

**MINUTES  
PITTSFORD COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
JUNE 14, 2017**

**PRESENT**

Ken Knight, Michael Labombarda, Jessica Izzo, Paul Seidel, John Stewart

**ALSO PRESENT**

Radhika Ramesh, Laura Herold, Pam Burch, Mary Gehl Doyle, Leah Motimaya, Rhonda Rossman

**ABSTRACTS SIGNED**

\$ 13,621.36

Board President Michael Labombarda called the meeting to order at 7:02 PM.

**MINUTES**

- **Ken Knight moved to approve the May 10, 2017 meeting minutes. Jessica Izzo seconded the motion which carried.**

**HIGH SCHOOL LIAISON REPORT**

- Leah Motimaya expressed sadness to be attending her last meeting with the library trustees.
- She reported on the well-attended author visit of Nina LaCour sponsored by the Parent Teacher Student Association for Mendon and Sutherland high schools.
- Sutherland High School Librarian Mr. Regan completed inventory this month and continued working on the online curriculum project as is Mr. Daggs at Mendon High School.

On behalf of the Trustees, Library Board President Michael Labombarda expressed appreciation to Leah for volunteering her time in service as liaison. A card and thank you gift were presented and the board looks forward to hearing of Leah's new experiences as she begins her college studies.

**FRIENDS LIAISON REPORT**

- Pamela Burch reported that the Friends fiscal year is complete with \$54,531 in annual income. Since the new library building opened in 2005 the Friends have raised over a half a million dollars to support the library and its programs.
- The Friends next event is the September Mini-Sale on Friday and Saturday September 8<sup>th</sup> and 9<sup>th</sup> from 9 am – 5 pm. Also, due to the popularity of the sale Sunday hours have been added on the 10<sup>th</sup> from 1 – 5 pm.
- Next year's Spring Book Sale has been moved up to the last weekend in April.

**TOWN BOARD LIAISON REPORT**

- Mary Gehl Doyle reported that approvals are in place and the Starbucks move plans are progressing to the next phase. This phase includes final meetings with the architects and engineers to request bids for submission as early as mid-July.
- The Recreation Department continues preparation for the Spiegel Center renovations. They have entered into an agreement to use the building across from the Post Office at Rte 31 and Marsh Road to hold programs while under construction. Also, the Information Technology Services Department has successfully relocated to the Sewer Department Building.

## DIRECTOR'S REPORT

- Rhonda Rossman reported on Library Outreach. Rhonda, along with Amanda Madigan, Helen Watts and Vinise Bobrov ran the library's tent at the Port of Pittsford Paddle and Pour Arts and Music Festival with a wine cork craft project for 341 participants. Children's librarian Vinise Bobrov visited second grade classrooms and appreciated the energy and enthusiasm of the students, particularly about upcoming STEAM programs incorporating curriculum in Science, Technology, Engineering, Art and Mathematics. Also, first grade visits to the library are ongoing, and just about to wrap up for this school year.
- The completed study room project continues to be successful with very favorable patron response.
- **Rhonda presented a recommendation for new people counters to include the Fisher meeting room and requested a vote to approve the \$ 1900 request for funding from the Foundation. Ken Knight motioned for approval of the request as presented and Paul Seidel seconded. The motion carried.**

## NEW BUSINESS

- Young Adult Librarian Laura Herold presented a report about the Youth Services Section NYLA Conference she and Children's Librarian Vinise Bobrov attended in April. The theme of this year's conference was 'Start Thinking Out of the Box' and informational sessions included were 'Retail Your Space', Summer STEAM Camps, 'How 'Tweens Roll' and others. There was a collaborative visual luncheon with author Adam Rubin and illustrator Daniel Salmieri, creators of *Dragons Love Tacos*, *Those Darn Squirrels*, *Robo-Sauce* and more.
- John Stewart presented the mid-year review of the PCL Foundation accounts. The transition to the new fund manager has been completed. The current balance is just under \$920,000 showing a substantial increase from last year. The increase included two bequests received for a total of approximately \$ 65,000, and \$ 43,000 is designated for library spending this year. The trustee and Florence King accounts have been transferred and Rhonda Rossman handed off the documents to Paul Seidel for the final audit.
- Bylaw revision drafts were distributed for discussion and tabled for the July meeting.
- **Changes to Section V Patron Rules of Conduct of the Policies Manual of the Pittsford Community Library were presented for vote. Jessica Izzo motioned for approval of the policy including wording as discussed. Ken Knight seconded the motion which was approved.**

There being no objections, Michael Labombarda called for meeting adjournment at 8:06 pm.

Respectfully submitted,  
Lori O'Connor  
Library Clerk

**OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY**