



TOWN OF PITTSFORD

Building Department

FINISHED BASEMENT

What information does the town need to issue a building permit?

- Floor plan of existing basement and proposed finished areas.
- Locations of new plumbing, smoke and CO detectors and mechanicals.
- Dimensions of each room and labeled on floor plan.
- Lighting and ventilation detail and locations.
- Location of stairs and egress window.
- Insulation and vapor barrier detail.

Facts to consider when finishing a basement:

- Insulation for the basement walls should comply with NYS Uniform Code.
- The bottom plate of basement walls should be pressure treated.
- If the finished basement has a bedroom the egress window must be located in the bedroom.
- Each bedroom should have a smoke detector.
- If you are adding electrical outlets or lights you will need an electrical inspection.

