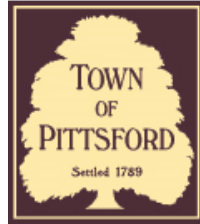


**SUPERVISOR**  
William A. Smith, Jr.



**COUNCIL MEMBERS**  
Kate Bohne Munzinger, Deputy Supervisor  
Cathy Koshykar  
Kim Taylor  
Stephanie Townsend

**TOWN BOARD AGENDA**  
**Town Hall – 11 S. Main Street, Pittsford – Lower Level**  
**Tuesday, November 1, 2022 – 6:00 PM**

**Call to Order**

**Pledge of Allegiance**

**Supervisor’s Budget Presentation**

**Public Hearing: Local Law #4 – Reduce Town Speed Limit to 25 MPH**

**Minutes**

Approval of Minutes of Meeting of October 18, 2022

**Legal Matters**

Public Comment

Set Public Hearing on Proposed 2023 Budget for Wednesday, November 9

**Financial Matters**

Public Comment

Budget Transfer – ARPA Amendment & Transfer for Speed Limit Signs

**Recreation Matters**

Public Comment

2023 Winter Recreation Program

**Personnel Matters**

Public Comment

Hiring Resolution

**Other Business**

**Public Comment**

**Adjournment**

## **PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL**

### **Attending in Person**

Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

### **Comments:**

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

### **Viewing from Home**

#### **1. Live**

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

### **Comments:**

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to [comments@townofpittsford.org](mailto:comments@townofpittsford.org); (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

***and, in addition,***

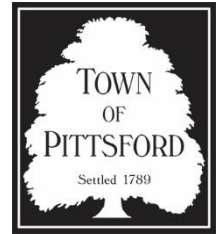
- at any time ***during*** the meeting by email to [comments@townofpittsford.org](mailto:comments@townofpittsford.org)
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

#### **2. On-Demand Video**

As always, video will be uploaded to our cable access station's streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

# MEMORANDUM



**To:** Town Board Members

**From:** Robert B. Koegel

**Date:** October 27, 2022

**Regarding:** Local Law #4 of 2022 – Amending Town Code to set a Town-Wide 25 MPH Speed Limit, with exceptions

**For Meeting On:** November 1, 2022

Ladies and Gentleman:

The Town Board has previously received proposed Local Law #4 of 2022, which would establish a Town-wide 25 mph speed limit, with exceptions. A Public Hearing on the proposed Local Law has been scheduled, as indicated above.

Attached is the proposed Adoption Resolution, enacting Local law #4 of 2022.

Please note that the new state law that authorizes towns to reduce their town speed limits from 30 MPH to 25 MPH requires a licensed professional engineer who specializes in traffic operations to certify that the speed limits established by this local law are in accordance with the engineering considerations and factors for speed limits set forth in the State DOT manual for a uniform system of traffic control devices.

Accordingly, the Adoption Resolution recites that this local law is “provisionally” adopted, pending the certification, after which the local law will be deemed “finally” adopted, and then filed with the Secretary of State to make it effective.

Recommendation is hereby made that the Town Board approve the proposed Local Law.

**BE IT ENACTED BY THE  
TOWN BOARD OF THE  
TOWN OF PITTSFORD  
NEW YORK  
AS FOLLOWS:**

**LOCAL LAW NO. 4 OF 2022:  
AMENDING CHAPTER 145 “VEHICLES AND TRAFFIC,”  
ARTICLE II “SPEED REGULATIONS” OF THE CODE OF  
THE TOWN OF PITTSFORD TO SET A TOWN-WIDE 25 MPH  
SPEED LIMIT WITH EXCEPTIONS**

Sec. 1 Title

This Local Law shall be known as “Local Law No. 4 of 2022: Amending Chapter 145 ‘Vehicles and Traffic,’ Article II ‘Speed Regulations’ of the Code of the Town of Pittsford to set a Town-Wide 25 MPH Speed Limit with Exceptions.”

Sec. 2 Amendments to Existing Law

The Code of the Town of Pittsford, Chapter 145, Article II, shall be amended to revise §145-2.A to read as follows:

§ 145-2. Maximum speed; exceptions.

- A. It shall be unlawful for any person to drive a vehicle in excess of 25 miles per hour on any road, street or highway in the Town except as specifically authorized in this article.

...

The Code of the Town of Pittsford, Chapter 145, Article II, shall be amended to revise §145-3 to read as follows:

§ 145-3. Speed limit zones

Except when a special hazard exists that requires lower speed for compliance with § 145-2B, it shall be unlawful for any person to drive a vehicle in the Town at a speed in excess of the speeds listed below:

Name of Street	Maximum Speed (mph)	Location
Barker Road	35	Entire length
Calkins Road	40	From Clover Street west to the Henrietta-Pittsford Town line
Canfield Road	45	From Mendon Center Road to Mendon Road
East Street	35	Entire length
Golf Avenue	35	Entire length
Linden Avenue	35	Entire length
Marsh Road	35	Entire length
Mendon Center Road	40	From the Pittsford-Mendon Town line to Calkins Road
Park Road	30	From East Street to Pittsford Town line
Pittsford Henrietta TL Rd	40	From Lehigh Station Road to Calkins Road
Pittsford Henrietta TL Rd	30	From Lehigh Station Road south to end
Railroad Mills Road	35	Entire length
Reeves Road	35	Entire length
Stone Road	40	From Clover Street west to Henrietta-Pittsford Town line
Stone Road	35	From Mendon Center Road and Mendon Road to Clover Street
Thornell Road	35	Entire length
Tobey Road	35	Entire length
Tobin Road	35	Entire length
West Bloomfield Road	35	From Mendon Road to Thornell Road
West Bloomfield Road	40	From Thornell Road to the Pittsford Town line
Willard Road	35	Entire length

...

The Code of the Town of Pittsford, Chapter 145, Article II, shall be amended to delete § 145-5 "Special-hazard zones" in its entirety.

Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4      Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, Pittsford, New York, on the 1st day of November, 2022.

PRESENT: William A. Smith, Jr., Supervisor  
Katherine Bohne Munzinger, Deputy Supervisor  
Stephanie M. Townsend, Councilwoman  
Cathleen A. Koshykar, Councilwoman  
Kim Taylor, Councilwoman

ABSENT: None

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In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW NO. 4  
of 2022: AMENDING CHAPTER 145 "VEHICLES AND TRAFFIC,"  
ARTICLE II "SPEED REGULATIONS" OF THE CODE OF THE  
TOWN OF PITTSFORD TO SET A TOWN-WIDE 25 MPH SPEED LIMIT  
WITH EXCEPTIONS.

---

### **Adoption Resolution**

WHEREAS, true and correct copies of proposed Local Law No. 4 of 2022: Amending Chapter 145 "Vehicles and Traffic," Article II "Speed Regulations" of the Code of the Town of Pittsford to set a Town-wide 25 mph speed limit with exceptions, were placed upon the desks of all members of the Town Board of the Town of Pittsford, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 1st day of November, 2022; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 40(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 1st day of November, 2022, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on said Local Law No. 4 of 2022; and

WHEREAS, the said public hearing was duly held on the 1st day of November, 2022, at 6:00 P.M., Local Time, at the Town Hall, Pittsford, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of said Local Law No. 4 of 2022; and

WHEREAS, the proposed action is a Type II Action in accordance with 6 NYCRR §617.5(c)(22) and (33) of the SEQRA Regulations; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of said Local Law No. 4 of 2022; and

WHEREAS, it was the decision of the Town Board that said Local Law No. 4 of 2022 should be adopted.

NOW, on a motion duly made and seconded, it was

RESOLVED, that Local Law No. 4 of 2022: Amending Chapter 145 “Vehicles and Traffic,” Article II “Speed Regulations” of the Code of the Town of Pittsford to set a Town-wide 25 MPH speed limit with exceptions, be provisionally adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

RESOLVED, that said Local Law No. 4 of 2022 shall be deemed finally adopted by the Town Board upon certification by a licensed professional engineer who specializes in traffic operations that the speed limits established by said Local Law are in accordance with the engineering considerations and factors for speed limits set forth in the manual and specifications for a uniform system of traffic control devices maintained by the NYS DOT, as required by Vehicle and Traffic Law § 1662-a; and it was further

RESOLVED, that within twenty (20) days subsequent to the final adoption of said Local Law No. 4 of 2022, there shall be filed with the Secretary of State one certified copy of said Local Law No. 4 of 2022, in accordance with Municipal Home Rule Law § 27.

William A. Smith, Jr.	VOTING	Aye
Katherine Bohne Munzinger	VOTING	Aye
Stephanie M. Townsend	VOTING	Aye
Cathleen A. Koshykar	VOTING	Aye
Kim Taylor	VOTING	Aye

The resolution was thereupon declared duly adopted.

DATED: November 1, 2022

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Renee M. McQuillen, Town Clerk

I, RENEE M. McQUILLEN, Clerk of the Town Board of the Town of Pittsford, New York,

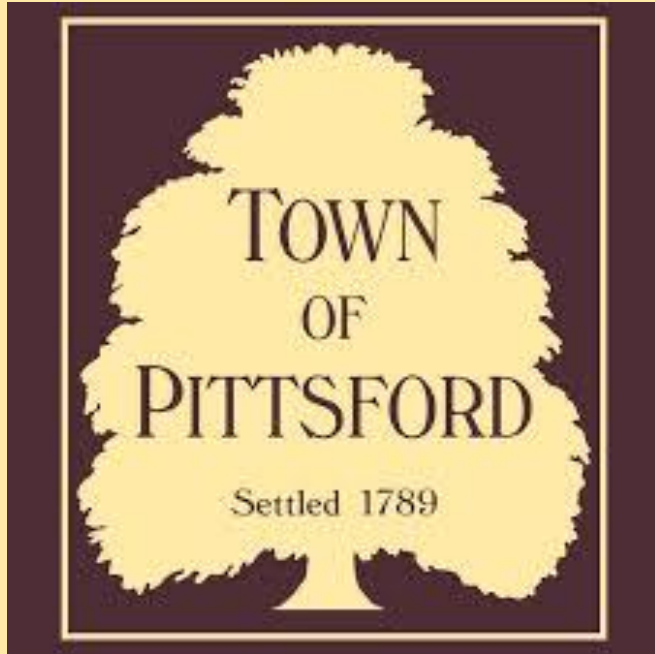


DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of November, 2022.

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Renee M. McQuillen, Town Clerk



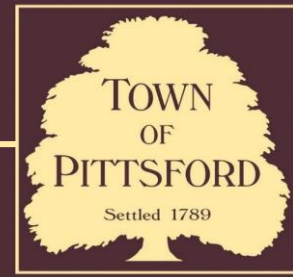
- ✓ **Tax Rate Held Flat**
- ✓ **Keeps up with rising costs**
- ✓ **Supports Neighborhoods**
- ✓ **Maintains Full Services**
- ✓ **Sustainable**

# 2023 Pittsford Town Budget

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Bill Smith | Pittsford Town Supervisor

# 2023 Pittsford Town Budget

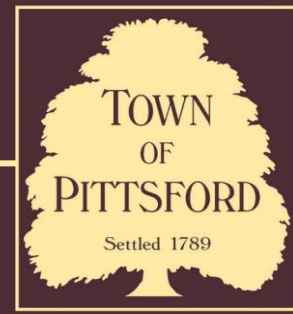


Presented by Bill Smith, Pittsford Town Supervisor

## A 2022 Snapshot:

- Aggressive Residential Road Repaving Program
- Secured almost \$800,000 in grant funding
- Pedestrian Safety Improvements
- Leaf Collection
- Brush Collection
- Constructed 2 new sidewalks
- Major sidewalk Improvements
- Major trail Construction and Improvements
- Improvements to our Pittsford Community Library
- Funding for Pittsford Volunteer Ambulance
- Increased funding for Pittsford Youth Services
- Support for Elderberry Express
- Paddle and Pour and the Food Truck and Music Fest
- Food Truck Wednesdays, Drive-in Movie Nights and more canal side concerts
- Continuing Senior Lunch Program
- More Senior Programs offered
- Environmental initiatives that save taxpayers money while protecting our natural resources

# 2023 Pittsford Town Budget

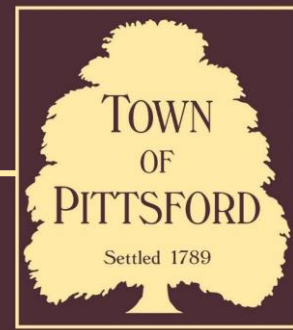


Presented by Bill Smith, Pittsford Town Supervisor

## 2023 Budget Highlights:

- **Holds tax rate flat, at \$3.13 per thousand dollars.** Cumulatively since 2018, more than a **9% cut in the Tax Rate**
- **Increased funding** for Pedestrian Safety improvements and measures to reduce speeding
- Full funding for Pittsford Youth Services per its request. Total increase in funding for PYS since 2017 – **83%. In addition to this years ARPA funding for PYS.**
- Full support for **Pittsford Community Library**
- Support for **Elderberry Express**
- **Lunch Program** for Seniors
- **Funding for** Grant Writing Services
- Continues to fund the **Zoning Code Update**
- Funding for **stormwater drainage project**
- **Support** for Pittsford Volunteer Ambulance
- Funds the **7.5% increase** in medical costs
- Funds the **2% increase** in Dental Plan costs
- **Community Events** and Recreation Programs
- **Funds** *Paddle & Pour* and the *Food Truck & Music Fest*
- **More funding** for continuing maintenance of Town Parks and Facilities
- **Environmental initiatives**

# 2023 Pittsford Town Budget



Presented by Bill Smith, Pittsford Town Supervisor

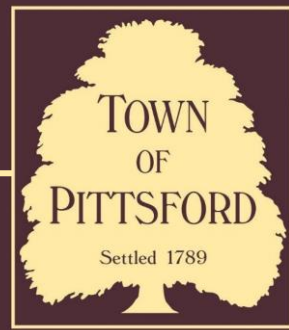
## Employees

### 2023 Budget:

- NYS minimum wage increase pushes many into higher wage scale
- **Non-Elected employees:** higher of new wage scale, merit increase or 4%.
- **No** pay increase for Elected Officials
- Keeps up with rising benefit costs
  - Medical Insurance is up 7.5%
  - 2% increase in dental insurance (100% Town funded benefit)

# 2023 Pittsford Town Budget

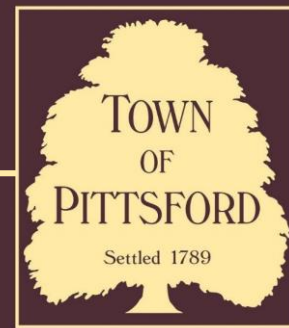
Presented by Bill Smith, Pittsford Town Supervisor



**NO Tax Rate  
Increase**

# 2023 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



## Tax Rate Held Flat No Increase

### Tax Rate:

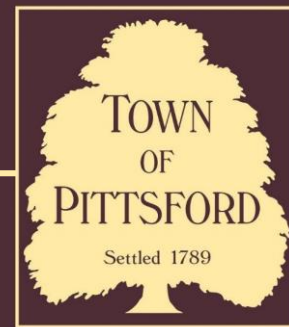
2022 Tax Rate: \$3.13

2023 Tax Rate: \$3.13

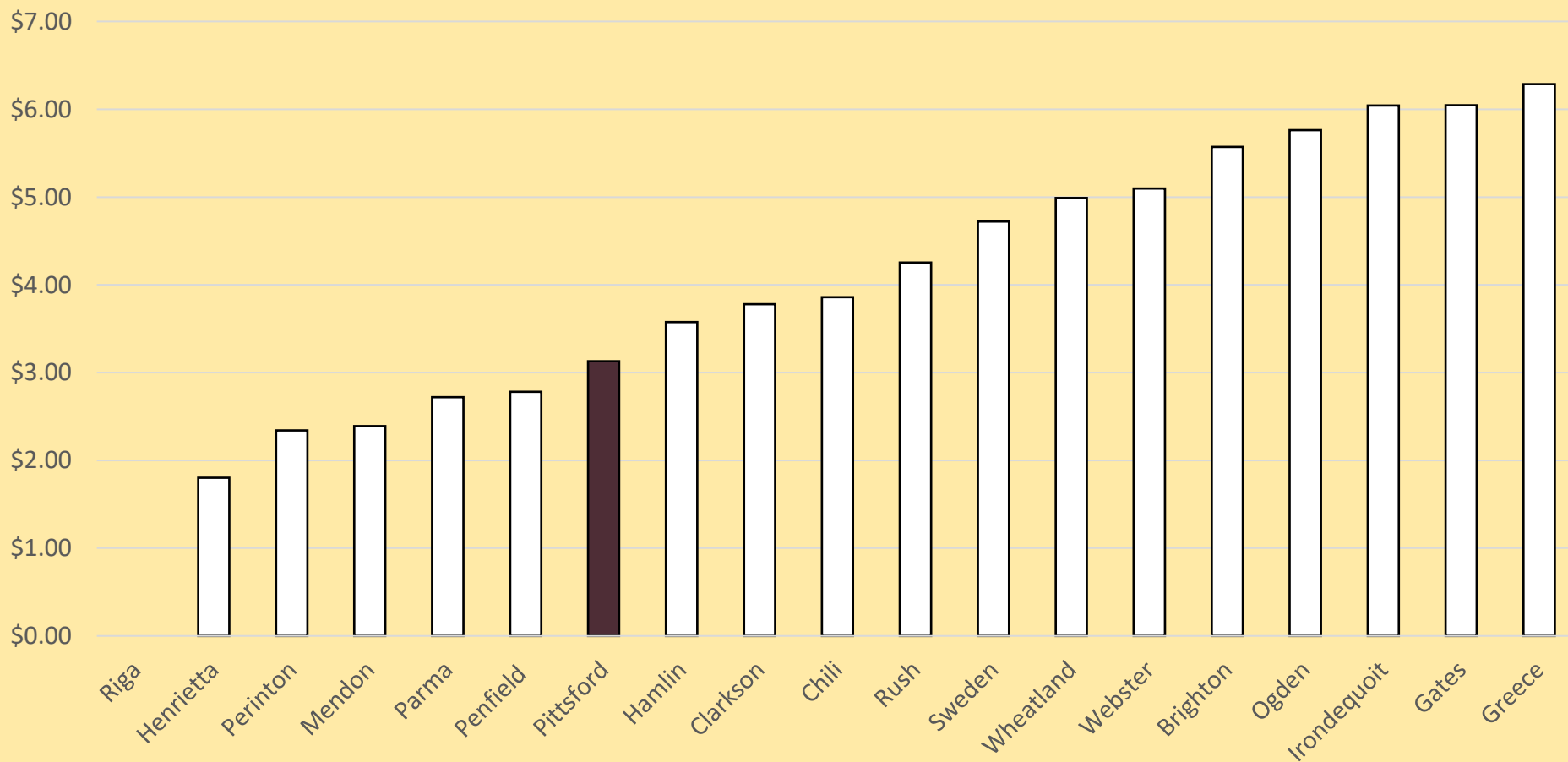
**Flat, 0% Increase**

# 2023 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



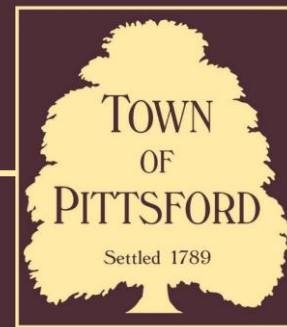
## Town Tax Rate Comparison





# 2023 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



## Tax Rates Lower Than Pittsford

*Pittsford: \$3.13*

### Parma - \$2.72

- No Leaf pick-up
- Brush pick-up 2x per year

### Penfield - \$2.78

- No leaf pick-up
- No brush pick-up

### Mendon - \$2.39

- No Leaf pick-up
- Brush pick-up 2x per year
- No recreation department

### Perinton - \$2.34

- \$1.8m revenue from landfill
- School Library District
- Leaf pick-up every 4-6 weeks

### Henrietta - \$1.18

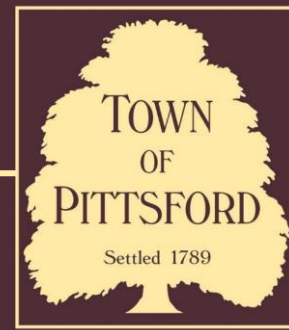
- Large commercial tax base
- No brush pick-up
- No leaf pick-up

### Riga - \$0.00

- \$2m revenue from landfill
- No Leaf pick-up
- Brush pick-up 2x per year

# 2023 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



**Town Taxes: 8¢ of every \$1 paid in Property Taxes**

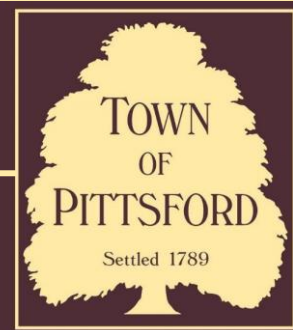


**Other Taxing Jurisdictions  
92¢**

**Town  
8¢**

# 2023 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor

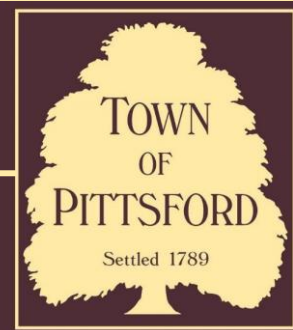


## Continual Improvement:

**Supporting  
Neighborhoods, Full Town Services,  
Pittsford Community Library, Youth & Senior Services,  
Pittsford Recreation, Community Events & More**

# 2023 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



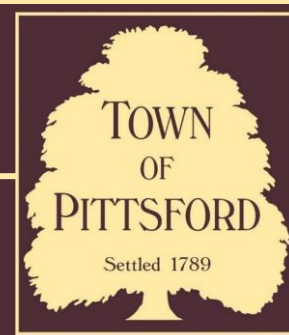
## Grant Funding:

Every dollar in grant funding obtained is one less dollar we spend from taxpayers. In 2022, we have secured almost **\$800,000 in additional grant funding**. Some of the projects funded include:

- Buffer in a Bag
- Arbor Day Event
- Spiegel Community Center Upgrades
- Safe Routes to School Sidewalk Connection from Thornell Road to Mendon Road

# 2023 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor

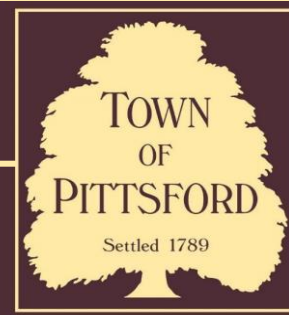


## Department of Public Works

- Additional traffic safety devices
- Pedestrian Safety improvements
- Leaf collection
- Brush collection
- Sidewalk improvements
- Sewer and drainage improvements
- Park and trail maintenance and improvements
- Plant more native plants and pollinator gardens



# 2023 Pittsford Town Budget



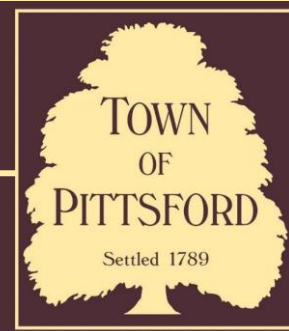
Presented by Bill Smith, Pittsford Town Supervisor

## Town Library

The Library Director and Library Board plan annual goals around key areas highlighted in the library's Long Range Plan. Those areas include technology, services, collections, and customer service. **Funding will:**

- Continue to ensure **library spaces are accessible, engaging and flexible**
- **Expand opportunities for digital** services and resources
- **Support continued evaluation of the use, presentation, and accessibility** of physical and digital collections
- **Increase circulating materials that reflect the diverse interests** and needs of the community
- **Fully fund staff to develop high-quality, culturally rich programs** that reflect community needs and interests
- **Fully fund staff to explore more opportunities** for community outreach, engagement, and collaboration
- **Continue to offer staff opportunities in continuing education** and professional development
- **Improvements to the building**

# 2023 Pittsford Town Budget



Presented by Bill Smith, Pittsford Town Supervisor

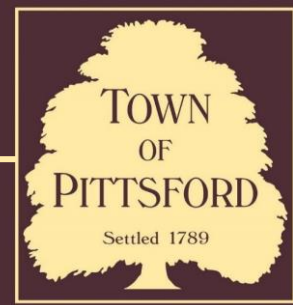
## Funding Senior Services and Programs

Budget honors Town's commitment to quality of life for seniors. **Funding will support:**

- **Regular fitness programs** – including Zumba Gold, arthritis Exercise, balance class, yoga for seniors, Get Fit Stress Less and Tai Chi
- **Other senior programs** including line dance, square dance, craft club and Euchre
- **Free tax prep services**
- **Free AARP Defensive Driving course**
- Funds to **support Elderberry Express** – senior resident driving service
- **Additional Thursday trips** using the senior program bus
- **Tuesday lunches, picnics, guest speakers, movies and musical entertainment**
- **Programs utilizing our new pavilion** at the community center



# 2023 Pittsford Town Budget



Presented by Bill Smith, Pittsford Town Supervisor

## Community Events and Recreation Programs

The 2023 budget continues funding for the Town events and recreation programs our community has come to expect. **Funding will support:**

### Community Events:

Friday Night **Summer Concert Series**

**Concerts for Kids**

**Four Family Outdoor Movie Nights**

**Pittsford Paddle & Pour, Main Street Food Truck and Music Fest, Memorial Day Parade, Family Halloween Fest and a PGA event.**

### Recreation Programs:

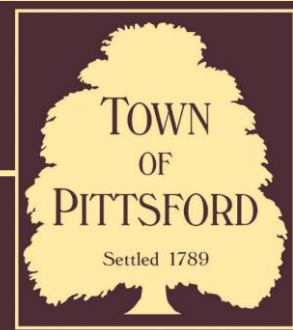
**Program offerings by expert instructors** – including ballet, martial arts, tennis, kayaking, horseback riding, Irish Dance, babysitter training, aerobics, yoga, basketball and more

**Programs planned and presented by our recreation staff** – Child Watch, afterschool program, Summer Day Camp, preschool open gym, guided hikes, Adventure camp, youth soccer leagues, pickleball, basketball, volleyball and more.



# 2023 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



## Next Steps

- 11/1- Town Board Sets Public Hearing, recommended for 11/9
- 11/2 – Budget will be posted on the Town website and hard copies will be made available to the public
- 11/9- Public Hearing on the 2023 Budget

Minutes of the Town Board for October 18, 2022

**DRAFT  
TOWN OF PITTSFORD  
TOWN BOARD  
OCTOBER 18, 2022**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, October 18, 2022, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

**ABSENT:**

**ALSO PRESENT:** Staff Members: Paul Schenkel, Commissioner of Public Works; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Brian Luke, Finance Director; Deb Jacobson, Communications Specialist; Suzanne Reddick, Assistant to the Supervisor; Spencer Bernard, Chief of Staff.

**ATTENDANCE:** Seven members of the public and an ASL interpreter were present.

Supervisor Smith called the Town Board meeting to order at 6:02 P.M. and invited all to join in the Pledge to Flag.

**SUPERVISOR'S ANNOUNCEMENTS**

1. The Town's Halloween Festival is Sunday, October 23, from 2-5 at the Spiegel Community Center.
2. Bargains abound in Pittsford this week. The Women's Club of Pittsford is hosting a garage sale and bake sale this Friday and Saturday, October 21 and 22 from 9:00 A.M. to 4:00 P.M. at King's Bend Park. The Pittsford District PTSA Super Sale is this Wednesday, October 19 to Friday, October 22 from 9:00 A.M. to 7:00 P.M.
3. Supervisor Smith acknowledged this week is School Board Recognition Week and thanked the Pittsford District School Board members for their service.

**MINUTES OF THE OCTOBER 6, 2022, TOWN BOARD MEETING APPROVED**

A Resolution to approve the minutes of the October 6, 2022, Town Board meeting was offered by Councilmember Townsend, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Minutes of the October 6, 2022, Town Board meeting are approved.

**LEGAL MATTERS**

**PUBLIC COMMENT**

Comments submitted by Larissa Lalka, Emma Derisi, Christa Ward, Brett Matzke, Meredith Graham, Janice Pieterse, Susan Gould, Keegan Fisher, and Matthew Lennarz were read.

**BOARD DISCUSSION: REDUCING TOWN SPEED LIMIT TO 25 MPH**

Supervisor Smith noted the intent for the discussion this evening is to determine whether to act under a new state law allowing the Town to reduce speed limits on Town roads to 25MPH. He noted the Town's policy of seeking to make changes to traffic control measures in neighborhoods base on agreement from the people who live there. He noted that the Town can change speed limits on a

## Minutes of the Town Board for October 18, 2022

street-by-street basis, which would require signage throughout the neighborhood. Adopting Local Law #4 would immediately lower the speed limit on all Town roads to 25mph, minus the exceptions noted; signage would be required only at the neighborhood entrances. The Supervisor indicated that he supports this change.

Councilmember Townsend stated her support for this measure. She cited the increase in survivability in an accident for every 10mph slower a vehicle is traveling. She referred to a study indicating that lower speed limits support higher property values. She asked why some of the stated exemptions in the draft Local Law are county roads. Commissioner Schenkel responded that these are listed because they appear in the inventory of Town roads, though under County jurisdiction. He commented that among the exemptions are Pittsford-Henrietta Townline Rd. and Reeves Rd., shared with the Town of Henrietta and deemed best to keep at current speed limits to maintain continuity along the entire roadway.

Deputy Supervisor Munzinger shared her support and recommended that the Board adopt the speed limit reduction. Councilmember Taylor offered her support as well, asking about the estimated cost of changing speed limit signs. Commissioner Schenkel responded that it would be about \$11,000. Councilmember Koshykar commented that she agreed and supports the change. She inquired how much time would be required to change signs town-wide. Commissioner Schenkel responded that it would take several weeks; longer if implemented during leaf collection season.

Supervisor Smith noted that the next step is to set a Public Hearing on the proposal. Councilmember Townsend made a motion to set a Public Hearing for the proposed Local Law #4 of 2022 at the November 1 Town Board meeting, seconded by Supervisor Smith and voted on as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that a public hearing be set for November 1, 2022 at 6:00 P.M. to consider the proposed Local Law #4; amending the speed regulations to set the Town-wide speed limit to 25 mph with exceptions.

### **FINANCIAL MATTERS**

#### **PUBLIC COMMENT**

There were no public comments.

#### **BUDGET TRANSFER APPROVED**

A motion to approve the proposed budget transfer was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

Be it resolved that the following are approved:

That \$35,000.00 be transferred from 0005.9040.8000.0000.0000 (Hwy PT – Workers Comp) to 0005.5110.4107.0002.0004 (Hwy PT – Unleaded Gas) to cover fuel costs.

That \$18,000.00 be transferred from 0005.9040.8000.0000.0000 (Hwy PT – Workers Comp) to 0005.5110.4108.0002.0004 (Hwy PT – Diesel Gas) to cover fuel costs.

That \$30,000.00 be transferred from 0005.5110.1009.0002.0004 (Hwy PT – Seasonal Laborers) to 0005.5110.4108.0002.0004 (Hwy PT – Diesel Gas) to cover fuel costs.

Minutes of the Town Board for October 18, 2022

That \$23,000.00 be transferred from 0004.9040.8000.0000.0000 (Hwy WT – Workers Comp) to 0004.5130.4106.0053.0004 (Hwy WT – Parts) to cover costs.

**OCTOBER VOUCHERS APPROVED**

A resolution to approve the proposed vouchers was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the October vouchers from number 158095 to 158484 total \$1,344,578.03 are approved for payment.

**PERSONNEL MATTERS**

**PUBLIC COMMENTS**

There were no public comments.

**HIRING/PERSONNEL ADJUSTMENTS APPROVED**

A Resolution to approve the recommendations for new hires, status and/or salary changes was made by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The following employee(s) are/is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Elisa Miller	Rec Assistant	Added Position	\$15.00	10/18/2022
Rose Anselm	Rec Assistant	Added Position	\$15.00	10/18/2022

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, **RESOLVED**, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Elisa Miller	Rec Assistant	Added Position	\$15.00	10/18/2022
Rose Anselm	Rec Assistant	Added Position	\$15.00	10/18/2022

**OTHER BUSINESS**

Supervisor Smith asked whether Board members would wish to schedule Zoning Code update meetings at 4:30 P.M. on days when the Town Board meets, since all members would need to be present at Town Hall for the Board meetings. All members agreed it would work for them. Supervisor Smith will reach out to Bergman about scheduling the meetings.

Supervisor Smith asked about moving the second meeting of November from Tuesday the 15<sup>th</sup> to Wednesday the 9<sup>th</sup>. Hearing no objections, he made a motion to amend the meeting date from Tuesday, November 15 to Wednesday, November 9, seconded by Councilmember Taylor and voted on as follows Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

**PUBLIC COMMENT**

There were no public comments made.

With no further business, the Supervisor adjourned the meeting at 6:30 P.M.

Respectfully submitted,

Minutes of the Town Board for October 18, 2022

Renee McQuillen  
Town Clerk

# MEMORANDUM

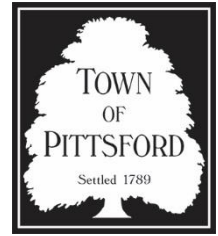
**To:** Pittsford Town Board

**From:** Brian Luke, Director of Finance

**Date:** October 25, 2022

**Regarding:** Setting Public Hearing on Preliminary 2023 Budget

**For Meeting On:** November 1, 2022



## RESOLUTION

**RESOLVED**, that public hearings be and hereby are set for Wednesday November 9, 2022, at 6:00 P.M. local time in the Pittsford Town Hall to consider the 2023 Preliminary Town Budget, the 2023 Special Districts Budgets, and the Sewer Rent Rolls and Debt Service Budgets.

11/1/22

## **Amendment & Transfer For Speed Limit Signs**

**Be it resolved that the following is approved:**

That 0001.3310.4000.0002.0004 (WT – General, Traffic Expense) be increased by \$11,000.00 for the purchase of speed limit signs.

The source of these funds will be American Rescue Plan Act (ARPA) Federal Aid totaling \$11,000.00. The Finance Director is authorized to amend the budget as necessary to facilitate the expenditure of these funds.

# MEMORANDUM

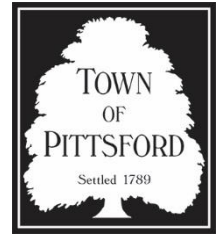
**To:** William A. Smith and Town Board

**From:** Jessie Hollenbeck, Recreation Director

**Date:** October 25, 2022

**Regarding:** Winter 2023 Recreation Programs

**For Meeting On:** November 1, 2022



The attached list of programs constitutes the list of winter 2023 recreation programs we anticipate offering.

In the event the Town Board determines that the proposed action should be taken, the following oral resolution language is suggested:

I move that the Town Board approve the Recreation Department's 2023 winter programs and authorize the Town Supervisor to sign instructor contracts as required.



# Town of Pittsford – Recreation Department

## New Proposed Programs for Winter 2023

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### **“Mealtime Manners” Etiquette Event**

**Etiquette Chics**

Join us for a brand-new etiquette event that covers a variety of etiquette and manners topics in a fun, interactive, hands-on approach that is a signature of our classes! This class springboards from our Mealtime Manners I and II classes. We will serve a three-course meal: fruit salad, pizza, and dessert. We will cover in-depth, topics such as place settings, mealtime manners, conversation skills, body language, posture, and more. An exciting, new napkin fold will be introduced. Halfway through we will take a break and get up and play “Mrs. Manner Says”. There are numerous giveaways, and all leave with a favor and a folder full of valuable information!

### **Creative Dance & Movement**

**Carlos Chediak & Jessica Pereyra**

Students will learn dance movements choreographed to various genres of Latin music. The choreography will include the use of various props such as batons, Latin musical instruments, scarves, and more! Participants will have the opportunity to showcase their talents at a final performance along with other collaborating artists.

### **P-Town Basketball**

**Recreation Staff**

Join us and neighboring towns Penfield and Perinton for some fun and friendly competition at the P-Town Basketball Tournament. Games will be 3 on 3 style and officiated by referees. This is a great opportunity to compete with your friends and make new friends along the way.

### **FJ1 NFL Indoor Flag Football**

**Felix Joyner**

This flag football program is geared towards all experience levels and is meant to build a strong foundation of learning through the game of football. The focus will be on preparing kids for the contact leagues through teaching game basics, safety, and football fundamentals. The skills learned in this league should prepare participants for the next level as they experience real game situations.

### **Learn to Snowboard & Learn to Ski**

**Powder Mills Staff**

Swain Resort and Monroe County have teamed up at Powder Mills Park to bring you classes dedicated to teaching you and your children how to ski or board. Enroll your child in our 3-1-1 lesson program exclusively through Powder Mills Park. The first 3 lessons are at Powder Mills and participants will receive an additional lesson at Swain Resort, during any of our regular group lesson times.

### **Baton Twirling Camp**

**Jessica Pereyra**

Baton Twirling is a sport combined with artistic expression, where athletes twirl a baton while dancing to music. Athletes will learn the basic compulsory techniques of baton twirling and develop additional skills as they progress through varying degrees of difficulty and complexity with tricks and dance movements. Jessica Pereyra has taught baton twirling to children of all

ages for over 28 years. Come check out this new opportunity and amazing sport of baton twirling!

### **Shower Scrub**

**Beth Byrne**

Shower scrubs are a popular bath and body item these days. Learn to make your own luxurious shower scrub that will make your skin glow!

### **Financial Planning for Women**

**Foundation for Women's Financial Education**

A financial education series designed by women, for women to have the confidence to make personal financial decisions. This four-week seminar series is based on the principles of personal finance; evaluating your personal financial situation, establishing goals, effective money management and the use of financial tools to achieve those goals and objectives.

### **Valentine's Yoga Date Night**

**Kaitlyn Vittozzi**

Are you looking for a way to build a deeper connection with your partner without 1,000mg. of sodium, dining out, or zoning out in front of the TV? In this experiential workshop, you will be guided through simple yoga warm-ups together, followed by practicing some partner poses, listening exercises, and meditation. Couples typically experience laughter more light-heartedness, and a deeper feeling of understanding.

### **The Remedy**

**Lindsey Miller**

This class is a fusion of functional training, yoga and science based stretching. Each class will help you move towards a more balanced body. We will focus on active mobility, improved range of motion, and core strength and stability to reduce risk of injury and improve overall performance and well being. The remedy is a class that is designed to leave you feeling stronger, more stable, and more mobile in your body so that you can perform your best in the gym and in life.

### **Fit HomeBodies: At Home Fitness**

**Colleen Moran**

Fit HomeBodies is the perfect fitness program those looking to begin a structured workout routine or take their existing routine to the next level. Carefully created and programmed by Personal Trainer and Group Fitness Instructor of over 20 years, Colleen Moran. She will help you taper this program to achieve your individual goals. You will experience the most fun workouts with Fit HomeBodies, including strength training, barre, cardio, Pilates, boxing, interval training, and more.

### **261 Fearless Running Club**

**Lori Fox**

261 Fearless Club GNY-Rochester is for women who are beginning runners or getting back into running after some time off. This program will teach the fundamentals of running (e.g., technique, strength, flexibility, coordination, speed, and endurance). Each Meet-Run consists of 30 minutes of drills and games, and 30 minutes of movement based on individual ability. 261's mission is to empower women through movement and socialization in a non-judgmental and inclusive environment.

# Town of Pittsford – Recreation Department

## Proposed Programs for Winter 2023

<b>Program</b>	<b>Instructor</b>
<b><u>Preschool</u></b>	
Panther Pals	Recreation Staff
Preschool Adventures: Celebrate Winter	Sherry Murray
Preschool Adventures: Going on a Bear Hunt	Sherry Murray
Preschool Adventures: Let's Make Music	Sherry Murray
Preschool Adventures: My Five Senses	Sherry Murray
Preschool Adventures: Valentine's Day	Sherry Murray
Preschool Adventures (4 weeks)	Sherry Murray
Art and Sensory Play	Progressive Early Learning
Sensory and Science	Progressive Early Learning
Active Art!	Mary Slaughter
My Art Class	Mary Slaughter
Semi-Private Gymnastics	Mary Slaughter
Winter Sprinters	Mary Slaughter
My Gym Games	Mary Slaughter
Wiggles, Giggles, and Jiggles	Lisa Magliato
Lil Athletes	Lisa Magliato
Soccer Shots for Youth	Soccer Shots Staff
Little Ninja Class	James Creighton & Pete Reminicky
Teeny Tiny Tap and Ballet	Jordan Wisset
Tiny Tap and Ballet	Jordan Wisset
<b><u>Youth &amp; Teen</u></b>	
The After School Program	Recreation Staff
Sweetheart Dance	Recreation Staff
February Break Camp	Recreation Staff
Break Camp Day	Recreation Staff
"Mealtime Manners" Etiquette Event	Etiquette Chics
Harry Potter's Hogwarts School of Etiquette	Etiquette Chics

Harry Potter and the Secrets of Etiquette	Etiquette Chics
American Girl Doll Adventures	Sherry Murray
Private Piano Lessons	Beth Werner
Disney's The Lion King Kids	Bravo Creative Arts
Disney's Beauty and the Beast JR	Bravo Creative Arts
Disney's Aladdin KIDS	Bravo Creative Arts
Disney's High School Musical JR	Bravo Creative Arts
Winter Break Theatre Camp	Bravo Creative Arts
Spring Break Theatre Camp	Bravo Creative Arts
Summer Theatre Camps	Bravo Creative Arts
American Red Cross – Babysitter's Training	Domenic Danesi
Safety First for Children	Domenic Danesi
Basic First Aid for Children	Domenic Danesi
First Aid for Kids	EPIC Trainings
CPR/First Aid Class for Pets	EPIC Trainings
Kid's Fun Spanish Class	Lourdes de la Colina-Scofield
Pittsford Ballet Pre-Ballet	Karen Hanson
Pittsford Ballet School	Karen Hanson
Dance Camp	Katie Elizabeth
Irish Dance with Dunleavy	Amy Coppola
Creative Dance & Movement	Carlos Chediak & Jessica Pereyra
Running Club Winterized	Mary Slaughter
Semi-Private Lesson Gymnastics	Mary Slaughter
FIT Kids: Fencers in Training (PRE)	Rochester Fencing Club Staff
Indoor Junior Tennis	Jeff Wagstaff
Indoor Tennis Instruction for Juniors	Jason Speirs
Soccer Shots for Youth	Soccer Shots Staff
Edge11 Elementary Soccer Academy	Edge11 Soccer Staff
Youth Basketball	Glenn Anderson
P-Town Basketball	Recreation Staff
FJ1 NFL Indoor Flag Football	Felix Joyner
Junior Volleyball	Feng Zhang
Beginners Boxing Camp	Bee Relentless Boxing

Rochester Jr. Amerks- Intro to Hockey  
3-1-1 Lesson Classes  
Martial Arts for Youth  
A Horse's Friend: Horsemanship  
Baton Twirling Camp  
Yoga for Kids

Jr. Amerks Staff  
Powder Mills Staff  
James Creighton  
A Horse's Friend  
Jessica Pereyra  
Jessica Pereyra

### **Adult Programs**

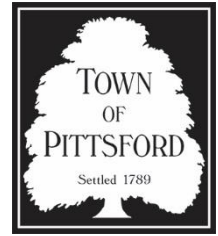
Guided Hikes on Pittsford Trails  
Introduction to Watercolor  
Watercolor Class (Continuing A)  
Fabulous Furnishings  
Custom Crafted Soap  
Basic Cold Process Soap  
Shower Scrub  
Bath Fizzies  
Soy Candle Making Basics  
Birthday Card Stamp a Stack  
All Occasion Cards  
Spring Themed Note Cards  
Pittsford Ballet School  
Belly Dance  
Just Dance!  
American Red Cross CPR/AED  
American Red Cross First Aid  
CPR/First Aid for Pets  
College 101: Planning & Paying  
Financial Planning for Women  
  
Learn A New Language: Spanish  
Becoming a Notary Public  
Defensive Driving  
Pre-Licensing 5 Hour Course

Recreation Staff  
Kathy Armstrong  
Kathy Armstrong  
Peggi Heissenberger  
Beth Byrne  
Beth Byrne  
Beth Byrne  
Beth Byrne  
Beth Byrne  
Pat Miller  
Pat Miller  
Pat Miller  
Karen Hanson  
Deborah Robinson  
Lindsey Miller  
EPIC Trainings  
EPIC Trainings  
EPIC Trainings  
Paul Celuch  
Foundation for Women's  
Financial Education  
  
Lourdes de la Colina-Scofield  
Kristin Cavallaro  
Cindy St. George  
Jon DeVecchio

Martial Arts for Adults  
Martial Arts for Women  
Beginners Boxing Camp  
Debbie McVean Aerobics  
Pilates  
Yoga  
Therapeutic Yoga  
Valentine's Yoga Date Night  
The Remedy  
Fit HomeBodies: At Home Fitness  
261 Fearless Running Club  
Couples Massage Workshop  
A Horse's Friend: Adult Horsemanship

James Creighton  
Tracy Maggio  
Bee Relentless Boxing  
Debbie McVean  
Eva Pazral  
Eva Pazral  
Kaitlyn Vittozzi  
Kaitlyn Vittozzi  
Lindsey Miller  
Colleen Moran  
Lori Fox  
Kristen Wondrack  
A Horse's Friend

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Cheryl Fleming, Personnel Director

**Date:** October 24, 2022

**Regarding:** Recommendations for Hiring/Personnel Adjustments

**For Meeting On:** November 1, 2022

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Christine Tenhaeff	Library	Library Clerk PT	\$17.12	10/24/2022
Jacqueline Malizia	Recreation	Rec Asst IV	\$16.11	11/02/2022
Colin MacLean	Recreation	Rec Asst III	\$15.00	11/03/2022
Malique Jones	IT	Network Administrator FT	\$32.42	11/07/2022

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Christine Tenhaeff	Library	Library Clerk PT	\$17.12	10/24/2022
Jacqueline Malizia	Recreation	Rec Asst IV	\$16.11	11/02/2022
Colin MacLean	Recreation	Rec Asst III	\$15.00	11/03/2022
Malique Jones	IT	Network Administrator FT	\$32.42	11/07/2022

2. The following employee(s) are/is recommended for a status change and/or salary change due to a change in status.

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Rate</b>	<b>Effective Date</b>
Andrew McCloskey	MEO	CDL – Class A	\$25.39	10/31/2022

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Rate</b>	<b>Effective Date</b>
Andrew McCloskey	MEO	CDL – Class A	\$25.39	10/31/2022