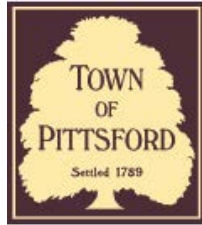


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy Supervisor
Cathy Koshykar
Kim Taylor
Stephanie Townsend

Town Board Agenda
Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, February 28, 2023 – 6:00 PM

Call to Order

Pledge of Allegiance

Public Hearing – Northside Fire Protection District Agreement

Presentation – Town Greenhouse Gas Report

Minutes

Approval of Minutes of the meetings of February 7, 2023

Legal Matters

Public Comment
Real Estate Purchase Contract

Financial Matters

Public Comment
Surplus
Vouchers
Bonding Resolution – Real Estate Transaction

Recreational Matters

Public Comment
2023 Band Contracts
2023 Event Infrastructure
2023 Event Temporary Access
NYSRPS Annual Conference

Personnel Matters

Public Comment
Hiring Resolutions

Other Business

Public Comment

Executive Session – Volunteer Board Appointments

Adjournment

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

Attending in Person

Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

Viewing from Home

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

and, in addition,

- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

MEMORANDUM

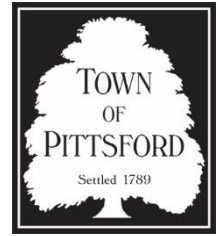
To: Town Board Members

From: Robert B. Koegel

Date: February 23, 2023

Regarding: Northside Fire Protection District Agreement

For Meeting On: February 28, 2023



Ladies and Gentleman:

The Town Board has previously received the proposed “Northside Fire Protection District Agreement”, which would extend the arrangements we have had with East Rochester for a number of years for fire protection services. A Public Hearing on the proposed Agreement is being held on February 28, 2023, as required by New York Town Law Section 184.

Recommendation is hereby made that the Town Board approve the proposed Fire Protection District Agreement.

RESOLUTION

I move that Town Board of the Town of Pittsford authorize the Town Supervisor to enter into and sign the attached five (5) year “Northside Fire Protection District Agreement” with the Town/Village of East Rochester.

NORTHSIDE FIRE PROTECTION DISTRICT AGREEMENT

THIS AGREEMENT, made the ____ day of _____, 2023, by and between the TOWN OF PITTSFORD, County of Monroe, New York (“Pittsford”), and the TOWN/VILLAGE OF EAST ROCHESTER, County of Monroe, New York (“East Rochester”).

WITNESSETH:

WHEREAS, there has been duly established in Pittsford, a Fire Protection District known as the NORTHSIDE FIRE PROTECTION DISTRICT (the “District”), embracing territory in Pittsford, and outside East Rochester, and not included in any other fire protection district; and

WHEREAS, the District is fully described in a certain Resolution establishing it, adopted by the Town Board of Pittsford on November 5, 1958 and includes properties known as 882 – 966 Linden Avenue (excepting 958, 960 and 962 Linden Avenue) and properties known as 324 – 365 North Washington Street; and

WHEREAS, East Rochester currently provides and intends to continue to provide fire protection services to residents in the Town of Pittsford, under terms and conditions contained in an Agreement similar to the within Agreement; and

WHEREAS, after a duly held public hearing Pittsford was authorized to contract with East Rochester for fire protection to the District upon terms and conditions as hereinafter provided; and

WHEREAS, this Agreement has been duly authorized by the Trustees of East Rochester and the Town Board of Pittsford,

NOW, THEREFORE, in consideration of the foregoing, it is mutually agreed as follows:

1. The Fire Department of East Rochester (the “Department”) shall at all times during the term of this Agreement be subject to call for attendance upon any fire occurring in the District and when notified by alarm, telephone call or otherwise, of a fire within the District, the Department shall respond to and attend upon the fire without delay providing suitable ladders, pumping, hoses and other appurtenances of the Department. Upon arriving at the fire the firemen of the Department shall proceed diligently and in all reasonable ways to extinguish the fire and to preserve life and property in connection therewith.

2. East Rochester and the Department and the individual fire companies and the firemen thereof shall not be liable to Pittsford nor to the District, nor to the individual property owners thereof, nor to any other person for failure of the Department to respond promptly and with sufficient proper equipment to calls for assistance, except in those cases in which damages occurred, or were caused in

whole or in part by the negligence of East Rochester, the Department, the individual fire companies or the firemen thereof.

3. East Rochester shall hold Pittsford harmless and insure against any and all claims authorized by law for medical expense, lost wages, compensation, benefits or other claims arising by reason of the injury to or death of a fireman, or a member of the Department's Emergency Relief Squad, a Fire Police Squad, or a Fire Patrol, sustained while answering, attending upon or returning from any such call in the District, including any and all liability which might be imposed upon East Rochester or the District or Pittsford by any provision of law.

4. East Rochester shall file with Pittsford a Certificate of such insurance with endorsements from qualified insurance companies specifying the extension of coverage to East Rochester to cover operations in the District and naming Pittsford as an additional insured.

5. In consideration of East Rochester, through its Department, furnishing aid and the use of its apparatus to Pittsford, Pittsford shall pay to East Rochester, for 2023, the sum of \$ 20,797.00 which has been computed in accordance with the "Village of East Rochester Fire Department Budget" and "Equalization of Fire District Costs for 2023" attached hereto as, collectively, "Schedule A." Such payment shall be made, by Pittsford, on or before June 30, 2023.

6. Commencing with 2024, the within Agreement may be renewed annually by the parties, subject to the provisions of Paragraph 9 hereof, such renewal to be confirmed by an amendment of the amount to be paid by Pittsford, to East Rochester, in accordance with the following procedure:

(a) In the event that East Rochester elects to renew this Agreement, on or before August 1st of the year preceding such renewal, East Rochester shall compute and prepare "Budget" and "Equalization of Fire District Costs" Schedules as to the cost per thousand of assessed valuation for all properties receiving services in the Towns of Pittsford and Perinton and the Town/Village of East Rochester, together with the total proposed cost to each municipality to provide coverage. Such Schedules shall be computed and prepared utilizing a similar format and methodology as appear on "Schedule A" to this Agreement.

(b) East Rochester shall forward such Schedules to Pittsford, to be received by Pittsford on or before August 1st of such year preceding renewal. In the further event that Pittsford also elects to renew this Agreement, it shall forward to East Rochester, on or before August 20th of such year preceding renewal, written confirmation of its acceptance of the foregoing Schedules. In the event of renewal, Pittsford shall make payment to East Rochester, in the amount reflected as

the "Proposed Cost to Municipality to Provide Coverage" for Pittsford on such Schedule, on or before June 30th of the renewal year.

7. All sums of money to be paid pursuant to this Agreement shall be a charge against the District and collected by Pittsford with the collection of its taxes.

8. Members of the Department, while engaged in the performance of their duties while answering, attending upon, or returning from any call provided for in this Agreement, shall have the same rights, privileges and immunities as if performing their duties within East Rochester.

9. This Agreement shall be effective January 1, 2023, and shall continue for a period of one (1) year, subject to the renewals provided for in Paragraph 6 hereof. This Agreement, and all renewals thereof, shall, in any event, expire on December 31, 2027.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed as of the day and year first set forth above.

TOWN OF PITTSFORD

By:

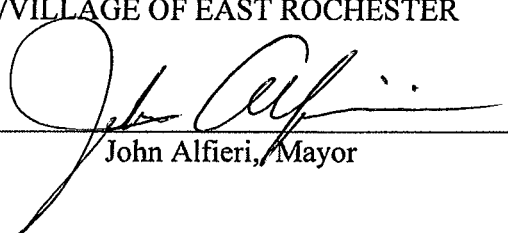
William A. Smith, Jr., Supervisor

ATTEST:

Renee McQuillen
Town Clerk of the Town of Pittsford

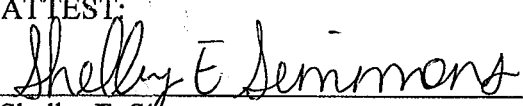
TOWN/VILLAGE OF EAST ROCHESTER

By:



John Alfieri, Mayor

ATTEST:



Shelby E. Simmons
Clerk of the Town/Village of East Rochester

Pursuant to New York General Municipal Law Section 209-d, the East Rochester Fire Department hereby consents to the above-described Agreement.

EAST ROCHESTER FIRE DEPARTMENT

By: _____
President

ATTEST:

Secretary, East Rochester Fire Department

Schedule A

Fire Department Budget 2022-2023

A3410.0

<u>A3410.1 Personal Services</u>	<u>\$10,244</u>
<u>A3410.2 Equipment</u>	<u>\$16,600</u>
<u>A3410.201 Capital Outlay</u>	<u>\$ -</u>
<u>A3410.4 Contractual Expense</u>	<u>\$201,356</u>
<u>A3410.470 Uniforms</u>	<u>\$33,800</u>
<u>Total:</u>	<u>\$262,000</u>
<u>A9045.8 Life Insurance</u>	<u>\$22,000</u>
<u>Total:</u>	<u>\$22,000</u>
<u>A9710.6 Serial Bond (princ)</u>	<u>\$45,000</u>
<u>A9710.7 Serial Bond (int)</u>	<u>\$1,516</u>
<u>A9730.6 Bond Antic Note (prin)</u>	<u>\$255,000</u>
<u>A9730.7 Bond Antic Note (int)</u>	<u>\$5,671</u>
<u>Fire Truck BAN issue in May 2023(int)</u>	<u>\$14,455</u>
<u>Total:</u>	<u>\$321,641</u>
<u>Total:</u>	<u>\$605,641</u>

EQUALIZATION OF FIRE DISTRICT COSTS FOR 2023

<u>MUNICIPALITY</u>	<u>ASSESSED VALUE OF AREA COVERED WITHIN EACH MUNICIPALITY</u>	<u>PROPOSED COST TO MUNICIPALITY TO PROVIDE COVERAGE</u>	<u>PROPOSED COST TO TAXPAYER PER M ASSESSED VALUE</u>
EAST ROCHESTER	\$ 322,004,630	\$ 414,922	\$ 1.2886
PITTSFORD	\$ 16,139,888	\$ 20,797	\$ 1.2886
PERINTON	131,870,487	\$ 169,923	\$ 1.2886
TOTAL	\$ 470,015,005	\$ 605,642	\$ 1.2886

COMMENTS:

1. Based on a total assessed valuation of \$470,015,005 each municipality will contribute \$1.2886/1000 of assessed value in order to fund total operating expenses of \$605,642.
2. East Rochester's cost for 2023 will be \$414,922.
3. Pittsford's cost for 2023 will be \$20,797.
4. Perinton's cost for 2023 will be \$169,923.
5. Fire district fees will be updated annually based on total assessed value and the cost of providing service.

Minutes of the Town Board for February 7, 2023

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
FEBRUARY 7, 2023**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, February 7, 2023, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

ABSENT:

ALSO PRESENT: Staff Members: Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff; Jessie Hollenbeck, Recreation Director.

ATTENDANCE: Six members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUNCEMENTS

1. Free tax preparation for seniors is available by appointment at the Senior Center from February 3 to March 31. Residents can call the Senior Center for an appointment.
2. The Recreation Department will hold its annual Sweetheart Dance this Friday, February 10, at the Spiegel Center.
3. The Senior Center is hosting a Valentine's Day lunch and program next Tuesday, February 14.
4. The State Canal Corporation advises that the Erie Canal will be filled to the same level as last year.

MINUTES OF THE JANUARY 17 MEETING APPROVED

A Resolution to approve the Minutes of the Town Board meeting of January 17, 2023, was offered by Councilmember Taylor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the January 17, 2023, Town Board meeting are approved.

CDBG GRANT FOR SENIOR CENTER IMPROVEMENTS PROJECT UPDATE

Supervisor Smith explained the purpose of the public hearing and after declaring it open, asked if any member of the public wished to comment. Hearing no response, the Supervisor then declared the hearing closed. Members of the Town Board then inquired about the types of activities planned for the pavilion if it will require a reservation and when the anticipated opening is.

LEGAL MATTERS

PUBLIC COMMENT

No comments were submitted.

Minutes of the Town Board for February 7, 2023

SET PUBLIC HEARING ON NORTHSIDE FIRE PROTECTION DISTRICT AGREEMENT

Following a brief discussion of this agreement, Supervisor Smith made a motion to set a Public Hearing at the Town Board meeting to be held on February 28, 2023, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that a Public Hearing be set for February 28, 2023, at 6:00 pm, local time, to consider approval of the proposed "Northside Fire Protection District Agreement" with the Town/Village of East Rochester.

FINANCIAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

APPROVAL FOR THE CLOSING OF CAPITAL ACCOUNT FOR NYSERDA GRANT

The Town has completed the projects funded by this grant. Consequently, our auditor requires that the project account be closed, with funds remaining transferred to the General Fund. Councilmember Townsend inquired if the funds might be moved to a fund earmarked for environmental projects, since that was the purpose of the original grant. Finance Director Luke noted that the account balance represents the amount the Town loaned to the project in anticipation of receiving the grant funds; therefore the transfer amounts to the Town paying itself back. Councilmember Taylor made a motion to close the Capital Account established for the NYSERDA grant project and allowing the Director of Finance to make budget entries as appropriate, second by, Deputy Supervisor Munzinger with members voting as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that the Capital Account established for NYSERDA funds to install the electric vehicle charging station and solar panels be closed, and the remaining funds be transferred to the General Fund.

Be it **FURTHER RESOLVED** that the Director of Finance is authorized to make the appropriate budget entries.

APPROVAL OF BUDGET TRANSFERS

Councilmember Taylor made the motion to approve the proposed budget transfers, seconded by Deputy Supervisor Munzinger and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

Be it resolved that the following are approved:

That \$49,100.00 be transferred from 1.9950.9000.1.1 (General Fund – Capital Improvements) to 1.2620.2007.10.3 (General Fund – Library Improvements) to purchase roof top unit for Library per 2023 budget.

That \$ 9,000.00 be transferred from 1.9950.9000.1.1 (General Fund – Capital Improvements) to the Turf Maintenance Capital Reserve Fund per the contract agreement with Pittsford Central School District.

Minutes of the Town Board for February 7, 2023

RECREATIONAL MATTERS

PUBLIC COMMENTS

No comments were made.

2023 COMMUNITY EVENTS SCHEDULE APPROVED

Recreation Director, Jessie Hollenbeck shared the proposed schedule of events for 2023, including an extended summer concert series schedule, the childrens' concert series at the Spiegel Center and the addition of an additional family outdoor movie. In addition, there is the possibility of a PGA event jointly hosted by the Town, Village and Chamber of Commerce. Deputy Supervisor Munzinger made a motion to approve the proposed 2023 Community Events Schedule, Councilmember Taylor seconded, and members voted as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that the Town Board approve the proposed 2023 Community Events schedule.

APPOVAL OF THE SPRING 2023 RECREATION PROGRAMS

Director Hollenbeck reviewed the listing of new and returning programs proposed for the upcoming spring session. He observed that the spring schedule includes registration for summer camp programs and reminded residents that available places for summer camp typically are reserved quickly. Board members thanked the recreation staff for their work in offering new programs of interest to Town residents. Councilmember Townsend moved that the Town Board approve the Recreation Department's 2023 Spring programs and authorize the Town Supervisor to sign instructor contracts as required, Councilmember Taylor seconded, and members voted as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that the Town Board approve the Recreation Department's 2023 Spring programs and authorize the Town Supervisor to sign instructor contracts as required.

PERSONNEL MATTERS

PUBLIC COMMENTS

No comments were made.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Councilmember Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Emily Vaughan	Library	Library Page PT	\$14.20	02/09/2023
Victoria Froula	Recreation	Student Helper PT	\$14.20	02/13/2023

This is subject to completion of the proper reviews and background checks for these candidates,

The following employees were recommended for a status change or for a salary adjustment due to change in status.

Minutes of the Town Board for February 7, 2023

Name	Position	Reason for Change	Rate	Effective Date
April Zurowski	PI & Zo Administrator	Promotion	\$29.40	01/30/2023
Julie Donnelly	REC ASST	Rehire – PT Seniors	\$15.98	02/06/2023
Emily Vaughn	Library Aide	Additional Position	\$15.98	02/09/2023
Zachary Condello	MEO III	Promotion	\$23.21	02/13/2023
Zachary Valletta	MEO III	Promotion	\$23.21	02/13/2023
Bryan Dahar	Sewer Spec I	Promotion	\$29.74	02/13/2023
Anthony VanScott	Sewer Spec I	Promotion	\$29.74	02/13/2023
Matthew Schneider	Sewer Inspector	Promotion	\$28.00	02/13/2023
Jacob Waters	Sewer Spec II	Promotion	\$26.28	02/13/2023
Kevin Smith	Sewer Spec III	Promotion	\$23.21	02/13/2023

On motion by Supervisor Smith, seconded by Deputy Supervisor Munzinger, the following resolution passed, with all members voting Aye:

RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Dept	Position	Rate	Date of Hire
Emily Vaughan	Library	Library Page PT	\$14.20	02/09/2023
Victoria Froula	Recreation	Student Helper PT	\$14.20	02/13/2023

Name	Position	Reason for Change	Rate	Effective Date
April Zurowski	PI & Zo Administrator	Promotion	\$29.40	01/30/2023
Julie Donnelly	REC ASST	Rehire – PT Seniors	\$15.98	02/06/2023
Emily Vaughn	Library Aide	Additional Position	\$15.98	02/09/2023
Zachary Condello	MEO III	Promotion	\$23.21	02/13/2023
Zachary Valletta	MEO III	Promotion	\$23.21	02/13/2023
Bryan Dahar	Sewer Spec I	Promotion	\$29.74	02/13/2023
Anthony VanScott	Sewer Spec I	Promotion	\$29.74	02/13/2023
Matthew Schneider	Sewer Inspector	Promotion	\$28.00	02/13/2023
Jacob Waters	Sewer Spec II	Promotion	\$26.28	02/13/2023
Kevin Smith	Sewer Spec III	Promotion	\$23.21	02/13/2023

OTHER BUSINESS

Councilmember Koshykar asked for a discussion about a community swimming pool, noting concern among some residents over the School District's proposed closing of its pool at Barker Road Middle School. Deputy Supervisor Munzinger and Supervisor Smith noted the Town had explored adding a pool when options for a community center went through the public review and vetting process that took place through 2015 and 2016. Estimates for building a pool with a new community center or adding a pool to the existing community center were deemed by the public and the Town Board to be cost prohibitive, in addition to anticipated maintenance costs. The public's approval of the proposed renovation of the Spiegel Center without a pool was ratified in the public referendum on funding for the proposed project that passed by approximately 2 to 1. Councilmember Taylor observed that the School District has included in its proposed capital project funding to renovate its pool at Mendon High School. Recreation Director Hollenbeck noted that by 2020 competition among the Town, the YMCA, the JCC and various country clubs for lifeguards had made it impossible for the town to hire enough lifeguards to continue its aquatics program, which used a school pool. Councilmember Koshykar asked if it would be possible to see recreation aquatic program registration numbers going back to a few years prior to the pandemic.

Minutes of the Town Board for February 7, 2023

Councilmember Townsend mentioned Jackie Ebner of the Environmental Board has completed an inventory of greenhouse gas emissions by Town facilities and properties and can report at the next meeting. Ms. Ebner would provide the Board with documents prior to the presentation. Councilmember Townsend also mentioned that the Environmental Board recently discussed a new state program for local governments to purchase green products and services. By amending language in its the procurement process, the Town could obtain services and products with a lower environmental impact. The Town Attorney and staff will investigate this program further.

PUBLIC COMMENTS

Jake Oukes and Christine Hawker offered comments.

Supervisor Smith then made a motion for the board to go into executive session to discuss a real estate matter, seconded by Councilmember Townsend, and voted on as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Town Board entered executive session at 6:37 P.M.

The Town Board returned from the executive session at 6:52 P.M and the general meeting resumed.

Supervisor Smith proposed a motion, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

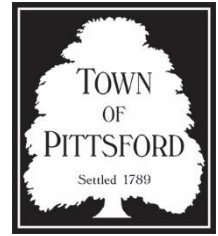
RESOLVED, that the Town Board authorizes the Supervisor to execute and deliver an offer to purchase certain real property for Town purposes under the terms and conditions of a Purchase and sale contract presented to the Town Board during an Executive Session of the Board at its regular meeting held on February 7, 2023, which Contract is subject to further Town Board approval should the offer be accepted; and the Supervisor be and hereby is authorized to execute and deliver a Town check to the property's listing agent in the amount of \$10,000 as a deposit upon the purchase price, in accordance with the terms of the Contract.

With no further business, the meeting adjourned at 6:53 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: February 23, 2023

Regarding: Town Purchase of 57 Monroe Avenue Property – Town Board Approval,
Permissive Referendum, and Bond Financing Resolution

For Meeting On: February 28, 2023

As you know, the Town Board has previously authorized the Supervisor to make an offer to purchase the real property located at 57 Monroe Avenue within the Town of Pittsford (Tax ID# 151.18-3-70.1) for a Town Court and incidental Town office purposes. The offer is subject to various stated contingencies, all of which must be satisfied within certain time periods before the closing can occur. The purpose of this resolution memorandum is to satisfy three contingencies which are the Town's responsibility to complete; namely, the obtaining of Town Board approval of the contract of sale, the commencing of the permissive referendum period, and the Town Board adoption of a bond resolution for the purchase of the property.

The subject property is located on southerly side of Monroe Avenue just east of the railroad track within the Village of Pittsford. The lot is about 0.68 acres and is improved with a 1 and 2 story brick and wood-framed structure of about 8,300 square feet built in 1965 and a 35-car parking lot. The building has been most recently used as a real estate broker's office and upon informal inspection appears to be in good condition.

Submitted herewith is a copy of the standard purchase and sale contract for the property which has been executed by both the seller, Merle L. Whitehead, and the buyer, the Town. The purchase price under the contract is \$1,250,000.00, an amount previously authorized by the Town Board, with a deposit of \$10,000.00 required. In addition to the standard contingency of attorney approval of the contract by attorneys for both parties, and the three contingencies noted above, there are two separate inspection contingencies which are inserted for the Town's benefit. One is for an environmental audit, including an asbestos screening, the results of which must satisfy the Town. The other is for an architectural / engineering report demonstrating to the Town that the property is suitable for the Town's

purposes and may be renovated and rehabilitated at an estimated cost acceptable to the Town. There is an additional bonding contingency that the Town receive the net proceeds of the sale of the municipal bonds within 105 days of the attorneys' approval of the contract. Closing will take place within one month after all contingencies are removed.

In the event that the Town Board determines to take action on this matter, the following resolution is suggested:

RESOLUTION

I move that the Purchase and Sale Contract executed by Merle L. Whitehead, as Seller, and the Town of Pittsford, as Buyer, for the real property located at 57 Monroe Avenue, Pittsford, New York, be approved by the Town Board, in the form submitted herewith; and I further move that as this Resolution is subject to permissive referendum, the Town Clerk is directed to promptly post and publish the required notice of permissive referendum; and I further move that the Town Board adopt a bonding resolution for the purchase of said real property in the form of the formal bonding resolution submitted herewith.



PURCHASE AND SALE CONTRACT

WARNING: THIS CONTRACT FORM CANNOT BE USED IF THIS TRANSACTION IS COVERED BY THE HOME EQUITY THEFT PREVENTION ACT (Section 285-a of New York Real Property Law). Plain English Form published by and for the exclusive use of the Greater Rochester Association of REALTORS®, Inc., the Monroe County Bar Association, and those County Bar Associations that have approved its use. COMMISSIONS OR FEES FOR THE REAL ESTATE SERVICES TO BE PROVIDED ARE NEGOTIABLE BETWEEN REALTOR® AND CLIENT.

When signed, this document becomes a binding contract. Buyer and seller should consult their own attorney. Buyer acknowledges that information contained in the Multiple Listing Service is not guaranteed and should be independently verified before signing this Contract.

TO: Merle L. Whitehead and (the "Seller")

FROM: Town of Pittsford and (the "Buyer")

Seller agrees to sell, and Buyer agrees to purchase, the real property described below on the terms stated in this Purchase and Sale Contract for Residential Property, as well as the Addenda referenced herein and attached hereto (collectively, the "Contract"). Seller and Buyer may each be referred to individually as a "Party" and collectively as the "Parties."

1. PROPERTY.

(A) Property Description; Seller's Power and Authority. Real Property known as 57 Monroe Avenue in the County of Monroe Town City Village of Pittsford State of New York, Zip 14534 also known as Tax No. 151.18-3-70.1 including all buildings and any other improvements and all rights which the Seller has in or with the premises (the "Property"). Approximate Lot Size: .68 Description of buildings on Property: two story building

Seller represents to Buyer that: (i) Seller owns the Property and has the power and authority to sell it, (ii) Seller is not in bankruptcy, and (iii) Seller has sufficient funds (including the proceeds from this sale) to close this transaction and pay Seller's closing expenses.

(B) Other Items Included in Purchase. Any of the following items and all related equipment and accessories for such items now in or on the Property are included in this purchase and sale, which Seller represents are owned by Seller: All awnings, carbon monoxide detectors, central vacuum system, curtain and traverse rods, electric garage door opener and remote control devices, exhaust fans, fences, fireplace screens and enclosures, flowers, garbage disposal, heating systems (except as provided in Paragraph 5(G)), hoods, intercom equipment, lighting fixtures, ceiling fans, mail box, plumbing systems, septic and private water systems, satellite dishes, screens, security systems and security codes, sheds, shrubs, smoke detectors, storm doors, storm windows, sump pumps, swimming pool, trees, underground pet containment fencing with transmitter and collar receiver(s), wall-to-wall carpeting and runners, water softeners, window boxes, window blinds and shades, and the following, if built-in: air conditioning (except window units), humidifier, TV antennae, TV wall mount, basketball apparatus, cabinets, dishwashers, microwave ovens, mirrors, outdoor playsets, ovens, shelving, stoves, and trash compactors. Buyer agrees to accept these items in their present condition. Other items to be included in the purchase and sale are:

Items excluded are: none

Seller represents that Seller has good title to all of the above items to be transferred to Buyer and will deliver a Bill of Sale for the above items at Closing (as hereinafter defined below in Paragraph 2(A)).

Seller shall cause any heating, plumbing, air conditioning, electrical systems and included appliances to be in working order at the time of Closing, except for no exceptions. The prior sentence shall not be construed as a warranty or guarantee after Closing.

Seller's Initials

Buyer's Initials

2. PURCHASE PRICE, ADJUSTMENTS, CREDITS AND TAXES.

- (A) Price & Payment. The purchase price (the "Purchase Price"), payable in U.S. Dollars as follows, is..... \$ 1,250,000.00
 - (1) Deposit. The following deposit in the form of cash personal check official bank check or wire transfer (the "Deposit") \$ 10,000.00
 - (2) Seller Concession. At Closing, Seller shall pay the sum of _____ % of the Purchase Price or \$ _____ ("0" if left blank) toward lender approved costs and prepaid items (the "Seller Concession").
- Adjusted Balance Due. Upon delivery of the deed ("Closing"), the Purchase Price less (1) the Deposit and (2) Seller Concession, subject to any closing adjustments and credits as provided in this Contract, shall be paid in cash, official bank draft or certified check at Closing (some or all of which may be paid with the proceeds of a new loan).
- (B) Deposit; Default. Buyer has delivered will deliver within two (2) calendar days of acceptance the Deposit set forth in Paragraph 2(A)(1) payable to and held in escrow by Howard Hanna (the "Escrow Agent") which will be deposited at _____ (the "Bank") and which Deposit is to become part of the Purchase Price or returned if not accepted or if this Contract thereafter fails to close for any reason not the fault of the Buyer. If Buyer fails to complete Buyer's part of this Contract, Seller is allowed to retain the Deposit to be applied to Seller's damages and may pursue other available rights and remedies Seller has against the Buyer, including but not limited to a lawsuit for any real estate brokerage commission paid by the Seller. If Seller fails to complete Seller's part of this Contract, Buyer's Deposit will be returned to Buyer, and Buyer may pursue other available rights and remedies Buyer has against Seller.
- (C) Seller Concession. If the Seller Concession set forth in Paragraph 2(A)(2) exceeds the lender approved costs and prepaid items, the Seller Concession shall be reduced to an amount equal to the lender approved costs and prepaid items.
- (D) Transfer Tax, Recording Costs, Mortgage Tax and Closing Adjustments. Seller will pay the real property transfer tax and special additional mortgage recording tax, if applicable. Seller will also pay for the recording/filing of any documents necessary to convey record marketable title, including, but not limited to death certificates, bankruptcy court orders, and affidavits (i.e. Alive and Well, Bankruptcy, Estate Tax, Heirship, Judgment, etc.). Buyer will pay for recording the deed and mortgage, mortgage tax and mortgage assumption charges, if any. Excluding delinquent items, interest and penalties, the following will be prorated and adjusted between Seller and Buyer as of the Closing Date (as hereinafter defined below in Paragraph 6(B)): taxes, other assessments and municipal charges computed on a fiscal year basis; rent; common charges or assessments; fuel oil; propane; water, pure water and sewer charges. If the Purchase Price is \$1,000,000.00 or more, then the additional transfer tax identified in Section 1402-a of the Tax Law shall be paid by the Seller Buyer (check one).

3. CONTINGENCIES. This Contract is subject to the following contingencies. If any of these contingencies are not satisfied by written notice to the other Party by the dates specified (collectively, the "Contingency Deadline Dates"), then either Buyer or Seller may cancel this Contract by written notice to the other, provided that the applicable contingency has not otherwise been satisfied by a Party after the applicable Contingency Deadline Date by written notice to the other Party and prior to any date on which this Contract is cancelled. (Check and complete applicable provisions.)

(A) Financing.

- (1) Mortgage Commitment. The Contract is subject to Buyer obtaining and accepting a written _____ mortgage loan commitment in an amount not to exceed _____ % of the purchase price or \$ _____ at an interest rate not to exceed _____ %, for a term of _____ years (the "Commitment"). Buyer shall immediately apply for this loan and shall have until _____, 20____ to obtain and accept a Commitment. The conditions of any such Commitment shall not be deemed contingencies of this Contract but shall be the sole responsibility of Buyer; however, a commitment that is conditioned on an appraisal of the Property shall not be deemed a "Commitment" hereunder. If the Commitment requires repairs, replacements, or improvements, Seller shall furnish the requisite materials and have the work done before Closing, at Seller's expense. However, if the cost of doing so exceeds \$ _____, Seller shall not be obligated to furnish such materials and have such work done, and Buyer will be allowed either to receive a credit at Closing for the above amount and incur any necessary expenses to comply with the Commitment requirements, or to cancel this Contract by written notice to Seller, and any Deposit shall be returned to Buyer. Acceptance of a Commitment by Buyer shall be deemed a waiver and satisfaction of this contingency.
- (2) Cash Transaction. This Contract is subject to Buyer providing Seller with written proof that Buyer has immediately available U.S. funds in the amount of the Purchase Price by _____, 20_____.
- (3) Additional Financing Terms.

- (B) Sale and Transfer of Title. This Contract is subject to the sale and transfer of title of Buyer's existing real property pursuant to the terms and conditions of the Sale and Transfer of Title Contingency Addendum.
- (C) Inspection of Property. This Contract is subject to inspection(s) of the Property pursuant to the terms and conditions of the Property Inspection Addendum (the "Property Inspection").


Seller's Initials

Buyer's Initials

- (D) **Building Code Compliance.** This Contract is subject to Seller delivering to Buyer, at Seller's expense, all permits, certificates of compliance and/or other comparable proof of compliance with building codes and ordinances (the "Certificates") on file with the applicable municipality within ten (10) calendar days of acceptance. The Buyer shall have five (5) calendar days from Buyer's receipt of the Certificates or receipt of written notice that no Certificates exist to deliver to Seller a written demand that Seller obtain specific/certain Certificates (the "Demand"). If the Demand is not timely delivered by Buyer, this Building Code Compliance Contingency is deemed waived by Buyer. Upon Seller's receipt of Buyer's Demand, Seller shall have five (5) calendar days to (i) provide the Certificates specifically demanded by Buyer, or (ii) enter into a written agreement with the Buyer addressing the Certificates to be provided to Buyer.
- (E) **Other Contingency(ies).**

See Addendum attached hereto

4. **APPROVAL OF ATTORNEY(S).** This Contract is subject to the written approval of attorneys for Buyer and Seller within 5 days (no less than three (3) days, *excluding Saturdays, Sundays and public holidays* and "3" if left blank), from date of acceptance (the "Approval Period"). If either attorney (i) does not provide written approval within the Approval Period or (ii) makes written objection to or conditionally approves (collectively, the "Objections") the Contract within the Approval Period and the Objections are not cured by written approval by both attorneys and all of the Parties within the Approval Period, then (A) either Buyer or Seller may cancel this Contract by written notice to the other and any Deposit shall be returned to the Buyer or (B) the approving attorney may notify the other Party and any attorney listed below in writing that no approval has been received and that the noticed Party has two (2) days, *excluding Saturdays, Sundays and public holidays*, from receipt of the notice (the "Grace Period") to provide written attorney approval or disapproval of the Contract. The approving attorney shall provide to the noticed Party and to any attorney listed below a copy of the approving attorney's approval letter, whether conditional or not, along with the written notice of the Grace Period. If written attorney approval or disapproval is not provided to the approving attorney within the Grace Period, then this Approval of Attorney(s) contingency shall be deemed waived by the noticed Party and any conditions in the approving attorney's approval letter shall be deemed accepted by the noticed Party.

5. **CONDITION OF PROPERTY.**

- (A) **Seller's Property Condition Disclosure Statement. (check one box only)**
 - (1) Seller has provided Buyer with the attached Seller's Property Condition Disclosure Statement.
 - (2) Seller has not provided Buyer with Seller's Property Condition Disclosure Statement, and Seller shall credit Buyer \$500.00 at Closing in lieu of such Statement.
 - (3) Is not applicable.
- (B) **Representations Pertaining to the Home Equity Theft Prevention Act ("HETPA"). (check applicable box(es))**
 - (1) Buyer. Buyer represents to Seller as of the date of acceptance that Buyer is acquiring the Property to use the Property as Buyer's primary residence and that Buyer will occupy the Property as Buyer's primary residence.
 - (2) Seller. To Seller's actual knowledge, Seller represents to Buyer as of the date of acceptance that there is no active Lis Pendens filed against the Property to foreclose a mortgage pursuant to Article 13 of the New York Real Property Actions and Proceedings Law, the Property is not on an active property tax lien sale list, and Seller is not two (2) months or more behind in Seller's mortgage payments with respect to the Property.
- (C) **Certificate of Occupancy.** If applicable laws require, Seller shall apply for a Certificate of Occupancy for the Property no less than ten (10) calendar days after acceptance and furnish it before Closing. However, if the cost of obtaining the Certificate of Occupancy exceeds \$_____, Seller shall not be obligated to provide the Certificate of Occupancy, and Buyer will be allowed either to receive a credit at Closing for the above amount, or to cancel this Contract by written notice to Seller, and any Deposit shall be returned to Buyer.
- (D) **Zoning Code Compliance.** Seller represents to Buyer that the Property is zoned for use as a mixed use / office and the Property is in compliance with applicable zoning codes and ordinances.
- (E) **Condition of Property.** Buyer agrees to purchase the Property and any items included in the purchase **AS IS** except as provided in Paragraph 1(B), subject to reasonable use, wear, tear, and natural deterioration between now and Closing. However, this paragraph shall not relieve Seller from furnishing a Certificate of Occupancy as called for in Paragraph 5(C) and/or certificate(s) of compliance as called for in Paragraph 3(D), if applicable.
- (F) **Gas, Mineral, Oil and Timber Rights.** Seller represents that all gas, mineral, oil and timber rights will transfer with the Property except:

(G) **Services.** Seller represents the Property is serviced by: Electric, Fuel Oil, Gas (Natural), Propane, Public Sewers, Public Water, Septic System, Well, Other: _____
 If Propane is checked, Seller represents that the propane tank (check one box only) is not is owned by Seller and that there (check one box only) is not is an existing written contract to provide propane between the propane company and Seller.

6. **CLOSING AND POSSESSION.**

(A) **Pre-Closing Walkthrough.** Buyer shall have the right to walk through the Property within forty-eight (48) hours before the time of Closing to ensure that the Property is in the condition existing at the time of acceptance subject to reasonable use, wear, tear and natural deterioration between the date hereof and the Closing. Seller agrees that all utilities shall be on at that time. Seller shall continue to maintain the Property in the condition existing as of acceptance, through Closing, including, but not limited to, utility service continuation, lawn and landscaping care, and snow plowing.

(B) Closing Date and Place. Closing shall take place at the Monroe County Clerk's Office or the offices of Buyer's lender on or before one (1) month after contingencies are removed (the "Closing Date"). At any time after such specified date, any Party who has completed its obligations under this Contract which are to be completed prior to Closing may notify the other Party that time is of the essence to close (the "Time of Essence Notice") which Time of Essence Notice shall set forth a specific time for Closing on a day that is at least seven (7) calendar days after delivery of the Time of Essence Notice to such other Party pursuant to Paragraph 8(D) below.

(C) Possession of Property.

(1) Buyer shall have possession of the Property upon Closing, in-broom-clean-condition, with all keys to the Property delivered to Buyer at Closing.

(2) Seller shall have the right to retain possession for _____ calendar days after Closing at the cost of \$_____ per day inclusive of real property taxes, plus utilities, continuation of lawn, landscaping, pool, and snow maintenance, and refuse collection, and an escrow deposit by Seller of \$_____. At Closing, a key to the Property shall be delivered to Buyer. At delivery of possession to Buyer, the Property shall be in broom-clean condition and the remaining keys to the Property shall be delivered to Buyer.

(3) Buyer shall have right of early possession for _____ calendar days prior to Closing at the cost of \$_____ per day inclusive of real property taxes, plus utilities, continuation of lawn, landscaping, pool, and snow maintenance, and refuse collection, and an escrow deposit by Buyer of \$_____. At possession, the Property shall be in broom-clean condition and a key to the Property shall be delivered to Buyer; the remaining keys shall be delivered to Buyer at Closing.

In the event of retained possession or early possession, the Parties shall enter into a written Pre-Closing Occupancy Agreement or Post-Closing Occupancy Agreement, the form of which shall be the Monroe County Bar Association's recommended form.

(D) Risk of Loss. Risk of loss or damage to the Property by fire or other casualty until transfer of title shall be assumed by the Seller. If damage to the Property by fire or such other casualty occurs prior to transfer, Buyer may cancel this Contract without any further liability to Seller and Buyer's Deposit is to be returned. If Buyer does not cancel but elects to close, then Seller shall transfer to Buyer any insurance proceeds, or Seller's claim to insurance proceeds payable for such damage.

7. TITLE MATTERS.

(A) Title and Related Documents. Seller shall deliver at Seller's expense:

(1) Not later than five (5) calendar days after acceptance of this Contract by Buyer and Seller, Seller shall order (i) an abstract of title, fully guaranteed tax and U.S. Court searches, with a local tax certificate for Village or City taxes, if any (collectively the "Abstract") and (ii) an instrument survey map, certified and prepared to meet the Standards of the Monroe County Bar Association and Buyer's mortgage lender, if any (the "Survey"). Both the Abstract and Survey shall be dated or re-dated after the date of acceptance, and Seller shall endeavor to deliver the Abstract and Survey along with the draft of the proposed deed to Buyer or Buyer's attorney within thirty (30) calendar days thereafter, but in any event, not later than fifteen (15) calendar days prior to the Closing Date in Paragraph 6. Seller will pay for such searches to and including the day of Closing; and

(2) At the Closing, to Buyer, a properly signed and notarized, (i) Warranty Deed with lien covenant (or Executor's, Administrator's or Trustee's Deed, if Seller holds title as such), (ii) carbon monoxide detector and smoke alarm affidavits, (iii) documents required by law, (iv) documents required by Buyer's lender, provided there is no cost or liability to Seller, and (v) assignment of leases and transfer of security deposits, if any.

(B) Marketability of Title. Seller shall convey good and marketable title to the Property in fee simple, free and clear of all liens and encumbrances. The Parties acknowledge and agree that good and marketable title to the Property, free and clear of all liens and encumbrances, means, without limit, that all gas, mineral, oil and timber rights will transfer with the Property to Buyer except as otherwise provided in Paragraph 5(F) above. However, Buyer agrees to accept title to the Property subject to: (a) restrictive covenants of record common to the tract or subdivision of which the Property is a part, provided these covenants have not been violated or the time for objection to any violation has expired, (b) public utility easements within fifteen (15) feet of lot lines which do not interfere with any existing improvements on the Property or with any improvements that Buyer may construct in compliance with all present restrictive covenants or record and zoning and building codes, and (c) fences deviating from the actual Property line one foot or less, provided the fence placement does not impair access to the Property from a right of way or cause the Property to be in violation of any restrictive covenant, easement or agreement of record or of any building, zoning or subdivision code. Seller and Buyer agree that potential objections revealed by the Survey furnished pursuant to Paragraph 7(A)(1) above shall be resolved pursuant to the "Suggested Title Standards for Treating Discrepancies Revealed by Surveys" of the Monroe County Bar Association.

(C) Objections to Title. If Buyer raises a valid written objection to Seller's title which indicates that title to the Property is unmarketable, then Seller may cancel this Contract upon written notice to Buyer, and the Deposit shall be returned to Buyer. However, if Seller: (a) is able to cure the objection on or before the Closing or (b) is able to insure the title objection and Buyer is willing to accept insurable title, then this Contract shall continue, subject to the Seller curing the title objection and/or providing insurable title at Seller's expense. If Seller fails to cure the title objection on or before the Closing Date, or if Buyer is unwilling to accept insurable title, Buyer may cancel this Contract upon written notice to Seller and the Deposit shall be returned to Buyer.

8. BROKERS & MISCELLANEOUS.

(A) Real Estate Broker.

(1) The Parties agree that Richard Leasure of Howard Hanna brought about this purchase and sale.

(2) It is understood and agreed by Buyer and Seller that no broker brought about this purchase and sale.

(B) Attorney Disclaimer: In participating in the transaction, an attorney renders no opinion whatsoever as to the value of the Property. Unless an attorney has actual knowledge to the contrary, it should not be inferred from an attorney's participation in the transaction that the attorney knows, or is aware of, the facts behind the history of the price negotiations between the Parties.


Seller's Initials

Buyer's Initials

- (C) **Responsibility of Persons Under This Contract; Non-Assignability.** If more than one person signs this Contract as Buyer, each person and any party who takes over that person's legal position will be responsible for keeping the promises made by Buyer in this Contract. If more than one person signs this Contract as Seller, each person or any party who takes over that person's legal position, will be fully responsible for keeping the promises made by Seller. However, this Contract is personal to the Parties and may not be assigned by either without the other's consent.
- (D) **Notices.**

(1) **In General.**

- (i) Notices under this Contract shall be in writing and deemed delivered upon receipt. Except as otherwise provided in Paragraph 8(D)(2) below, notices under this Contract may be made by a Party or by the attorney or the listing/selling agent for such Party and may be received by the other Party or by the attorney or the listing/selling agent for such other Party. Seller and Buyer agree that notices under this Contract may be delivered to any address, fax number, and/or e-mail set forth on the Administrative Information page of this Contract for a Party, the attorney for a Party, or the listing/selling agent for a Party, as applicable.
- (ii) Delivery of notices under this Contract shall be made by personal delivery, overnight courier, first class mail, fax, or e-mail, except as otherwise provided in Paragraph 8(D)(2) below.
- (iii) If delivery is made by personal delivery, the notice(s) delivered shall be deemed received on the date delivered. If delivery is made by overnight courier or first-class mail, the notice(s) delivered shall be deemed received one calendar day, excluding Saturdays, Sundays and public holidays, following the date upon which the notice(s) are deposited with the overnight courier service with delivery charges prepaid or charged to sender's account or with the postal service with required postage affixed. If delivery is made by fax, the notice(s) transmitted shall be deemed received on the date the sender receives confirmation from the recipient's equipment that the entire transmission has been received. If delivery is made by e-mail, the notice(s) transmitted shall be deemed received on the date the sender's e-mail is located in the sent e-mail folder of the sender, except as otherwise provided in Paragraph 8(D)(2) below.

- (2) **Special Notices.** Any (i) Time of the Essence Notice, (ii) notice of cancellation or termination of the Contract, (iii) bump notice of Seller, (iv) Buyer's notice of removal of sale and transfer of title contingency, or (v) Buyer's notice of preservation of Buyer's transfer of title contingency made under this Contract (each, a "Special Notice") may only be made by a Party or the attorney for such Party and may only be received by the other Party with a copy to such other Party's attorney and to the listing/selling agent of such other Party, if designated on this Contract. Further, if any Special Notice is delivered by e-mail, then a true and complete copy of the e-mailed Special Notice shall also be mailed by first class prepaid mail within one calendar day, excluding Saturdays, Sundays and public holidays, following the date of the e-mail, and the e-mailed Special Notice shall be deemed received on the date the sender's e-mail is located in the sent e-mail folder of the sender, provided the required mailing by first class prepaid mail is completed.

- (E) **Entire Contract; Miscellaneous.** This Contract when signed by both Buyer and Seller will be the record of the complete agreement between the Buyer and Seller concerning the purchase and sale of the Property. This Contract may be signed in counterparts. No oral agreements or promises will be binding. Seller's representations in this Contract shall not survive after Closing. If any provision of this Contract is rendered invalid or unenforceable, it shall not affect the validity or enforceability of the remaining provisions. This Contract shall be construed, enforced and interpreted under the laws of the State of New York, without regard to principles of conflicts of laws.

- (F) **Electronic Signatures.** The Parties agree and consent that this Contract, and every demand, notice and objection given under this Contract, may be signed and initialed in any manner permitted by New York State law, including the Electronic Signatures and Records Act and applicable regulations.

- (G) **Addenda.** The following Addenda are incorporated into and attached to and made a part of this Contract:

- | | | |
|---|--|---|
| <input type="checkbox"/> Agricultural Districts/Farming Activity Disclosure | <input type="checkbox"/> Personal Property Agreement | <input type="checkbox"/> Uncapped Natural Gas Well Disclosure |
| <input type="checkbox"/> All Parties Agreement (FHA/VA) | <input type="checkbox"/> Property Inspection | <input type="checkbox"/> Utility Surcharges |
| <input checked="" type="checkbox"/> Contingency Addendum | <input type="checkbox"/> Rented Property | <input type="checkbox"/> Wayne County Disclosure |
| <input type="checkbox"/> Electric Availability | <input type="checkbox"/> Sale & Transfer of Title | <input type="checkbox"/> Notice for all Residential Property |
| <input type="checkbox"/> Home Warranty | <input type="checkbox"/> Short Sale Approval | <input type="checkbox"/> Well and Sepsic System |
| <input type="checkbox"/> Lead Compliance | | |
| <input type="checkbox"/> Other: _____ | | |

- 9. **OTHER TERMS.** (If blank, this paragraph is not applicable) In the event of a conflict between the provisions of this paragraph and the provisions of any other paragraph of this Contract, the provisions of this paragraph will control.

See addendum

- 10. **LIFE OF OFFER.** This offer shall expire on 7 days after date of offer, 20 , at 6:00 p.m.

Seller's Initials

Buyer's Initials

PROPERTY INSPECTION DECLINED. Buyer has reviewed the terms and conditions of the Property Inspection Addendum and Buyer elects not to conduct a Property Inspection.

Town of Pittsford

Buyer _____

Date _____

By: William J. Smith, Jr.
Buyer Supervisor

2/16/2023
Date

ACCEPTANCE OF OFFER BY SELLER. Seller accepts the offer of Buyer and agrees to sell on the terms and conditions set forth in the Contract.

COUNTEROFFER BY SELLER. Seller agrees to sell the Property in accordance with the terms and conditions of the Contract, except as amended and modified as follows: *(attach additional sheets if necessary)*

In any conflict of terms and conditions between this counteroffer and the Contract, the terms and conditions of this counteroffer shall prevail.

This counteroffer shall expire on _____, 20____, at _____ .m.

Authentisign
Merle L. Whitehead

02/23/23

Seller _____

Date _____

Seller _____

Date _____

ACCEPTANCE OF COUNTEROFFER BY BUYER. Buyer accepts the offer of Seller and agrees to buy on the terms and conditions set forth in the Contract.

Buyer _____

Date _____

Buyer _____

Date _____

MLW
Seller's Initials

Buyer's Initials

ADMINISTRATIVE INFORMATION

Property Address: 57 Monroe Avenue, Pittsford, NY 14534

MLS#

Merle L. Whitehead

Seller

Seller

Address

City, State, Zip

Telephone No.

Email address

Jane M. Harrington (Michalek & Harrington, LLC)

Seller's Attorney

300 Center Road

Address

West Seneca, NY 14224

City, State, Zip

716-675-6715

Telephone No.

Fax

jmichalek@aol.com

Email address

Howard Hanna

Listing Broker

Howard Hanna

2349 Monroe Avenue

Rochester, NY 14618

39NO0769984

Phone

Fax

Richard Leasure

Listing Agent

Richard Leasure 30LE1170357

585-729-2500(c)585-485-5700(o)

richardleasure@howardhanna.com

ID#6131

Email Address

Town of Pittsford

Buyer

Buyer

11 South Main Street

Address

Pittsford, NY 14534

City, State, Zip

Telephone No.

Email Address

Christopher H. Corcoran

Buyer's Attorney

132 Allens Creek Road

Address

Rochester, NY 14618

City, State, Zip

585-730-8207

Telephone No.

585-730-8209

Fax

ccorcoran@torreslawofficepc.com

Email address

← Same
Selling Broker

NY License No.

Address

City, State, Zip

Phone

Fax

← Same
Selling Agent

NY License No.

Phone

Fax

Cell

Public ID#

Email address

Seller's Initials

Buyer's Initials

ADDENDUM

Town of Pittsford from Merle L. Whitehead

57 Monroe Avenue

Paragraph 3. Contingencies (Continued)

The Buyer (the "Town") intends to use the building for the Town Court, and incidentally for public meetings and miscellaneous Town office purposes. Therefore, it will be necessary to renovate and rehabilitate the building after closing.

The "Contingency Deadline Dates" set forth below are measured from the approval of attorneys (paragraph 4) of the Contract.

1. Town Board approval. The Town Board approving the Contract within 14 days.
2. Permissive referendum. The Town will comply with Town Law § 91, and no petition protesting the Town Board's resolution and requesting a permissive referendum being filed, within 46 days.
3. Environmental audit. The Town will promptly order an environmental audit, including an asbestos screening, after the approval of attorneys of the Contract. The Town being satisfied, in its sole discretion, of the results of that audit, within 46 days.
4. Inspection and Report. An architect, engineer, or other competent expert will inspect the Property. The Town being satisfied that the Property is suitable for the Town's purposes and may be renovated and rehabilitated at an estimated cost which is acceptable to the Town in its sole discretion, within 46 days.
5. Bond financing. The Town intends to pay for part or all of the purchase price of the Property by issuing municipal bonds. The Town Board adopting a bonding resolution within 30 days, and the Town obtaining the net proceeds of the sale of the municipal bonds within 106 days.

The deposit will be returned to Buyer if any of the foregoing contingencies are not satisfied or removed by Buyer or if closing does not in fact occur through no fault of Buyer.

MODIFICATIONS:

¶5(E): THIS PARAGRAPH DOES NOT APPLY TO HEATING, PLUMBING, AIR CONDITIONING, ELECTRICAL SYSTEMS AND INCLUDED APPLIANCES.

¶6(C)(1): CONTENTS OF THE PROPERTY ARE INCLUDED IN THE SALE.

¶7(A)(1): BUYER WILL OBTAIN AND PAY FOR A NEW INSTRUMENT SURVEY.

SELLER IS A LICENSED REALTOR.

MEMORANDUM

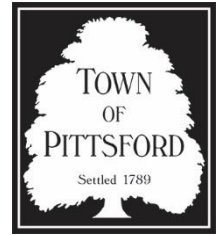
To: Pittsford Town Board

From: Brian Luke, Director of Finance

Date: February 22, 2023

Regarding: Surplus Inventory

For Meeting On: February 28, 2023



Attached is a list of surplus inventory for the Town Board to declare surplus in order for it to be removed from the Town's inventory.

Be it resolved, that the attached list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Year	Description	Department	Cost	Disposition
18120	2015	IPAD Air 2: 64 GB Silver	Library	\$ 539.00	Recycled
18842	2017	IPAD Air 2: 64 GB Silver	Library	\$ 539.00	Recycled

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
FEBRUARY 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
84 LUMBER COMPANY	PJS	159716	0603-647414	LUMBER FOR SIGN SHOP	367.60
	PJS	159716	0603-647534	LUMBER FOR SIGN SHOP	1,065.80
VENDOR TOTAL					1,433.40
ABVI - GOODWILL	JRH	159919	IN0013338	2023 JANUARY SENIORS BILLING	2,367.20
VENDOR TOTAL					2,367.20
ACTION TELEPHONE EXCHANGE	PJS	159843	1980020322023	FEB 23 - AFTER HRS ANSWER SVC	143.50
VENDOR TOTAL					143.50
ADAMS LECLAIR LLP	BWL	159914	1051	LEGAL SERVICES RENDERED - MARK GIANNINY	195.00
	BWL	159914	1050	LEGAL SERVICES RENDERED - CNB	65.00
VENDOR TOTAL					260.00
ADMAR SUPPLY COMPANY, INC	PJS	159767	RO2027854	SAW BLADES	654.00
VENDOR TOTAL					654.00
AETNA INC.	BWL	160050	44016303	MARCH HEALTH BILL	17,359.62
VENDOR TOTAL					17,359.62
ALRO STEEL CORPORATION	PJS	160026	1536135	STEEL METAL STOVE HOOD	326.95
	PJS	159830	DAS3181BF	STEEL REBAR	1,755.20
VENDOR TOTAL					2,082.15
AMERICAN ROCK SALT CO.	PJS	160030	0735136	239.54 TON	14,880.23
	PJS	160030	0735063	247.65 TON	15,384.01
	PJS	160030	0734446	39.85 TON	2,475.48

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
AMERICAN ROCK SALT CO.	PJS	159712	0729457	38.75 TON	2,418.00
	PJS	159712	0729266	178.46 TON	11,135.92
	PJS	159712	0728866	239.61 TON	14,951.67
	PJS	159712	0729071	548.95 TON	34,254.48
	PJS	159956	0734005	197.90 TON	12,293.56
	PJS	159956	0733087	199.36 TON	12,440.07
	PJS	159956	0733526	79.58 TON	4,965.79
VENDOR TOTAL					125,199.21
ANDERSON	JRH	160053	022023ANDERSON	2023 FEBRUARY INSTRUCTOR PAYMENT - BASKE	735.00
VENDOR TOTAL					735.00
APPLIED BUSINESS SYS INC	RMN	160013	189108	2023 TOWN AND COUNTY BILLS POSTAGE BALAN	784.91
VENDOR TOTAL					784.91
ARMSTRONG	JRH	160054	022023ARMSTRONG	2023 FEBRUARY INSTRUCTOR PAYMENT - ARTS	826.00
VENDOR TOTAL					826.00
AUTO VALUE PARTS STORES	PJS	159828	636960/L	OIL FILTER/ TYE ROD	251.83
	PJS	159828	635119/L	CREDIT	-115.64
	PJS	159829	636724/L	HEADLIGHTS	52.12
	PJS	159829	636956/L	FILTER/TAPE	27.95
	PJS	159762	636259/L	U JOINTS	70.32
	PJS	159840	636920/L	PARTS 423	28.28
VENDOR TOTAL					314.86
BEAM MACK SALES & SERVICE	PJS	160019	368713R	AIR VALVE 465	45.14
	PJS	159861	367961R	BRAKE DRUMS 467	761.88
	PJS	159694	367072R	460 REAR BRAKE CHAMBER	155.57

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	962.59
BEE RELENTLESS BOXING LLC	JRH	160083	022023CASTRO	2023 FEBRUARY INSTRUCTOR PAYMENT - BEGIN	210.00
				VENDOR TOTAL	210.00
BEEMAN	JRH	160055	022023BEEMAN	2023 FEBRUARY INSTRUCTOR PAYMENT S.T.E.A	357.00
				VENDOR TOTAL	357.00
BENEFIT RESOURCE, LLC	BWL	159849	939969	FSA MONTHLY ADMINISTRATION: JANUARY	700.00
				VENDOR TOTAL	700.00
BENSCH	JRH	159672	012023BENSCH	TUESDAY MEETING SPEAKER 2/14/23 HONORARI	75.00
				VENDOR TOTAL	75.00
BLACKBURN MFG. CO.	PJS	159878	0695209-IN	MEASURING WHEEL	107.35
				VENDOR TOTAL	107.35
BLAIR SUPPLY CORP	PJS	160044	1260000	8"SDR35	9,114.00
				VENDOR TOTAL	9,114.00
BMI	JRH	159676	46028705	ANNUAL LICENSING FEE MUSIC 01/01/2023-12	378.90
				VENDOR TOTAL	378.90
BONADIO & CO., LLP	BWL	159913	BN326560	AUDIT SERVICES	3,000.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	3,000.00
BRANCATO	JRH	159770	012023BRANCATO	SENIORS PROGRAM ARM CHAIR TRAVEL JANUARY	80.00
				VENDOR TOTAL	80.00
BRIDGE TOWER OP CO, LLC	RMN	159723	745097596	PLANNING BRD PUBLIC HEARING-2464521	51.92
	RMN	159723	745096681	LEGAL NOTICE- 2023 TOWN AND COUNTY TAX C	222.22
	RMN	159723	745096684	PUBLIC HEARING FOR NORTHSIDE FIRE PROTE	58.47
	RMN	159674	745096594	NOTICE OF ADOPTION SUBJECT TO PERMISSIVE	53.23
	RMN	159674	745096657	ZONING BRD PUBLIC HEARING-2462590	42.75
	RMN	160001	745102928	ZONING BRD PUBLIC HRG FOR AREA VARIANCES	55.85
	RMN	160001	745100866	TOWN BRD PBL HRG COMMUNITY BLOCK GRANT-2	95.15
				VENDOR TOTAL	579.59
BRIGHTON MOWER SERV., INC	PJS	159715	105589	TORO PARTS	105.85
				VENDOR TOTAL	105.85
BSN SPORTS LLC	PJS	160116	920641450	GEP BACKSTOP NETS	832.98
	BWL	159709	305173937	FOUL POLES	4,246.00
				VENDOR TOTAL	5,078.98
BURCHETT	JRH	159923	022023BURCHETT	2023 SWEETHEART DANCE SUPPLIES	217.50
	JRH	159853	112-8698067-4865058	SWEETHEART DANCE SUPPLIES	114.83
				VENDOR TOTAL	332.33
CAPPELLINO CHEVROLET, INC.	BWL	159969	232074	VEHICLE 400-3 - CHEVROLET 3500 REGULAR C	44,369.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
VENDOR TOTAL					44,369.00
CASTLE BRANCH INC	BWL	160114	0879161-IN	EMPLOYEE SCREENS	330.00
	BWL	159726	0875978-IN	EMPLOYEE SCREENS	105.00
VENDOR TOTAL					435.00
CATALOG AND COMMERCE SOLUTIONS, LLC	AM	160002	2403	WEBSITE MANAGEMENT/SUPPORT - 1ST QUARTER	1,600.00
	VENDOR TOTAL				
CERTIFIED LABS	PJS	160016	8107364	GREASE FOR TUB GRINDER	719.95
	VENDOR TOTAL				
CHASE CARD SERVICES	BWL	159799	9156635	EASEMENT FEES	160.00
	AM	159962	BBY01-806740461746	2-OUTPUT HDMI SPLITTER	69.99
	AM	160066	369288	EXPERTS EXCHANGE PREMIUM SERVICES YEARLY	199.95
	AM	160072	100679605	JAMF NOW SUBSCRIPTION (2/20/23-3/19/23)	38.00
	AM	159718	100662813	JAMF NOW SUBSCRIPTION ADJUSTMENT FOR NEW	10.00
	AM	159993	1199102	SIGNUPGENIUS PRO SILVER (ANNUAL)	107.89
	AM	159836	111-5597924-1053843	TP-LINK TL-SG1008P V4 8 PORT GIGABIT P	59.99
	AM	159792	INV185897957	ZOOM STANDARD BIZ ANNUAL - 01/26/2023-01	2,399.00
	PJS	159884	04330025768	GANG SWITCH FOR PASCO SOFTWARE UPGRADE	98.99
	BWL	159721	100048451	ELECTRIC BRANDING IRON	408.96
	AM	159706	111-2582289-6829023	TP-LINK USB C TO ETHERNET ADAPTER(UE300C	35.97
	AM	159943	111-5494814-1211412	MA-MNT-MR-6 CISCO MERAKI MOUNT KIT ACCES	62.53
	BWL	159944	9170195	EASEMENT FEES	345.00
	VENDOR TOTAL				
CHEDIAK	JRH	159924	012023CHEDIAK	MILEAGE REIMBURSEMENT	17.20

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	17.20
CINTAS CORPORATION #411	PJS	159705	4143929160	RUG AND MOP SERVICE - ALL BUILDINGS	296.07
	PJS	159879	4145331866	RUG AND MOP SERVICE - ALL BUILDINGS	296.07
				VENDOR TOTAL	592.14
CITY TWIRLERS	JRH	160089	022023CITYTWIRLERS	2023 FEBRUARY INSTRUCTOR PAYMENT - YOGA	217.00
				VENDOR TOTAL	217.00
CLOVER PHYSICAL THERAPY, P.C.	JRH	159772	012023CLOVER1	SENIORS PROGRAM BALANCE CLASSES JULY-DEC	450.00
	JRH	159773	012023CLOVER2	SENIORS PROGRAM BALANCE CLASSES JANUARY	75.00
				VENDOR TOTAL	525.00
COLONY HARDWARE CORP.	PJS	160017	1450665	CABLE FOR RISERS	260.00
				VENDOR TOTAL	260.00
CONCORD ELECTRIC CORPORATION	PJS	159679	TP2300.0101	REPAIR FRONT LIGHTS - SCC	814.60
				VENDOR TOTAL	814.60
CONSTELLATION NEW ENERGY, INC.	PJS	159992	64440474401	210 MENDON RD	0.69
	PJS	159992	64440484601	500 MENDON RD	171.39
	PJS	159992	64461142601	22 NORTH MAIN ST	0.00
	PJS	159992	64461133201	TOWN HALL	818.60
	PJS	159992	64461133601	HIGHWAY	645.13
	PJS	159992	64461574401	PSD	181.99
	PJS	159992	64461573501	LIBRARY	1,362.49
	PJS	159992	64428618201	KINGS BEND	102.09
	PJS	159994	64449198801	GREYTHORNE HILL	23.00
	PJS	159994	64461581101	4358 EAST AVE	0.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CONSTELLATION NEW ENERGY, INC.	PJS	159994	64428617101	PITTSFORD MANOR LANE	56.43
	PJS	159994	64428616501	PARK ROAD	41.63
	PJS	159994	64428616701	BRICKSTON	4.30
	PJS	159994	64449177701	CANDLEWOOD DR	11.07
	BWL	159903	64471340801	3-6 STREET LIGHTING	136.81
	BWL	159903	64471340701	1-2 STREET LIGHTING	148.08
	BWL	159903	64471340601	TOWN AT LARGE	194.94
	BWL	159903	64471340901	7 OR MORE	270.64
	BWL	159903	64471341001	POLE MAIN	30.86
	BWL	159903	64471341101	STONETOWN	42.08
VENDOR TOTAL					4,242.22
COOK BROTHERS TRUCK PARTS	PJS	159750	1779999	AIR FILTER	163.12
VENDOR TOTAL					163.12
COPPOLA	JRH	160056	022023COPPOLA	2023 FEBRUARY INSTRUCTOR PAYMENT - YOUTH	2,112.93
VENDOR TOTAL					2,112.93
CORNELL COOPERATIVE EXTENTION - MONROE COUNTY	JRH	159776	R102073	TUESDAY MEETING SPEAKER 1/10/23 HONORARI	50.00
VENDOR TOTAL					50.00
CREIGHTON SELF-DEFENSE INC	JRH	160058	022023CREIGHTON	2023 FEBRUARY INSTRUCTOR PAYMENT - MARTI	3,067.12
VENDOR TOTAL					3,067.12
CROWN CASTLE INTERNATIONAL CORP.	AM	160010	1278338	FIBER SERVICE #S269684 - 170 W. JEFFERSO	894.63
VENDOR TOTAL					894.63
CYNCON EQUIPMENT INC.	PJS	159939	91390	BELT FOR SIDEWALK PLOW	113.10

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	113.10
DADY	JRH	159907	2216	SENIORS JOHN DADY PERFORMANCE 3/15/23	150.00
				VENDOR TOTAL	150.00
DANESI	JRH	160098	022023DANESI	2023 FEBRUARY INSTRUCTOR PAYMENT - ARC B	969.50
				VENDOR TOTAL	969.50
DAVISON	PJS	159700	011923REIMB	REIMBURSE - HENRIETTA DMV (PLATE SURREND	6.03
				VENDOR TOTAL	6.03
DE LA COLINADOLORES	JRH	160059	022023DELACOLINASCOFIELD	2023 FEBRUARY INSTRUCTOR PAYMENT - SPANI	681.45
				VENDOR TOTAL	681.45
DEBBIE SUPPLY INC	PJS	160018	684387	HOSE CLAMPS	17.21
	PJS	159790	664174	FITTINGS AND PIPE COMPOUND	40.27
	PJS	159832	664153	486 BOLTS	20.37
	PJS	159757	664068	NOZZLE	12.59
	PJS	160007	664340	WATER TANK FITTINGS	108.33
				VENDOR TOTAL	198.77
DECKMAN OIL COMPANY	PJS	160015	772101	GREASE	320.50
	PJS	159788	771219	10W-30	637.20
				VENDOR TOTAL	957.70
DEMOCRAT & CHRONICLE	BWL	159957	DC1187406	MARCH NEWSPAPER	33.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	33.00
DIRECT ENERGY BUSINESS MARKETING, LLC	PJS	159991	HS33455626	DIRECT ENERGY TOWN WIDE AND PUMP STATION	4,504.72
				VENDOR TOTAL	4,504.72
DOLOMITE PRODUCTS CO INC	PJS	160092	1102692	WASHED STONE - DRAINAGE	488.90
	PJS	159807	1102174	WASHED STONE - DRAINAGE	169.20
				VENDOR TOTAL	658.10
DOLORES DECOSTE - PETTY CASH	JRH	159928	022023SRSPETTY	PETTY CASH - SENIORS CRAFT CLUB SUPPLIES	23.75
				VENDOR TOTAL	23.75
EDP, KGS, LLC	JRH	160071	022023SOCCER	2023 FEBRUARY INSTRUCTOR PAYMENT - SOCCE	790.97
				VENDOR TOTAL	790.97
EDWARDS TREE & LANDSCAPE	PJS	159842	2665	TREE ON KNICKERBOCKER	250.00
	PJS	160117	2679	TREE BEHIND 8 EVESHAM	750.00
				VENDOR TOTAL	1,000.00
ELEVATED SIGN SOLUTIONS	JRH	159908	3090	REC DEPT DIRECTORY SIGNAGE	120.00
	JRH	159796	3074	SIGNAGE - HISTORIAN OFFICE	150.00
				VENDOR TOTAL	270.00
EMPIRE FENCE CO., INC.	PJS	160118	CM2020754	GATE PARTS	54.25

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	54.25
EMPIRE TENNIS, LLC	JRH	160074	022023SPEIRS	2023 FEBRUARY INSTRUCTOR PAYMENT - TENNI	1,005.55
				VENDOR TOTAL	1,005.55
EVEVSKY	JRH	159922	5082	2023 JANUARY SENIORS TAI CHI, SUN ADVANC	680.00
				VENDOR TOTAL	680.00
EXODUS EXTERMINATING INC	PJS	159839	384689	YEARLY SERVICE	50.00
	PJS	159945	381618	YEARLY SERVICE	50.00
	PJS	159945	381617	YEARLY SERVICE	50.00
	PJS	159881	393996	MOUSE CONTROL PARKS SHOP	50.00
				VENDOR TOTAL	200.00
FAIRPORT CHILDREN'S THEATER	JRH	160052	022023ROCHA	2023 FEBRUARY INSTRUCTOR PAYMENT - THEAT	2,497.60
				VENDOR TOTAL	2,497.60
FERGUSON ENTERPRISES INC	PJS	159952	8704269	FILTERS	97.62
				VENDOR TOTAL	97.62
FINGER LAKES CASTLE	PJS	160039	872462	GLOVES ,TORQUE MASTER	242.77
	PJS	159749	871632	GLOVES	165.00
	PJS	159872	871664	SHOP SOLV AND BRAKE CLEAN	58.80
	PJS	159947	871667	THRUST	78.54
	PJS	159882	871634	SHOP CHEMICALS	366.72
				VENDOR TOTAL	911.83

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
FIREPLACE FASHIONS	PJS	159680	101021	BLOWER	271.15
				VENDOR TOTAL	271.15
FJ1, LLC	JRH	160086	022023FJ1	2023 FEBRUARY INSTRUCTOR PAYMENT - NFL I	525.00
				VENDOR TOTAL	525.00
FLEET PRIDE	PJS	159698	104991542	FILTERS 438	325.50
				VENDOR TOTAL	325.50
FLOWER CITY COMMUNICATIONS INC	PJS	159958	2489	REPAIR POWER PLUG	117.00
				VENDOR TOTAL	117.00
FORBES COURT REPORTING SERVICES, LLC	VN	159915	01302023	STENOGRAPHER - JANUARY 2023	480.00
				VENDOR TOTAL	480.00
FOUNDATION FOR WOMEN'S FINANCIAL EDUCATION	JRH	160084	022023FWFE	2023 FEBRUARY INSTRUCTOR PAYMENT - FINAN	315.00
				VENDOR TOTAL	315.00
FREEDOM FLAG CO.	PJS	160120	TPBM020923	REPLACEMENT FLAGS	1,220.00
				VENDOR TOTAL	1,220.00
FRONTIER COMMUNICATIONS	JRH	159845	022023FRONTIERSENIORS	SENIORS TELEPHONE SERVICE	60.29
	JRH	159844	022023FRONTIERREC	RECREATION TELEPHONE SERVICE	61.31
	AM	159892	0201/6430-092614-6	6430 KBP NORTH PHONE SERVICE 2/1/23 - 2/	14.37
	BWL	159902	585-100-2618-050219-6	MONTHLY PHONE PYMT	1,230.67

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,366.64
FULMORE	JRH	160087	022023FULMORE	2023 FEBRUARY INSTRUCTOR PAYMENT - FIRST	56.00
				VENDOR TOTAL	56.00
G.A. FLEET ASSOCIATES	PJS	160004	S0000032112	PUMP FOR BRICKSTON PS	8,289.00
				VENDOR TOTAL	8,289.00
GENERAL WELDING AND FABRICATION	PJS	159980	34194	BEARINGS AND SEALS	64.68
	PJS	159980	34200	BEARINGS AND SEALS	28.73
	PJS	159835	34144	BACKUP ALARM	75.57
	PJS	159937	34180	BEACONS FOR 420	325.27
				VENDOR TOTAL	494.25
GOTTA III	JRH	159850	GC230127	SENIORS SQUARE DANCE CLASSES	100.00
				VENDOR TOTAL	100.00
GRAINGER, INC.	PJS	159979	9599089696	AIR FILTER	26.42
	PJS	159965	9594476120	WALL HEATER	281.51
	PJS	159949	9592000260	WATERHOSE	167.58
	PJS	159760	9574098795	PUMP MOTOR - SCC	1,370.45
				VENDOR TOTAL	1,845.96
GRAYBAR ELECTRIC CO INC.	PJS	160003	9330677108	POLE LINE AND LUBRICANT	50.36
				VENDOR TOTAL	50.36
GUDABRI, INC.	PJS	160124	727-7602	PARKS & SEWER AUTOMATIC GATES	25,000.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	25,000.00
HADLOCK'S ACE HARDWARE	PJS	160020	0022111	STAIN	64.15
	PJS	160035	002124	PUTTY KNIFE,ADHESIVE	24.56
	PJS	160035	002125	PUTTY KNIFE,ADHESIVE	-6.00
	PJS	159755	002024	PAINT SUPPLIES	119.91
	PJS	159936	002073	441 PINS BUTANE TORCH	82.75
	PJS	159681	001993	SEALANT AND MISC HARDWARE	213.61
	PJS	159689	002009	HOSE NOZZLES	28.77
	PJS	159841	002061	SUPPLIES FOR HEAT/AC UNIT IN FOREMANS OF	41.98
	PJS	159946	002065	PROPANE	43.98
				VENDOR TOTAL	613.71
HANES SUPPLY, INC. ROCHESTER DIVISION	PJS	159831	2182254-00	LIFTING STRAPS	85.22
	PJS	159833	2182252-00	LIFTING CHAIN	825.00
				VENDOR TOTAL	910.22
HANSON	JRH	160060	022023HANSON	2023 FEBRUARY INSTRUCTOR PAYMENT - BALLE	2,000.71
				VENDOR TOTAL	2,000.71
HANSON AGGREGATES NEW YORK LLC	PJS	160037	4263692	COLD PATCH	207.17
	PJS	159871	4258327	COLD PATCH	209.06
				VENDOR TOTAL	416.23
HAUN WELDING SUPPLY, INC.	PJS	159696	8657420	METAL SHEAR	7,079.55
				VENDOR TOTAL	7,079.55
HAWK COLLISION & FRAME	PJS	160040	22360	ALIGNMENT 400	149.95
	PJS	159754	22264	INSPECTIONS	20.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
HAWK COLLISION & FRAME	PJS	159754	22267	INSPECTIONS	20.00
					VENDOR TOTAL
HERZOG	JRH	159771	108	SENIORS PROGRAM LINE DANCING JANUARY 202	280.00
					VENDOR TOTAL
HILLYARD, INC.	PJS	159784	605004787	CITRUS SCRUB	65.87
	PJS	159967	605024052	PAPER & CUSTODIAL SUPPLIES	1,571.97
	PJS	159885	605014794	ICE MELT	680.62
					VENDOR TOTAL
HOME DEPOT	PJS	159983	3020269	WHITE FLAGS	9.97
	PJS	159987	8025133	REPLACEMENT LUMBER GEP BENCHES	185.42
	RMN	160046	8014674	WOOD FOR TOWN CLERK'S OFFICE DESK	374.94
	PJS	160012	3034945	TOOLS	530.27
	PJS	160033	6014905	SHOP TOOLS	111.38
	PJS	159746	3023222	LUMBER FOR SIGNS	848.64
	PJS	159748	2612507	POWER TOOLS	195.94
	PJS	159747	8623910	OFFICE SUPPLIES	224.63
	PJS	159787	6024065	SHOP SUPPLIES AND HARDWARE	492.70
	PJS	159793	7012722	MISC HARDWARE FOR SCC	24.53
	PJS	159826	5013108	TOOLS FOR WOODSHOP	93.70
	PJS	159825	1191431	ANTI FREEZE	71.64
	PJS	159930	8021653	DRILL BIT	112.82
	PJS	159932	3014271	STOVE HOOK UP	72.18
	PJS	159932	4340338	STOVE HOOK UP	47.04
	PJS	159931	5034780	LUMBER FOR SIGNS	221.84
	PJS	159933	5034781	LUMBER, CLAMPS	113.49
	PJS	159933	4020154	LUMBER, CLAMPS	457.24
	PJS	159933	4625686	LUMBER, CLAMPS	194.04
	PJS	159874	5024333	SNAKE, RAGS, PAINTBRUSHES, VACUUM FILTER	116.10
	PJS	159877	12470009720855	PAINT, ROLLER COVERS, TAPE	179.64
	PJS	159876	12470009720871	CEILING FAN W/ REMOTE	150.00
	PJS	159894	8070086	SPOTLIGHTS	297.00
	PJS	159894	12470009732371	SPOTLIGHTS, LITHIUM BATTERY KIT	297.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
HOME DEPOT	PJS	159894	12470009732140	SPOTLGHTS, POWER INVERTER	321.98
	PJS	160115	12640000220178	PLANER, REEL, ROUTER BIT	565.11
	PJS	159692	4023091	CATCH BASIN SUPPLIES	530.42
	PJS	159690	6032305	LUMBER FOR SIGNS	653.40
	PJS	159690	5022859	LUMBER FOR SIGNS	76.00
VENDOR TOTAL					7,569.06
INNOVATIVE SOLUTIONS	PJS	159693	68224	MAGIC	6,507.02
VENDOR TOTAL					6,507.02
INTERSTATE BATTERY SYSTEM	PJS	159710	2453744	BATTERIES FOR TUB GRINDER	499.86
	PJS	159745	20150401	HAMM ROLLER	289.85
	PJS	159744	50067658	BATTERIES	299.90
VENDOR TOTAL					1,089.61
INTIVITY, INC.	JRH	159916	1828238-2	OFFICE EQUIPMENT	154.99
	JRH	159917	1829128-1	OFFICE EQUIPMENT	73.86
	JRH	159846	1829128-0	REC DEPARTMENT OFFICE SUPPLIES	252.61
	AM	160057	199439	CUBICLE WALLS FOR TECH HARD AND NET ADMI	804.30
	JRH	159800	1828238-1	OFFICE EQUIPMENT	392.50
	JRH	159797	1828238-0	REC DEPARTMENT OFFICE SUPPLIES	313.72
VENDOR TOTAL					1,991.98
IRON MOUNTAIN, INC	RMN	159821	HGLR459	RECORD RETENTION - 02/01/2023 -02/28/202	1,082.31
VENDOR TOTAL					1,082.31
JESSIE HOLLENBECK - PETTY CASH	BWL	160028	02152023	PETTY CASH REIMBURSEMENT	30.11
	JRH	160093	02202023PETTYCASHREC	BREAK CAMP & PANTHER PALS SUPPLIES	10.25
	JRH	159927	022023PETTY1	PETTY CASH - SWEETHEART DANCE SUPPLIES	15.00
	JRH	159971	022023PETTY2	PETTY CASH - SWEETHEART DANCE SUPPLIES	23.75

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	79.11
JOHN CLIFFORD SALES	PJS	160041	1163	TIRES 411 INSPECTION 402	1,311.00
				VENDOR TOTAL	1,311.00
KAWCZYNSKI	JRH	159851	012023KAWCZYNSKI	SENIORS YOGA CLASSES	240.00
				VENDOR TOTAL	240.00
KENWORTH NORTHEAST GROUP, INC	PJS	160032	RI281057	HUBCAP	15.15
	PJS	159860	RI280174	SEAT SWITCH #451	43.66
	PJS	159860	RI280518	SEAT SWITCH #451	52.84
	PJS	159691	R63898	INSPECTIONS 464,469 SERVICE	20.00
	PJS	159691	R63904	INSPECTIONS 464,469 SERVICE	498.52
				VENDOR TOTAL	630.17
KIMBALL - MIDWEST	PJS	159759	100671767	CABLE FOR RISERS	788.38
				VENDOR TOTAL	788.38
L.C. WHITFORD EQUIPMENT CO.	PJS	159733	0036002-00	TUB GRINDER REPAIRS	109,595.17
	PJS	159935	0036003-00	TUB GRINDER REPAIR	8,001.97
				VENDOR TOTAL	117,597.14
LAKESIDE TOOL, INC.	PJS	159711	325329	WRENCHES,RATCHETT	87.04
	PJS	159711	325324	WRENCHES,RATCHETT	99.00
	PJS	159834	325442	AIR HAMMER	40.38
	PJS	159761	325391	CUT OFF WHEEL	11.72
	PJS	159940	325538	SOCKETT, CUT OFF WHEEL	38.96
	PJS	159940	325559	SOCKETT, CUT OFF WHEEL	431.87
	PJS	159837	325460	GRINDING STONES	33.13

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	742.10
LANDPRO EQUIPMENT, LLC	PJS	159976	2515714	AIR FILTERS, GASKET, SEALANT	91.44
	PJS	159981	2519541	COOLANT, SEALANT, GASKET	78.78
	PJS	159789	2513289	HYDRAULIC OIL	58.24
	PJS	159789	2513273	HYDRAULIC OIL	264.74
				VENDOR TOTAL	493.20
LEWALTER HARDWOODS	PJS	160023	8875	SIDEBOARDS	674.70
				VENDOR TOTAL	674.70
LEWIS GENERAL TIRES, INC.	PJS	160034	163545	TIRES 453	3,446.48
	PJS	159856	162804	TIRES FOR INVENTORY	1,915.40
	PJS	159677	162189	ALIGNMENT AND TIRES 339-2	1,000.76
	PJS	159688	162320	TIRES FOR VEHICLE #225	705.68
	PJS	159875	34156	TRAILER TIRES	6.29
	PJS	159875	34157	TRAILER TIRES	17.96
				VENDOR TOTAL	7,092.57
LOWES CREDIT SERVICES	PJS	159910	24719184	ELECTRICAL TESTER	85.49
	PJS	159684	02126	CUSTODIAL SUPPLIES - CLEANERS	179.79
				VENDOR TOTAL	265.28
LUCKY'S TRUCK & TRAILER SALES INC	PJS	160038	173874H	BRAKE CHAMBERS	494.42
				VENDOR TOTAL	494.42
LUGERT	JRH	159921	104364	AFTER SCHOOL CRAFT SUPPLIES	96.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	96.00
M R B GROUP	BWL	160047	47254	OAK HILL DRAINAGE PROJECT	3,190.00
	BWL	160047	47791	OAK HILL DRAINAGE PROJECT	1,087.50
	BWL	160047	46855	OAK HILL DRAINAGE PROJECT	520.00
	BWL	160048	46410	2490 LEHIGH STATION RD	185.00
	BWL	160048	46856	2490 LEHIGH STATION RD	1,295.00
	BWL	160048	47256	2490 LEHIGH STATION RD	92.50
	BWL	160048	47793	2490 LEHIGH STATION RD	307.50
	BWL	160048	46112	2490 LEHIGH STATION RD	832.50
				VENDOR TOTAL	7,510.00
M.E. SERVICES COMMUNICATION, INC.	VN	160036	24202	2/2/23 NEPALI INTERPRETER	97.50
				VENDOR TOTAL	97.50
MAGGIO	JRH	160061	022023MAGGIO	2023 FEBRUARY INSTRUCTOR PAYMENT - SELF	119.60
				VENDOR TOTAL	119.60
MAGLIATO	JRH	160062	022023MAGLIATO	2023 FEBRUARY INSTRUCTOR PAYMENT - RECRE	1,088.85
				VENDOR TOTAL	1,088.85
MANITOU CONCRETE	PJS	159859	1095873	CONCRETE FOR RISERS	691.00
	PJS	159859	1095893	CONCRETE FOR RISERS	691.00
	PJS	159859	1095909	CONCRETE FOR RISERS	1,382.00
	PJS	159859	1095923	CONCRETE FOR RISERS	691.00
	PJS	159938	1096211	CONCRETE FOR RISERS	691.00
	PJS	159938	1096228	CONCRETE FOR RISERS	2,072.00
				VENDOR TOTAL	6,218.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
MAX T. DOLAND INC.	PJS	159905	70201	DOOR STOPS	11.32
				VENDOR TOTAL	11.32
MCVEAN	JRH	160063	022023MCVEAN	2023 FEBRUARY INSTRUCTOR PAYMENT - AEROB	897.18
				VENDOR TOTAL	897.18
MESSNER CARPETING	PJS	159729	2028984	CARPET INSTALL FOR THE BOOK DROP ROOM	500.00
				VENDOR TOTAL	500.00
MIDLAND APPRAISAL ASSOCIATES, INC.	BWL	159819	E23003	APPRAISAL REPORT	3,000.00
				VENDOR TOTAL	3,000.00
MILLER	JRH	160064	022023LMILLER	2023 FEBRUARY INSTRUCTOR PAYMENT - JUST	268.80
MILLER	JRH	160065	022023PMILLER	2023 FEBRUARY INSTRUCTOR PAYMENT - ARTS	157.50
				VENDOR TOTAL	426.30
MITCHELL1	PJS	159942	IB28760567	FEBRUARY BILLING	399.36
				VENDOR TOTAL	399.36
MODULAR COMFORT SYSTEMS, INC	PJS	160119	R400881	EXTERNAL T-STAT FOR HP CONSOLE TH	110.00
				VENDOR TOTAL	110.00
MOFFETT TURF EQUIPMENT, INC.	PJS	159714	01-355313	PULLEY, KEY VENT	126.27
	PJS	159714	03-355287	SPINDLE, GAS CAP	207.75

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	334.02
MONROE CO FIRE MARSHALS & INSPECTORS	PJS	159964	2358	2023 MEMBERSHIP DUES RENEWAL	20.00
				VENDOR TOTAL	20.00
MONROE COUNTY CLERK	BWL	160021	300024	COPY OF DEEDS 4TH QUARTER	94.25
				VENDOR TOTAL	94.25
MONROE COUNTY SUPERVISOR'S ASSOCIATION	BWL	159779	012423	2023 DUES	100.00
				VENDOR TOTAL	100.00
MONROE COUNTY WATER	PJS	159997	90132	PORT OF PITTSFORD	62.76
	PJS	159997	73161	HIGHWAY	416.14
	PJS	159997	83938	COPPER BEECH PARK	25.13
	PJS	159997	90517	TOWN HALL	133.20
	PJS	159997	183589	631 MARSH RD	135.06
	PJS	159997	183588	CALKINS RD	340.26
	PJS	159997	183587	THORNELL FARM PARK	383.80
	PJS	159997	183815	5 BARKER RD	321.28
	PJS	159997	161736	KINGS BEND	195.18
	PJS	159997	90249	LIBRARY	597.75
	PJS	159997	62330	MILE POST	28.84
	PJS	159997	60025	PARKS	41.42
	PJS	159997	90633	SCC	379.26
	PJS	159997	90526	REITZ PKWY	24.38
	PJS	159997	82288	PSD	559.40
				VENDOR TOTAL	3,643.86
MOSAKOWSKI	JRH	159970	022023MOSAKOWSKI	SENIORS CHAPERONE LUNCH REIMBURSEMENT	18.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	18.00
MOTION PICTURE LICENSING CORPORATION	JRH	159774	504415313	ANNUAL LICENSING FEE MOTION PICTURE 02/0	425.00
				VENDOR TOTAL	425.00
MURRAY	JRH	160051	022023MURRAY	2023 FEBRUARY INSTRUCTOR PAYMENT - ART:	761.60
				VENDOR TOTAL	761.60
MUTUAL OF OMAHA	BWL	160113	001491983517	LIFE & DISABILITY INSURANCE PREMIUM MARC	3,279.91
				VENDOR TOTAL	3,279.91
MVP HEALTH CARE	BWL	160112	17803588	MONTHLY HEALTH CARE BILL	170,245.25
				VENDOR TOTAL	170,245.25
MYERS	JRH	160081	022023MYERS	2023 FEBRUARY INSTRUCTOR PAYMENT - PITTS	984.24
				VENDOR TOTAL	984.24
NAPA AUTO PARTS	PJS	159977	6917-045358	GREASE	23.51
	PJS	159982	6917-045073	FREON	33.48
	PJS	159984	6917-045301	OIL	53.87
	PJS	159948	6917-044633	BRUSH TRUCK WIPERS	97.14
	PJS	159717	6917-043393	LIGHTS AND LUBRICANT SPRAY	16.42
	PJS	159717	6917-043428	LED LIGHT KIT	65.99
	PJS	159717	6917-043484	FUSES	5.25
	PJS	159717	6917-043496	LED LAMP	30.90
				VENDOR TOTAL	326.56

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
NGUYENTORIA	VN	159968	021023	CERT MAIL - WOOD CREEK CONDO	8.13
				VENDOR TOTAL	8.13
NOCO ENERGY CORP.	PJS	160045	SP12522114	110.20 GALLONS	361.53
	PJS	160045	SP12522132	261.20 GALLONS	856.92
	PJS	160045	SP12516252	426 GALLONS	1,557.92
	PJS	159713	12496747	100.2 GALLONS	366.92
	PJS	159713	12497943	125.5 GALLONS	459.57
	PJS	159827	SP12503532	230.30 GALLONS	765.26
	PJS	159827	SP12506477	200 GALLONS	718.20
	PJS	159764	SP12500272	FUEL 100.40 GALLONS	333.62
	PJS	159941	SP12510758	125.4 GAL	459.20
	PJS	159941	SP12509490	275.70 GAL	990.05
				VENDOR TOTAL	6,869.19
NORTHEAST SWEEPERS AND RENTALS, INC.	PJS	160031	9486	REPAIRS RAVO	1,711.43
	PJS	159697	9401	BROOMS FOR RAVO	1,080.00
				VENDOR TOTAL	2,791.43
NORTHERN STAR MEDICAL HEALTH, PLLC	BWL	159858	7520	EMPLOYEE DRUG SCREENS	613.00
	BWL	159734	7263	EMPLOYEE DRUG SCREENS	1,084.00
				VENDOR TOTAL	1,697.00
NYS D.E.C.	PJS	159909	9990000572610	2022 - EAST AVE SIDEWALK	110.00
				VENDOR TOTAL	110.00
OECHSLE	JRH	159801	282181	PANTHER PALS REPTILE SHOW 2/1/23 & 2/2/2	300.00
				VENDOR TOTAL	300.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
OIL FILTER SERVICE, INC.	PJS	160022	56550	FILTERS FOR 457/465	208.12
	PJS	159786	56066	FILTERS FOR ROLLER	86.15
	PJS	159854	56181	AIR/OIL FILTER	292.14
	PJS	159934	56422	FILTERS 441	39.01
	PJS	159678	55816	OIL FILTER	10.40
	PJS	159699	55808	438 FILTERS	103.00
VENDOR TOTAL					738.82
OTIS ELEVATOR CO.	PJS	159763	100401041621	QTRLY ELEVATOR MAINTENANCE LIBRARY	2,588.97
	BWL	160123	100400942310	MAINTENANCE SERVICE - LIBRARY	2,588.97
	BWL	160125	100400438731	MAINTENANCE SERVICE	2,441.19
	BWL	160125	NBR17712001	MAINTENANCE SERVICE	2,085.00
VENDOR TOTAL					9,704.13
PARK PLACE FARMS LLC	JRH	160090	022023PARKPLACEFARMS	2023 FEBRUARY INSTRUCTOR PAYMENT - HORSE	525.00
VENDOR TOTAL					525.00
PASCO	PJS	159893	SD2649	REPAIR PANEL AT SCC	507.00
VENDOR TOTAL					507.00
PAYCHEX, INC.	BWL	159887	2023020200	PAYROLL SERVICES	9,675.85
	BWL	159724	3134670	TIME AND ATTENDANCE SERVICES	150.00
	BWL	159725	26463061	ESR SERVICES - JANUARY	345.98
	BWL	159896	3193675	FEBRUARY ONBOARDING	100.00
	BWL	159975	3232699	TIME AND ATTENDANCE SERVICES	150.00
	BWL	159920	26472248	ESR SERVICES - FEBRUARY	345.98
VENDOR TOTAL					10,767.81
PAZRAL	JRH	160067	022023PAZRAL	2023 FEBRUARY INSTRUCTOR PAYMENT - YOGA	429.01

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	429.01
PERINTON RV RENTALS INC.	PJS	159978	31539-1	DUST CAPS	98.44
	PJS	159785	31405-1	TRAILER WHEEL BEARINGS, SEALS, AND JACK	640.08
				VENDOR TOTAL	738.52
PERINTON YOUTH HOCKEY	JRH	160068	022023PERINTONYOUTHOCKEY	2023 FEBRUARY INSTRUCTOR PAYMENT - HOCKEY	112.56
				VENDOR TOTAL	112.56
PHOENIX GRAPHICS, INC.	BWL	160008	71586	PITTSFORD WINTER MESSENGER AND POSTAGE	13,905.98
				VENDOR TOTAL	13,905.98
PIPITONE ENTERPRISES, LLC	PJS	160111	17543	BEARING ASS'LY & INSTALL PUMP MOTOR	2,995.00
				VENDOR TOTAL	2,995.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC	JRH	159847	3316943655	RECREATION POSTAGE METER	104.49
				VENDOR TOTAL	104.49
PITNEY BOWES INC	RMN	159822	1022422546	SERVICE AGREEMENT/METER RENTAL 11/19/202	135.00
				VENDOR TOTAL	135.00
PITTSFORD AUTO SERVICE, INC.	PJS	160011	1010988	FUEL FOR SMALL EQUIPEMENT	159.31
	PJS	159683	88992	OIL CHANGE TRANSIT VAN	82.77
				VENDOR TOTAL	242.08

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
PITTSFORD CENTRAL SCHOOLS	JRH	160095	4183-23A	SENIORS JANUARY FUEL	104.33
	PJS	160029	4185-23A	HIGHWAY FUEL	14,467.85
	PJS	160088	4188-23A	DPW MONTHLY FUEL CHARGES	734.40
				VENDOR TOTAL	15,306.58
PITTSFORD VOL. AMBULANCE	BWL	160049	125	CPR / AED COURSE	720.00
				VENDOR TOTAL	720.00
PITTSFORD YOUTH SERVICES INCORPORATED	BWL	159895	4148	FEBRUARY YOUTH SERVICES	5,500.00
				VENDOR TOTAL	5,500.00
PLUG & PAY TECHNOLOGIES	JRH	159888	JAN2023	2023 JANUARY PLUG & PLAY BILLING	42.75
				VENDOR TOTAL	42.75
POWER DRIVES, INC.	PJS	160042	RRS921231	HYDRAULIC HOSES FOR TUB	157.92
	PJS	160043	RRS921225	HOSE PROTECTOR FOR SWWPER	239.56
				VENDOR TOTAL	397.48
R.M. PUTNEY & ASSOCIATES, INC	JRH	160094	4676	2023 MARCH COMMERCIAL ORGANICS PICK UP	60.00
	JRH	159886	4626	2023 FEBRUARY COMMERCIAL ORGANICS PICK U	48.00
				VENDOR TOTAL	108.00
R.W. LINDSAY, INC.	PJS	159951	215-9	SERVICE AIR COMPRESSOR	404.44
				VENDOR TOTAL	404.44
RADIOMAX COMMUNICATIONS INC.	PJS	159728	103453-7	QTRLY PAGER CHARGES	41.15

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	41.15
RAY KERHAERT'S TOWING,INC	PJS	159950	017208	TOWING 451	310.00
				VENDOR TOTAL	310.00
REGIONAL INTERNATIONAL CORPORATION	PJS	160025	011204682P	FUEL FILTER 441	218.42
	PJS	159862	011204323P	STEERING PARTS	218.42
	PJS	159868	011204188P	BRAKE SHOES #437	483.34
	PJS	159868	0112041239	BRAKE SHOES #437	267.76
	PJS	159954	011204413P	BRAKE CHAMBER 471	147.85
	PJS	159954	011204604P	FILTER	201.78
	PJS	159954	011204682P	STEERING LINK	218.42
	PJS	159953	011204882P	AIR DRYER VALVE	104.47
				VENDOR TOTAL	1,860.46
RENU SURFACE RESTORATION	PJS	159926	5294	LIBRARY COMMON AREAS	995.00
	PJS	159926	5293	SPIEGEL	800.00
	PJS	159926	0		0.00
	PJS	159929	5303	CARPET CLEANING LIBRARY	250.00
	BWL	159960	5343	CARPET CLEANING: TOWN HALL	800.00
				VENDOR TOTAL	2,845.00
ROBINSON	JRH	160069	022023ROBINSON	2023 FEBRUARY INSTRUCTOR PAYMENT - BELLY	204.75
				VENDOR TOTAL	204.75
ROCHESTER FENCING CLUB	JRH	160070	022023RFC	2023 FEBRUARY INSTRUCTOR PAYMENT - FIT K	145.60
				VENDOR TOTAL	145.60
ROCHESTER GAS & ELECTRIC	BWL	159911	0188930223000002	MONTHLY GAS LIGHTS	64.19

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
ROCHESTER GAS & ELECTRIC	PJS	159998	11510611971	RGE BARKER RD PARK ELECTRIC AND CONSTELL	252.78
	PJS	159999	11610605167	295 FAIRPORT RD PUMP STATION	31.22
	BWL	160126	18000140861	MONTHLY STREET LIGHTING PYMT	6,985.17
VENDOR TOTAL					7,333.36
ROSE	JRH	159918	012023ROSE	2023 JANUARY SENIORS FITNESS SESSIONS	200.00
VENDOR TOTAL					200.00
S & S WORLDWIDE, INC	JRH	160096	IN101143817	PANTHER PALS SUPPLIES	4.97
	JRH	160097	IN101143917	PANTHER PALS CRAFT SUPPLIES	37.12
	JRH	159906	IN101139942	AFTER SCHOOL CRAFT SUPPLIES	106.67
	JRH	159904	IN101133244	AFTER SCHOOL CRAFT SUPPLIES	169.41
	JRH	159972	IN101143046	BREAK CAMP CRAFT SUPPLIES	56.36
	JRH	159794	IN101135282	AFTER SCHOOL CRAFT SUPPLIES	87.70
	JRH	159795	IN101135741	PANTHER PALS CRAFT SUPPLIES	21.56
	JRH	159768	IN101130599	AFTER SCHOOL CRAFT SUPPLIES	137.04
	JRH	159671	IN101130026	BREAK CAMP CRAFT SUPPLIES	12.86
	JRH	159775	IN101132545	CHILD WATCH CRAFT SUPPLIES	61.99
VENDOR TOTAL					695.68
SAFETY - KLEEN CORP.	PJS	159838	90750439	PARTS WASHER	255.40
VENDOR TOTAL					255.40
SEYREK SEALERS LLC	PJS	159890	JANROLLOFF	JAN ROLL OFF	2,767.50
	PJS	159891	PITTSJAN	2023 REFUSE DISTRICTS	30,780.89
	PJS	159889	PITTSTOWNJAN23	DISPOSAL SVC - TOWN WIDE	1,753.55
VENDOR TOTAL					35,301.94
SHERWIN-WILLIAMS	PJS	159985	8159-8	LION PAINT	13.97
	PJS	159986	8608-1	LINE MARKER CABLE	47.99
	PJS	159682	7888-3	PAINT	354.66

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
SHERWIN-WILLIAMS	PJS	159873	8415-1	PAINT FOR SC LION	189.00
				VENDOR TOTAL	605.62
SLAUGHTER	JRH	160073	022023SLAUGHTER	2023 FEBRUARY INSTRUCTOR PAYMENT - RECRE	3,734.50
				VENDOR TOTAL	3,734.50
SMITH STEELWORKS, LLC	PJS	160099	2765	PICNIC TABLES - SCC PAVILION	10,081.25
				VENDOR TOTAL	10,081.25
SPRINGBROOK SOFTWARE, LLC	BWL	160121	TM INV-006071	SPRINGBROOK CIRRUS MIGRATION PROFESSIONA	47.25
				VENDOR TOTAL	47.25
STAPLES	RMN	160009	8069050077	GENERAL OFFICE SUPPLIES	61.30
	BWL	159743	7372141492	FORMAX AUTOSEAL FD 1202	2,878.99
				VENDOR TOTAL	2,940.29
STATE COMPTRROLLER	BWL	159719	2636690-2022-10-01	OCTOBER COURT FINES	2,009.00
				VENDOR TOTAL	2,009.00
STEIDLE	JRH	159670	012023STEIDLE1	ITEMS FOR SENIORS VALENTINE'S DAY LUNCH	17.50
				VENDOR TOTAL	17.50
STREET SKILLS, LLC	JRH	160085	022023STREETSKILLS	2023 FEBRUARY INSTRUCTOR PAYMENT - PRELI	35.00
				VENDOR TOTAL	35.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
FEBRUARY 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
STURMER	JRH	159769	012023SMUGTOWN	TUESDAY MEETING PERFORMANCE SMUGTOWN STO	200.00
				VENDOR TOTAL	200.00
SUPER VACUUM STORE, INC.	PJS	159686	41690	VACUUM BAGS	56.97
	PJS	159685	41656	VACUUM REPAIR	232.82
	PJS	159880	3167	VACUUM BAGS	56.97
				VENDOR TOTAL	346.76
T. MINA SUPPLY EAST, INC.	PJS	160091	S1453414.001	PIPE FOR SCC PROJECT	543.25
	PJS	159791	S1451989.001	PIPE	5.00
	PJS	159687	S1451895.001	PIPE AND COUPLINGS	366.94
				VENDOR TOTAL	915.19
THE DUKE COMPANY	PJS	159695	001535769	SUPPLIES FOR RISER	230.10
				VENDOR TOTAL	230.10
THE FLOORING WORKS	BWL	160006	38732614	SHAW SANFORD SCRAPER MAT CARPET	5,550.00
				VENDOR TOTAL	5,550.00
THOMSON REUTERS - WEST	BWL	159974	847753808	JANUARY WEST LAW	420.67
				VENDOR TOTAL	420.67
THRU-WAY SPRING, INC	PJS	159765	183269	423 SALTER,SPRING BEARING	154.15
				VENDOR TOTAL	154.15
TOSHIBA BUSINESS SOLUTIONS	AM	159989	5954060	DOCUWARE-SOLUTIONS SOFTWARE SUPPORT 2/1/	1,000.00
	PJS	159988	5958291	TOSHIBA MONTHLY COPIER MAINT - PSD	25.24

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
FEBRUARY 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
TOSHIBA BUSINESS SOLUTIONS	AM	159990	5961648	MANAGED PRINT SERVICES-NETWORKED PRINTER	145.61
	PJS	159855	5916100	DECEMBER BILLING	21.24
	AM	159673	5939015	MANAGED PRINT SERVICES-NETWORKED PRINTER	145.61
	RMN	159996	5958556	MAINTENANCE INVOICE 1ST FLOOR COPIER - 0	109.70
	VN	159961	5958784	COPIER BILL - JANUARY 2023	23.10
	BWL	159722	5932303	MANAGED PRINT SERVICES (1/15/23-2/14/23)	234.00
	BWL	160027	5954094	MANAGED PRINT SERVICES (2/15/23-3/14/23)	234.00
			VENDOR TOTAL	1,938.50	
TOWN OF BRIGHTON FINANCE DEPARTMENT	PJS	159804	22-006	OUT OF DISTRICT SEWER RENT FOR 2534 & 25	147.12
				VENDOR TOTAL	147.12
ULINE INC.	PJS	159803	158269772	PAPER AND CUSTODIAL SUPPLIES	1,100.36
	PJS	159966	159591410	TRASH CAN - SCC PAVILION	1,199.76
			VENDOR TOTAL	2,300.12	
URMC DEPARTMENT OF PSYCHIATRY	BWL	159901	TOP0223	FEBRUARY EAP SERVICES	210.83
				VENDOR TOTAL	210.83
VAN BORTEL FORD	PJS	159756	418084	PARTS 422	29.09
	JRH	159766	417724	SENIORS BUS OIL & FILTER	83.96
			VENDOR TOTAL	113.05	
VERIZON WIRELESS	PJS	160122	9927358824	MONTHLY CELL PHONE CHARGES	486.27
				VENDOR TOTAL	486.27
VERNICK	JRH	160075	022023VERNICK	2023 FEBRUARY INSTRUCTOR PAYMENT - MEALT	500.50

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
FEBRUARY 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	500.50
VILLAGE OF PITTSFORD	PJS	160000	91272	1 HIGH ST	38.97
	PJS	160000	91271	5 HIGH ST	39.30
	PJS	160000	91263	6 HIGH ST	39.30
	PJS	160000	179505	7 HIGH ST	43.70
	PJS	160000	91264	8 HIGH ST	43.36
	PJS	160000	91270	9 HIGH ST	42.68
	PJS	160000	91265	10 HIGH ST	35.25
	PJS	160000	91269	11 HIGH ST	35.25
	PJS	160000	91266	14 HIGH ST	39.64
	PJS	160000	91268	17 HIGH ST	46.40
	PJS	160000	91267	20 HIGH ST	35.25
	PJS	160000	90633	SCC	661.88
	PJS	160000	90249	LIBRARY	919.89
	PJS	160000	90517	TOWN HALL	497.87
				VENDOR TOTAL	2,518.74
VITTOZZI	JRH	160082	022023VITTOZZI	2023 FEBRUARY INSTRUCTOR PAYMENT - YOGA	210.00
				VENDOR TOTAL	210.00
VP SUPPLY CORP.	PJS	160024	5254630	LIGHTS	675.42
	PJS	159857	5245141	BULBS,BREAKERS, WIRE	959.20
	PJS	159802	5243834	LIGHT BULBS	323.76
	PJS	159802	5243835	TOILET PARTS	131.51
	PJS	160005	5254665	FLUORESCENT BULBS	59.74
	PJS	159707	5236370	POLE BOX	79.25
				VENDOR TOTAL	2,228.88
W. B. MASON CO., INC.	RMN	159995	236031132	GENERAL OFFICE SUPPLIES	49.77
	RMN	159995	236065716	GENERAL OFFICE SUPPLIES	5.70

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
FEBRUARY 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	55.47
WAGSTAFF	JRH	160076	022023WAGSTAFF	2023 FEBRUARY INSTRUCTOR PAYMENT - INDOO	700.00
				VENDOR TOTAL	700.00
WEGMANS FOOD MARKETS INC	JRH	159925	012023WEGMANS	FOOD & SUPPLIES	762.09
	JRH	159973	022023WEGMANSSENIORS	SENIORS FOOD FROM WEGMANS	425.07
				VENDOR TOTAL	1,187.16
WERNER	JRH	160077	022023WERNER	2023 FEBRUARY INSTRUCTOR PAYMENT - PIANO	422.10
				VENDOR TOTAL	422.10
WILLIAMSON LAW BOOK	BWL	159883	195259	PARKING TICKETS CUSTOM 4 PART	827.32
				VENDOR TOTAL	827.32
WISSET	JRH	160078	022023WISSET	2023 FEBRUARY INSTRUCTOR PAYMENT - TAP &	627.70
				VENDOR TOTAL	627.70
WON-DOOR CORPORATION	PJS	159798	276177	FIRE DOOR INSPECTIONS - LIBRARY	424.00
				VENDOR TOTAL	424.00
WOODCRAFT	PJS	160014	2036540	WOODSHOP TOOLS	391.91
				VENDOR TOTAL	391.91
WRIGHT	JRH	160079	022023DWRIGHT	2023 FEBRUARY INSTRUCTOR PAYMENT - SOCCE	267.75

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
FEBRUARY 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
WRIGHT	JRH	159852	0123	SENIORS HIGHLANDS CHORUS & NIA FITNESS C	420.00
				VENDOR TOTAL	687.75
ZHANG	JRH	160080	022023ZHANG	2023 FEBRUARY INSTRUCTOR PAYMENT - JUNIO	980.00
				VENDOR TOTAL	980.00
ZIMMERMAN	PJS	159912	2184	WOOD CHIP SPREADER RENTAL	3,600.00
				VENDOR TOTAL	3,600.00
				REPORT TOTAL	828,939.54

END OF REPORT

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
FEBRUARY 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
AETNA INC.	BWL	159668	41780519	FEBRUARY HEALTH BILL	17,026.32
				VENDOR TOTAL	17,026.32
ASSOCIATION OF TOWNS OF NEW YORK STATE	BWL	159730	2023 DUES	2023 ASSOCIATION DUES	1,650.00
				VENDOR TOTAL	1,650.00
BRIGHTON FIRE DISTRICT	BWL	159703	2023 TAX LEVY	2023 TAX LEVY PAYMENT	684,680.31
				VENDOR TOTAL	684,680.31
CHARTER COMMUNICATIONS	AM	159675	141705201011423	BUSINESS CLASS DIGITAL ADAPTERS 1/17/23-	42.16
	AM	159781	142206901012123	FIBER INTERNET 50MBPS & 5 STATIC IPS - 0	540.00
				VENDOR TOTAL	582.16
CONSTELLATION NEW ENERGY, INC.	BWL	159805	64338830101	PUMP STATIONS	79.80
	PJS	159817	64419301701	AUTUMN WOODS	181.56
	PJS	159817	64406699901	DOWNING DRIVE	1.01
	PJS	159817	64394936801	529 MARSH ROAD	65.03
	PJS	159817	64419301401	POINCIANA DRIVE	7.30
	PJS	159817	64419300601	3950 EAST AVE	0.00
	PJS	159818	64419316601	SCC	2,429.41
	PJS	159818	64419265001	PARKS	95.92
	PJS	159818	64419255201	KINGS BEND	10.11
	PJS	159818	64419302501	625 MARSH ROAD	0.00
	PJS	159818	64419234701	631 MARSH ROAD	0.00
				VENDOR TOTAL	2,870.14
DEL 3750 MONROE AVENUE ASSOCIATES LLC	BWL	159708	COURT - FEB	FEBRUARY COURT RENT	8,952.45
				VENDOR TOTAL	8,952.45

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
FEBRUARY 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT	
EXCELLUS	BWL	159783	34129151	SUBGROUP 2	65.10	
	BWL	159783	34128908	SUBGROUP 3	46.50	
	BWL	159783	34130023	SUBGROUP 4	23.25	
	BWL	159783	34129486	SUBGROUP 5	23.25	
	BWL	159783	34128934	SUBGROUP 1	60.45	
	BWL	159783	34129185	SUBGROUP 6	46.50	
	BWL	159783	34130050	SUBGROUP 7	60.45	
	BWL	159783	34129624	SUBGROUP 8	60.45	
	BWL	159783	34129489	SUBGROUP 9	4.65	
	BWL	159783	34129498	SUBGROUP 10	69.75	
	BWL	159783	34129579	SUBGROUP 11	13.95	
	BWL	159783	34129752	SUBGROUP 12	283.65	
	BWL	159783	34128953	SUBGROUP 13	83.70	
	BWL	159783	34128660	SUBGROUP 14	9.30	
	VENDOR TOTAL					850.95
FIDELITY SECURITY LIFE COMPANY OF NY	BWL	159782	165637917	EYE MED VISION FEBRUARY	456.08	
VENDOR TOTAL					456.08	
FRONTIER COMMUNICATIONS	AM	159758	01/22/6431-052517-6	IT DEPT EMERGENCY PHONE SERVICE 01/22/23	61.30	
	PJS	159814	012223 HWY EMISS	HWY EMISSIONS	60.28	
	PJS	159816	012223 DPW FAX	DPW - FAX	61.27	
	PJS	159820	585-248-3897-052517-6	PSD FIRE SECURITY	60.58	
	PJS	159820	585-248-2520-052517-6	PARKS FIRE SECURITY	60.10	
	PJS	159823	585-248-6202-052517-6	TOWN HALL FIRE SECURITY	395.83	
	PJS	159823	585-248-6205-052517-6	HIGHWAY FIRE SECURITY	60.10	
	PJS	159823	585-586-4739-052517-6	SCC FIRE SECURITY	91.44	
	PJS	159823	585-385-3241-052517-6	LIBRARY FIRE SECURITY	0.00	
	PJS	159823	585-198-6080-060617-6	COUR FIRE SECURITY	61.00	
	PJS	159824	585-100-1313-010717-6	PUMP STATIONS	593.73	
	PJS	159824	585-218-9325-061517-6	AUTUMN WOODS	53.12	
	VN	159848	01222023	JANUARY 2023 - PHONE BILL	61.05	
	VENDOR TOTAL					1,619.80
	MUTUAL OF OMAHA	BWL	159777	1474866687	LIFE & DISABILITY INSURANCE PREMIUM	3,402.58

PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
FEBRUARY 2023

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	3,402.58
MVP HEALTH CARE	BWL	159667	17679425	FEBRUARY HEALTH CARE BILL	172,791.40
				VENDOR TOTAL	172,791.40
PITTSFORD FIRE DISTRICT	BWL	159701	2023 TAX LEVY	2023 TAX LEVY PAYMENT	2,428,400.00
				VENDOR TOTAL	2,428,400.00
PITTSFORD VOL. AMBULANCE	BWL	159702	2023 TAX LEVY	2023 TAX LEVY PAYMENT	300,000.00
				VENDOR TOTAL	300,000.00
ROCHESTER GAS & ELECTRIC	BWL	159727	17900245567	MONTHLY STREET LIGHTING PYMT	7,014.58
	BWL	159778	17900245637	ELECTRIC & GAS TOWNWIDE	9,212.72
	PJS	159806	11510599572	631 MARSH ROAD - RGE	266.77
				VENDOR TOTAL	16,494.07
TOWN - VILLAGE OF EAST ROCHESTER	BWL	159704	2023 TAX LEVY	2023 TAX LEVY PAYMENT	20,797.00
				VENDOR TOTAL	20,797.00
VERIZON WIRELESS	PJS	159669	9924980661	MONTHLY CELL PHONE CHARGES	494.68
				VENDOR TOTAL	494.68
				REPORT TOTAL	3,661,067.94

END OF REPORT

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1010	TOWN BOARD								
0001	PERSONAL SERVICES	7,853.84	102,100.00	102,100.00	15,707.68	86,392.32	0.00	86,392.32	15.38
0004	CONTRACTUAL & MISC. EXPENSE	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
Total Dept 1010	TOWN BOARD	7,853.84	106,100.00	106,100.00	15,707.68	90,392.32	0.00	90,392.32	14.80
Dept 1110	TOWN JUSTICES								
0001	PERSONAL SERVICES	12,357.76	258,713.00	258,713.00	22,025.95	236,687.05	0.00	236,687.05	8.51
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	225.95	274.05	0.00	274.05	45.19
0004	CONTRACTUAL & MISC. EXPENSE	705.41	141,155.00	141,518.96	19,018.98	122,499.98	363.96	122,136.02	13.44
Total Dept 1110	TOWN JUSTICES	13,063.17	400,368.00	400,731.96	41,270.88	359,461.08	363.96	359,097.12	10.30
Dept 1220	TOWN SUPERVISOR								
0001	PERSONAL SERVICES	14,699.30	191,091.00	191,091.00	27,301.22	163,789.78	0.00	163,789.78	14.29
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	44.90	4,975.00	5,100.65	328.17	4,772.48	66.25	4,706.23	6.43
Total Dept 1220	TOWN SUPERVISOR	14,744.20	196,566.00	196,691.65	27,629.39	169,062.26	66.25	168,996.01	14.05
Dept 1230	COMMUNITY SERVICE								
0001	PERSONAL SERVICES	8,215.92	106,807.00	106,807.00	12,323.88	94,483.12	0.00	94,483.12	11.54
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	31.22	25,950.00	25,950.00	3,062.44	22,887.56	0.00	22,887.56	11.80
Total Dept 1230	COMMUNITY SERVICE	8,247.14	133,257.00	133,257.00	15,386.32	117,870.68	0.00	117,870.68	11.55
Dept 1310	DIRECTOR OF FINANCE								
0001	PERSONAL SERVICES	9,137.25	120,000.00	120,000.00	14,340.41	105,659.59	0.00	105,659.59	11.95
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	37.22	4,850.00	4,850.00	1,399.38	3,450.62	0.00	3,450.62	28.85
Total Dept 1310	DIRECTOR OF FINANCE	9,174.47	125,850.00	125,850.00	15,739.79	110,110.21	0.00	110,110.21	12.51
Dept 1320	INDEPENDENT AUDIT								
0004	CONTRACTUAL & MISC. EXPENSE	3,000.00	47,000.00	47,000.00	3,000.00	44,000.00	0.00	44,000.00	6.38
Total Dept 1320	INDEPENDENT AUDIT	3,000.00	47,000.00	47,000.00	3,000.00	44,000.00	0.00	44,000.00	6.38
Dept 1330	TAX COLLECTION								
0001	PERSONAL SERVICES	5,454.73	48,900.00	48,900.00	5,642.80	43,257.20	0.00	43,257.20	11.54
0004	CONTRACTUAL & MISC. EXPENSE	23.85	9,000.00	9,000.00	41.40	8,958.60	0.00	8,958.60	0.46
Total Dept 1330	TAX COLLECTION	5,478.58	57,900.00	57,900.00	5,684.20	52,215.80	0.00	52,215.80	9.82

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1355	ASSESSOR								
0001	PERSONAL SERVICES	12,633.48	189,485.00	189,485.00	19,318.14	170,166.86	0.00	170,166.86	10.20
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	198.99	13,530.00	13,680.00	475.54	13,204.46	0.00	13,204.46	3.48
Total Dept 1355	ASSESSOR	12,832.47	203,515.00	203,665.00	19,793.68	183,871.32	0.00	183,871.32	9.72
Dept 1375	CREDIT CARD FEES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	35,000.00	35,000.00	2,850.02	32,149.98	0.00	32,149.98	8.14
Total Dept 1375	CREDIT CARD FEES	0.00	35,000.00	35,000.00	2,850.02	32,149.98	0.00	32,149.98	8.14
Dept 1410	TOWN CLERK								
0001	PERSONAL SERVICES	12,923.40	191,663.00	191,663.00	21,911.21	169,751.79	0.00	169,751.79	11.43
0002	EQUIPMENT & CAPITAL OUTLAY	374.94	1,000.00	1,000.00	374.94	625.06	0.00	625.06	37.49
0004	CONTRACTUAL & MISC. EXPENSE	120.97	10,350.00	10,350.00	630.48	9,719.52	0.00	9,719.52	6.09
Total Dept 1410	TOWN CLERK	13,419.31	203,013.00	203,013.00	22,916.63	180,096.37	0.00	180,096.37	11.29
Dept 1420	ATTORNEY								
0001	PERSONAL SERVICES	2,176.92	49,204.00	49,204.00	8,610.21	40,593.79	0.00	40,593.79	17.50
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	686.58	15,600.00	17,882.00	692.43	17,189.57	2,282.00	14,907.57	3.87
Total Dept 1420	ATTORNEY	2,863.50	65,054.00	67,336.00	9,302.64	58,033.36	2,282.00	55,751.36	13.82
Dept 1430	PERSONNEL								
0001	PERSONAL SERVICES	5,569.85	111,600.00	111,600.00	9,414.47	102,185.53	0.00	102,185.53	8.44
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	10,840.11	134,800.00	134,879.70	11,623.57	123,256.13	79.70	123,176.43	8.62
Total Dept 1430	PERSONNEL	16,409.96	248,400.00	248,479.70	21,038.04	227,441.66	79.70	227,361.96	8.47
Dept 1440	ENGINEERING								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	20,000.00	25,439.00	0.00	25,439.00	5,439.00	20,000.00	0.00
Total Dept 1440	ENGINEERING	0.00	20,000.00	25,439.00	0.00	25,439.00	5,439.00	20,000.00	0.00
Dept 1450	ELECTIONS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
Total Dept 1450	ELECTIONS	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
Dept 1460	RECORDS MANAGEMENT								
0004	CONTRACTUAL & MISC.	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1460	RECORDS MANAGEMENT EXPENSE								
Total Dept 1460	RECORDS MANAGEMENT	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 1490	PUBLIC WORKS								
0001	PERSONAL SERVICES	19,899.08	247,250.00	247,250.00	30,072.50	217,177.50	0.00	217,177.50	12.16
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	307.03	19,060.00	19,073.89	500.59	18,573.30	0.00	18,573.30	2.62
Total Dept 1490	PUBLIC WORKS	20,206.11	267,310.00	267,323.89	30,573.09	236,750.80	0.00	236,750.80	11.44
Dept 1620	BUILDING								
0001	PERSONAL SERVICES	383.52	5,000.00	5,000.00	575.28	4,424.72	0.00	4,424.72	11.51
0004	CONTRACTUAL & MISC. EXPENSE	8,967.23	270,251.00	270,527.06	14,995.49	255,531.57	70.85	255,460.72	5.54
Total Dept 1620	BUILDING	9,350.75	275,251.00	275,527.06	15,570.77	259,956.29	70.85	259,885.44	5.65
Dept 1670	CENTRAL MAILING								
0004	CONTRACTUAL & MISC. EXPENSE	8,398.89	60,000.00	60,000.00	8,398.89	51,601.11	0.00	51,601.11	14.00
Total Dept 1670	CENTRAL MAILING	8,398.89	60,000.00	60,000.00	8,398.89	51,601.11	0.00	51,601.11	14.00
Dept 1680	DATA PROCESSING								
0001	PERSONAL SERVICES	18,698.82	237,885.00	237,885.00	28,438.23	209,446.77	0.00	209,446.77	11.95
0002	EQUIPMENT & CAPITAL OUTLAY	814.13	2,500.00	3,181.61	874.12	2,307.49	0.00	2,307.49	27.47
0004	CONTRACTUAL & MISC. EXPENSE	4,870.31	156,736.00	255,226.54	14,390.89	240,835.65	98,320.60	142,515.05	5.64
Total Dept 1680	DATA PROCESSING	24,383.26	397,121.00	496,293.15	43,703.24	452,589.91	98,320.60	354,269.31	8.81
Dept 1910	UNALLOCATED INSURANCE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	235,000.00	235,000.00	0.00	235,000.00	0.00	235,000.00	0.00
Total Dept 1910	UNALLOCATED INSURANCE	0.00	235,000.00	235,000.00	0.00	235,000.00	0.00	235,000.00	0.00
Dept 1920	MUNICIPAL ASSOCIATION DUES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,900.00	1,900.00	1,650.00	250.00	0.00	250.00	86.84
Total Dept 1920	MUNICIPAL ASSOCIATION DUES	0.00	1,900.00	1,900.00	1,650.00	250.00	0.00	250.00	86.84
Dept 1930	JUDGEMENTS/CLAIMS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
Total Dept 1930	JUDGEMENTS/CLAIMS	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
Dept 1950	PROPERTY TAX								
0004	CONTRACTUAL & MISC.	0.00	7,500.00	7,500.00	6,052.08	1,447.92	0.00	1,447.92	80.69

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Fund 0001	GENERAL FUND								
Dept 1950	PROPERTY TAX EXPENSE								
Total Dept 1950	PROPERTY TAX	0.00	7,500.00	7,500.00	6,052.08	1,447.92	0.00	1,447.92	80.69
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	5,550.00	189,250.00	204,525.00	8,428.99	196,096.01	15,275.00	180,821.01	4.12
Total Dept 1989	UNCLASSIFIED	5,550.00	189,250.00	204,525.00	8,428.99	196,096.01	15,275.00	180,821.01	4.12
Dept 1990	CONTINGENCY								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	150,000.00	150,000.00	0.00	150,000.00	0.00	150,000.00	0.00
Total Dept 1990	CONTINGENCY	0.00	150,000.00	150,000.00	0.00	150,000.00	0.00	150,000.00	0.00
Dept 2620	CUSTODIAL								
0001	PERSONAL SERVICES	36,473.06	466,682.00	466,682.00	54,009.76	412,672.24	0.00	412,672.24	11.57
0002	EQUIPMENT & CAPITAL OUTLAY	85.49	4,600.00	109,196.86	311.51	108,885.35	105,179.64	3,705.71	0.29
0004	CONTRACTUAL & MISC. EXPENSE	11,903.88	185,029.00	208,141.06	31,825.86	176,315.20	53,174.98	123,140.22	15.29
Total Dept 2620	CUSTODIAL	48,462.43	656,311.00	784,019.92	86,147.13	697,872.79	158,354.62	539,518.17	10.99
Dept 3120	CROSSING GUARDS								
0001	PERSONAL SERVICES	8,807.21	192,090.00	192,090.00	16,058.45	176,031.55	0.00	176,031.55	8.36
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,450.00	1,450.00	0.00	1,450.00	0.00	1,450.00	0.00
Total Dept 3120	CROSSING GUARDS	8,807.21	193,540.00	193,540.00	16,058.45	177,481.55	0.00	177,481.55	8.30
Dept 3310	TRAFFIC								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	9,000.00	9,500.00	0.00	9,500.00	500.00	9,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	221.84	8,000.00	19,391.60	8,066.16	11,325.44	3,667.60	7,657.84	41.60
Total Dept 3310	TRAFFIC	221.84	17,000.00	28,891.60	8,066.16	20,825.44	4,167.60	16,657.84	27.92
Dept 3510	CONTROL OF ANIMALS								
0001	PERSONAL SERVICES	4,908.32	64,000.00	64,000.00	7,362.48	56,637.52	0.00	56,637.52	11.50
0004	CONTRACTUAL & MISC. EXPENSE	94.90	6,000.00	6,000.00	141.06	5,858.94	0.00	5,858.94	2.35
Total Dept 3510	CONTROL OF ANIMALS	5,003.22	70,000.00	70,000.00	7,503.54	62,496.46	0.00	62,496.46	10.72
Dept 4210	YOUTH SERVICES								
0004	CONTRACTUAL & MISC. EXPENSE	5,500.00	66,000.00	66,000.00	11,000.00	55,000.00	0.00	55,000.00	16.67
Total Dept 4210	YOUTH SERVICES	5,500.00	66,000.00	66,000.00	11,000.00	55,000.00	0.00	55,000.00	16.67
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	295.00	1,400.00	1,400.00	295.00	1,105.00	0.00	1,105.00	21.07

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Fund 0001	GENERAL FUND								
Dept 4560	PHYSICIAN								
Total Dept 4560	PHYSICIAN	295.00	1,400.00	1,400.00	295.00	1,105.00	0.00	1,105.00	21.07
Dept 5010	SUPERINTENDENT OF HIGHWAYS								
0001	PERSONAL SERVICES	5,008.00	66,104.00	66,104.00	7,058.40	59,045.60	0.00	59,045.60	10.68
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	80.78	1,000.00	1,000.00	305.41	694.59	0.00	694.59	30.54
Total Dept 5010	SUPERINTENDENT OF HIGHWAYS	5,088.78	67,604.00	67,604.00	7,363.81	60,240.19	0.00	60,240.19	10.89
Dept 5132	HIGHWAY GARAGE								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	26,000.00	43,797.00	12,113.40	31,683.60	8,132.00	23,551.60	27.66
0004	CONTRACTUAL & MISC. EXPENSE	4,794.11	54,128.00	55,928.00	5,563.09	50,364.91	2,334.42	48,030.49	9.95
Total Dept 5132	HIGHWAY GARAGE	4,794.11	80,128.00	99,725.00	17,676.49	82,048.51	10,466.42	71,582.09	17.73
Dept 5182	STREET LIGHTING								
0004	CONTRACTUAL & MISC. EXPENSE	2,257.29	40,000.00	40,000.00	2,257.29	37,742.71	0.00	37,742.71	5.64
Total Dept 5182	STREET LIGHTING	2,257.29	40,000.00	40,000.00	2,257.29	37,742.71	0.00	37,742.71	5.64
Dept 6410	PUBLICITY								
0001	PERSONAL SERVICES	6,000.00	108,423.00	108,423.00	9,000.00	99,423.00	0.00	99,423.00	8.30
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	6,329.13	52,370.00	52,370.00	6,366.24	46,003.76	0.00	46,003.76	12.16
Total Dept 6410	PUBLICITY	12,329.13	161,293.00	161,293.00	15,366.24	145,926.76	0.00	145,926.76	9.53
Dept 6510	VETERANS SERVICE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Total Dept 6510	VETERANS SERVICE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Dept 6772	PROGRAMS FOR AGING								
0001	PERSONAL SERVICES	11,689.03	172,000.00	172,000.00	17,330.35	154,669.65	0.00	154,669.65	10.08
0004	CONTRACTUAL & MISC. EXPENSE	5,082.58	104,490.00	104,490.00	10,192.99	94,297.01	0.00	94,297.01	9.75
Total Dept 6772	PROGRAMS FOR AGING	16,771.61	276,490.00	276,490.00	27,523.34	248,966.66	0.00	248,966.66	9.95
Dept 7020	RECREATION ADMINISTRATION								
0001	PERSONAL SERVICES	45,066.55	730,995.00	730,995.00	67,597.35	663,397.65	0.00	663,397.65	9.25
0002	EQUIPMENT & CAPITAL OUTLAY	228.85	5,000.00	5,000.00	621.35	4,378.65	0.00	4,378.65	12.43
0004	CONTRACTUAL & MISC.	31,625.06	423,200.00	423,200.00	49,371.24	373,828.76	0.00	373,828.76	11.67

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Fund 0001	GENERAL FUND								
Dept 9710	SERIAL BONDS								
Dept 9710	SERIAL BONDS	0.00	86,275.00	86,275.00	0.00	86,275.00	0.00	86,275.00	0.00
Dept 9901	INTERFUND TRANSFERS								
0009	INTERFUND TRANSFERS	0.00	2,056,750.00	2,056,750.00	454,286.58	1,602,463.42	0.00	1,602,463.42	22.09
Total Dept 9901	INTERFUND TRANSFERS	0.00	2,056,750.00	2,056,750.00	454,286.58	1,602,463.42	0.00	1,602,463.42	22.09
Dept 9950	TRANSFER TO CAPITAL PROJECTS								
0009	INTERFUND TRANSFERS	9,000.00	117,600.00	76,140.18	9,000.00	67,140.18	0.00	67,140.18	11.82
Total Dept 9950	TRANSFER TO CAPITAL PROJECTS	9,000.00	117,600.00	76,140.18	9,000.00	67,140.18	0.00	67,140.18	11.82
Total Fund 0001	GENERAL FUND	635,290.35	11,782,543.00	12,083,964.04	1,620,824.47	10,463,139.57	367,287.71	10,095,851.86	13.41

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Fund 0002	PART TOWN FUND								
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	21,300.00	21,300.00	14,931.11	6,368.89	0.00	6,368.89	70.10
Total Dept 9040	WORKERS COMPENSATION	0.00	21,300.00	21,300.00	14,931.11	6,368.89	0.00	6,368.89	70.10
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	28.37	400.00	400.00	85.11	314.89	0.00	314.89	21.28
Total Dept 9045	LIFE INSURANCE	28.37	400.00	400.00	85.11	314.89	0.00	314.89	21.28
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	69.98	1,300.00	1,300.00	209.94	1,090.06	0.00	1,090.06	16.15
Total Dept 9055	DISABILITY INSURANCE	69.98	1,300.00	1,300.00	209.94	1,090.06	0.00	1,090.06	16.15
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	19,272.92	195,000.00	195,000.00	53,660.36	141,339.64	0.00	141,339.64	27.52
Total Dept 9060	HOSPITALIZATION	19,272.92	195,000.00	195,000.00	53,660.36	141,339.64	0.00	141,339.64	27.52
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	21.00	100.00	100.00	21.00	79.00	0.00	79.00	21.00
Total Dept 9089	MISC. EMPLOYEE BENEFITS	21.00	100.00	100.00	21.00	79.00	0.00	79.00	21.00
Total Fund 0002	PART TOWN FUND	81,781.68	1,479,986.00	1,670,135.68	157,511.66	1,512,624.02	190,277.68	1,322,346.34	9.43

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Fund 0003	LIBRARY FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	170.00	600.00	600.00	170.00	430.00	0.00	430.00	28.33
Total Dept 4560	PHYSICIAN	170.00	600.00	600.00	170.00	430.00	0.00	430.00	28.33
Dept 7410	LIBRARY								
0001	PERSONAL SERVICES	71,881.61	990,498.00	990,498.00	105,569.53	884,928.47	0.00	884,928.47	10.66
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,910.00	17,005.81	3,476.60	13,529.21	10,619.21	2,910.00	20.44
0004	CONTRACTUAL & MISC. EXPENSE	5,987.41	245,402.00	264,993.90	14,815.43	250,178.47	69,719.97	180,458.50	5.59
Total Dept 7410	LIBRARY	77,869.02	1,238,810.00	1,272,497.71	123,861.56	1,148,636.15	80,339.18	1,068,296.97	9.73
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	19,287.89	95,000.00	95,000.00	19,287.89	75,712.11	0.00	75,712.11	20.30
Total Dept 9010	STATE RETIREMENT	19,287.89	95,000.00	95,000.00	19,287.89	75,712.11	0.00	75,712.11	20.30
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	5,346.74	80,000.00	80,000.00	7,847.74	72,152.26	0.00	72,152.26	9.81
Total Dept 9030	SOCIAL SECURITY	5,346.74	80,000.00	80,000.00	7,847.74	72,152.26	0.00	72,152.26	9.81
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	9,725.00	9,725.00	5,490.17	4,234.83	0.00	4,234.83	56.45
Total Dept 9040	WORKERS COMPENSATION	0.00	9,725.00	9,725.00	5,490.17	4,234.83	0.00	4,234.83	56.45
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	34.10	450.00	450.00	102.30	347.70	0.00	347.70	22.73
Total Dept 9045	LIFE INSURANCE	34.10	450.00	450.00	102.30	347.70	0.00	347.70	22.73
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	58.78	1,500.00	1,500.00	176.34	1,323.66	0.00	1,323.66	11.76
Total Dept 9055	DISABILITY INSURANCE	58.78	1,500.00	1,500.00	176.34	1,323.66	0.00	1,323.66	11.76
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	17,710.31	211,000.00	211,000.00	52,394.22	158,605.78	0.00	158,605.78	24.83
Total Dept 9060	HOSPITALIZATION	17,710.31	211,000.00	211,000.00	52,394.22	158,605.78	0.00	158,605.78	24.83
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	35.00	300.00	300.00	35.00	265.00	0.00	265.00	11.67
Total Dept 9089	MISC. EMPLOYEE BENEFITS	35.00	300.00	300.00	35.00	265.00	0.00	265.00	11.67
Total Fund 0003	LIBRARY FUND	120,511.84	1,638,385.00	1,672,072.71	209,365.22	1,462,707.49	80,339.18	1,382,368.31	12.52

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Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	44,369.00	325,000.00	979,439.00	44,369.00	935,070.00	618,311.00	316,759.00	4.53
Total Dept 1989	UNCLASSIFIED	44,369.00	325,000.00	979,439.00	44,369.00	935,070.00	618,311.00	316,759.00	4.53
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,750.00	1,750.00	0.00	1,750.00	0.00	1,750.00	0.00
Total Dept 4560	PHYSICIAN	0.00	1,750.00	1,750.00	0.00	1,750.00	0.00	1,750.00	0.00
Dept 5130	MACHINERY								
0001	PERSONAL SERVICES	8,271.46	116,554.00	116,554.00	12,472.47	104,081.53	0.00	104,081.53	10.70
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	25,900.00	33,400.00	7,079.55	26,320.45	11,287.00	15,033.45	21.20
0004	CONTRACTUAL & MISC. EXPENSE	17,441.43	222,200.00	227,052.62	25,786.02	201,266.60	11,682.30	189,584.30	11.36
Total Dept 5130	MACHINERY	25,712.89	364,654.00	377,006.62	45,338.04	331,668.58	22,969.30	308,699.28	12.03
Dept 5140	BRUSH & WEEDS								
0001	PERSONAL SERVICES	0.00	21,200.00	21,200.00	0.00	21,200.00	0.00	21,200.00	0.00
Total Dept 5140	BRUSH & WEEDS	0.00	21,200.00	21,200.00	0.00	21,200.00	0.00	21,200.00	0.00
Dept 5142	SNOW REMOVAL								
0001	PERSONAL SERVICES	161,756.88	1,001,200.00	1,001,200.00	239,583.68	761,616.32	0.00	761,616.32	23.93
0004	CONTRACTUAL & MISC. EXPENSE	81,675.57	513,930.00	515,286.80	161,961.37	353,325.43	78,917.63	274,407.80	31.43
Total Dept 5142	SNOW REMOVAL	243,432.45	1,515,130.00	1,516,486.80	401,545.05	1,114,941.75	78,917.63	1,036,024.12	26.48
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	25,968.73	150,000.00	150,000.00	25,968.73	124,031.27	0.00	124,031.27	17.31
Total Dept 9010	STATE RETIREMENT	25,968.73	150,000.00	150,000.00	25,968.73	124,031.27	0.00	124,031.27	17.31
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	12,590.87	90,000.00	90,000.00	12,590.87	77,409.13	0.00	77,409.13	13.99
Total Dept 9030	SOCIAL SECURITY	12,590.87	90,000.00	90,000.00	12,590.87	77,409.13	0.00	77,409.13	13.99
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	82,000.00	82,000.00	32,106.16	49,893.84	0.00	49,893.84	39.15
Total Dept 9040	WORKERS COMPENSATION	0.00	82,000.00	82,000.00	32,106.16	49,893.84	0.00	49,893.84	39.15
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	58.90	900.00	900.00	176.70	723.30	0.00	723.30	19.63
Total Dept 9045	LIFE INSURANCE	58.90	900.00	900.00	176.70	723.30	0.00	723.30	19.63
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 9050	UNEMPLOYMENT INSURANCE								
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	106.07	2,545.00	2,545.00	315.33	2,229.67	0.00	2,229.67	12.39
Total Dept 9055	DISABILITY INSURANCE	106.07	2,545.00	2,545.00	315.33	2,229.67	0.00	2,229.67	12.39
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	31,065.50	437,500.00	437,500.00	99,517.67	337,982.33	0.00	337,982.33	22.75
Total Dept 9060	HOSPITALIZATION	31,065.50	437,500.00	437,500.00	99,517.67	337,982.33	0.00	337,982.33	22.75
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	28.00	225.00	225.00	28.00	197.00	0.00	197.00	12.44
Total Dept 9089	MISC. EMPLOYEE BENEFITS	28.00	225.00	225.00	28.00	197.00	0.00	197.00	12.44
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	383,332.41	2,992,404.00	3,660,552.42	661,955.55	2,998,596.87	720,197.93	2,278,398.94	18.08

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0005	HIGHWAY PART TOWN FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	2,600.00	2,600.00	0.00	2,600.00	0.00	2,600.00	0.00
Total Dept 4560	PHYSICIAN	0.00	2,600.00	2,600.00	0.00	2,600.00	0.00	2,600.00	0.00
Dept 5110	GENERAL REPAIRS								
0001	PERSONAL SERVICES	7,228.28	1,695,100.00	1,695,100.00	12,063.41	1,683,036.59	0.00	1,683,036.59	0.71
0004	CONTRACTUAL & MISC. EXPENSE	19,858.23	984,848.00	1,154,477.32	134,321.72	1,020,155.60	64,034.15	956,121.45	11.63
Total Dept 5110	GENERAL REPAIRS	27,086.51	2,679,948.00	2,849,577.32	146,385.13	2,703,192.19	64,034.15	2,639,158.04	5.14
Dept 5112	IMPROVEMENTS								
0002	EQUIPMENT & CAPITAL OUTLAY	110.00	273,000.00	273,000.00	110.00	272,890.00	0.00	272,890.00	0.04
Total Dept 5112	IMPROVEMENTS	110.00	273,000.00	273,000.00	110.00	272,890.00	0.00	272,890.00	0.04
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	29,150.88	175,000.00	175,000.00	29,150.88	145,849.12	0.00	145,849.12	16.66
Total Dept 9010	STATE RETIREMENT	29,150.88	175,000.00	175,000.00	29,150.88	145,849.12	0.00	145,849.12	16.66
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	505.52	135,000.00	135,000.00	866.03	134,133.97	0.00	134,133.97	0.64
Total Dept 9030	SOCIAL SECURITY	505.52	135,000.00	135,000.00	866.03	134,133.97	0.00	134,133.97	0.64
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	186,000.00	186,000.00	139,721.44	46,278.56	0.00	46,278.56	75.12
Total Dept 9040	WORKERS COMPENSATION	0.00	186,000.00	186,000.00	139,721.44	46,278.56	0.00	46,278.56	75.12
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	55.80	800.00	800.00	167.40	632.60	0.00	632.60	20.93
Total Dept 9045	LIFE INSURANCE	55.80	800.00	800.00	167.40	632.60	0.00	632.60	20.93
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	101.24	2,400.00	2,400.00	300.84	2,099.16	0.00	2,099.16	12.54
Total Dept 9055	DISABILITY INSURANCE	101.24	2,400.00	2,400.00	300.84	2,099.16	0.00	2,099.16	12.54
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	34,634.92	480,000.00	480,000.00	105,724.23	374,275.77	0.00	374,275.77	22.03
Total Dept 9060	HOSPITALIZATION	34,634.92	480,000.00	480,000.00	105,724.23	374,275.77	0.00	374,275.77	22.03
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	35.00	325.00	325.00	35.00	290.00	0.00	290.00	10.77

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0005	HIGHWAY PART TOWN FUND								
Dept 9089	MISC. EMPLOYEE BENEFITS								
Total Dept 9089	MISC. EMPLOYEE BENEFITS	35.00	325.00	325.00	35.00	290.00	0.00	290.00	10.77
Total Fund 0005	HIGHWAY PART TOWN FUND	91,679.87	3,936,573.00	4,106,202.32	422,460.95	3,683,741.37	64,034.15	3,619,707.22	10.29
Grand Total		1,312,596.15	21,829,891.00	23,192,927.17	3,072,117.85	20,120,809.32	1,422,136.65	18,698,672.67	13.25

NOTE: One or more accounts may not be printed due to Account Table restrictions.

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0001	GENERAL FUND							
Item 1001	REAL PROPERTY TAXES	6,285,984.79	(6,285,984.79)	6,649,967.00	6,649,967.00	6,652,107.48	(2,140.48)	100.03
Item 1081	OTHER PYMT IN LIEU OF TAXES	2,406.63	(2,406.63)	2,408.00	2,408.00	2,406.63	1.37	99.94
Item 1090	INTEREST & PENALTY ON PROP TAX	0.00	0.00	140,000.00	140,000.00	0.00	140,000.00	0.00
Item 1170	FRANCHISES	0.00	0.00	390,000.00	390,000.00	0.00	390,000.00	0.00
Item 1232	TAX COLLECTOR FEES	0.00	0.00	3,500.00	3,500.00	0.00	3,500.00	0.00
Item 1255	CLERK FEES	127.50	(127.50)	3,500.00	3,500.00	127.50	3,372.50	3.64
Item 1550	DOG WARDEN FEES	0.00	0.00	200.00	200.00	0.00	200.00	0.00
Item 2001	CULTURE & RECREATION FEES	(2,724.00)	2,724.00	819,700.00	819,700.00	149,261.00	670,439.00	18.21
Item 2228	GIS CHARGES, OTHER GOV'T	10,797.00	(10,797.00)	12,000.00	12,000.00	10,797.00	1,203.00	89.98
Item 2350	YOUTH SER/OTHER GOV'T.	0.00	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
Item 2351	PROGRAMS FOR AGING - OTHER GOV'T	0.00	0.00	45,000.00	45,000.00	0.00	45,000.00	0.00
Item 2401	INTEREST & EARNINGS	3,085.51	(3,085.51)	65,000.00	65,000.00	26,701.55	38,298.45	41.08
Item 2410	RENTAL OF LAND	8,547.46	(8,547.46)	134,976.00	134,976.00	48,059.92	86,916.08	35.61
Item 2411	FIELD USE FEES	0.00	0.00	10,100.00	10,100.00	0.00	10,100.00	0.00
Item 2450	COMMISSIONS	111.60	(111.60)	450.00	450.00	111.60	338.40	24.80
Item 2544	DOG LICENSES	1,264.00	(1,264.00)	16,500.00	16,500.00	1,264.00	15,236.00	7.66
Item 2560	STREET OPENING PERMITS	140.00	(140.00)	2,500.00	2,500.00	1,740.00	760.00	69.60
Item 2590	PERMITS	560.00	(560.00)	8,500.00	8,500.00	560.00	7,940.00	6.59
Item 2610	FINES & FORFEITED BAIL	0.00	0.00	35,000.00	35,000.00	0.00	35,000.00	0.00
Item 2665	SALE OF EQUIPMENT	0.00	0.00	275.00	275.00	0.00	275.00	0.00
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	500.00	500.00	1,221.93	(721.93)	244.39
Item 2705	GIFTS & DONATIONS	0.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00
Item 2750	AIM - RELATED PAYMENTS	0.00	0.00	108,081.00	108,081.00	0.00	108,081.00	0.00
Item 2770	OTHER UNCLASSIFIED REVENUES	466.68	(466.68)	15,500.00	15,500.00	1,391.15	14,108.85	8.98
Item 2801	INTERFUND REVENUES	0.00	0.00	35,000.00	35,000.00	0.00	35,000.00	0.00
Item 3005	MORTGAGE TAX	0.00	0.00	1,200,000.00	1,200,000.00	0.00	1,200,000.00	0.00
Item 5031	INTERFUND TRANSFERS	7,640.18	0.00	350,000.00	357,640.18	357,640.18	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	1,706,886.00	1,706,886.00	0.00	1,706,886.00	0.00
Total Fund 0001	GENERAL FUND	6,318,407.35	(6,310,767.17)	11,782,543.00	11,790,183.18	7,253,389.94	4,536,793.24	61.52

Date Prepared: 02/22/2023 08:47 AM

Report Date: 02/22/2023

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Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2023 Period From: 1 To: 12

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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0002	PART TOWN FUND							
Item 1120	SALES TAX	0.00	0.00	1,200,000.00	1,200,000.00	0.00	1,200,000.00	0.00
Item 1560	SAFETY INSPECTION FEES	5,152.22	(5,152.22)	20,000.00	20,000.00	5,152.22	14,847.78	25.76
Item 1570	DEMOLITION PERMITS	0.00	0.00	750.00	750.00	0.00	750.00	0.00
Item 2110	ZONING FEES	144.00	(144.00)	2,500.00	2,500.00	144.00	2,356.00	5.76
Item 2115	PLANNING BOARD FEES	975.00	(975.00)	10,000.00	10,000.00	975.00	9,025.00	9.75
Item 2401	INTEREST & EARNINGS	4,395.30	(4,395.30)	7,000.00	7,000.00	9,845.89	(2,845.89)	140.66
Item 2545	LICENSES, OTHER	975.00	(975.00)	3,500.00	3,500.00	975.00	2,525.00	27.86
Item 2550	PERMITS - CERT. OF OCCUPANCY	530.00	(530.00)	4,000.00	4,000.00	530.00	3,470.00	13.25
Item 2555	BUILDING & ALTERATION PERMITS	7,838.60	(7,838.60)	91,000.00	91,000.00	7,838.60	83,161.40	8.61
Item 2590	PERMITS	100.00	(100.00)	3,300.00	3,300.00	100.00	3,200.00	3.03
Item 2591	FIRE ALARM PERMITS	40.00	(40.00)	500.00	500.00	40.00	460.00	8.00
Item 5999	APPROP FD BALANCE	0.00	0.00	137,436.00	137,436.00	0.00	137,436.00	0.00
Total Fund 0002	PART TOWN FUND	20,150.12	(20,150.12)	1,479,986.00	1,479,986.00	25,600.71	1,454,385.29	1.73

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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0003	LIBRARY FUND							
Item 1001	REAL PROPERTY TAXES	1,410,285.00	(1,410,285.00)	1,410,285.00	1,410,285.00	1,410,285.00	0.00	100.00
Item 2081	COLLECTION FEES	0.00	0.00	900.00	900.00	27.99	872.01	3.11
Item 2082	LIBRARY FINES	1,210.48	(1,210.48)	28,000.00	28,000.00	2,999.65	25,000.35	10.71
Item 2083	PRINTING REVENUE	0.00	0.00	3,600.00	3,600.00	319.49	3,280.51	8.87
Item 2401	INTEREST & EARNINGS	360.27	(360.27)	9,000.00	9,000.00	2,468.40	6,531.60	27.43
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	100.00	100.00	0.00	100.00	0.00
Item 2760	SYSTEM GRANTS	0.00	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00
Item 5999	APPROP FD BALANCE	0.00	0.00	180,000.00	180,000.00	0.00	180,000.00	0.00
Total Fund 0003	LIBRARY FUND	1,411,855.75	(1,411,855.75)	1,638,385.00	1,638,385.00	1,416,100.53	222,284.47	86.43

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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND							
Item 1001	REAL PROPERTY TAXES	2,223,704.00	(2,223,704.00)	2,223,704.00	2,223,704.00	2,223,704.00	0.00	100.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	399,000.00	399,000.00	0.00	399,000.00	0.00
Item 2401	INTEREST & EARNINGS	595.09	(595.09)	13,000.00	13,000.00	4,656.66	8,343.34	35.82
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	1,500.00	1,500.00	894.00	606.00	59.60
Item 5999	APPROP FD BALANCE	0.00	0.00	355,200.00	355,200.00	0.00	355,200.00	0.00
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	2,224,299.09	(2,224,299.09)	2,992,404.00	2,992,404.00	2,229,254.66	763,149.34	74.50

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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0005	HIGHWAY PART TOWN FUND							
Item 1001	REAL PROPERTY TAXES	82,073.00	(82,073.00)	82,073.00	82,073.00	82,073.00	0.00	100.00
Item 1120	SALES TAX	0.00	0.00	2,940,000.00	2,940,000.00	0.00	2,940,000.00	0.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
Item 2401	INTEREST & EARNINGS	10,646.32	(10,646.32)	25,000.00	25,000.00	25,119.35	(119.35)	100.48
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
Item 3501	CHIPS PROGRAM	0.00	0.00	228,000.00	228,000.00	0.00	228,000.00	0.00
Item 5999	APPROP FD BALANCE	0.00	0.00	656,000.00	656,000.00	0.00	656,000.00	0.00
Total Fund 0005	HIGHWAY PART TOWN FUND	92,719.32	(92,719.32)	3,936,573.00	3,936,573.00	107,192.35	3,829,380.65	2.72
Grand Total		10,067,431.63	(10,059,791.45)	21,829,891.00	21,837,531.18	11,031,538.19	10,805,992.99	50.52

NOTE: One or more accounts may not be printed due to Account Table restrictions.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, 11 South Main Street, in the Town of Pittsford, New York, on the 28th day of February, 2023.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Cathleen A. Koshykar, Councilperson
Kim Taylor, Councilperson
Stephanie M. Townsend, Councilperson

In the Matter

of

THE ACQUISITION OF REAL PROPERTY LOCATED AT 57
MONROE AVENUE IN THE TOWN OF PITTSFORD

BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PITTSFORD, MONROE COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING THE ISSUANCE OF UP TO \$1,250,000 IN SERIAL BONDS OF THE TOWN TO UNDERTAKE THE ACQUISITION OF A BUILDING LOCATED AT 57 MONROE AVENUE IN THE TOWN OF PITTSFORD, AT A MAXIMUM COST OF \$1,250,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$1,250,000 IN SERIAL BONDS OF THE TOWN TO FINANCE SAID APPROPRIATION

WHEREAS, the Town Board (the "Board") of the Town of Pittsford, Monroe County (the "Town") is considering to undertake a project consisting of the acquisition of a building located at 57 Monroe Avenue, Pittsford, New York 14534 (tax parcel identification number: 151.18-3-70.1), including the acquisition of land or rights-in-land, site improvements, any ancillary or related work required in connection therewith, and any engineering and other preliminary costs, legal expenses and other costs incidental to the financing thereof (collectively, the "Project"), all at a total estimated cost not to exceed \$1,250,000; and

WHEREAS, the Board hereby determines that the actions authorized by this resolution and the adoption hereof collectively constitute a "Type II" action within the meaning of the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation thereunder (collectively,

“SEQRA”) and that no further action under SEQRA need be taken by the Board as a condition precedent to the adoption of this resolution; and

WHEREAS, the Board now wishes to appropriate funds for the Project and to authorize the issuance of the Town’s serial bonds and bond anticipation notes to be issued to finance the aforementioned specific object or purpose

NOW, THEREFORE, BE IT RESOLVED, by the Town Board (the “Board”) of the Town of Pittsford, Monroe County, New York (the “Issuer” or the “Town”) (by the favorable vote of not less than two-thirds of all the members of such body), as follows:

SECTION 1. The Town is hereby authorized to undertake of the acquisition of a building located at 57 Monroe Avenue, Pittsford, New York 14534 (tax parcel identification number: 151.18-3-70.1), including the acquisition of land or rights-in-land, site improvements, any ancillary or related work required in connection therewith, and any engineering and other preliminary costs, legal expenses and other costs incidental to the financing thereof (collectively, the “Project”), at an estimated maximum cost of \$1,250,000 said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of the \$1,250,000 in serial bonds of the Town authorized to be issued pursuant to this resolution or bond anticipation notes issued in anticipation of such bonds, and (ii) unless paid from other sources, the levy and collection of taxes on all taxable real property of the Town to pay the principal of such bonds or notes and the interest thereon as the same become due and payable.

SECTION 2. Serial bonds of the Town in the principal amount of \$1,250,000 are hereby authorized to be issued pursuant to provisions of Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the “Law”) to finance the aforementioned class of object or purpose.

SECTION 3. It is hereby determined that the period of probable usefulness of the aforementioned specific object or purpose is twenty-five (25) years, pursuant to subdivision 11(b). of paragraph a. of Section 11.00 of the Law.

SECTION 4. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. The Town shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by this resolution. This resolution shall constitute a declaration of “official intent” to reimburse the expenditures authorized herein with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 5. The final maturity of the bonds herein authorized to be issued shall be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued pursuant to this resolution.

SECTION 6. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town subject to applicable statutory limits, if any. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 7. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of serial bonds and bond anticipation notes or the renewals of said obligations and of Sections 21.00, 50.00, 54.90, 56.00 through 60.00, 62.10 and 63.00 of the Law, the powers and duties of the Board relative to authorizing serial bonds and bond anticipation notes and prescribing terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters related thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Supervisor, as the chief fiscal officer of the Town (the "Supervisor"). Such notes shall be of such terms, form and contents as may be prescribed by said Supervisor consistent with the provisions of Local Finance Law. Further, pursuant to paragraph b. of Section 11.00 of the Law, in the event that bonds to be issued for any of the objects or purposes authorized by this resolution are combined for sale, pursuant to paragraph c. of Section 57.00 of the Law, with bonds to be issued for any of the other objects or purposes authorized by this resolution and/or with bonds to be issued for one or more objects or purposes authorized by other resolutions of the Board, then the power of the Board to determine the "weighted average period of probable usefulness" (within the meaning of paragraph a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Supervisor, as the chief fiscal officer of the Town.

SECTION 8. The Supervisor is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The Supervisor is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchasers of the bonds or notes

in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 10. The intent of this resolution is to give the Supervisor sufficient authority to execute those applications, agreements and instruments, or to do any similar acts necessary to effect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of the Board.

SECTION 11. Pursuant to subdivision b. of Section 35.00 of the Law, this resolution is subject to a permissive referendum in the manner prescribed by Article Seven of the Town Law of the State of New York (the "Town Law"). The Town Clerk is hereby authorized and directed, within ten (10) days after the date of adoption of this resolution, to post and publish a notice satisfying the requirements of Section 90 of the Town Law, which shall set forth the date of adoption of this resolution, shall contain an abstract hereof, and shall specify that this resolution was adopted subject to a permissive referendum. Such notice shall be published in the official newspaper of the Town for such purpose.

SECTION 12. This resolution shall take effect thirty (30) days after the date of its adoption or, if within such thirty (30) day period there is filed with the Town Clerk a petition subscribed and acknowledged by the number of qualified electors of the Town required by Section 91 of the Town Law and in the manner specified in such Section, until approved by the affirmative vote of a majority of such qualified electors voting on a proposition for its approval.

SECTION 13. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the constitution.

SECTION 14. Upon this resolution becoming effective, the Town Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published, together with a notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the official newspaper(s) of the Town for such purpose, together with a notice of the Town Clerk substantially the form provided in Section 81.00 of the Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

William A. Smith, Jr.	VOTING	Aye
Katherine Bohn Munzinger	VOTING	Aye
Cathleen A. Koshykar	VOTING	Aye
Kim Taylor	VOTING	Aye
Stephanie Townsend	VOTING	Aye

The resolution was thereupon declared duly adopted by a vote of ____ ayes and ____ nays.

Date: February 28, 2023

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

I, as the undersigned Town Clerk of the Town of Pittsford, Monroe County, New York, (the "Town") DO HEREBY CERTIFY as follows:

1. I am the duly qualified and acting Town Clerk of the Town and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board of the Town, and am duly authorized to execute this certificate.

2. A regular meeting of the Town Board of the Town (the "Board") was held on February 28, 2023, and attached hereto is a true and correct copy of a resolution duly adopted at such meeting and entitled:

BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PITTSFORD, MONROE COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING THE ISSUANCE OF UP TO \$1,250,000 IN SERIAL BONDS OF THE TOWN TO UNDERTAKE THE ACQUISITION OF A BUILDING LOCATED AT 57 MONROE AVENUE IN THE TOWN OF PITTSFORD, AT A MAXIMUM COST OF \$1,250,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$1,250,000 IN SERIAL BONDS OF THE TOWN TO FINANCE SAID APPROPRIATION

3. Public Notice of the time and place of said meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that all members of said Board had due notice of said meeting. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members (2/3's of the Board) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under the law, said regulations, or otherwise, incident to said meeting and the adoption of the resolution, including the publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

4. The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Town this 28th day of February 2023.

TOWN OF PITTSFORD

By: _____
Renee McQuillen, Town Clerk

[SEAL]

**PUBLIC NOTICE
TOWN OF PITTSFORD**

NOTICE IS HEREBY GIVEN, that the Town Board (the “Board”) of the Town of Pittsford, Monroe County, New York (the “Town”), at a regular meeting held on February 28, 2023, duly adopted, subject to a permissive referendum, a resolution, an abstract of which is as follows below.

NOTICE IS FURTHER GIVEN, that the Board hereby determines that the actions authorized by this resolution and the adoption hereof collectively constitute a “Type II” action within the meaning of the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation thereunder (collectively, “SEQRA”) and that no further action under SEQRA need be taken by the Board as a condition precedent to the adoption of this resolution

In accordance with Article 7 of the New York State Town Law, such bond resolution will take effect thirty (30) days after the date of its adoption, unless prior to the close of such thirty-day period there is filed with the Town Clerk a petition, subscribed and acknowledged by that number of electors of the Town qualified to vote upon a proposition to raise or expend money equal to at least five percent (5%) of the total vote cast for governor in the Town in the last general election for state officers, but which number of electors shall not be less than 100, protesting against such resolution and requesting that it be submitted for approval or disapproval by the qualified electors of the Town. If such a qualifying petition is filed, a proposition for approval of the resolution shall be submitted at a general or regular Town election in accordance with Article 7 of Town Law.

Such bond resolution was entitled:

BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PITTSFORD, MONROE COUNTY, NEW YORK (THE “TOWN”), AUTHORIZING THE ISSUANCE OF UP TO \$1,250,000 IN SERIAL BONDS OF THE TOWN TO UNDERTAKE THE ACQUISITION OF A BUILDING LOCATED AT 57 MONROE AVENUE IN THE TOWN OF PITTSFORD, AT A MAXIMUM COST OF \$1,250,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$1,250,000 IN SERIAL BONDS OF THE TOWN TO FINANCE SAID APPROPRIATION

an abstract of such bond resolution, concisely stating the purpose and effect thereof, being as follows:

1. The Town is hereby authorized to undertake of the acquisition of a building located at 57 Monroe Avenue, Pittsford, New York 14534 (tax parcel identification number: 151.18-3-70.1), including the acquisition of land or rights-in-land, site improvements, any ancillary or related work required in connection therewith, and any engineering and other preliminary costs, legal expenses and other costs incidental to the financing thereof (collectively, the “Project”), at an estimated maximum cost of \$1,250,000 said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of the \$1,250,000 in serial bonds of the Town authorized to be issued pursuant to this resolution or bond anticipation notes issued in anticipation of such bonds, and (ii) unless paid from other sources, the levy and collection of taxes on all taxable real property of the Town to pay the principal of such bonds or notes and the interest thereon as the same become due and payable.

2. Serial bonds of the Town (including, without limitation, statutory installment bonds) in the principal amount of \$1,250,000 are authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the “Law”) to finance said appropriation.

3. It is hereby determined that the period of probable usefulness of the aforementioned specific object or purpose is twenty-five (25) years, pursuant to subdivision 11(b). of paragraph a. of Section 11.00 of the Law.

4. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. The Town shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by this resolution. This resolution shall constitute a declaration of "official intent" to reimburse the expenditures authorized herein with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

5. The final maturity of the bonds herein authorized to be issued shall be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued pursuant to this resolution.

6. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town subject to applicable statutory limits, if any. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

7. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of serial bonds and bond anticipation notes or the renewals of said obligations and of Sections 21.00, 50.00, 54.90, 56.00 through 60.00, 62.10 and 63.00 of the Law, the powers and duties of the Board relative to authorizing serial bonds and bond anticipation notes and prescribing terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters related thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Supervisor, as the chief fiscal officer of the Town (the "Supervisor"). Such notes shall be of such terms, form and contents as may be prescribed by said Supervisor consistent with the provisions of Local Finance Law. Further, pursuant to paragraph b. of Section 11.00 of the Law, in the event that bonds to be issued for any of the objects or purposes authorized by this resolution are combined for sale, pursuant to paragraph c. of Section 57.00 of the Law, with bonds to be issued for any of the other objects or purposes authorized by this resolution and/or with bonds to be issued for one or more objects or purposes authorized by other resolutions of the Board, then the power of the Board to determine the "weighted average period of probable usefulness" (within the meaning of paragraph a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Supervisor, as the chief fiscal officer of the Town.

8. The Supervisor is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal

income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”) and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof, if applicable, as “qualified tax-exempt bonds” in accordance with Section 265(b)(3)(B)(i) of the Code.

9. The Supervisor is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchasers of the bonds or notes in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

10. The bond resolution was determined to be subject to permissive referendum.

BY ORDER OF THE TOWN BOARD OF THE TOWN OF PITTSFORD, MONROE COUNTY, NEW YORK.

Dated: February 28, 2023

AFFIDAVIT REGARDING POSTING OF NOTICE

STATE OF NEW YORK)

COUNTY OF MONROE) ss.:

I, Renee McQuillen, being duly sworn, deposes and says:

I am over the age of 18 years; and, on February __, 2023, I posted a true and correct copy of the attached Public Notice of the Town of Pittsford, Monroe County (the "Town") on the Town's official bulletin board located within the Town Hall and on the Town's website.

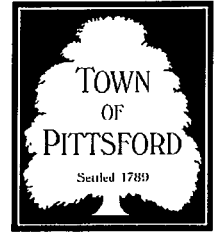
TOWN OF PITTSFORD

By: _____
Renee McQuillen, Town Clerk

Sworn to before me this __ day of February, 2023.

Notary Public, State of New York

MEMORANDUM



To: William A. Smith and Town Board

From: Jessie R. Hollenbeck, Recreation Director

Date: February 21, 2023

Regarding: 2023 Community Events - Band Contracts

For Meeting On: February 28, 2023

Ladies and Gentlemen:

The Town of Pittsford contracts musical entertainment for our community events and summer concert series. Attached are sample contracts from each event.

Please see schedule below:

PGA Kick Off Concert

Wednesday, May 17, 2023, 6:30-8:30pm

Band Name	Cost
Shine	\$2,200

Paddle & Pour

Saturday, May 27, 2023, 12:00pm-10:00pm

Band Name	Cost	Time of Performance
Son Henry	\$500	12:00-1:00pm
The Earthtones	\$600	1:30-3:00pm
Hey Mabel	\$450	3:30-5:00pm
JUMBOshrimp	\$1,200	5:30-7:30pm
Allegro	\$1,400	8:00-10:00pm

Memorial Day Parade

Monday, May 29, 2023, 10:00am

Band Name	Cost
Prime Time Brass	\$1,500
East Ridge High School	\$1,500
Towpath Volunteer Fife and Drum Corps	\$950
Gates Keystone Club Police Pipes and Drums	\$750
Pittsford Fire Department Band	\$0

Summer Concert Series

Fridays, 6:30pm-8:00pm

Date	Band Name	Cost
06/09/2023	Pittsford Mendon and Sutherland Jazz Ensembles	\$0
06/16/2023	8-Days a Week	\$600
06/23/2023	The Cool Club and The Lipker Sisters	\$900
07/07/2023	198th Army Band	\$0
07/14/2023	Teagan and Lou	\$600
07/21/2023	Brockport Big Band	\$600
07/28/2023	Frank Torchio and the Scarbrough Orchestra	\$500

08/04/2023	Bill Tiberio Band	\$700
08/11/2023	The Brothers Blue	\$750
08/18/2023	Pittsford Fire Department Band	\$500
08/25/2023	Bad Sneakers	\$1,300

Summer Concerts for Kids

Wednesdays, 6:30pm-7:30pm

Date	Band Name	Cost
07/19/2023	Mike Kornrich Band	\$650
08/02/2023	Mr. Loops	\$500
08/16/2023	John Dady and John Ryan	\$800

Main Street Food Truck and Music Fest

Saturday, September 9, 2023, 12:00pm-9:00pm

Band Name	Cost	Time of Performance
A Girl Named Genny	\$1,000	12:00-1:30pm
Mud Creek	\$750	2:00-3:30pm
David Miller and the Sinners	\$1,700	5:00-6:30pm
The Skycoasters	\$1,550	7:00-9:00pm

In the event the Town Board determines that the proposed action should be taken, the following oral Resolution language is suggested:

I move that the Town Board authorizes the Town Supervisor to sign contracts with the aforementioned bands, which is within the Recreation Department's community events expense budget.

Paddle & Pour
Entertainment Vendor Agreement
Allegro

SAMPLE

Entertainment Terms of Operation: Vendor agrees to provide musical entertainment for Paddle & Pour sponsored by the Town of Pittsford located on North Main St.

Saturday May 27, 2023. 8:00-10:00pm.

Fee: The Town shall pay to the Vendor \$1,400 for the event. Such fee shall be paid on the day of the event.

Equipment: Vendor shall furnish and install, at his/her own expense, any equipment for the event, other than the stage, lighting and sound system. When setting up their equipment, Vendor shall consider the safety of all festival patrons.

Vendor shall remove all equipment and other property from the assigned performance area immediately following their performance time, or upon the official closing of the festival and such removal shall be completed no later than *11:00pm on the date of the event*. Failure to do so will result in the Town removing any remaining property of the Vendor, with the Vendor responsible for all costs of the removal.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's presence at the festival.

The protection of Vendor's property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left in the booth or at the festival site.

Vendor acknowledges that street sweepers and washers may be cleaning the festival site in the evening, and that such operations may cause damage to any equipment, fixtures and any other property left on the site by Vendor. Should damage or loss occur, Vendor agrees not to hold the Town of Pittsford responsible.

Agreement and Termination: The Town and Vendor mutually agree that the operation of Vendor's business on site during the festival shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, including any attachments or amendments to said Agreement. In

addition, this agreement may be terminated by the Town for any reason prior to the day of the event or on the day of the event as a result of inclement weather or natural disaster, with no obligation whatsoever to the Vendor. If the event is cancelled on the day of the event for any other reason than inclement weather or natural disaster, Vendor shall be paid. The determination of inclement weather shall be made solely by the Town.

Upon termination of Agreement, the Town may, at its sole discretion, permit any other person to take up such space(s) as reserved for the Vendor.

Vendor Signature _____ Date _____
Bill Tiberio
Allegro

Town of Pittsford _____ Date _____
William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY APRIL 1, 2023 TO:

Town of Pittsford
Department of Recreation
35 Lincoln Ave
Pittsford NY 14534
585-248-6280

Memorial Day Parade Bands Agreement

SAMPLE

Prime Time Brass

Entertainment Terms of Operation: **Vendor agrees to participate in the Memorial Day Parade sponsored by the Town of Pittsford on Monday, May 29, 2023 at 10:00am.**

Fee: The Town shall pay to the Vendor \$1,500 for the parade. Such fee shall be paid on the day of the parade.

Equipment: Vendor shall furnish and install, at his/her own expense, any equipment for the parade. When setting up their equipment, Vendor shall consider the safety of all parade patrons.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's presence at the parade.

The protection of Vendor's property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left at the parade site.

Agreement and Termination: The Town and Vendor mutually agree that the operation of Vendor's business on site during the parade shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, including any attachments or amendments to said Agreement. In addition, this agreement may be terminated by the Town for any reason prior to the day of the event or on the day of the event as a result of inclement weather or natural disaster, with no obligation whatsoever to the Vendor. If the event is cancelled on the day of the event for any other reason than inclement weather or natural disaster, Vendor shall be paid. In the event the parade is not held due to rain, there will be no reimbursement. However, if the parade has started and then is cancelled the performers will be paid. The determination of inclement weather shall be made solely by the Town.

Upon termination of Agreement, the Town may, at its sole discretion, permit another group to perform for the designated parade.

Vendor Signature _____ Date _____

Dave Cuff
Prime Time Brass

Town of Pittsford _____ Date _____

William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY APRIL 1, 2023 IN THE ENCLOSED ENVELOPE TO:

Town of Pittsford
Department of Recreation
35 Lincoln Avenue
Pittsford NY 14534
585-248-6280

Summer Concert Bands Agreement

SAMPLE

Bad Sneakers

Entertainment Terms of Operation: Vendor agrees to participate in the Summer Concert Series sponsored by the Town of Pittsford during the following date and times:

8/25/2023 from 6:30-8:00pm

Vendor shall provide musical entertainment for the concert. Vendor may begin set up of any equipment at 4:00 pm. on the date of the concert located at the William A. Carpenter Park at Port of Pittsford, 22 North Main Street, Pittsford, NY, 14534.

Fee: The Town shall pay to the vendor **\$1,300** for the concert. Such fee shall be paid on the day of the concert.

Equipment: Vendor shall furnish and install, at his/her own expense, any equipment for the concert, other than the stage. When setting up their equipment, Vendor shall consider the safety of all concert patrons.

Vendor shall remove all equipment and other property from the assigned performance area immediately following their performance time, or upon the official closing of the concert and such removal shall be completed no later than *10:00pm on the date of the concert*. Failure to do so will result in the Town removing any remaining property of the Vendor, with the Vendor responsible for all costs of the removal.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's presence at the concert.

The protection of Vendor's property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left at the concert site.

Agreement and Termination: The Town and Vendor mutually agree that the operation of Vendor's business on site during the concert shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, including any attachments or amendments to said Agreement. In addition, this agreement may be terminated by the Town for any reason prior to the day of the event or on the day of the event as a result of inclement weather or natural disaster, with no obligation whatsoever to the Vendor. If the event is cancelled on the day of the event for any other reason than inclement weather or natural disaster, Vendor shall be paid. In the event the concert is cancelled on the day of the event due to inclement weather or natural disaster, there will be no reimbursement; provided, however that the concert is cancelled after 3pm, the Vendor will be paid. The determination of inclement weather shall be made solely by the Town.

Upon termination of Agreement, the Town may, at its sole discretion, permit another group to perform for the designated concert.

Vendor Signature _____ Date _____
Billy Goodness
Bad Sneakers

Town of Pittsford _____ Date _____
William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY MAY 1, 2023 IN THE ENCLOSED ENVELOPE TO:

Town of Pittsford
Department of Recreation
35 Lincoln Ave
Pittsford NY 14534
585-248-6280

Summer Concert Bands Agreement

SAMPLE

Mike Kornrich Band

Entertainment Terms of Operation: Vendor agrees to participate in the Summer Concert Series sponsored by the Town of Pittsford during the following date and times:

7/19/2023 from 6:30-7:30pm

Vendor shall provide musical entertainment for the concert. Vendor may begin set up of any equipment at 4:00 pm. on the date of the concert located at the Pittsford Community Center, 35 Lincoln Ave, Pittsford, NY, 14534.

Fee: The Town shall pay to the Vendor **\$650** for the concert. Such fee shall be paid on the day of the concert.

Equipment: Vendor shall furnish and install, at his/her own expense, any equipment for the concert, other than the stage. When setting up their equipment, Vendor shall consider the safety of all concert patrons.

Vendor shall remove all equipment and other property from the assigned performance area immediately following their performance time, or upon the official closing of the concert and such removal shall be completed no later than *10:00pm on the date of the concert*. Failure to do so will result in the Town removing any remaining property of the Vendor, with the Vendor responsible for all costs of the removal.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's presence at the concert.

The protection of Vendor's property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left at the concert site.

Agreement and Termination: The Town and Vendor mutually agree that the operation of Vendor's business on site during the concert shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, including any attachments or amendments to said Agreement. In addition, this agreement may be terminated by the Town for any reason prior to the day of the event or on the day of the event as a result of inclement weather or natural disaster, with no obligation whatsoever to the Vendor. If the event is cancelled on the day of the event for any other reason than inclement weather or natural disaster, Vendor shall be paid. In the event the concert is cancelled on the day of the event due to inclement weather or natural disaster, there will be no reimbursement; provided, however that the concert is cancelled after 3pm, the Vendor will be paid. The determination of inclement weather shall be made solely by the Town.

Upon termination of Agreement, the Town may, at its sole discretion, permit another group to perform for the designated concert.

Vendor Signature _____ Date _____
Mike Kornrich
Mike Kornrich Band

Town of Pittsford _____ Date _____
William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY MAY 1, 2023 IN THE ENCLOSED ENVELOPE TO:

Town of Pittsford
Department of Recreation
35 Lincoln Ave
Pittsford NY 14534
585-248-6280

Pittsford Food Truck and Music Fest
Entertainment Vendor Agreement
The Skycoasters

SAMPLE

Entertainment Terms of Operation: Vendor agrees to provide musical entertainment for the Pittsford Food Truck and Music Fest sponsored by the Town of Pittsford located on South Main Street.

Saturday September 9, 2023. 7:00-9:00pm.

Fee: The Town shall pay to the Vendor \$1,550 for the event. Such fee shall be paid on the day of the event.

Equipment: Vendor shall furnish and install, at his/her own expense, any equipment for the event, other than the stage, lighting and sound system. When setting up their equipment, Vendor shall consider the safety of all festival patrons.

Vendor shall remove all equipment and other property from the assigned performance area immediately following their performance time, or upon the official closing of the festival and such removal shall be completed no later than *11:00pm on the date of the event*. Failure to do so will result in the Town removing any remaining property of the Vendor, with the Vendor responsible for all costs of the removal.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's presence at the festival.

The protection of Vendor's property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left in the booth or at the festival site.

Vendor acknowledges that street sweepers and washers may be cleaning the festival site in the evening, and that such operations may cause damage to any equipment, fixtures and any other property left on the site by Vendor. Should damage or loss occur, Vendor agrees not to hold the Town of Pittsford responsible.

Agreement and Termination: The Town and Vendor mutually agree that the operation of Vendor's business on site during the festival shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, including any attachments or amendments to said Agreement. In addition, this agreement may be terminated by the Town for any reason prior to the day of the event or on the day of the event as a result of inclement weather or natural disaster, with no obligation whatsoever to the Vendor. If the event is cancelled on the day of the event for any other reason than inclement weather or natural disaster, Vendor shall be paid. The determination of inclement weather shall be made solely by the Town.

Upon termination of Agreement, the Town may, at its sole discretion, permit any other person to take up such space(s) as reserved for the Vendor.

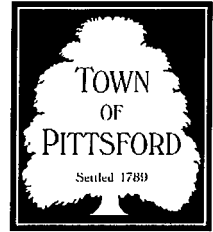
Vendor Signature _____ Date _____
Jerry Boone
The Skycoasters

Town of Pittsford _____ Date _____
William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY APRIL 1, 2023 TO:

Town of Pittsford
Department of Recreation
35 Lincoln Ave
Pittsford NY 14534
585-248-6280

MEMORANDUM



To: William A. Smith and Pittsford Town Board

From: Jessie R. Hollenbeck, Recreation Director

Date: February 17, 2023

Regarding: 2023 Community Events-Infrastructure

For Meeting On: February 28, 2023

Ladies and Gentlemen:

In planning for the upcoming 2023 special events season, the Recreation Department has requested and received quotes from a number of vendors. The Recreation Department asks that you review the following:

- Audio Images, Inc. - Provides sound, lighting and a Stageline SL100 mobile stage for community festivals for a price not to exceed \$10,080.
- McCarthy Tents & Events - Provides tents, tables, table covers and chairs for community festivals for a price not to exceed \$15,325.
- STS Security and Event Management - Provides security for a rate of \$33.00 per hour for NYS Certified Security Supervisors and \$28.00 per hour for NYS Certified Security Officers.
- Young Explosives Corporation – Young explosives will provide a fireworks display at the conclusion of the Main Street Food Truck and Music Fest for a price not to exceed \$3,000.
- Adventures in Climbing – Provides inflatable movie screen, sound system and staff for Family Outdoor Movies held on July 13, July 27, August 10 & August 24 at Sutherland High School for a price not to exceed \$5,600.

The Town of Pittsford will obtain the appropriate documentation from vendors, including proof of insurance as appropriate. Vendor payment amounts will be based on final orders and will be within the Recreation Department's 2023 events budget.

In the event the Town Board determines that the proposed action should be taken, the following oral Resolution language is suggested:

I move that the Town Board, subject to the review and approval of the Town Attorney, authorizes the Town Supervisor to sign a contract with the following vendors to allow them to provide their services for the Town of Pittsford's 2023 community events.

- Audio Images, Inc. for a fee not to exceed \$10,080
- McCarthy Tents & Events for a fee not to exceed \$15,325
- STS Security and Event Management for a fee not to exceed for a rate of \$33.00 per hour for NYS Certified Security Supervisors and \$28.00 per hour for NYS Certified Security Officers
- Young Explosives Corporation for a fee not to exceed \$3,000
- Adventures in Climbing for a fee not to exceed \$5,600



Audio Images Sound & Lighting, Inc
 P.O. Box 1453
 Batavia, New York 14021
 Phone: (585) 343-4050
 Fax: (585) 343-4060
 www.audioimagesonline.com

Quote

Quote Number: 23-0085
 Pittsford Paddle & Pour 2023

Client Town Of Pittsford Alison E. Burchett 35 Lincoln Ave. Pittsford, NY 14534 US Phone: 585-248-6280 Email: aburchett@townofpittsford.org	Bill to Town Of Pittsford Alison E. Burchett 35 Lincoln Ave. Pittsford, NY 14534 US Phone: 585-248-6280 Email: aburchett@townofpittsford.org	Venue / Site N Main St Pittsford, NY 14534
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Account Manager Joshua Rose	Customer PO	This quote is valid until
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Load In	Show Start	Show End	Load Out
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Terms Day of show	Tax Rule Tax Exempt	Deposit \$0.00	Deposit Due Date 5/27/2023
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Type	Qty.	Description	Note	Time	Rate	Price	Price Ext.
Note		Client to Provide Power..within 10 feet of stage.					
Staging							
Rental Tax	1	Stageline SL100	For Food Truck And Music Fest Only..	1	Day Rate	1,600.00	1,600.00
						Staging Total:	\$1,600.00
Package Price							
Rental Tax	1	Audio Package Price	Food Truck And Music	1	Day Rate	1,375.00	1,375.00
						Package Price Total:	\$1,375.00
Audio							
Rental Tax	1	Yorkville Paraline System 4x4 (Ground Stack)		1	Day Rate	0.00	0.00
Rental Tax	4	Yorkville Paraline PSA1		1		0.00	0.00
Rental Tax	4	Yorkville Paraline PSA2S		1		0.00	0.00
Rental Tax	2	PSA2S Dolly		1		0.00	0.00
Rental Tax	2	Yorkville Paraline PSA1 Speaker Pole		1		0.00	0.00
Rental Tax	1	Yorkville PSA Cable Kit		1		0.00	0.00
Rental Tax	6	Yorkville NX55P		1	Day Rate	0.00	0.00
Rental Tax	6	IEC Power Cable		1		0.00	0.00
Rental Tax	2	Spectrum NX55P Case		1	Day Rate	0.00	0.00
Rental Tax	1	Yorkville NX720S		1	Day Rate	0.00	0.00
Rental Tax	1	IEC Power Cable		1		0.00	0.00
Rental Tax	1	Whirlwind 40 channel snake package		1	Day Rate	0.00	0.00
Rental Tax	1	Whirlwind 40ch 3-way Head Case		1		0.00	0.00
Rental Tax	1	Whirlwind 40ch 250ft Snake		1		0.00	0.00
Rental Tax	1	Cable Ramp Kit - Guard Dog	Contains 14 cable ramp sections	1	Day Rate	0.00	0.00
Rental Tax	1	Stage Kit		1	Day Rate	0.00	0.00
Rental Tax	1	Small Mic Kit		1	Day Rate	0.00	0.00
Rental Tax	1	Feeder Kit		1	Day Rate	0.00	0.00
Rental Tax	1	SL100 Cable Kit		1	Day Rate	0.00	0.00
Rental Tax	1	Audio Images LPD		1	Day Rate	0.00	0.00

Type	Qty.	Description	Note	Time	Rate	Price	Price Ext.
Rental Tax	1	X32 FOH Package		1	Day Rate	0.00	0.00
Rental Tax	1	Behringer X32 Digital Mixer		1		0.00	0.00
Rental Tax	1	IEC Power Cable		1		0.00	0.00
Rental Tax	1	Behringer X32 Dust Cover		1		0.00	0.00
Rental Tax	1	Behringer X32 Case		1		0.00	0.00
Rental Tax	1	Whirlwind W1M-XLR F Fanout - 10ft		1		0.00	0.00
Rental Tax	1	Whirlwind W3 Fanout (40x0) - 10ft		1		0.00	0.00
Audio Total:						\$0.00	
Rental Tax	2	LED tree lighting kit		1	Day Rate	0.00	0.00
Rental Tax	4	4-Bar LED Par64		1		0.00	0.00
Rental Tax	4	Ultimate Stand [Black]		1		0.00	0.00
Rental Tax	2	Leviton N1000-006 6 Fader DMX Controller		1		0.00	0.00
Rental Tax	2	Leviton N1000 Wall Wart Power Supply		1		0.00	0.00
Rental Tax	2	5pin M to 3pin F DMX		1		0.00	0.00
Rental Tax	2	Leviton N1000 Case		1		0.00	0.00
Crowd Control							
Note		Client to Provide 4 Hands to Unload and reload Bike Rack At no cost to Audio Images.					
Rental Tax	1	Small bike rack trailer package	66 8ft sections of crowd control fencing on a 20ft trailer.	1	Day Rate	425.00	425.00
Rental Tax	65	Crowd Control Fencing - 8ft		1		0.00	0.00
Rental Tax	65	Crowd Control Fencing Main Body - 8'		1		0.00	0.00
Rental Tax	65	Crowd Control Fencing Narrow Base Foot	Includes bolt and nylock nut	1		0.00	0.00
Rental Tax	65	Crowd Control Fencing Wide Base Foot	Includes bolt and nylock nut	1		0.00	0.00
Rental Tax	1	Bike rack trailer - 20ft		1		0.00	0.00
Crowd Control Total:						\$425.00	
Transportation							
Rental Tax	1	Mitsubisi 16ft Box Truck		1	Day Rate	180.00	180.00
Rental Tax	2	1-ton Pickup Truck		1	Day Rate	130.00	260.00
Transportation Total:						\$440.00	
Labor							
Labor	1	FOH Engineer	Load In, Show, Load Out	1	Day Rate	400.00	400.00
		5/27/2023 9:00 AM - 11:00 PM					
Labor	1	Lighting Tech	Load In, Show, Load Out	1	Day Rate	400.00	400.00
		5/27/2023 9:00 AM - 11:00 PM					
Labor	1	SL100 Tech	Load In, Load Out	1	Day Rate	400.00	400.00
		5/27/2023 9:00 AM - 11:00 PM					
Labor	1	Driver - Pickup	Drive	1	Day Rate	0.00	0.00
		5/27/2023 9:00 AM - 11:00 PM					
Labor Total:						\$1,200.00	
Subtotal:							\$5,040.00
Sales Tax:							\$0.00
Total:							\$5,040.00
Total Applied Payments:							\$0.00
Balance Due:							\$5,040.00



New York
 P.O. Box 1453
 Batavia, New York 14021
 Phone: (585) 343-4050
 Fax: (585) 343-4060
 www.audioimagesonline.com

Quote Number	23-0085
Name	Pittsford Paddle & Pour 2023
Account Manager	Joshua Rose
Quote Date	2/8/2023

Client
Town Of Pittsford Alison E. Burchett 35 Lincoln Ave. Pittsford, NY 14534 US Phone: 585-248-6280 Email: aburchett@townofpittsford.org

Venue / Site
N Main St Pittsford, NY 14534

Ship Date	Return Date	Status	Terms	Total
5/27/2023 9:00 AM	5/27/2023 11:00 PM	Tentative	Day of show	\$5,040.00

This contract is issued pursuant to the quote/invoice(s) between Client named above and Audio Images Sound & Lighting Inc., effective see above for date (s) (the quote/invoice). This contract is subject to the terms and conditions listed on our website at audioimagesonline.com and also information contained in this quote/invoice between the parties and is made a part thereof. In the event of any conflict or inconsistency between the terms of this contract and the terms of this Agreement, the terms of this contract shall govern and prevail. This quote/invoice (hereinafter called the contract), effective as listed above is entered into by and between Audio Images and Client, and is subject to the terms and conditions specified below. The Exhibit(s) to this contract, if any, shall be deemed to be a part hereof. In the event of any inconsistencies between the terms of the body of this contract and the terms of the Exhibit(s)/quote/invoice hereto, the terms of the body listed above of this contract shall prevail. Audio Images Sound & Lighting Inc. shall provide the Services and Equipment Deliverable(s) as follows: Please see list of equipment listed above in quote/invoice. Client Responsibilities at no additional cost to Audio Images Sound & Lighting Inc. To provide Audio Images with the Artist(s) most up to date rider or contract or Artist(s) equipment requests well in advance. To provide payment in full. To provide a safe clean work venue. To provide meal(s) during the event or hotels if discussed and noted on the quote/invoice above. To provide secure parking for the Audio Images workers and delivery vehicle(s). To provide Audio Images with a professional sober additional labor force if needed to assist with the set up and take down of the equipment as well as professional certified riggers, stage hands, fork operator, etc. while on site at the venue. The client will indemnify, Protect and hold Audio Images harmless from any losses, damages, injuries, claims, and expenses arising out of the use of the equipment regardless of where, how or by who operated. ~~The client will assume the defense of and settlement of any legal proceedings brought to enforce such losses, damages, claims or demands and expenses. The client will also pay all costs and expenses, including reasonable counsel fees, incurred by Audio Images in enforcing any of its rights or remedies under this contract and the terms and conditions listed on our website at audioimagesonline.com.~~ The indemnities and assumptions of liabilities and obligations will continue in full force after the termination of this contract. Client will grant permission to Audio to repossess the equipment at the venue/job site or location elsewhere at any time. ~~In the event that the equipment is stolen lost or not returned within 7 days of the agreed return date, the client will be obligated to pay Audio Images the list price of the equipment. If damaged the Client will be obligated to pay Audio Images the repair cost. If the equipment is not returned to Audio Images on the date and time specified in good working order the client will continue to pay maximum rental rate until return plus a late charge of \$20.00 per item per day.~~ Equipment can only be used at the venue or job site listed above. The client will not remove any Audio Images Inventory label/barcode from the equipment for any reason. All deposit(s) and compensation agreed upon is NON-REFUNDABLE. ~~CLIENT SHALL NAME AUDIO IMAGES AS ADDITIONAL INSURED ON THEIR INSURANCE POLICY AND PROVIDE AUDIO IMAGES WITH A WRITTEN COPY OF VALID PROOF IN ADVANCE.~~ Client agrees to compensate Audio Images the full amount listed above on the quote/or final invoice less any deposit(s) at time of load in before the truck is unloaded on the date of the event. In the event the payment is not made in full Audio Images can cancel the rental/services or pursue full payment with legal action. If the Client is simply picking up the equipment at Audio Images warehouse the client must make payment in full before the equipment can be released. By signing *AB* below the Client has caused this contract to be effective as of the day, month and year first written above. *2/5/23*

Please sign scan or take a photo and email to your account manager or fax to 585-343-4060

Date: _____
 Company
 Signature: _____
 Name/Title: _____

Date: _____
 Client
 Signature: _____
 Name/Title: _____



Audio Images Sound & Lighting, Inc
 P.O. Box 1453
 Batavia, New York 14021
 Phone: (585) 343-4050
 Fax: (585) 343-4060
 www.audioimagesonline.com

Quote

Quote Number: 23-0086
 Pittsford Food Truck & Music Fest

Client Town Of Pittsford Alison E. Burchett 35 Lincoln Ave. Pittsford, NY 14534 US Phone: 585-248-6280 Email: aburchett@townofpittsford.org	Bill to Town Of Pittsford Alison E. Burchett 35 Lincoln Ave. Pittsford, NY 14534 US Phone: 585-248-6280 Email: aburchett@townofpittsford.org	Venue / Site Four Corners N Main St Pittsford NY 14534
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Account Manager Joshua Rose	Customer PO	This quote is valid until
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Load In	Show Start	Show End	Load Out
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Terms Day of show	Tax Rule Tax Exempt	Deposit \$0.00	Deposit Due Date 9/9/2023
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Type	Qty.	Description	Note	Time	Rate	Price	Price Ext.
Note		Client to Provide Power..within 10 feet of stage.					
Staging							
Rental Tax	1	Stageline SL100	For Food Truck And Music Fest Only..	1	Day Rate	1,600.00	1,600.00
						Staging Total:	\$1,600.00
Package Price							
Rental Tax	1	Audio Package Price	Food Truck And Music	1	Day Rate	1,375.00	1,375.00
						Package Price Total:	\$1,375.00
Audio							
Rental Tax	1	Yorkville Paraline System 4x4 (Ground Stack)		1	Day Rate	0.00	0.00
Rental Tax	4	Yorkville Paraline PSA1		1		0.00	0.00
Rental Tax	4	Yorkville Paraline PSA2S		1		0.00	0.00
Rental Tax	2	PSA2S Dolly		1		0.00	0.00
Rental Tax	2	Yorkville Paraline PSA1 Speaker Pole		1		0.00	0.00
Rental Tax	1	Yorkville PSA Cable Kit		1		0.00	0.00
Rental Tax	6	Yorkville NX55P		1	Day Rate	0.00	0.00
Rental Tax	6	IEC Power Cable		1		0.00	0.00
Rental Tax	2	Spectrum NX55P Case		1	Day Rate	0.00	0.00
Rental Tax	1	Yorkville NX720S		1	Day Rate	0.00	0.00
Rental Tax	1	IEC Power Cable		1		0.00	0.00
Rental Tax	1	Whirlwind 40 channel snake package		1	Day Rate	0.00	0.00
Rental Tax	1	Whirlwind 40ch 3-way Head Case		1		0.00	0.00
Rental Tax	1	Whirlwind 40ch 250ft Snake		1		0.00	0.00
Rental Tax	1	Cable Ramp Kit - Guard Dog	Contains 14 cable ramp sections	1	Day Rate	0.00	0.00
Rental Tax	1	Stage Kit		1	Day Rate	0.00	0.00
Rental Tax	1	Small Mic Kit		1	Day Rate	0.00	0.00
Rental Tax	1	Feeder Kit		1	Day Rate	0.00	0.00
Rental Tax	1	SL100 Cable Kit		1	Day Rate	0.00	0.00
Rental Tax	1	Audio Images LPD		1	Day Rate	0.00	0.00

Type	Qty.	Description	Note	Time	Rate	Price	Price Ext.
Rental Tax	1	X32 FOH Package		1	Day Rate	0.00	0.00
Rental Tax	1	Behringer X32 Digital Mixer		1		0.00	0.00
Rental Tax	1	IEC Power Cable		1		0.00	0.00
Rental Tax	1	Behringer X32 Dust Cover		1		0.00	0.00
Rental Tax	1	Behringer X32 Case		1		0.00	0.00
Rental Tax	1	Whirlwind W1M-XLR F Fanout - 10ft		1		0.00	0.00
Rental Tax	1	Whirlwind W3 Fanout (40x0) - 10ft		1		0.00	0.00
Audio Total:						\$0.00	
Rental Tax	2	LED tree lighting kit		1	Day Rate	0.00	0.00
Rental Tax	4	4-Bar LED Par64		1		0.00	0.00
Rental Tax	4	Ultimate Stand [Black]		1		0.00	0.00
Rental Tax	2	Leviton N1000-006 6 Fader DMX Controller		1		0.00	0.00
Rental Tax	2	Leviton N1000 Wall Wart Power Supply		1		0.00	0.00
Rental Tax	2	5pin M to 3pin F DMX		1		0.00	0.00
Rental Tax	2	Leviton N1000 Case		1		0.00	0.00
Crowd Control							
Note		Client to Provide 4 Hands to Unload and reload Bike Rack At no cost to Audio Images.					
Rental Tax	1	Small bike rack trailer package	66 8ft sections of crowd control fencing on a 20ft trailer.	1	Day Rate	425.00	425.00
Rental Tax	65	Crowd Control Fencing - 8ft		1		0.00	0.00
Rental Tax	65	Crowd Control Fencing Main Body - 8'		1		0.00	0.00
Rental Tax	65	Crowd Control Fencing Narrow Base Foot	Includes bolt and nylock nut	1		0.00	0.00
Rental Tax	65	Crowd Control Fencing Wide Base Foot	Includes bolt and nylock nut	1		0.00	0.00
Rental Tax	1	Bike rack trailer - 20ft		1		0.00	0.00
Crowd Control Total:						\$425.00	
Transportation							
Rental Tax	1	Mitsubishi 16ft Box Truck		1	Day Rate	180.00	180.00
Rental Tax	2	1-ton Pickup Truck		1	Day Rate	130.00	260.00
Transportation Total:						\$440.00	
Labor							
Labor	1	FOH Engineer	Load In, Show, Load Out	1	Day Rate	400.00	400.00
		9/9/2023 9:00 AM - 11:00 PM					
Labor	1	Lighting Tech	Load In, Show, Load Out	1	Day Rate	400.00	400.00
		9/9/2023 9:00 AM - 11:00 PM					
Labor	1	SL100 Tech	Load In, Load Out	1	Day Rate	200.00	200.00
		9/9/2023 9:00 AM - 11:00 PM					
Labor	1	Driver - Pickup	Drive	1	Day Rate	200.00	200.00
		9/9/2023 9:00 AM - 11:00 PM					
Labor Total:						\$1,200.00	
Subtotal:						\$5,040.00	
Sales Tax:						\$0.00	
Total:						\$5,040.00	
Total Applied Payments:						\$0.00	
Balance Due:						\$5,040.00	



New York
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 Phone: (585) 343-4050
 Fax: (585) 343-4060
 www.audioimagesonline.com

Quote Number	23-0086
Name	Pittsford Food Truck & Music Fest
Account Manager	Joshua Rose
Quote Date	2/8/2023

Client
Town Of Pittsford Alison E. Burchett 35 Lincoln Ave. Pittsford, NY 14534 US Phone: 585-248-6280 Email: aburchett@townofpittsford.org

Venue / Site
Four Corners N Main St Pittsford NY 14534

Ship Date	Return Date	Status	Terms	Total
9/9/2023 9:00 AM	9/9/2023 11:00 PM	Tentative	Day of show	\$5,040.00

This contract is issued pursuant to the quote/invoice(s) between Client named above and Audio Images Sound & Lighting Inc., effective see above for date (s) (the quote/invoice). This contract is subject to the terms and conditions listed on our website at audioimagesonline.com and also information contained in this quote/invoice between the parties and is made a part thereof. In the event of any conflict or inconsistency between the terms of this contract and the terms of this Agreement, the terms of this contract shall govern and prevail. This quote/invoice (hereinafter called the contract), effective as listed above is entered into by and between Audio Images and Client, and is subject to the terms and conditions specified below. The Exhibit(s) to this contract, if any, shall be deemed to be a part hereof. In the event of any inconsistencies between the terms of the body of this contract and the terms of the Exhibit(s)/quote/invoice hereto, the terms of the body listed above of this contract shall prevail. Audio Images Sound & Lighting Inc. shall provide the Services and Equipment Deliverable(s) as follows: Please see list of equipment listed above in quote/invoice. Client Responsibilities at no additional cost to Audio Images Sound & Lighting Inc. To provide Audio Images with the Artist(s) most up to date rider or contract or Artist(s) equipment requests well in advance. To provide payment in full. To provide a safe clean work venue. To provide meal(s) during the event or hotels if discussed and noted on the quote/invoice above. To provide secure parking for the Audio Images workers and delivery vehicle(s). To provide Audio Images with a professional sober additional labor force if needed to assist with the set up and take down of the equipment as well as professional certified riggers, stage hands, fork operator, etc. while on site at the venue. The client will indemnify, Protect and hold Audio Images harmless from any losses, damages, injuries, claims, and expenses arising out of the use of the equipment regardless of where, how or by who operated. ~~The client will assume the defense of and settlement of any legal proceedings brought to enforce such losses, damages, claims or demands and expenses. The client will also pay all costs and expenses, including reasonable counsel fees, incurred by Audio Images in enforcing any of its rights or remedies under this contract and the terms and conditions listed on our website at audioimagesonline.com.~~ The indemnities and assumptions of liabilities and obligations will continue in full force after the termination of this contract. Client will grant permission to Audio to repossess the equipment at the venue/job site or location elsewhere at any time. ~~In the event that the equipment is stolen lost or not returned within 7 days of the agreed return date, the client will be obligated to pay Audio Images the list price of the equipment. If damaged the Client will be obligated to pay Audio Images the repair cost. If the equipment is not returned to Audio Images on the date and time specified in good working order the client will continue to pay maximum rental rate until return plus a late charge of \$20.00 per item per day.~~ Equipment can only be used at the venue or job site listed above. The client will not remove any Audio Images Inventory label/barcode from the equipment for any reason. All deposit(s) and compensation agreed upon is NON-REFUNDABLE. ~~CLIENT SHALL NAME AUDIO IMAGES AS ADDITIONAL INSURED ON THEIR INSURANCE POLICY AND PROVIDE AUDIO IMAGES WITH A WRITTEN COPY OF VALID PROOF IN ADVANCE.~~ Client agrees to compensate Audio Images the full amount listed above on the quote/or final invoice less any deposit(s) at time of load in before the truck is unloaded on the date of the event. In the event the payment is not made in full Audio Images can cancel the rental/services or pursue full payment with legal action. If the Client is simply picking up the equipment at Audio Images warehouse the client must make payment in full before the equipment can be released. By signing below the Client has caused this contract to be effective as of the day, month and year first written above.

Please sign scan or take a photo and email to your account manager or fax to 585-343-4060

Date: _____
 Company
 Signature: _____
 Name/Title: _____

Date: _____
 Client
 Signature: _____
 Name/Title: _____

AB
 2/15/23



TERMS AND CONDITIONS OF RENTAL CONTRACT LARGE PRINT VERSION

1. For good and valuable consideration, you and McCarthy Tents & Events, LLC, a New York limited liability company ("MT&E") agree as follows: As used herein, "Page 1" refers to the first page or "face" of this Contract; "Contract" refers to Page 1 together with these Terms and Conditions of Rental Contract, "Rented Item(s)" or "Item(s)" means the item(s) rented to you, as identified on Page 1; "Site" means the delivery or use address set forth on Page 1; "Customer," "Lessee," "you" and "your" mean the customer or "Lessee" identified on Page 1, and "Lessor," "we," "us" and "our" mean MT&E.

2. You agree to rent the Rented Item(s) from MT&E for the period(s) specified on Page 1 (the "Term"), and to pay our stated rental rate(s) (the "Rent"), together with any other charges accruing hereunder, without proration, reduction or setoff, until all Rented Item(s) is/are returned to and accepted by MT&E. Unless otherwise specifically agreed by MT&E, all rental rates are for normal use of the Rented Item(s) on a single-event basis during the Term. The Rent will be increased for overtime, overuse, misuse and abuse. No allowance will be made for time in transit or any other period of nonuse. We have estimated the Rent based on your estimate of the length of the Term (the "Estimated Rent"). You agree: (a) to pay MT&E: (i) the Estimated Rent, together with any deposit specified on Page 1 (or if none, 25% of the Estimated Rent) prior to commencement of the Term (the "Prepayment"); and (ii) any additional amounts coming due hereunder upon demand; and (b) that: (i) MT&E may deduct any amount you owe us from any Prepayment; (ii) no interest will accrue on any Prepayment; (iii) no Prepayment will be deemed a limit of your liability hereunder; and (iv) all Prepayments are **NON-REFUNDABLE**. Anything remaining with, in or on any Rented Item(s) upon return will, at our option, be deemed abandoned, and will become the property of MT&E.

3. If we agree to deliver and/or retrieve any Item(s), you will: (a) pay our regular charge(s) therefor, and for time spent awaiting access to the Site; (b) be present at the Site at the agreed time(s); and (c) ensure our personnel have timely and adequate access to the Site. We will not be responsible for delay(s) caused by the acts or omissions of any other parties, including providers of other equipment or services ("Other Providers") for which you hereby release and agree to indemnify and hold harmless MT&E. If you are not present upon delivery and/or retrieval of any Item(s), you agree to accept the statements of our representatives regarding the same (including status, condition and quantities).

4. Upon your execution of this Contract (or upon later delivery of the Item(s), unless you immediately reject it/them), you represent, warrant, acknowledge and agree that: (a) each Item: (i) is in good repair and operating condition, free of defects, and is in all ways acceptable to you; (ii) is appropriate for your purposes; and (iii) was selected solely by you, not based on any recommendation by MT&E; and (b) you: (i) have received, read and understood the training, instructions, user manuals, maintenance requirements, and other information, if any (including all training required under any and all applicable EPA, OSHA, NFPA, and/or ANSI Standards) regarding the proper and safe transportation, installation, fueling, use, maintenance and storage of such Item(s), (collectively, "Instructions"); (ii) will fully comply therewith; (iii) have been made aware of the need to use all recommended and required safety equipment; (iv) will use each Item only for its intended purpose, in a reasonable and safe manner; (v) will give any required notice(s) to governmental authorities; (vi) will timely obtain all necessary licenses, authorizations and approvals (including without limitation, the approval of the owner(s) of any real property on which any tent(s) and/or other temporary structure(s) is/are to be installed); (vii) will ensure all underground utilities are clearly marked before driving stakes or using any Item(s) to disturb the ground surface (you must call 811 at least 2 full business days in advance, unless you engage MT&E to do so for an additional fee); (viii) will immediately cease using any Item that breaks down, malfunctions or proves defective (a "Malfunction"); (ix) will create and post in a conspicuous place, an **OSHA-COMPLIANT EVACUATION PLAN** for all rented tents and other temporary structures; and (x) will ensure that all others comply with this Section.



TERMS AND CONDITIONS OF RENTAL CONTRACT
LARGE PRINT VERSION

5. You will ensure that each Item is used safely and only: (a) for the manufacturer's intended purpose(s); (b) within its rated capacity; (c) at the address set forth on Page 1 (the "Site"); and (d) otherwise in full compliance with the Instructions, as well as all applicable laws, rules and regulations, and policies of insurance at all times. You will not, nor will you permit anyone else to: (i) permit the use of open flames other than chafing dishes, in or under any rented tent; (ii) abuse, misuse, overuse, remove, conceal, repair, modify, damage or destroy any Rented Item; (iii) violate any applicable policy of insurance or warranty; or (iv) take possession of or exercise control over any Rented Item without MT&E's prior consent, granted, conditioned or withheld in our sole discretion.

6. You will protect each Rented Item at all times, keep it safely and securely stored and locked when not in use, and return it to MT&E on time, clean and otherwise in good order, condition and repair, properly serviced and maintained, and if applicable, full of the appropriate fuel, fluid and lubricants. If you fail to do so, you will pay MT&E: (a) Rent for each succeeding full rental period until all Rented Item(s) have been returned or replaced as required; and (b) any and all costs and expenses, both direct and indirect, MT&E may incur in connection with your failure to do so.

7. Certain Rented Items may be delivered on pallets, or in crates, cartons or boxes, and may be stacked, bagged, racked, folded, rolled and/or strapped ("Packed"). Upon return, you will ensure that all such Rented Items are clean and properly Packed, using the same packing materials. **YOU AGREE NOT TO PACK ANY RENTED ITEM UNLESS IT IS COMPLETELY DRY. PACKING WET OR DAMP RENTED ITEMS MAY RESULT IN MOLD OR MILDEW, FOR WHICH YOU WILL BE LIABLE.**

8. In the event of a Malfunction (as defined in Section 4), you will immediately notify MT&E, and provided the Malfunction did not result from your breach of this Contract, we will, at our option: (a) repair the subject Rented Item; (b) provide you with a comparable item as soon as possible; or (c) return the unused portion of the Rent and cancel this Contract. The foregoing remedy is EXCLUSIVE. MT&E will have no other obligation(s) regarding Malfunctions, all of which you hereby waive.

9. **WARNINGS: (A) TENTS AND EQUIPMENT USED FOR COOKING AND/OR HEATING IS/ARE INHERENTLY DANGEROUS** AND SHOULD BE USED, MOVED, MAINTAINED AND REPAIRED WITH GREAT CARE ONLY BY PROPERLY QUALIFIED, INSTRUCTED, AND IF APPLICABLE, LICENSED, INDIVIDUALS; AND (B) **TEMPORARY STRUCTURES, SUCH AS TENTS, MAY MOVE, LEAK, COLLAPSE, OVERTURN OR CATCH FIRE, PARTICULARLY DURING HAZARDOUS WEATHER (e.g., heavy rain, snow, sleet, hail and winds over 25 mph).** If hazardous weather occurs or threatens, you will: (a) cause all persons to DISCONTINUE USING AND EVACUATE the Rented Item(s); (b) protect all Rented Item(s) and its/their contents; and (c) **PERMIT MT&E TO DELAY DELIVERY, INSTALLATION AND/OR USE OF, OR DISMANTLE AND/OR RETRIEVE ANY RENTED ITEM(S)** (without obligating us to do so). TO THE MAXIMUM EXTENT PERMITTED UNDER APPLICABLE LAW, **YOU ASSUME ALL ASSOCIATED RISKS**, AND AGREE TO INDEMNIFY, DEFEND AND HOLD HARMLESS MT&E AS PROVIDED IN SECTION 15 HEREOF.

10. You agree to maintain at your sole cost, any and all insurance MT&E may require, which may include liability insurance coverage, host liquor liability ("Dram-Shop") coverage, and/or property damage/inland marine insurance covering the Rented Items, on such terms as MT&E deems appropriate, naming MT&E as an additional insured and loss payee, waiving subrogation against MT&E and being primary and non-contributory.

11. If and only if, we have offered, and you have elected to purchase the **OPTIONAL DAMAGE WAIVER** (set forth on Page 1, if available) and paid the Damage Waiver Fee referenced therein prior to commencement of the Term, you will have no liability to MT&E for 90% of the cost to repair or replace



TERMS AND CONDITIONS OF RENTAL CONTRACT
LARGE PRINT VERSION

Rented Item(s) covered by Damage Waiver ("Covered Items") which suffer physical damage during the Term; provided however, that you will remain 100% liable for: (a) damage to or loss of: (i) Item(s) not covered by Damage Waiver; (ii) Covered Items lost or damaged as a result of: (A) your breach of this Contract; (B) any failure to return Rented Item(s) to MT&E as required under this Contract; (C) gross negligence, misuse and/or abuse; (D) vandalism and/or malicious mischief, (E) use of alcohol or drugs; and/or (F) use of any Rented Item in violation of this Contract or any applicable law or policy of insurance; and (b) 10% of all repair/replacement costs for Covered Items. You may decline Damage Waiver by initialing in the appropriate space on Page 1. **DAMAGE WAIVER IS NOT INSURANCE, NOR IS IT A WARRANTY.**

12. Except with respect to Rented Items which MT&E rents from one or more third parties (each, an "Owner") and then re-rents to you ("re-rented items"), MT&E owns and will retain title to all Rented Items at all times. Your only right with respect to such Item(s) (including re-rented item(s)) is to use it/them in full compliance with this Contract during the Term. You will not permit the taking or existence of any lien, claim or encumbrance on any Rented Item.

13. **You may not transfer, sublease or assign any Rented Item or this Contract** without the prior written consent of MT&E (in its sole discretion). MT&E may sell and/or assign all or any part of its interests in the Rented Item(s) and/or this Contract, in which event, you will attorn to the assignee, and such assignee shall not be responsible for any pre-existing obligations or liabilities of MT&E.

14. MT&E IS NOT THE MANUFACTURER OR DESIGNER OF ANY OF THE RENTED ITEM(S) OTHER THAN ITEM(S) SPECIFICALLY IDENTIFIED AS "MT&E HANDBUILT ITEMS." ACCORDINGLY, EXCEPT ONLY TO THE EXTENT OTHERWISE REQUIRED BY APPLICABLE LAW, ALL SUCH ITEMS ARE PROVIDED "**AS-IS,**" AND **MT&E MAKES NO WARRANTY,** EXPRESS OR IMPLIED (INCLUDING ANY WARRANTY OF MERCHANTABILITY, SUITABILITY, FITNESS FOR A PARTICULAR PURPOSE, FUNCTION, DESIGN, CAPACITY, FREEDOM FROM DEFECTS, COURSE OF BUSINESS, USAGE OF TRADE, AND/OR WORKMANLIKE PERFORMANCE) REGARDING ANY ITEM(S) OR SERVICE(S) PROVIDED BY MT&E, NOR DOES MT&E MAKE ANY WARRANTY AGAINST INTERFERENCE OR INFRINGEMENT, ALL OF WHICH YOU WAIVE. NO DESCRIPTIONS OR ADVERTISEMENTS BY MT&E OR ANY OWNER SHALL BE DEEMED TO CONSTITUTE REPRESENTATIONS OR WARRANTIES.

15. **TO THE MAXIMUM EXTENT PERMITTED UNDER APPLICABLE LAW, YOU: (A) ASSUME ALL RISK** OF INJURY, LOSS, DAMAGE, DESTRUCTION AND ENVIRONMENTAL CONTAMINATION OF, TO, AND/OR ARISING IN CONNECTION WITH ALL ITEM(S) AND SERVICE(S) REFERENCED HEREIN, INCLUDING WITHOUT LIMITATION, PERSONAL INJURIES (INCLUDING DEATH), PROPERTY DAMAGE, AND ANY AND ALL OTHER LIABILITIES, CLAIMS AND DAMAGES ARISING FROM OR IN CONNECTION WITH THE PROVISION, SELECTION, INSPECTION, DESIGN, MANUFACTURE, USE, LOADING, UNLOADING, TRANSPORTATION, DEMONSTRATION, STORAGE, MAINTENANCE, REPAIR AND/OR RETAKING OF ANY RENTED ITEM(S) OR SERVICE(S); AND (B) **HEREBY RELEASE AND DISCHARGE MT&E AND EACH OWNER FROM AND AGREE TO INDEMNIFY, DEFEND AND HOLD HARMLESS MT&E, EACH OWNER, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, AGENTS, EMPLOYEES, OWNERS, REPRESENTATIVES, INSURERS, SUBROGEEES, SUCCESSORS AND ASSIGNS, FROM AND AGAINST ANY AND ALL LIABILITIES, CLAIMS, DAMAGES, LOSSES, COSTS AND EXPENSES (INCLUDING WITHOUT LIMITATION, ATTORNEYS' FEES) ARISING FROM OR ASSOCIATED WITH ANY AND/OR ALL OF SUCH ITEM(S) AND/OR SERVICES. You hereby waive all rights, remedies, claims, damages and setoffs conferred upon you under applicable law (including without limitation, the Uniform Commercial Code as adopted in New York), as well as all incidental, consequential, special, and punitive damages, against MT&E and each Owner.** *LESSEE DOES NOT WAIVE ANY CLAIMS ARISING FROM LESSOR'S ACTS OR OMISSIONS OR*



80 SOVRAN DR
 ROCHESTER, NY 14580
 catalog.mccarthyevents.com
 585-321-1000 Phone
 585-486-1050 Fax

Status: Reservation

Contract #: 37304-1

Event Beg: Sat 5/27/2023 9:00AM
 Event End: Sat 5/27/2023 11:59PM
 Operator: John Langkopf
 Terms: NET30

Customer #: 2937

TOWN OF PITTSFORD
 35 LINCOLN AVE
 PITTSFORD, NY 14534

Phone 585-248-6281

Job Descr: 2023 PADDLE & POUR (TENTS) 12PM - 10PM

Ordered By: ALISON BURCHETT 585-248-6287

Delivery Sat 5/27/2023 6:00AM - 8:00AM

ALISON BURCHETT 585-248-6287
 PITTSFORD LIBRARY LOT
 NORTH MAIN ST.
 PITTSFORD, NY 14534
 NORTH MAIN ST. SCHOEN PLACE 4 CORNERS

Pickup Sat 5/27/2023 10:00PM

ALISON BURCHETT 585-248-6287
 PITTSFORD LIBRARY LOT
 NORTH MAIN ST.
 PITTSFORD, NY 14534

ROAD CLOSSES AT 6AM

DIG SAFE - TENT LOCATION?: NOT NEEDED - CONCRETE

Qty	Items Rented	Each	Price
TASTING TENT			
1	20'X60' HIGH PEAK TRACK FRAME GOING ON BRIDGE OVER CANAL	\$1,200.00	\$1,200.00
1200	TENT SECURING, CONCRETE/SQ FT	\$0.40	\$480.00
1200	CONCRETE WEIGHT COVER/SQ FT	\$0.10	\$120.00
150	BISTRO LIGHTING, PER. FT.	\$2.50	\$375.00
1	DIMMER SWITCH 1000 WATT MAX LOAD	\$25.00	\$25.00
1	EXTENSION CORD, LIGHTING	\$5.00	\$5.00
6	GLOBE LANTERNS, WHITE PAPER IRR	\$15.00	\$90.00
1	EXTENSION CORD, LIGHTING	\$10.00	\$10.00
ARTISAN MARKET PLACE			
1	30'X30' WHITE, WIND-RATED FRAME	\$1,350.00	\$1,350.00
6	8'X15' CAFE SIDEWALL, JT	\$70.00	\$420.00
900	TENT SECURING, CONCRETE/SQ FT	\$0.50	\$450.00
900	CONCRETE WEIGHT COVER/SQ FT	\$0.08	\$72.00
120	BISTRO LIGHTING, PER. FT.	\$2.00	\$240.00
1	DIMMER SWITCH 1000 WATT MAX LOAD	\$25.00	\$25.00
1	EXTENSION CORD, LIGHTING	\$5.00	\$5.00
1	DELIVERY, 14534	\$0.00	\$0.00
1	LABOR CHARGE, (10% OF RENTALS) LABOR / DELIVERY / CONCRETE TRANSPORT 10% OF TOTAL RENTAL ITEMS COST - RECALCULATED BEFORE FINAL PAYMENT	\$478.00	\$478.00
1	OFF HOURS DELIVERY/PICKUP	\$250.00	\$250.00
1	OFF HOURS 8PM - 10PM	\$500.00	\$500.00

Rental Contract

*This is a contract. The back of this contract contains important terms and conditions including lessor's disclaimer from all liability for injury or damage and details of customer's obligations. READ THEM CAREFULLY!

*If equipment does not function properly or is deemed unsatisfactory in some way, notify MT&E within 5 hours of event to allow time to rectify the situation or no refund or accommodation will be made.

*All China/Glassware must be rinsed free of any content or a cleaning fee will be assessed

*Linens are inspected by MT&E upon delivery and return. If obvious damage has occurred, a replacement fee will be charged.

*Customer is responsible for accurately describing delivery location and conditions. Failure to do so can result in EXTRA CHARGES.

*LESSEE UNDERSTANDS THAT ALL CHARGES ARE SUBJECT TO A FINAL AUDIT BY MT&E. Lessee authorizes additional charges to be made to his account and payment by method used at the time of reservation.

*LESSEE AGREES TO PAY A 50% CANCELLATION FEE ON TENT AND TENT RELATED ITEMS IN THE EVENT THAT A TENT IS REMOVED FROM AN ORDER within 7 days of the event AND A 25% FEE within 30 days of the event.

*FINAL COUNTS are due 10 days prior to event. NO CHANGES ALLOWED TO NON TENT RELATED ITEMS after that time!

*ALL DEPOSITS ARE NON REFUNDABLE! A 3% *Credit Card Convenience fee will be added to all orders over \$3500

*By signing below you certify that you have read and agree to all terms of this contract as well as the SAFETY RULES AND EVACUATION PLAN guidelines

Rental:	\$4,867.00
Sales:	\$1,228.00
Subtotal:	\$6,095.00
Total:	\$6,095.00
Paid:	\$0.00
Amount Due:	\$6,095.00

Signature:

TOWN OF PITTSFORD



80 SOVRAN DR
 WEBSTER, NY 14580
 catalog.mccarthyevents.com
 585-321-1000 Phone
 585-486-1050 Fax

Status: Reservation

Contract #: 37303-2

Event Beg: Sat 5/27/2023 8:00AM

Event End: Sat 5/27/2023 11:59PM

Operator: John Langkopf

Terms: NET30

Customer #: 2937

TOWN OF PITTSFORD

Phone 585-248-6281

35 LINCOLN AVE

Job Descr: 2023 PADDLE & POUR (TABLES)

PITTSFORD, NY 14534

Ordered By: ALISON BURCHETT 585-248-6287

Delivery Sat 5/27/2023 6:00AM - 8:00AM

Pickup Sat 5/27/2023 10:00PM

NORTH MAIN ST
 PITTSFORD, NY 14534

NORTH MAIN ST
 PITTSFORD, NY 14534

NORTH MAIN STREET / SCHOEN PLACE / 4 CORNERS
 REFER TO DIAGRAM

ROAD CLOSSES AT 6AM
 TENTS - 20x60 & 30x30 FRAMES

Qty	Items Rented	Each	Price
TABLES & CHAIRS			
45	6' BANQUET TABLE SETUP OF TABLES NOT INCLUDED	\$12.75	\$573.75
15	8' BANQUET TABLE SETUP OF TABLES NOT INCLUDED	\$13.50	\$202.50
30	48" ROUND TABLE SETUP OF TABLES NOT INCLUDED	\$13.50	\$405.00
42	COCKTAIL TABLE, 30"x42" HIGH, ROUND	\$13.75	\$577.50
350	WHITE FOLDING CHAIR SETUP AND TAKEDOWN OF CHAIRS IS OPTIONAL & IS LISTED AS A SEPARATE LINE ITEM	\$2.20	\$770.00
LINEN			
16	WHITE, 90"x132"	\$26.95	\$431.20
34	KWIK COVER, 48" ROUND, WHITE	\$4.25	\$144.50
45	KWIK COVER, 30" ROUND, WHITE	\$4.25	\$191.25
17	KWIK COVER, 8' WHITE	\$4.25	\$72.25
1	DELIVERY, 14534	\$0.00	\$0.00
1	DELIVERY (10% OF RENTALS) SAME DAY SETUP/TEARDOWN AFTER HOURS FEES ON STORE 1 CONTRACT	\$296.00	\$296.00

Rental Contract

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 *If equipment does not function properly or is deemed unsatisfactory in some way, notify MT&E within 5 hours of event to allow time to rectify the situation or no refund or accommodation will be made.
 *All China/Glassware must be rinsed free of any content or a cleaning fee will be assessed
 *Linens are inspected by MT&E upon delivery and return. If obvious damage has occurred, a replacement fee will be charged.
 *Customer is responsible for accurately describing delivery location and conditions. Failure to do so can result in EXTRA CHARGES.
 *LESSEE UNDERSTANDS THAT ALL CHARGES ARE SUBJECT TO A FINAL AUDIT BY MT&E. Lessee authorizes additional charges to be made to his account and payment by method used at the time of reservation.
 *LESSEE AGREES TO PAY A 50% CANCELLATION FEE ON TENT AND TENT RELATED ITEMS IN THE EVENT THAT A TENT IS REMOVED FROM AN ORDER within 7 days of the event AND A 25% FEE within 30 days of the event.
 *FINAL COUNTS are due 10 days prior to event. NO CHANGES ALLOWED TO NON TENT RELATED ITEMS after that time!
 *ALL DEPOSITS ARE NON REFUNDABLE! A 3% *Credit Card Convenience fee will be added to all orders over \$3500
 *By signing below you certify that you have read and agree to all terms of this contract as well as the SAFETY RULES AND EVACUATION PLAN guidelines

Rental:	\$2,959.95
Damage Waiver:	\$43.12
Sales:	\$704.00
Subtotal:	\$3,707.07
Total:	\$3,707.07
Paid:	\$0.00
Amount Due:	\$3,707.07

Signature: _____

TOWN OF PITTSFORD



80 SOVRAN DR
 ROCHESTER, NY 14580
 catalog.mccarthyevents.com
 585-321-1000 Phone
 585-486-1050 Fax

Status: Reservation

Contract #: 37301-1

Event Beg: Sat 9/ 9/2023 8:00AM
 Event End: Sat 9/ 9/2023 11:59PM
 Operator: John Langkopf
 Terms: NET30

Customer #: 2937

TOWN OF PITTSFORD
 35 LINCOLN AVE
 PITTSFORD, NY 14534

Phone 585-248-6281

Job Descr: 2023 FOOD TRUCK EVENT RUNS 12PM-9PM (TENTS)

Ordered By: ALISON BURCHETT 585-248-6287

Delivery Sat 9/ 9/2023 8:00AM - 10:00AM

ALISON BURCHETT 585-248-6287
 MAIN ST
 PITTSFORD, NY 14534

Pickup Sat 9/ 9/2023 9:30PM

ALISON BURCHETT 585-248-6287
 MAIN ST
 PITTSFORD, NY 14534

TRUCK CAN LOAD IN FROM LOCUST STREET - GET DIAGRAM
 EVENT STARTS AT 11AM

DIG SAFE - TENT LOCATION?: NOT NEEDED - CONCRETE

Qty	Items Rented	Each	Price
1	20'X60' HIGH PEAK TRACK FRAME	\$1,200.00	\$1,200.00
1200	TENT SECURING, CONCRETE/SQ FT	\$0.30	\$360.00
1200	CONCRETE WEIGHT COVER/SQ FT	\$0.08	\$96.00
160	PERIMETER LIGHTING, PER FT.	\$0.85	\$136.00
1	EXTENSION CORD, LIGHTING	\$5.00	\$5.00
4	GLOBE LANTERNS, TURQUOISE PAPER	\$15.00	\$60.00
4	GLOBE LANTERNS, COOL MINT PAPER IRR	\$15.00	\$60.00
1	EXTENSION CORD, LIGHTING	\$5.00	\$5.00
1	__EXTENSION CORD, MULTI-TAP, 50'	\$7.00	\$7.00
6	WHITE PICKET EVENT FENCE, 10' SECTION	\$58.25	\$349.50
10	SAND BAGS	\$0.00	\$0.00
1	DELIVERY, 14534	\$0.00	\$0.00
1	DELIVERY (10% OF RENTALS)	\$227.85	\$227.85
1	OFF HOURS 8PM - 10PM	\$250.00	\$250.00

Rental Contract

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 *If equipment does not function properly or is deemed unsatisfactory in some way, notify MT&E within 5 hours of event to allow time to rectify the situation or no refund or accommodation will be made.
 *All China/Glassware must be rinsed free of any content or a cleaning fee will be assessed
 *Linens are inspected by MT&E upon delivery and return. If obvious damage has occurred, a replacement fee will be charged.
 *Customer is responsible for accurately describing delivery location and conditions. Failure to do so can result in EXTRA CHARGES.
 *LESSEE UNDERSTANDS THAT ALL CHARGES ARE SUBJECT TO A FINAL AUDIT BY MT&E. Lessee authorizes additional charges to be made to his account and payment by method used at the time of reservation.
 *LESSEE AGREES TO PAY A 50% CANCELLATION FEE ON TENT AND TENT RELATED ITEMS IN THE EVENT THAT A TENT IS REMOVED FROM AN ORDER within 7 days of the event AND A 25% FEE within 30 days of the event.
 *FINAL COUNTS are due 10 days prior to event. NO CHANGES ALLOWED TO NON TENT RELATED ITEMS after that time!
 *ALL DEPOSITS ARE NON REFUNDABLE! A 3% *Credit Card Convenience fee will be added to all orders over \$3500
 *By signing below you certify that you have read and agree to all terms of this contract as well as the SAFETY RULES AND EVACUATION PLAN guidelines

Rental:	\$2,278.50
Sales:	\$477.85
Subtotal:	\$2,756.35
Total:	\$2,756.35
Paid:	\$0.00
Amount Due:	\$2,756.35

Signature:

TOWN OF PITTSFORD



80 SOVRAN DR
 WEBSTER, NY 14580
 catalog.mccarthyevents.com
 585-321-1000 Phone
 585-486-1050 Fax

Status: Reservation

Contract #: 37302-2

Event Beg: Sat 9/ 9/2023 8:00AM

Event End: Sat 9/ 9/2023 11:59PM

Operator: John Langkopf

Terms: NET30

Customer #: 2937

TOWN OF PITTSFORD

Phone 585-248-6281

35 LINCOLN AVE

Job Descr: 2023 FOOD TRUCK EVENT 12PM - 9PM (TABLES)

PITTSFORD, NY 14534

Ordered By: ALISON BURCHETT 585-248-6287

Delivery Sat 9/ 9/2023 8:00AM - 10:00AM

Pickup Sat 9/ 9/2023 9:30PM

MAIN ST
 PITTSFORD, NY 14534

MAIN ST
 PITTSFORD, NY 14534

Qty	Items Rented	Each	Price
30	48" ROUND TABLE SETUP OF TABLES NOT INCLUDED	\$13.50	\$405.00
40	6' BANQUET TABLE SETUP OF TABLES NOT INCLUDED	\$12.75	\$510.00
20	COCKTAIL TABLE, 30"X42" HIGH, ROUND	\$13.75	\$275.00
350	WHITE FOLDING CHAIR SETUP AND TAKEDOWN OF CHAIRS IS OPTIONAL & IS LISTED AS A SEPARATE LINE ITEM	\$2.50	\$875.00
23	KWIK COVER, 30" ROUND, WHITE	\$4.25	\$97.75
34	KWIK COVER, 48" ROUND, WHITE	\$4.25	\$144.50
1	DELIVERY (10% OF RENTALS)	\$207.00	\$207.00
1	DELIVERY, 14534	\$0.00	\$0.00
1	OFF HOURS 8PM - 10PM	\$250.00	\$250.00

Rental Contract

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 *If equipment does not function properly or is deemed unsatisfactory in some way, notify MT&E within 5 hours of event to allow time to rectify the situation or no refund or accommodation will be made.
 *All China/Glassware must be rinsed free of any content or a cleaning fee will be assessed
 *Linens are inspected by MT&E upon delivery and return. If obvious damage has occurred, a replacement fee will be charged.
 *Customer is responsible for accurately describing delivery location and conditions. Failure to do so can result in EXTRA CHARGES.
 *LESSEE UNDERSTANDS THAT ALL CHARGES ARE SUBJECT TO A FINAL AUDIT BY MT&E. Lessee authorizes additional charges to be made to his account and payment by method used at the time of reservation.
 *LESSEE AGREES TO PAY A 50% CANCELLATION FEE ON TENT AND TENT RELATED ITEMS IN THE EVENT THAT A TENT IS REMOVED FROM AN ORDER within 7 days of the event AND A 25% FEE within 30 days of the event.
 *FINAL COUNTS are due 10 days prior to event. NO CHANGES ALLOWED TO NON TENT RELATED ITEMS after that time!
 *ALL DEPOSITS ARE NON REFUNDABLE! A 3% *Credit Card Convenience fee will be added to all orders over \$3500
 *By signing below you certify that you have read and agree to all terms of this contract as well as the SAFETY RULES AND EVACUATION PLAN guidelines

Rental:	\$2,065.00
Sales:	\$699.25
Subtotal:	\$2,764.25
Total:	\$2,764.25
Paid:	\$0.00
Amount Due:	\$2,764.25

Signature: _____

TOWN OF PITTSFORD



Safe. Trusted. Secure.

**STS SECURITY & EVENT
MANAGEMENT, L.L.C.**

Professional Watch Guard, Patrol & Security Services

INDEPENDENT SECURITY SERVICES CONTRACT

THIS AGREEMENT executed on this _____ day of _____, 2023, by and between the Town of Pittsford (hereinafter "The Town"), located in the State of New York, County of Monroe and STS Security & Event Management, L.L.C. (hereinafter "STS") located in the State of New York, County of Monroe, City of Rochester.

WHEREAS, STS is fully aware of the security & traffic needs of the areas being operated by The Town for the Paddle & Pour, Pittsford Regatta, Pittsford Family Movie Nights, Pittsford Food Truck and Music Fest and Family Halloween Fest (hereinafter "The Events"). The Events are located at various locations throughout the Town of Pittsford, New York, and STS is familiar

with The Events, the property and its surrounding areas. STS will provide the highest quality services available to The Town, so as to ensure that the properties and The Events are operated and perceived as safe and secure, while STS Officers are on duty.

NOW, THEREFORE, FOR AND IN CONSIDERATION, of the mutual promises and agreements contained herein, The Town hires STS, and STS agrees to work for The Town under the terms and conditions hereby agreed upon by the parties.

SECTION ONE - WORK WILL BE PERFORMED:

1.1 Term: The Town agrees to hire STS, to perform the services and work as stated in section 1.3 of this agreement for the 2023 Paddle and Pour, Pittsford Regatta, Pittsford Family Movie Nights, Pittsford Food Truck and Music Fest and the Family Halloween Fest.

1.2 Duties: STS agrees to perform work for The Town on the terms and conditions set forth in section 1.3 of this agreement for the 2023 Paddle and Pour, Pittsford Regatta, Pittsford Family Movie Nights, Pittsford Food Truck and Music Fest and the Family Halloween Fest.

Schedule A-1: STS agrees to schedule all staff members based upon an agreed schedule between The Town and STS which will outline the maximum number of hours that are to be scheduled per event, without prior authorization from The Town. In the event that The Town may elect to increase hours worked, number of personnel, or days of coverage STS shall attempt to honor the request and will do so at the same agreed upon rate which is listed in Schedule A-2. These staffing numbers are subject to change at the discretion of The Town, with a minimum of 48 hours' notice.

SERVICES TO BE PERFORMED:

1.3 STS will utilize NYS registered security officers wearing an appropriate and visible uniform to provide the following services to The Town:

- Officers will monitor traffic flow on all established public highways utilized by The Town during The Events to ensure that traffic runs smoothly before, during and after The Events.
- Officers will monitor all crosswalks utilized by The Town for The Events.
- Officers will direct all pedestrians to utilize the crosswalks and will assist the pedestrians in doing so.
- Officers will ensure that The Town's policies regarding customer behavior are enforced in a fair and consistent manner.
- Officers will enforce all applicable laws, within the powers afforded a NYS Certified Security Officer as stated in the NYS Security Guard Act, article 7-A of the General Business Law. Officers will attempt to apprehend any violators of these laws, again, within the power afforded a NYS Certified Security Officer, and turn said violators over to local Law Enforcement for prosecution, whenever it is reasonable to do so.
- Officers will respond to and assist with any crowd control or other emergency situations that may occur during The Events, and/or within 250 feet of The Events involving patrons of The Events. Officers will assess said situation and react accordingly based on the training levels of the officers and the overall threat level of the situation.
- Officers will render assistance to local law enforcement authorities and other emergency responders as necessary and when requested.
- Officers will be wearing a highly visible uniform in order to be visible and noticeable at all times while on duty.
- Officers will be equipped with highly visible flashlights, traffic vests and lighted traffic wands while on duty.
- Officers will assist with any emergency evacuation of The Events, should it be warranted.
- Officers will assist in dispersing customers from The Events once they have concluded, if necessary.

- Officers will provide a command presence at all times while on duty.
- Officers will perform additional, and/or similar, duties, as requested by The Town.

SECTION TWO: COMPENSATION

Schedule A-2

Rates per Employee Class:

- **NYS Certified Security Supervisor: \$ 33.00/hour**
- **NYS Certified Security Officer: \$ 28.00/hour**

- 2.1** In consideration of all services to be rendered by STS to The Town, The Town shall pay STS the rates specified in schedule A-2 of this agreement.
- 2.2** All hours worked by STS staff will be billed to the town in fifteen (15) minute increments.
- 2.3** All events require a minimum of four (4) hours compensation, per officer assigned to work The Events.
- 2.4** These rates will not increase during the term of this agreement unless mandated by law.
- 2.5** The Town shall pay STS within thirty (30) days of its receipt of an invoice setting forth a detailed statement of services rendered pursuant to the terms of this agreement. Invoices that have not been paid by the listed due date are subject to a late fee charge of \$25.00.

SECTION THREE: INSURANCE

- 3.1** Prior to providing the services described in this agreement, STS will deliver to The Town, a certificate issued by an insurance underwriter, licensed to conduct business in the State of New York, which confirms the issuance of comprehensive public liability insurance applicable to the services to be rendered by STS pursuant hereto, and which insures against liability for injured persons, or damaged property on The Town's premises, and provides minimum coverage of one (1) million dollars per occurrence and

two (2) million dollars aggregate. Such certificates of insurance will specifically name The Town, as an additional insured, and will further state that the insurance coverage evinced thereby is not subject to termination, or amendment until thirty (30) days after written notice of such planned termination, or amendment is provided to The Town.

- 3.2** STS agrees to indemnify The Town and its affiliated companies, and their respective managers, directors, officers, employees and agents (collectively, the "Indemnified Parties") and to hold the Indemnified Parties harmless from and against, any and all liabilities, losses, damages, costs and expenses (including: attorney's fees and disbursements) whatsoever resulting from the performance by STS and its security officers of their service described in the agreement.

SECTION FOUR: MISCELLANEOUS PROVISIONS

- 4.1** The Town may terminate this agreement at any time with a thirty (30) day written notice to STS outlining the reason for such termination. Written notification can be delivered to STS at PO Box 67522, Rochester, NY 14617 or to southerntiersecurity@hotmail.com
- 4.2** STS can terminate this agreement for non-payment providing a fifteen (15) day written notice to The Town.
- 4.3** In the event that The Town decides to cancel one of The Events due to inclement weather or other circumstances The Town will make every effort possible to notify STS of the cancellation as early as possible. STS agrees that there will be no charge for the service on the date of cancellation as long as STS has been notified of said cancellation more than four hours prior to the scheduled report time of the STS Officers. The Town agrees to pay STS a fee of two (2) hours per staff member scheduled to work should a cancellation be made and STS is notified less than four hours prior to the scheduled report time for STS officers on the specific date being cancelled. Should the event be cancelled at any time after the Officers have reported for duty then STS will charge The Town the four (4) hour minimum per staff member, as previously stated in section **2.3** of this contract.

- 4.4 STS will only guarantee additional requests for staffing received more than five (5) business days before The Events.
- 4.5 All personnel provided by STS shall be employees of STS, it being agreed that there shall be no employment relationship between The Town and STS, or any of its employees. The relationship between The Town and STS shall be that of independent contractor. STS shall cause its employees to be insured by worker's compensation, unemployment insurance and any other insurance required by applicable law, it being agreed that The Town shall have no responsibility.
- 4.6 STS will be the sole security & traffic service provider at said location for The Events for the term of this contract, and no other firm shall be utilized for such services, except on-duty personnel from local law enforcement agencies (New York State Troopers or Monroe County Sheriff's Office) recognized to perform Special Event duties, Town of Pittsford Security Officers and Pittsford Central School District Security Officers. There is no relationship between the stated agencies and STS.
- 4.7 STS agrees to comply with the New York State Security Guard Act and shall be in compliance with all Local, State and Federal Laws
- 4.8 STS employees will only perform security functions as mentioned in this agreement, and such other related functions as are inferable from nature of this agreement.
- 4.9 This agreement shall be governed by and shall be construed in accordance with the laws of the State of New York.
- 4.10 All notices or changes to this agreement shall be made in writing and if by STS to The Town, made to the attention of Jessie Hollenbeck, Recreation Director, Town of Pittsford, (585) 248-6284, 35 Lincoln Ave, Pittsford, NY 14534,
Jhollenbeck@townofpittsford.org
- 4.11 STS is an independent contractor and is not an employee of The Town.
- 4.12 ~~The terms set forth in the agreement are confidential.~~ Should a clause contained herein found to be unenforceable, all other clauses remain binding as they are.

4.13 STS OFFICERS CARRYING OUT THEIR SERVICES AT THE EVENTS SHALL NOT CARRY FIREARMS. AB 2/16/23

AGREED UPON on the _____ day of _____, 2023

The Town Representative

Notary Public

STS Representative

Notary Public

Schedule A-3

Paddle & Pour, Pittsford Regatta: Schoen Place, Erie Canal walkways

- Saturday, May 27, 2023
- Sunday, May 28, 2023

Pittsford Family Movie Nights: Thornell Farm Park

- Thursday, July 13, 2023
- Thursday, July 27, 2023
- Thursday, August 10, 2023
- Thursday, August 24, 2023

Pittsford Food Truck Rodeo & Music Fest: Main Street & surrounding areas

- Saturday, September 09, 2023

Pittsford Halloween Family Fest: Pittsford Recreation Center

- Sunday, October 22, 2023

YOUNG EXPLOSIVES CORPORATION
Fireworks Exhibition Agreement

This agreement made this 9th day of February, 20 23 by and between Young Explosives Corporation of Rochester, NY, hereafter designated **Young**, and

Town of Pittsford
11 South Main Street
Pittsford, NY 14534

hereafter designated the **customer**, providing for the sale of and an exhibition of fireworks to be located at

Powers Farm property: 91 Golf Ave, Pittsford, NY 14534

on the date of Saturday, September 9, 20 23 in a location to be designated by the customer and approved by Young.

The parties hereto mutually agree, one with the other, as follows:

1. Guaranteed Exhibition of Fireworks

Young agrees to furnish an exhibition of fireworks substantially in accordance with the program submitted and that it shall be of first quality and properly made. Young shall supply a sufficient number of technicians to execute the display in a safe and artistic manner. Young guarantees that the display will be performed to any specifications outlined in this contract or in any approved addendums.

2. Spectator Control

The customer agrees to furnish sufficient protection, by either barricades, rope lines, or other dividers, at all points from the discharge area to prevent and keep spectators from entering the area and agrees to furnish ample police protection to Young's property and for the assembly, firing and dismantling of the exhibition without interference from the public. The customer shall defend, indemnify and hold Young harmless for any liability because of the customer's negligent breach of this Section 2.

3. Permits

The customer agrees to procure and pay for all necessary permits and licenses which may be required by the municipal authorities. Young will apply for and obtain necessary permits and licenses on behalf of the customer if noted on page 2 of the contract or if notified by written notice from the customer. In that event, customer will pay in advance to Young the amount needed to pay for the permits and licenses. Permit and licensing fees are non-refundable unless refunded by the licensing authority. Customer assumes the responsibility for seeking a refund when applicable.

4. Insurance

a) Young agrees to procure liability insurance for \$ 2,000,000.00 coverage and zero deductibility on behalf of the customer. The insurance cost is included in the payable sum shown on this agreement.
b) Young will provide Workers' Compensation and Disability for the fireworks technicians.

5. Postponement or Cancellation

a) Young agrees that in the event of rain or inclement weather, a reasonable postponement may be made with *no extra charge*.
b) If the customer cancels the exhibition, Young reserves the right to bill the customer for travel expenses incurred, labor performed, and for the cost of the insurance.
c) If the customer cancels the exhibition before Young's technicians have been dispatched to the site, there will be *no charge*. However, customer is responsible for the actual expenses incurred by Young for special work and for nonrefundable fees outlined in this contract. Young may retain from any deposit or invoice the customer the amount necessary to reimburse it for expenses incurred on behalf of the customer when applicable.

6. Terms of Payment

a) Check box that applies: Young requires no down payment. Young requires a down payment of \$ 3,000.00, due by Day of show 20 23. If the exhibition is canceled the deposit will be refunded, less the expenses for which Young is entitled to reimbursement under Paragraph 5 above.
b) The customer agrees to pay Young, or his agent, the total sum of three thousand Dollars for an exhibition of fireworks, which will include fireworks, insurance and technicians and expenses incurred by Young, forthwith at the end of said exhibition.
c) In the event of customer's failure to pay when due all sums due Young under this contract, Young shall be entitled to collect from customer its reasonable cost of collection, including interest and reasonable attorney's fees.

7. Counterpart Execution; Electronic Signatures

This Agreement may be executed in any number of counterparts with the same effect as if all the Parties had signed the same document. All counterparts shall be construed together and shall constitute one agreement. Facsimile and electronic signatures shall be deemed original signatures for all purposes of this Agreement.

Total sum 3,000.00 Dollars

Young Explosives Corp.
Display Fireworks

(800) 747-1781
(585) 394-1783
(585) 396-2663 Fax
P.O. Box 18653
Rochester, NY 14618

YoungExplosives.com

E-Mail: fireworks@youngexplosives.com

The parties sign below:

Young Explosives Corp.

James R. Young

(Print Name)

Customer Signature

(Print Customer Name)

President

Title

Title

8. **Headings**

Section and other headings contained in this Agreement are for reference purposes only and are not intended to describe, interpret, define or limit the scope, extent or intent of this Agreement or any provision hereof.

9. **Entire Agreement**

This Agreement for the fireworks Display constitutes the entire agreement between the Parties with respect to the subject matter here, of and there are no other understandings, whether oral or written, regarding the subject matter hereof.

Customer Contact Name(s)

Jessie Hollenbeck - Recreation Director

Send Invoice to:

Address on front OR Name/Address below

Additional Contact Name/Information

Telephone (with Area Code)

Work: (585) 248-6284

Fax: _____

Home: _____

Cell: (585) 944-6575

Email: jhollenbeck@townofpittsford.org

Work: _____

Fax: _____

Home: _____

Cell: _____

Email: _____

Insurance Information: Please list all parties to be listed as additional insured. Young will extend coverage to the entities listed below as additional insured. Customer is responsible for providing all information needed for full insurance coverage.

Town of Pittsford, NY; Roger S. Powers (property owner); Power's Schoen Property; Powers Pittsford Farms;

Powers Farm Market

Customer Requests

Time of show: 9:00 AM PM

List special requests, such as ground pieces, shells, finale, quantity or time requirements. List any other special requests such as salutes at certain times (i.e., if the show is a surprise for someone), etc.

Permits

Customer to apply for the Permit(s) and provide Young with a copy 14 days prior to event

Young to apply for the Permit(s) on your behalf:

Customer to pay the amount of \$ _____. Includes permit cost and fees. (Permit costs subject to change by the municipality)

ADD the above permit costs to the show price on the front of the contract.

INCLUDE the above permit costs in the show price on the front of the contract.

AdventuresInClimbing

A Premier Entertainment Company

912 SR 104, Suite 100
 Ontario, NY 14519
 315-333-5003

Agreement

Client Information		Event Information	
Town of Pittsford		Date:	January 18, 2023
35 Lincoln Ave		Event Date:	Various dates
Pittsford, NY 14534		Event Location:	Pittsford Sutherland High School
Contact:	Jesse Hollenbeck	Phone:	248-6287
Email:	jhollenbeck@townofpittsford.org	Day of Event Cell:	Kate Disbrow 315-521-2526

Event Type	Ground Surface	Client Volunteers	Electric	Est. Arrival	Balance Due
outdoor	grass	0	provided by: client	TBD	

Equipment or Service provided:

Product	AIC Staff	Event Time	Hours	Amount	
OUTDOOR MOVIE JULY 13	1	Dusk		\$1,400.00	
OUTDOOR MOVIE JULY 27	1	Dusk		\$1,400.00	
OUTDOOR MOVIE AUGUST 10	1	Dusk		\$1,400.00	
OUTDOOR MOVIE AUGUST 24	1	Dusk		\$1,400.00	
55 Sutherland Street, Pittsford					
SPECIFIC CONDITIONS: customer must provide adequate electric unless generator is listed above.				Sub Total	\$5,600.00
Checks should be made payable to: Adventures In Climbing, LLC				Sales Tax	
				Total	\$5,600.00

Deposit	
---------	--

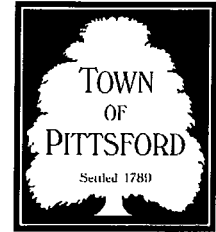
Balance Due	\$5,600.00
-------------	------------

This rental equipment has been received in very good condition and will be returned in the same condition (ordinary wear and tear acceptable). Customer assumes all responsibility for injuries to persons and damages to property, and agrees to release and hold harmless, Adventures In Climbing, LLC (AIC) for any and all claims, of whatsoever nature arising out of use of the rental equipment while in his/her custody. In the event that the release and hold harmless as contained herein is held unenforceable for any reason, customer hereby agrees to a limit on any damages claimed by customer to the total paid to AIC for the rental. Customer agrees not to loan, sublet or otherwise dispose of equipment or use it at any other location. Customer grants AIC the right to enter premises of customer at anytime to repossess said equipment. Customer agrees to pay in full the replacement cost, including labor and shipping, for all damages to rental equipment. If the inflatable equipment is lost, stolen or damaged beyond repair the renter agrees to pay up to \$3,000.00 (Three thousand dollars) per inflated piece for replacement of inflatable. The person(s) or organization renting this equipment from AIC will be held responsible and liable for any and all damage or injury occurring for any reason whatsoever. Customer agrees to reimburse AIC for all attorney fees, an amount not less than 50% of all sums due, court cost and expenses incurred by AIC to enforce collection or to preserve or enforce rights under this contract. There are no warranties of merchantability or fitness either expressed or implied.

I have read the above agreement and fully understand and accept the conditions above. I am aware that in my care I am fully responsible for the inflatable or other equipment rented and will pay for any loss or damages that may occur. **LESSEE DOES NOT WAIVE ANY CLAIMS ARISING FROM LESSOR'S ACTS OR OMISSIONS. 08/21/23**

Signature _____ Print Name _____ Date _____

MEMORANDUM



To: William A. Smith and Pittsford Town Board

From: Jessie R. Hollenbeck, Recreation Director

Date: February 14, 2023

Regarding: 2023 Community Festival Temporary Access Licenses

For Meeting On: February 28, 2023

Ladies and Gentlemen:

Attached you will find sample temporary access licenses for the 2023 community festivals.

<u>Festival</u>	<u>Location</u>	<u>Time</u>
Paddle and Pour	North Main Street	Noon-10pm
Food Truck and Music Fest	South Main Street	Noon-9pm

Activity and vendor space will be provided at several properties along North & South Main Street. The attached sample documents were drafted in cooperation with the Town Attorney.

In the event the Town Board determines that the proposed action should be taken, the following oral Resolution language is suggested:

I move the Town Board authorizes the Town Supervisor to sign temporary access licenses in regards to the Pittsford community festivals.

TOWN OF PITTSFORD

SETTLED 1789

Recreation Department

35 LINCOLN AVENUE, PITTSFORD, NY 14534

TEL. 585-248-6280 FAX 585-248-6286

SAMPLE

Town of Pittsford Temporary Access License:

Owner's Name: Village of Pittsford

Property Address: 21 N. Main St
Pittsford, NY 14534

The undersigned, as owner of real property known as the Village of Pittsford at, 21 N. Main St, Pittsford, NY 14534, in consideration of one dollar, receipt whereof is hereby acknowledged, does hereby grant to the Town of Pittsford, a municipal corporation with offices at 11 South Main Street, Pittsford, New York, a Temporary Access License for permission to enter upon the premises above described, on foot or vehicle and with machinery, tools, or equipment, as necessary, for the following purposes:

Setup of an event tent in the parking lot of said property. Tent will be used for children's activities and entertainment. Area will also be used for portable restroom units and additional community group and sponsor tents. Other items to be set up on the Village of Pittsford property include, but are not limited to, tables, chairs, and trash receptacles. The Town of Pittsford also has permission for general use of outside water and electric services for event needs.

Time of Temporary Access License – Paddle and Pour:

Start Time: 6:00pm Friday, May 26, 2023

Finish Time: 12:00pm Sunday, May 28, 2023

Actual Event Time: 12:00pm Saturday, May 27, 2023 - 10:00pm Saturday, May 27, 2023

This Temporary License is granted upon the following conditions:

1. The Town will remove property, restore the surface of all disturbed areas to substantially the same condition as existing prior to the Town's entering the premises.
2. The Town will use all reasonable precautions to preserve and save from damage or destruction any trees, shrubbery, fences, posts and lamps within the area.
3. The Town will name the Village of Pittsford as additional insured parties under the Town's liability insurance policy with respect to the Paddle and Pour event and provide evidence prior to the event.

Owner

Date

Town of Pittsford Representative

Date

TOWN OF PITTSFORD

SETTLED 1789

Recreation Department

35 LINCOLN AVENUE, PITTSFORD, NY 14534

TEL. 585-248-6280 FAX 585-248-6286

SAMPLE

Town of Pittsford Temporary Access License:

Owner's Name: 19 South Main Street LLC (Cyndi Weis)

Property Address: 19 South Main Street
Pittsford, NY 14534

The undersigned, as owner of real property known as 19 South Main Street, Pittsford, NY 14534, in consideration of one dollar, receipt whereof is hereby acknowledged, does hereby grant to the Town of Pittsford, a municipal corporation with offices at 11 South Main Street, Pittsford, New York, a Temporary Access License for permission to enter upon the premises above described, on foot or vehicle and with machinery, tools, or equipment, as necessary, for the following purpose:

To accommodate space for equipment, and permit parking during the Town's Food Truck and Music Fest. The Town of Pittsford also has permission for general use of outside water and electric services for event needs.

Time of Temporary Access License – Pittsford Food Truck and Music Fest:

Start Time: 5:00am Saturday, September 9, 2023

Finish Time: 11:30pm Saturday, September 9, 2023

Actual Event Time: 12:00pm Saturday, September 9 - 9:00pm Saturday, September 9, 2023

This Temporary License is granted upon the following conditions:

1. The Town will restore the surface of all disturbed areas to substantially the same condition as existing prior to the Town's entering the premises.
2. The Town will use all reasonable precautions to preserve and save from damage or destruction any trees, shrubbery, fences, posts and lamps within the area.
3. The Town will name 19 South Main Street LLC as an additional insured under the Town's liability insurance policy with respect to the Food Truck and Music Fest.

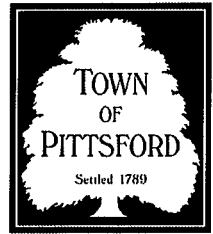
Owner

Date

Town of Pittsford Representative

Date

MEMORANDUM



To: William A. Smith and Pittsford Town Board

From: Jessie R. Hollenbeck, Recreation Director

Date: February 21, 2023

Regarding: NYSRPS Annual Conference Attendance

For Meeting On: February 28, 2023

I would like to request that Kathleen Laskey attend the New York State Recreation and Park Society Annual Conference from Sunday, April 23, 2023, to Tuesday, April 25, 2023, at the Kartrite Resort and Conference Center in Monticello, NY.

This conference will allow staff to attend educational sessions and network with other recreation professionals in the area. There will be 9 opportunities for educational sessions, a keynote session, and numerous networking experiences. Attached is a program at-a-glance.

The cost of registration plus lodging is \$720 and falls within the Recreation Department's budget for professional development.

Thank you!

2023 PROGRAM

AT-A-GLANCE

SUNDAY

- 12 pm** Check-in & Registration Opens
- 2:30 - 3:30 pm** Educational Sessions (2)
- 3:45 - 4:45 pm** Educational Sessions (2)
- 5 pm** NYSRPS Board Meeting
- 7 pm** Conference 101 Highlights
- 8 pm** Networking Social - Trivia Night

SUNDAY

- 11 - 7 pm** Kartrite Water Park Open
- 12 - 5 pm** Information Table Open

MONDAY

- 7:30 - 9 am** Breakfast & Registration Opens
- 8 am** Conference Kick-Off!
- 8:30 - 9:30 am** Education Sessions (3)
- 9:45 - 11 am** Keynote
- 11 - 12 pm** Vendor Hall Exclusvie
- 12 - 1 pm** Lunch
- 1 - 2 pm** Education Sessions (3) / Roundtable Discussion (1)
- 2:15 - 3:15 pm** Education Sessions (3) / Roundtable Discussion (1)
- 3:30 - 4:30 pm** Education Sessions (3) / Roundtable Discussion (1)
- 4:30-5:30 pm** Vendor Vibe Happy Hour
- 6:30 - 8:30 pm** Awards Dinner
- 8:30 pm** Networking Social -Good Vibes Only Party / Arcade

MONDAY

- 11 -5:30 pm** Vendor Hall Open
- 8 - 5 pm** Information Table Open
- 11 - 7 pm** Kartrite Water Park Open

TUESDAY

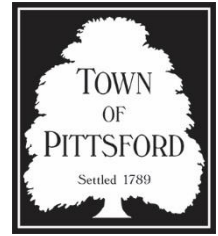
- 6 - 7:15 am** Wellness Walk/Run Program
- 7:30- 9 am** Breakfast & Registration Opens
- 9 - 10 am** Education Sessions (3)
- 10 - 11 am** Vendor Hall - Bingo Raffle Prize Announced
- 10:45 - 11:45 pm** Education Sessions (2) / Roundtable Discussion (1)
- 11:55 - 12:55 pm** Education Sessions (2) / Roundtable Discussion (1)
- 1 pm** Lunch & Farewell Tour

TUESDAY

- 9 - 12 pm** Vendor Hall Open
- 8 - 1 pm** Information Table Open
- Kartrite Water Park Closed



MEMORANDUM



To: **Pittsford Town Board**

From: **Cheryl Fleming, Personnel Director**

Date: **February 13, 2023**

Regarding: **Recommendations for Hiring/Personnel Adjustments**

For Meeting On: **February 28, 2023**

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Terra Robsinon	Court	Clerk to Town Justice	\$30.22	02/27/2023

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Terra Robsinon	Court	Clerk to Town Justice	\$30.22	02/27/2023

2. The following employee is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Tuong-Vi' Nguyen	Clerk to Town Justice	Promo-salary adj	\$34.34	02/27/2023

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Tuong-Vi' Nguyen	Clerk to Town Justice	Promo-salary adj	\$34.34	02/27/2023