

**PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
FEBRUARY 13, 2019**

PRESENT

John Stewart, Michael Labombarda, Mary Doyle, Tracy Castleberry, Ken Knight, Paul Seidel

ALSO PRESENT

Sally Snow, Amanda Madigan, Matthew O'Connor

ABSENT

Radhika Ramesh, Jessica Izzo, Pam Burch, Dan Waldman

ABSTRACTS SIGNED

\$ 16,210.76

Board President Michael Labombarda called the meeting to order at 7:02 PM.

MINUTES

- **Ken Knight moved to approve the January 9, 2019 meeting minutes. Mary Doyle seconded the motion, which carried.**

Michael Labombarda introduced Sally Snow, Assistant Director of Monroe County and Rochester Public Libraries. Sally presented trustee orientation, distributed packets for reference, and held a short Q&A session.

TOWN LIAISON REPORT

- Matthew O'Connor shared resources for the most up to date information available from the town. See www.townofpittsford.org for a section with the latest news as well as a link to the current eNews. Also, board minutes provide a tremendous amount of information.
- Rochester Transit Service is bringing its Reimagine RTS initiative to various communities through a series of information sessions.
- Pittsford has an agreement in place to request quotes for the selection of a third-party administrator to secure a one hundred percent renewable clean energy product. The initiative is offered through the Community Choice Aggregation (CCA) Program that allows residents the choice to participate or opt out once an administrator is secured.
- In response to residents, Pittsford Town Supervisor Bill Smith announced steps to enable residents to create refuse districts for their neighborhoods potentially lowering cost to residents and reducing garbage truck traffic on residential streets.
- The Town Comprehensive Plan is almost complete.
- A Community Visioning Survey is coming out in March 2019.

- The proposed state budget changes the formula for distribution of Aid and Incentives for Municipalities (AIM). The final state budget is due March 31st.

LIBRARY DIRECTOR REPORT

- Amanda Madigan reported that self-check statistics are being gathered.
- Eliminating the hold fees this year has increased the number of holds.
- Fisher room audiovisual was installed at the end of January and staff training has begun.
- **A motion was requested for removal of the following items from library fixed assets. Ken Knight moved that fixed asset items numbered 015206, 015207, 015818, 015823, 015824, 017337 be removed from inventory. Paul Seidel seconded and motion carried.**
- The new Children's room furniture has been installed and is well received by patrons.
- The library has passive programming this month with an Oscars contest in the main hall and valentines created at the self-check tables for display at circulation.
- The New York State report was distributed for review prior to next month's discussion and vote.
- The library's 2018 service statistics were presented and discussed.
- **A motion was requested for Foundation funding to add \$ 50 for Value Line, adjusting the total to \$3,000, and Children's play materials \$ 1,800. Ken Knight motioned for approval of the request and Tracy Castleberry seconded the motion which passed.**

NEW BUSINESS

- The Town of Pittsford budget for 2019 was discussed.

Board President Michael Labombarda called for meeting adjournment at 9:15 pm.

Respectfully Submitted,
Lori O'Connor
Library Clerk

OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY