



Pittsford Community Library Policies

Patron Rules of Conduct

Adopted by the Board of Trustees on January 6, 1994

Revised by the Board of Trustees on June 12, 2002

Revised by the Board of Trustees on March 8, 2006

Revised by the Board of Trustees on March 13, 2013

Revised by the Board of Trustees on May 10, 2017

Revised by the Board of Trustees on March 14, 2018

The Pittsford Community Library welcomes everyone to use its collections, services, and facility. The library is a public building open to people of all ages and abilities. The library offers opportunities for reading, study, educational and informational activities and community gathering. Visitors are asked to respect the rights of other users and to cooperate with the library staff in maintaining a welcoming, safe, comfortable and reasonably quiet environment. To achieve this we ask that patrons follow these rules of conduct in the Library:

- A. It is the Library's expectation that parents or legal guardians will assume responsibility for the behavior of their children. Parents and legal guardians are expected to supervise their children while in the library and decide what library resources are most appropriate.
- B. Reasonable quiet is expected, especially in designated study areas. No patrons may disturb others using the Library. To this end we ask that patrons carrying cell phones turn them off in the Library and use them only in the outer lobby.
- C. Respect for library users and staff shall prevail at all times. Harassing or threatening others, whether verbally or physically is not tolerated. Stalking behaviors, including cyberstalking, photographing, or taking video without express permission, will not be allowed.
- D. Users may not engage in any activity that is harassing, defamatory, or threatening; or receive or display graphics which may reasonably be construed as obscene or inappropriate.
- E. Running, jumping or climbing is not allowed.
- F. Only animals assisting the handicapped are permitted in the building.

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- G. Patrons are expected to wear appropriate clothing at all times including shirts and shoes and practice acceptable personal hygiene.
 - H. No possession or consumption of alcoholic beverages or illegal substances is allowed in the Library. Smoking is not permitted in the Library facilities.
 - I. Defacing, damaging, mutilating or stealing Library materials and equipment is prohibited.
 - J. Copyright laws and software-licensing agreements will be followed.
 - K. Illegal protective devices are not permitted in the Library.

The above enumerated rules are not intended to be a complete list, but are instead intended for guidance only. Library Personnel reserve the right to take appropriate action(s) against any other behavior which can reasonably be deemed to be offensive to library patrons or staff.

Any patron not abiding by these or other rules and regulations of the Library will be asked to leave the Library premises and not permitted to return for a specified period of time. Library employees are trained to contact the Monroe County Sheriff's Department if deemed advisable. Patron concerns should be brought to the attention of the Library Director.