budget | YTD Actual Expended | YTD Unexpended Balance | YTD Encumbered | YTD Available Balance | Percent Exp. Balance |
|-----------------|-------------------------|----------------------------------|--------------------|------------------------|------------------------|------------------------------|-------------------|-----------------------------|----------------------------|
| Fund 0005 | HIGHWAY PART TOWN FUND | | | | | | | | |
| Dept 9089 | MISC. EMPLOYEE BENEFITS | | | | | | | | |
| Total Dept 9089 | MISC. EMPLOYEE BENEFITS | 17.00 | 300.00 | 300.00 | 32.75 | 267.25 | 157.50 | 109.75 | 10.92 |
| Total Fund 0005 | HIGHWAY PART TOWN FUND | 16,894.95 | 3,767,651.00 | 4,008,850.56 | 331,947.33 | 3,676,903.23 | 220,595.68 | 3,456,307.55 | 8.28 |
| Grand Total | | 516,500.00 | 20,404,216.00 | 21,064,381.23 | 3,057,731.57 | 18,006,649.66 | 557,558.55 | 17,449,091.11 | 14.52 |

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TOWN OF PITTSFORD

Revenue Control Report

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| | | Curr. Month Revenue Receipts | Curr. Month Budget Balance | Original Budget | YTD Adjusted Budget | YTD Revenue Receipts | YTD Budget Balance | Percent Received Balance |
|------------------------|----------------------------------|------------------------------------|----------------------------------|----------------------|---------------------------|----------------------------|--------------------------|--------------------------------|
| Fund 0001 | GENERAL FUND | | | | | | | |
| Item 1001 | REAL PROPERTY TAXES | 0.00 | 0.00 | 6,501,743.00 | 6,501,743.00 | 6,501,743.00 | 0.00 | 100.00 |
| Item 1081 | OTHER PYMT IN LIEU OF TAXES | 0.00 | 0.00 | 10,077.00 | 10,077.00 | 10,065.48 | 11.52 | 99.89 |
| Item 1090 | INTEREST & PENALTY ON PROP TAX | 0.00 | 0.00 | 162,000.00 | 162,000.00 | 0.00 | 162,000.00 | 0.00 |
| Item 1170 | FRANCHISES | 0.00 | 0.00 | 424,000.00 | 424,000.00 | 0.00 | 424,000.00 | 0.00 |
| Item 1232 | TAX COLLECTOR FEES | 0.00 | 0.00 | 2,800.00 | 2,800.00 | 0.00 | 2,800.00 | 0.00 |
| Item 1255 | CLERK FEES | 147.50 | (147.50) | 3,500.00 | 3,500.00 | 355.56 | 3,144.44 | 10.16 |
| Item 1550 | DOG WARDEN FEES | 67.00 | (67.00) | 1,000.00 | 1,000.00 | 117.00 | 883.00 | 11.70 |
| Item 2001 | CULTURE & RECREATION FEES | (1,812.00) | 1,812.00 | 803,200.00 | 803,200.00 | 175,197.13 | 628,002.87 | 21.81 |
| Item 2228 | GIS CHARGES, OTHER GOV'T | 0.00 | 0.00 | 13,352.00 | 13,352.00 | 10,014.00 | 3,338.00 | 75.00 |
| Item 2350 | YOUTH SER/OTHER GOV'T. | 0.00 | 0.00 | 7,000.00 | 7,000.00 | 0.00 | 7,000.00 | 0.00 |
| Item 2351 | PROGRAMS FOR AGING - OTHER GOV'T | 0.00 | 0.00 | 38,372.00 | 38,372.00 | 0.00 | 38,372.00 | 0.00 |
| Item 2401 | INTEREST & EARNINGS | 3,028.69 | (3,028.69) | 108,000.00 | 108,000.00 | 12,885.00 | 95,115.00 | 11.93 |
| Item 2410 | RENTAL OF LAND | 0.00 | 0.00 | 127,103.00 | 127,103.00 | 50,264.30 | 76,838.70 | 39.55 |
| Item 2411 | FIELD USE FEES | 0.00 | 0.00 | 7,200.00 | 7,200.00 | 0.00 | 7,200.00 | 0.00 |
| Item 2450 | COMMISSIONS | 0.00 | 0.00 | 500.00 | 500.00 | 47.60 | 452.40 | 9.52 |
| Item 2544 | DOG LICENSES | 1,322.00 | (1,322.00) | 17,000.00 | 17,000.00 | 3,247.00 | 13,753.00 | 19.10 |
| Item 2560 | STREET OPENING PERMITS | 800.00 | (800.00) | 2,550.00 | 2,550.00 | 1,600.00 | 950.00 | 62.75 |
| Item 2590 | PERMITS | 380.00 | (380.00) | 8,000.00 | 8,000.00 | 2,235.00 | 5,765.00 | 27.94 |
| Item 2610 | FINES & FORFEITED BAIL | 5,928.50 | (5,928.50) | 75,000.00 | 75,000.00 | 11,649.25 | 63,350.75 | 15.53 |
| Item 2660 | SALE OF LAND | 0.00 | 0.00 | 0.00 | 0.00 | 416,235.00 | (416,235.00) | 100.00 |
| Item 2665 | SALE OF EQUIPMENT | 150.00 | (150.00) | 0.00 | 0.00 | 150.00 | (150.00) | 100.00 |
| Item 2680 | INSURANCE RECOVERIES | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 | 500.00 | 0.00 |
| Item 2701 | REFUND OF PRIOR YEAR EXP. | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 6,281.95 | (4,781.95) | 418.80 |
| Item 2705 | GIFTS & DONATIONS | 3.00 | (3.00) | 23,100.00 | 23,100.00 | 37.00 | 23,063.00 | 0.16 |
| Item 2770 | OTHER UNCLASSIFIED REVENUES | 1,475.50 | (1,475.50) | 22,367.00 | 22,367.00 | 3,108.22 | 19,258.78 | 13.90 |
| Item 2801 | INTERFUND REVENUES | 0.00 | 0.00 | 24,000.00 | 24,000.00 | 0.00 | 24,000.00 | 0.00 |
| Item 3001 | STATE AID PER CAPITA | 0.00 | 0.00 | 108,081.00 | 108,081.00 | 0.00 | 108,081.00 | 0.00 |
| Item 3005 | MORTGAGE TAX | 0.00 | 0.00 | 875,000.00 | 875,000.00 | 0.00 | 875,000.00 | 0.00 |
| Item 5031 | INTERFUND TRANSFERS | 0.00 | 0.00 | 450,000.00 | 450,000.00 | 450,000.00 | 0.00 | 100.00 |
| Item 5999 | APPROP FD BALANCE | 0.00 | 0.00 | 1,323,260.00 | 1,323,260.00 | 0.00 | 1,323,260.00 | 0.00 |
| Total Fund 0001 | GENERAL FUND | 11,490.19 | (11,490.19) | 11,140,205.00 | 11,140,205.00 | 7,655,232.49 | 3,484,972.51 | 68.72 |

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| | | Curr. Month Revenue Receipts | Curr. Month Budget Balance | Original Budget | YTD Adjusted Budget | YTD Revenue Receipts | YTD Budget Balance | Percent Received Balance |
|------------------------|-------------------------------|------------------------------------|----------------------------------|---------------------|---------------------------|----------------------------|--------------------------|--------------------------------|
| Fund 0002 | PART TOWN FUND | | | | | | | |
| Item 1120 | SALES TAX | 0.00 | 0.00 | 900,000.00 | 900,000.00 | 0.00 | 900,000.00 | 0.00 |
| Item 1560 | SAFETY INSPECTION FEES | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| Item 1570 | DEMOLITION PERMITS | 0.00 | 0.00 | 750.00 | 750.00 | 200.00 | 550.00 | 26.67 |
| Item 2110 | ZONING FEES | 269.00 | (269.00) | 2,500.00 | 2,500.00 | 329.00 | 2,171.00 | 13.16 |
| Item 2115 | PLANNING BOARD FEES | 0.00 | 0.00 | 11,000.00 | 11,000.00 | 175.00 | 10,825.00 | 1.59 |
| Item 2401 | INTEREST & EARNINGS | 1,042.53 | (1,042.53) | 14,000.00 | 14,000.00 | 2,192.99 | 11,807.01 | 15.66 |
| Item 2545 | LICENSES, OTHER | 150.00 | (150.00) | 3,000.00 | 3,000.00 | 1,575.00 | 1,425.00 | 52.50 |
| Item 2550 | PERMITS - CERT. OF OCCUPANCY | 259.85 | (259.85) | 3,000.00 | 3,000.00 | 751.70 | 2,248.30 | 25.06 |
| Item 2555 | BUILDING & ALTERATION PERMITS | 4,494.45 | (4,494.45) | 90,500.00 | 90,500.00 | 11,774.15 | 78,725.85 | 13.01 |
| Item 2590 | PERMITS | 0.00 | 0.00 | 3,000.00 | 3,000.00 | 260.00 | 2,740.00 | 8.67 |
| Item 2591 | FIRE ALARM PERMITS | 2,120.00 | (2,120.00) | 1,000.00 | 1,000.00 | 3,160.00 | (2,160.00) | 316.00 |
| Item 2701 | REFUND OF PRIOR YEAR EXP. | 0.00 | 0.00 | 0.00 | 0.00 | 483.55 | (483.55) | 100.00 |
| Item 2770 | OTHER UNCLASSIFIED REVENUES | 0.29 | (0.29) | 0.00 | 0.00 | 0.29 | (0.29) | 100.00 |
| Item 5999 | APPROP FD BALANCE | 0.00 | 0.00 | 284,336.00 | 284,336.00 | 0.00 | 284,336.00 | 0.00 |
| Total Fund 0002 | PART TOWN FUND | 8,336.12 | (8,336.12) | 1,323,086.00 | 1,323,086.00 | 20,901.68 | 1,302,184.32 | 1.58 |

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| | | Curr. Month Revenue Receipts | Curr. Month Budget Balance | Original Budget | YTD Adjusted Budget | YTD Revenue Receipts | YTD Budget Balance | Percent Received Balance |
|------------------------|---------------------|------------------------------------|----------------------------------|---------------------|---------------------------|----------------------------|--------------------------|--------------------------------|
| Fund 0003 | LIBRARY FUND | | | | | | | |
| Item 1001 | REAL PROPERTY TAXES | 0.00 | 0.00 | 1,353,119.00 | 1,353,119.00 | 1,353,119.00 | 0.00 | 100.00 |
| Item 2080 | COPIER FEES | 138.86 | (138.86) | 1,600.00 | 1,600.00 | 236.14 | 1,363.86 | 14.76 |
| Item 2081 | COLLECTION FEES | 35.00 | (35.00) | 1,000.00 | 1,000.00 | 135.90 | 864.10 | 13.59 |
| Item 2082 | LIBRARY FINES | 1,092.86 | (1,092.86) | 55,000.00 | 55,000.00 | 8,420.80 | 46,579.20 | 15.31 |
| Item 2083 | PRINTING REVENUE | 0.00 | 0.00 | 5,500.00 | 5,500.00 | 865.43 | 4,634.57 | 15.74 |
| Item 2401 | INTEREST & EARNINGS | 181.27 | (181.27) | 13,500.00 | 13,500.00 | 1,248.55 | 12,251.45 | 9.25 |
| Item 5999 | APPROP FD BALANCE | 0.00 | 0.00 | 75,000.00 | 75,000.00 | 0.00 | 75,000.00 | 0.00 |
| Total Fund 0003 | LIBRARY FUND | 1,447.99 | (1,447.99) | 1,504,719.00 | 1,504,719.00 | 1,364,025.82 | 140,693.18 | 90.65 |

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| | | Curr. Month Revenue Receipts | Curr. Month Budget Balance | Original Budget | YTD Adjusted Budget | YTD Revenue Receipts | YTD Budget Balance | Percent Received Balance |
|------------------------|--------------------------------|------------------------------------|----------------------------------|---------------------|---------------------------|----------------------------|--------------------------|--------------------------------|
| Fund 0004 | HIGHWAY WHOLE TOWN FUND | | | | | | | |
| Item 1001 | REAL PROPERTY TAXES | 0.00 | 0.00 | 1,714,055.00 | 1,714,055.00 | 1,714,055.00 | 0.00 | 100.00 |
| Item 2300 | SERVICE - OTHER GOV'T. | 0.00 | 0.00 | 488,000.00 | 488,000.00 | 203,603.43 | 284,396.57 | 41.72 |
| Item 2401 | INTEREST & EARNINGS | 998.31 | (998.31) | 40,000.00 | 40,000.00 | 4,232.19 | 35,767.81 | 10.58 |
| Item 2650 | SALE OF SCRAP & EXCESS | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 840.10 | 659.90 | 56.01 |
| Item 5999 | APPROP FD BALANCE | 0.00 | 0.00 | 425,000.00 | 425,000.00 | 0.00 | 425,000.00 | 0.00 |
| Total Fund 0004 | HIGHWAY WHOLE TOWN FUND | 998.31 | (998.31) | 2,668,555.00 | 2,668,555.00 | 1,922,730.72 | 745,824.28 | 72.05 |

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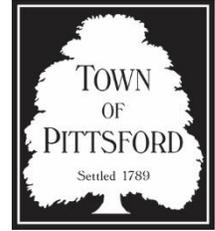
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| | | Curr. Month Revenue Receipts | Curr. Month Budget Balance | Original Budget | YTD Adjusted Budget | YTD Revenue Receipts | YTD Budget Balance | Percent Received Balance |
|------------------------|-------------------------------|------------------------------------|----------------------------------|----------------------|---------------------------|----------------------------|--------------------------|--------------------------------|
| Fund 0005 | HIGHWAY PART TOWN FUND | | | | | | | |
| Item 1001 | REAL PROPERTY TAXES | 0.00 | 0.00 | 593,327.00 | 593,327.00 | 593,327.00 | 0.00 | 100.00 |
| Item 1120 | SALES TAX | 0.00 | 0.00 | 2,408,000.00 | 2,408,000.00 | 0.00 | 2,408,000.00 | 0.00 |
| Item 2300 | SERVICE - OTHER GOV'T. | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 0.00 |
| Item 2401 | INTEREST & EARNINGS | 1,416.67 | (1,416.67) | 40,000.00 | 40,000.00 | 4,780.94 | 35,219.06 | 11.95 |
| Item 3501 | CHIPS PROGRAM | 0.00 | 0.00 | 171,324.00 | 171,324.00 | 0.00 | 171,324.00 | 0.00 |
| Item 5999 | APPROP FD BALANCE | 0.00 | 0.00 | 550,000.00 | 550,000.00 | 0.00 | 550,000.00 | 0.00 |
| Total Fund 0005 | HIGHWAY PART TOWN FUND | 1,416.67 | (1,416.67) | 3,767,651.00 | 3,767,651.00 | 598,107.94 | 3,169,543.06 | 15.87 |
| Grand Total | | 23,689.28 | (23,689.28) | 20,404,216.00 | 20,404,216.00 | 11,560,998.65 | 8,843,217.35 | 56.66 |

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MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: March 13, 2020

Regarding: Award Bid for Erie Canal Park and Preserve Elevated Boardwalk

For Meeting On: March 17, 2020

Ladies and Gentlemen:

Preparations for the Erie Canal Park and Preserve have begun. Department of Public Works crews have been clearing vegetation for the construction of the trail. As you may recall, work on the trail is to be completed by the Town while reconstruction of the historic barn and elevated boardwalk were to be completed by contractors. Previously, a budget of \$354,500 was established by Town Board, of which \$177,250 was to be reimbursed by New York State as part of the grant.

On February 25, 2020, we opened sealed bids for the Erie Canal Park and Preserve Barn Reconstruction. Estimates by our Architects suggested that probable costs should be \$208,379 for the base bid reconstruction of the barn while the alternates should total \$175,702, bringing total barn costs to \$384,081. Results of the bid are as follows:

| <u>Vendor</u> | <u>Base Bid</u> | <u>Total Alternates</u> | <u>Total Project</u> |
|------------------------|-----------------|-------------------------|----------------------|
| DGA Construction Group | \$371,561 | \$169,207 | \$540,768 |

On March 3, 2020, we opened sealed bids for the Erie Canal Park and Preserve Elevated Boardwalk. Estimates by our Landscape Architect suggested that the probable costs should be \$150,206. Results of the bid are as follows:

| <u>Vendor</u> | <u>Base Bid</u> |
|----------------------|-----------------|
| CP Ward | \$156,500 |
| DiFiore Construction | \$180,500 |
| Mericon Enterprises | \$241,900 |
| Josh Landscape | \$293,350 |
| Testa Construction | \$303,648 |

Attached you will find a budget outlining all our current and estimated costs for this project. As you can see, when you incorporate the elevated boardwalk costs, with our self-perform estimates and costs to date with planning and design, we fall within budget. I suggest that Town Board award the Elevated Boardwalk bid to CP Ward as the lowest responsible bidder. As with all construction projects, a contingency budget should be included to cover any unforeseen circumstances. As for the barn bid, the single bid far exceeded estimates. I suggest that Town Board reject that bid. I recommend that we continue to look for available grant funds and to rebid that portion of the project when conditions are more favorable.

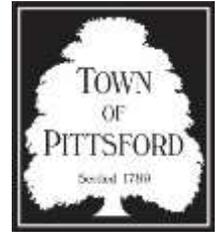
In the event the Town Board determines that the proposed actions should be taken, the following Resolutions are suggested:

RESOLVED, the Town Board award the Erie Canal Park and Preserve Elevated Boardwalk bid for \$156,500 to CP Ward as lowest responsible bidder.

FURTHER RESOLVED, the Town Board authorizes the Commissioner of Public Works to sign changes orders up to \$7,825 or 5% of the contract cost.

FURTHER RESOLVED, the Town Board reject all bids related to the Erie Canal Park and Preserve Barn Reconstruction project

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: March 12, 2020

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: March 17, 2020

1. The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

| Name | Dept | Position | Rate | Date of Hire |
|-------------------|-------------|----------------------|-------------|---------------------|
| Kimberly Mitchell | Maintenance | Cleaner II – FT | \$13.50 | 03/05/2020 |
| Meghan Layer | Recreation | REC Assistant I – PT | \$11.80 | 03/19/2020 |

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

| Name | Dept | Position | Rate | Date of Hire |
|-------------------|-------------|----------------------|-------------|---------------------|
| Kimberly Mitchell | Maintenance | Cleaner II – FT | \$13.50 | 03/05/2020 |
| Meghan Layer | Recreation | REC Assistant I – PT | \$11.80 | 03/19/2020 |

In the event the Town Board determines that the proposed action should be taken, I move that the subject employees be approved for the date of hire as indicated.

2. The following employee(s) are recommended for a status change and/or salary change due to a change in status.

| Name | Position | Reason for Change | Rate | Effective Date |
|-----------------|--------------------------------------|--------------------------|-------------|-----------------------|
| Robyn Avery | Librarian Trainee – PT | Title Change | \$19.46 | 03/30/2020 |
| Melissa Desir | Librarian Trainee – PT | Title Change | \$19.46 | 03/30/2020 |
| Annalisa Foster | Rec Asst III – Birthday Attendant PT | Added Position | \$13.43 | 03/17/2020 |
| Mary Magguilli | Rec Asst III – Birthday Attendant PT | Added Position | \$13.43 | 03/17/2020 |
| Ella Zombek | Rec Asst III – Birthday Attendant PT | Added Position | \$13.43 | 03/17/2020 |
| Meghan Brooks | Rec Asst III – Birthday Attendant PT | Added Position | \$13.43 | 04/04/2020 |
| Abena Tonge | Rec Asst III – Birthday Attendant PT | Added Position | \$13.43 | 04/04/2020 |

Should the Board approve the above recommendations and personnel adjustments, the following resolution is being proposed, RESOLVED, that the Town Board approves the status and salary changes for the following employee(s):

| Name | Position | Reason for Change | Rate | Effective Date |
|-----------------|--------------------------------------|--------------------------|-------------|-----------------------|
| Robyn Avery | Librarian Trainee – PT | Title Change | \$19.46 | 03/30/2020 |
| Melissa Desir | Librarian Trainee – PT | Title Change | \$19.46 | 03/30/2020 |
| Annalisa Foster | Rec Asst III – Birthday Attendant PT | Added Position | \$13.43 | 03/17/2020 |
| Mary Magguilli | Rec Asst III – Birthday Attendant PT | Added Position | \$13.43 | 03/17/2020 |
| Ella Zombek | Rec Asst III – Birthday Attendant PT | Added Position | \$13.43 | 03/17/2020 |
| Meghan Brooks | Rec Asst III – Birthday Attendant PT | Added Position | \$13.43 | 04/04/2020 |
| Abena Tonge | Rec Asst III – Birthday Attendant PT | Added Position | \$13.43 | 04/04/2020 |

In the event the Town Board determines that the proposed action should be taken, I move that the subject employees be approved for the date of status change as indicated.