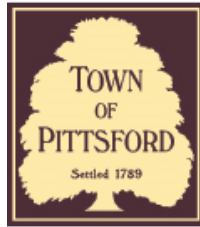


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy
Supervisor
Kevin Beckford
Matthew J. O'Connor
Stephanie Townsend

TOWN BOARD AGENDA

Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, October 1, 2019 – 6:00 PM

TENTATIVE

Call to Order

Pledge of Allegiance

General

Presentation on Nature Park and Preserve by Sue Steele Landscape Architects

Minutes

Public Comment

Approval of Minutes of Meeting September 17, 2019

Legal Matters

Public Comment

Adoption of Comprehensive Plan Update

Financial Matters

Public Comment

Transfers

Personnel Matters

Public Comment

NYS Local Retirement System – Reporting Resolution

Hiring Resolution

Other Business

Public Comment

Adjournment

Minutes of the Town Board for September 17, 2019

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
SEPTEMBER 17, 2019**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, September 17, 2019 at 6:00 P.M. local time in Pittsford Town Hall.

PRESENT: Supervisor William A. Smith, Jr.; Councilpersons Kevin Beckford, Katherine B. Munzinger, Matthew J. O'Connor and Stephanie Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Paul J. Schenkel, Commissioner of Public Works; Greg Duane, Finance Director; Linda Dillon, Town Clerk; Suzanne Reddick, Assistant to Supervisor; and Shelley O'Brien, Communications Director.

ATTENDANCE: There were 41 (forty-one) members of the public in attendance. There were also three (3) additional staff members present and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M., inviting Councilwoman Townsend to lead in the Pledge to the Flag. The Town Clerk noted all members present.

SUPERVISOR'S ANNOUNCEMENTS

Supervisor Smith noted that there will be two (2) public hearings tonight and that there is an interpreter present and available for anyone who may need those services.

PUBLIC HEARING ON LOCAL LAW NO. 3 OF 2019 – PROHIBITED AREAS FOR THE DISCHARGE OF FIREARMS APPROVED

Supervisor Smith explained the proposed Local Law No. 3 of 2019, which will re-emphasize the prohibited areas for the discharge of firearms in Pittsford, as well as amending the Town code to remove the town-owned Royal Coach open space area as a permitted bow-hunting area in Pittsford. Supervisor Smith then opened the public hearing for comments. No public comments were offered.

Some comments and discussion ensued among board members thereafter. Councilman Beckford confirmed with a Turtle Creek resident that was present that they were comfortable with this amendment in our Town Code. Councilwoman Townsend commented that she was not convinced that this was the solution to the problem that was raised last year and felt that it should be more comprehensive. Supervisor Smith indicated that although the amendment could be more comprehensive, it could be expanded in future as needed; that it targets a specific problem brought to the Town's attention. Supervisor Smith recommended proceeding and if more is needed, additional measures could be taken. There was also discussion and confirmation that additional signage could be added to problem areas, like Turtle Creek, as well as additional public communication to residents. Supervisor Smith also indicated that the Town can consult with the DEC (Department of Environmental Conservation) for advice on enforcement. Councilman O'Connor and Deputy Supervisor Munzinger confirmed that they are in agreement with the proposed Resolution.

Thereafter, a Resolution to adopt Local Law No. 3 of 2019: Amending §83-3 and §§109-8 and 109-10 of Pittsford Municipal Code, was offered by Deputy Supervisor Munzinger, seconded by Supervisor Smith, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

Minutes of the Town Board for September 17, 2019

WHEREAS, true and correct copies of proposed Local Law No. 3 of 2019, amending §83-3 and §§109-8 and 109-10 of Pittsford Municipal Code, relating to prohibited areas for the discharge of firearms and to bow hunting in the Royal Coach Open Space, were placed upon the desks of all members of the Town Board of the Town Board, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 17th day of September, 2019; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 40(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 17th day of September, 2019, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on said Local Law No. 3 of 2019; and

WHEREAS, the said public hearing was duly held on the 17th day of September, 2019, at 6:00 P.M., Local Time, at the Town Hall, Pittsford, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of said Local Law No. 3 of 2019; and

WHEREAS, the adoption of Local Law No. 3 of 2019 relating to prohibited areas for the discharge of firearms and to bow hunting in the Royal Coach Open Space is essentially a safety regulation and is not an “action” which may affect the “environment” as those terms are defined under 6 NYCRR § 617.2(b) & (l), or alternatively, is a Type II action not subject to review under SEQRA pursuant to 6 NYCRR § 617.5(c)(21), (26), & (33); and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of said Local Law No. 3 of 2019; and

WHEREAS, it was the decision of the Town Board that said Local Law No. 3 of 2019 should be adopted;

NOW, on a motion duly made and seconded, it was

RESOLVED, that Local Law No. 3 of 2019: Amending §83-3 and §§109-8 and 109-10 of the Pittsford Municipal Code, be adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

RESOLVED, that within twenty (20) days subsequent to the 17th day of September, 2019, there shall be filed with the Secretary of State one certified copy of said Local Law No. 3 of 2019.

The following is an exact copy of Local Law No. 3 of 2019 – Amending §83-3 and §§109-8 and 109-10 of the Pittsford Municipal Code.

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK
AS FOLLOWS:**

**LOCAL LAW NO. 3 OF 2019:
AMENDING §83-3 AND §§109-8 AND 109-10 OF THE PITTSFORD
MUNICIPAL CODE RELATING TO PROHIBITED AREAS FOR
THE DISCHARGE OF FIREARMS AND BOW HUNTING IN THE
ROYAL COACH OPEN SPACE**

Sec. 1 Title

This Local Law shall be known as “Local Law No. 3 of 2019: Amending §83-3 and §§109-8 and 109-10 of The Pittsford Municipal Code Relating to Prohibited Areas for the Discharge of Firearms and Bow Hunting in the Royal Coach Open Space.”

Sec. 2 Amendment #1 to Existing Law

The Pittsford Town Code, Chapter 83, shall be amended to revise §83-3 to read as follows:

§83-3. Prohibited areas.

The areas described below are hereby designated as areas wherein the discharge of a firearm is deemed hazardous to the general public or nearby residents and, therefore, is declared to be unlawful and prohibited subject to the penalties hereinafter specified:

- A. Area 1. Bounded on the south by West Jefferson Road and East Jefferson Road; on the west by the Pittsford-Henrietta town line and the Pittsford-Brighton town line; on the north by the Pittsford-Brighton town line and the Pittsford-Penfield town line; and on the east by the Pittsford-Perinton town line; excepting the lands which are within the corporation limits of the Village of Pittsford.

- B. Area 2. Bounded on west by Mendon Road; on the north by Van Voorhis Road; on the east by Mill Creek; and on the south by the northern boundaries of Town-owned tax parcels nos. 192-01-1-18.111 and 192.02-3-42.

Sec. 3 Amendment #2 to Existing Law

The Pittsford Town Code, Chapter 109, shall be amended to revise §109-8 to read as follows:

§109-8. Firearms.

No person shall possess or discharge any firearm, spring or air gun, or bow and arrow or any concealed weapon within such parks or areas, except as part of an organized Parks and Recreation Department program. Members of authorized law enforcement agencies in the course of their duties and Animal Control Officers appointed by the Town while in the exercise of their duties pursuant to Article III of Chapter 58 of this Code are exempted from such prohibition.

Sec. 4 Amendment #3 to Existing Law

The Pittsford Town Code, Chapter 109, shall be amended to revise § 109-10 to read as follows:

§109-10. Hunting; trapping; fishing.

No person shall be permitted to engage in hunting, trapping or fishing in parks and recreational areas which are posted to restrict these activities, except as authorized by the Director of Parks and Recreation.

Sec. 5 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 6 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

PUBLIC HEARING ON TOWN COMPREHENSIVE PLAN UPDATE 2019

Supervisor Smith opened the Public Hearing on the Town Comprehensive Plan, which continued a hearing from the September 3rd meeting.

Supervisor Smith thanked the volunteers who served on the citizens' Steering Committee for over four years, to help to develop this Comprehensive Plan Update, most of whom were present at the meeting:

- Mayor Bob Corby
- Jeff Donalon
- George Dounce
- Mark Greene
- John Halldow
- Paula Liebschutz
- Alysa Plummer
- Joe Ryan
- Bonnie Salem
- Lloyd Theiss
- Jeff Wright
- William Smith, Jr.

Minutes of the Town Board for September 17, 2019

He introduced Bergmann Associates representative, Kimberly Baptiste, the Town's consultant for the plan, to make a presentation on the Comprehensive Plan and the planning process. Ms. Baptiste reviewed the community engagement, the draft plan's framework with the vision statement and goals, and the process followed since the beginning of the Comprehensive Plan update.

Following the presentation, Supervisor Smith opened the Public Hearing for public comments.

1. Mary Moore, a resident, complimented the committee, noting that the Comprehensive Plan Update looks fabulous. She commented that she would like the Town to consider measures to maintain and enhance insect species' habitats, such as monarch butterflies and other insects. She suggested possible miniature preserves in some of these areas of open space, including planting more trees. She also noted desirability of sidewalks along Clover Street and said developers should be required to install them. Finally, she noted that with regard to Community Character, the Town needs to focus on affordable housing for all and to provide incentives for developments for residents 55 and over.
2. Jim Pond, a resident, commented that this is a good plan, but noted that the trails are missing for the Greystone development. He also noted that in 2010 there was a plan to construct an 8-foot multi-use trail on the south side of Stone Road, and hoped that this would remain part of the Town's planning.
3. Mayor Bob Corby complimented the Town on the completion of the draft Plan, noting that he was proud of the focus that was given to the environment, farmland and traffic for the future, once the Town is fully developed. The mix of these things supports wildlife. He congratulated the steering committee on their hard work and commitment to this project.
4. Michael Simons indicated support for the plan, but is concerns about athletic field lights at Thornell Farm Park and potential impacts on trees and vegetation due to climate change. He recommended changing a stock photograph in the draft plan used by the Town's consultants.
5. Julie Marcellus – Environmental Board member offered recommendations on behalf of the Environmental Board, reading and submitting a letter from the Environmental Board.
6. Ellen Chea commented that she would have liked to see more information regarding affordable housing for the 55 and older community.
7. Kyle Legg, a resident, commented that it was a great plan. He suggested that there be additional focus on sidewalks and trails and crossing paths in the Village, noting that the snowbanks in the village are dangerous.

Having no further public comments to be offered, the Supervisor closed the Public Hearing at 6:58 P.M.

Thereafter, the following additional comments and amendments were suggested by Town Board members as follows:

It is noted here that, following Board discussion, the Board members proposed to submit proposed amendments in writing, for consideration at the next meeting prior to voting on the Plan. Those proposed amendments will be included in their entirety in the minutes of the next meeting of the Town Board. The following provides a general summary of Board members' suggestions.

Amendment Recommendations:

Supervisor Smith proposed to add additional detail to the portion of the plan calling for attention to housing styles preferred by people in their retirement years and at a broader range of prices than currently available, in addition to certain technical amendments.

Deputy Supervisor Munzinger proposed to add to the Plan consideration for expanding transportation alternatives and service to persons with disabilities, and to replace stock photographs supplied by the consultants with photos of actual sites in Pittsford, in addition to technical amendments.

Minutes of the Town Board for September 17, 2019

Councilwoman Townsend proposed specific additional recommendations for providing for housing for people 55 and older, including review of code provisions for “in-law” suites, partnerships involving the Town and other means. She recommended providing for a code change for review of demolition applications, to consider waste management techniques and strengthening use of clean energy technologies, including solar technologies, and pursuing a town-wide traffic safety assessment

Councilman Beckford recommended adding condominiums to the list of housing types to be considered for future development and recommended changing provisions for seeking more affordable pricing for housing for people 55 and older, to include lower-priced housing for people at any age. He added that he envisioned adding new housing stock available to young families on an income of \$35,000 per year.

In discussion, Councilwoman Townsend noted potential negative tax implications of including condominiums. Supervisor Smith discussed data showing availability of housing at different price ranges of prices in Pittsford, and referred to affordability in the immediate region generally. He noted that a Comprehensive Plan cannot command any particular outcome but can make recommendations. Deputy Supervisor Munzinger and Councilwoman Townsend were both open to studying viability and implications of additional condominiums.

The Town Attorney noted that he would review the recommended amendments to determine whether additional published notice would be needed prior to the Board’s consideration of them. Board members committed to furnishing the Town Attorney with each of their proposed amendments in writing, in anticipation of voting on them and the Comprehensive Plan at the next Board meeting.

MINUTES

PUBLIC COMMENTS

No public comments were offered regarding the Minutes of the September 3, 2019 Town Board meeting.

MINUTES OF THE SEPTEMBER 3, 2019 MINUTES APPROVED

A Resolution to approve the Meeting Minutes of the September 3, 2019 meeting was offered by Councilman O’Connor, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O’Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Meeting Minutes of September 3, 2019 Town Board meetings are approved as written.

LEGAL MATTERS

PUBLIC COMMENTS

No public comments were offered.

INTERMUNICIPAL AGREEMENT WITH MONROE COUNTY FOR THE TOWN OF PITTSFORD DOG PARK

Supervisor Smith stated that the Town’s Dog Park will be completed soon, and will be a part of the Monroe County Dog Park system. The Monroe County legislature has approved an intermunicipal agreement with the Town.

Thereafter, a Resolution to authorize the Supervisor to execute an Intermunicipal Agreement with the County of Monroe for the Town of Pittsford Dog Park at 34 East Street, was offered by Councilwoman Townsend, seconded by Councilman Beckford, and voted on by members as follows: Ayes: Beckford, Munzinger, O’Connor, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

RESOLVED, THAT THE Supervisor be authorized to execute the Intermunicipal Agreement between the Town of Pittsford and the County of Monroe for a Dog Park at 34 East Street in the Town of Pittsford, in the substantial form set forth in the draft Intermunicipal Agreement submitted herewith.

**FINANCIAL MATTERS
PUBLIC COMMENTS**

No public comments were offered.

PURCHASE OF NEW RADIO SYSTEM APPROVED

Following inquiry by the Supervisor to the Commissioner of Public Works, Paul Schenkel, a brief description and explanation was given for the need to purchase a new radio system for the Town vehicles. Commissioner Schenkel indicated that the current radio system that the Town uses, is quite old and operates on a low band. It is difficult to replace parts and keep this system in working order, as it is becoming obsolete. The new system would be purchased on state contract.

A Resolution to approve the new Radio System was thereafter offered by Deputy Supervisor Munzinger, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that \$103,100.00 be appropriated from the Whole Town Office Equipment Capital Reserve Fund and transferred to the Department of Public Works equipment line for the purchase of a new radio system and associated costs; be it further

RESOLVED, that this Resolution is subject to Permissive Referendum.

SEPTEMBER VOUCHERS APPROVED

A Resolution to approve the September 2019 vouchers was moved by Supervisor Smith, seconded by Councilman O'Connor, and voted on by the members as follows: Ayes: Munzinger, O'Connor, Townsend and Smith. Absent: Beckford. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the September 2019 vouchers No. 143349 through No. 143771 in the amount \$890,025.30 are approved for payment.

**PERSONNEL MATTERS
PUBLIC COMMENTS**

No public comments were offered.

SALARY CHANGE APPROVED

A Resolution to approve the recommended salary change was offered by Deputy Supervisor Munzinger, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the following person/employee for the recommended salary change:

Name	Dept	Position	Reason for Change	Rate	Effective Date
John Storrar	HWY	no change	Class B – CDL	\$16.22	09/09/2019

OTHER BUSINESS

Minutes of the Town Board for September 17, 2019

Deputy Supervisor Munzinger thanked the Recreation Department for the great Food Truck Event on Main Street and also the Walk for Inclusion on Sunday.

PUBLIC COMMENTS

Jack Butler commented on traffic issues and concerns on State roads. Commissioner Schenkel responded to Mr. Butler's concerns, noting that the Commissioners throughout the county meet on a regular basis and usually a representative or representatives of the NYSDOT (New York State Department of Transportation) attend these meetings. Commissioner Schenkel indicated that the relationship and communication has improved over the years, and he is hopeful that this good interaction continues.

ADJOURNMENT

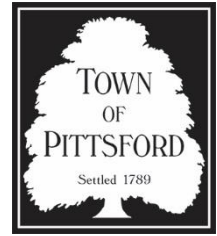
As there was no further business, the Supervisor adjourned the meeting at 8:07 P.M.

Respectfully submitted,

Linda M. Dillon
Town Clerk

OFFICIAL BOARD MINUTES ARE ON FILE IN THE OFFICE OF THE TOWN CLERK

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: September 26, 2019

Regarding: Comprehensive Plan Update - Town Board Action

For Meeting On: October 1, 2019

As you know, the proposed final draft of the Town of Pittsford Comprehensive Plan Update, dated August 2019 Draft, and its Appendices of same date, were duly publicized and posted for public review on the Town's website dedicated to the Comprehensive Plan. The Town Board opened a public hearing on the Comprehensive Plan Update at its meeting on Tuesday September 3, 2019 and continued the public hearing through its meeting on September 17, 2019, at which time the public hearing was closed.

Following the closing of the public hearing on September 17th, Town Board members discussed specific and conceptual changes to the Update which could be added to the Update in the form of amendments. It was agreed that all Board members would promptly their proposed amendments in specifically expressed terms so that they could be considered by the whole Board and voted upon at the next meeting of the Board.

Each Town Board member has submitted a memorandum with one or more proposed amendments and the reasons for those proposed amendments. Those memoranda have been posted on the Town website. Because the Town Board will be voting on the actual proposed amendments and not the reasons behind those amendments, I have set forth below the concise terms of the proposed amendments to the Update and Appendices generated by each of the five Town Board members. The Town Board will need to vote on which amendments it approves for inclusion with the Update and Appendices.

After the Town Board has approved whatever amendments it wishes to include with the Update and its Appendices, the Town Board must first adopt its SEQRA resolution for the Update and Appendices, with the approved proposed amendments. The form of that SEQRA resolution is included with this agenda packet. After the SEQRA resolution is adopted, the Board may then vote on the formal resolution to adopt the Update, Appendices, and amendments. The form of the Update adoption resolution is also included with this agenda packet.

Part A (Supervisor Smith's Proposed Amendments)

1. Update, p. 34, under "Policies," third bullet, add to the end of the bullet: "including housing options specifically suited for residents of age 55 and older."

2. Update, p. 36, change point 15 to read as follows: "Consider providing incentives to developers to develop more affordable housing in the Town of Pittsford for residents aged 55 and older."

3. Update, following p. 36, add additional page to read as follows:

Aging-in-Place

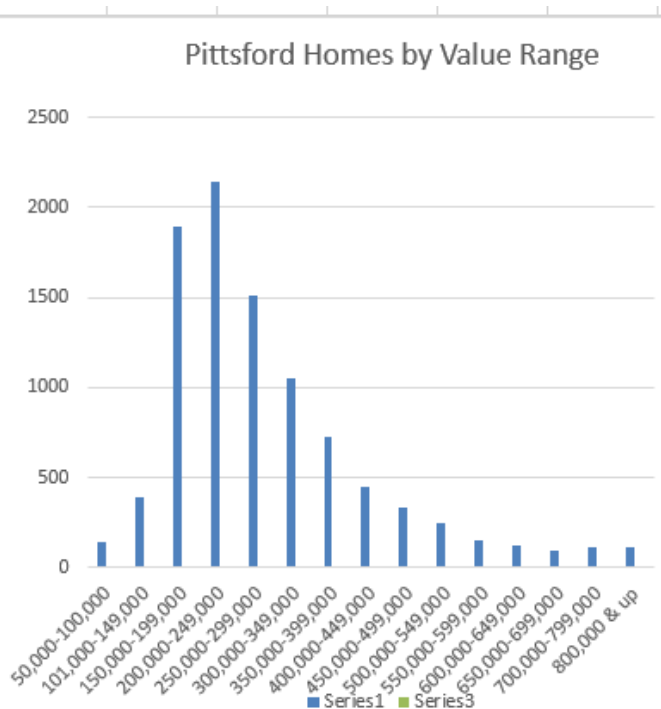
The policy recommendations for residential development in this Comprehensive Plan (p. 34) contemplate diversification of housing stock to accommodate shifting preferences. Many Pittsford residents have expressed interest in more housing options suited specifically for people in their retirement years, and at a broader range of price points than may be available currently.

The Plan’s recommended actions regarding residential development specifically include (p.36) considering incentives for developers to provide more housing options for residents of age 55 and older at lower cost than typically available in Pittsford.

New York Law makes specific provision for action by towns along these lines. In accordance with it, the following actions are recommended.

1. Consider creating a retirement community zoning district for occupancy by people 55 years old and older.
2. Consider creating a senior citizen residence district “floating zone” specifically for multi-family dwellings arranged as individual units for people 55 and older.
4. Update, p. 55, under “Policies,” first bullet, third line, delete the phrase “, with the Active Transportation Plan,” and add to end of the bullet “, and reviewing pertinent provisions of the Active Transportation Plan.”
5. Appendices, p. 8, replace the chart at Figure 9, which shows 2015 data, with the 2019 data, as shown on the chart set forth below:

Value Range	Number	% of
Homes in Town	Parcels	Total Homes
Pittsford Residential		
50,000-100,000	144	1.52%
101,000-149,000	395	4.16%
150,000-199,000	1895	19.96%
200,000-249,000	2143	22.57%
250,000-299,000	1507	15.87%
300,000-349,000	1052	11.08%
350,000-399,000	723	7.61%
400,000-449,000	450	4.74%
450,000-499,000	337	3.55%
500,000-549,000	252	2.65%
550,000-599,000	152	1.60%
600,000-649,000	120	1.26%
650,000-699,000	96	1.01%
700,000-799,000	113	1.19%
800,000 & up	116	1.22%
	9495	100.00%



Part B (Councilwoman Townsend's Proposed Amendments)

1. Update, p. 34, under "Policies," add "Enact a policy for review and public notice of demolition applications."

2. To Supervisor Smith's "Aging-in-Place" proposed amendment, add the following recommendations:

(a) "Review current codes pertaining to suites in single-family homes for their effectiveness at providing suites for elderly family members that promote maximum independence."

(b) "Explore public-private partnerships for building housing for residents of age 55 years and older."

(c) "Study the suitability of a Housing Trust Fund for providing financial support for housing for residents of age 55 years and older."

3. Update, p. 36, add a new Action as follows: "Conduct a town-wide traffic safety assessment to identify priority areas and subsequent actions to increase safety." [or alternatively, add this study to the Active Transportation Plan].

4. Update, p. 57, under "Policy," add to the end of the sentence: ", including solar, wind, and geothermal energy technologies."

5. Update, p. 57, under "Policy," add the following new policy: "Review the existing incentive zoning rules to encourage environmentally sustainable building designs, materials, and technologies."

6. Update, p. 57, under "Actions," add the following new action: "Review the Design Guidelines to ensure that they allow for non-traditional building designs and materials that are more energy efficient and environmentally sustainable."

Part C (Deputy Supervisor Munzinger's Proposed Amendments)

1. Update, p.4, second paragraph, delete reference to "Appendix B" and change third sentence and beginning of fourth sentence to read: "Means of promotion included:"

2. Update, p. 4, first bullet, make "postcard mailing" plural; second bullet, add at the end the words "for each meeting;" fifth bullet, make "Story" plural; eighth bullet, make "article" plural; and add an additional bullet stating: "Pittsford Messenger, Town newsletter sent to every home."

3. Update, p.19, remove photograph identified as "Country Village Plaza" (not located in Pittsford).

4. Update, p. 21, change the designation of three "Representative Images" to "Concept Images Only," and remove reference to "KKK Steel," or alternatively, remove concept images and add photographs of Town of Pittsford buildings.

5. Update, p. 25, remove photograph of “Powers Farm Market” (as it is located in Perinton), and, if available, add photograph of farm market in Town of Pittsford.
6. Update, p. 40, Action 4, fourth line, insert the word “discernible” between the words “no” and “detriment.”
7. Update, p. 56, Action 8, add to end of sentence “and those with disabilities.”
8. Update, p. 57, replace photograph of a “local home with a roof-mounted solar array” with a photograph of a home in the Town of Pittsford with a solar array, or alternatively, label the photograph as a concept photograph.

Part D (Councilman Beckford’s Proposed Amendments)

1. Update, p. 34, Action 3, add to the end: “Allow for socioeconomic diversification (suited for annual income levels of \$45,000 to \$90,000) of home types and prices within each development project; i.e., apartments, condominiums, town homes, and patio homes.”
2. Update, p. 36, change point 15 to read: “Consider providing incentives to developers to develop more affordable homes (suited for annual income levels of \$45,000 to \$90,000), home types, and prices within each development project; i.e., apartments, condominiums, town homes, and patio homes.”
3. Update, p. 36, change point 14 to read: “Provide neighborhood amenities like **Grills, Playgrounds** and **Pavilions** (in new and existing neighborhoods) where possible and supported by the neighborhood, to bring communities together and provide social connectedness among residents.”
4. Update, following p. 36, add additional page to read as follows:

Three Generations Program

National trends show a desire for neighborhoods to reflect a level of diversification in ages, incomes and ethnic groups. Pittsford average household income is 2X of the surrounding areas. In the last 10 years, most housing stock added had entry points of well over \$300K, making it impossible for our seniors to downsize and young families to move to Pittsford.

PROBLEM TODAY: (1) Seniors unable to downsize to affordable apartments, townhomes or condos are leaving Pittsford; moving to neighboring towns who have more affordable housing stock. (2) Young people and young families making \$45K-\$90K are unable to find enough housing stock they can afford.

The (per my suggested amendment) policy recommendations for residential development in this Comprehensive Plan (p. 34) contemplate diversification of housing stock to accommodate shifting needs. Many Pittsford residents have expressed interest in more affordable housing options that would allow their kids to live here after college and to allow seniors to downsize. This suggest we encourage and incentivize developers to provide a broader range of price points than may be available currently.

The Plan’s recommended actions regarding residential development specifically include (p.36) considering (per my suggested amendment) incentives for developers to provide more affordable homes (suited for incomes levels \$45K-\$90K), home types and prices within each development project; i.e. apartment, condo, town homes and patio homes.

5. Update, p. 20, add to the list of “Potential Future Land Uses” the word “Condos.”

Part E (Councilman O'Connor's Proposed Amendment)

1. Update, p. 57, Goal #3, "Healthy Living," fourth line, insert the phrase "and resiliency" after the word "sustainability."

MEMORANDUM

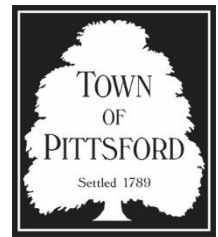
To: Town Board Members

From: Robert B. Koegel

Date: September 26, 2019

Regarding: Comprehensive Plan Update

For Meeting On: October 1, 2019



Ladies and Gentlemen:

The Town Board has previously received the proposed update to the Town's Comprehensive Plan. A Public Hearing on the Update to the Comprehensive Plan was held on September 3, 2019 and continued through September 17, 2019.

Prior to adopting the Comprehensive Plan Update, the Board will need to adopt a SEQRA Negative Declaration Resolution.

Attached is the proposed SEQRA Resolution.

Recommendation is hereby made that the Town Board adopt the SEQRA Negative Declaration.

SEQRA RESOLUTION

I move that a Negative Declaration of environmental significance be made, as set forth in the written SEQRA Resolution.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at the Town Hall, 11 South Main Street, Pittsford, New York, on the 1st day of October, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

ABSENT: NONE

In the Matter

of

PROPOSED 2019 UPDATE TO THE
TOWN'S COMPREHENSIVE PLAN

SEQRA Resolution

WHEREAS, through a series of meetings with residents and business owners of the area, the Town, with assistance from its Town Planner, Bergman Associates, developed a draft Update to the Town's Comprehensive Plan, with Appendices, which outlines a shared vision of the future for the Town; and

WHEREAS, following receipt and review of the draft Update and Appendices to the Town's Comprehensive Plan, a public hearing was held on the 3rd day of September, 2019 and continued through the 17th day of September, 2019, at which time it was closed, to review the proposed changes to the Town's Comprehensive Plan, receive public comments and determine whether such changes should be adopted by the Town Board; and

WHEREAS, following the closure of the public hearing, the Town published proposed amendments to the Update and Appendices, which amendments were duly considered by the Town Board at its meeting on October 1, 2019; and

WHEREAS, the proposed action being considered is adoption of an Update with Appendices to the Town's Comprehensive Plan which identifies the important attributes and components that define the community, provides a vision for the future, and focuses on the current and long-range protection, enhancement and development of the Town; and

WHEREAS, updating the Comprehensive Plan has consisted of the three following major analyses: 1) understanding existing conditions in the Town; 2) defining and articulating the Town's goals and vision for the future; and 3) determining the means to accomplish those goals and give life to that vision; and

WHEREAS, the Town Board obtained public input through various outreach efforts, and consulted with local officials, departments and committees, representatives of the Town Planning Board, and other municipal representatives, businesses and property owners, together with the multi-meeting Public Hearing; and

WHEREAS, the Town Board is responsible for preparation and adoption of the amendments to the Town's Comprehensive Plan, pursuant to Town Law § 272-a; and

WHEREAS, the proposed action of adopting the proposed amendment to the Town Comprehensive Plan is a Type I SEQRA action pursuant to 6 NYCRR § 617.4(b)(1); and

WHEREAS, a Full Environmental Assessment Form has been prepared for the proposed action;

NOW, THEREFORE, be it

RESOLVED, that the Town Board finds that based upon the information included in the Full Environmental Assessment Form and the criteria contained in 6 NYCRR § 617.7, the Town Board is the Lead Agency for SEQRA review of the proposed action; and be it further

RESOLVED, that copies of the Comprehensive Plan materials were provided to the Interested Agencies and the public during the review process for the proposed Update to Town's Comprehensive Plan; and be it further

RESOLVED, that the Town Board, having reviewed the full environmental assessment form, and the Town Board having taken a "hard look" at potential adverse environmental impacts of the proposed Update to the Town's Comprehensive Plan, with Appendices and amendments, and having given this matter due deliberation and

consideration, finds that the proposed Update to the Town's Comprehensive Plan, with Appendices and amendments, will not have a significant adverse impact on the environment; and be it further

RESOLVED, that the Town Board hereby issues a Negative Declaration for the project.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

DATED: October 1, 2019

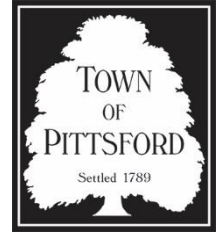
Linda M. Dillon, Town Clerk

I, LINDA M. DILLON, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of October, 2019.

Linda M. Dillon, Town Clerk

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: September 26, 2019

Regarding: Comprehensive Plan Update - Adoption Resolution

For Meeting On: October 1, 2019

Ladies and Gentlemen:

The Town Board has previously received the proposed update to the Town's Comprehensive Plan. A Public Hearing on the Update to the Comprehensive Plan was opened on September 3, 2019 and continued through September 17, 2019.

Prior to adopting the Comprehensive Plan Update, the Board will need to adopt a SEQRA Negative Declaration Resolution. That proposed resolution is provided to you under separate cover memorandum from me.

Attached is the proposed Adoption Resolution.

Recommendation is hereby made that the Town Board approve the proposed Comprehensive Plan Update.

ADOPTION RESOLUTION

I move approval of the 2019 Update to the Town's Comprehensive Plan, as set forth in the proposed written Adoption Resolution.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at the Town Hall, 11 South Main Street, Pittsford, New York, on the 1st day of October, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

ABSENT: NONE

In the Matter

of

PROPOSED 2019 UPDATE TO THE
TOWN'S COMPREHENSIVE PLAN

Adoption Resolution

WHEREAS, through a series of meetings with residents and business owners of the area and other community outreach efforts, the Town, with assistance from its Town Planner, Bergmann Associates, developed a draft Update, with Appendices, to the Town's Comprehensive Plan, which outlines a shared vision of the future for the Town; and

WHEREAS, the proposed action being considered is adoption of an Update, with Appendices, to the Town's Comprehensive Plan which identifies the important attributes and components that define the community, provides a vision for the future, and focuses on the current and long-range protection, enhancement and development of the Town; and

WHEREAS, the Town Board obtained public input through various outreach efforts, and consulted with local officials, departments and committees, representatives of the Town Planning Board, and other municipal representatives, businesses and property owners, together with a multi-meeting Public Hearing; and

WHEREAS, the Town Board is responsible for preparation and adoption of the amendments to the Town's Comprehensive Plan, pursuant to Town Law § 272-a; and

WHEREAS, updating the Comprehensive Plan has consisted of the three following major analyses: 1) understanding existing conditions in the Town; 2) defining and articulating the Town's goals and vision for the future; and 3) determining the means to accomplish those goals and give life to that vision; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 30(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the the day of June, 2019 on the proposed Update to the Town's Comprehensive Plan: and

WHEREAS, the said public hearing was duly held on the 3rd day of September, 2019 and continued through the 17th day of September, 2019, at which time it was closed, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of the proposed Update to the Town's Comprehensive Plan; and

WHEREAS, following the closure of the public hearing, the Town published proposed amendments to the Update and Appendices, which amendments were duly considered by the Town Board at its meeting on October 1, 2019; and

WHEREAS, the Town Board has determined that proposed Update, with Appendices and amendments, to the Town's Comprehensive Plan is a Type I action pursuant to 6 NYCRR Part 617 of the State Environmental Quality Review Act, and has previously determined that the proposed action will not have a significant adverse impact on the environment; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of the Update, with Appendices, to the Town's Comprehensive Plan, along with amendments to the Update that were proposed by the Town Board and made available to the public; and

WHEREAS, it was the decision of the Town Board that the proposed Update to the Town's Comprehensive Plan, with Appendices and the amendments accepted by the Town Board, should be adopted.

NOW, on a motion duly made and seconded, it was

RESOLVED, that the proposed Update to the Town's Comprehensive Plan, with

Appendices and the amendments accepted by the Town Board, be adopted by the Town Board of the Town of Pittsford, New York.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

DATED: October 1, 2019.

Linda M. Dillon, Town Clerk

I, LINDA M. DILLON, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of October, 2019.

Linda M. Dillon, Town Clerk

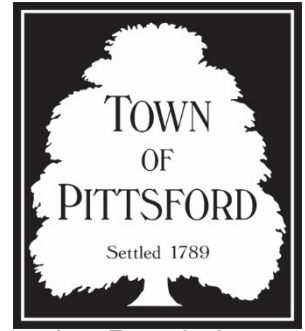
9/26/19

Budget Transfers

Be it resolved that the following budget transfers are approved:

That \$16,350.00 be transferred from 1.9950.9000.1.1 (WT- Transfer to Capital) to 1.2620.2007.10.19 (Bldg. Maint. – Building Improvements) for building repairs and updates at the Kings Bend Park lodges.

MEMORANDUM



To: Town Board

CC:

From: Cheryl Fleming and Linda Dillon

Date: September 20, 2019

Regarding: NYS Local Retirement System Standard Work Day and Reporting Resolution

The NYS Local Retirement System has notified the Town that the Standard Work Day and Reporting status for our Town Justice, John E. Bernacki, Jr., needs to be updated and re-confirmed in the form of a Resolution by the Town Board. Justice Bernacki has submitted a Recertification of the Record of Activities (Form RS 2419), as required for this Resolution.

Therefore, attached is Standard Work Day and Reporting Resolution, Form RS 2417-B, that reconfirms the up-to-date Record of Activity and Reporting Status for Town Justice, John E. Bernacki, Jr., as required by the New York State Local Retirement System.

The following Resolution is proposed:

RESOLVED, that based on the Recertification of the Record of Activities for Town Justice, John E. Bernacki, Jr., the NYS Retirement will be credited for service time worked as follows:

Name	Title	Term	Days/Month
John E. Bernacki, Jr.	Town Justice	01/01/2018-12/31/2021	14.93

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

3 0 0 4 9

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.09/18)

BE IT RESOLVED, that the Town of Pittsford / 30049 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

(Name of Employer) *(Location Code)*

Title:	Standard Work Day: (Hrs/day) Min. 6 hrs Max. 8 hrs	Name: (First and Last)	Social Security Number: (Last 4 digits)	NYSLRS ID:	Tier 1 (Check only if member is Tier 1)	Current Term Begin & End Dates: (mm/dd/yy-mm/dd/yy)	Record of Activities Result:*	Not Submitted: (Check only if official did not submit their Record of Activities)
Elected Officials:								
Town Justice	6/day	John E. Bernacki, Jr.	5045	40809378	<input type="checkbox"/>	01/01/2018-12/31/2021	14.93	<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
Appointed Officials:								
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>

I, Linda M. Dillon, secretary/clerk of the governing board of the Town of Pittsford, of the State of New York,

(Name of Secretary or Clerk) *(Circle one)* *(Name of Employer)*

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 1st day of October, 2019 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ on this _____ day of _____, 20____,

(Name of Employer)

(Signature of Secretary or Clerk)

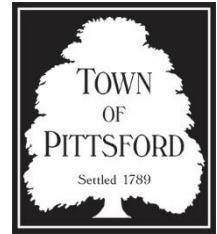
Affidavit of Posting: I, _____ being duly sworn, deposes and says that the posting of the Resolution began on _____ and continued for at least 30 days. That the Resolution was available to the public on the: _____

(Name of Secretary or Clerk) *(Date)*

- Employer's website at: www.townofpittsford.org
- Official sign board at: Pittsford Town Hall, 11 South Main Street, Pittsford, NY 14534
- Main entrance Secretary or Clerk's office at: _____

(seal)

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: September 16, 2019

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: October 1, 2019

1. The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Meghan Brooks	Rec	Asst II – Aquatics Instructor Asst PT	\$12.00	09/23/2019
Wonje (Jay) Han	Rec	Asst I – counselor PT	\$11.10	09/25/2019
Lindsay Layer	Rec	Asst I – Child Watch PT	\$11.10	09/27/2019
Thomas Joerger	Rec	Asst I – counselor PT	\$11.10	09/30/2019

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Meghan Brooks	Rec	Asst II – Aquatics Instructor Asst PT	\$12.00	09/23/2019
Wonje (Jay) Han	Rec	Asst I – counselor PT	\$11.10	09/25/2019
Lindsay Layer	Rec	Asst I – Child Watch PT	\$11.10	09/27/2019
Thomas Joerger	Rec	Asst I – counselor PT	\$11.10	09/30/2019

2. The following employee(s) are recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Elijah Fleming	Town Courier PT	Replacing Resignation	\$13.50	09/23/2019
Kathleen Leonard	Sr Office Clerk FT	Promotion for Civil Service	\$19.46	09/23/2019
Richard Surowiec	Rec Asst II PT	Promotion from Rec Asst I	\$12.00	10/02/2019

Should the Board approve the above recommendations and personnel adjustments, the following resolution is being proposed, RESOLVED, that the Town Board approves the status and salary changes for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Elijah Fleming	Town Courier PT	Replacing Resignation	\$13.50	09/23/2019
Kathleen Leonard	Sr Office Clerk FT	Promotion for Civil Service	\$19.46	09/23/2019
Richard Surowiec	Rec Asst II PT	Promotion from Rec Asst I	\$12.00	10/02/2019