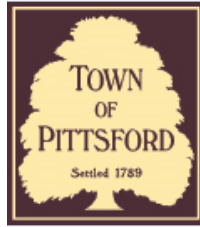


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy
Supervisor
Cathy Koshykar
Kim Taylor
Stephanie Townsend

TOWN BOARD AGENDA

Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, January 18, 2022 – 6:00 PM

Call to Order

Pledge of Allegiance

Minutes

Approval of Minutes of Meeting of January 4, 2022

Legal Matters

Public Comment

Set Public Hearing: Partial Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Corps Members

Financial Matters

Public Comment

Transfers

Vouchers

Operational Matters

Public Comment

Intermunicipal Agreement with Village for Crossing Guard

Set Bid Date for Parks District Ground Maintenance Bid

Harladay Hots, Inc. Food Vending Permit

Personnel Matters

Public Comment

Hiring Resolution

Other Business

Public Comment

Adjournment

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

Attending in Person

Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

Viewing from Home

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

and, in addition,

- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

Minutes of the Town Board for January 4, 2022

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
JANUARY 4, 2022**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, January 4, 2022 at 6:00 P.M. local time in the Lower Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Shelley O'Brien, Communications Director; Suzanne Reddick, Assistant to the Supervisor; Spencer Bernard, Chief of Staff.

ATTENDANCE: Forty members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

Supervisor Smith wished everyone a Happy New Year and announced that there are openings on the Planning Board, Environmental Board, Zoning Board and Design Review Board. Any residents interested in sitting on one of these volunteer boards should forward a letter of interest with their resume to the Supervisors office.

OATHS OF OFFICE

New York State Supreme Court Justice, William K. Taylor administered the Oath of Office for the Swearing In of newly elected Town Councilmember Kim Taylor. Pittsford Town Clerk Renee McQuillen administered the Oath of Office for the Swearing In of re-elected Town Officials as follows: John E. Bernacki, Town Justice; Stephanie Townsend, Town Councilmember; and William A. Smith, Jr., Town Supervisor.

COMMENDATION FOR PATRCIA KELLY CLINE

Following the Oaths of Office, Supervisor Smith asked Kelly Cline to come forward to receive a Commendation signed by the Town Board, on the occasion of her retirement, in recognition of her years of service to the Pittsford community. The Commendation reads:

Whereas, Patricia Kelly Cline joined the Town of Pittsford in 1990 as a license clerk and in 1999 became Fire Marshal and Code Compliance Officer, and throughout her years of exceptional public service to our community she has been steadfast in her care for and commitment to our residents and to her fellow staff members; and

Whereas, as Town Fire Marshal and Compliance Officer for over 22 years, Kelly Cline has contributed her extensive knowledge, skills and experience to ensure the safety and success of many and varied projects, events and programs in the Town, including serving as Emergency Services Coordinator for major community events such as PGA Championships and Buffalo Bills Training Camp; her diligent efforts to safeguard the well-being of our residents include developing an emergency services early notification system for the Town and School District, creating and updating highly detailed and effective

Minutes of the Town Board for January 4, 2022

community emergency response and disaster plans that meet stringent and extensive County and State regulations, and offering a variety of safety and fire prevention outreach programs and information to Pittsford community groups, businesses and schools; and

Whereas, a life-long Pittsford resident, Kelly Cline is a truly dedicated public servant and has volunteered her time as well to benefit the health and safety of our residents, including as an active and committed Pittsford volunteer firefighter for over 40 years and as a past Pittsford Volunteer Ambulance member; and

Whereas, known throughout her tenure with the Town as a committed, knowledgeable, caring and effective team member, Kelly Cline has always sought to provide exceptional customer service with the utmost integrity, even in the most challenging circumstances, and consistently has gone above and beyond to support residents in need during a crisis. She has been an invaluable member of the Town staff; her efforts are an outstanding reflection of the Town and its services, and have made a lasting and positive impact on our community and its residents.

Now, Therefore Be It Resolved that the Pittsford Town Board recognizes Kelly Cline's dedication and outstanding service to the Town of Pittsford for over 31 years; and

Further Resolved, that now, on the occasion of her retirement, with utmost regard and appreciation the Pittsford Town Board thanks Kelly Cline for her exceptional efforts toward and her personal commitment to the success and well-being of our community and its residents.

RECESS

The Board called for a short recess at 6:08 pm and reconvened at 6:13 pm.

MINUTES OF THE DECEMBER 21 TOWN BOARD & DECEMBER 29 MEETING APPROVED

A Resolution to approve the Minutes of the Town Board meetings of December 21, 2021 and December 29, 2021 was offered by Councilmember Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Nays: none. Abstain: Taylor.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the December 21, 2021 and December 29, 2021 Town Board meetings are approved.

SUPERVISOR'S BIENNIAL STAFF APPOINTMENTS FOR 2022-2023

Supervisor Smith announced the following Supervisor's Biennial Appointments for 2022-2023:

Deputy Supervisor

Katherine Bohne Munzinger

Staff

Director of Finance and Budget Director
Assistant to the Supervisor
Town Historian

Brian Luke
Suzanne Reddick
Audrey Johnson

Liaisons to Volunteer Boards

Councilmember Cathy Koshykar

Design Review & Historical Preservation Board
Pittsford Youth Services

Minutes of the Town Board for January 4, 2022

Deputy Supervisor Katherine Bohne Munzinger	Planning Board Zoning Board of Appeals
Councilmember Kim Taylor	Parks and Recreation Advisory Board Library Board of Trustees
Councilmember Stephanie M. Townsend	Environmental Board Assessment Review Board
Supervisor William A. Smith	Leadership Committee Chamber of Commerce

BIENNIAL STAFF APPOINTMENTS FOR 2022-2023

Supervisor Smith proposed the following staff appointments and approvals to be considered by the Town Board. The Supervisor recommended and moved to approve the individuals named below for the biennial period covering calendar years 2022 and 2023:

Renee McQuillen	Town Clerk and Receiver of Taxes
Robert Koegel	Town Attorney
Paul Schenkel	Commissioner of Public Works, Highway Superintendent, Superintendent of Sewers, Parks Superintendent
Jessie Hollenbeck	Director of Recreation
Laura Beeley	Deputy Town Clerk
Hayes Wallman	Deputy Town Clerk
Karen Ward	Deputy Receiver of Taxes
James Gagnier	Deputy Commissioner of Public Works
William A. Smith	Marriage Officiant

Councilmember Townsend seconded the motion, and the Resolution was voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

RESOLVED, that each of the following be and hereby is appointed to the office set forth opposite his or her name for the biennial period covering calendar years 2022 and 2023:

Renee McQuillen	Town Clerk and Receiver of Taxes
Robert Koegel	Town Attorney
Paul Schenkel	Commissioner of Public Works, Highway Superintendent, Superintendent of Sewers, Parks Superintendent
Jessie Hollenbeck	Director of Recreation
Laura Beeley	Deputy Town Clerk
Hayes Wallman	Deputy Town Clerk
Karen Ward	Deputy Receiver of Taxes
James Gagnier	Deputy Commissioner of Public Works
William A. Smith, Jr.	Marriage Officiant

LEGAL MATTERS

No public comments made.

TOWN BOARD MEETING SCHEDULE APPROVED

Councilmember Koshykar observed that some Town Board meetings in the schedule fall on the same nights as School Board meetings; she asked about changing the dates for Town Board meetings. The

Minutes of the Town Board for January 4, 2022

Supervisor noted that Town Board meetings have been scheduled for the first and third Tuesdays of each month for years, that people are accustomed to this and that going to an irregular schedule to accommodate School Board meetings or changing the schedule could cause people who want to attend a Town Board meeting to miss it. Councilmember Koshykar asked if the Supervisor would discuss this at his next Leadership meeting with the School Superintendent and the Village Mayor and the Supervisor agreed to do so.

Thereafter a Resolution to approve the regular Town Board meeting schedule for the 1st and 3rd Tuesday of each month at 6:00 P.M., subject to the proposed meeting calendar for 2022 and subject to rescheduling from time to time, was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Regular Town Board meetings will be scheduled for the 1st and 3rd Tuesday of each month at 6:00 P.M., subject to the meeting calendar as proposed for 2022 and subject to rescheduling from time to time.

FINANCIAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

2022 PETTY CASH FUNDS APPROVED

A Resolution to approve 2022 Petty Cash Funds was offered by Councilmember Munzinger, seconded by Councilmember Taylor, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following petty cash funds, and the custodians for those funds, are approved for 2022 as per adopted Town policy:

<u>Account</u>	<u>Amount</u>	<u>Custodian</u>
Library	\$500.00	Library Director
Recreation Department	\$230.00	Recreation Director
Senior Citizens	\$ 90.00	Recreation Supervisor – Senior Services
Sewer Districts	\$150.00	Sewer District General Foreman
Town Clerk	\$650.00	Town Clerk
Town Justice	\$150.00	Court Clerk
Public Works	\$100.00	Commissioner of Public Works

VOUCHER APPROVAL AUTHORIZED FOR 2022

A Resolution to authorize Voucher Approval staff persons was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following persons are authorized to approve Town vouchers during 2022: Town Supervisor, Deputy Supervisor, Town Clerk, Director of Finance, Personnel Director, Assessor, Commissioner of Public Works, Library Director, Secretary to Commissioner of Public Works, Historian, Court Clerk, Recreation Director, Recreation Account Clerk, Deputy Commissioner of Public Works,

Minutes of the Town Board for January 4, 2022

Technology Manager, Recreation Supervisor-Senior Services, Communications Director, Animal Control Officer, and Town Attorney.

2022 PAY PERIOD SET

A Resolution to set the 2022 Pay Period was offered by Supervisor Smith, seconded by Councilmember Taylor, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED that the 2022 pay period for the Town of Pittsford is bi-weekly.

2022 WORK WEEK ESTABLISHED

Following discussion that included reviewing practices and reasons for setting the work week for various departments for reference when the Board considers this again, a Resolution to establish the 2022 Work Week was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the 2022 Town of Pittsford work week will be 40 hours for the Highway Department, Sewer Department, Building Maintenance, Animal Control and Parks Laborers and 35 hours for all other departments.

2022 MILEAGE REIMBURSEMENT RATE SET

A Resolution to set the 2022 Mileage Reimbursement Rate was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that effective January 1, 2022 the mileage reimbursement rate will be \$0.585 cents per mile.

2022 HEALTH INSURANCE REIMBURSEMENT RATE

A Resolution to set the 2022 Health Insurance Reimbursement Rate was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by the members as follows Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the 2022 Health Insurance Reimbursement Rate will be a maximum of \$4,000.00 per Section 5.4 of the Personnel Rules.

2022 TOWN BOARD MEETING SCHEDULE SET

A Resolution to set the 2022 Town Board Meeting Schedule was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by the members as follows Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board will meet on the first and third Tuesday of each month at 6:00 P.M. local time in Pittsford Town Hall, Lower Level Meeting Room, but will be subject to rescheduling from time to time.

Minutes of the Town Board for January 4, 2022

2022 MEETING REIMBURSEMENT RATE SET

A Resolution to set the 2022 Meeting Reimbursement Rate was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the meeting reimbursement rate for lunch expenses is set at \$15.00 per meeting for staff persons attending Association meetings.

2022 PER DIEM MEAL REIMBURSEMENT SET

A Resolution to set the 2022 Per Diem Meal Reimbursement Rate was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that 2022 per diem rate for meals and incidental expenses shall be the higher of \$40.00 per day, or the applicable federal per diem rate.

2022 BANK DEPOSITORIES APPROVED

A Resolution to approve 2022 Bank Depositories was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following banks are approved as depositories for Town of Pittsford funds in 2022: J.P. Morgan Chase, M&T, Canandaigua National Bank & Trust, and NY Class Local Government Investment Pool.

2022 OFFICIAL NEWSPAPERS DESIGNATED

Following discussion it was determined that the resolution would be amended to remove the Mendon-Honeoye Falls-Lima Sentinel as an additional official newspaper for 2022.

A Resolution to designate the 2022 Official Newspapers was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Daily Record is designated as official Town newspaper for 2022, with an additional newspaper being the Rochester Business Journal.

PERSONNEL MATTERS

PUBLIC COMMENTS

No comments were made.

STAFF CONFERENCE ATTENDANCE APPROVALS FOR 2022

The Town provides for and encourages continuing professional education for members of its staff. Based on advice and requests of the various department heads, the following Resolution was offered by Supervisor Smith, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

Minutes of the Town Board for January 4, 2022

RESOLVED, that the following personnel be and hereby are authorized to attend the regular meetings of their professional organizations, as stated below, during 2022:

Conference Attendance Authorized - the following personnel are authorized to attend the regular meetings of their professional organizations:

Renee McQuillen, Town Clerk & Receiver of Taxes
Monroe County Town Clerks, Tax Receivers & Collectors Association
New York State Town Clerks Association
New York State Association of Tax Receivers & Collectors

Karen Ward
New York State Tax Receivers and Collectors Association
Monroe County Town Clerks, Tax Receivers & Collectors Association

Paul Schenkel
American Public Works Association – State and Local Branch
Monroe County Highway Superintendents Association
GIS/SIG Regional Committee
Monroe County Stormwater Coalition

James Gagnier
Monroe County Highway Superintendents Association
PERMA – Safety Council for Western Region
Irondequoit Creek Watershed Collaborative (IWC)
Monroe County Stormwater Coalition (MCSC)

Michelle Debyah
GIS/SIG Regional Committee
NYS GIS Association

Rob Fromberger, Town Engineer
National Society of Professional Engineers – Monroe Chapter
American Society of Civil Engineers
American Public Works Association

Scott Wallman
Monroe County Highway Superintendents Association

Bill Zink/Future Building Inspector
Finger Lakes Building Officials Assoc. (FLBOA) or
Niagara Frontier Building Officials
Monroe County Fire Marshal Association

Salvatore Tantalo, Fire Marshal
Monroe County Fire Marshal Association
Finger Lakes Building Officials Association (FLBOA)

Town Supervisor, Town Attorney, one Board Member
New York State Association of Towns

Stephen Robson, Assessor
Monroe County Assessors' Association
NYS Department of Tax & Finance – Office of Real Property Services

Minutes of the Town Board for January 4, 2022

NYS Assessors Association

Brian Luke, Finance Officer

Monroe County Town Finance Officers Association
Government Finance Officers Association – State and Local
FLMHIT Meetings

Cheryl Fleming, Personnel Director

Monroe County Town Finance Officers Association
FLMHIT Meetings
Monroe County HR Meetings
PERMA Annual Conference – Spring/Fall Seminars
SHRM Conference

Shelley O'Brien, Communication Director

Causewave Community Partners (formerly Ad Council of Rochester)
Public Relations Society of America
Association for Women in Communications
National Association of Government Communicators

Jessie Hollenbeck

Genesee Valley Recreation and Parks Society
New York State Recreation and Parks Society

Alison Burchett

Genesee Valley Recreation and Parks Society
New York State Recreation and Parks Society

Katelyn Disbrow

Genesee Valley Recreation and Parks Society
New York State Recreation and Parks Society
FLMHIT Wellness Committee

Casandra Schrom

Genesee Valley Recreation and Parks Society
New York State Recreation and Parks Society

ASSOCIATION OF TOWNS DELEGATES DESIGNATED

A Resolution to designate Supervisor Smith as the delegate and Councilmember Townsend as the alternate delegate to represent the Town of Pittsford at the Association of Towns Annual Business Meeting was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Supervisor Smith be designated as the delegate to represent and vote on behalf of the Town of Pittsford at the Annual Business Meeting of the Association of Towns on February 20, 2022 and that Town Councilmember, Stephanie Townsend, be designated the alternate delegate to represent the Town of Pittsford.

2022 HOLIDAY SCHEDULE APPROVED AS AMENDED

Supervisor Smith asked to amend the proposed 2022 Holiday Schedule by adding an additional Floating Holiday giving all staff an additional day in the year to use in observance of an additional

Minutes of the Town Board for January 4, 2022

Holiday. All Councilmembers were in agreement and thereafter, a Resolution to approve the 2022 Holiday Schedule as amended was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the 2022 Holiday Schedule be and hereby is approved as amended.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Councilmember Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Elsa Guenther	Court	Clerk to Town Justice	\$35.71	01/10/2022

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Elsa Guenther	Court	Clerk to Town Justice	\$35.71	01/10/2022

The following employee(s) is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Salary	Effective Date
Voirrey Moulton	Crossing Guard	Added Shifts – Replacement	\$20.96/hr	01/10/2022
Kevin Smith	Laborer	Seasonal to RFT	\$18.35/hr	12/30/2021

Should the Board approve the above recommendation and personnel adjustment, the following resolution is proposed, **RESOLVED**, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Salary	Effective Date
Voirrey Moulton	Crossing Guard	Added Shifts – Replacement	\$20.96/hr	01/10/2022
Kevin Smith	Laborer	Seasonal to RFT	\$18.35/hr	12/30/2021

OTHER BUSINESS

Councilmember Taylor noted the recently passed State law that would permit the Town to offer First Responders a 10% reduction of their Town property tax, similar to the 10% reduction in place for veterans, and recommended that the Town pursue it, subject to evaluating the impact on tax revenues. The Finance Director agreed to work with the Town Assessor to determine the effect on revenue, which is expected to be modest, and Town Attorney Koegel will draft a local law and appropriate resolutions in order for the Board to be able to set a hearing at its next meeting.

Supervisor Smith stated that he expects to have a date for resuming the Zoning Code update in the days ahead.

Minutes of the Town Board for January 4, 2022

Councilmember Townsend asked the department heads present to advise the Board of any projects or initiatives they have in mind for 2022 that were not addressed in the Town Budget for the Year. The Department heads agreed to discuss this with their staff members and to advise the Board of any such projects.

PUBLIC COMMENTS

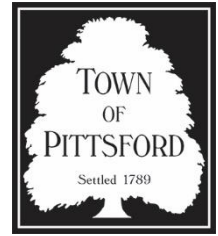
There were no public comments.

With no further business, the meeting adjourned at 6:38 p.m.

Respectfully submitted,

Renee McQuillen
Town Clerk

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: January 13, 2022

Regarding: Local Law No. 1 of 2022: Tax Exemption for Volunteer
Fire and Ambulance Workers

For Meeting On: January 18, 2022

The State Legislature has amended the Real Property Tax Law, effective January 1, 2022, by adding a new §466-k. This new section grants local taxing authorities within Monroe County the option to provide a partial real property tax exemption to volunteer firefighters and volunteer ambulance workers who have been certified as working for a volunteer fire company, fire department, or ambulance service for at least two years.

The tax exemption is 10% of the assessed value of the real property within the Town owned by a volunteer fire or ambulance worker, or by the worker and his or her spouse, where the property is the primary residence of the worker and is used exclusively for residential purposes.

An enrolled fire or ambulance worker with more than twenty years of service may receive the exemption for the balance of his or her life so long as the property remains his or her primary residence.

It is hoped that this financial incentive will help to recruit and retain volunteers for these important emergency services.

Submitted herewith are proposed Local Law No. 1 of 2022 and the formal written resolution setting a public hearing on the proposed local law.

RESOLVED, that a public hearing be set for February 1, 2022 at 6:00 pm local time, at Pittsford Town Hall to consider proposed Local Law No. 1 of 2022: Amending Chapter 133 of the Code of the Town of Pittsford to Add a Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers, in accordance with the written resolution submitted herewith.

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK
AS FOLLOWS:**

**LOCAL LAW NO. 1 OF 2022:
AMENDING CHAPTER 133 OF THE CODE OF THE TOWN OF
PITTSFORD TO ADD A TAX EXEMPTION
FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE
WORKERS**

Sec. 1 Title

This Local Law shall be known as “Local Law No. 1 of 2022: Amending Chapter 133 of the Code of the Town of Pittsford to add a tax exemption for Volunteer Firefighters and Volunteer Ambulance Workers.

Sec. 2 Purpose and Findings

It is the purpose of this Local Law to implement the authority granted to local taxing jurisdictions by Real Property Tax Law Section 466-k — Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers. The Town Board of the Town of Pittsford finds and hereby determines that New York Real Property Tax Law Section 466-k makes available a tax exemption for volunteer fire and ambulance service workers at the option of the local municipality. The Town Board further finds and determines that the Town of Pittsford should exercise said option and implement said tax exemption because it would enhance the ability to recruit and retain the volunteers that are the lifeblood of the volunteer fire and ambulance organizations currently serving the residents of the Town of Pittsford. Recruiting and retaining sufficient volunteers to serve these important functions is essential to maintaining the high quality of emergency service in our community and saving its taxpayers the significant expense of paid staff.

Sec. 3 Grant of Property Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers

Chapter 133 of the Town Code, “Taxation” shall be amended to add “Article X - Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers” as follows:

Article X. Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers.

§ 133-40 - Legislative Intent

The Real Property Tax Law has been amended by the addition of a new § 466-k which permits a town to grant a partial tax exemption on real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse. Said partial exemption is 10% of the assessed value of such property for all town, part town, and special district purposes, exclusive of special assessments.

§ 133-41 - Grant of exemption

An exemption of 10% of assessed value of property owned by an enrolled member as set forth below or such enrolled member and spouse is hereby granted from taxation with respect to town, part town, and special district purposes, exclusive of special assessments.

§ 133-42 - Eligibility.

Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service provided that:

- A. The applicant resides in the Town of Pittsford and the Town of Pittsford is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service in which the applicant is an enrolled member;
- B. The property is the primary residence of the applicant;
- C. The property is used exclusively for residential purposes; provided, however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section; and
- D. The applicant has been certified by the authority having jurisdiction for the incorporated volunteer fire company or fire department as an enrolled member of such incorporated volunteer fire company or fire department for at least 2 years or the applicant has been certified by the authority having jurisdiction for the incorporated voluntary ambulance service as an enrolled member of such incorporated voluntary ambulance service for at least 2 years.

§ 133-43 - Grant of lifetime exemption.

Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than 20 years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service shall be granted the 10% exemption as authorized by this article for the remainder of his or her life as long as his or her primary residence is located within the Town of Pittsford, New York.

§ 133-44 - Application.

Application for such exemption shall be filed with the Town Assessor on or before the taxable status date on a form as prescribed by the Commissioner of Tax and Finance.

§ 133-45 - No diminution of benefits.

No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of Article 4 of the Real Property Tax Law on the effective date of this article shall suffer any diminution of such benefit because of the provisions of this article.

§ 133-46 - Certification.

Each incorporated volunteer fire company, incorporated volunteer fire department and incorporated voluntary ambulance service shall file a notice annually, prior to the applicable taxable status date, with the Town Assessor certifying its enrolled members with 2 or more years of service. Such notice shall list as of the applicable taxable status date the number of years of service served by each such enrolled member and such enrolled member's address of residence.

Sec. 4. Repeal, Amendment and Supersession of Other Laws

All other Ordinances or Local Laws of the Town of Pittsford which are in conflict with the provisions of this Local Law are hereby superseded or repealed to the extent necessary to give this Local Law force and effect during its effective period.

Sec. 5 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 6 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at the Town Hall, Pittsford, New York, on the 18th day of January, 2022.

PRESENT: William A. Smith, Jr., Supervisor
Kate Bohne Munzinger, Deputy Supervisor
Stephanie M. Townsend, Councilwoman
Cathleen A. Koshykar, Councilwoman
Kim Taylor, Councilwoman

ABSENT: None

In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW NO. 1 of 2022:
AMENDING CHAPTER 113 OF THE CODE OF THE TOWN OF
PITTSFORD TO ADD A TAX EXEMPTION FOR VOLUNTEER
FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS.

Resolution to Set Public Hearing

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2022: Amending Chapter 133 of the Code of the Town of Pittsford to Add a Tax Exemption For Volunteer Firefighters and Volunteer Ambulance Workers, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of proposed Local Law No. 1 of 2022, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 1st day of February, 2022, at 6:00 p.m. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 1 of 2022.

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 1st day of February, 2022, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of proposed Local Law No. 1 of 2022; and be it further

RESOLVED, that a Notice of Hearing and a copy of proposed Local Law No. 1 of 2022, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 1 of 2022, or a summary thereof, on the Town website www.townofpittsford.org, and on the bulletin board, maintained by the Town Clerk pursuant to § 30(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Kate Bohne Munzinger	VOTING
Stephanie M. Townsend	VOTING
Cathleen A. Koshykar	VOTING
Kim Taylor	VOTING

The resolution was thereupon declared duly adopted.

DATED: January, 2022

Renee M .McQuillen, Clerk of the Town
Board of the Town of Pittsford,
New York.

I, RENEE M. McQUILLEN, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of January, 2022.

Renee M. McQuillen, Clerk of the Town Board of the Town of Pittsford, New York.

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Pittsford, New York, at the Town Hall, 11 South Main Street, Pittsford, New York, on the 1st day of February, 2022, at 6:00 o'clock P.M., Local Time, on the proposed adoption of Local Law No. 1 of 2022: Amending Chapter 133 of the Code of the Town of Pittsford to Add a Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers. The stated purpose of the proposed Local Law is to provide a partial Property Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers. The specific language of proposed Local Law No. 1 of 2022 is available for review in the Town Clerk's Office and on the Town's website at www.townofpittsford.org.

The aforesaid public hearing has been directed to be held pursuant to a resolution of the Town Board of the Town of Pittsford, New York, duly adopted at a meeting of said Board on the 18th day of January, 2022.

Dated: January __, 2022

Renee M. McQuillen
Town Clerk
Town of Pittsford

1/18/22

Budget Transfers

Be it resolved that the following are approved:

That \$6,900.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.1 (Bldg. Capital Improvements – Town Hall) to replace sewage pumps at Town Hall per the 2022 budget.

That \$4,800.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.1 (Bldg. Capital Improvements – Town Hall) to replace starter motor on the Town Hall elevator per the 2022 budget.

That \$4,000.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.3 (Bldg. Capital Improvements – Library) for roller shades at the Library per the 2022 budget.

That \$5,500.00 be transferred from 0001.1990.4000.0001.0001 (WT – Contingency) to 0001.3120.1000.0002.0001 (WT – Crossing Guard Salaries) to fund Monroe Avenue Crossing Guard.

That \$ 9,000.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to the Turf Maintenance Capital Reserve Fund per the contract agreement with Pittsford Central School District.

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JANUARY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
ACTION PROTECTIVE GROUP, INC	PJS	154531	283564	ANNUAL BLDG MONITORING SECURITY/PUMP STA	3,056.84
				VENDOR TOTAL	3,056.84
ADAMS LECLAIR LLP	BWL	154520	49278	BUCKINGHAM PROPERTIES	540.00
	BWL	154520	49279	CNB	120.00
	BWL	154520	49280	MARK GIANNINY	330.00
	BWL	154520	49281	NORTHFIELD COMMONS	120.00
	BWL	154520	49282	CENTURYLINK COMM.	150.00
				VENDOR TOTAL	1,260.00
ANDERSON	JRH	154541	12022/ANDERSON	BOYS B-BALL INSTRUCTOR PAYMENT	840.00
				VENDOR TOTAL	840.00
ASCAP	BWL	154452	500609948	2022 MUSIC LICENSE	390.00
				VENDOR TOTAL	390.00
AUTO VALUE PARTS STORES	PJS	154592	F96719/L	DISC BRAKE	34.55
				VENDOR TOTAL	34.55
BIRCHCREST TREE & LANDSCAPE, INC.	PJS	154600	61659	TREE ALLANS CREEK	800.00
				VENDOR TOTAL	800.00
BLAIR SUPPLY CORP	PJS	154597	1253751	PIPE	4,435.20
				VENDOR TOTAL	4,435.20
BMI	JRH	154535	41889971	LICENSE FEE MUSIC 1/1/2022-12/31/2022	351.90

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JANUARY 2022**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	351.90
BRIDGE TOWER OP CO, LLC	RMN	154615	745283629	ZBA MEETING ON 1-17-2022	45.37
	RMN	154615	745283596	DRHPB PUBLIC HRG ON 1-13-2022	44.06
	RMN	154469	745277276	LEGAL NOTICE- PLANNING BRD HRG ON 1-10-2	82.05
				VENDOR TOTAL	171.48
CCP INDUSTRIES INC	PJS	154605	IN02916928	UNIFORMS	155.23
				VENDOR TOTAL	155.23
CDW GOVERNMENT INC.	JB	154571	Q437717	APPLE 10.2-INCH IPAD WI-FI + CELLULAR 9T	1,380.00
	JB	154584	Q523926	TABLETS/WIRELESS DEVICES	1,122.90
				VENDOR TOTAL	2,502.90
CHASE CARD SERVICES	BWL	154555	111421	RECREATION SUPPLIES	79.99
	JB	154572	113-9164407-1315467	SUPERBAT WIFI ANTENNA MAGNETIC STAND BAS	67.95
	JB	154577	1079004101	SHURE MX418DC-18" DESKTOP CARDIOID GOOSE	1,220.00
	JB	154580	R01178622	TEAMVIEWER CORPORATE - 1/11/2022-1/10/20	1,437.36
				VENDOR TOTAL	2,805.30
CINTAS CORPORATION #411	PJS	154474	4106079515	RUG & MOP SERVICE	280.05
	PJS	154598	4107520525	RUG AND MOP SERVICE - ALL BUILDINGS	280.05
				VENDOR TOTAL	560.10
CITYGATE ELECTRIC	BWL	154534	111921	PERMIT REFUND	40.00
				VENDOR TOTAL	40.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JANUARY 2022**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT	
CONSTELLATION NEW ENERGY, INC.	PJS	154519	61370583001	631 MARSH RD	21.71	
	PJS	154519	61376079301	500 MENDON RD	179.33	
	PJS	154519	61388392501	210 MENDON RD	4.11	
	PJS	154519	61376121801	PARKS 1 ROBBINS RD	103.39	
	PJS	154519	61376089901	KINGS BEND PARK	97.69	
	PJS	154519	61370499601	KINGS BEND LIGHTS	10.04	
	PJS	154525	61388422701	POINCIANA DRIVE	5.48	
	PJS	154525	61381023801	REITZ PARKWAY	190.51	
	PJS	154525	61376122401	PARK ROAD	77.05	
	PJS	154525	61388418701	BRICKSTON DRIVE	3.57	
	PJS	154525	61408498201	CANDLEWOOD DR	9.43	
	PJS	154525	61408476601	GREYTHORNE HILL	17.25	
	PJS	154525	61007308201	4358 EAST AVE	0.00	
	PJS	154525	61341952201	DOWNING DRIVE	0.68	
	PJS	154525	61381009801	3950 EAST AVE KNOWLTON	0.00	
	VENDOR TOTAL					720.24
	CREIGHTON SELF-DEFENSE INC	JRH	154542	12022/CREIGHTON	MARTIAL ARTS INSTRUCTOR PAYMENT	69.30
VENDOR TOTAL					69.30	
CROWN CASTLE INTERNATIONAL CORP.	JB	154499	1033739	FIBER SERVICE #S269684 - 170 W. JEFFERSO	850.00	
VENDOR TOTAL					850.00	
D.J.M. EQUIPMENT, INC. BOBCAT OF THE FINGER LAKE	PJS	154527	01-162095	O-RINGS	37.16	
VENDOR TOTAL					37.16	
DE LA COLINADOLORES	JRH	154546	12022/COLINA	LEARN SPANISH INSTRUCTOR PAYMENT	294.00	
VENDOR TOTAL					294.00	
DEBBIE SUPPLY INC	PJS	154445	656712	MISC SILICONE CLEANER	26.96	
	PJS	154587	656956	WIRE CONNECTORS	57.92	

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JANUARY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	84.88
DEL 3750 MONROE AVENUE ASSOCIATES LLC	BWL	154459	JAN/FEB RENT	JAN. & FEB. 2022 COURT RENT	17,904.90
				VENDOR TOTAL	17,904.90
DELL MARKETING L.P.	JB	154589	10549788228	OFFICE 365 SUBSCRIPTION - YEAR 1 OF 3	16,598.58
				VENDOR TOTAL	16,598.58
DEMOCRAT & CHRONICLE	BWL	154513	DC1187406	MONTHLY NEWSPAPER	45.00
				VENDOR TOTAL	45.00
DIG SAFELY NEW YORK	PJS	154470	21120676	DIG SAFELY CALLS	130.00
				VENDOR TOTAL	130.00
DONNELLY	JRH	154549	12022/DONNELLY	GROUND BEEF FOR TUESDAY LUNCHEON	47.02
				VENDOR TOTAL	47.02
DUKE COMPANY	PJS	154609	001500570	STAKES	291.25
				VENDOR TOTAL	291.25
EDP, KGS, LLC	JRH	154545	12022/SSHOTS	SOCCER SHOTS INSTRUCTOR PAYMENT	80.50
				VENDOR TOTAL	80.50
ELDERBERRY EXPRESS, INC.	BWL	154506	105	TRANSPORTATION SERVICES: Q1 2022	1,875.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JANUARY 2022**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,875.00
ELMER W. DAVIS, INC.	PJS	154496	4960	REPAIR TOWN HALL ROOF	3,335.00
				VENDOR TOTAL	3,335.00
FINGER LAKES CASTLE	PJS	154574	843471	SHOP SOLVANT, FUEL TREATMENT	305.15
				VENDOR TOTAL	305.15
FITZSIMMONSBETH	JRH	154540	12022/FITZSIMMONS	AT HOME CLAY MAKING INSTRUCTOR PAYMENT	29.40
				VENDOR TOTAL	29.40
FLOWER CITY COMMUNICATIONS INC	PJS	154616	33038	2022 ANNUAL RADIO TRUNKING SERVICES	13,272.00
				VENDOR TOTAL	13,272.00
FRONTIER COMMUNICATIONS	JB	154467	1/01/6430-092614-6	6430 KBP NORTH PHONE & BROADBAND SERVICE	70.15
	JRH	154538	20220101	RECREATION PHONE SERVICES 1/1/2022-1/31/	69.08
	PJS	154498	585-100-1313-010717-6	PUMP STATIONS PHONE LINES	333.93
				VENDOR TOTAL	473.16
GENERAL WELDING AND FABRICATION	PJS	154473	32351	FENDERS AND BEARINGS	263.86
	PJS	154575	32395	WELD CYLYNDER	62.50
	PJS	154596	32370	WHEEL /TIRE,CABLE	230.34
	PJS	154596	32357	WHEEL /TIRE,CABLE	152.06
	PJS	154588	32412	CIRCUIT BREAKER	25.63
	PJS	154568	32411	SEALS	33.43
				VENDOR TOTAL	767.82

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JANUARY 2022**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
GOODMAN GLASS AND MIRROR INC.	PJS	154475	4949	REPLACE BROKEN WINDOW - 165 W JEFF	550.00
	PJS	154460	4887	REPLACEMENT GLASS JEFF RD BARNS VANDALIS	1,700.00
VENDOR TOTAL					2,250.00
GRAINGER, INC.	JRH	154552	9163773733	COOKING SUPPLIES FOR TUESDAY LUNCHES	291.04
VENDOR TOTAL					291.04
HADLOCK'S ACE HARDWARE	PJS	154573	000867	TOOLS,TAPE MEASURE, SUPPLIES	324.11
	PJS	154573	000882	TOOLS,TAPE MEASURE, SUPPLIES	16.36
	PJS	154573	000884	TOOLS,TAPE MEASURE, SUPPLIES	267.54
	PJS	154573	000901	TOOLS,TAPE MEASURE, SUPPLIES	510.53
	PJS	154567	00902	POWER STRIP	23.99
VENDOR TOTAL					1,142.53
HAUN WELDING SUPPLY, INC.	PJS	154601	8006840	GAS	93.20
	PJS	154561	8017341	WELDING SUPPLIES	314.28
VENDOR TOTAL					407.48
HILLYARD, INC.	PJS	154490	604589308	ICE MELT	1,110.34
	PJS	154493	604586144	PAPER TOWELS	41.29
	PJS	154497	604566916	CLEANING SUPPLIES	742.70
	PJS	154497	604563635	CLEANING SUPPLIES	470.76
	PJS	154495	604584842	MISC CLEANING	75.06
VENDOR TOTAL					2,440.15
HOME DEPOT	PJS	154472	9024667	HARDWARE AND GLOVES	46.35
	PJS	154581	12470009774795	MAILBOX POSTS	513.54
	PJS	154612	12470009774803	WASHER DRYER	1,798.00
	PJS	154614	4022085	MATERIAL FOR MAILBOXES	201.58
	PJS	154614	4194104	MATERIAL FOR MAILBOXES	186.65
	PJS	154558	6021150	GREASE, CLEANING SUPPLIES	179.80

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JANUARY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
HOME DEPOT	PJS	154508	0010199	SHOP SUPPLIES	307.14
				VENDOR TOTAL	3,233.06
HORIZON SOLUTIONS LLC	PJS	154610	5466537	GENERATOR PARTS	2,000.00
				VENDOR TOTAL	2,000.00
INNOVATIVE MUNICIPAL PRODUCTS, INC.	PJS	154602	62253	MAGIC	5,320.00
				VENDOR TOTAL	5,320.00
INTERSTATE BATTERY SYSTEM	PJS	154562	24738110	BATTERY AFC	85.94
				VENDOR TOTAL	85.94
INTIVITY, INC.	JRH	154536	1756688-1	RECREATION OFFICE SUPPLIES	9.52
	JRH	154536	1756690-1	RECREATION OFFICE SUPPLIES	23.80
	PJS	154505	1758900-0	WIPES AND PAPER TOWELS	284.56
				VENDOR TOTAL	317.88
IRON MOUNTAIN, INC	RMN	154468	GDJC625	RECORD RETENTION - 01/01/2022 - 01/31/20	856.80
				VENDOR TOTAL	856.80
J. O'CONNELL & ASSOCIATES, INC.	BWL	154458	1073	GRANT CONSULTANT SERVICES: JAN. 2022	3,600.00
				VENDOR TOTAL	3,600.00
JESSIE HOLLENBECK - PETTY CASH	JRH	154548	122021/PETTYCASH1	OFFICE SUPPLIES	24.97
	JRH	154548	12022/PETTYCASH2	AFTER SCHOOL SUPPLIES	4.00
	JRH	154554	122021/PETTYCASH	HOT GLUE FOR BREAK CAMP	15.98

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JANUARY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	44.95
JOHNSTONE SUPPLY OF CNY	PJS	154526	1118785	IGNITOR KIT	106.95
				VENDOR TOTAL	106.95
JONES	JRH	154543	12022/JONES	ZUMBA INSTRUCTOR PAYMENT	56.28
				VENDOR TOTAL	56.28
KOVALSKY-CARR ELECTRIC SUPPLY CO., INC.	PJS	154476	S1983177.001	FLUORESCENT BULBS	161.40
	PJS	154517	S1978256.001	LIGHT BULBS	51.81
				VENDOR TOTAL	213.21
LANDPRO EQUIPMENT, LLC	PJS	154528	2164913	TIRES AND OIL JD ZTR	267.54
				VENDOR TOTAL	267.54
LEWIS GENERAL TIRES, INC.	BWL	154599	145048	ORINGS	80.00
	PJS	154560	145047	TIRES FOR 337-2	919.60
				VENDOR TOTAL	999.60
LOTES	JRH	154544	12022/LOTES	ZUMBA INSTRUCTOR PAYMENT	84.00
				VENDOR TOTAL	84.00
LOWES CREDIT SERVICES	PJS	154551	86859	STAND UP DESK, BLACK	538.91
				VENDOR TOTAL	538.91

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JANUARY 2022**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
M R B GROUP	BWL	154503	41548	920 LINDEN AVENUE: ENG. REV. FEES	87.50
				VENDOR TOTAL	87.50
MCCARTHY TIRE SERVICE COMPANY OF NEW YORK, INC.	PJS	154613	47-100724	TIRE 474	417.90
				VENDOR TOTAL	417.90
MCCONNOCHIEGORDON	JRH	154550	12022/MCCONNOCHIE	HABITAT RESTORATION INSTRUCTOR PAYMENT	245.00
				VENDOR TOTAL	245.00
MCQUILLEN	RMN	154447	01032022	2022 TIME WARNER TOWN & COUNTY TAX PAYME	2,207.11
	RMN	154448	01032022	2022 TOWN & COUNTY & SEWER DEPT BILLS	3,312.66
				VENDOR TOTAL	5,519.77
MESSENGER POST	RMN	154516	101523	LEGAL NOTICE-PLANNING BOARD HEARING-1015	88.09
				VENDOR TOTAL	88.09
MITCHELL1	PJS	154590	IB26937805	JANUARY BILLING	394.00
				VENDOR TOTAL	394.00
MONROE COUNTY ASSESSORS' ASSOCIATION	BWL	154466	STEVE ROBSON	COUNTY ASSESSOR'S ASSOC. 2022 DUES	35.00
				VENDOR TOTAL	35.00
MONROE COUNTY MAGISTRATES ASSOC	PHD	154444	012002	MC MAGISTRATES DUES FOR 2022	200.00
				VENDOR TOTAL	200.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JANUARY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
MONROE COUNTY WATER	PJS	154488	390456	SCC	100.00
	PJS	154488	390376	PARKS	100.00
	PJS	154488	391802	KINGS BEND	160.00
	PJS	154488	390513	HIGHWAY	100.00
	PJS	154488	391992	LIBRARY	100.00
VENDOR TOTAL					560.00
MONROE SALES REGISTER INC	RMN	154533	01122022	CASH REGISTER BOND PAPER 44MM X 165' 100	59.99
VENDOR TOTAL					59.99
MUTUAL OF OMAHA THE MAXON COMPANY	BWL	154518	GMNY6X007051-0001	NYS DBL PREMIUM: 4TH QTR 2021	1,889.55
VENDOR TOTAL					1,889.55
NAPA AUTO PARTS	PJS	154559	6917-013466	BRAKE CLEANER, WIPER FLUID	55.14
	PJS	154559	6917-013558	BULBS	1.07
VENDOR TOTAL					56.21
NOCO ENERGY CORP.	PJS	154564	SP12233565	328.1	802.70
	PJS	154564	SP12242729	123.9	321.08
	PJS	154564	SP12236727	184.3	450.89
	PJS	154564	SP12240498	394.7	996.81
VENDOR TOTAL					2,571.48
NY GOVERNMENT FINANCE OFFICERS ASSOCIATION	BWL	154521	INV_39326	2022 MEMBERSHIP DUES	180.00
	BWL	154522	INV_39332	ANNUAL CONFERENCE	225.00
	BWL	154522	INV_39330	PRE-CONFERENCE SESSIONS	620.00
VENDOR TOTAL					1,025.00
NYS ASSESSOR'S ASSOCIATION	BWL	154465	STEVE ROBSON 2022	ASSESSOR'S ASSOC. DUES 2022	200.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JANUARY 2022**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	200.00
OIL FILTER SERVICE, INC.	PJS	154579	46265	PIPE FOR 454	72.97
	PJS	154579	46244	PIPE FOR 454	162.57
				VENDOR TOTAL	235.54
PATRICIA DROMGOOLE PETTY CASH	PHD	154443	123021	3 SMALL CLAIMS MAIL	22.14
				VENDOR TOTAL	22.14
PAYCHEX, INC.	BWL	154504	2009846	MONTHLY ONBOARDING	100.00
	BWL	154608	9625833	MONTHLY ESR SERVICES	300.62
				VENDOR TOTAL	400.62
PERINTON RV RENTALS INC.	PJS	154471	27621-1	TRAILER JACKS	128.30
				VENDOR TOTAL	128.30
PHOENIX GRAPHICS, INC.	BWL	154595	68497	FY 2021 WINTER MESSENGER	11,559.00
				VENDOR TOTAL	11,559.00
PITTSFORD AUTO SERVICE, INC.	PJS	154611	1014378	FUEL	109.63
	PJS	154611	1014591	FUEL	174.58
	PJS	154611	1014543	FUEL	81.89
				VENDOR TOTAL	366.10
PITTSFORD CENTRAL SCHOOLS	PJS	154514	2858-22A	UNLEADED FUEL - TH VEHICLES - DEC 21	829.49
	PJS	154604	2855-22A	HIGHWAY FUEL	12,121.62
	PJS	154529	2857-22A	PSD DIESEL AND UNLEAD FUEL DEC 2021	1,672.78

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
PITTSFORD CENTRAL SCHOOLS	PJS	154509	2856-22A	MONTHLY PARKS FUEL USAGE	1,149.59
				VENDOR TOTAL	15,773.48
PITTSFORD YOUTH SERVICES INCORPORATED	BWL	154530	3584	COUNSELING SERVICES: JAN. 2022	5,388.33
				VENDOR TOTAL	5,388.33
PLUG & PAY TECHNOLOGIES	JRH	154547	2022010215374313757	PITTSREC	15.00
	JRH	154547	2022010215374313758	PITTSWEB	33.82
				VENDOR TOTAL	48.82
POWER DRIVES, INC.	PJS	154582	RRS861583	TUBE	61.60
	PJS	154569	RRS862957	HOSE MENDER	28.15
				VENDOR TOTAL	89.75
PROFITT	BWL	154502	123121	HISTORIAN'S OFFICE SUPPLY REIMB.	42.55
				VENDOR TOTAL	42.55
R.M. PUTNEY & ASSOCIATES, INC	JRH	154537	3699	COMMERCIAL ORGANICS PICK UP JANUARY 2022	48.00
				VENDOR TOTAL	48.00
RAY KERHAERT'S TOWING,INC	PJS	154594	001237	TOW 462	285.00
	PJS	154594	001227	TOW 462	270.00
				VENDOR TOTAL	555.00
REGIONAL INTERNATIONAL CORPORATION	PJS	154578	011182984P	MIRROR VOLVO	360.44

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	360.44
ROCHESTER GAS & ELECTRIC	BWL	154603	0188930222000001	MONTHLY GAS LIGHTS	64.19
	PJS	154491	11909856747	631 MARSH ROAD GEP PARK GAS AND ELECTRIC	182.65
				VENDOR TOTAL	246.84
SAFETY - KLEEN CORP.	PJS	154607	87867985	OPEN DRUM	644.78
				VENDOR TOTAL	644.78
SANDERS	BWL	154454	20211221	INTERPRETER SERVICES	75.00
				VENDOR TOTAL	75.00
SEYREK SEALERS LLC	PJS	154453	PITTSFORD DEC 21	REFUSE DISTRICTS 2021	13,399.75
	PJS	154500	PITTSTOWNDEC21	DISPOSAL SERVICE	1,897.55
				VENDOR TOTAL	15,297.30
SOFTWARE HOUSE INTERNATIONAL, INC.	JB	154591	B14521137	KNOWBE4 SUBSCRIPTION PLATINUM 1/10/2022-	1,546.31
				VENDOR TOTAL	1,546.31
SOLVENTS & PETROLEUM SRV	PJS	154566	729983	CLEAN PARTS WASHER	372.36
				VENDOR TOTAL	372.36
STAPLES	EG	154557	8064748277	OFFICE SUPPLIES	164.76
	RMN	154515	8064742838	GENERAL OFFICE SUPPLIES	90.80

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	255.56
STEIDLE	JRH	154570	12022/STEIDLE	CREAMER FOR LUNCH CLUB	18.58
				VENDOR TOTAL	18.58
TALLMADGE TIRE SERVICE	PJS	154593	1-177608	TIRES	367.50
				VENDOR TOTAL	367.50
TELMORR INTERNATIONAL TRANSLATION SERVICES, LLC	PHD	154556	3549	SIGN LANGUAGE FOR 12/2/21	85.00
				VENDOR TOTAL	85.00
THRU-WAY SPRING, INC	PJS	154576	162315	HARNESS,PLOW PART	712.18
	PJS	154576	163413	HARNESS,PLOW PART	600.00
				VENDOR TOTAL	1,312.18
TOSHIBA BUSINESS SOLUTIONS	JRH	154539	5683885	RECREATION COPIER BILLING	115.98
	JB	154583	5688010	MANAGED PRINT SERVICES-STAND-ALONE PRINT	270.00
	RMN	154565	5683886	MAINTENANCE -TOWN CLERK-12/1/21-12/31/21	89.43
				VENDOR TOTAL	475.41
URMC DEPARTMENT OF PSYCHIATRY	BWL	154606	TOP0122	EAP SERVICES: JAN. 2022	201.66
				VENDOR TOTAL	201.66
VAN BORTEL CHEVROLET, INC	PJS	154461	CVCS187701	VEHICLE MAINTENANCE - VAN ABS SENSORS &	1,122.44

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,122.44
VAN BORTEL FORD	PJS	154449	388421	REPLACE REAR WIPER - 501-1	77.93
				VENDOR TOTAL	77.93
VICTOR POWER EQUIPMENT	PJS	154507	297869	CHAINSAW BAR	49.14
				VENDOR TOTAL	49.14
VIKING CIVES USA	PJS	154494	4511794	CYLINDER 451	750.66
				VENDOR TOTAL	750.66
VP SUPPLY CORP.	PJS	154563	4891524	MOTOR/IGNITOR	520.89
				VENDOR TOTAL	520.89
WARD	PJS	154446	010322	MILEAGE REIMBURSE - DEC 20 THRU 29, 2021	8.29
				VENDOR TOTAL	8.29
WEGMANS FOOD MARKETS INC	JRH	154586	122021/WEGMANS	AFTER SCHOOL SNACKS	830.64
				VENDOR TOTAL	830.64
ZUROWSKI	PJS	154532	011221	REIMBURSE NOTARY EXAM & TRAVEL	21.67
				VENDOR TOTAL	21.67
				REPORT TOTAL	171,517.88

END OF REPORT

**PREPAID ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
AMERICAN LEGION RAYSON-MILLER POST # 899	BWL	154478	2021 RENT	2021 ANNUAL RENT	300.00
				VENDOR TOTAL	300.00
BENEFIT RESOURCE, LLC	BWL	154456	657945	FSA ADMIN FEE DEC 2021	137.50
				VENDOR TOTAL	137.50
EXCELLUS	BWL	154457	55086-0001:	DENTAL ADMIN FEES: GEN ADMIN	59.28
	BWL	154457	55086-0002:	DENTAL ADMIN FEES: GOV SERVICES	59.37
	BWL	154457	55086-0003:	DENTAL ADMIN FEES: BLDG MAINT	45.60
	BWL	154457	55086-0005:	DENTAL ADMIN FEES: IT	18.24
	BWL	154457	55086-0006:	DENTAL ADMIN FEES: RECREATION	36.57
	BWL	154457	55086-0007:	DENTAL ADMIN FEES: PARKS	50.25
	BWL	154457	55086-0008:	DENTAL ADMIN FEES: P & Z	50.16
	BWL	154457	55086-0009:	DENTAL ADMIN FEES: GIS	4.56
	BWL	154457	55086-0004:	DENTAL ADMIN FEES: DPW ADMIN	22.80
	BWL	154457	55086-0010:	DENTAL ADMIN FEES: LIBRARY	59.28
	BWL	154457	55086-0011:	DENTAL ADMIN FEES: HWY MECHANICS	13.68
	BWL	154457	55086-0012:	DENTAL ADMIN FEES: HWY	287.28
	BWL	154457	55086-0013:	DENTAL ADMIN FEES: PSD	77.52
	BWL	154457	55086-0014:	DENTAL ADMIN FEES: PFD	9.12
				VENDOR TOTAL	793.71
FIDELITY SECURITY LIFE COMPANY OF NY	BWL	154501	165098257	EYE MED VISION: JANUARY	471.08
				VENDOR TOTAL	471.08
FRONTIER COMMUNICATIONS	PJS	154450	122221	HWY EMISSIONS	32.31
	PJS	154451	122221DPW FAX	DPW FAX	32.57
	BWL	154479	585-100-2618-050219-6	MONTHLY PHONE PYMT	1,176.75
	AKM	154481	625901	TELEPHONE	32.44
				VENDOR TOTAL	1,274.07

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
MUTUAL OF OMAHA	BWL	154489	001290480759	LIFE & DISABILITY INSURANCE PREMIUM	2,807.35
				VENDOR TOTAL	2,807.35
MVP HEALTH CARE	BWL	154462	16021173	MONTHLY HEALTH CARE BILL: JAN	155,625.27
	BWL	154463	16026394	MVP CARVE-OUT PREMIUM: JAN	7,446.73
	BWL	154464	16018338	MVP GOLD PREMIUM: JAN	25,380.48
				VENDOR TOTAL	188,452.48
PERMA	BWL	154492	20230083	2022 WORKERS COMP INS. PREMIUM	292,512.00
				VENDOR TOTAL	292,512.00
SESAC	BWL	154455	10552628	2022 MUSIC LICENSE	1,025.00
				VENDOR TOTAL	1,025.00
T.Y. LIN INTERNATIONAL	BWL	154477	122109018	KILBOURN PLACE INSP./ENG. SERVICES	8,872.89
				VENDOR TOTAL	8,872.89
				REPORT TOTAL	496,646.08

END OF REPORT

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1010	TOWN BOARD								
0001	PERSONAL SERVICES	3,926.92	102,100.00	102,100.00	3,926.92	98,173.08	0.00	98,173.08	3.85
0004	CONTRACTUAL & MISC. EXPENSE	0.00	6,050.00	6,050.00	0.00	6,050.00	0.00	6,050.00	0.00
Total Dept 1010	TOWN BOARD	3,926.92	108,150.00	108,150.00	3,926.92	104,223.08	0.00	104,223.08	3.63
Dept 1110	TOWN JUSTICES								
0001	PERSONAL SERVICES	3,381.76	246,400.00	246,400.00	3,381.76	243,018.24	0.00	243,018.24	1.37
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	18,386.69	140,655.00	141,018.96	18,386.69	122,632.27	363.96	122,268.31	13.04
Total Dept 1110	TOWN JUSTICES	21,768.45	387,555.00	387,918.96	21,768.45	366,150.51	363.96	365,786.55	5.61
Dept 1220	TOWN SUPERVISOR								
0001	PERSONAL SERVICES	5,252.27	188,996.00	188,996.00	5,252.27	183,743.73	0.00	183,743.73	2.78
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	55.69	5,280.00	5,280.00	55.69	5,224.31	33.94	5,190.37	1.05
Total Dept 1220	TOWN SUPERVISOR	5,307.96	194,776.00	194,776.00	5,307.96	189,468.04	33.94	189,434.10	2.73
Dept 1230	COMMUNITY SERVICE								
0001	PERSONAL SERVICES	0.00	99,788.00	99,788.00	0.00	99,788.00	0.00	99,788.00	0.00
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	3,600.00	51,050.00	51,050.00	3,600.00	47,450.00	0.00	47,450.00	7.05
Total Dept 1230	COMMUNITY SERVICE	3,600.00	151,338.00	151,338.00	3,600.00	147,738.00	0.00	147,738.00	2.38
Dept 1310	DIRECTOR OF FINANCE								
0001	PERSONAL SERVICES	0.00	99,822.00	99,822.00	0.00	99,822.00	0.00	99,822.00	0.00
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	1,030.40	3,200.00	3,200.00	1,030.40	2,169.60	0.00	2,169.60	32.20
Total Dept 1310	DIRECTOR OF FINANCE	1,030.40	103,522.00	103,522.00	1,030.40	102,491.60	0.00	102,491.60	1.00
Dept 1320	INDEPENDENT AUDIT								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	50,000.00	50,000.00	0.00	50,000.00	0.00	50,000.00	0.00
Total Dept 1320	INDEPENDENT AUDIT	0.00	50,000.00	50,000.00	0.00	50,000.00	0.00	50,000.00	0.00
Dept 1330	TAX COLLECTION								
0001	PERSONAL SERVICES	0.00	46,430.00	46,430.00	0.00	46,430.00	0.00	46,430.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	20.92	8,350.00	8,350.00	20.92	8,329.08	0.00	8,329.08	0.25
Total Dept 1330	TAX COLLECTION	20.92	54,780.00	54,780.00	20.92	54,759.08	0.00	54,759.08	0.04

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Fund 0001	GENERAL FUND								
Dept 1355	ASSESSOR								
0001	PERSONAL SERVICES	0.00	198,650.00	198,650.00	0.00	198,650.00	0.00	198,650.00	0.00
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	268.29	27,430.00	27,680.00	268.29	27,411.71	255.64	27,156.07	0.97
Total Dept 1355	ASSESSOR	268.29	226,580.00	226,830.00	268.29	226,561.71	255.64	226,306.07	0.12
Dept 1375	CREDIT CARD FEES								
0004	CONTRACTUAL & MISC. EXPENSE	2,779.40	30,000.00	30,000.00	2,779.40	27,220.60	0.00	27,220.60	9.26
Total Dept 1375	CREDIT CARD FEES	2,779.40	30,000.00	30,000.00	2,779.40	27,220.60	0.00	27,220.60	9.26
Dept 1410	TOWN CLERK								
0001	PERSONAL SERVICES	0.00	188,000.00	188,000.00	0.00	188,000.00	0.00	188,000.00	0.00
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	300.00	300.00	0.00	300.00	9.98	290.02	0.00
0004	CONTRACTUAL & MISC. EXPENSE	96.85	8,775.00	8,775.00	96.85	8,678.15	6.16	8,671.99	1.10
Total Dept 1410	TOWN CLERK	96.85	197,075.00	197,075.00	96.85	196,978.15	16.14	196,962.01	0.05
Dept 1420	ATTORNEY								
0001	PERSONAL SERVICES	1,732.55	46,848.00	46,848.00	1,732.55	45,115.45	0.00	45,115.45	3.70
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	5.31	17,150.00	19,727.47	5.31	19,722.16	2,577.47	17,144.69	0.03
Total Dept 1420	ATTORNEY	1,737.86	64,248.00	66,825.47	1,737.86	65,087.61	2,577.47	62,510.14	2.60
Dept 1430	PERSONNEL								
0001	PERSONAL SERVICES	0.00	108,398.00	108,398.00	0.00	108,398.00	0.00	108,398.00	0.00
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	482.56	95,430.00	95,430.00	482.56	94,947.44	0.00	94,947.44	0.51
Total Dept 1430	PERSONNEL	482.56	204,828.00	204,828.00	482.56	204,345.44	0.00	204,345.44	0.24
Dept 1440	ENGINEERING								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	20,000.00	27,560.00	0.00	27,560.00	7,560.00	20,000.00	0.00
Total Dept 1440	ENGINEERING	0.00	20,000.00	27,560.00	0.00	27,560.00	7,560.00	20,000.00	0.00
Dept 1450	ELECTIONS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	61,354.00	61,354.00	0.00	61,354.00	0.00	61,354.00	0.00
Total Dept 1450	ELECTIONS	0.00	61,354.00	61,354.00	0.00	61,354.00	0.00	61,354.00	0.00
Dept 1460	RECORDS MANAGEMENT								
0004	CONTRACTUAL & MISC.	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00

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Fund 0001	GENERAL FUND								
Dept 1460	RECORDS MANAGEMENT EXPENSE								
Total Dept 1460	RECORDS MANAGEMENT	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 1490	PUBLIC WORKS								
0001	PERSONAL SERVICES	0.00	234,000.00	234,000.00	0.00	234,000.00	0.00	234,000.00	0.00
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	1,250.00	1,250.00	0.00	1,250.00	0.00	1,250.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	153.71	18,160.00	18,168.00	153.71	18,014.29	12.92	18,001.37	0.85
Total Dept 1490	PUBLIC WORKS	153.71	253,410.00	253,418.00	153.71	253,264.29	12.92	253,251.37	0.06
Dept 1620	BUILDING								
0001	PERSONAL SERVICES	0.00	4,800.00	4,800.00	0.00	4,800.00	0.00	4,800.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	1,473.09	272,751.00	273,322.96	1,473.09	271,849.87	300.29	271,549.58	0.54
Total Dept 1620	BUILDING	1,473.09	277,551.00	278,122.96	1,473.09	276,649.87	300.29	276,349.58	0.53
Dept 1670	CENTRAL MAILING								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	65,000.00	65,000.00	0.00	65,000.00	0.00	65,000.00	0.00
Total Dept 1670	CENTRAL MAILING	0.00	65,000.00	65,000.00	0.00	65,000.00	0.00	65,000.00	0.00
Dept 1680	DATA PROCESSING								
0001	PERSONAL SERVICES	0.00	246,615.00	246,615.00	0.00	246,615.00	0.00	246,615.00	0.00
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	5,863.87	131,736.00	143,761.01	5,863.87	137,897.14	10,478.70	127,418.44	4.08
Total Dept 1680	DATA PROCESSING	5,863.87	380,851.00	392,876.01	5,863.87	387,012.14	10,478.70	376,533.44	1.49
Dept 1910	UNALLOCATED INSURANCE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	225,000.00	225,000.00	0.00	225,000.00	0.00	225,000.00	0.00
Total Dept 1910	UNALLOCATED INSURANCE	0.00	225,000.00	225,000.00	0.00	225,000.00	0.00	225,000.00	0.00
Dept 1920	MUNICIPAL ASSOCIATION DUES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,900.00	1,900.00	0.00	1,900.00	0.00	1,900.00	0.00
Total Dept 1920	MUNICIPAL ASSOCIATION DUES	0.00	1,900.00	1,900.00	0.00	1,900.00	0.00	1,900.00	0.00
Dept 1930	JUDGEMENTS/CLAIMS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
Total Dept 1930	JUDGEMENTS/CLAIMS	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
Dept 1950	PROPERTY TAX								
0004	CONTRACTUAL & MISC.	5,460.89	8,000.00	8,000.00	5,460.89	2,539.11	0.00	2,539.11	68.26

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Fund 0001	GENERAL FUND								
Dept 1950	PROPERTY TAX EXPENSE								
Total Dept 1950	PROPERTY TAX	5,460.89	8,000.00	8,000.00	5,460.89	2,539.11	0.00	2,539.11	68.26
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	20,321.48	182,250.00	202,345.31	20,321.48	182,023.83	993.83	181,030.00	10.04
Total Dept 1989	UNCLASSIFIED	20,321.48	182,250.00	202,345.31	20,321.48	182,023.83	993.83	181,030.00	10.04
Dept 1990	CONTINGENCY								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	150,000.00	150,000.00	0.00	150,000.00	0.00	150,000.00	0.00
Total Dept 1990	CONTINGENCY	0.00	150,000.00	150,000.00	0.00	150,000.00	0.00	150,000.00	0.00
Dept 2620	CUSTODIAL								
0001	PERSONAL SERVICES	150.42	432,482.00	432,482.00	150.42	432,331.58	0.00	432,331.58	0.03
0002	EQUIPMENT & CAPITAL OUTLAY	1,763.46	4,200.00	20,178.16	1,763.46	18,414.70	14,500.00	3,914.70	8.74
0004	CONTRACTUAL & MISC. EXPENSE	9,684.88	180,729.00	190,963.32	9,684.88	181,278.44	36,670.54	144,607.90	5.07
Total Dept 2620	CUSTODIAL	11,598.76	617,411.00	643,623.48	11,598.76	632,024.72	51,170.54	580,854.18	1.80
Dept 3120	CROSSING GUARDS								
0001	PERSONAL SERVICES	0.00	162,389.00	162,389.00	0.00	162,389.00	0.00	162,389.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,450.00	2,400.00	0.00	2,400.00	950.00	1,450.00	0.00
Total Dept 3120	CROSSING GUARDS	0.00	163,839.00	164,789.00	0.00	164,789.00	950.00	163,839.00	0.00
Dept 3310	TRAFFIC								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	7,000.00	7,500.00	0.00	7,500.00	500.00	7,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	0.00	17,600.00	18,095.00	0.00	18,095.00	495.00	17,600.00	0.00
Total Dept 3310	TRAFFIC	0.00	24,600.00	25,595.00	0.00	25,595.00	995.00	24,600.00	0.00
Dept 3510	CONTROL OF ANIMALS								
0001	PERSONAL SERVICES	0.00	63,000.00	63,000.00	0.00	63,000.00	0.00	63,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	33.89	7,150.00	7,177.90	33.89	7,144.01	0.00	7,144.01	0.47
Total Dept 3510	CONTROL OF ANIMALS	33.89	70,150.00	70,177.90	33.89	70,144.01	0.00	70,144.01	0.05
Dept 4210	YOUTH SERVICES								
0004	CONTRACTUAL & MISC. EXPENSE	5,388.33	64,660.00	64,660.00	5,388.33	59,271.67	0.00	59,271.67	8.33
Total Dept 4210	YOUTH SERVICES	5,388.33	64,660.00	64,660.00	5,388.33	59,271.67	0.00	59,271.67	8.33
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,400.00	1,400.00	0.00	1,400.00	0.00	1,400.00	0.00

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Fund 0001	GENERAL FUND								
Dept 4560	PHYSICIAN								
Total Dept 4560	PHYSICIAN	0.00	1,400.00	1,400.00	0.00	1,400.00	0.00	1,400.00	0.00
Dept 5010	SUPERINTENDENT OF HIGHWAYS								
0001	PERSONAL SERVICES	65.19	58,600.00	58,600.00	65.19	58,534.81	0.00	58,534.81	0.11
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 5010	SUPERINTENDENT OF HIGHWAYS	65.19	60,100.00	60,100.00	65.19	60,034.81	0.00	60,034.81	0.11
Dept 5132	HIGHWAY GARAGE								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	33,500.00	35,370.00	0.00	35,370.00	1,870.00	33,500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	2,728.07	51,928.00	56,101.00	2,728.07	53,372.93	2,173.00	51,199.93	4.86
Total Dept 5132	HIGHWAY GARAGE	2,728.07	85,428.00	91,471.00	2,728.07	88,742.93	4,043.00	84,699.93	2.98
Dept 5182	STREET LIGHTING								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	40,000.00	40,000.00	0.00	40,000.00	0.00	40,000.00	0.00
Total Dept 5182	STREET LIGHTING	0.00	40,000.00	40,000.00	0.00	40,000.00	0.00	40,000.00	0.00
Dept 6410	PUBLICITY								
0001	PERSONAL SERVICES	0.00	102,610.00	102,610.00	0.00	102,610.00	0.00	102,610.00	0.00
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	5.31	47,920.00	47,920.00	5.31	47,914.69	6.28	47,908.41	0.01
Total Dept 6410	PUBLICITY	5.31	151,030.00	151,030.00	5.31	151,024.69	6.28	151,018.41	0.00
Dept 6510	VETERANS SERVICE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Total Dept 6510	VETERANS SERVICE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Dept 6772	PROGRAMS FOR AGING								
0001	PERSONAL SERVICES	0.00	173,172.00	173,172.00	0.00	173,172.00	0.00	173,172.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	2,402.64	94,690.00	95,278.97	2,402.64	92,876.33	297.93	92,578.40	2.52
Total Dept 6772	PROGRAMS FOR AGING	2,402.64	267,862.00	268,450.97	2,402.64	266,048.33	297.93	265,750.40	0.90
Dept 7020	RECREATION ADMINISTRATION								
0001	PERSONAL SERVICES	0.00	686,235.00	686,235.00	0.00	686,235.00	0.00	686,235.00	0.00
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	5,000.00	5,906.45	0.00	5,906.45	906.45	5,000.00	0.00
0004	CONTRACTUAL & MISC.	2,859.04	380,690.00	382,921.81	2,859.04	380,062.77	1,502.12	378,560.65	0.75

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Fund 0001	GENERAL FUND								
Dept 9710	SERIAL BONDS								
Dept 9710	SERIAL BONDS	0.00	98,917.00	98,917.00	0.00	98,917.00	0.00	98,917.00	0.00
Dept 9901	INTERFUND TRANSFERS								
0009	INTERFUND TRANSFERS	0.00	2,032,876.00	2,032,876.00	0.00	2,032,876.00	0.00	2,032,876.00	0.00
Total Dept 9901	INTERFUND TRANSFERS	0.00	2,032,876.00	2,032,876.00	0.00	2,032,876.00	0.00	2,032,876.00	0.00
Dept 9950	TRANSFER TO CAPITAL PROJECTS								
0009	INTERFUND TRANSFERS	0.00	100,000.00	100,000.00	0.00	100,000.00	0.00	100,000.00	0.00
Total Dept 9950	TRANSFER TO CAPITAL PROJECTS	0.00	100,000.00	100,000.00	0.00	100,000.00	0.00	100,000.00	0.00
Total Fund 0001	GENERAL FUND	236,189.36	11,482,403.00	11,573,478.92	236,189.36	11,337,289.56	100,620.37	11,236,669.19	2.04

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Fund 0002	PART TOWN FUND								
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	16,180.05	21,300.00	21,300.00	16,180.05	5,119.95	0.00	5,119.95	75.96
Total Dept 9040	WORKERS COMPENSATION	16,180.05	21,300.00	21,300.00	16,180.05	5,119.95	0.00	5,119.95	75.96
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	26.35	350.00	350.00	26.35	323.65	0.00	323.65	7.53
Total Dept 9045	LIFE INSURANCE	26.35	350.00	350.00	26.35	323.65	0.00	323.65	7.53
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	57.48	1,234.00	1,234.00	57.48	1,176.52	0.00	1,176.52	4.66
Total Dept 9055	DISABILITY INSURANCE	57.48	1,234.00	1,234.00	57.48	1,176.52	0.00	1,176.52	4.66
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	17,408.59	162,198.00	162,198.00	17,408.59	144,789.41	0.00	144,789.41	10.73
Total Dept 9060	HOSPITALIZATION	17,408.59	162,198.00	162,198.00	17,408.59	144,789.41	0.00	144,789.41	10.73
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Dept 9089	MISC. EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Fund 0002	PART TOWN FUND	37,014.85	1,429,050.00	1,601,879.87	37,014.85	1,564,865.02	172,386.87	1,392,478.15	2.31

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Fund 0003	LIBRARY FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	600.00	600.00	0.00	600.00	0.00	600.00	0.00
Total Dept 4560	PHYSICIAN	0.00	600.00	600.00	0.00	600.00	0.00	600.00	0.00
Dept 7410	LIBRARY								
0001	PERSONAL SERVICES	0.00	951,305.00	951,305.00	0.00	951,305.00	0.00	951,305.00	0.00
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,910.00	2,910.00	0.00	2,910.00	0.00	2,910.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	3,706.35	243,222.00	256,097.75	3,706.35	252,391.40	38,855.50	213,535.90	1.45
Total Dept 7410	LIBRARY	3,706.35	1,197,437.00	1,210,312.75	3,706.35	1,206,606.40	38,855.50	1,167,750.90	0.31
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	119,479.00	119,479.00	0.00	119,479.00	0.00	119,479.00	0.00
Total Dept 9010	STATE RETIREMENT	0.00	119,479.00	119,479.00	0.00	119,479.00	0.00	119,479.00	0.00
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	0.00	72,461.00	72,461.00	0.00	72,461.00	0.00	72,461.00	0.00
Total Dept 9030	SOCIAL SECURITY	0.00	72,461.00	72,461.00	0.00	72,461.00	0.00	72,461.00	0.00
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	6,845.67	9,725.00	9,725.00	6,845.67	2,879.33	0.00	2,879.33	70.39
Total Dept 9040	WORKERS COMPENSATION	6,845.67	9,725.00	9,725.00	6,845.67	2,879.33	0.00	2,879.33	70.39
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	26.82	350.00	350.00	26.82	323.18	0.00	323.18	7.66
Total Dept 9045	LIFE INSURANCE	26.82	350.00	350.00	26.82	323.18	0.00	323.18	7.66
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	45.06	1,500.00	1,500.00	45.06	1,454.94	0.00	1,454.94	3.00
Total Dept 9055	DISABILITY INSURANCE	45.06	1,500.00	1,500.00	45.06	1,454.94	0.00	1,454.94	3.00
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	14,627.39	196,000.00	196,000.00	14,627.39	181,372.61	0.00	181,372.61	7.46
Total Dept 9060	HOSPITALIZATION	14,627.39	196,000.00	196,000.00	14,627.39	181,372.61	0.00	181,372.61	7.46
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	14.00	300.00	314.00	14.00	300.00	0.00	300.00	4.46
Total Dept 9089	MISC. EMPLOYEE BENEFITS	14.00	300.00	314.00	14.00	300.00	0.00	300.00	4.46
Total Fund 0003	LIBRARY FUND	25,265.29	1,599,352.00	1,612,241.75	25,265.29	1,586,976.46	38,855.50	1,548,120.96	1.57

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Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	325,000.00	561,945.00	0.00	561,945.00	236,945.00	325,000.00	0.00
Total Dept 1989	UNCLASSIFIED	0.00	325,000.00	561,945.00	0.00	561,945.00	236,945.00	325,000.00	0.00
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
Total Dept 4560	PHYSICIAN	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
Dept 5130	MACHINERY								
0001	PERSONAL SERVICES	0.00	109,000.00	109,000.00	0.00	109,000.00	0.00	109,000.00	0.00
0002	EQUIPMENT & CAPITAL OUTLAY	1,798.00	16,300.00	18,000.00	1,798.00	16,202.00	0.00	16,202.00	9.99
0004	CONTRACTUAL & MISC. EXPENSE	4,070.86	194,400.00	196,950.00	4,070.86	192,879.14	1,850.00	191,029.14	2.07
Total Dept 5130	MACHINERY	5,868.86	319,700.00	323,950.00	5,868.86	318,081.14	1,850.00	316,231.14	1.81
Dept 5140	BRUSH & WEEDS								
0001	PERSONAL SERVICES	0.00	20,400.00	20,400.00	0.00	20,400.00	0.00	20,400.00	0.00
Total Dept 5140	BRUSH & WEEDS	0.00	20,400.00	20,400.00	0.00	20,400.00	0.00	20,400.00	0.00
Dept 5142	SNOW REMOVAL								
0001	PERSONAL SERVICES	0.00	933,000.00	933,000.00	0.00	933,000.00	0.00	933,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	32,429.71	491,330.00	557,254.00	32,429.71	524,824.29	58,638.77	466,185.52	5.82
Total Dept 5142	SNOW REMOVAL	32,429.71	1,424,330.00	1,490,254.00	32,429.71	1,457,824.29	58,638.77	1,399,185.52	2.18
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	162,122.00	162,122.00	0.00	162,122.00	0.00	162,122.00	0.00
Total Dept 9010	STATE RETIREMENT	0.00	162,122.00	162,122.00	0.00	162,122.00	0.00	162,122.00	0.00
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	21.85	80,000.00	80,000.00	21.85	79,978.15	0.00	79,978.15	0.03
Total Dept 9030	SOCIAL SECURITY	21.85	80,000.00	80,000.00	21.85	79,978.15	0.00	79,978.15	0.03
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	52,751.56	78,230.00	78,230.00	52,751.56	25,478.44	0.00	25,478.44	67.43
Total Dept 9040	WORKERS COMPENSATION	52,751.56	78,230.00	78,230.00	52,751.56	25,478.44	0.00	25,478.44	67.43
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	63.35	895.00	895.00	63.35	831.65	0.00	831.65	7.08
Total Dept 9045	LIFE INSURANCE	63.35	895.00	895.00	63.35	831.65	0.00	831.65	7.08
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00

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Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 9050	UNEMPLOYMENT INSURANCE								
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	99.83	2,545.00	2,545.00	99.83	2,445.17	0.00	2,445.17	3.92
Total Dept 9055	DISABILITY INSURANCE	99.83	2,545.00	2,545.00	99.83	2,445.17	0.00	2,445.17	3.92
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	33,342.21	425,380.00	425,380.00	33,342.21	392,037.79	0.00	392,037.79	7.84
Total Dept 9060	HOSPITALIZATION	33,342.21	425,380.00	425,380.00	33,342.21	392,037.79	0.00	392,037.79	7.84
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	14.00	225.00	239.00	14.00	225.00	0.00	225.00	5.86
Total Dept 9089	MISC. EMPLOYEE BENEFITS	14.00	225.00	239.00	14.00	225.00	0.00	225.00	5.86
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	124,591.37	2,843,827.00	3,150,960.00	124,591.37	3,026,368.63	297,433.77	2,728,934.86	3.95

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Fund 0005	HIGHWAY PART TOWN FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	2,600.00	2,600.00	0.00	2,600.00	0.00	2,600.00	0.00
Total Dept 4560	PHYSICIAN	0.00	2,600.00	2,600.00	0.00	2,600.00	0.00	2,600.00	0.00
Dept 5110	GENERAL REPAIRS								
0001	PERSONAL SERVICES	220.53	1,620,714.00	1,620,714.00	220.53	1,620,493.47	0.00	1,620,493.47	0.01
0004	CONTRACTUAL & MISC. EXPENSE	6,353.74	1,063,848.00	1,076,068.00	6,353.74	1,069,714.26	6,480.00	1,063,234.26	0.59
Total Dept 5110	GENERAL REPAIRS	6,574.27	2,684,562.00	2,696,782.00	6,574.27	2,690,207.73	6,480.00	2,683,727.73	0.24
Dept 5112	IMPROVEMENTS								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	196,324.00	202,224.00	0.00	202,224.00	5,900.00	196,324.00	0.00
Total Dept 5112	IMPROVEMENTS	0.00	196,324.00	202,224.00	0.00	202,224.00	5,900.00	196,324.00	0.00
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	206,666.00	206,666.00	0.00	206,666.00	0.00	206,666.00	0.00
Total Dept 9010	STATE RETIREMENT	0.00	206,666.00	206,666.00	0.00	206,666.00	0.00	206,666.00	0.00
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	0.00	119,792.00	119,792.00	0.00	119,792.00	0.00	119,792.00	0.00
Total Dept 9030	SOCIAL SECURITY	0.00	119,792.00	119,792.00	0.00	119,792.00	0.00	119,792.00	0.00
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	130,344.67	184,901.00	184,901.00	130,344.67	54,556.33	0.00	54,556.33	70.49
Total Dept 9040	WORKERS COMPENSATION	130,344.67	184,901.00	184,901.00	130,344.67	54,556.33	0.00	54,556.33	70.49
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	60.26	800.00	800.00	60.26	739.74	0.00	739.74	7.53
Total Dept 9045	LIFE INSURANCE	60.26	800.00	800.00	60.26	739.74	0.00	739.74	7.53
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	95.45	2,400.00	2,400.00	95.45	2,304.55	0.00	2,304.55	3.98
Total Dept 9055	DISABILITY INSURANCE	95.45	2,400.00	2,400.00	95.45	2,304.55	0.00	2,304.55	3.98
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	36,047.25	484,678.00	484,678.00	36,047.25	448,630.75	0.00	448,630.75	7.44
Total Dept 9060	HOSPITALIZATION	36,047.25	484,678.00	484,678.00	36,047.25	448,630.75	0.00	448,630.75	7.44
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	14.00	325.00	339.00	14.00	325.00	0.00	325.00	4.13

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0005	HIGHWAY PART TOWN FUND								
Dept 9089	MISC. EMPLOYEE BENEFITS								
Total Dept 9089	MISC. EMPLOYEE BENEFITS	14.00	325.00	339.00	14.00	325.00	0.00	325.00	4.13
Total Fund 0005	HIGHWAY PART TOWN FUND	173,135.90	3,886,048.00	3,904,182.00	173,135.90	3,731,046.10	12,380.00	3,718,666.10	4.43
Grand Total		596,196.77	21,240,680.00	21,842,742.54	596,196.77	21,246,545.77	621,676.51	20,624,869.26	2.73

NOTE: One or more accounts may not be printed due to Account Table restrictions.

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0001	GENERAL FUND							
Item 1001	REAL PROPERTY TAXES	0.00	6,457,868.00	6,457,868.00	6,457,868.00	0.00	6,457,868.00	0.00
Item 1081	OTHER PYMT IN LIEU OF TAXES	0.00	2,294.00	2,294.00	2,294.00	0.00	2,294.00	0.00
Item 1090	INTEREST & PENALTY ON PROP TAX	0.00	140,000.00	140,000.00	140,000.00	0.00	140,000.00	0.00
Item 1170	FRANCHISES	0.00	395,000.00	395,000.00	395,000.00	0.00	395,000.00	0.00
Item 1232	TAX COLLECTOR FEES	0.00	3,200.00	3,200.00	3,200.00	0.00	3,200.00	0.00
Item 1255	CLERK FEES	0.00	3,500.00	3,500.00	3,500.00	0.00	3,500.00	0.00
Item 1550	DOG WARDEN FEES	0.00	200.00	200.00	200.00	0.00	200.00	0.00
Item 2001	CULTURE & RECREATION FEES	100,762.00	631,488.00	732,250.00	732,250.00	100,762.00	631,488.00	13.76
Item 2210	GENERAL SERVICES - OTHER GOV'T	0.00	61,254.00	61,254.00	61,254.00	0.00	61,254.00	0.00
Item 2228	GIS CHARGES, OTHER GOV'T	0.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00	0.00
Item 2350	YOUTH SER/OTHER GOV'T.	0.00	6,500.00	6,500.00	6,500.00	0.00	6,500.00	0.00
Item 2351	PROGRAMS FOR AGING - OTHER GOV'T	0.00	40,000.00	40,000.00	40,000.00	0.00	40,000.00	0.00
Item 2401	INTEREST & EARNINGS	297.24	29,702.76	30,000.00	30,000.00	297.24	29,702.76	0.99
Item 2410	RENTAL OF LAND	19,558.56	115,266.44	134,825.00	134,825.00	19,558.56	115,266.44	14.51
Item 2411	FIELD USE FEES	0.00	8,100.00	8,100.00	8,100.00	0.00	8,100.00	0.00
Item 2450	COMMISSIONS	54.89	345.11	400.00	400.00	54.89	345.11	13.72
Item 2544	DOG LICENSES	0.00	17,000.00	17,000.00	17,000.00	0.00	17,000.00	0.00
Item 2560	STREET OPENING PERMITS	0.00	2,500.00	2,500.00	2,500.00	0.00	2,500.00	0.00
Item 2590	PERMITS	0.00	8,000.00	8,000.00	8,000.00	0.00	8,000.00	0.00
Item 2610	FINES & FORFEITED BAIL	0.00	45,000.00	45,000.00	45,000.00	0.00	45,000.00	0.00
Item 2701	REFUND OF PRIOR YEAR EXP.	107.33	392.67	500.00	500.00	107.33	392.67	21.47
Item 2705	GIFTS & DONATIONS	0.00	20,000.00	20,000.00	20,000.00	0.00	20,000.00	0.00
Item 2750	AIM - RELATED PAYMENTS	0.00	108,081.00	108,081.00	108,081.00	0.00	108,081.00	0.00
Item 2770	OTHER UNCLASSIFIED REVENUES	168.50	19,831.50	20,000.00	20,000.00	168.50	19,831.50	0.84
Item 2801	INTERFUND REVENUES	0.00	25,000.00	25,000.00	25,000.00	0.00	25,000.00	0.00
Item 3005	MORTGAGE TAX	0.00	1,025,000.00	1,025,000.00	1,025,000.00	0.00	1,025,000.00	0.00
Item 5031	INTERFUND TRANSFERS	0.00	450,000.00	450,000.00	450,000.00	0.00	450,000.00	0.00
Item 5999	APPROP FD BALANCE	0.00	1,735,931.00	1,735,931.00	1,735,931.00	0.00	1,735,931.00	0.00
Total Fund 0001	GENERAL FUND	120,948.52	11,361,454.48	11,482,403.00	11,482,403.00	120,948.52	11,361,454.48	1.05

Date Prepared: 01/14/2022 09:43 AM

Report Date: 01/14/2022

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2022 Period From: 1 To: 12

GLR0116 1.0

Page 2 of 5

Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0002	PART TOWN FUND							
Item 1120	SALES TAX	0.00	1,002,000.00	1,002,000.00	1,002,000.00	0.00	1,002,000.00	0.00
Item 1560	SAFETY INSPECTION FEES	0.00	5,000.00	5,000.00	5,000.00	0.00	5,000.00	0.00
Item 1570	DEMOLITION PERMITS	0.00	750.00	750.00	750.00	0.00	750.00	0.00
Item 2110	ZONING FEES	0.00	2,500.00	2,500.00	2,500.00	0.00	2,500.00	0.00
Item 2115	PLANNING BOARD FEES	0.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00	0.00
Item 2401	INTEREST & EARNINGS	57.61	4,942.39	5,000.00	5,000.00	57.61	4,942.39	1.15
Item 2545	LICENSES, OTHER	0.00	3,000.00	3,000.00	3,000.00	0.00	3,000.00	0.00
Item 2550	PERMITS - CERT. OF OCCUPANCY	0.00	3,000.00	3,000.00	3,000.00	0.00	3,000.00	0.00
Item 2555	BUILDING & ALTERATION PERMITS	0.00	90,500.00	90,500.00	90,500.00	0.00	90,500.00	0.00
Item 2590	PERMITS	0.00	3,000.00	3,000.00	3,000.00	0.00	3,000.00	0.00
Item 2591	FIRE ALARM PERMITS	0.00	1,200.00	1,200.00	1,200.00	0.00	1,200.00	0.00
Item 5999	APPROP FD BALANCE	0.00	303,100.00	303,100.00	303,100.00	0.00	303,100.00	0.00
Total Fund 0002	PART TOWN FUND	57.61	1,428,992.39	1,429,050.00	1,429,050.00	57.61	1,428,992.39	0.00

Date Prepared: 01/14/2022 09:43 AM

Report Date: 01/14/2022

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2022 Period From: 1 To: 12

GLR0116 1.0

Page 3 of 5

Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0003	LIBRARY FUND							
Item 1001	REAL PROPERTY TAXES	0.00	1,403,352.00	1,403,352.00	1,403,352.00	0.00	1,403,352.00	0.00
Item 2081	COLLECTION FEES	0.00	900.00	900.00	900.00	0.00	900.00	0.00
Item 2082	LIBRARY FINES	456.48	25,543.52	26,000.00	26,000.00	456.48	25,543.52	1.76
Item 2083	PRINTING REVENUE	0.00	3,600.00	3,600.00	3,600.00	0.00	3,600.00	0.00
Item 2401	INTEREST & EARNINGS	23.58	8,976.42	9,000.00	9,000.00	23.58	8,976.42	0.26
Item 2760	SYSTEM GRANTS	0.00	6,500.00	6,500.00	6,500.00	0.00	6,500.00	0.00
Item 5999	APPROP FD BALANCE	0.00	150,000.00	150,000.00	150,000.00	0.00	150,000.00	0.00
Total Fund 0003	LIBRARY FUND	480.06	1,598,871.94	1,599,352.00	1,599,352.00	480.06	1,598,871.94	0.03

Date Prepared: 01/14/2022 09:43 AM

Report Date: 01/14/2022

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2022 Period From: 1 To: 12

GLR0116 1.0

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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	1,835,269.00	1,835,269.00	1,835,269.00	0.00	1,835,269.00	0.00
Item 2300	SERVICE - OTHER GOV'T.	156,745.16	352,559.84	509,305.00	509,305.00	156,745.16	352,559.84	30.78
Item 2401	INTEREST & EARNINGS	103.94	16,396.06	16,500.00	16,500.00	103.94	16,396.06	0.63
Item 2650	SALE OF SCRAP & EXCESS	0.00	1,500.00	1,500.00	1,500.00	0.00	1,500.00	0.00
Item 5999	APPROP FD BALANCE	0.00	481,253.00	481,253.00	481,253.00	0.00	481,253.00	0.00
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	156,849.10	2,686,977.90	2,843,827.00	2,843,827.00	156,849.10	2,686,977.90	5.52

Date Prepared: 01/14/2022 09:43 AM

Report Date: 01/14/2022

Account Table: FUND 1-5

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TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2022 Period From: 1 To: 12

GLR0116 1.0

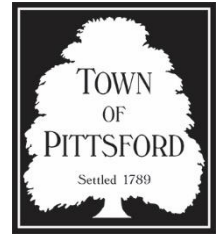
Page 5 of 5

Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0005	HIGHWAY PART TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	545,224.00	545,224.00	545,224.00	0.00	545,224.00	0.00
Item 1120	SALES TAX	0.00	2,623,000.00	2,623,000.00	2,623,000.00	0.00	2,623,000.00	0.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	4,000.00	4,000.00	4,000.00	0.00	4,000.00	0.00
Item 2401	INTEREST & EARNINGS	120.13	12,379.87	12,500.00	12,500.00	120.13	12,379.87	0.96
Item 3501	CHIPS PROGRAM	0.00	171,324.00	171,324.00	171,324.00	0.00	171,324.00	0.00
Item 5999	APPROP FD BALANCE	0.00	530,000.00	530,000.00	530,000.00	0.00	530,000.00	0.00
Total Fund 0005	HIGHWAY PART TOWN FUND	120.13	3,885,927.87	3,886,048.00	3,886,048.00	120.13	3,885,927.87	0.00
Grand Total		278,455.42	20,962,224.58	21,240,680.00	21,240,680.00	278,455.42	20,962,224.58	1.31

NOTE: One or more accounts may not be printed due to Account Table restrictions.

MEMORANDUM



To: Town Board Members

From: W.A. Smith

Date: January 13, 2022

Regarding: Monroe Avenue School Crossing Guard Intermunicipal Agreement

For Meeting On: January 18, 2021

Traffic on Monroe Avenue at the RTS bus stop on Monroe Avenue, between Sutherland Street and Main Street, makes it necessary and desirable to deploy a crossing guard at that site. The guard would protect Pittsford middle-school and high-school students who rely on RTS for transport to school, when they cross Monroe Avenue to reach the bus stop. Because the site is located within the Village of Pittsford, an inter-municipal agreement with the Village is in order.

The Town Attorney prepared such an agreement, which the Village reviewed and which the Village Board of Trustees approved at its meeting yesterday, January 12, 2022. I submit it herewith for approval by the Town Board. Under its terms, the Town and Village will share the cost of the crossing guard. Hiring of the guard and administration of the guard's employment will be through the Town's Human Resources Office. The term of the agreement is for five (5) years, with either party having the ability to terminate the agreement, with or without cause, upon 30-days written notice.

RESOLUTION

RESOLVED, that the Agreement with the Village of Pittsford in the form annexed hereto, for employment of a crossing guard on Monroe Avenue near the RTS bus stop between Sutherland Street and Main Street, be and hereby is approved, and the Supervisor be and hereby is authorized to execute the Agreement on behalf of the Town.

INTERMUNICIPAL COOPERATION AGREEMENT

THIS AGREEMENT made as of the ____ day of _____, 202__, by and between the **TOWN OF PITTSFORD**, a municipal corporation having offices at 11 South Main Street, Pittsford, New York 14534, hereinafter referred to as the "Town," and the **VILLAGE OF PITTSFORD**, a municipal corporation having offices at 21 North Main Street, Pittsford, New York 14534, hereinafter referred to as the "Village." This Agreement is made pursuant to §119-o of the General Municipal Law.

WHEREAS, the Pittsford Sutherland High School (the "School") is located at 42 West Jefferson Road in proximity to the intersection of Monroe Avenue and Sutherland Street within the Village; and

WHEREAS, the School is owned and operated by the Pittsford Central School District and is open to attendance by students who reside within the District in the Town or the Village; and

WHEREAS, the Town and the Village jointly recognize the desirability of utilizing a school crossing guard at the intersection of Monroe Avenue and Sutherland Street during School operation hours to protect students crossing Monroe Avenue at that location.

NOW, THEREFORE, in consideration of the matters described above and of the mutual benefits and obligations set forth herein, the Town and the Village agree as follows:

Term.

1. The term of this Agreement will be from January 1, 2022 to December 31, 2026.

Termination.

2. Either party may terminate this Agreement, with or without cause, before the expiration of its term upon thirty (30) days written notice to the other.

Town Responsibilities.

3. The Town will screen, employ, train, discipline, supervise and control each and every school crossing guard utilized under the terms of this Agreement. The Town will pay \$5,500.00 annually toward compensating any crossing guard and split evenly with the Village the cost of any additional compensation agreed to by the parties.

Village Responsibilities.

4. The Village will, and does, authorize the Town to utilize a school crossing guard at the intersection of Monroe Avenue and Sutherland Street within the Village under the terms of this Agreement. The Village will pay \$5,500.00 annually toward compensating any crossing guard and split evenly with the Town the cost of any additional compensation agreed to by the parties.

No assignment or sub-contracting.

5. The Town and the Village will not assign, transfer, or dispose, in whole or in part, any right or interest in or to this Agreement and will not sub-contract, in whole or in part, any services performed under this Agreement.

Mutual Indemnification

6. Each party hereto hereby agrees to indemnify and defend each other from and against any and all third-party claims, causes of action, lawsuits, proceedings, loss or injury arising from said respective party's breach of its responsibilities as set forth in this Agreement.

Agents.

7. The Town designates its Supervisor as its authorized agent for all communications under this Agreement. The Village designates its Mayor as its authorized agent for all communications under this Agreement.

Notices.

8. All notices required by this Agreement, including any notice of termination, must be in writing, will be considered received when mailed, and will be mailed by certified mail, return receipt requested, to each party's authorized agent.

Complete Agreement.

9. This Agreement is the complete agreement of the parties regarding matters addressed in this Agreement. No oral agreements or representations will be considered binding on the parties. Any modification or amendment to this Agreement will be void unless it is in writing and subscribed by the party against whom the modification or amendment is sought to be enforced.

Applicable Law.

10. This Agreement will be governed by and under the laws of the State of New York. If a dispute arises between the parties, venue for the resolution of such dispute will be the County of Monroe, State of New York.

Severability.

11. If any provision of this Agreement is held invalid by a court of law, the remainder of the Agreement will be valid and enforceable so as to carry out its purpose.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by the day and year set forth above.

TOWN OF PITTSFORD

By: _____
William A. Smith, Jr., Supervisor

STATE OF NEW YORK)
COUNTY OF MONROE) SS:

On this ___ day of _____, 2021, before me, the subscriber, personally came William A. Smith, Jr., to me known, who being by me duly sworn, did depose and state, that he resides in the County of Monroe, State of New York; that he is the Supervisor of TOWN OF PITTSFORD, the municipal corporation described herein; that he executed the foregoing instrument; and that he is authorized to sign his name thereto.

Notary Public

VILLAGE OF PITTSFORD

By: _____
Alysa S. Plummer, Mayor

STATE OF NEW YORK)
COUNTY OF MONROE) SS:

On this ___ day of _____, 2021, before me, the subscriber, personally came Alysa S. Plummer, to me known, who being by me duly sworn, did depose and state, that she resides in the County of Monroe, State of New York; that she is the Mayor of the VILLAGE OF PITTSFORD, the municipal corporation described herein; that she executed the foregoing instrument; and that she is authorized to sign her name thereto.

Notary Public

MEMORANDUM

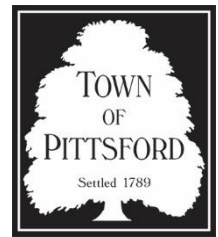
To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: January 11, 2022

Regarding: Set Bid Date for Parks District Ground Maintenance Bid

For Meeting On: January 18, 2022



Ladies and Gentlemen:

The current provider of Parks District Grounds Maintenance has notified us that they will not be extending their contract to provide this service in 2022.

As a result, we are moving forward to start the bidding process at this time. Therefore, I request that Town Board sets a bid opening date for 11:00 AM on March 3, 2022, for the Parks District Ground Maintenance.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

Resolved, that the Town Board sets a bid opening date for 11:00 AM on March 3, 2022, for the Parks District Grounds Maintenance.

Timeline for:

2022 Parks District/Ground Maintenance Bid

January 14, 2022 - Bid Date Resolution Due for Town Board Agenda

January 18, 2022 - Bid Date set at Town Board Meeting

January 21, 2022 – Legal Notice submittal to Renee McQuillen to submit to Daily Record

January 31, 2022 - Bid appears in The Daily Record & Post to Town Website

Same day as above -Vendor packages sent or available @ Town Hall

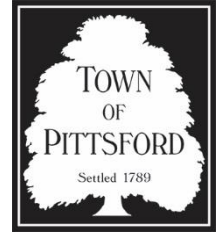
March 3, 2022 - Bid opening date at Town Hall (Schedule Room)

March 11, 2022 - Successful Bidder Resolution due for Town Board Agenda

March 15, 2022 – Award Contract to Bidder at Town Board Meeting

March 16, 2022 - Notice to Proceed letter sent from Public Works

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: January 11, 2022

Regarding: Harladay Hots, Inc. Food Vending Permit

For Meeting On: January 18, 2022

Ladies and Gentlemen:

Charles Clottin, who does business as Harladay Hots, Inc, has requested a "Food Vending Permit" to sell from a portable vending unit on the Town owned land located at 10 N. Main St. The vending unit will be operated during the hours of 10:00 a.m. through 3:00 p.m. Monday through Sunday from May 1, 2022 through October 31, 2022.

The attached proposed "Vending Permit" details the conditions of the arrangement, including a requirement that the Vendor have all necessary health and safety certifications and insurances, naming the Town as additional insured. The Village's approval is also necessary for this permit. The vending fee is \$100.00 per month of operation.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

Resolved, that Town Board approves the proposed Food Vending Permit to Harladay Hots, Inc., for a vending unit located at 10 N. Main St., from May 1st to October 31st. 2022, seven days a week from 10:00 a.m. – 3:00 p.m. and that the Town Supervisor is authorized to issue the Permit.



Harladay Hots, Inc.
12 Brimsdown Circle
Fairport, NY 14450
Charles E. Clottin

VENDING PERMIT

The Town of Pittsford ("Town") hereby issues a vending permit to the above ("Vendor") to allow the sale of food from a small portable vending unit to be temporarily located at Town owned land at the old Tillis property on N. Main St. for the period from May 1, 2020 to October 31, 2022. The terms and conditions of this Permit are as follows: ²²⁰⁰

- Vending hours shall be from 10:00 a.m. to 3:00 p.m. on Monday - Sunday at Old Tillis lot on N. Main St. The Town will provide a schedule of field use to the Vendor.
- The Vendor shall provide to the Town a valid certificate of insurance covering all of the Vendor's operations under this permit, with the Town listed as an "Additional Insured".
- The Vendor shall be responsible to obtain and provide the Town with copies of all health and safety certifications, such as licenses, inspections, and the like required to operate the Vendor's food sale operation.
- The Vendor's vending unit shall not be left unattended.
- All of the Vendor's equipment and materials shall be removed from the site at the end of each service time period. The Vendor shall be responsible for cleanup and removal of all debris generated by and/or associated with the food sale operation.
- The Vendor shall locate the vending unit in such a manner as not to inhibit maintenance of the area by Town staff. The specific location of the unit on the site shall be subject to review and approval by the Commissioner of Public Works.
- A Vending Permit Fee shall be assessed at a rate of \$100.00 per month, to be payable on or before the first of each month.
- The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's operations.
- The Town reserves the right to terminate this Permit at any time.

Town Supervisor: _____

Date: _____

Vendor: _____

Date: 12/30/2021



APPLICATION FOR TEMPORARY VENDING PERMIT

Company Name: Harladay Hots, Inc.

Address: 12 Brimsdown Circle, Fairport, NY 14450

Contact Name: Charlie Clottin

Phone: _____ Cell: 585-766-7120

Vending Location & Address: 10 N Main St., Old Tillis Lot

Date(s) of Operation: May 1, 2022 - October 31, 2022

Hours of Operation: 10:00 am - 3:00 pm Monday thru Sunday

Necessary Additional Documentation Required (this may be provided after initial Town Board approval):

Certificate of Liability Insurance (\$2,000,000) with Town of Pittsford named as "Additional Insured"

✓ Attached _____ Will be provided

Health Permit issued by the Monroe County Department of Health

_____ ✓ Will be provided

Proof of New York State Workers Compensation Insurance or a Waiver

✓ Attached _____ Will be provided

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH

111 Westfall Road

Rochester, New York 14620

PERMIT

278807408

No. M 696364

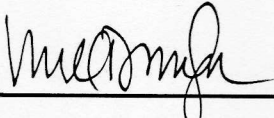
AS PROVIDED IN CHAPTER 1, PART 14 OF THE NEW YORK STATE SANITARY CODE THIS PERMIT IS GRANTED TO **HARLADAY INC.** TO OPERATE A FOOD SERVICE ESTABLISHMENT KNOWN

**HARLADAY HOTS #1 (CART)
12 BRIMSDOWN CIRCLE
FAIRPORT, NY 14450**

PART 14 OF THE NEW YORK STATE SANITARY CODE REQUIRES THAT THIS PERMIT BE PROMINENTLY DISPLAYED AT EACH FOOD SERVICE ESTABLISHMENT WHERE IT CAN BE SEEN BY THE CONSUMER

ISSUE DATE: 1/1/2022
12/31/2022

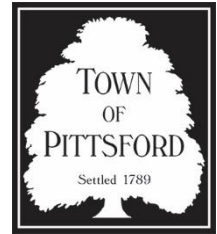
DATE OF EXPIRATION

 MD

Michael D. Mendoza, MD, MPH, MS
Commissioner of Public Health

WARNING: ANY ALTERATION INVALIDATES THIS CERTIFICATE. THIS PERMIT IS NOT TRANSFERABLE.

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: January 14, 2022

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: January 18, 2022

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Amanda Poulin	Rec	Recreation Leader – FT	\$20.89	01/24/2022
Carrie Laraby	Assessor	Assessment Clerk	\$20.89	01/24/2022
Susan Kriger	Rec	Rec Asstistant – RPT	\$15.00	01/24/2022

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Amanda Poulin	Rec	Recreation Leader – FT	\$20.89	01/24/2022
Carrie Laraby	Assessor	Assessment Clerk	\$20.89	01/24/2022
Susan Kriger	Rec	Rec Asstistant – RPT	\$15.00	01/24/2022

2. The following employee is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Salary	Effective Date
Nedda Howk	Rec – Asst 4	Additional Rate	\$16.75/hr	01/19/2022
Cahal Moulton	Main Mech III	backflow training certified	\$22.84/hr	01/24/2022

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Salary	Effective Date
Nedda Howk	Rec – Asst 4	Additional Rate	\$16.75/hr	01/19/2022
Cahal Moulton	Main Mech III	backflow training certified	\$22.84/hr	01/24/2022