

**PITTSFORD COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
APRIL 13, 2022**

**PRESENT**

Paul Seidel, Farrah Ritter, Radhika Ramesh, Lori Lusk, Tracy Castleberry

**ALSO PRESENT**

Amanda Madigan, Kim Taylor, Pam Burch, Mary Devine, Jisu Oh

**PUBLIC ATTENDEE**

None

Board President Radhika Ramesh called the meeting to order at 6:00 PM.

**MINUTES**

- **Farrah Ritter motioned for approval of the March minutes. Lori Lusk seconded the motion. Motion carried with one abstention.**

**FRIENDS LIAISON REPORT**

- Pam Burch reported that the Friends Board meeting was held in person last night in the Fletcher Room. Several participants attended remotely.
- The March book sale was a success earning \$8000 in revenue. Extra shelves that were offered for sale sold quickly and the Thursday afternoon start was well received. This year's revenue is on target at \$39,200 and the fiscal year closes May 31<sup>st</sup>. The next sale is Friday and Saturday, June 10<sup>th</sup> and 11<sup>th</sup> with a Children's Book Sale Sunday, June 12<sup>th</sup>.
- The redesign of the website is in process.
- Friends' anniversary celebration plans are underway.
- The fiscal audit was completed with no findings reported.
- Friends are considering collaboration opportunities to develop a new logo.
- An American Girl Doll raffle is planned.
- The annual meeting is coming up. Trustees are welcome to attend.

**HIGH SCHOOL LIAISON REPORTS**

- Mary Devine reported for Sutherland library. The library has a collegial circle to increase literacy and reading for all grades. Book title challenge policies and procedures are being updated to support collection changes. TALAT (Take a Look at Teaching) Club has begun to increase student awareness of opportunities in the field of education. AP exams will begin soon.
- Jisu Oh reported that Mendon High School closed for after school activities one day due to a water main break. The TALAT club is also active at Mendon. A student/faculty mixer is planned for an after school event at the library. The Black Student Union met with the Asian Culture Club to connect and open

conversation. Juniors are working on applications for National Honor Society. Senior memory books are underway.

#### **TOWN LIAISON REPORT**

- Kim Taylor reported that ARPA proposals are being presented for consideration of Town Board and approved projects are moving forward. Four new pickle ball courts will be ready soon.
- Zoning codes will be updated this year. Public comments were gathered from residents on the town website's interactive map.
- Parks, trails, and playing fields will all see improvements this year.

#### **LIBRARY DIRECTOR REPORT**

- Amanda Madigan thanked the trustees for approving the March 2022 abstract for \$ 7,251.98 by email vote on Friday, April 1, 2022.
- The fiscal audit is complete and there were no revisions to the state report.
- Thank you Friends, for all the efforts and hard work that made the March sale a success.
- The game collection curated by Robyn Avery and processed by Jessica Tantalo was installed next to puzzles on the first floor.
- National Library Week was celebrated.
- **Amanda requested \$ 3,000 from the Foundation to expand the graphic novel collection. Tracy Castleberry moved to approve the request and Paul Seidel seconded the motion which carried.**

#### **NEW BUSINESS**

- Amanda Madigan presented the final report of the 2021 Library Budget.
- **The Friends Wish List for 2022-2023 was discussed. Lori Lusk motioned for approval of the list as presented. Tracy Castleberry seconded the motion. Motion approved.**
- 2022 Director and Trustee Goals were reviewed.
- The 2023 Holiday Schedule was presented. **Paul Seidel moved to approve the schedule. Lori Lusk seconded the motion, which carried.**

The summer meeting schedule was discussed for consideration at next month's meeting.

Board President Radhika Ramesh called for adjournment 7:20 pm.

Respectfully Submitted,  
Lori O'Connor, Library Clerk

**OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY**