

**PITTSFORD COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
JULY 13, 2022**

**PRESENT**

Chris Hall, Farrah Ritter, Paul Seidel, Tracy Castleberry, Mary Doyle

**ALSO PRESENT**

Amanda Madigan, Kim Taylor, Pam Burch

**PUBLIC ATTENDEES**

None

Board Vice President Tracy Castleberry called the meeting to order at 6:07 PM.

**ABSTRACT**

- **Chris Hall moved to approve the July abstract for \$ 38,145.95. Mary Doyle seconded the motion, which carried.**

**FRIENDS LIAISON REPORT**

- Pam Burch reported on a very successful June sale with revenue just over \$8,000. The children's materials sale on Sunday, June 12 was well received.
- New Executive Board member Joan Matzner joined this month.
- The new website continues to work well and provides access to membership registration.
- Pam announced that research on the history of Pittsford Friends is progressing.
- The financial commitment for 2022/2023 continues to be well supported by projected revenues and fund balances.

**TOWN LIAISON REPORT**

- Kim Taylor reported that Town Board's meeting is on the 19<sup>th</sup>.
- An all-abilities kayak launch and pickle ball courts are now open.
- Zoning updates continue and the committee is scheduled to meet the last week of July.
- Requests for a flashing on demand pedestrian crossing light at South Main Street and Sunset Boulevard will persist.
- The East Avenue Sidewalk Project is completed.
- Safety concerns for youths jumping into the canal continue and patrols will be increased.

**LIBRARY DIRECTOR REPORT**

- Amanda Madigan shared details of this year's summer reading program, 'Oceans of Possibilities'.
- The open clerk position has been filled with the transfer of part-time circulation aide Rachel Brill. The aide position has been posted.

- Amanda thanked trustees for their support of attendance at this year's ALA conference. Amanda and Kate Prociuous attended many productive sessions and returned with ideas to implement for PCL.
- Mid-year operating statistics were discussed. Digital materials continue to be popular for checkout.
- The Book Bike has received very positive response from the public. **Chris Hall moved to approve a Friends funding request for \$4800 to continue the program. Mary Doyle seconded the motion, which carried.**
- Summer Reading programs for all ages are underway. Patrons can visit the library in person or check online for more details.

### **ONGOING BUSINESS**

- The Long Range Plan Committee met and reviewed a drafted plan. New York State requirements will be discussed at the committee's August meeting. Volunteer Recognition will meet soon to consider plans. Recruitment will form at the September meeting. Mary Doyle volunteered to chair. Please contact Tracy if interested in joining the recruitment committee.
- 2022 budget updates were reviewed and in line with projections.

Tracy called for the meeting's adjournment at 7:23 pm.

Respectfully Submitted,  
Lori O'Connor, Library Clerk

**OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY**