

**TOWN OF PITTSFORD
ENVIRONMENTAL BOARD
JUNE 2, 2025**

MEMBERS PRESENT: Jim Pippin, Julie Marcellus, Jerremy Lorch, Kathryn Kosinski, Jeanne Powers, Caroline Kilmer, Audrey Clignett

ABSENT: Steve Heinzelman, Ethan Greene, Jackie Ebner

OTHERS PRESENT: April Zurowski, Planning Assistant; Anna Piazza, Building Department Assistant; Patricia Keating, Building Department Assistant; Stephanie Townsend, Town Board Liaison; Leixi Chen, Student Member

MEMBERS OF THE PUBLIC: 34

Board Member Jim Pippin opened the meeting at 7:00PM.

ONGOING UPDATES:

Board Member Kilmer stated that at the last meeting of the Environmental Management Council (EMC) the group discussed the picnic at Charlotte Beach Park. The picnic went well, and student members received awards. The EMC planning was forwarded. Board Member Kilmer stated that the Environmental Management Council does not meet in June, July or August. For the September meeting, the EMC is interested in gathering any presentation topics that the Environmental Board would be interested in for the fall. Town Board Liaison, Stephanie Townsend commented that other towns are interested in the work done by the Pittsford EMC. She suggested that the council might like to present to surrounding town boards.

Board Member Lorch discussed the social media posts that he has been working on with Holly Jennings, Communication Assistant. Board Member Lorch commented on social media activity for the past several months. He discussed recent posts that were created and noted that June is Pollinator Month. He stated that he has some posts for June including a beekeeping post generated by Ethan that will be used. Board Member Lorch thanked those that have shared posts and requested volunteers for summer related posts for July and August. He would need approximately four posts per month. The posts can be short (2-3 sentences), and photos are not necessary. The deadline for July posts is June 20th. Several Board members generated possible summer topics.

TOWN BOARD UPDATES: Stephanie Townsend, Town Board Liaison

Town Board Liaison, Stephanie Townsend stated that she had no new updates other than that the new Zoning Codes were passed.

PLANNING BOARD/STAFF UPDATES: April Zurowski, Planning Assistant

Ms. Zurowski introduced Patricia Keating, the Town's newest Building Department Assistant. She explained that Ms. Keating will be slowly transitioning into the staff liaison for the Environmental Board. Ms. Keating shared some background information about herself.

Ms. Zurowski stated that the New York State Department of Environmental Conservation (NYSDEC) has recently adopted a new version of the Municipal Separate Storm Sewer System (MS4) Permit. Part of the requirements of this permit includes that the Stormwater Pollution Prevention Plan and Annual Permit Report must be available for review annually at a public meeting. Ms. Zurowski stated that the old permit allowed the Stormwater Coalition of Monroe County to fulfil this portion of the permit, but now each MS4 is responsible for their own. She stated that she felt the Environmental Board is the perfect group to review the Town's progress with the requirements of the new permit.

PLANNING BOARD/STAFF UPDATES CONTINUED: April Zurowski, Planning Assistant

A discussion commenced between Board Member Kilmer and Ms. Zurowski regarding details/changes noted in the new Stormwater Pollution Prevention Plan and Annual Permit Report. Board Member Kilmer stated that the new permit seemed more general/non-specific and asked about storm water pond inventories, who does pond inspections, where inspection information is saved and if public education is included in the new permit. Ms. Zurowski assured Board Member Kilmer that while the new permit contains changes, all information has been updated and saved appropriately. The discussion regarding a public education component continued with input from Town Board Liaison, Stephanie Townsend. The discussion concluded with the understanding that public education would continue through town sponsored environmental focused events.

Board Member Kilmer then asked for an update on the proposed Pittsford Oaks Project. She inquired as to whether the landscaping plan that was suggested by the Environmental Board was adopted? Ms. Zurowski explained the general plan approval process (Planning Board, Design Review Board [DRB], permitting etc.) and shared that the Pittsford Oaks team have visited the DRB and Planning Boards multiple times and have not reached the stage of site plan approval.

Board Member Kathryn Kosinski asked a question about whether the Planning Board can require environmental initiatives, such as installation of EV Chargers. Ms. Zurowski explained the process that the Planning Board follows to work to include environmental initiatives and why such initiatives are not mandated within the code.

APPROVAL OF MINUTES: April 7, 2025

Board Member Julie Marcellus motioned to approve the minutes of April 7, 2025, as submitted, seconded by Board Member Jeremy Lorch. Following a unanimous voice vote, the minutes were approved. None opposed.

MEETING ADJOURNMENT:

Board Member Jim Pippin adjourned the meeting at 7:39 PM.

Respectfully submitted,

Patricia Keating
Building Department Assistant