

**TOWN OF PITTSFORD
ENVIRONMENTAL BOARD
MINUTES
OCTOBER 2, 2023**

MEMBERS PRESENT: Steve Heinzelman, Jim Pippin, Caroline Kilmer, Jackie Ebner

ABSENT: Lindsay Clark, Jerremy Lorch, Julie Marcellus

OTHERS PRESENT: April Zurowski, Planning Assistant; Meghan Brooks, Building Department Assistant; Surya Man, Student Member

MEMBERS OF THE PUBLIC: 7

Chairman Steve Heinzelman opened the meeting at 7:00PM.

REVIEW OF MINUTES:

Environmental Board Member Caroline Kilmer made a motion to approve the minutes of September 21, 2023, seconded by Environmental Board Member Jim Pippin. The minutes were approved following a unanimous voice vote, none opposed.

PLANNING BOARD/STAFF UPDATES:

April Zurowski, the Town Planning Assistant, reminded the Environmental Board of the Volunteer Board Dinner on October 26 at the Oak Hill Country Club.

CLIMATE ACTION PLAN DISCUSSION:

Rachel Scudder of the Genesee Finger Lakes Regional Planning Council gave a progress update on the Town's climate action plan. She stated that her intention is that the draft will be done shortly, hopefully by the next day.

Ms. Scudder asked the Board whether they felt that the meeting scheduled for October 24 needed to be the full group. After some discussion, it was decided that the meeting would be changed to a small, breakout group format and thus no longer require an official meeting. Board Members Jackie Ebner, Jim Pippin, and Lindsay Clark volunteered to attend that meeting and discuss the category assigned to it.

In regard to the risk assessment section of the plan, Ms. Scudder stated that she sent a memo to Town staff to attain details on the Town's transportation information. Board Member Kilmer stated that she feels that the Town staff is best suited to provide much of the information for the risk assessment portion. Board Member Ebner concurred.

The Board began to review the plan checklist Ms. Scudder provided on the display. Ms. Zurowski confirmed that she had gone through the first section already. She noted that some points did not apply to Pittsford.

Board Member Ebner asked about disasters and hazards in the region and Chairman Heinzelman asked how the risk assessment related to Pittsford climate action plan. Ms. Scudder stated that hazards have already been identified in the *Monroe Country Hazard Mitigation Plan*, which can be obtained on the Monroe County website. She confirmed that this section is not the climate action plan itself, but a part of the climate adaptation chapter within the plan.

Ms. Scudder stated that one of the requirements for the contract is that a scenario-building exercise be held with targeted stakeholders to create a shared, planned vision for the Town. The meeting would follow a tentative format of a short presentation, followed by a mapping exercise for certain conditions (e.g. flooding, extreme heat) and a scenario-building exercise. Board Member Ebner suggested that some targeted stakeholders to invite could include emergency medical services and nursing homes. Chairman Heinzelman noted it would be very important to have a precise point and clear questions prepared for the meeting in order for it to be fully effective.

Board member Ebner asked what the appropriate next step will be. Ms. Scudder said her next step would be to contact the Town Fire Marshal Salvatore Tantalo to answer some of the more specific questions regarding risk assessment. She will follow up with the Board to set up dates and times for the breakout groups to meet.

OTHER DISCUSSION:

Chairman Heinzelman adjourned the meeting at 8:15PM.

Respectfully submitted,

Meghan Brooks
Building Department Assistant

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE PLANNING
DEPARTMENT