

**Design Review and Historic Preservation Board  
Minutes  
January 10, 2019**

**PRESENT**

Bonnie Salem, Paul Whitbeck, John Mitchell, Kathleen Cristman

**ALSO PRESENT**

Stephanie Townsend, Town Board liaison; Robert Koegel, Town Attorney; Allen Reitz, Assistant Building Inspector; Susan Donnelly, Secretary to the Board

**ABSENT**

Dirk Schneider, Chairman; Leticia Fornataro, David Wigg; Vice Chairman

John Mitchell opened the meeting at 6:50 pm.

**HISTORIC PRESERVATION DISCUSSION**

Bonnie Salem reported that the public meeting for the Town Comprehensive Plan is coming up on January 28, 2019 at Fire Station #2 on Mendon Road from 6-9 pm. She encouraged all to attend.

The demolition legislation was discussed. Bonnie Salem suggested that a revision to the draft is in order. She felt that only having comment is not enough and that there is room for compromise between the Planning Board and the DRB&HPB on some matters regarding demolition. The other Board members were in support and suggested a memo be submitted to the Town Board to reiterate this previous suggestion.

**RESIDENTIAL APPLICATIONS FOR REVIEW**

- **55 Mahogany Run**

The Applicant is requesting design review for the addition of a 270 sq. ft. sunroom located to the rear of the home.

Tim Smith of Woodstone Custom Homes was present to represent the homeowner. He indicated that all materials will match and the windows will be compatible with the rest of the home.

Kathleen Cristman moved to accept the application as submitted. Bonnie Salem seconded.

All Ayes.

- **4 Saddle Brook**

The Applicant is requesting design review for the addition of a 169 sq. ft. sunroom and a 588 sq. ft. second floor addition.

The architect for this project, Paul Morabito, was present. He indicated that this home had recently sustained a fire. The entire house will have new siding, roofing and windows.

Some members of the Board expressed concern about the massing on the right side of the front elevation but it was determined that structurally it would not be practical to alter. Mr. Morabito indicated that he had worked to provide architectural interest with the windows to create an attractive design.

Bonnie Salem moved to accept the application as submitted. Paul Whitbeck seconded.

All Ayes.

## COMMERCIAL APPLICATIONS FOR REVIEW

- **100 Hahnemann Trail**

The Applicant is requesting design review for three projects; a 150 sq. ft. addition on one of the cottages, a covered shed adjacent to the service area and a prefabricated storage shed adjacent to the cottages.

The architect, Eric Reynolds, was present. Mr. Reynolds discussed the three projects before the Board. The Board asked if other additions have been added to The Cottages. It was indicated there has been. The shed will measure 10' x 30' with a garage door that will be placed in the service yard. An additional pre-fabricated shed will provide storage for grounds maintenance equipment.

Paul Whitbeck moved to accept the application for all three projects as submitted. John Mitchell seconded.

All Ayes.

- **790 Linden Avenue**

The Applicant is requesting design review for exterior modifications to convert space from a professional office to a dental office.

No representative was present to review this application with the Board. The plan calls for adding windows and siding to the current office space. The Board felt the changes improved the appearance of the office building.

John Mitchell moved to accept the application as submitted. Kathleen Cristman seconded.

All Ayes.

- **3350 Monroe Avenue**

The Applicant is requesting design review for a 62.6 sq. ft. business identification sign.

Jennifer Lake, representing Goodwill of the Finger Lakes, was present to discuss the application with the Board.

Ms. Lake indicated that a sign change is necessary as they are changing the branding of the store. The new sign will have the same footprint, lighting and colors as the current sign.

Bonnie Salem moved to approve the application as submitted. Kathleen Cristman seconded.

All Ayes.

## COMMENTS ON MONROE GOLF CLUB PROJECT

The Board reviewed responses received from Marathon Engineering, on behalf of their client Monroe Golf Club, regarding the proposed Maintenance facility and made the following comment:

The Board was in agreement with responses #7 and #8.

Regarding #9, the Board felt that screening should be **required**, just not considered.

The Board was in agreement with response #10.

Regarding response #11, the Board stands firm on the recommendation of a brown color based on their experiences with similar facilities. The brown color serves the purpose of the facility blending in best with the natural surroundings.

Regarding response #12, the Board reiterates that a canopy is appropriate to define the entry to the building.

### **HISTORIC PRESERVATION DISCUSSION CONTINUED/ HISTORIC HOME DESIGNATION**

Regarding outreach to homeowners of inventoried homes to consider historic designation, the Board discussed the following points:

1. It was suggested that a letter go out to homeowners offering congratulations on their home's inclusion on the inventoried list.
2. An invitation would follow a contact letter to invite homeowners to an evening reception, potentially in the historic classroom or lunchroom at the Spiegel Center.
3. Owners of designated homes should be invited to share their positive experiences and benefits to designating their inventoried home.
4. A slide show of historically designated homes could be prepared to be shown.

### **OTHER – REVIEW OF 12/13/2018 MINUTES**

John Mitchell moved to accept the minutes as written. Kathleen Cristman seconded.

All Ayes.

The meeting adjourned at 8:55 pm.

Respectfully submitted,

Susan Donnelly  
Secretary to the Design Review and Historic Preservation Board