

**Design Review and Historic Preservation Board**  
**Minutes**  
**March 11, 2021**

**PRESENT**

Dirk Schneider, Chairman; Paul Whitbeck, John Mitchell, Leticia Fornataro, Kathleen Cristman, Bonnie Salem

**ALSO PRESENT**

Kevin Beckford, Town Board liaison; Robert Koegel, Town Attorney; Mark Lenzi, Building Inspector; Susan Donnelly, Secretary to the Board

**ABSENT**

Dave Wigg

Proceedings of a regular meeting of the Pittsford Design Review and Historic Preservation Board were held on Thursday, March 11 at 6:00 P.M. local time. The meeting took place with Board members and applicants participating remotely using Zoom.

Dirk Schneider, Chairman opened the meeting at 6:00 pm.

**HISTORIC PRESERVATION DISCUSSION**

Bonnie Salem reported that she has been researching a state marker for the recently designated East Street Burying Ground. She reviewed photos of examples of the state markers and potential language for it. Audrey Johnson, Town Historian, is working on obtaining an estimate of cost for this sign. The Town would be responsible for purchasing the sign and funds will need to be requested from the Town Board. The Board agreed that this would be a fitting marker. John Mitchell also suggested as another option placing a natural boulder with a Town historic plaque at the site.

**RESIDENTIAL APPLICATION FOR REVIEW**

• **11 Cedarwood Circle**

The Applicant is requesting design review for the addition of a mudroom. The existing covered porch will become the new mudroom and will be approximately 21 square feet located on the front of the home.

The homeowner, Bob Sherwood, and contractor, John Carson were present to discuss the application with the Board.

The new mudroom created by enclosing the existing porch will feature stone veneer on the entire surface wall to match the walkway of the home. It was noted that the drawing presented to the Board depicted lap siding.

Paul Whitbeck moved to accept the application as submitted with the clarification that the new wall will be faced with stone veneer.

Leticia Fornataro seconded.

All Ayes.

- **21 Brookwood Road**

The Applicant is requesting design review for the addition of a screened porch. The porch will be approximately 400 square feet and will be located to the rear of the home.

The homeowner, Chris DiPasquale, and Joe DiPasquale were present.

The project was described as a rear bump out to build a screened in porch on an existing patio. The siding will be board and batten.

Dirk Schneider made the suggestion to match the shingles with the architectural shingles of the home.

Leticia Fornataro moved to accept the application as submitted with the recommendation of utilizing architectural shingles on the bump out roof to match the existing structure.

John Mitchell seconded.

All Ayes.

- **6 Canal Park Place**

The Applicant is requesting design review for a covered deck addition and oversized gazebo. The covered deck will be approximately 684 square feet and gazebo will be 450 square feet. The applicant appeared before the Zoning Board of Appeals and was granted a variance for a side setback and an oversized accessory structure.

The homeowner, Scott Cooper, was present to discuss the application with the Board.

Mr. Cooper discussed that the current deck will be demolished. A covered deck and separate open pavilion will be constructed. He clarified for the Board that there will be a door underneath the deck built flush with the siding to appear invisible to provide access to a storage area for pool equipment and furniture. He indicated that the railings will match the existing small deck railing with stainless steel cable horizontal railing. The underneath will be painted to match the siding on the home and the deck will have cedar trim.

Kathleen Cristman moved to accept the application as submitted.

John Mitchell seconded.

All Ayes.

## **RESIDENTIAL APPLICATION FOR REVIEW – NEW HOME**

- **180 Kilbourn Road**

The Applicant is requesting design review for the construction of a new two story home. The home will be approximately 3924 square feet of living space and will be located in the Kilbourn neighborhood. The previous home has been demolished. The applicant did appear before the Zoning Board of Appeals on February 15th and was granted variances for setbacks.

The architect Patrick Morabito was present to discuss this application for a new home.

He indicated that the siding will be board and batten and the stone elements will be cobblestone. He made note that the amount of stone element had been reduced per the Board's suggestion in an informal review. The home will be in the approximate footprint of the prior home. A deck will be above the front door and a full glass door will be on the front. The Board commented that the brackets above and below the deck are not a necessary element. Mr. Morabito indicated that they were added for architectural interest.

Paul Whitbeck moved to approve the application as submitted.

Dirk Schneider seconded.

All Ayes.

- **19 Black Wood Circle**

The Applicant is requesting design review for the construction of a one story single family home. The home will be approximately 2371 square feet in the Wilshire Hills subdivision.

Jeff Brokaw of Morrell Builders was present to discuss the application with the Board.

He indicated this is a ranch home – the fourth new home on this street.

The Board had no further discussion.

John Mitchell moved to accept the application as submitted.

Kathleen Cristman seconded.

All Ayes.

- **22 Lexton Way**

The Applicant is requesting design review for the construction of a two story single family home. The home will be approximately 1296 square feet on the first floor and 1414 square feet on the second floor. This home will be located in the Wilshire Hills subdivision.

Jeff Brokaw of Morrell Builders was present for this application.

The Board made note that the window above the front porch should be moved up to match the eave line as it appears to be resting on the roof. Mr. Brokaw indicated he would have no problem doing this.

Paul Whitbeck made note of the three textures on the front elevation. Mr. Brokaw indicated this is a sold house and the finishes have been chosen.

Bonnie Salem moved to approve the application as submitted with the recommendation that the second story window above the front porch be raised to accommodate the porch peak.

John Mitchell seconded.

All Ayes.

## **COMMERCIAL APPLICATION FOR REVIEW – SIGNAGE**

- **3349 Monroe Avenue**

The Applicant is requesting design review for the addition of two business identification signs. The front sign will be approximately 73.3 square feet and the sign on the side of the building will be approximately 48.3 square feet. Both signs will identify the "Adelita's Mexican Cocina & Tequila" Restaurant.

Justin Ziemniak of Vital Signs was present.

Mr. Ziemniak described the proposed signs on two elevations of the restaurant property.

All signs will be illuminated per Town Code. The letters are channel lit with a red face.

Letitia Fornataro moved to accept the application for two signs as submitted.

Bonnie Salem seconded.

All Ayes.

**OTHER – REVIEW OF 2/25/2021 MINUTES**

Dirk Schneider moved to accept the meeting minutes of the February 25, 2021 as submitted.

Kathleen Cristman seconded.

All Ayes.

**ADJOURNMENT**

Dirk Schneider moved to close the meeting at 7:15 pm.

All Ayes.

Respectfully submitted,

Susan Donnelly  
Secretary to the Design Review and Historic Preservation Board