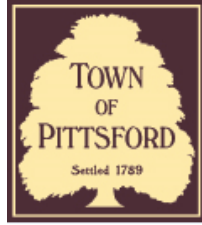


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy Supervisor
Cathy Koshykar
Kim Taylor
Stephanie Townsend

Town Board Agenda
Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, February 7, 2023 – 6:00 PM

Call to Order

Pledge of Allegiance

Public Hearing – CDBG Grant For Senior Center Improvements Project Update

Minutes

Approval of Minutes of the meetings of January 17, 2023

Legal Matters

Public Comment

Set Public Hearing on Northside Fire Protection District Agreement

Financial Matters

Public Comment

Closing Capital Account for NYSERDA Grant

Budget Transfers

Recreational Matters

2023 Community Events Schedule

2023 Spring Programs

Personnel Matters

Public Comment

Hiring Resolutions

Other Business

Public Comment

Executive Session

Adjournment

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

Attending in Person

Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

Viewing from Home

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

and, in addition,

- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

Minutes of the Town Board for January 17, 2023

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
JANUARY 17, 2023**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, January 17, 2023, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

ABSENT:

ALSO PRESENT: Staff Members: Paul J. Schenkel, Commissioner of Public Works; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Shelley O'Brien, Communications Director.

ATTENDANCE: Thirty-four members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:02 P.M. and invited all to join in the Pledge to Flag.

MINUTES OF THE DECEMBER 20 MEETING APPROVED

A Resolution to approve the Minutes of the Town Board meeting of December 20, 2022, was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the December 20, 2022, Town Board meetings are approved.

MINUTES OF THE JANUARY 5 MEETING APPROVED

Town Clerk McQuillen noted a correction under Personnel Matters, Designation of Delegate/Alternate Delegate for Association of Towns Annual Meeting, to show that Councilmember Townsend seconded that motion. Thereupon a Resolution to approve the Minutes of the Town Board meeting of January 5, 2023, as amended, was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Munzinger, Taylor, Townsend, and Smith. Nays: none. Abstain: Koshykar.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the January 5, 2023, Town Board meetings are approved.

Councilmember Townsend asked for short term rentals to be referred to as such in minutes and not as Airbnb's to alleviate confusion about the topic being discussed.

LEGAL MATTERS

There were no comments made.

PUBLIC HEARING SET FOR COMMUNITY DEVELOPMENT BLOCK GRANT AND APPOINTMENT OF FAIR HOUSING OFFICER

Supervisor Smith and Town Attorney Koegel explained two additional requirements of the Community Development Block Grant funding process for which Pittsford was awarded the grant for Senior Center

Minutes of the Town Board for January 17, 2023

improvement projects. Each recipient of federal funds must host two public hearings on the grants, one during the application process, which was completed by the Town in 2022 and another during the implementation of the funds. In addition, the grant requires the Town to formally designate a Fair Housing Officer as a condition of receiving funding. Supervisor Smith moved to set a public hearing for February 7, 2023 at 6:00 pm at the Pittsford Town Hall to hear public comments on the Town's community development needs, and to appoint the Town's Director of Planning, Zoning and Development as the Town's Fair Housing Officer. Deputy Supervisor Munzinger seconded, and board members voted as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the form of resolution attached hereto, for the purpose of setting a public hearing on February 7, 2023, at 6:00 pm at the Pittsford Town Hall to hear public comments on the Town's community development needs, be and hereby is approved; and

FURTHER RESOLVED, that the Director of Planning, Zoning and Development be and hereby is appointed as the Town's Fair Housing Officer.

FINANCIAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

JANUARY VOUCHERS APPROVED

Board members acknowledge review of the voucher proposed for payment and a resolution to approve the proposed vouchers was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the January vouchers from numbers 159423 - 159666, in the amount of \$895,250.96 were approved for payment.

JANUARY SURPLUS APPROVED

Upon review, a resolution to approve the surplus inventory listed was made by Councilmember Townsend, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the attached list of equipment be declared surplus and removed from the Town's inventory.

Asset #	Year	Description	Department	Cost	Disposition
11352	1985	Hon lateral legal file	Sewer	\$ 244.00	Junked
19508	2013	46" LED Monitor	Library	\$ 888.00	Junked

PERSONNEL MATTERS

PUBLIC COMMENTS

No comments were made.

Minutes of the Town Board for January 17, 2023

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Audrey Kaufman	Recreation	REC ASST PT	\$14.20	01/18/2023
Raleigh LeVan	Recreation	REC ASST PT	\$14.20	01/18/2023

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Audrey Kaufman	Recreation	REC ASST PT	\$14.20	01/18/2023
Raleigh LeVan	Recreation	REC ASST PT	\$14.20	01/18/2023

OTHER BUSINESS

Councilmember Townsend asked if a code or regulation exists that limits the time a garbage can may be left out. The Town Attorney responded that there is no such code provision. Referring to a sign at a shop in Pittsford Plaza, Councilmember Townsend inquired whether shop signage is allowed to mention that it offers THC for sale. The Town Attorney responded that sale of THC is not permitted and the Code Enforcement Officer will investigate. Councilmember Townsend also asked about complaints over an AirBnB in the Wilshire neighborhood. The Town Attorney responded that the Code Enforcement Officer shut down the filming of a movie at the site. The Town also notified the owner's attorney that this was not permitted. He noted that there have been additional complaints by neighbors of the property about noise, lights at night and the parking of multiple vehicles. Upon investigation, the Code Enforcement Officer did not witness code violations. In response to the Councilmember's further inquiry, he noted that the property's owner lives out of town and employs a property manager for the AirBnB.

Councilmember Taylor proposed amending the meeting meal reimbursement language approved at the last meeting. The Board approved a \$25 meal reimbursable rate; however, the federal reimbursement rate is \$17. Following discussion, the Board determined to match the federal rate. Accordingly, Councilmember Taylor made a motion that staff members attending Association meetings will be reimbursed the higher of \$17.00 per meeting for lunch expenses, or the applicable Federal per diem rate. Deputy Supervisor Munzinger seconded and the Board voted as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, Staff members attending Association meetings will be reimbursed the higher of \$17.00 per meeting for lunch expenses, or the applicable Federal per diem rate.

PUBLIC COMMENTS

There were no public comments.

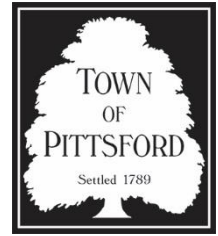
With no further business, the meeting adjourned at 6:22 p.m.

Respectfully submitted,

Minutes of the Town Board for January 17, 2023

Renee McQuillen
Town Clerk

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: February 2, 2023

Regarding: Northside Fire Protection District Agreement

For Meeting On: February 7, 2023

Ladies and Gentleman:

Attached is a copy of the proposed “Northside Fire Protection District Agreement” with East Rochester. This is a renewal of an arrangement we have had with East Rochester since 1958, through which East Rochester provides fire protection services to an area of the Town known as the “Northside Fire Protection District,” which covers properties known as 882 – 966 Linden Avenue (excepting 958, 960 and 962 Linden Avenue) and properties known as 324 – 365 North Washington Street.

The terms of the proposed Agreement, which would be in effect for 5 years, provide that the Town make annual payments to East Rochester, in accordance with the equalization schedule which is attached to the Agreement as part of Schedule A. The Town’s cost for 2023 is \$20,797.00. Adjustments are made each succeeding year to reflect annual budgetary submissions.

New York State Town Law Section 184 requires a public hearing be held, prior to approving a fire protection services contract.

RESOLUTION

I move that a Public Hearing be set for February 28, 2023 at 6:00 pm, local time, to consider approval of the proposed “Northside Fire Protection District Agreement” with the Town/Village of East Rochester.

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Pittsford, New York, at the Town Hall, 11 South Main Street, Pittsford, New York, on the 28th day of February, 2023, at 6:00 o'clock P.M., Local Time, on the proposal to enter into an Agreement with the Town/Village of East Rochester, to be known as the "Northside Fire Protection District Agreement", through which the Town/Village of East Rochester would continue to provide fire protection services to a specified area of the Town of Pittsford, which includes properties known as 882 – 966 Linden Avenue (excepting 958, 960 and 962 Linden Avenue) and properties known as 324 – 365 North Washington Street, for a period of five (5) years and for a specified fee. The specific language contained in proposed Agreement is available for review in the Town Clerk's Office.

The aforesaid public hearing is required to be held pursuant to Section 184 of New York State Town Law.

Dated: February 7, 2023

Renee M. McQuillen
Town Clerk
Town of Pittsford

NORTHSIDE FIRE PROTECTION DISTRICT AGREEMENT

THIS AGREEMENT, made the ____ day of _____, 2023, by and between the TOWN OF PITTSFORD, County of Monroe, New York (“Pittsford”), and the TOWN/VILLAGE OF EAST ROCHESTER, County of Monroe, New York (“East Rochester”).

WITNESSETH:

WHEREAS, there has been duly established in Pittsford, a Fire Protection District known as the NORTHSIDE FIRE PROTECTION DISTRICT (the “District”), embracing territory in Pittsford, and outside East Rochester, and not included in any other fire protection district; and

WHEREAS, the District is fully described in a certain Resolution establishing it, adopted by the Town Board of Pittsford on November 5, 1958 and includes properties known as 882 – 966 Linden Avenue (excepting 958, 960 and 962 Linden Avenue) and properties known as 324 – 365 North Washington Street; and

WHEREAS, East Rochester currently provides and intends to continue to provide fire protection services to residents in the Town of Pittsford, under terms and conditions contained in an Agreement similar to the within Agreement; and

WHEREAS, after a duly held public hearing Pittsford was authorized to contract with East Rochester for fire protection to the District upon terms and conditions as hereinafter provided; and

WHEREAS, this Agreement has been duly authorized by the Trustees of East Rochester and the Town Board of Pittsford,

NOW, THEREFORE, in consideration of the foregoing, it is mutually agreed as follows:

1. The Fire Department of East Rochester (the “Department”) shall at all times during the term of this Agreement be subject to call for attendance upon any fire occurring in the District and when notified by alarm, telephone call or otherwise, of a fire within the District, the Department shall respond to and attend upon the fire without delay providing suitable ladders, pumping, hoses and other appurtenances of the Department. Upon arriving at the fire the firemen of the Department shall proceed diligently and in all reasonable ways to extinguish the fire and to preserve life and property in connection therewith.

2. East Rochester and the Department and the individual fire companies and the firemen thereof shall not be liable to Pittsford nor to the District, nor to the individual property owners thereof, nor to any other person for failure of the Department to respond promptly and with sufficient proper equipment to calls for assistance, except in those cases in which damages occurred, or were caused in

whole or in part by the negligence of East Rochester, the Department, the individual fire companies or the firemen thereof.

3. East Rochester shall hold Pittsford harmless and insure against any and all claims authorized by law for medical expense, lost wages, compensation, benefits or other claims arising by reason of the injury to or death of a fireman, or a member of the Department's Emergency Relief Squad, a Fire Police Squad, or a Fire Patrol, sustained while answering, attending upon or returning from any such call in the District, including any and all liability which might be imposed upon East Rochester or the District or Pittsford by any provision of law.

4. East Rochester shall file with Pittsford a Certificate of such insurance with endorsements from qualified insurance companies specifying the extension of coverage to East Rochester to cover operations in the District and naming Pittsford as an additional insured.

5. In consideration of East Rochester, through its Department, furnishing aid and the use of its apparatus to Pittsford, Pittsford shall pay to East Rochester, for 2023, the sum of \$ 20,797.00 which has been computed in accordance with the "Village of East Rochester Fire Department Budget" and "Equalization of Fire District Costs for 2023" attached hereto as, collectively, "Schedule A." Such payment shall be made, by Pittsford, on or before June 30, 2023.

6. Commencing with 2024, the within Agreement may be renewed annually by the parties, subject to the provisions of Paragraph 9 hereof, such renewal to be confirmed by an amendment of the amount to be paid by Pittsford, to East Rochester, in accordance with the following procedure:

(a) In the event that East Rochester elects to renew this Agreement, on or before August 1st of the year preceding such renewal, East Rochester shall compute and prepare "Budget" and "Equalization of Fire District Costs" Schedules as to the cost per thousand of assessed valuation for all properties receiving services in the Towns of Pittsford and Perinton and the Town/Village of East Rochester, together with the total proposed cost to each municipality to provide coverage. Such Schedules shall be computed and prepared utilizing a similar format and methodology as appear on "Schedule A" to this Agreement.

(b) East Rochester shall forward such Schedules to Pittsford, to be received by Pittsford on or before August 1st of such year preceding renewal. In the further event that Pittsford also elects to renew this Agreement, it shall forward to East Rochester, on or before August 20th of such year preceding renewal, written confirmation of its acceptance of the foregoing Schedules. In the event of renewal, Pittsford shall make payment to East Rochester, in the amount reflected as

the "Proposed Cost to Municipality to Provide Coverage" for Pittsford on such Schedule, on or before June 30th of the renewal year.

7. All sums of money to be paid pursuant to this Agreement shall be a charge against the District and collected by Pittsford with the collection of its taxes.

8. Members of the Department, while engaged in the performance of their duties while answering, attending upon, or returning from any call provided for in this Agreement, shall have the same rights, privileges and immunities as if performing their duties within East Rochester.

9. This Agreement shall be effective January 1, 2023, and shall continue for a period of one (1) year, subject to the renewals provided for in Paragraph 6 hereof. This Agreement, and all renewals thereof, shall, in any event, expire on December 31, 2027.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed as of the day and year first set forth above.

TOWN OF PITTSFORD

By:

William A. Smith, Jr., Supervisor

ATTEST:

Renee McQuillen
Town Clerk of the Town of Pittsford

TOWN/VILLAGE OF EAST ROCHESTER

By:

John Alfieri, Mayor

ATTEST:

Shelby E. Simmons
Shelby E. Simmons
Clerk of the Town/Village of East Rochester

Pursuant to New York General Municipal Law Section 209-d, the East Rochester Fire Department hereby consents to the above-described Agreement.

EAST ROCHESTER FIRE DEPARTMENT

By: _____
President

ATTEST:

Secretary, East Rochester Fire Department

Schedule A

Fire Department Budget 2022-2023

A3410.0

<u>A3410.1 Personal Services</u>	<u>\$10,244</u>
<u>A3410.2 Equipment</u>	<u>\$16,600</u>
<u>A3410.201 Capital Outlay</u>	<u>\$ -</u>
<u>A3410.4 Contractual Expense</u>	<u>\$201,356</u>
<u>A3410.470 Uniforms</u>	<u>\$33,800</u>
<u>Total:</u>	<u>\$262,000</u>
<u>A9045.8 Life Insurance</u>	<u>\$22,000</u>
<u>Total:</u>	<u>\$22,000</u>
<u>A9710.6 Serial Bond (princ)</u>	<u>\$45,000</u>
<u>A9710.7 Serial Bond (int)</u>	<u>\$1,516</u>
<u>A9730.6 Bond Antic Note (prin)</u>	<u>\$255,000</u>
<u>A9730.7 Bond Antic Note (int)</u>	<u>\$5,671</u>
<u>Fire Truck BAN issue in May 2023(int)</u>	<u>\$14,455</u>
<u>Total:</u>	<u>\$321,641</u>
<u>Total:</u>	<u>\$605,641</u>

EQUALIZATION OF FIRE DISTRICT COSTS FOR 2023

<u>MUNICIPALITY</u>	<u>ASSESSED VALUE OF AREA COVERED WITHIN EACH MUNICIPALITY</u>	<u>PROPOSED COST TO MUNICIPALITY TO PROVIDE COVERAGE</u>	<u>PROPOSED COST TO TAXPAYER PER M ASSESSED VALUE</u>
EAST ROCHESTER	\$ 322,004,630	\$ 414,922	\$ 1.2886
PITTSFORD	\$ 16,139,888	\$ 20,797	\$ 1.2886
PERINTON	131,870,487	\$ 169,923	\$ 1.2886
TOTAL	\$ 470,015,005	\$ 605,642	\$ 1.2886

COMMENTS:

1. Based on a total assessed valuation of \$470,015,005 each municipality will contribute \$1.2886/1000 of assessed value in order to fund total operating expenses of \$605,642.
2. East Rochester's cost for 2023 will be \$414,922.
3. Pittsford's cost for 2023 will be \$20,797.
4. Perinton's cost for 2023 will be \$169,923.
5. Fire district fees will be updated annually based on total assessed value and the cost of providing service.

MEMORANDUM

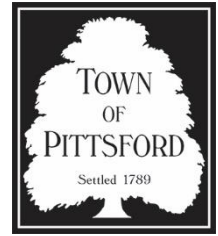
To: Town Board

From: Brian Luke, Director of Finance

Date: January 31, 2023

Regarding: Closing Capital Account for NYSERDA Grant

For Meeting On: February 7, 2023



The Town created a Capital Account in 2018 to receive funds awarded through a NYSERDA grant for installing another electric vehicle (EV) charging station and to install roof-mounted solar panels at King's Bend Park. Both projects have been completed. Unused funds remain, totaling \$7,613.71. Our auditor requires that we now close the capital account and transfer the remaining funds to the General Fund.

Resolved, that the Capital Account established for NYSERDA funds to install the electric vehicle charging station and solar panels be closed, and the remaining funds be transferred to the General Fund. Be it further resolved, that the Director of Finance is authorized to make the appropriate budget entries.

2/7/23

Budget Transfers

Be it resolved that the following are approved:

That \$49,100.00 be transferred from 1.9950.9000.1.1 (General Fund – Capital Improvements) to 1.2620.2007.10.3 (General Fund – Library Improvements) to purchase roof top unit for Library per 2023 budget.

That \$ 9,000.00 be transferred from 1.9950.9000.1.1 (General Fund – Capital Improvements) to the Turf Maintenance Capital Reserve Fund per the contract agreement with Pittsford Central School District.

MEMORANDUM

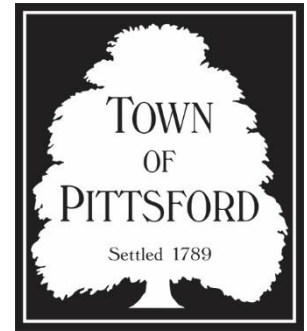
To: William A. Smith and Pittsford Town Board

CC:

From: Jessie R. Hollenbeck, Recreation Director

Date: February 7, 2023

Regarding: 2023 Community Events Schedule



The Recreation Department is excited to offer another great year of events for the Pittsford Community! The schedule below outlines our community events schedule for 2023.

Event	Date	Location
Paddle and Pour	Saturday, May 27 12-10pm	North Main Street
Memorial Day Parade	Monday, May 29 at 10:00am	Village
Concert #1	Friday, June 9 at 6:30pm	Port of Pittsford Park
Concert #2	Friday, June 16 at 6:30pm	Port of Pittsford Park
Concert #3	Friday, June 23 at 6:30pm	Port of Pittsford Park
Concert #4	Friday, July 7 at 6:30pm	Port of Pittsford Park
Family Outdoor Movie #1	Thursday, July 13 at Dark	Sutherland High School
Concert #5	Friday, July 14 at 6:30pm	Port of Pittsford Park
Concerts for Kids #1	Wednesday, July 19 at 6:30pm	Community Center
Concert #6	Friday, July 21 at 6:30pm	Port of Pittsford Park
Family Outdoor Movie #2	Thursday, July 27 at Dark	Sutherland High School
Concert #7	Friday, July 28 at 6:30pm	Port of Pittsford Park
Concerts for Kids #2	Wednesday, August 2 at 6:30pm	Community Center
Concert #8	Friday, August 4 at 6:30pm	Port of Pittsford Park
Family Outdoor Movie #3	Thursday, August 10 at Dark	Sutherland High School
Concert #9	Friday, August 11 at 6:30pm	Port of Pittsford Park
Concerts for Kids #3	Wednesday, August 16 at 6:30pm	Community Center
Concert #10	Friday, August 18 at 6:30pm	Port of Pittsford Park
Family Outdoor Movie #4	Thursday, August 24 at Dark	Sutherland High School
Concert #11	Friday, August 25 at 6:30pm	Port of Pittsford Park

Food Truck and Music Fest

Saturday, September 9 12-9pm

Main Street 4-Corners Village

Family Halloween Fest

Sunday, October 22 2-5pm

Pittsford Community Center

Veteran's Day Ceremony

Friday, November 11 at 11am

Carpenter Park - Memorial

MEMORANDUM

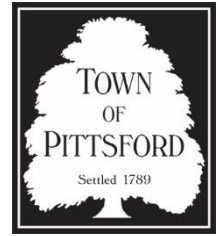
To: William A. Smith and Town Board

From: Jessie Hollenbeck, Recreation Director

Date: January 24, 2023

Regarding: Spring 2023 Recreation Programs

For Meeting On: February 7, 2023



The attached list of programs constitutes the list of spring 2023 recreation programs we anticipate offering.

In the event the Town Board determines that the proposed action should be taken, the following oral resolution language is suggested:

I move that the Town Board approve the Recreation Department's 2023 spring programs and authorize the Town Supervisor to sign instructor contracts as required.

Town of Pittsford – Recreation Department

New Proposed Programs for Spring 2023

Creative Painting and Drawing

Yushan Socola

Painting and drawing using creative techniques and a variety of materials. Each class will be a unique project with a focus on natural materials and drawing inspiration from nature. In this class, the student will work with ink, watercolor, acrylic, modeling clay, and more. The goal of this class is to inspire the participant to be creative, build color and composition techniques, and have fun while creating art.

Spring Etiquette Event

Etiquette Chics

Join us for a brand-new etiquette event that covers a variety of etiquette and manners in a fun, interactive, hands-on approach that is a signature of our classes! This class springboards from our Mealtimes Manners I and II classes (but you do not have to have taken them to enjoy this class.) We will serve a three-course meal: fruit salad, pizza, and dessert. We will cover in-depth topics such as place settings, mealtimes manners, conversation skills, body language, posture, and more. An exciting, new napkin fold will be introduced. Halfway through we will take a break and get up and play “Mrs. Manner Says” (or read from a selection of manners and etiquette books.) There are numerous giveaways, and all leave with a favor and a folder full of valuable information!

Honoring Mother’s Day/Special Person & Child Event

Etiquette Chics

Started by the Duchess of Bedford, learn the basics of afternoon tea (low tea) in English society. But, with a fun twist where we learn what the royals started, but now all enjoy! We will have afternoon tea (low tea) etiquette with that special person(s) to honor Mother’s Day. We will enjoy tea (or cider/juice), scones, and other delights. Activities such as tea napkin folds, and other engaging adult/child(ren) activities and giveaways will make this an unforgettable afternoon. We use only English china, where fresh flowers and beautiful table settings will welcome you. Everyone leaves with a favor!

Macrame Wall Hanging

Melissa Kleehammer

Challenge your brain and dexterity while creating a beautiful wall hanging! You will be guided through a few different knots and will leave with a finished piece. All supplies included and color options are available.

Fluid Acrylics Art Class

Lesley Shakespeare

This is the most creative you will get this season. Paint pouring can be easy. In this class Lesley will guide you through creating the “formula” for a successful fluid pour. Using colors of your choice you will choose from a number of different techniques for getting your mix on to the canvas/surface. That’s what makes it so exciting! We will complete 6 canvases of various sizes.

Gardening for Life

Mary Moore

A native plant gardener is no ordinary gardener. We plant with the purpose of hosting and feeding bees, butterflies, moths, and birds. This two-hour class will provide you with the best practices to grow native plants successfully. The goal is to establish a corridor through Pittsford for pollinators by “connecting” to the habitats the Town of Pittsford has planted. No gardening experience is required – participants just need a commitment to experiment with native plants in an established or new garden. The fee includes a native plant for each gardener to take home.

Cyclic Yoga

Maryam Barmakirad

Cyclic Yoga is the art of sequencing yoga asanas or pranayama and mudra techniques to maximize its benefits and energize the body and mind. Participants will experience a more significant level of psychological and physical well-being. Practitioners report profound relaxation, increased flexibility, and light-hearted feeling after each session.

Town of Pittsford – Recreation Department

Proposed Programs for Spring 2023

Program	Instructor
<u>Preschool</u>	
Summer Fun Juniors Camp	Recreation Staff
Panther Pals	Recreation Staff
Preschool Adventures: Wildcard Week	Sherry Murray
Preschool Adventures: All About Me	Sherry Murray
Preschool Adventures: Pigsty	Sherry Murray
Preschool Adventures: Baskets & Bunnies	Sherry Murray
Preschool Adventures: Celebrate Spring	Sherry Murray
Preschool Adventures: Are You My Mother?	Sherry Murray
Preschool Adventures: Water Science	Sherry Murray
Preschool Adventures: Bugs	Sherry Murray
Preschool Adventures	Sherry Murray
S.T.E.A.M. Powered Play	Progressive Early Learning
Sensory and Science	Progressive Early Learning
Art and Sensory Play	Progressive Early Learning
Loose Parts Play	Progressive Early Learning
My Art Class	Mary Slaughter
Wiggles, Giggles, and Jiggles	Lisa Magliato
Lil Athletes	Lisa Magliato
Soccer Shots for Youth	Soccer Shots Staff
Little Ninja Class	James Creighton & Pete Reminicky
Semi-Private Gymnastics	Mary Slaughter
Sporty Tots	Mary Slaughter
Sporty Trainers	Mary Slaughter
My Gym Games	Mary Slaughter
Teeny Tiny Tap and Ballet	Jordan Wisset
Tiny Tap and Ballet	Jordan Wisset
Intro to Irish Dance	Amy Coppola

Youth & Teen

Summer Fun Camp	Recreation Staff
Summer Fun Camp Field Trips	Recreation Staff
Adventure Camp	Recreation Staff
The After School Program	Recreation Staff
Spring Break Camp- FUNomenal Spring Break!	Recreation Staff
Break Camp Day- Spring Explorers!	Recreation Staff
Earth Day Celebration- Free Event!	Recreation Staff
Bike Safety!	Recreation Staff
American Girl Doll Adventures	Sherry Murray
Parent and Child Clay Class	Marybeth Fitzsimmons
Creative Painting and Drawing	Yushan Socola
Private Piano Lessons	Beth Werner
Spring Break Theatre Camp: Best of Disney	Edward Rocha
Disney's Aladdin KIDS	Edward Rocha
Disney's High School Musical JR.	Edward Rocha
The SpongeBob Musical: Youth Edition	Edward Rocha
Summer Theater Camps	Edward Rocha
Spring Etiquette Event	Etiquette Chics
Harry Potter's Hogwart's School of Etiquette	Etiquette Chics
Honoring Mother's Day/Special Person Event	Etiquette Chics
American Red Cross – Babysitter's Training	Domenic Danesi
Safety First for Children	Domenic Danesi
First Aid for Kids	EPIC Trainings
CPR/First Aid Class for Pets	EPIC Trainings
Kid's Fun Spanish Class	Lourdes de la Colina-Scofield
College 101: Planning & Paying	Paul Celuch
Pittsford Ballet Pre-Ballet	Karen Hanson
Pittsford Ballet School	Karen Hanson
Irish Dance with Dunleavy	Amy Coppola
Irish Dance Special Event!	Amy Coppola
Semi-Private Lesson Gymnastics	Mary Slaughter
Running Club Spring	Mary Slaughter

Running Club Ninjas
FIT Kids: Fencers in Training
Indoor Junior Tennis
Junior Group Tennis Lessons
Soccer Shots for Youth
Edge11 Elementary Soccer Academy
Martial Arts for Youth
A Horse's Friend: Horsemanship
Junior Golf Camp
Junior Volleyball
FJ1 NFL Flag Football League
Youth Soccer- Summer
Yoga for Kids
Creative Dance & Movement
Beginners Boxing Camp

Mary Slaughter
Rochester Fencing Club Staff
Jeff Wagstaff
Jason Speirs
Soccer Shots Staff
Edge11 Soccer Staff
James Creighton
A Horse's Friend
Erik Yaekel
Feng Zhang
Felix Joyner
Recreation Staff
Jessica Pereyra
Jessica Pereyra
Bee Relentless Boxing

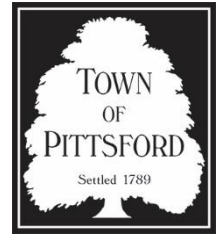
Adult Programs

Guided Hikes on Pittsford Trails
Mendon Ponds Walking Tours
Cemetery Tour
Antiques and Collectibles
Fabulous Furnishings
Macrame Wall Hanging
Continuing Watercolor Class
Making Custom Crafted Soap
Soapmaking Basics
Bath Salts
Bath Fizzies
Pampered Feet
Fun Folds Note Cards Class
Masculine Note Card Class
Embossed Note Card Class
Fluid Acrylics Art Class

Recreation Staff
Jack Butler
Audrey Johnson & Vicki Profit
Price Prazar
Peggi Heissenberger
Melissa Kleehammer
Kathy Armstrong
Beth Byrne
Beth Byrne
Beth Byrne
Beth Byrne
Beth Byrne
Pat Miller
Pat Miller
Pat Miller
Lesley Shakespeare

Pittsford Ballet School	Karen Hanson
Belly Dance	Deborah Robinson
Just Dance!	Lindsey Miller
American Red Cross CPR/AED	EPIC Trainings
American Red Cross First Aid	EPIC Trainings
CPR/First Aid for Pets	EPIC Trainings
Becoming a Notary Public	Kristin Cavallaro
Women and Financial Risk	Kitty Bressington
Learn Spanish: Enhance Your Brain	Lourdes de la Colina-Scofield
Wildlife Habitat Restoration	Jane McConnochie
Gardening for Life	Mary Moore
Pre-Licensing 5 Hour Course	Jon DelVecchio
Defensive Driving	Cindy St. George
Martial Arts for Adults	James Creighton
Martial Arts for Women	Tracy Maggio
Debbie McVean Aerobics	Debbie McVean
Pilates	Eva Pazral
Yoga	Eva Pazral
Therapeutic Yoga	Kaitlyn Vittozzi
The Remedy: Active Stretch	Lindsey Miller
261 Fearless Club Rochester Running	Lori Fox
Fit HomeBodies: At Home Fitness	Colleen Moran
Beginners Boxing Camp	Bee Relentless Boxing
Cyclic Yoga	Maryam Barmakirad
A Horse's Friend: Adult Horsemanship Program	A Horse's Friend
Adult Beginner Golf - Intro to Golf	Erik Yaekel
Adult Advanced Golf	Erik Yaekel
Adult Short Game Clinic	Erik Yaekel
Men's Senior Golf Camp	Erik Yaekel
Ladies' Senior Golf Camp	Erik Yaekel
Women's Soccer League	Recreation Staff

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: January 24, 2023

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: February 7, 2023

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Emily Vaughan	Library	Library Page PT	\$14.20	02/09/2023
Victoria Froula	Recreation	Student Helper PT	\$14.20	02/13/2023

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Emily Vaughan	Library	Library Page PT	\$14.20	02/09/2023
Victoria Froula	Recreation	Student Helper PT	\$14.20	02/13/2023

2. The following employee is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
April Zurowski	PI & Zo Administrator	Promotion	\$29.40	01/30/2023
Julie Donnelly	REC ASST	Rehire – PT Seniors	\$15.98	02/06/2023
Emily Vaughn	Library Aide	Additional Position	\$15.98	02/09/2023
Zachary Condello	MEO III	Promo	\$23.21	02/13/2023
Zachary Valletta	MEO III	Promo	\$23.21	02/13/2023
Bryan Dahar	Sewer Spec I	Promo	\$29.74	02/13/2023
Anthong VanScott	Sewer Spec I	Promo	\$29.74	02/13/2023
Matthew Schneider	Sewer Inspector	Promo	\$28.00	02/13/2023
Jacob Waters	Sewer Spec II	Promo	\$26.28	02/13/2023
Kevin Smith	Sewer Spec III	Promo	\$23.21	02/13/2023

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
April Zurowski	PI & Zo Administrator	Promotion	\$29.40	01/30/2023
Julie Donnelly	REC ASST	Rehire – PT Seniors	\$15.98	02/06/2023
Emily Vaughn	Library Aide	Additional Position	\$15.98	02/09/2023
Zachary Condello	MEO III	Promo	\$23.21	02/13/2023
Zachary Valletta	MEO III	Promo	\$23.21	02/13/2023
Bryan Dahar	Sewer Spec I	Promo	\$29.74	02/13/2023
Anthong VanScott	Sewer Spec I	Promo	\$29.74	02/13/2023
Matthew Schneider	Sewer Inspector	Promo	\$28.00	02/13/2023
Jacob Waters	Sewer Spec II	Promo	\$26.28	02/13/2023
Kevin Smith	Sewer Spec III	Promo	\$23.21	02/13/2023