

Minutes of the Town Board for September 5, 2017

TOWN OF PITTSFORD TOWN BOARD SEPTEMBER 5, 2017

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, September 5, 2017 at 6:00 P.M. local time in Pittsford Town Hall.

PRESENT: Supervisor William A. Smith, Jr.; Councilpersons Mary Gehl Doyle, Jared C. Lusk, Katherine B. Munzinger, and Matthew J. O'Connor.

ABSENT: None.

ALSO PRESENT: Staff Members: Paul J. Schenkel, Commissioner of Public Works; Robert Koegel, Town Attorney and Linda M. Dillon, Town Clerk.

ATTENDANCE: There was one (1) member of the public in attendance. In addition, there was one (1) additional staff member present.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. The Town Clerk noted all members present. Thereafter, Supervisor Smith invited Councilwoman Doyle to lead in the Pledge to the Flag.

MINUTES OF AUGUST 15, 2017 MEETING APPROVED

A Resolution to approve the Minutes of the August 15, 2017 Town Board meeting was offered by Councilwoman Doyle, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Smith, Doyle, Lusk, Munzinger and O'Connor. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the August 15, 2017 are approved as written.

GENERAL

RESOLUTION OF COMMENDATION FOR LIBRARY BOARD OF TRUSTEE RETIREMENT

A Resolution of Commendation for Library Board of Trustee Member Ken Knight upon his retirement from the Board, was offered by Supervisor Smith, seconded by Councilwoman Doyle, and voted on by members as follows: Ayes: Smith, Doyle, Lusk, Munzinger and O'Connor. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board of the Town of Pittsford recognizes Ken Knight's dedication and outstanding service to the Pittsford Community Library Board of Trustees and his dedication to our Library and its staff and patrons for 10 years; and further

RESOLVED, that now, on the occasion of his retirement from the Library Board of Trustees, with utmost regard and appreciation the Town Board of the Town of Pittsford thanks Ken Knight for his passion, dedication, and devotion to the Pittsford Community Library and for the lasting impact his efforts will have on our Library, its patrons, and our community.

STUDENT APPOINTMENT TO ENVIRONMENTAL BOARD APPROVED

A Resolution to appoint Natalie Gross as a student board member to the Environmental Board was offered by Deputy Supervisor Lusk, seconded by Councilwoman Munzinger, and voted on by members as follows: Ayes: Smith, Doyle, Lusk, Munzinger and O'Connor. Nays: none.

The Resolution was declared carried as follows:

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RESOLVED, that the Pittsford Town Board appoints Natalie Gross as student board member to the Environmental Board for the Town of Pittsford, effective immediately.

FINANCIAL MATTERS

SURPLUS INVENTORY APPROVED

A Resolution to approve the recommended inventory for surplus was offered by Supervisor Smith, seconded by Councilwoman Doyle, and voted on by members as follows: Ayes: Smith, Doyle, Lusk, Munzinger and O'Connor. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following piece of equipment be declared surplus/junk and be removed from the Town's inventory:

<u>Asset #</u>	<u>Year</u>	<u>Description</u>	<u>Department</u>	<u>Cost</u>	<u>Disposition</u>
16909	2010	Toshiba Copier	IT-Technology	\$1,463.00	Junk

PERSONNEL MATTERS

CONFERENCE ATTENDANCE REQUEST APPROVED

A Resolution to approve Elsa Guenther, Clerk to Town Justice, to attend the annual NYS Association of Magistrates Court Clerks Conference in Ellicottville, New York was offered by Councilwoman Munzinger, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Smith, Doyle, Lusk, Munzinger and O'Connor. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Elsa Guenther, Clerk to Town Justice, be approved to attend the annual New York State Association of Magistrates Court Clerks Conference in Ellicottville, New York being held on September 25, 2017 through September 27, 2017, at a cost of approximately \$340, plus expenses.

OTHER BUSINESS

TOWN BOARD COMMENTS

UPDATE ON PROGRESS OF SPIEGEL COMMUNITY CENTER RENOVATION PROJECT

Councilwoman Doyle updated Town Board on the progress on the Spiegel Community Center renovation project, indicating that the Commissioner of Public Works, Paul Schenkel, and the Recreation Director, Jessie Hollenbeck, met with neighbors on Lincoln Avenue, Sutherland Street and Stonegate Lane to discuss and notify them of the upcoming landscape alterations and removal of some trees to accommodate the renovations. Councilwoman Doyle also indicated that she is very proud to report that the project remains on budget and on time. Thereafter, she requested Commissioner Paul Schenkel to further report on the most recent activities on the project.

Commissioner Paul Schenkel reported that the contractors have been on site completing the selective demolition and disposal of materials involving the remaining asbestos removal necessary to begin the actual renovations. Envoy Environmental has been on site, working on behalf of the Town, to monitor and maintain that the removal is done safely. Commissioner Schenkel reminded the Board that the initial asbestos abatement was completed in the 1990's, as required at that time, but some additional steps for removal are necessary, due to the nature of the renovation being done currently. It was also noted that compliments have been received regarding the expedited completion of the Temporary Recreation Center, being done in just two (2) weeks.

ATHLETIC FIELDS PROJECT UPDATE

Deputy Supervisor Lusk updated the Board on the project, indicating that there is one (1) grass field at Thornell Farm Park (TFP) that is still growing – Commissioner Schenkel indicated that this field will not be used until spring, as well as the field at Hopkins Park, to allow for proper growth and viability. The playground is completed and in use at Hopkins Park, and the playground at TFP is now being constructed. The playground at Great Embankment Park will be completed thereafter.

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CLEAN ENERGY COMMUNITIES UPDATE

Councilman O'Connor indicated that the 4th High Impact Practice (HIP), the charging station, has been installed. Commissioner Schenkel added that the station was activated within the last hour. This leaves the Town in a position to apply for its 4th Certification from NYSEERDA, which will position the Town to be eligible, and thereby apply, for the \$50,000 grant money through New York State. Councilman O'Connor added that the Town intends to continue its efforts to achieve additional HIP's by looking at the Community Choice Aggregation (CCA), which could ultimately obtain a discount on energy costs for residents.

STARBUCKS

Deputy Supervisor Lusk reported that the tenant at the Library, Starbucks, has been busy completing preparations for its new location at the Library and is on schedule to open on September 22, 2017.

EAST AVENUE SIDEWALK PROJECT

Commissioner Schenkel reported that the East Avenue Sidewalk Project is underway and progressing as planned.

FOOD TRUCK FESTIVAL – TOWN ACCEPTING DONATIONS FOR AMERICAN RED CROSS FOR HURRICANE HARVEY VICTIMS

Councilwoman Doyle indicated that the Town will have a booth set up at the corner of Main Street and Church Street from Noon to 9PM, during the Food Truck Festival, where they will be accepting donations to go directly to the American Red Cross for Hurricane Harvey Victims.

ADJOURNMENT

Having no further business to discuss, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Linda M. Dillon, Town Clerk

OFFICIAL BOARD MINUTES ARE ON FILE IN THE OFFICE OF THE TOWN CLERK