

Minutes of the Town Board for March 7, 2017

**TOWN OF PITTSFORD
TOWN BOARD
MARCH 7, 2017
WORKING SESSION**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, March 7, 2017 at 6:00 P.M. local time in Pittsford Town Hall.

PRESENT: Supervisor William A. Smith, Jr.; Councilpersons Mary Gehl Doyle, Jared C. Lusk, and Katherine B. Munzinger.

ABSENT: Matthew J. O'Connor, Councilman.

ALSO PRESENT: Staff Members: Jessie Hollenbeck, Recreation Director; Mark Callahan, Personnel Director; Paul J. Schenkel, Commissioner of Public Works; Robert B. Koegel, Town Attorney; and Linda M. Dillon, Town Clerk.

ATTENDANCE: There were five (5) members of the public in attendance. There was also two (2) staff members present.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. The Town Clerk noted that Councilman Matthew O'Connor was absent. Thereafter, Supervisor Smith invited three youth members in attendance at the meeting to lead in the Pledge to the Flag.

MINUTES OF FEBRUARY 23, 2017 MEETING APPROVED

A Resolution to approve the Minutes of the February 23, 2017 Town Board meeting was offered by Councilwoman Doyle, seconded by Councilwoman Munzinger, and voted on by members as follows: Ayes: Smith, Doyle, and Munzinger Abstain: Lusk. Absent: O'Connor. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the February 23, 2017 are approved as written.

GENERAL

SPIEGEL COMMUNITY CENTER RENOVATION PROJECT UPDATE

Councilwoman Doyle presented an update to the board on the status and progress of the Spiegel Community Center renovation project.

While presenting a rendering of the exterior of the building, Councilwoman Doyle indicated the following that is planned for the renovations to the exterior of the building, (noting that this will be a Community Center versus a recreation center), with a 2600 square foot addition:

- The addition will allow the building to be ADA compliant
- There will be a new roof, throughout the building there will be new windows, new flooring, new paint, new lighting and a new heating and air conditioning system
- Architecture of the addition will complement the existing building and the plans will be sent to the State Historic Preservation Board for their comments and approval
- The plans call for a bus drop-off loop
- Sidewalk and vehicle traffic configuration will be away from the building for increased safety
- New offices for the Recreation staff will be housed in the addition

Floor plan drawings were then presented that depicted the footprint for the interior of the building, which were described by Councilwoman Doyle:

LOBBY and FIRST FLOOR:

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- New Elevator – hospital-sized which will accommodate accessibility to many more community center users including those in wheelchairs and using walkers
- New staircase with open hallway on the First Floor with views into the new lobby
- Multi-purpose rooms for the Senior Center – that will be also used by the Recreation Department after Senior Center normal hours (i.e., after 3PM, Monday-Friday) for various programs
- Commercial-sized kitchen for the Senior Center, that will also be available for use after 3PM for Recreation programs
- Senior Center lunchroom – also for use after 3PM for Recreation programs
- Senior Center lounge
- Offices for both the Senior Center staff and Elderberry Express (a volunteer transportation service for seniors)
- Gym – will be renovated to include new flooring, basketball hoops, etc.

SECOND FLOOR:

- Multi-purpose rooms, dance and exercise rooms will be renovated as noted above
- One or two of rooms will be restored to the original classroom state, but will continue to be used for various programs
- Upgrade and renovate the dance studio

GARDEN LEVEL FLOOR:

- Youth programming rooms will be upgraded as noted above
- New locker rooms will be built on this floor with access to the gym

The final rendering displayed was an example of the appearance of the interior of the main floor at evening time, demonstrating the evening light enhancement to the building with the additional windows that will be added throughout the building.

Thereafter, Councilwoman Doyle invited the Town Board and any members of the public present to offer any questions or comments that they may have with regard to the presentation.

The following questions/comments were noted:

- A resident inquired about the front entrance – will it be altered or removed? After discussion and some clarification, Councilwoman Doyle and Supervisor Smith confirmed that the Town is committed to keeping the front entrance open – as it is important to the Town Board to maintain the integrity of the original architectural design of the building and to maintain the walkable community feel. They will continue to work out the necessary security concerns that exist, having multiple entrances.
- A resident inquired at one time about the outside landscape/water retention area that was discussed at a previous meeting. Councilwoman Doyle indicated that this area is still in the design process, but that the concerns noted at the previous meeting are being considered in the design process, which has not been completed.
- Deputy Supervisor Lusk made inquiry as to whether there are there plans for a generator to accommodate this situation, if a power outage occurs. Both Councilwoman Doyle and Public Works Commissioner Schenkel responded, indicating that they are definitely going to have a generator installed to provide for emergencies (providing some lighting and heat), however, it has not yet been determined the size that will be sufficient. The mechanical engineer is reviewing this as the plans are developed, to determine the appropriate size that will be necessary during critical need. A report on this is forthcoming.

LEGAL MATTERS

SET PUBLIC HEARING – LOCAL LAW NO. 1 OF 2017: AMENDING ARTICLE XI OF CHAPTER 185 OF THE TOWN CODE ENTITLED LIGHT INDUSTRIAL DISTRICT

Town Attorney Robert Koegel described the content of the proposed Local Law No. 1 of 2017, indicating that this is to amend the current zoning law for the Light Industrial District to basically permit the paving of a front portion of

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property to allow for the display and sale of cars. It will still require landscaping to the front of the property by the road, as is dictated in the current code.

Following the explanation and description of the proposed Local Law No. 1 of 2017 by the Town Attorney Robert Koegel, a Resolution to approve setting the Public Hearing to consider amending the Town Code in the Light Industrial District was offered by Supervisor Smith, seconded by Deputy Supervisor Lusk, and voted on by members as follows: Ayes: Smith, Doyle, Lusk, and Munzinger. Absent: O'Connor. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that a public hearing be held on the 19th day of April, 2017, at 6:00 p.m., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of said proposed Local Law No. 1 of 2017; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law No. 1 of 2017, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 1 of 2017, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to §40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

A copy of the proposed Local Law No. 1 of 2017 is as follows:

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK
AS FOLLOWS:**

**LOCAL LAW NO. 1 OF 2017:
THE ADOPTION OF PROPOSED LOCAL LAW
NO. 1 OF 2017: AMENDING ARTICLE XI OF CHAPTER 185
OF THE TOWN OF PITTSFORD MUNICIPAL CODE
ENTITLED LIGHT INDUSTRIAL DISTRICT**

Sec. 1 _____ Title

This Local Law shall be known as "Local Law No. 1 of 2017: Amending Article XI of Chapter 185 of The Town of Pittsford Municipal Code Entitled "Light Industrial District."

Sec. 2 _____ Amendment to Existing Law

The Pittsford Town Code, Chapter 185, Article XI, shall be amended to revise §185-49 and §185-53 to read, as follows:

§ 185-49. Permitted uses.

The following uses are permitted:

- A. Light industrial uses.
- B. Business or professional office.
- C. Research and development.
- D. Ammunition/firearms sales.
- E. Warehouse/distribution.

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F. Wholesale operations.

G. Automobile/truck sales, servicing, repair and refinishing that does not include rental, salvage operations or washing operations.

H. Animal hospital, provided that the facility and all animals are contained in an enclosed structure.

I. Adult entertainment subject to the requirements of § 185-53.3 of this Code.

J. Indoor active recreation.

§185-53. Performance standards.

A. Visual buffering.

- (1) Landscaped front lawns shall be provided from the edge of the road pavement or curbing to the edge of the building front, but cars for sale may be displayed on hard-surface lots between the road and the building front.
- (2) Landscaped visual buffering of principal structures, accessory structures, loading docks, parking areas, walkways, internal roads and appurtenant structures is required.
- (3) HVAC units and dumpsters shall be kept to the rear of the front line of the principal structure and shall be vegetatively or otherwise unobtrusively screened from view.

B. Accessory structures.

- (1) All accessory structures shall be not less than 30 feet from any other structure on the premises.
- (2) Accessory structures shall be constructed to the rear of the front façade line of the principal structure.

C. Loading docks. All loading docks shall be located to the rear of the front line of the principal structure. Loading dock(s) shall not be placed in a manner that impedes traffic.

D. Parking.

- (1) All lots shall include hard-surface (asphalt or concrete) parking areas of sufficient size to accommodate all employees and service personnel, which shall be located behind the front line of the principal structure.
- (2) All visitor parking areas shall be hard surface (asphalt or concrete); shall be not less than 40 feet from the front property line; and if located in front of the main structure, shall be screened with appropriate landscaping to buffer the visual impact of the parking area.
- (3) All exit and entrance lines to parking and service lanes shall be clearly marked and maintained.

Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

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OPERATIONAL MATTERS

CHANGE ORDER FOR BLEACHERS AT THORNELL FARM PARK APPROVED

Deputy Supervisor Lusk explained the proposal for a change order for bleachers at Thornell Farm Park and concurs with the recommendation of the Commissioner of Public Works. Thereafter a Resolution to authorize the Town Supervisor to sign a change order for the bleachers at Thornell Farm Park was offered by Councilwoman Munzinger, seconded by Councilwoman Doyle, and voted on by members as follows: Ayes: Smith, Doyle, Lusk, and Munzinger. Absent: O'Connor. Nays: none.

The following Resolution was declared carried as follows:

RESOLVED, that based on the recommendation of the Commissioner of Public Works, Town Board authorizes the Town Supervisor to sign a change order with DiFiore Construction for \$65,000 for the additional bleachers at Thornell Farm Park.

PERSONNEL MATTERS

HIRING RECOMMENDATIONS APPROVED

A Resolution to approve the new hires, as recommended by the Functional Coordinator and following the completed review and background check, was offered by Deputy Supervisor Lusk, seconded by Councilwoman Doyle, and voted on by members as follows: Ayes: Smith, Doyle, Lusk and Munzinger. Absent: O'Connor. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following employee be hired effective as of the date listed below under Effective Date, and is hereby approved.

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate</u>	<u>Effective Date</u>
Troy Campbell	Highway	Laborer	\$13.15/hr	03/07/2017
Bruce Blackman	Animal Control	Animal Control	\$4,000/yr,-on call shift Plus \$50/day as back-up coverage	03/07/2017
Joshua Abbott	Highway	Laborer	\$13.15/hr	03/07/2017
Peter Ciarico	Parks	Seasonal Re-Hire	\$12.00/hr.	03/07/2017

RECREATIONAL MATTERS

2017 COMMUNITY EVENTS ENTERTAINMENT CONTRACTS APPROVED

A Resolution to approve the proposed 2017 Community Events Entertainment Contracts (as listed below) was offered by Councilwoman Munzinger, seconded by Councilwoman Doyle, and voted on by members as follows: Ayes: Smith, Doyle, Lusk and Munzinger. Absent: O'Connor. Nays: none.

Paddle & Pour

Saturday May 27, 2017, 12:00pm-11:00pm

Band Name	Time of Performance
A Girl Named Genny	12:00-1:00pm
John Bolger and Friends	1:30-3:00pm
Acoustic Brew	3:30-5:00pm
Tradewind Band	5:30-7:30pm
Prime Time Funk	8:00-11:00pm

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Memorial Day Parade
Monday May 29, 2017 10:00am

Band Name
Prime Time Brass
East Ridge High School
Mighty St. Joe's
Towpath Volunteer Fife and Drum Corps
Gates Keystone Club Police Pipes and Drums
Pittsford Fire Department Band

Summer Concert Series
Fridays, 6:30pm-8:00pm

Date	Band Name
06/09/17	Teagan & the Tweeds
06/16/17	78 RPM (Big Band)
06/23/17	Pan Loco (Steel Drum Band)
07/07/17	Stay the Plow
07/14/17	John Cole Blues Band
07/21/17	That Party Band – Duck Drop
07/28/17	Genesee Valley Orchestra & Chorus
08/04/17	Jim Doser Group
08/11/17	Pittsford Fire Department Band

Summer Concerts for Kids
Wednesdays, 6:30pm-7:30pm

Date	Band Name
07/12/17	Dady Brothers
08/09/17	Mike Kornrich Band

4th Annual Food Truck and Music Fest
Saturday September 9, 2017, 12:00pm-9:00pm

Band Name	Time of Performance
The Crooked North	12:00-1:30pm
Jim Gaudet and the Railroad Boys	2:00-4:00pm
David Miller and the Other Sinners	4:30-6:30pm
Mr. Mustard	7:00-9:00pm

The Resolution was declared carried as follows:

RESOLVED, that the Town Board authorizes the Town Supervisor to sign contracts with the aforementioned bands for a total of \$19,850. This amount is within the Recreation Department's community events expense budget.

As there was no further business, the Supervisor adjourned the meeting at 6:33 P.M.

Respectfully submitted,

Linda M. Dillon
Town Clerk

OFFICIAL BOARD MINUTES ARE ON FILE IN THE OFFICE OF THE TOWN CLERK