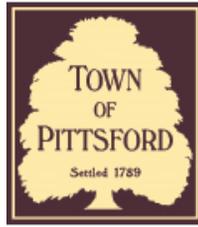


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy
Supervisor
Kevin Beckford
Cathy Koshykar
Stephanie Townsend

TOWN BOARD AGENDA

Tuesday, February 2, 2021 – 6:00 pm
Meeting by Online Video with Public Access

Page 1 of 2

Call to Order

Pledge of Allegiance

Minutes

Approval of Minutes of Meeting from January 19, 2021

Legal Matters

Public Comment

Allen Creek School Crossing Guard Intermunicipal Agreement

Proposed Adoption of Local Law No. 1 of 2021: Amending Town Code for Demolition Review

Financial Matters

Public Comment

Transfers

Surplus

Operational Matters

Public Comment

Pittsford Cemetery Association – Renewal of Lease Agreement

Recreational Matters

Public Comment

2021 Spring Recreation Program

Personnel Matters

Public Comment

Hiring Resolution

Other Business

Public Comment

Adjournment

Instructions for online viewing and offering comments on attached page 2

How to view the meeting:

1. Zoom

- In your web browser, go to

<https://townofpittsford.zoom.us/j/85932747226?pwd=MTVFbGlaZmh5cHNUSTJITtdRQnNCQT09>

You will be connected to the meeting.

2. Telephone

- You can access the meeting by phone. Use any of the numbers below, then enter the meeting ID. The Meeting ID is 859 3274 7226. No password is necessary.

(929) 205-6099	(312) 626-6799
(253) 215-8782	(301) 715-8592
(346) 248-7799	(669) 900-6833

3. Comments

By E-Mail

- Pittsford residents can submit a comment for the meeting by emailing it to comments@townofpittsford.org any time before 2:30pm on the date of the meeting.
- Comments must be accompanied by your name and street address. Comments by e-mail will be read aloud by the Town Clerk.
- To comment by email on anything that takes place at the meeting, use the email address shown prior to 2:30pm on the next meeting date. The Clerk will read such comments from residents aloud at that meeting.

Using Zoom

- For commenting during the meeting, please begin with your name and street address.
- At the points where the Supervisor asks if there are public comments, if you are a Pittsford resident and wish to comment, click “Raise Hand” in the control panel. (Telephone attendees press *9).
- Your comment will be taken in the order received. When you receive a message to “Unmute Now” please do so and make your comment. All comments must begin with the name and street address of the commenter.
- Alternatively, residents who don’t have a microphone or who prefer or need to submit a comment in writing can do so by clicking “Chat” in the controls at the bottom of your Zoom window.
- When called upon, beginning with your name and street address please type your message into the chat window, then press “Enter” to send. The Town Clerk will read your message aloud.

Minutes of the Town Board for January 19, 2021

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
JANUARY 19, 2021**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, January 19, 2021 at 6:00 P.M. local time via Zoom.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Kevin S. Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Shelley O'Brien, Communications Director; Jessie Hollenbeck, Recreation Director; Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk, and Spencer Bernard, Chief of Staff.

ATTENDANCE: There were thirty-two (32) members of the public in attendance, as well as three (3) additional staff members and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. The Town Clerk noted board members present and Supervisor Smith lead all present in the Pledge to Flag.

PROCLAMATION IN HONOR OF MARTIN LUTHER KING, JR. DAY

A Proclamation in honor of Martin Luther King Day was read aloud by the Town Board, with each member of the board reading a paragraph:

Whereas, Dr. Martin Luther King, Jr. was an unwavering champion for justice and understanding, whose activism shined the light on injustice and illuminated our common humanity; and

Whereas, Dr. King's commitment to the ideals upon which America was founded – among them liberty, equality, and opportunity for all – reflect a true and enduring patriotism that changed the course of our country's history and to this day inspires our continued efforts to bring to life his dream that our citizens and residents "will be judged not by the color of their skin but by the content of their character;" and

Whereas, each of us should contribute to making our community better by working to assure equal opportunity for all citizens, and as Martin Luther King, Jr. Day is the only federal holiday commemorated as a national day of service, it offers an opportunity for us to give back to our community on the holiday and make an ongoing commitment to service throughout the year;

Now, Therefore, Be It Known, on the occasion of the nation's 36th annual celebration of **Martin Luther King, Jr. Day**, that the members of the Town Board of Pittsford recognize Dr. King's legacy of justice, non-violence, equal opportunity and brotherhood, and those aspects of our lives and experience that unite, rather than divide; and proclaim the enduring relevancy of that legacy for our nation and our community; and

Be it Further Known, that it is with appreciation and a commitment to Dr. King's ideals that the members of the Pittsford Town Board ask our fellow residents to join us in remembering and honoring the life, work and legacy of **Rev. Dr. Martin Luther King, Jr.**, on the national holiday in his honor, **January 18, 2021** and every day.

**MINUTES OF THE DECEMBER 30, 2020 AND THE JANUARY 5, 2021 MEETINGS
APPROVED**

A Resolution to approve the Minutes of the December 30, 2020 and the January 5, 2021 meetings was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Meeting Minutes of the December 30, 2020 and the January 5, 2021 meetings are approved as written.

**FINANCIAL MATTERS
PUBLIC COMMENTS**

No comments were offered regarding Financial Matters.

JANUARY VOUCHERS APPROVED

Upon request by Councilmember Koshykar, two items listed on the expense report submitted for payment approval was explained by Commissioner Schenkel. Thereafter, a Resolution to approve the proposed vouchers was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the January 2021 vouchers No. 149813 through 150041 in the amount of \$699,525.87 are approved for payment.

**OPERATIONAL MATTERS
PUBLIC COMMENTS**

Residents Mary Moore, Jen Canning, Annalise Johnson Smith, Sue Emmel and Jeff Luellen commented.

HARLADAY HOTS INC. VENDING PERMIT APPROVED

A Resolution to authorize the issuance of a Food Vending Permit to Harladay Hots, Inc. was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by the members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Town Board approves the proposed Food Vending Permit to Harladay Hots, Inc., for a vending unit on the Town owned property, located at 10 North Main Street, from May 1 through October 31, 2021, seven days a week from 10:00 a.m. – 3:00 p.m., and that the Town Supervisor is authorized to issue the Permit.

EXTENSION OF CONTRACT FOR GROUNDS MAINTENANCE APPROVED

A Resolution to extend the Town's contract with Plant Concepts for Grounds Maintenance for one (1) additional year was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Town Board extends the Town's contract with Plant Concepts for Grounds Maintenance for one (1) additional year, to expire on December 31, 2021 and that the Commissioner of Public Works is authorized to execute the contract.

AGREEMENT WITH PITTSFORD LITTLE LEAGUE FOR USE OF TOWN PROPERTY APPROVED

Commissioner Schenkel informed the Board that the three-year agreement with Pittsford Little League needs to be considered for approval for another three-years. This is a standard agreement with Pittsford Little League for their use of town-owned land at 34 East Street, with the standard land use insurance liability coverage of not less than \$3,000,000 and indemnify and hold the Town harmless if any event were to occur. Thereafter, a Resolution to approve the Pittsford Little League Agreement was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board of the Town of Pittsford authorizes the Town Supervisor to enter into and sign the Agreement for use of Town Property for Fields with Pittsford Little League, Inc. for a 3-year term to expire on December 31, 2023.

EQUITY ADVISORY COMMITTEE AUTHORIZED

At the Supervisor's request, Councilmember Townsend discussed the proposal for an Equity Advisory Committee, noting she had worked with Town Attorney Koegel in preparing the proposed resolution.

Discussion followed among Board members. Members agreed that persons nominated should then be interviewed in the manner of applicants for the Town volunteer boards. The Town Attorney will add that provision to the text of the resolution. The Supervisor noted that applicants for nomination will be publicly solicited. Thereafter, a Resolution to approve the Resolution, as amended, for the creation of an Equity Advisory Committee was offered by Councilmember Beckford, seconded by Supervisor Smith, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Supervisor be authorized to appoint an Equity Advisory Committee. The Committee will be comprised on nine (9) members, each of whom will be nominated by the Supervisor and approved by a majority vote of the Town Board. Applications for nominations will be publicly solicited. Once nominated for Board approval, nominees will be interviewed in the manner of candidates for Town volunteer boards. Two (2) Committee members will be Town Board members, 1 Democrat and 1 Republican. Three (3) members will be Town staff employees. Four (4) members will be Town non-employee residents. The Committee will have a duration of six (6) months, measured from the date it is first fully-constituted. The purpose of the Committee will be to do as follows:

- 1) Identify multiple options for a long-term structure that advises the Board on matters related to equity, diversity and inclusion;
- 2) assess the potential advantages and disadvantages of each option;
- 3) rate the potential effectiveness and applicability of each option for our community;
- 4) recommend considerations for membership on such structure; and
- 5) report the Committee's conclusions to the Town Board in writing and by presentation.

PERSONNEL MATTERS

PUBLIC COMMENTS

No public comments were offered regarding Personnel Matters.

HIRING RESOLUTION APPROVED

A Resolution to approve the proposed recommendations for a status change and/or salary change for Elijah Fleming was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

Minutes of the Town Board for January 19, 2021

RESOLVED, that the following personnel be and hereby is approved for the date of status/salary change as recommended.

Name	Position	Reason for Change	Salary	Effective Date
Elijah Fleming	Rec Asst 3	Additional Rate	\$14.40/hr	01/25/2021

DISCUSSION: LAND ACKNOWLEDGEMENT

Supervisor Smith, noting a recent suggestion by a resident and an upcoming program by Historic Pittsford on the indigenous history of Pittsford, discussed recognition of the indigenous people of the land on which Pittsford is situated.

The Supervisor noted that for this purpose he contacted the Seneca Nation, where he had worked for the last five years of his law practice as Corporate Counsel to Seneca business operations, and was referred to its Tribal Historic Preservation Officer, Joe Stahlman. Mr. Stahlman's advice was that a properly constructed Land Acknowledgement should tie into the history of the area; that for Pittsford it would make sense to relate it to the Treaty of Canandaigua. Mr. Stahlman recommended that it would be appropriate to do such a land acknowledgement annually, in connection with the annual commemoration of the Treaty in Canandaigua by officials of the Seneca Nation and of the Town and City of Canandaigua. Supervisor Smith noted that he would be working with Mr. Stahlman, who has agreed to assist in formulating language for a Land Acknowledgement appropriate to Pittsford.

Councilmember Townsend noted that November is recognized throughout the county as Native American Heritage month, and that it would be good to do this around the Treaty of Canandaigua, celebrated on November 11th each year. She also noted that the Library typically does something in November around this topic and perhaps Historic Pittsford could plan their event at the same time in conjunction with our Land Acknowledgement Proclamation.

Supervisor Smith added that Historic Pittsford will be doing its program on the Indigenous History in Pittsford presentation on February 2nd at 1:00 PM.

OTHER BUSINESS

Councilmember Beckford inquired about the status of a diversity dashboard as a way of reporting statistics on minority hiring. Personnel Director Cheryl Fleming indicated the problems in providing this data other than at the two times each year when the Town sees an influx of seasonal employees. Ms. Fleming noted that it would be difficult, time-consuming and a substantial burden on her department as well as others to provide this data in any other way or at other times. She reminded the Board that these statistics will not be accurate, because many employees refuse to answer the question about race and ethnicity on the forms for incoming employees, which is information that is not required by law. Supervisor Smith indicated that the Town has stepped up its outreach to specifically seek more minority applicants for Town job openings; that the issue is getting those applicants.

Councilmember Townsend noted her recollection of the Town Board meeting at the Library in November, where it was agreed that Ms. Fleming would furnish the Board with the data twice a year, in April and October, the time of the two biggest influxes of employees every year, due to seasonal employees. Personnel Director Fleming agreed that this is her recollection as well. Councilmember Beckford requested that Ms. Fleming contact Tassie Demps, Human Resource Director of the City of Rochester, to obtain additional ideas on how to reach minority applicants. He also asked if the Town files an EEO-1 form and asked how the EEO 4 Form used by the Town differs from the EEO 1.

Councilmember Townsend suggested that the Town make a special effort to engage with senior citizens during the winter, because the pandemic have isolated so many. Recreation Director Jessie Hollenbeck updated the Board on the various aspects of Town outreach to seniors, through the Senior Center staff and otherwise. He is looking to expand ways in which we've been reaching out to the senior community in light of the COVID situation, in particular notifying them of ways to stay better in touch and become more engaged during pandemic restrictions. Councilmember Beckford suggested that the Recreation Director contact the media sources to publicize events, activities and amenities the Town is providing for seniors during the pandemic.

Minutes of the Town Board for January 19, 2021

Councilmember Townsend noted that she had emailed to Town Board members draft letters to the State and County Departments of Transportation and the Sheriff's Office, for all Board members to sign following review, summarizing the Town's requests for road safety and other improvements, consistent with our Comprehensive Plan and Active Transportation Plan strategies.

Councilmember Koshykar asked about Board discussion of items she brought up in a memo to Town Board members about changing the way Town Board meetings are run. Supervisor Smith noted that the Board continues to work through and implement several proposals from Councilmember Townsend including the Equity Advisory Board.

Councilmember Beckford asked to see job descriptions for all the Department Heads and staff holding key leadership roles with the Town. Supervisor Smith indicated that many of these positions fall under Civil Service titles and the job descriptions are defined by the Civil Service. Discussion followed.

PUBLIC COMMENTS

The following people offered comments: Sue Emmel, Susan Gould, Laura Jean Diekmann, Annalise Johnson-Smith, Jen Canning, Mary Moore, Rubiena Duante, Natalie Malley and Lisa Heisman.

Having no further business to discuss, the Supervisor adjourned the meeting at 7:57 p.m.

Respectfully submitted,

Linda M. Dillon
Town Clerk

MEMORANDUM

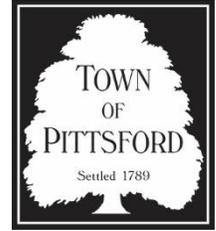
To: Town Board Members

From: Robert B. Koegel

Date: January 28, 2021

Regarding: Allen Creek School Crossing Guard Intermunicipal Agreement

For Meeting On: February 2, 2021



The Allen Creek Elementary School, located on East Avenue near the intersection with Allens Creek Road, is owned and operated by the Pittsford Central School District. In this area, the School District extends from the Town of Pittsford into the Town of Brighton, and so the student body of the school comes from both towns. The Town of Pittsford would like to deploy a crossing guard to protect students crossing East Avenue during school hours, but as the school is located within the Town of Brighton, an intermunicipal agreement with Brighton is in order.

Submitted herewith is a proposed intermunicipal agreement between the towns of Pittsford and Brighton to facilitate the use of a crossing guard at the school. Under the terms of the agreement, Pittsford will employ and pay for any crossing guard used at the site, and Brighton will authorize Pittsford to do so. The term of the agreement is five (5) years, but either party may terminate the agreement, with or without cause, upon 30-days written notice.

RESOLUTION

I move that the Town of Pittsford enter into an intermunicipal agreement with the Town of Brighton to utilize a crossing guard at the Allen Creek Elementary School near the intersection of East Avenue and Allens Creek Road, and that the Supervisor is authorized enter into and execute such an agreement in substantial conformance with the terms of the proposed written agreement submitted herewith.

INTERMUNICIPAL COOPERATION AGREEMENT

THIS AGREEMENT made as of the ____ day of _____, 202__, by and between the **TOWN OF PITTSFORD**, a municipal corporation having offices at 11 South Main Street, Pittsford, New York 14534, hereinafter referred to as "Pittsford," and the **TOWN OF BRIGHTON**, a municipal corporation having offices at 2300 Elmwood Avenue, Rochester, New York 14618, hereinafter referred to as "Brighton." This Agreement is made pursuant to §119-o of the General Municipal Law.

WHEREAS, the Allen Creek Elementary School (the "School") is located at 3188 East Avenue near the intersection of Allens Creek Road and East Avenue within Brighton; and

WHEREAS, the School is owned and operated by the Pittsford Central School District and is open to attendance by students who reside within the District within Pittsford or Brighton; and

WHEREAS, Pittsford and Brighton jointly recognize the desirability of utilizing a school crossing guard at the intersection of Allens Creek Road and East Avenue during School operation hours to protect students crossing East Avenue at that location.

NOW, THEREFORE, in consideration of the matters described above and of the mutual benefits and obligations set forth herein, Pittsford and Brighton agree as follows:

Term.

1. The term of this Agreement will be from January 1, 2021 to December 31, 2025.

Termination.

2. Either party may terminate this Agreement, with or without cause, before the expiration of its term upon thirty (30) days written notice to the other.

Pittsford Responsibilities.

3. Pittsford will screen, employ, train, compensate, discipline, supervise and control each and every school crossing guard utilized under the terms of this Agreement. Said crossing guard shall be an employee of Pittsford and shall not be an employee of Brighton.

Brighton Responsibilities.

4. Brighton will, and does, authorize Pittsford to utilize a school crossing guard at and near the intersection of Allens Creek Road and East Avenue within Brighton under the terms of this Agreement.

No assignment or sub-contracting.

5. Pittsford and Brighton will not assign, transfer, or dispose, in whole or in part, any right or interest in or to this Agreement and will not sub-contract, in whole or in part, any

services performed under this Agreement.

Mutual Indemnification

6. Each party hereto hereby agrees to indemnify and defend each other from and against any and all third-party claims, causes of action, lawsuits, proceedings, loss or injury arising from said respective party's breach of its responsibilities as set forth in this agreement.

Agents.

7. Each party designates its Town Supervisor as its authorized agent for all communications under this Agreement.

Notices.

8. All notices required by this Agreement, including any notice of termination, must be in writing, will be considered received when mailed, and will be mailed by certified mail, return receipt requested, to each party's authorized agent.

Complete Agreement.

9. This Agreement is the complete agreement of the parties regarding matters addressed in this Agreement. No oral agreements or representations will be considered binding on the parties. Any modification or amendment to this Agreement will be void unless it is in writing and subscribed by the party against whom the modification or amendment is sought to be enforced.

Applicable Law.

10. This Agreement will be governed by and under the laws of the State of New York. If a dispute arises between the parties, venue for the resolution of such dispute will be the County of Monroe, State of New York.

Severability.

11. If any provision of this Agreement is held invalid by a court of law, the remainder of the Agreement will be valid and enforceable so as to carry out its purpose.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by the day and year set forth above.

TOWN OF PITTSFORD

By: _____
William A. Smith, Jr., Town Supervisor

STATE OF NEW YORK)
COUNTY OF MONROE) SS:
TOWN OF PITTSFORD)

On this _____ day of December, 2020, before me, the subscriber, personally came William A. Smith, Jr., to me known, who being by me duly sworn, did depose and state, that he resides in the County of Monroe, State of New York; that he is the Supervisor of TOWN OF PITTSFORD, the municipal corporation described herein; that he executed the foregoing instrument; and that he is authorized to sign his name thereto.

Notary Public

TOWN OF BRIGHTON

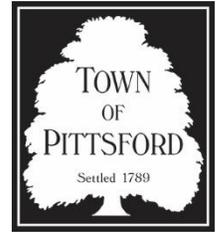
By: _____
William W. Moehle, Town Supervisor

STATE OF NEW YORK)
COUNTY OF MONROE) SS:
TOWN OF BRIGHTON)

On this _____ day of December, 2020, before me, the subscriber, personally came William W. Moehle, to me known, who being by me duly sworn, did depose and state, that he resides in the County of Monroe, State of New York; that he is the Supervisor of the TOWN OF BRIGHTON, the municipal corporation described herein; that he executed the foregoing instrument; and that he is authorized to sign his name thereto.

Notary Public

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: January 28, 2021

Regarding: Local Law No. 1 of 2021: Amending Town Code for Demolition Review

For Meeting On: February 2, 2021

Under our current Town Code, a structure may be demolished upon a code enforcement officer's issuance of a demolition permit, which is based upon concerns for safety only. If the structure is over 50 years old, there is a waiting period of 60 days after the permit application is submitted to allow the code enforcement officer to publish a notice in the newspaper describing the proposed demolition. After the 60-day period expires, however, the code enforcement officer must issue the demolition permit, unless a court orders otherwise.

Building demolition is an integral part of much commercial and residential real estate development. Nevertheless, there are many structures within the Town with notable historic or architectural characteristics which should be considered carefully before those buildings are allowed to be razed. For this reason, there is submitted herewith a proposed Local Law No. 1 of 2021, which would amend our Town Code to give discretionary demolition review power to the Design Review and Historic Preservation Board ("DR&HPB") to approve demolition applications for those structures.

Under the terms of the proposed amendment, an applicant for a demolition permit would submit detailed information sufficient to allow the DR&HPB to evaluate the negative impacts of the proposed demolition on the neighborhood, any potential or designated historic district, or the Town. The application would be subject to public notice and a public hearing. The DR&HPB would decide in writing to approve or disapprove the application, based on consideration of the following: 1) the need or reasons for the proposed demolition; 2) the description of the replacement building or a site restoration plan; 3) the historic and architectural significance of the structure, and the effect of demolishing the structure and constructing any replacement is expected to have on the character of the neighborhood and community; and 4) information derived from the public hearing. There would be an administrative appeal to the Zoning Board of Appeals.

In order to avoid unwarranted regulation of building demolition within the Town, various categories of structures would be exempt from DR&HPB demolition review. These exempt categories include structures that are dilapidated, minor, or reviewed by the Planning Board as part of an application before that Board. The DR&HPB may also exempt any structure from its demolition review which, in the DR&HPB's sole discretion, does not contribute to the existing character of the neighborhood, potential or designated historic district, or the Town, by virtue of the structure's architecture or historic resources. Of course, no exempt structure may be demolished without a demolition permit issued by the code enforcement officer for safety purposes.

If the Town Board wishes to move forward with setting a public hearing on proposed local law, I suggest the following resolution:

RESOLUTION

I move that a public hearing be set for March 2, 2021 at 6:00 pm, local time, by electronic conference or meeting as permitted by law, to consider proposed Local Law No. 1 of 2021: Amending Article VIII, entitled "Demolition Permits," of Chapter 64, entitled "Building Construction and Maintenance," of the Town Code, in accordance with the written resolution submitted herewith.

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
AS FOLLOWS:
LOCAL LAW NO. 1 OF 2021:
THE ADOPTION OF PROPOSED LOCAL LAW NO. 1 OF 2021:
AMENDING “ARTICLE VIII. DEMOLITION PERMITS” OF “CHAPTER
64. BUILDING CONSTRUCTION AND MAINTENANCE” OF THE
TOWN OF PITTSFORD MUNICIPAL CODE**

Sec. 1 Title

This Local Law shall be known as Local Law No. 1 of 2021: Amending “Article VIII. Demolition Permits” of “Chapter 64. Building Construction and Maintenance” of the Town of Pittsford Municipal Code.

Sec. 2 Amendment to Existing Law

The Pittsford Town Code, Article VIII of Chapter 64, shall be amended to read as follows:

Chapter 64 – Building Construction and Maintenance

Article VIII – Demolition of Structures; Board Review and Permit Required

[§ 64-41. Purpose.](#)

The Town of Pittsford contains structures of historic and/or architectural merit, or which otherwise contribute beneficially to the character of the Town and the neighborhood in which such buildings stand. These structures are or may be threatened by development pressures. The purpose of this Article is to provide for public notice and board review before any such structures are demolished.

[§ 64-42. Demolition permit required; Board review and permit required; Board review exemptions.](#)

- A. Demolition permit required. No person may partially or substantially demolish any structure within the Town of Pittsford which requires a building permit to construct without the issuance of a demolition permit by a Code Enforcement Officer. For purposes of this article, the term “substantially demolish” means the demolition of 50% or more of the exterior of an affected structure’s existing footprint, including porches and garages, as determined by a Code Enforcement Officer.
- B. Board review and permit required. No person may substantially demolish any non-exempt structure within the Town of Pittsford without the review and approval of a demolition permit application by the Design Review and Historic Preservation Board, and the issuance of a demolition permit by a Code Enforcement Officer authorizing such demolition work.
- C. Board review exemptions.
1. Dilapidated structures. Structures which, in the sole discretion of a Code Enforcement Officer, are seriously damaged by fire, storm, or other calamity, or are in such poor condition so as to constitute a

threat to health, safety, or general welfare, or both, are exempt from board review for a demolition permit.

2. Minor structures. The following structures are exempt from Board review for a demolition permit: temporary structures; appurtenant structures, including but not limited to, buildings which are less than 180 square feet in size, tree houses, decks, and patios; recreational equipment or pools of any size; and fences; provided, however, that where applicable, all such minor structures remain subject to review for a certificate of appropriateness under Article XXX of Chapter 185 herein.
3. Non-historic Structures included in a Planning Board application. Structures that are not inventoried or designated as historic under Article XXX of Chapter 185 herein, but which are included as part of a Planning Board application that requires a public hearing, are exempt from board review for a demolition permit.
4. Discretionary Exemption by the Design Review and Historic Preservation Board. Upon review of available information pertaining to the structure proposed for demolition, including its address, age, architect if available, photographs, square footage, height, and the proposed size and lot location of any proposed replacement structure, the Design Review and Historic Preservation Board shall promptly determine, at a public meeting, whether to exempt from hearing any application for demolition of a structure which, in its sole discretion, does not contribute to the existing character of the neighborhood, Historic District, potential Historic District, or the Town, by virtue of the structure's architecture or historic resources. Any application so exempted will be promptly referred to a Code Enforcement Officer for the processing of a demolition permit.

§ 64-43. Procedure.

A. Hearing application.

1. Form. Any person seeking Town permission to substantially demolish any non-exempt structure within the Town of Pittsford shall complete and furnish to the Code Enforcement Official an application on a form created by the Town Building Department and providing such information so as to allow the Design Review and Historic Preservation Board to evaluate the negative impacts of the proposed demolition to the neighborhood, Historic District, potential Historic District, or the Town.
2. Minimum requirements. At a minimum, all applications must include the existing structure's age, square footage, height, style, and other available information, such as the structure's architect or historical interest, parcel map or aerial photographs, and color photographs of the existing structure's exterior elevations. If any replacement structure or addition is proposed, drawings or plans must be presented showing both the existing and proposed structure's elevations and clearly identifying all new construction and labeling all materials as new or existing. The application must also identify zoning variances required for any proposed replacement structure or addition. If no replacement structure or addition is proposed, site restoration plans must be presented.
3. Additional information and inspection. Additional information may be required by the Town Building Department or the Design Review and Historic Preservation Board as deemed necessary to determine

conformity with Town regulations and with the spirit and intent of this Article prior to a decision on the application. Such information may include, but is not limited to, interior photographs that represent the current condition of the structure. An inspection of the site, including the inside of the structure, by at least one member of the Design Review and Historic Preservation Board and a Code Enforcement Officer, may also be required. If a new addition or structure is proposed, further requirements may include floor plans, site plans, grading plans, landscaping plans, and demolition/development procedures.

B. Notice and Hearing. Within thirty (30) days from receipt of a complete application, the Design Review and Historic Preservation Board shall hold a public hearing on the application. Notice of the hearing shall be given by Town Hall bulletin board posting and newspaper publication no less than five (5) days prior to the hearing in accordance with law. Additional notice by Town website posting, site sign posting, and mail to neighboring properties will conform to informal Town policy.

C. Standards and Decision. Within forty five (45) days of the commencement of a public hearing on the application, the Design Review and Historic Preservation Board shall decide in writing to approve, with or without conditions, or to disapprove the demolition application, upon express consideration of the following standards and information:

- 1) The need or reasons for the proposed demolition;
- 2) The description of the replacement structure or restoration plan for the site;
- 3) The historic and architectural significance of the structure, and the effect of demolishing the structure and rebuilding any replacement structure is expected to have on the character of the neighborhood and community, including a Historic District if the building stands within such a District and including any potential Historic District as identified in the Town's most recent Historic Resource Survey Update; and
- 4) Information derived from the public hearing that supports the preceding subdivision above.

D. Application approval; failure to act upon. Any approval of an application, with or without express conditions, shall be conditioned on compliance with Town and State code provisions regulating demolition activities. Upon approval of an application and compliance with Town and State code provisions regulating demolition activities, a Code Enforcement Officer shall promptly issue the demolition permit. If a decision on an application is not reached within 45 days of the commencement of the public hearing, the application will be deemed denied, unless a time extension is granted at the request of the applicant.

E. Appeals. Consistent with the provisions of Article IX of this chapter, an appeal of any decision of the Design Review and Historic Preservation Board regarding a demolition application may be made to the Town Zoning Board of Appeals.

Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local Law, but shall be confined in its operation and effect to the clause, sentence, phrase,

paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Local Law shall take effect immediately upon its enactment and filing with the Secretary of State.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held by electronic conference as permitted by law, on the 2nd day of February, 2021.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilmember
Cathleen A. Koshykar, Councilmember
Stephanie Townsend, Councilmember

ABSENT: None

In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW NO.1 OF 2021:
AMENDING ARTICLE VIII "DEMOLITION PERMITS" OF CHAPTER 64
"BUILDING CONSTRUCTION AND MAINTENANCE" OF THE
TOWN OF PITTSFORD MUNICIPAL CODE

Resolution to Set Public Hearing

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2021: Amending Article VIII "Demolition Permits" of Chapter 64 "Building Construction and Maintenance" of The Town of Pittsford Municipal Code, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 1 of 2021, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 2nd day of March 2021, at 6:00 p.m. by electronic conference as permitted by law, to consider the adoption of said proposed Local Law No. 1 of 2021;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 2nd day of March, 2021, at 6:00

P.M., Local Time, by electronic conference as permitted by law, on the question of the adoption of said proposed Local Law No. 1 of 2021; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law 1 of 2021, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 2 of 2020, or a summary thereof, on the Town website www.townofpittsford.org, and on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Cathleen A. Koshykar	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

DATED: February 2, 2021

Linda M. Dillon, Town Clerk

I, LINDA M. DILLON, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of February, 2021.

Linda M. Dillon, Town Clerk

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Pittsford, New York, by electronic conference as permitted by law, on March 2, 2021 at 6:00 o'clock P.M., Local Time, on the proposed adoption of Local Law No. 1 of 2021, that would amend the Town Code to require the Design Review and Historic Preservation Board to review applications to demolish certain structures within the Town. The specific language contained in proposed Local Law No. 1 of 2021 is available for review in the Town Clerk's Office and on the Town's website www.townofpittsford.org.

The aforesaid public hearing has been directed to be held pursuant to a Resolution of the Town Board of the Town of Pittsford, New York, duly adopted at a meeting of said Board on the 2nd day of February, 2021.

Dated: February ____, 2021

Linda M. Dillon
Town Clerk
Town of Pittsford

Budget Transfers

Be it resolved that the following budget transfers are approved:

That \$6,300.00 be transferred from 1.1990.4000.1.1 (WT – Contingency) to 1.7110.4003.10.7 (WT – Parks Maintenance, Parks Garage) to cover costs associated with an emergency water main break.

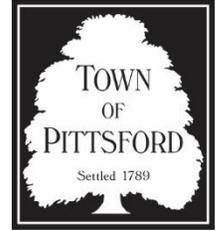
That line item 4.1989.2003.2.4 (Fleet Schedule – WT Highway Equipment) be increased by \$306,838.00, and item 1.1989.2029.1.1 (Fleet Schedule – WT Admin) be increased by \$76,545.00 and that item 1.1989.2025.2.7 (Fleet Schedule – Parks) be increased by \$60,517.00 and that the source of these funds will be an appropriation from the Whole Town Equipment Capital Reserve. Be it further resolved that this resolution is subject to permissive referendum.

That line item 2.1989.2003.602.4 (Fleet Schedule – PT Yard Debris) be increased by \$76,004.00 and that the source of these funds will be an appropriation from the Part Town Equipment Capital Reserve. Be it further resolved that this resolution is subject to permissive referendum.

That line item 6.1989.2029.2.6 (Fleet Schedule – Sewer) be increased by \$116,665.00 and that the source of these funds will be an appropriation from the Sewer Equipment Capital Reserve. Be it further resolved that this resolution is subject to permissive referendum.

MEMORANDUM

To: Pittsford Town Board
From: Brian Luke, Director of Finance
Date: January 28, 2021
Regarding: Surplus Inventory
For Meeting On: February 2, 2021

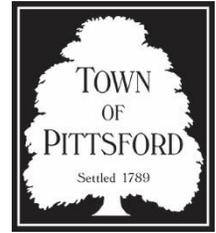


Attached is a list of surplus inventory for the Town Board to declare surplus in order for it to be removed from the Town's inventory.

Be it resolved, that the attached list of equipment be declared surplus/junk and be removed from the Town's inventory.

<u>Asset #</u>	<u>Year</u>	<u>Description</u>	<u>Department</u>	<u>Cost</u>	<u>Disposition</u>
10869	1984	Drain cleaning machine	Parks	\$319.00	Junked
12563	1994	Folding table	Parks	\$112.00	Junked
TOTAL:				\$431.00	

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: January 28, 2021

Regarding: Renewal of Lease Agreement with Pittsford Cemetery Association

For Meeting On: February 2, 2021

Ladies and Gentlemen:

Attached is a copy of the Lease Agreement with Pittsford Cemetery Association, relating to the Town's use of a portion of the cemetery for leaf and yard debris storage.

This agreement is a renewal of the original arrangement we began with the Cemetery Association in 2000 and provides that in exchange for our use of the cemetery property for storage the Town will remove leaves and yard debris along the roads in the cemetery and perform maintenance of the cemetery roads as needed.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

Resolved, that the Town Board of the Town of Pittsford authorizes the Town Supervisor to enter into and sign the Lease Agreement with the Pittsford Cemetery Association for use of a portion of the cemetery for leaf and yard debris storage for a 5 year term to expire on January 31, 2026.

LEASE AGREEMENT

AGREEMENT made as of the 1st day of February, 2021, by and between the PITTSFORD CEMETERY ASSOCIATION ("Cemetery"), a not-for-profit corporation, located in the Town of Pittsford, New York, Lessor, and the TOWN OF PITTSFORD ("Town"), a municipal corporation located in the Town of Pittsford, New York, Lessee.

WHEREAS, the Town is desirous of leasing certain unmaintained land owned by the Cemetery for use as a leaf and yard debris storage area; and

WHEREAS, the Cemetery is agreeable to such a Lease provided the Town, as consideration therefore, will perform certain highway services within the developed property area owned by the Cemetery,

NOW, THEREFORE, in consideration of the foregoing, it is mutually covenanted and agreed by and between the parties hereto:

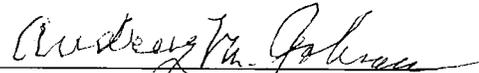
1. The Cemetery hereby leases to the Town for a period of five (5) years a portion of the land it owns which lies adjacent to and north of the Town Highway Garage, and which is bounded on the east by I-490 and on the west by Washington Road. Said portion constituting approximately five (5) acres of unmaintained land, for use by the Town in storing leaves and yard debris.

2. The Town hereby agrees that, for the duration of the lease period, it will pick up and remove from the developed area of the Cemetery all leaves and yard debris, which are piled along the roadways in the developed area of the Cemetery property.

3. The Town hereby agrees that, for the duration of the lease period, it will also, from time to time as necessary, maintain the established roads within the developed Cemetery area.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

Pittsford Cemetery Association

By: 
Audrey M. Johnson
President

Town of Pittsford

By: _____
William A. Smith, Jr., Supervisor

STATE OF NEW YORK)
COUNTY OF MONROE) SS:

On the 21st day of January, 2021, before me, the undersigned, a Notary Public in and for said State, personally appeared Audrey M. Johnson, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Renee M. McQuillen
Notary Public, State of New York
Registration #01MC6333997
Qualified in Monroe County
Commission Expires December 7, 2023



Notary Public

STATE OF NEW YORK)
COUNTY OF MONROE) SS:

On the _____ day of _____, 2021, before me, the undersigned, a Notary Public in and for said State, personally appeared William A. Smith, Jr., Supervisor, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

MEMORANDUM

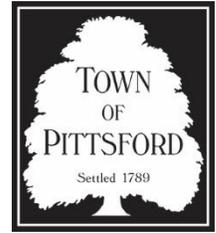
To: William A. Smith and Town Board

From: Jessie Hollenbeck, Recreation Director

Date: January 28, 2021

Regarding: Spring 2021 Recreation Programs

For Meeting On: February 2, 2021



The attached list of programs constitutes the list of spring 2021 recreation programs we anticipate offering.

The programs listed are subject to change due to the COVID-19 virus. Programs may be cancelled, rescheduled, or moved to an online format.

In the event the Town Board determines that the proposed action should be taken, the following oral resolution language is suggested:

I move that the Town Board approve the Recreation Department's 2021 spring programs and authorize the Town Supervisor to sign instructor contracts as required.

Town of Pittsford – Recreation Department

New Proposed Programs for Spring 2021

Spring Colors Art

Mary Slaughter

In this video series that you can access as much as you'd like, you will bring colors to life! Explore combining paints and mixing colors with a special focus on texture, technique and colorful things that are all around us! Art is a great start for little engineers, scientists, designers and all creative thinkers! A list of necessary materials will be given upon registration. Projects are not difficult in nature and are meant to engage children ages 4-7 and 2-3 years with some help! Six different projects to follow along with. Session also includes teacher's personalized video for your special artist and a slideshow Art Gallery that displays the growing body of submissions from the class! One registration covers your whole household!

Geocaching 101

Recreation Staff

This program introduces participants to the fun recreational game of Geocaching! Join us to learn all about Geocaching and explore a different park in the area! The first class on Saturday April 10th will be held classroom style at the Pittsford Community Center – Room 107. It is recommended that all participants have access to a smartphone, tablet, or iPad in order to utilize the FREE Geocaching application. Outdoor classes will run RAIN or SHINE! Please dress for the weather, wear sneakers, and bring a water bottle!

Girls Youth Basketball

Maddy Brown

Looking to learn the fundamentals of basketball? This program will teach girls fundamental basketball skills led by former Division I player and skills trainer – Maddy Brown. Participants will focus on ball handling, form shooting, offensive skill development, agility, and footwork. No prior experience is required. This program will adhere to all current NYS COVID-19 Sport and Recreation guidance. Masks are required and must be worn for the duration of the program. Games and scrimmages will not be played. Players should bring their own ball if possible.

Watercolor Class

Kathy Armstrong

This is a 6-week watercolor class taught by Pittsford Fine Art gallery member, Kathy Armstrong. Basic to intermediate watercolor techniques will be covered and demonstrated, as well as color-mixing, and how to achieve various results. During the course, students will work on a painting of their choice with individual guidance as needed. A full materials list will be sent a week or two before the first class. All levels of experience are welcome, though this class is meant for individuals with a serious interest in watercolor painting.

Ballroom Dance

Andrea Brodine

Learn to Ballroom Dance! All ages and ability levels welcome. Come with a partner or by yourself and learn the Ballroom Basics in such dances as the Waltz, Tango, Foxtrot, Cha Cha, Rumba, and Swing. Class will include a brief warm-up, followed by technical exercises and instruction in basic dance steps. No previous dance experience required! Participants will be required to wear masks in accordance with COVID-19 safety guidelines. Class will be a combination of solo and

partner work. Partners will be required to live in the same household, however a partner is not necessary to participate in this course. Whether you're single and looking for fun exercise, or a couple looking for an enjoyable date night, this is the place for you!

Neck & Shoulder Series: Pain & Relief

Melissa Kleehammer

FACT: Pain or numbing that radiates down your arm usually originates from tension in the neck. FACT: Time brings us forward. Left untreated, poor posture leads to severe rounding of the spine, putting extreme pressure on the neck and the arteries that feed your brain. FACT: Some rounding in the upper back can be reversed...over time!

During this 2-week session, we will explore our anatomy as it relates to the neck, shoulders and upper back. We will also look at patterns related to pain, tension and lack of mobility in these areas, and we will practice ways to improve. The instructor will guide you through simple, but effective poses to provide relief and mobility. Prior yoga experience is not required. Participants will receive a booklet with anatomy and poses. The series will be live via Zoom, but will also be recorded if you miss a class.

Taiji Flow

Jean Sica

Strengthen your immune system, improve your balance and flexibility, decrease your stress, expand your cognitive skills, and have fun. Taiji Flow is a noncompetitive, self-paced system of gentle exercise, stretching, and breathing. Each posture repeats several times and flows into the next without pause ensuring the body is in constant flowing motion. There is nothing to memorize. All movement is performed standing. Just follow me as we flow to relaxing music.

Adult Short Game Clinic

Erik Yaekel

Emphasis will be on putting, chipping, pitching and bunker play. This clinic is perfect for those players who hit the ball relatively well, but then struggle when they get near the green, often taking multiple strokes and/or putts. The short game is the most overlooked part of the game, with the most impact on your ability to lower your score. Much of this clinic will take place on the golf course, with our extensive short game area be used also. You will receive a free range pass at the end of the last class.

Adult Coed Softball Leagues

Recreation Staff

This adult coed softball league will play games in Pittsford, Perinton, and Penfield. The league is limited to two Pittsford teams, so register early! Each team will compete against teams from all three participating towns. If you are interested in having a team in the league, please contact Kate at 248-6281 for more information. Any teams interested in playing in the adult coed softball league this spring/summer will be invited to attend an informational meeting at the Pittsford Recreation Department. The meeting will include an overall discussion regarding rosters, scheduling, cost, fields, and playoffs.

Town of Pittsford – Recreation Department

Proposed Programs for Spring 2021

Program	Instructor
<u>Preschool</u>	
Summer Fun Juniors Camp	Recreation Staff
Child Watch	Recreation Staff
Preschool Adventures: Baskets and Bunnies	Sherry Murray
Preschool Adventures: All About Me	Sherry Murray
Preschool Adventures: Opposite Day	Sherry Murray
Preschool Adventures: Strega Nona	Sherry Murray
Preschool Adventures: Celebrate Spring	Sherry Murray
Preschool Adventures: Are You My Mother?	Sherry Murray
Preschool Adventures: Water Science	Sherry Murray
Preschool Adventures: Bugs	Sherry Murray
Preschool Adventures	Sherry Murray
S.T.E.A.M. Powered Play	Progressive Early Learning
Sensory and Science	Progressive Early Learning
Art and Sensory Play	Progressive Early Learning
Spring Colors Art	Mary Slaughter
Wiggles, Giggles, and Jiggles	Lisa Magliato
Lil Athletes	Lisa Magliato
Soccer Shots for Youth	Soccer Shots Staff
Little Ninja Class	James Creighton & Pete Reminicky
Teeny Tiny Tap and Ballet	Jordan Wisset
Tiny Tap and Ballet	Jordan Wisset
Irish Dance for Little Leprechauns	Amy Coppola
<u>Youth & Teen</u>	
Summer Fun Camp	Recreation Staff
Adventure Camp	Recreation Staff
The After School Program	Recreation Staff
Spring Break Camp	Recreation Staff

Fun Camp Day- Game Show!	Recreation Staff
Fun Camp Day- Let's Go Camping!	Recreation Staff
Project Wild!	Recreation Staff
Geocaching 101	Recreation Staff
American Girl Doll Adventures	Sherry Murray
Private Piano Lessons	Beth Werner
Spring Break Theatre Camp	Edward Rocha
Into the Woods JR.	Edward Rocha
Shrek the Musical JR.	Edward Rocha
Summer Theater Camps	Edward Rocha
American Red Cross – Babysitter's Training	Domenic Danesi
Safety First for Children	Domenic Danesi
College 101: Planning & Paying	Paul Celuch
First Aid for Kids	EPIC Trainings
TEEN Journey	Joanne Cercone
Pittsford Ballet Pre-Ballet	Karen Hanson
Pittsford Ballet School	Karen Hanson
Irish Dance	Amy Coppola
Semi-Private Lesson Gymnastics	Mary Slaughter
Spring Runners	Mary Slaughter
FIT Kids: Fencers in Training	Rochester Fencing Club Staff
Indoor Junior Tennis	Jeff Wagstaff
Junior Group Tennis Lessons	Jason Speirs
Irish Hurling Skills	Progressive Early Learning
Rochester Kings Flag Football	Felix Joyner
Soccer Shots for Youth	Soccer Shots Staff
Edge11 Elementary Soccer Academy	Edge11 Soccer Staff
Martial Arts for Youth	James Creighton
A Horse's Friend: Horsemanship	A Horse's Friend
Junior Golf Camp	Erik Yaekel
Basketball for Youth	John Nally
Girls Youth Basketball	Maddy Brown
Flag Football for Teens	Michael Carney

Ultimate (Frisbee)

Michael Carney

Adult Programs

Guided Hikes on Pittsford Trails

Recreation Staff

Geocaching 101

Recreation Staff

Cemetery Tour

Audrey Johnson & Vicki Profitt

Watercolor Class

Kathy Armstrong

Making Soap the Easy Way

Beth Byrne

Basic Cold Process Soap

Beth Byrne

Bath Salts

Beth Byrne

Bath Fizzies

Beth Byrne

Pamper Those Tootsies!

Beth Byrne

Hello, Friend Card Class

Pat Miller

You Are Amazing Card Class

Pat Miller

Sand and Seaside Card Class

Pat Miller

Pittsford Ballet School

Karen Hanson

Belly Dance

Deborah Robinson

Ballroom Dance

Andrea Brodine

American Red Cross CPR/AED

EPIC Trainings

American Red Cross First Aid

EPIC Trainings

Becoming a Notary Public

Kristin Cavallaro

Learn A New Language: Spanish

Lourdes de la Colina-Scofield

Pre-Licensing 5 Hour Course

Jon DelVecchio

Defensive Driving

Cindy St. George

Dress for YOU

Joanne Cercone

Leader or Boss?

Joanne Cercone

Building a Better YOU!

Joanne Cercone

Martial Arts for Adults

James Creighton

Martial Arts for Women

Tracy Maggio & Barb Malley

Debbie McVean Aerobics

Debbie McVean

Pilates

Eva Pazral

Yoga

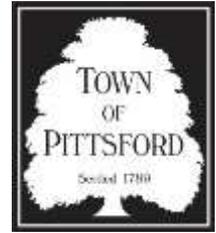
Eva Pazral

Yoga Therapy

Kaitlyn Vittozzi

Neck & Shoulder Series: Pain & Relief	Melissa Kleehammer
Couples Massage Workshop	Kristen Wondrack
Power of Meditation & Mindfulness	Usha Shah
Qigong for Health & Healing	Usha Shah
Taiji Flow	Jean Sica
Introduction to Pickleball	Larry Shearer
Adult Ice Skating: Learn to Skate	Pamela Warren
Adult Beginner Golf - Intro to Golf	Erik Yaekel
Adult Advanced Golf	Erik Yaekel
Adult Short Game Clinic	Erik Yaekel
Men's Senior Golf Camp	Erik Yaekel
Ladies' Senior Golf Camp	Erik Yaekel
Adult Coed Softball Leagues	Recreation Staff
Women's Soccer League	Recreation Staff

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: January 28, 2021

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: February 2, 2021

1. The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
John Chiappone	DPW	Assistant Engineer - FT	\$25.27/hr	02/08/2021

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
John Chiappone	DPW	Assistant Engineer - FT	\$25.27/hr	02/08/2021

In the event the Town Board determines that the proposed action should be taken, I move that the subject employee(s) be approved for the date of status change as indicated.