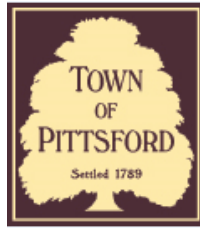


**SUPERVISOR**  
William A. Smith, Jr.



**COUNCIL MEMBERS**  
Kate Bohne Munzinger, Deputy Supervisor  
Kevin Beckford  
Cathy Koshykar  
Stephanie Townsend

**Tuesday, August 18, 2020 – 6:00 pm**  
**Meeting by Online Video with Public Access**  
**Page 1 of 2**

**Call to Order**  
**Pledge of Allegiance**

**General**

19<sup>th</sup> Amendment Proclamation

Presentations on Community Solar:  
Joule Community Power  
Power Management

**Minutes**

July 21, 2020  
August 4, 2020

**Legal Matters**

Public Comment  
Schedule Executive Session to discuss the appointment of a particular person

**Financial Matters**

Public Comment  
Vouchers

**Operational Matters**

Public Comment  
Presentation by Power Management on Electricity for Town Operations

**Recreational Matters**

Public Comment  
Fireworks for 19<sup>th</sup> Amendment Event – Agreement with Young Explosives

**Personnel Matters**

Public Comment  
Report on Officials Standard Day to NYS Retirement System  
Hiring Resolution

**Other Business**

**Public Comment**  
**Adjournment**

**Instructions for viewing meeting and offering comments  
on attached page 2**

How to view the meeting:

1. Zoom

- In your web browser, go to

<https://townofpittsford.zoom.us/j/86831362686?pwd=bDV1M0lkdVNlRzExaFRhWjU5NXpjdz09>

You will be connected to the meeting.

2. Telephone

You can access the meeting by phone. Use any of the numbers below, then enter the meeting ID.

The Meeting ID is 868 3136 2686. No password is necessary.

(929) 205-6099	(312) 626-6799
(253) 215-8782	(301) 715-8592
(346) 248-7799	(669) 900-6833

3. Comments

a. By E-Mail

- Any Pittsford resident can submit a comment for the meeting by emailing it to [comments@townofpittsford.org](mailto:comments@townofpittsford.org) any time before 2:30pm on the date of the meeting.
- Comments must be accompanied by your name and street address. Comments from residents will be read aloud by the Town Clerk.
- To comment by email on anything that takes place at the meeting, use the email address shown prior to 2:30pm on the next meeting date, September 1. The Clerk will read such comments from residents aloud at that meeting.

b. Using Zoom

- Any Pittsford resident can submit a comment during the meeting. Comments must begin with your name and street address.
- At the points where the Supervisor asks if there are public comments, if you are a resident and wish to comment, click “Raise Hand” in the control panel. (Telephone attendees press \*9).
- Your comment will be taken in the order received. When you receive a message to “Unmute Now” please do so and make your comment. All comments must begin with the name and street address of the commenter.
- Alternatively, residents who don’t have a microphone or who prefer or need to submit a comment in writing can do so by clicking “Chat” in the controls at the bottom of your Zoom window.
- When called upon, beginning with your name and street address please type your message into the chat window, then press “Enter” to send. The Town Clerk will read your message aloud.

# **Proclamation**

## *in celebration of Women's Suffrage and the*

### **19<sup>th</sup> Amendment Centennial**

**Whereas**, the 19th Amendment to the United States Constitution was ratified in 1920, giving women one of the most fundamental rights of citizenship – the right to vote; and

**Whereas**, the women's suffrage movement was launched at the Seneca Falls Convention in 1848, where the Declaration of Sentiments proclaimed that "all men and women are created equal, that they are endowed by their Creator with certain inalienable rights, that among these are life, liberty, and the pursuit of happiness" and demanded that all women be afforded "the equal station to which they are entitled" and the "inalienable right to the elective franchise," and

**Whereas**, in 1869, a new group called the National Woman Suffrage Association was founded by Elizabeth Cady Stanton and Susan B. Anthony; this group began the fight for a universal-suffrage amendment to the U.S. Constitution; and

**Whereas**, the women's suffrage movement had an active and committed history in Pittsford, formalized in 1902 by the founding of the Pittsford Political Equality Club; and

**Whereas**, on August 18, 1920, the 19th Amendment to the U.S. Constitution was ratified and on November 2 of that year, millions of women across the United States voted in elections for the first time; and

**Whereas**, the full inclusion of women as citizens and guaranteeing the protection of women's rights are essential for the success of democracy; and

**Now, Therefore, Be It Known**, that the members of the Pittsford Town Board recognize and proclaim the value of celebrating on this day the **19<sup>th</sup> Amendment Centennial Anniversary** and further recognize and celebrate, in ongoing commitment, the spirit, principles and efforts espoused by the Women's Suffrage Movement; and

**Be it Further Known**, that this proclamation was declared adopted by the order of the Pittsford Town Board on August 18, 2020 on the centennial of the 19th Amendment's ratification.

William A. Smith, Jr., Supervisor

Kate Bohne Munzinger, Deputy Supervisor

Kevin S. Beckford, Councilmember

Cathleen A. Koshykar, Councilmember

Stephanie M. Townsend, Councilmember



# Monroe Community Power



 LET'S CREATE CHANGE TOGETHER

[MonroeCommunityPower.com](http://MonroeCommunityPower.com)

# It's a Partnership - Who is involved?



Monroe Community Power

COMMUNITIES

ADMINISTRATOR

LOCAL PROGRAM  
MANAGER

**Town of Brighton**

**Town of Irondequoit**

**Town of Pittsford**

**Village of Pittsford**



**JOULE**  
COMMUNITY POWER



**Roctricity**

# Local Community Driven

*Community Choice Aggregation*

*Community Distributed Generation*



Much of New York's plan to achieve ***70% of electricity produced by renewable energy by 2030*** relies on the accelerated development of ***community-scale renewable resources***. Success in achieving our goals rests largely on local leaders' ability to promote change in their communities.



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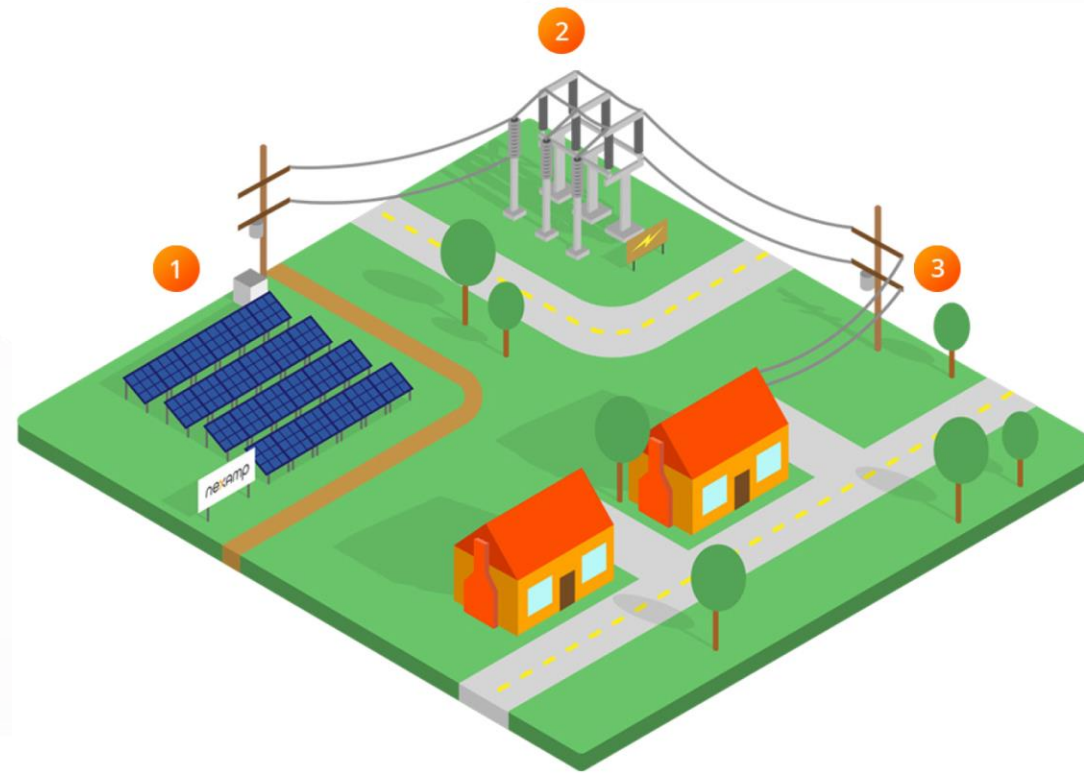
## Community Distributed Generation (CDG)

---

- CDG projects are mid-sized renewable generators (mostly solar), typically equivalent to 100-200 residential rooftop installations.
- CDG increases access to the benefits of renewable energy.
- **Most community solar projects are challenged with the cost of client acquisition.**



# Community Solar: how it works



1. You subscribe to a share of a solar farm.
2. The solar farm feeds clean power into the grid while earning you energy credits.
3. You purchase these energy credits at a discount, reducing your electricity costs by ~10%.

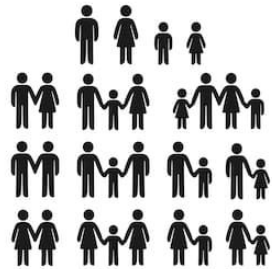
**Note: You cannot subscribe to Community Solar if you have a solar PV system at the service address.**



# Community Power program options



Monroe Community Power



## Community Choice Aggregation

- Opt-out program sourcing energy for residents
- 100% New York State renewable energy
- Cost saving opportunity with a low fixed rate



Reduce carbon emissions

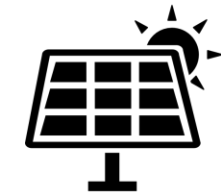
+

Electricity costs while protecting consumers



## Community Solar

- Opt-in program, meaning you need to enroll
- Support local community solar farm
- Guaranteed Savings ~10% off your annual electricity costs
- Participating communities earn \$ per enrollments for a local sustainability project



# Case Study



**Finger Lakes Town earned \$25,000: 15% of residents opted in.**



Finger Lakes Landlord Association  
Landlords helping landlords... and helping families find a home.

HOBART AND WILLIAM SMITH COLLEGES



**ROCKLAND**  
Community Power



**Hudson Valley Community Power**



**Geneva Community Power**







Hudson Valley Community Power

Published by Sherry Loeb-Rothenberg 11 · March 29 · G

Attention Marbletown residents!

For every enrollment before 4/1, we'll add \$50 to Marbletown's sustainability fund earmarked for local walk & bike trail projects. Plus, you'll get guaranteed electricity bill savings from solar bill credits.

Enroll now:

<https://www.hudsonvalleycommunitypower.com/enroll-now.asp>

Enroll Today For  
**Community Solar!**

**Deadline March 31st!**

MABLETOWN  
funds for local  
walk and bike  
trails.

\$5,000  
credit

SEASON  
funds for local  
school projects.

\$4,000  
credit

THE CITY OF BEACON NY

Hudson Valley Community Power

Community

[Learn More](#)

3,387  
People Reached

198  
Engagements

[Event Again](#)

Started on Mar 29, 2020  
By Sherry Loeb-Rothenberg

Completed

People Reached **3.5K**

Leading Page Views **124**



Hudson Valley Community Power

Published by Sherry Loeb-Rothenberg 11 · March 29 · G

Hey Beacon!

For every community solar enrollment before 4/1, we'll add \$50 to Beacon's sustainability fund earmarked for local school projects! Plus, you'll get guaranteed electricity bill savings from solar bill credits.

Enroll now: <https://www.hudsonvalleycommunitypower.com/enroll-now.asp>

Enroll Today For  
**Community Solar!**

**Deadline March 31st!**

SEASON  
funds for local  
school projects.

\$4,000  
credit

THE CITY OF BEACON NY

Hudson Valley Community Power

Community

[Learn More](#)

1,524  
People Reached

52  
Engagements

[Event Again](#)

Started on Mar 29, 2020  
By Sherry Loeb-Rothenberg

Completed

People Reached **1.5K**

Post Engagement **524**

[View Results](#)



# Community Engagement & Celebration



## Marbletown O&W Rail Trail

FORMER NEW YORK ONTARIO & WESTERN RAILWAY

If you are walking on the O & W Rail Trail, you are part of history! Along the trail you will see remnants of the past, including old stone abutments which once held up the mighty railroad tracks. Many of these blocks of stone were repurposed from dismantled canal locks. You will also see original train stations (now privately owned), nearby canal lock artifacts, discarded rail bed ties, an old grist mill, family farms and many view sheds of the Esopus and Rondout Valleys.



Millstone of Shawangunk conglomerate



Looking West from Stone Ridge, N. Y.

All these are reminders that you are on an important transportation time-line rescued from extinction by a group of history and nature lovers who began "saving" the trail as Ulster County took over the rail bed in 1957. The Rail Trail is free and open to the public for walking, running, biking, cross-country skiing, dog walking, horseback riding and nature study throughout the year.

Rail Trail informational signs are in memory of Dave Sheeley (1946-2017), Marbletown Highway Superintendent and Ulster County Commissioner of Public Works. Dave grew up next to the rail trail and had a deep commitment to its maintenance and improvement.





# Sustainability Fund: Marbletown & Beacon



Walking & Biking Trails



**\$9,000**

**10% of households**



School Sustainability Education Program



**\$10,600**

**6% of households**

# Sustainability Fund: Philipstown & Cold Spring



**198 Enrollments = \$9,900**



Refrigerant Management Program

# Next Steps

## **Municipality + Joule + Roctricty:**

- Agree to launch community solar
- Approve and send a dedicated mailer on municipal letterhead to customers (paid for by Joule)
- Select sustainability projects (or list of ideas)
- Co-branded marketing and messaging on the website/social media
- Send an email blast promoting the initiative to residents and beyond

## **Joule + Roctricty - *will design and distribute:***

- Social media, website, static promo ads
- Website language and talking points (scripts)
- Draft email blast to residents/businesses
- Draft Press Release
- Flyer



# Please contact us:

# Thank you!

**Susan Hughes-Smith & Ben Frevert**

**Roctricity: Local Program Partner**

Email: [info@roctricity.com](mailto:info@roctricity.com)

Program helpline: 585-244-0244

**Victor Pierre Melendez**

**Joule Community Power**

Email: [victor@joulecommunitypower.com](mailto:victor@joulecommunitypower.com)

Direct: 845-321-6475







**POWER**

M A N A G E M E N T

Business \* Energy \* Success



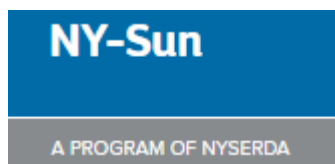
**Community Solar**  
**NY-Sun a program of**  
**NYSERDA**  
**Town of Pittsford**

[www.powermgt.com](http://www.powermgt.com)



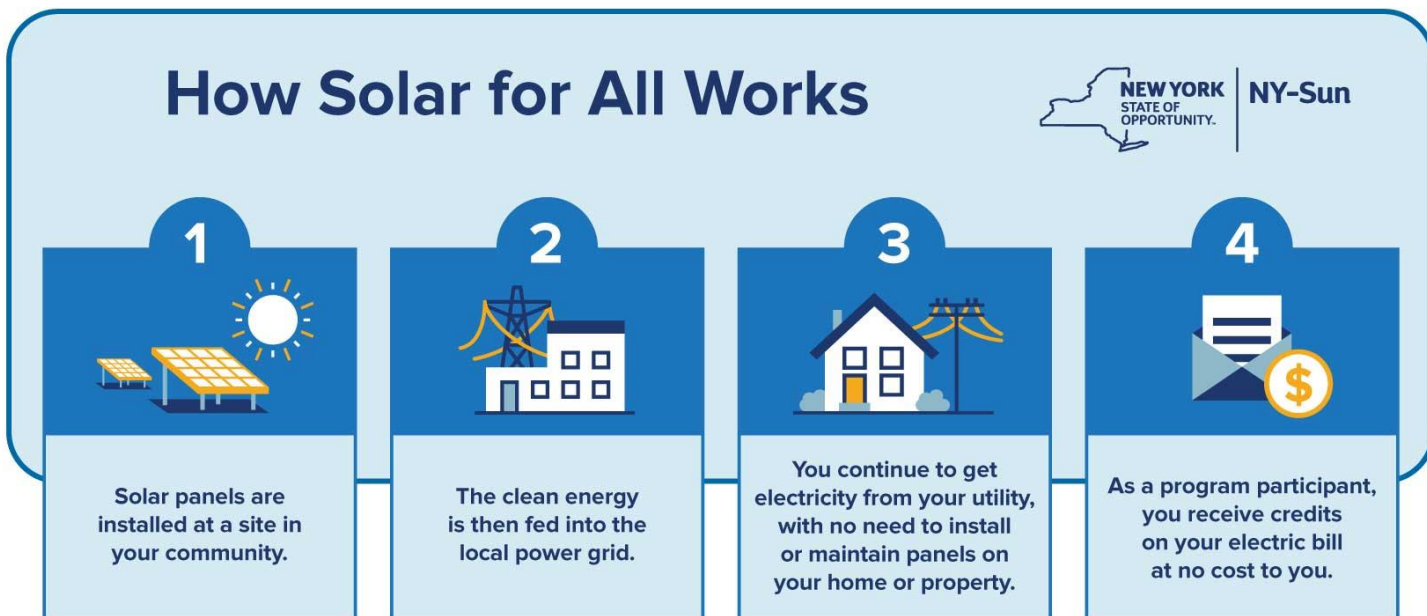
# What is Community Solar

- ▶ Community solar is a collective array of solar panels installed in an offsite location.
- ▶ Allows residents and business accounts access to clean energy without upfront capital cost and on-site equipment.
- ▶ Created by NYSERDA as part of the NY-Sun “Solar for All” program to help meet the NYS mandated goal for 100% renewable energy by 2040



# Solar for All

## An Opt-In Program



LMI-SFA-cons-infographic-1-v2 6/18

# What is an On-Bill Credit?

- ▶ On-bill credits are the monetary value of electricity generated and fed back to the utility by the solar field on a monthly basis.
- ▶ The credits are then issued to subscribers on their utility bill thus reducing the total due to RGE.
- ▶ Those credits are billed by the solar developer to the subscriber at a 10% discounted rate.
- ▶ This means for every \$100 in credits received the subscriber pays \$90 to the solar developer.

# Program Details

- ▶ Residents can join through a voluntary Opt-In program, with easy sign up and no penalty cancelation.
- ▶ Program is designed to save subscribers up to 10% of their total cost of electric.
- ▶ The Town may sign up many of their smaller accounts into the program immediately, and the larger accounts may be put into a longer-term Anchor agreement.
- ▶ Participation may qualify the town for NYSERDA backed grants as part of the Clean Energy Communities Program.

# Why Power Management?

- ▶ Trusted Energy Consultant for the Town of Pittsford since 2010
- ▶ Locally owned with over twenty-two years of experience assisting clients like the town meet their sustainable energy goals.
- ▶ Access to our large network of vetted Solar Developers representing millions of kWh of renewable solar energy
- ▶ Experts in the field with current clients off-taking more than 10 million kWh of renewable community solar in NYS and developed and constructed large scale solar for clients.



# Questions?

Learn more at [www.powermgt.com](http://www.powermgt.com)

Minutes of the Town Board for July 21, 2020

**DRAFT  
TOWN OF PITTSFORD  
TOWN BOARD  
JULY 21, 2020**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, July 21, 2020 at 6:00 P.M. local time. The meeting took place with Board members participating remotely using Zoom.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Kevin Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

**ABSENT:** None.

**ALSO PRESENT:** Staff Members: Cheryl Fleming, Personnel Director; Jessie Hollenbeck, Recreation Director; Paul Schenkel, Commissioner of Public Works; Robert Koegel, Town Attorney; Greg Duane, Finance Director, and Laura Beeley, Deputy Town Clerk.

**ATTENDANCE:** In addition to Town staff, also present were members of Reidman Associates; Andre Valente of Brown & Brown, and Frank Parisi of Syrek Sealers and Disposal.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and led members in the Pledge of Allegiance. The Town Clerk noted all Town Board members present.

**PUBLIC HEARINGS FOR REFUSE DISTRICTS**

**COUNTRY CLUB ESTATES REFUSE DISTRICT**

Supervisor Smith opened the Public Hearing on the Country Club Estates Refuse District, offering any member of the public the opportunity to speak regarding this proposal.

No one offered comments about the proposed Country Club Estates Refuse District. Following an additional solicitation of comments by the Supervisor and receiving none, the Supervisor closed the Public Hearing on the Country Club Estates Refuse District.

**HERITAGE WOODS REFUSE DISTRICT**

Supervisor Smith opened the Public Hearing on the Heritage Woods Refuse District, offering any member of the public the opportunity to speak regarding this proposal.

The following persons offered comments:

1. Jori Cincotta – inquired whether the district could be amended, to exclude the less than 40% of this large district that does not wish to be a part of the district. She feels this inability to choose for this 40% has caused some friction in her neighborhood. She later added that although there is a clear difference in which some of the neighborhood is in favor, and some are not, she would not like to see the majority have to wait an additional year to achieve their goal of a refuse district.
2. Nelson Young – inquired about any fees that could be charged for additional services; what guarantees are in place to monitor the contractor’s performance; were the petitions properly notarized?

Commissioner Schenkel noted that fees for additional services can be negotiated by each householder with the contractor. He also noted that in addition to protections in its contract with the contractor, the Town requires performance bonds and can exercise its rights under those bonds for substandard performance. So far, he continued, the work of the contractor, Syrek Sealers and Disposal, has been consistently positive. Attorney Koegel confirmed that the petitions were properly notarized, referring to applicable law.

## Minutes of the Town Board for July 21, 2020

3. Roy Pierce – asked what services are included in the contracted price. Frank Parisi of Syrek Sealers and Disposal, stated that the charge includes one (1) tote and two (2) recycle bins, as well as up to 6 additional bags each pickup. Anything in addition to that is negotiable with the individual resident. He stated that Seyrek operates consistently with the other haulers in the area, giving an example of additional cost for pickup of larger items, such as a mattress, which would cost \$25. Mr. Pierce also added that although petitions were not received by all of the neighborhood due to Covid-19, the fact that over 60% were in favor, there is a good chance that even more people in the neighborhood would have signed the petition, if they had the opportunity.
4. Kimberly Walters – referred to a map posted in her neighborhood showing which households had submitted petitions to create the district, that it showed that her immediate area was not in favor, and asked if this district boundaries could be changed to exclude the area not in support. Supervisor Smith recalled the advice of the Town Attorney earlier in the meeting, to the effect that the boundaries could not be amended in time to have the district in operation starting in 2021. The speaker worried that, with a family of 7 she expects to need for more than one tote and expects to generate additional construction-type trash, this would cost her more for refuse collection; therefore she opposes creating the district.

No other comments were offered, whereupon Supervisor Smith closed the Public Hearing on the proposed Heritage Woods Refuse District.

### **WALNUT HILL REFUSE DISTRICT**

Supervisor Smith opened the Public Hearing on the Walnut Hill Refuse District, offering any member of the public the opportunity to speak regarding this proposal.

No one offered comments about the proposed Walnut Hill Refuse District. Following an additional solicitation of comments by the Supervisor and receiving none, the Supervisor closed the Public Hearing on the Walnut Hill Refuse District.

### **COUNTRY CLUB ESTATES REFUSE DISTRICT APPROVED**

A motion was made by Councilmember Townsend to approve the creation of the Country Club Estates Refuse District, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Country Club Estates Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 16th day of June, 2020 for the hearing of all persons interested in the matter to be held on the 21st day of July, 2020, at 6:00 o'clock P.M., Local Time, at the Town Hall, 11 South Main Street, or by electric conference or meeting as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

Minutes of the Town Board for July 21, 2020

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

**NOW, ON MOTION** duly made and seconded, it is

**RESOLVED AND ORDERED**, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

**RESOLVED AND ORDERED**, that the "Country Club Estates Refuse District", be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in "Schedule A" map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING	Aye
Katherine Bohne Munzinger	VOTING	Aye
Kevin S. Beckford	VOTING	Aye
Cathy Koshykar	VOTING	Aye
Stephanie Townsend	VOTING	Aye

The resolution was thereupon declared duly adopted.

**HERITAGE WOODS REFUSE DISTRICT TABLED**

Following the close of the public hearing, a motion was made by Councilmember Townsend to table the vote on the creation of the Heritage Woods Refuse District, pending receipt of additional information. This was seconded by Councilmember Beckford.

Discussion followed. Staff will provide the Board with a map of the district showing the location of all households that submitted petitions to create the district, and will discuss timing further with the Assessor to understand whether, if configuration of the district permits changing its boundaries at this point, such a change can be made in time.

On the motion to table, members voted as follows. Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the proposed Resolution to create the Heritage Woods Refuse District be and hereby is tabled.

**WALNUT HILL REFUSE DISTRICT APPROVED**

Councilmember Townsend moved to approve creating the Walnut Hill Refuse District, seconded by Supervisor Smith, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the "Walnut Hill Refuse District"; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

## Minutes of the Town Board for July 21, 2020

WHEREAS, an Order was duly adopted by the Town Board on the 16th day of June, 2020 for the hearing of all persons interested in the matter to be held on the 21st day of July, 2020, at 6:00 o'clock P.M., Local Time, at the Town Hall, 11 South Main Street, or by electric conference or meeting as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an "action" subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

**NOW, ON MOTION** duly made and seconded, it is

**RESOLVED AND ORDERED**, that

- (f) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (g) All the property and property owners within the District are benefited thereby;
- (h) All the property and property owners benefited are included within the limits of the District;
- (i) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (j) It is in the public interest to grant in whole the relief sought; and it is further

**RESOLVED AND ORDERED**, that the "Walnut Hill Refuse District", be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in "Schedule A" map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING	Aye
Katherine Bohne Munzinger	VOTING	Aye
Kevin S. Beckford	VOTING	Aye
Cathy Koshykar	VOTING	Aye
Stephanie Townsend	VOTING	Aye

The resolution was thereupon declared duly adopted.

### **PUBLIC COMMENTS**

No public comments were offered.

### **MINUTES OF JULY 7, 2020 TOWN BOARD MEETING**

The Board noted recent advice of the Town Clerk, reiterated by the Town Attorney, that minutes are within the authority of the Town Clerk, are not susceptible of approval or disapproval by the Board, but that review by the Board in the interest of accuracy remains desirable.

Councilmember Koshykar asked for a change to the last line of first full paragraph on page 5 to add a reference to "patronage or political hires." Councilmember Koshykar also asked to add to the last full paragraph on page 5 an addition to the first sentence, to read: "Councilmember Koshykar asked the Board for a vote on a resolution she wrote and submitted to the Board on July 1 to post a 'Black lives matter' sign on the front of Town Hall." The Supervisor asked the Clerk's office to review the tape of the meeting and if that language was used in either case, to make the changes as requested. Councilmember Koshykar stated that criticism of her conduct by members of staff at the last meeting appear in the minutes, but not the content of comments from people who supported her, stating this is unfair. The Supervisor noted that the Clerk routinely includes discussion by Board members and

## Minutes of the Town Board for July 21, 2020

Staff members under the “Other Business” portion of the Agenda, where both Board and Staff are always asked if they have matters to discuss, but summarizes public comments.

### LEGAL MATTERS

#### CONTINUED PUBLIC HEARING ON KILBOURN PLACE INCENTIVE ZONING

Geri Minerd – stated need for housing to allow Pittsford seniors to remain in Pittsford and urged Board to consider requiring developer to define “affordable housing.”

Kendra Evans – does not in support the application as it stands, but, would be if it included an amendment such as that proposed by Councilmember Koshykar or defined “affordable housing” as such that makes it affordable by persons with income no higher than 80-85% of the area median income for Monroe County as a whole.

Michael Slade – supports affordable and diverse housing and wants this application to be tabled until it is modified to do something effective toward diversity of housing.

No other comments were offered, whereupon Supervisor Smith declared the Public Hearing closed.

#### KILBOURN PLACE INCENTIVE ZONING SEQRA APPROVED

Deputy Supervisor Munzinger offered a motion to approve the SEQRA Resolution for Kilbourn Place, seconded by Councilmember Townsend.

##### Discussion:

Upon Councilmember Koshykar’s inquiry regarding a letter from East Rochester and water build-up along I-490, Town Attorney Koegel and Planning, Zoning and Development Director, Doug DeRue, responded, indicating that the area that was mentioned is not relative to this project and not adjacent to this project – it is in a different area along 490. Additionally, the area of disintegration had to do with a wall being built a long time ago and does not apply now. Director DeRue further noted that the initial developers in 2008 completed an extensive geo-technical study of this area, concluding that the entire area had a very sandy and gravelly soil and he is not aware of any drainage issues at all in that area.

Thereafter, a vote to approve SEQRA was called as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith.

The Resolution was declared carried as follows:

WHEREAS, in an application dated July 5, 2018, Kilbourn Place Associates, LP, as owner, requested that the Town Board re-zone to Incentive Zoning the former Back Nine Bar and Grill property and amend the existing Incentive Zoning of the Kilbourn Place Townhome project to allow for a 110 unit apartment project; and

WHEREAS, the Back Nine Bar and Grill property, consisting of approximately 2.7 acres located at 3500 East Avenue, Pittsford, New York, Tax Parcel Number 138.14-1-13.1 is proposed to be demolished and replaced by a 34 unit apartment building; and

WHEREAS, the existing Kilbourn Place 41-unit Townhome project is only partially constructed and currently the owner-occupied townhomes are proposed to be converted to 14 rental apartments with the addition of a 62-unit apartment building proposed at the eastern end of the site; and

WHEREAS, the proposed re-zoning is an Unlisted action under SEQRA, and the Applicant submitted a completed Part 1 Short Environmental Assessment Form (EAF); and

WHEREAS, the Town Board has conducted a single agency review; and

WHEREAS, a public hearing was duly advertised and opened on September 4, 2018 to consider the above-proposed amendment, and said public hearing was continued indefinitely to allow the owner to make other



## Minutes of the Town Board for July 21, 2020

changes to the proposed development and incentives and to furnish the Town Board with additional information in support of the proposed amendment; and

WHEREAS, the continued public hearing was duly re-advertised and held on July 7, 2020 and July 21, 2020, and all those wishing to comment on the proposed Incentive Zoning were heard; and

WHEREAS, Parts 2 and 3 of Short EAF have been prepared by the Town Board for the proposed Incentive Zoning and carefully reviewed by the Town Board and attached hereto; and

WHEREAS, the completed Part II Short EAF does not identify any significant adverse environmental impacts associated with the proposed Incentive Zoning;

NOW, THEREFORE, be it

**RESOLVED**, that the Pittsford Town Board, upon consideration of all written and oral submissions by the Applicant, appropriate agencies and public comment, and following due deliberation and consideration, finds that the proposed Incentive Zoning will have no significant adverse impact on the environment; and, accordingly, issues a Negative Declaration of Environmental Significance.

### **KILBOURN PLACE INCENTIVE ZONING TABLED**

Deputy Supervisor Munzinger made a motion to approve the Kilbourn Place Incentive Zoning, seconded by Councilmember Beckford. Discussion ensued.

Councilmember Koshykar inquired about the spot zoning comment that was raised by a previous resident during public comments at the previous meeting. Attorney Koegel responded to this statement, noting that there is no spot zoning in this project at all. He noted that the restaurant site goes back many years, possibly before zoning in that area. The Incentive Zoning on the other parcel was completed in 1999. Spot zoning is not a concern.

In response to Councilmember Koshykar's inquiry regarding "pre-existing, non-conforming use" of the restaurant, Attorney Koegel responded that following research, this restaurant would not fall into this "pre-existing, non-conforming use", as it has not been abandoned and could fall back to restaurant use.

Councilmember Koshykar also asked the developer to give the Board a target price-point of the project. Mr. Riedman responded, indicating that the rental range on the new apartments would be from \$1,450 - \$2,200. Councilmember Beckford read from the document given to the Board by the developer as follows:

The front building would have 62 units: 29 – 1 bedroom and 33 – 2 bedroom units. The back building would have 32 units, 14 – 1 bedrooms and 19 - 2 bedrooms, \$1,450 - \$2,200. Mr. Riedman confirmed these numbers.

Councilmember Townsend submitted questions in advance to the Town staff as follows:

1. Any further input from the Pittsford Central School District – Superintendent Pero and Principal Biondi from Allens Creek Elementary School? Spencer Bernard read the comments from the Superintendent Mike Pero and Principal Mike Biondi who expressed the safety concerns that currently exist with regard to traffic, speed, lack of school caution lights, traffic light at school nor crossing guards. They wrote that the addition of a development on East Avenue would only increase these already existing concerns, especially for school buses and walkers. Spencer Bernard added that with respect to enrollment, there has been a slight decrease in enrollment at that school.
2. Spencer also answered Councilmember Townsend's inquiry relative to 3495 and 3497 East Avenue: 3497 East Avenue building height is 40 ft; 190 ft. set back; and 96 ft. width  
3495 East Avenue building height is 38 ft; 100 ft. set back; and 82 ft. width
3. The Reidman property width of Building No. 2: There are three components: one portion of the building is 98 feet set back and is 56 feet wide; another portion is 143 feet from the road and is also 56 feet wide; the courtyard is a 200 feet set back and 90 ft. wide.
4. Traffic volume during peak hours: 2016 – average daily traffic was 13,500; 2020 – 12,100 cars

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Deputy Supervisor Munzinger had a follow-up to the school district's letter and inquired if we could do anything to help them with the concerns that they had raised. Commissioner Schenkel responded and indicated that we could lobby to the state DOT (Department of Transportation) and the Town of Brighton for crossing guards, additional signals (flashers), especially once we extend/complete sidewalk and if Brighton connects their sidewalk to ours.

Councilmember Beckford inquired about the range of pricing for the one-bedroom (back and front). Mr. Riedman explained that there are different floor plans, so all the one-bedrooms would not be \$1,450, as some may have a den or a larger bedroom. However, the range could vary about 10%, or closer to \$1,600. Some of the detail on that has not yet been determined, as they are still in this Incentive Zoning phase.

Councilmember Townsend asked about the income requirements and would they apply to each individual on the lease. Mr. Riedman explained the terms for the qualification on the lease, which indicated that if two people were on the lease, the combined income would be the consideration for qualification.

**NOTE:** *On the afternoon of the meeting, Councilmember Koshykar proposed an amendment to the Kilbourn Place resolution, by email message to Board members. Her memorandum and commentary on the proposal stated that it is for the purpose of making it more affordable for Pittsford residents to remain in Pittsford in their senior years. The amendment would change the law by adding the following requirement:*

*Applicant agrees that 15% of the total number of units will be reserved in perpetuity exclusively for renters with an average income of no more than 85% of Monroe County's average medium income at a rental rate not to exceed more than 30% of the renters adjusted gross income.*

Councilmember Beckford asked to discuss Councilmember Koshykar's amendment.

Deputy Supervisor Munzinger stated that the Board should consider the main resolution at this time. Councilmember Beckford, Deputy Supervisor Munzinger and Supervisor Smith all offered their thanks and appreciation to the applicant, noting that it has been responsive to considerations raised by the Board and the public and that this is reflected in the substantial revisions to its original plan.

Councilmember Townsend addressed pros and cons: on the pro side, we have very few rental properties in Pittsford; this project addresses that and the growing demand here in Town from seniors and from young professionals as well. She believes the current proposal provides for affordability. She also believes that the incentive of funding of \$200,000 for senior amenities as the exchange is acceptable. She acknowledged and addressed concerns expressed by residents about traffic, noting that the traffic study does reflect a decrease; she does not believe the project would generate a significant increase in traffic. She acknowledges the importance of considering the project's effects on aesthetics and character of the neighborhood; having done so she believes the applicant has accommodated these considerations by its changes to the plan that changed the design and mass. On balance she felt that the pros outweigh the cons.

Councilmember Koshykar stated she is concerned about the project failing. She is concerned that calling it a "luxury community" may mean that the rental pricing may go up and the development would not be full. She supports including something in the incentive zoning resolution to reserve some portion of this development for lower-priced units than are currently being offered in the plan, and to lock that in for some percentage of the units. She said she circulated her proposed amendment to Board members today for that purpose.

Riedman Companies responded, noting that this complex will be paying Pittsford taxes and that they have been responsive to the suggested standards of the Town of Pittsford. They feel they have met these requests and that they are marketing towards those looking to downsize that currently live in Pittsford and that it is very affordable housing option for those who live in Pittsford.

Deputy Supervisor Munzinger asked Councilmember Koshykar for clarification: is she satisfied with the affordable pricing already part of the plan and is simply concerned about future price increases?

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Councilmember Beckford supports Councilmember Koshykar's amendment, in particular making the trigger for eligibility for the reserved units having income of 85% of the Monroe County area median income rather than the Pittsford area median income, which is higher. He said that because of bringing in more apartments he really wants this project to pass.

Councilmember Townsend appreciates Councilmember Koshykar's intentions but feels the amendment, as written, needs a lot of work. The words "average" and "medium" are used almost interchangeably and they are not interchangeable. The reference point is properly called **area** median income, not *average* median income. Before considering this amendment, its numbers and terminology must make sense. She would support working on this language to make it clearer, since as written the numbers are not computing. In doing so, we should be very clear about what the percentage is, especially if trying to be in line with HUD recommendations and recommendations for affordable housing. She suggested consulting one or more senior housing experts before proceeding with such an amendment. She believes the reference to area median income should be to Pittsford's rather than Monroe County's. Overall, she believes this proposal needs substantial work before she can support this.

Supervisor Smith noted that the last-minute introduction of the amendment meant that neither the applicant nor members of the public have seen it or know what it contains, or understand what the Board is talking about at the moment. He then read aloud from Councilmember Koshykar's document her proposed change in the law: *Applicant agrees that 15% of the total number of units, will be reserved in perpetuity exclusively for renters with an average income of no more than 85% of Monroe County's average medium income at a rental rate not to exceed more than 30% of the renters adjusted gross income.*

The Supervisor noted his own strong support for more moderately priced housing choices for people of retirement age in Pittsford, to make it easier for residents to be able to stay here and "age in place." He recalled the amendment he proposed for the Town's updated Comprehensive Plan, to include just such a provision, which was strongly supported by residents and adopted by the Town Board.

The Supervisor noted what he described as significant divergence between Councilmember Koshykar's stated purpose, of helping Pittsford residents to afford to remain in Pittsford in their senior years, and the operative language of her amendment, which would do something very different. Specifically, it makes no provision at all for seniors; the reserved units would be open to anyone, who could compete with seniors wanting to downsize. Beyond that, he continued, the Koshykar Amendment does two things: first, it defines eligibility for the reserved units. Secondly, it sets a cap on the rent that can be charged for the reserved units.

For eligibility, he explained, any person making less than 85% of the area median income for Monroe County (about \$56,000) – not Pittsford (about \$106,000) – would be eligible for a reserved unit. For rent, a person eligible for a unit could be charged no more than 30% of the person's adjusted gross income. Thus, for example, he continued, a person with income of three thousand dollars per year (\$3,000) would be eligible for a unit, and could be charged no more for the unit than 30% of that amount, which is \$1,000 per year (about \$83 per month). As compared to the market rate for the apartment of \$1,450 per month.

Councilmember Koshykar said that this was not what she intended to write. The Supervisor continued that by any standard or definition, at \$83 per month or even conceivably less, the amendment would impose full-fledged low-income housing.

Deputy Supervisor Munzinger and Councilmember Townsend asked the Town Attorney about the legality of the proposed amendment. Attorney Koegel indicated that he just received it in the afternoon today and would not be able to give an answer without research.

David Riedman also noted that he has not had an opportunity to review the amendment. However, he did confirm that using the Monroe County AMI it would not work. But, if it used the Pittsford AMI, perhaps it could. He could not give a definitive answer without further review. He expressed great concern over how such a provision could be monitored or enforced.

Councilmember Townsend understood the concerns raised by Riedman Companies and said additional research is necessary before an amendment such as this can be taken up.

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Supervisor Smith noted that with the uncertainties now raised by the proposed amendment there appears to be no consensus to vote either on it or on the main motion to approve the requested changes to the incentive zoning law tonight. Then he moved to table the consideration of the Kilbourn Place Incentive Zoning proposal. This was seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

**The Kilbourn Place Incentive Zoning Application was thereby tabled.**

### **PUBLIC COMMENTS**

Supervisor Smith called for any public comments on the additional Legal Matters before the Board.

The following persons offered comments opposing setting a public hearing on proposed Local Law No. 5 – Residency Requirements: Catherine Doyle, Frank Hagelberg, Kendra Evans, Mike Slade, Stephanie Tokin and Mike Broomfield.

### **PUBLIC HEARING FOR LOCAL LAW NO. 5 OF 2020 – AMENDING CHAPTER 39 OF THE TOWN OF PITTSFORD MUNICIPAL CODE ENTITLED “RESIDENCY REQUIREMENTS”**

Deputy Supervisor Munzinger moved to set the public hearing on August 4, Supervisor Smith seconded the motion. Discussion ensued.

Supervisor Smith made a motion to table this item. Further discussion ensued. No second was made on that motion.

Councilmember Koshykar made a motion to commit, seconded by Councilmember Beckford. Attorney Koegel indicated that there is nothing in the proposed Local Law No. 5 that needs to be researched, studied or have a committee formed to do so. He indicated he had prepared the document and that it is straight-forward and nothing is “hidden” or needs to be researched. He further noted that all previous information that Councilmember Koshykar requested was given to her and discussed at an Executive Session and he is not at liberty to discuss this in public.

Thereafter, Deputy Supervisor Munzinger requested that a vote be taken on her motion to set the public hearing, and members voted as follows: Ayes: Munzinger. Nays: Beckford, Koshykar, Townsend and Smith.

**The motion to set the Public Hearing failed.**

### **COMMUNITY CHOICE AGGREGATION (CCA) UPDATE**

Supervisor Smith updated the Board on results of bidding for supplying electricity for the proposed CCA program. He noted that, per the direction of Pittsford, both Town and Village and the other two towns involved in the CCA bidding, Brighton and Irondequoit, specifications were established for a supply of electricity from 100% renewable sources, at a cost less than the average RG&E rate over the last 12 months, which is 3.9 cents per kilowatt hour. Two bids were offered, one at 4.4 cents per kilowatt hour and the other at 5.5 cents per kilowatt hour. Therefore no compliant bids were received. The Supervisor noted that the market price of electricity will change over time, making another attempt to obtain a compliant bid possible, perhaps in 12 months or even 6.

Supervisor Smith suggested that, with CCA on hold, the Town can proceed now with a Community Distributed Generation (CDG) program, also known as Community Solar. He recalled previous Board discussion about pursuing Community Solar once we have CCA in place; this merely inverts the order. Households and businesses that sign up for Community Solar get a guaranteed savings of 10% on both supply and delivery of electricity from the community solar source. Given the late hour, he suggested a further discussion of this option at a future meeting.

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**FINANCIAL MATTERS  
PUBLIC COMMENT**

Frank Hagelberg offered a comment about the Open Meetings Law. Town Attorney Koegel responded and explained the Open Meetings Law.

**INSURANCE CONSULTANT CONTRACT APPROVED**

Andre Valente, consultant to the Town, from Brown & Brown, reviewed the renewal options and proposal for the insurance coverage for the Town of Pittsford.

Thereafter, a Resolution to approve the Town of Pittsford Insurance Consultant Contract renewal proposal by Brown & Brown for the 2020-21 insurance coverages was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

**RESOLVED**, that based on recommendations of Brown & Brown, the town of Pittsford’s Insurance Consultant, the 2020-21 insurance coverages be placed with USI as broker and Allied Public Risk as Program Manager and Zurich North America as Carrier.

**APPOINTMENT OF DEPUTY RECEIVER OF TAXES APPROVED AS AMENDED**

Supervisor Smith noted an error in the Resolution as presented and observed that where the resolution states “2019-2020,” it should read “2020-2021.” Similarly, references to “2020” should be replaced with “2021.” He then moved to amend the Resolution accordingly, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The amended resolution permits Canandaigua National Bank and Trust to continue to be able to collect taxes on the Town’s behalf and deposit them directly into the Town’s Tax Account, by appointing Jessica Bullen, Service Manager at the Pittsford Branch of Canandaigua National Bank and Trust, as Deputy Receiver of Taxes. Supervisor Smith moved the resolution and Councilmember Townsend seconded. Members voted as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that Jessica Bullen, Service Manager at the Pittsford Branch of Canandaigua National Bank and Trust is appointed Deputy Receiver of Taxes for the Town of Pittsford for 2020-2021 and is authorized to collect the 2020-2021 School Taxes and the 2021 Town and County Taxes during the interest-free collection periods.

**TAX BONDING FOR 2020-2021 TAX COLLECTION APPROVED**

A Resolution to authorize insurance coverage for the 2020-2021 Tax Collections was offered by Councilmember Townsend seconded by Deputy Supervisor Munzinger, and voted on by the members as follows: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board hereby guarantees the surety, form and amount of the official undertaking for the faithful performance of the duties of Town Clerk and Receiver of Taxes, as follows:

**Section 1.**

Type of undertaking: Insurance coverage for Town Clerk and Receiver of Taxes

Amount: \$100,000.00 per employee Public Employee Dishonesty Coverage with additional indemnity of \$200,000.00, including Faithful Performance of Duty, for the Receiver of Taxes.

**Section 2.**

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A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law §25.

### **BUDGET TRANSFER APPROVED**

A Resolution to approve the proposed Transfer was offered by Deputy Supervisor Munzinger, seconded by Supervisor Smith, and voted on by the members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the following budget transfer is approved:

- That \$ 16,000.00 be transferred from 4.1989.2003.2.4. (Hwy WT – Equipment Replacement) to 0004.5130.4400.0053.0004 (Hwy WT – Contracted Repairs) for vehicle repairs.

### **JULY VOUCHERS APPROVED**

Thereafter, a Resolution to approve the July 2020 vouchers was moved by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by the members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the July 2020 vouchers No. 147337 through 147728 in the amount of \$913,994.62 are approved for payment.

### **OPERATIONAL MATTERS**

#### **PUBLIC COMMENTS**

Mandy McGlocklin commented in opposition to placing stop signs in her neighborhood, Chatham Woods..

### **CARTS MOBILE ENTERPRISES LLC VENDING PERMIT AUTHORIZED**

A Resolution to authorize the issuance of a Food Vending Permit to Carts Mobile Enterprises, LLC was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by the members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that Town Board approves the proposed Food Vending Permit to Carts Mobile Enterprises, LLC, for a vending unit at Town owned Thornell Farm Park, located at 480 Mendon Road and Farm View Park, located at 1901 Calkins Road, from July 1, 2020 through October 31, 2020, seven days a week from 10:30 AM to park closing, and that the Town Supervisor is authorized to issue the Permit.

### **ADDITION OF STOP SIGNS IN THE CHATHAM WOODS NEIGHBORHOOD APPROVED**

Following discussions with Chatham Woods residents and their Homeowners Association about the problem of speeding in the neighborhood, the Town proposes to install additional stop signs. This required Board action to add the proposed signs to the Town's "Traffic Control Device Inventory." In response to Councilmember Townsend's inquiry, Commissioner Schenkel confirmed that the outreach to the neighborhood was extensive and included direct mailing as well as communication through the neighborhood association. It revealed broad agreement for the additional signs. Subsequently a motion was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Munzinger, Townsend and Smith. Nays: Beckford, Koshykar.

The Resolution was declared carried as follows:

**RESOLVED**, that based on the recommendation of the Commissioner of Public Works, the Town Board authorizes that additional stop signs be added to the Traffic Control Device Inventory for the Chatham Woods Neighborhood and installed at the following intersections:



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- Devonwood Lane at Brewster Lane, to convert existing 2-way into 4-way stop.
- Old Kings Lane at Caversham Woods, to create a 3-way stop.
- Chelsea Park (west end) at Caversham Woods, to create a 3-way stop.
- Bishops Court (north end) at Caversham Woods, to create a 3-way stop.
- Chelsea Park (north end) at Caversham Woods, to create a 3-way stop.

### PERSONNEL MATTERS

No public comments were offered.

### BRIAN LUKE APPOINTED AS FINANCE DIRECTOR

Supervisor Smith announced that he has appointed Brian Luke, M.B.A. and C.P.A. as the Town's new Finance Director and gave a brief background and work history. Retiring Finance Director Greg Duane has agreed to stay on through a transition period of no more than 90 days, in the capacity of Assistant Director of Finance.

### HIRING RECOMMENDATIONS APPROVED

Councilmember Koshykar moved to sever Brian Luke from the Hiring Resolution, as he is an appointment by the Supervisor. Supervisor Smith noted that although the appointment of a Director of Finance is a Town Supervisor's appointment, his compensation still needs to be approved by the Board. Failure to do so could require the Town to pay the new Finance Director at the higher rate approved in the budget for the outgoing Finance Director.

Thereafter, a Resolution to approve the hiring recommendations and salary/status/additional position changes was offered by Deputy Supervisor Munzinger, seconded by Supervisor Smith, and voted on by members as follows: Ayes: Beckford, Munzinger, Townsend and Smith. Nays: Koshykar.

The following Resolutions were declared carried as follows:

**RESOLVED**, that the Town Board approves the recommended new hires for the following employees:

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Riley Lusk	Rec	Summer Rec. Assistant I	\$11.80	06/26/2020
Meghan Layer	Rec	Summer Rec. Assistant I	\$11.80	07/01/2020
Matthew Taylor	Rec	Summer Rec. Assistant I	\$11.80	07/01/2020
Bryce Wallman	Rec	Summer Rec. Assistant I	\$11.80	07/06/2020
Thomas Rinaldo	Sewer	Laborer (With CDL) – Full Time	\$18.63	07/06/2020
Jessica Furber	GIS	Seasonal Laborer	\$13.00	07/13/2020
Jennifer McCabe	Hwy	Seasonal Laborer	\$13.00	07/20/2020
Brian Luke	Finance	Director of Finance	\$49.45	07/22/2020

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And be it further

**RESOLVED**, that the Town Board approves the status change and/or additional position, as indicated, for the following employees:

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Salary</b>	<b>Effective Date</b>
Brett Little	Laborer	CDL – Class B	\$18.63	06/15/2020
Mary Magguilli	Rec	Asst II Promo – Additional title	\$12.60	06/29/2020
Dylan Selden	Laborer	CDL – Class B	\$18.63	07/20/2020
Gregory Duane	Asst. Dir of Finance	Transitional Role	no change	07/22/2020

**OTHER MATTERS**

Councilmember Koshykar asked that Councilmember Beckford be designated to review hiring resolutions. Supervisor Smith was not sure if this is an administrative duty and would like Attorney Koegel to research it.

As there was no further business, the Supervisor adjourned the meeting at 9:42 P.M.

Respectfully submitted,

Laura F. Beeley  
Deputy Town Clerk

## Minutes of the Town Board for August 4, 2020

### **DRAFT TOWN OF PITTSFORD TOWN BOARD AUGUST 4, 2020**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, August 4, 2020 at 6:00 P.M. local time. The meeting took place with Board members participating remotely using Zoom.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Kevin Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

**ABSENT:** None.

**ALSO PRESENT:** Staff Members: Cheryl Fleming, Personnel Director; Jessie Hollenbeck, Recreation Director; Paul Schenkel, Commissioner of Public Works; Robert Koegel, Town Attorney; Greg Duane, Finance Director, and Laura Beeley, Deputy Town Clerk.

**ATTENDANCE:** Also in attendance was a sign language interpreters, several staff members and 94 members of additional staff and the public viewing the meeting. Additionally, present on the zoom meeting were members of Reidman Associates and Frank from Syrek Sealers and Disposal.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and led members in the Pledge of Allegiance. The Town Clerk noted all Town Board members present.

### **MINUTES**

Supervisor Smith noted that the Minutes of the July 21, 2020 meeting will be presented to the Board for review at the August 18 meeting.

### **LEGAL MATTERS**

#### **KILBOURN PLACE INCENTIVE ZONING APPROVED**

Supervisor Smith invited representatives of Reidman Development representatives to speak about Councilmember Koshykar's proposed amendment to the proposed Resolution for Kilbourn Place Incentive Zoning. For 15% of the units to be built, the amendment would have capped rent at 30% of income for any person eligible for one of the reserved units, and defined eligibility as having an income of less than 85% of the area median income for Monroe County. David Reidman noting the following:

- Initial application was submitted to Town Board on July 5, 2018
- Numerous meetings since that time with the Town Board, Planning Board and Design Review and Historic Preservation Board
- Four (4) of those meetings were Town Board meetings where the public were given opportunity to comment
- Additionally, they held neighborhood meeting where over 530 invitations were mailed for a meeting held on May 30, 2019

He added that some of the concerns raised at those meetings were related to the scale, traffic and character of the neighborhood. However, never was a concern raised by the public with respect to the affordability until the last meeting, as raised by Councilmember Koshykar in her proposed amendment. This was responded to in a Memorandum to Town Board, indicating that this proposal is untenable. He felt that now, at the 11th hour to ask this amendment is seeking over \$491,000 a year in concessions, based on the projected assessed values of the units and project proposed. The applicant feels that they have worked with the Town and residents over the past two years in good faith and that this last-minute proposal runs counter to the spirit that has been given by working with the Town, the staff and with community input to creatively resolve the development of a piece of land that lies between one of the areas busiest highways and one of the regions historic avenues. A balance has been reached in offering a housing product in demand by the residents in Pittsford and blending into the character of the

## Minutes of the Town Board for August 4, 2020

surrounding neighborhood. He noted that the proposed housing units, geared toward senior citizens, would be affordable by 82% of the Pittsford population and would be on sound economic footing.

Jerry Goldman, attorney for Reidman Development then addressed legal deficiencies with the Koshykar Amendment, noting that the Town does not have authority under law to mandate pricing as the amendment proposes, nor does it have authority to accept or require low-income or affordable housing as an amenity, as part of an Incentive Zoning plan. Consequently, he noted, even if enacted, the Amendment could not legally be enforced.

Town Attorney Robert Koegel, confirmed that his own research and analysis brought him to the same conclusions reached by Mr. Goldman. He noted that future changes in law would not save the proposed amendment because the builder's application is subject to the law in place at the time of the application.

Supervisor Smith referred to his correspondence to the builder and the Town Board about the amendment, in which he suggested conforming the operative language of the proposed amendment to the ostensible purposes of the amendment stated by Councilmember Koshykar, which were to make it easier for Pittsford residents who are downsizing to stay in Pittsford after retirement. The Supervisor referred to his inquiry about reserving fifteen 15% of the total number of units for residents of Pittsford age 55 and older, with income below 85% of the area median income for Pittsford, at a rent of 85% of market rate. The Town Attorney explained that the the Federal Fair Housing Act would only permit this if 80% of the units, rather than just 15%, were included, that the Town would need to verify this 80% every two years, and that the units could not be reserved for Pittsford residents.

Supervisor Smith, noting the Town's Rules of Procedure providing that no resolution or motion is in order for any matter not within the jurisdiction of the government of the Town of Pittsford, its legal authority or its powers under applicable law, ruled the proposed Amendment out of order.

Councilman Beckford then spoke at length, stating that the amendment was trying to freeze rental rates on a percentage of units to ensure affordability.

Councilmember Koshykar also spoke, requesting that a definition of "affordable" be added to the Resolution document.

### **PUBLIC COMMENTS**

The following residents commented in support of the Koshykar Amendment: Barbara Baer, Pearl Brunt, Kendra Evans, Stacey Freed, Sadie Szrama, Lisa Heisman, Mary Moore, Bernard and Virginia McCullen, William Barker, Thomas Kidera, Ralph Carter, Terese Manfredi-Hill and Adam Hill, Linda Miller, Andrew Evans, Carly Layton and Jon Sussman.

The following residents commented in opposition to the Koshykar Amendment: Natalie Maley, Susan Keith, Dieder Becks, Jean Dalmath, Ronald Bajorek, Gary Graziano and Kevin Kenny.

Comments regarding the project generally were received from Mark Harrington, Teresa Yung, Jean Dalmath and Marie Rolf.

### **KILBOURN PLACE INCENTIVE ZONING APPROVED**

A Resolution to approve the proposed Kilbourn Place Incentive Zoning was offered by Deputy Supervisor Munzinger, seconded by Supervisor Smith, and some discussion followed.

Councilmember Townsend commented that it is her intention is to approve the Resolution for the following reasons:

1. To increase the demand and inventory of rental property in Pittsford;
2. To provide more reasonable housing in Pittsford; and
3. Application includes \$200,000 payment earmarked for senior services (double the prior offer).



## Minutes of the Town Board for August 4, 2020

Councilmember Townsend believes the current proposal fits within the character of the neighborhood and explained why – there is a combination of small single-family homes, very larger single-family homes, town homes, a college campus and a restaurant (that would be leaving with this project). Given this project's close proximity to interstate 490, intentional and revised architectural design, and set-back distance, it is different, but not foreign to this neighborhood. She also feels that based on the traffic studies done on this portion of East Avenue, this would not have a significant impact or increase in traffic.

Councilmember Townsend also noted, that she appreciates that so many residents are supportive of affordable housing. However, as presented tonight and confirmed by her own research with outside legal counsel, there are numerous problems with the language submitted and that it is contrary to the law and would be illegal.

Supervisor Smith thanked Councilmember Townsend and restated his strong support for more moderately priced housing for Pittsford seniors who wish to downsize and remain in Pittsford after retirement, a concept approved as part of the Town's updated Comprehensive Plan adopted last year.

Councilmember Koshykar indicated that she agrees with Councilmember Townsend analysis in large part, but is struggling with not being able to define the affordability aspect of this project. Councilmember Beckford concurred with Councilmember Koshykar's sentiments and requested, once again, that the developer provide a definition for the word affordability.

Town Attorney Koegel, upon inquiry, confirmed that for the reasons stated earlier in considering Councilmember Koshykar's amendment, including a definition of affordability would not be legally enforceable.

Following discussion, a vote was taken as follows: Ayes: Munzinger, Townsend and Smith. Nays: Beckford and Koshykar.

The Resolution was declared carried as follows:

WHEREAS, in an application dated July 5, 2018, Kilbourn Place Associates, LP, as owner ("applicant"), requested that the Town Board consider amending the Incentive Zoning resolution, initially granted in 1999 and revised in 2008 and 2009, relating to property known as and located at 3500 – 3596 East Avenue (even numbers), to accommodate certain changes to the proposed development and to re-zone to Incentive Zoning the adjacent, former Back Nine Bar and Grill Property, to allow for a 110-unit rental apartment project to be known as Kilbourn Place Luxury Apartments; and

WHEREAS, the Back Nine Bar and Grill, consisting of approximately 2.7 acres located at 3500 East Avenue, Pittsford, New York, Tax Parcel Number 138.14-1-13.1, is proposed to be demolished and replaced by a 34-unit apartment building; and

WHEREAS, the existing, approved Kilbourn Place 41-unit Townhome project is only partially constructed and currently the owner-occupied townhomes are proposed to be converted to 14 rental apartments with the addition of a 62-unit apartment building proposed at the eastern end of the site; and

WHEREAS, the application was referred to the Pittsford Planning Board for review and non-binding advisory comment, and in accordance with 6 NYCRR Part 617 (b), the Town Board has conducted a single agency SEQRA review, and in accordance with Section 239-m of the New York State General Municipal Law, the Town Board has referred this matter to the Monroe County Planning Department for its review and comment; and

WHEREAS, a public hearing was duly advertised and opened on September 4, 2018 to consider the above-proposed amendment, and said public hearing was continued indefinitely to allow the owner to make other changes to the proposed development and incentives and to furnish the Town Board with additional information in support of the proposed amendment; and

WHEREAS, the continued public hearing was duly re-advertised and held on July 7, 2020 and July 21, 2020, and all those wishing to comment on the proposed Incentive Zoning were heard; and

## Minutes of the Town Board for August 4, 2020

WHEREAS, after receiving comments from Monroe County Planning Department, the Town Board issued a Negative Declaration of Environmental Significance, pursuant to SEQRA, regarding the application on July 21, 2020; and

NOW, on motion duly made and seconded, it was

**RESOLVED**, that the Town Board of the Town of Pittsford makes specific Findings in this matter, as follows:

1. SEQRA. All requirements of SEQRA have been met, including a Part 1 Short Form EAF submitted by the applicant, a Part 2 and Part 3 Short Form EAFs being completed by the Town Board, and with a subsequent Negative Declaration granted by the Town Board on July 21, 2020.
2. Development Capacity: Back Nine parcel. This application requests approval of Incentive Zoning for 3500 East Avenue, 2.7 acres, formerly the Back Nine Bar and Grill currently zoned Residential Neighborhood. The proposed Incentive Zoning will allow for the development of a 34-unit apartment building with a total of 68 parking spaces including garages spaces.
3. Development Capacity: Townhomes property. This application also requests to amend the existing Incentive Zoning for Kilbourn Place "Townhomes" to reconfigure the site and convert the site to apartments to include a maximum of a 76 units with a total of 140 parking spaces including in garage spaces, but not spaces in front of garages.
4. Tax implications. The applicant has explained that continuing the development of the existing Townhome project as approved is not financially feasible. The Town Board has reviewed projections of the potential real property tax revenues from the existing zoning and the proposed zoning. The existing zoning allows for 41 townhouse units on the Kilbourn Place project site. The existing Back Nine Bar and Grill (restaurant use) parcel is currently assessed for \$ 567,500. The existing townhome project has sold very slowly and will likely sell only if prices are substantially reduced, thus reducing its gross value. The existing restaurant use has also had only marginal success over the last 20 years, and the property has limited development potential under its current zoning. Re-development of the restaurant use property into residential lots is unlikely to happen since the property will yield only 4 building lots, and it has substantial upfront costs, including the cost of the land and the demolition of the existing building. Long-term tax revenue for the properties in their existing state of use and development is difficult to predict.

The proposed use will theoretically solve several problems, including 1) the slow development and current low value of the existing project, 2) the elimination of the continuing, non-conforming use of the restaurant parcel, and 3) the transformation of both of these challenging properties to values greater than their current values. Real property tax revenue projections for the rental project have shown that in the first 10 to 15 years, the overall site will have a higher value than the projections show for the existing project as it is expected to develop. The potential long-term tax revenue of the proposed rental apartment project is lower than the revenue from a complete build-out of the existing townhomes project, including the restaurant parcel, but the completion of townhomes is not an option the applicant is willing to pursue.

The Town Board agrees with the following statements provided by the applicant:

- Diversification of housing stock will allow Pittsford residents, who wish to downsize and stay in the community, to obtain affordable, low-maintenance housing.
  - If this project were to be developed under the *current* Incentive Zoning, the buildout of this site would likely take 10 years or more, while the development under the Incentive Zoning contemplated is to be constructed over the next 2-3 years, creating substantial tax revenue to the Town on an accelerated basis. Furthermore, given the target market of this development, there would be minimal (if any) impact on the school district, with attendant revenues resulting from the project.
5. Incentive requested. The current zoning on the Townhomes property is Incentive Zoning (IZ), allowing the construction of 41 residential townhouse units. The current zoning on the Back Nine parcel is Residential Neighborhood (RN), allowing about four single-family homes to be built. The applicant is requesting that both parcels be zoned IZ to allow multifamily "110-unit apartment use," with associated adjustments to allowed height restrictions and setbacks.

## Minutes of the Town Board for August 4, 2020

6. Amenities proposed and rejected. The applicant has proposed several community benefits or amenities to the Town in exchange for the incentive provided. These include further extension of the sound barrier which was constructed as part of the initial Kilbourn Place development to include the Back Nine parcel and installation of about 1,000 feet of sidewalk along the East Avenue frontage of the project site. The Town Board rejects the first amenity, valued at \$90,000, because it benefits the project residents instead of Town neighboring residents and it would likely be required as a part of the normal site plan approval process. The Town Board also rejects the second amenity, valued at \$67,000, because it will be required in a 2020 site plan application for a 110-unit luxury apartment complex such as this proposal. The Town Board emphasizes that these two project features are positive and are included in the approval of this project, but they are not community benefits or amenities for purposes of the Town's Incentive Zoning statute.
7. Amenities accepted. The applicant has proposed the rehabilitation and maintenance of the Wright House at 3524 East Avenue (at the southeast corner of the site, near Bretton Woods Drive), with an amenity cash value of \$287,000. This amenity furthers the Town's goals of retaining Town historic assets and is accepted by the Town Board. The applicant has also proposed the preservation of a large green area along East Avenue and the preservation of significant trees of the site. While the applicant assigned no amenity cash value to this benefit, the Town Board accepts it as an amenity, and it becomes part of the project. The applicant has also proposed an enhancement of the cash amenity to the senior citizens' fund from \$100,000 to \$200,000, to be paid at the granting of the first certificate of occupancy for the apartment use. (A cash amenity of \$100,000 was required by an earlier IZ approval, and \$20,000 of that condition has already been paid for the constructed townhome units). The Town Board accepts this benefit as an amenity. Accordingly, project amenities equal \$387,000, plus the remaining balance of \$80,000 on the earlier approval.

NOW, THEREFORE, based on the above, this Board finds that the proposed Incentive Zoning is a well-balanced exchange of incentive for amenities and will appropriately and reasonably benefit both the Town as well as the applicant; and be it further;

**RESOLVED**, that the proposed Incentive Zoning, relating to property known as the Back Nine Bar and Grill consisting of approximately 2.7 acres located on East Avenue, Tax Parcel Number 138.14-1-13.1 and the properties of Kilbourn Place Townhomes, to allow for development of apartments; is hereby approved, in accordance with the provisions of "Article XXXVIII – Incentive Zoning" of the Pittsford Municipal Code; and be it further

**RESOLVED**, that the Incentive Zoning approved herein is subject to the following conditions:

1. Subject to providing the amenities as described by the applicant or as described in the following conditions of approval.
2. The Development is subject to all required Site Plan approvals by the Town's Planning Board, in accordance with the provisions of a Commercial development.
3. The proposed entrance and conceptual layout shall be generally be consistent with submitted plans, excepting adjustments made to meet zoning restrictions contained herein and adjustments made as part of the Planning Board Site Plan approval process, including adjustments to meet Building and Fire Codes.
4. The allowed uses are limited to multifamily apartment units, not to exceed a total of 110 units. A maximum of 34 units to be located on the Back Nine Parcel and 76 units located on the former Kilbourn Place Townhouse properties, with 14 of those being consistent with the Townhome layout as presented to the Town Board.
5. The proposed development is limited to:

## Minutes of the Town Board for August 4, 2020

- Building and parking area locations and setbacks to property lines must be reasonably consistent with plans provided to the Town Board at its July 7, 2020 meeting, with any adjustments subject to Planning Board approval as part of its Site Plan review and approval process.
  - Maximum building height for lot 1 is 50 feet.
  - Maximum building height for lot 2 is 35 feet.
  - Minimum total parking ratio for the site is 1.89 spaces per unit, not including parking spaces in front of garages (as proposed 208 spaces for 110 units).
  - Maximum impervious coverage will be determined by the Planning Board as part of the Site Plan review process.
  - Fencing heights and locations as well as signage size and location are subject to Planning Board Site Plan review.
6. Parking by apartment residents, visitors, or employees is prohibited on East Avenue, Bretton Woods Drive and Kilbourn Road.
  7. The Town Board requires as part the Site Plan review process that the Planning Board provide reasonable buffering of residential properties from the proposed roadways, parking and buildings. This can include, but is not limited to, berming, plantings, and/or fencing.

### **EXECUTIVE SESSION SET FOR AUGUST 11, 2020**

Upon the request of a Board member to discuss the employment of a particular person, the Supervisor moved to schedule an Executive Session for Tuesday, August 11th at 5 p.m. at Pittsford Town Hall, seconded by Councilmember Beckford. Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Executive Session was thereby set for Tuesday, August 11, 2020 at 5:00 p.m., to be held at the Pittsford Town Hall.

### **HERITAGE WOODS REFUSE DISTRICT APPROVED PUBLIC COMMENTS**

Comments in support of creating the Heritage Woods Refuse District were offered by Emily and Tom Scheuermann, David Muench, Fred Brundige and Jori Cincotta. Comments opposing its creation were offered by Angela Beckman, Nelson Young and Kimberly Walters.

Supervisor Smith acknowledged the downside of refuse districts, that dissenters from majority support to create a district are included in the district nonetheless. The Supervisor noted that consideration of this matter had been deferred because of public comment at the Board's prior meeting objecting to creation of the Refuse District, on the grounds that residents on one side of the proposed district wanted it and substantially all residents on the other side of the district did not. The Supervisor referred to the map distributed to all Board members showing all households that had petitioned to create the district, noting that 65% of the households in the proposed district, 111 houses, had petitioned to create it. The map, he continued, showed that 56 of these 111 households were in the western side of the district, and 55 were in the eastern side, therefore showing substantial support on both sides of the district.

Board discussion followed, noting that the map clearly indicates there would be no practical way to divide the district and it was equally clear that more than a majority had petitioned to create it. Councilmember Townsend observed that the map shows only the properties that signed the petition; those that did not sign may not necessarily be opposed to the district; they simply may not have been home when signatures were collected. In response to one public comment, it was noted that there were households on Old Brick Circle that signed the petition.

Following discussion and a response to some of the public comments by Syrek Sealers and Disposal, the refuse contractor, Supervisor Smith moved to approve the Heritage Woods Refuse District. The motion was seconded by Councilmember Townsend and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.



## Minutes of the Town Board for August 4, 2020

The Resolution was declared carried as follows:

**WHEREAS**, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Heritage Woods Refuse District”; and

**WHEREAS**, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

**WHEREAS**, an Order was duly adopted by the Town Board on the 16th day of June, 2020 for the hearing of all persons interested in the matter to be held on the 21st day of July, 2020, at 6:00 o'clock P.M., Local Time, at the Town Hall, 11 South Main Street, or by electric conference or meeting as permitted by law, in the Town of Pittsford, New York; and

**WHEREAS**, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

**WHEREAS**, the hearing required by the said Order was duly held on July 21, 2020 and continued on August 4, 2020, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

**WHEREAS**, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

**WHEREAS**, the permission of the Comptroller of the State of New York is not required for the creation of the District;

**NOW, ON MOTION** duly made and seconded, it is

**RESOLVED AND ORDERED**, that

The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;  
All the property and property owners within the District are benefited thereby;  
All the property and property owners benefited are included within the limits of the District;  
The expenses of the District are to be paid by the property owners annually on a benefit basis; and  
It is in the public interest to grant in whole the relief sought; and it is further

**RESOLVED AND ORDERED**, that the “Heritage Woods Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

### **FINANCIAL MATTERS**

#### **PUBLIC COMMENT**

Supervisor Smith asked if any resident wished to comment. No comments were offered.

### **CLOSING THE FIELD IMPROVEMENT CAPITAL PROJECT APPROVED**

A Resolution to approve the closing of the Field Improvement Capital Project was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

**RESOLVED**, that the Field Improvement Capital Project be closed and any remaining funds be transferred to the Debt Service Fund; and be it further

## Minutes of the Town Board for August 4, 2020

**RESOLVED**, that the Director of Finance is authorized to make the appropriate budget entries.

### **TOWN COURT FINANCIAL REVIEW ACKNOWLEDGED BY TOWN BOARD**

A Resolution to acknowledge receipt the Justice Court financial review by Bonadio & Company was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

### **PUBLIC COMMENTS**

Supervisor Smith asked if any resident wished to comment. No comments were offered.

### **BUDGET AMENDMENT FOR PURCHASE OF FRONT LOADER APPROVED**

A Resolution to approve the proposed Budget Amendment was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by the members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that line item 2.1989.2003.602.4 (PT – Equipment Replacement) be increased by \$38,000.00, to offset the purchase of a front loader. The source of these funds will be an appropriation of Part Town Fund Balance (2.2.5999).

### **PUBLIC COMMENTS**

Supervisor Smith asked for any public comments regarding Recreation Matters. There were none.

### **FALL RECREATION PROGRAMS APPROVED**

A Resolution to approve 2020 Fall Recreation Programs was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the 2020 Fall Recreation Programs are hereby approved and that the Town Supervisor be authorized to sign instructor contracts as required.

### **PERSONNEL MATTERS**

#### **PUBLIC COMMENTS**

No public comments were offered.

### **HIRING RECOMMENDATIONS APPROVED**

A Resolution to approve the salary and status change was offered by Deputy Supervisor Munzinger, seconded by Supervisor Smith, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The following Resolutions were declared carried as follows:

**RESOLVED**, that the Town Board approves the recommended salary/status change for the following employee:

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Salary</b>	<b>Effective Date</b>
Victoria Cleary	Rec Asst II	Promo – Additional Title	\$12.60	07/20/2020

## Minutes of the Town Board for August 4, 2020

### **OTHER MATTERS**

Supervisor Smith indicated that the Village has shown a desire to set a Public Hearing on the Active Transportation Plan, as it will need to be a joint public hearing with the Village. Following discussion, it was decided to move forward, even if the public hearing cannot be in person. Supervisor Smith indicated that he will relay the Town's desire to move forward and he anticipates that the actual joint Town-Village hearing on this matter will take place at some time in the second half of the month of September.

Supervisor Smith confirmed that the Village has integrated into the document the final recommendations that were agreed to and made in the summer of 2019. The consolidated document now on the Town and Village websites reflect those final recommendations.

Supervisor Smith advised the Board that, in connection with RTS's new "re-imagine Rochester" program and rescheduling of routes throughout the Rochester area, RTS is funding Bike Share programs and have offered to do so in Pittsford. Town Board members offered their support of this concept, provided that bike share arrangements do not adversely affect the business of Towpath Bike on Schoen Place.

Councilmember Beckford referred to a high school student's interest in forming a group to discuss diversity-related issues and interact with the Town. Supervisor Smith encouraged the idea. Councilmember Beckford asked if anyone on the Town staff could work with the student to help put this together and Supervisor suggested Personnel Director Cheri Fleming. Councilmember Beckford asked that the Personnel Director periodically provide the board with information about diversity in hiring.

Councilmember Townsend asked that the board discuss at its next meeting moving forward with Community Solar, in light of the receiving no conforming bids for the Community choice Aggregation Program. The Supervisor indicated that he had left it off of this meeting's agenda in anticipation of a long meeting and would have it on the agenda for the Board's next meeting.

### **PUBLIC COMMENT**

The following residents offered comments: Jeff Luellen, Jen Canning, Lisa Scott, Don Matrale, Sadie Szrama, Julie Steele and Ian Kleckner.

Following public comments Councilmember Beckford asked that the sign on Town Hall stating "Pittsford believes that Black lives matter" remain in place for a year. The Supervisor referred to the agreement among the Board, contained in a non-binding resolution passed by the Board in July, to have the sign up for a month. The Supervisor continued that what he described as political issue or social issue messaging is not within the authority of municipal government; that the current sign was placed voluntarily. He noted that Town Hall has been flooded with complaints from the public, who view the sign as endorsing the "Black Lives Matter" organization and political movement; that in addition he now routinely receives demands from members of the public for signage to be placed on Town Hall stating other messages and supporting other causes. He is concerned over Town Hall becoming a bulletin board for anyone wishing to display a message or symbol.

Councilmember Beckford argued that Pittsford has deliberately pursued a policy of racial segregation, in part through covenants on deeds of private property made 70 years ago or earlier and that have been legally void for 50 years. He did not explain how this was relevant to the duration of posting of the sign. Supervisor Smith observed that deeds are documents given by a seller of land to a buyer; that Pittsford as a municipal government never had any part in the making or recording of deeds; nor, to his knowledge, did the Town ever insist on or include restrictive covenants in any deeds it may have issued as a seller of property over the years.

Councilmember Townsend expressed some confusion over Councilmember Beckford's request. She noted that the Board supported the Resolution referred to by the Supervisor, to support the sign in place for a month, and asked if Councilmember Beckford felt it was not adequate, why did he agree and vote at that time to place the sign for 30 days?

## Minutes of the Town Board for August 4, 2020

Deputy Supervisor Munzinger noted that because this subject matter is not within the authority of the Town Board, it is for the Supervisor to decide. She stated that she supports the sign and what it stands for, but that, she also has received numerous requests for other signs. She believes Councilman Beckford is trying to portray her as opposing the sign and its message if she does not support going back on the Board's earlier agreement and keeping it up for one year.

Councilmember Townsend concurred with Deputy Supervisor's sentiments, noting that she feels she is being painted into a corner with this request, which, as previously discussed, is not within our legal jurisdiction, and is concerned that we are not focusing our efforts on zoning and policy to help bring about change.

Supervisor Smith took objection to Councilman Beckford's tactic, essentially, "Do as I demand or you don't really care about this issue" and described it as a form of bullying.

Town Attorney Koegel advised that no resolution or motion is in order for any matter not within the jurisdiction of the government of the Town of Pittsford, its legal authority, or powers under applicable law. Apart from the legal consideration he questioned whether a town government should be putting up any sign of a political nature on the wall of a government building, such as the Town Hall. He advised that even if the Board had jurisdiction over this question, no resolution had been submitted in a timely manner.

As there was no further business, the Supervisor adjourned the meeting at 10:00 P.M.

Respectfully submitted,

Linda M. Dillon  
Town Clerk

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
AUGUST 2020**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
<b>84 LUMBER COMPANY</b>	PJS	147796	0603-600793	TARPAPER	37.98
<b>VENDOR TOTAL</b>					<b>37.98</b>
<b>ADAMS LECLAIR LLP</b>	BWL	147952	44015	ASSESSMENT ATTY SVRS: CNB	150.00
	BWL	147952	44016	ASSESSMENT ATTY SVRS: GIANNINY PROPERTY	60.00
	BWL	147952	44017	ASSESSMENT ATTY SVRS: NORTHFIELD COMMONS	60.00
	BWL	147952	44014	ASSESSMENT ATTY SVRS: BUCKINGHAM PROP	60.00
	BWL	147952	44018	ASSESSMENT ATTY SVRS: CENTURYLINK	0.00
<b>VENDOR TOTAL</b>					<b>330.00</b>
<b>ADMAR SUPPLY COMPANY, INC</b>	PJS	147748	2043098-0003	CORE MACHINE RENTAL	169.10
	PJS	147836	2043819-0001	SAW BLADES	479.94
<b>VENDOR TOTAL</b>					<b>649.04</b>
<b>ADVANCED SAFE &amp; LOCK, INC</b>	PJS	147780	3321/27480	LOCK REPAIR	251.75
<b>VENDOR TOTAL</b>					<b>251.75</b>
<b>AMERICAN EQUIPMENT LLC</b>	PJS	147859	65938-04	EXCAVATOR RENTAL	3,780.00
<b>VENDOR TOTAL</b>					<b>3,780.00</b>
<b>APPLIED MAINTENANCE SUPPLIES &amp; SOLUTIONS</b>	PJS	147937	7019431667	NITRILE GLOVES	239.65
	PJS	147792	7019360300	GLOVES, DRILL BITS	594.46
	PJS	147793	7019321276	SUPPLIES FOR SHOP	459.66
<b>VENDOR TOTAL</b>					<b>1,293.77</b>
<b>AVILA - SMITH</b>	BWL	147738	20200731	ASL INTERPRETER SERVICES/AVILA-SMITH	375.00



**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
AUGUST 2020**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>375.00</b>
<b>BAND PARTS PLUS</b>	PJS	148025	810273	ANTIFREEZE WASHER FLUID	86.83
	PJS	147822	812001	ENGINE OIL	11.70
	PJS	147822	8120000	ENGINE OIL	78.84
	PJS	147897	811625	OIL CHANGES FOR 506-1 AND 504-1	52.56
	PJS	147895	812180	UREA, GREASE	126.60
	PJS	147895	812157	UREA, GREASE	22.93
	PJS	147785	811484	TAIL LIGHTS AND ELECTRIC	35.51
	PJS	147785	811738	TAIL LIGHTS AND ELECTRIC	12.68
	PJS	147785	811710	TAIL LIGHTS AND ELECTRIC	61.18
	PJS	147790	811683	AIR/OIL FILTERS	32.40
	PJS	147854	812158	DEF	80.72
	PJS	147977	812568	BRAKES 400,411	754.68
				<b>VENDOR TOTAL</b>	<b>1,356.63</b>
<b>BEACON SALES ACQUISITION, INC</b>	PJS	147925	FQ90056	MIRIFI	2,269.30
				<b>VENDOR TOTAL</b>	<b>2,269.30</b>
<b>BEAM MACK SALES &amp; SERVICE</b>	PJS	147815	316154R	REPAIR #465	1,563.93
	PJS	147800	61515	#457 REPAIR	3,024.59
	PJS	147844	317372R	PARTS	7.95
				<b>VENDOR TOTAL</b>	<b>4,596.47</b>
<b>BENEFIT RESOURCE INC</b>	BWL	148014	578752	MONTHLY FSA ADMIN FEES: JULY 2020	141.75
				<b>VENDOR TOTAL</b>	<b>141.75</b>
<b>BINKLEY</b>	BWL	147953	08052020	INTERPRETER SERVICE: 8/4 TB MEETING	200.00
	BWL	147737	07222020	ASL INTERPRETER SERVICES/BINKLEY	200.00

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
AUGUST 2020**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>400.00</b>
BRIGHTON MOWER SERV., INC	PJS	147946	87629	BELT	74.95
				<b>VENDOR TOTAL</b>	<b>74.95</b>
BROWN & BROWN OF ROCHESTER	BWL	147955	3621479	CONSULTANTING SERVICE FOR 20-21 RENEWAL	3,000.00
				<b>VENDOR TOTAL</b>	<b>3,000.00</b>
CALEDONIA DIESEL LLC	PJS	147986	49315	CLUTCH 461	3,604.28
				<b>VENDOR TOTAL</b>	<b>3,604.28</b>
CAMPBELLNET SOLUTIONS	JB	147806	2020591	PHONE HEADSETS	389.24
				<b>VENDOR TOTAL</b>	<b>389.24</b>
CASELLA WASTE MANAGEMENT OF N.Y., INC.	PJS	148021	421481	30 YD DUMPSTER HWY	95.50
				<b>VENDOR TOTAL</b>	<b>95.50</b>
CASTLE BRANCH INC	BWL	147740	0748895-IN	EMPLOYMENT SCREENING	493.00
				<b>VENDOR TOTAL</b>	<b>493.00</b>
CDW GOVERNMENT INC.	JB	148028	ZLC6150	APC REPLACEMENT BATTERY CARTRIDGE #55 RB	345.00
				<b>VENDOR TOTAL</b>	<b>345.00</b>
CHASE CARD SERVICES	GJD	147926	8/2020	CARD CARD FINANCE FEES	17.57
	JB	147771	INV33632371	ZOOM STANDARD BIZ MONTHLY - 7/29/2020-08	239.90

**ACCOUNTS PAYABLE LISTING  
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>257.47</b>
CLOVER PHYSICAL THERAPY, P.C.	JRH	147996	072020/WOOD	SENIORS BALANCE CLASSES	50.00
				<b>VENDOR TOTAL</b>	<b>50.00</b>
COLONY HARDWARE CORP.	PJS	147981	745559-2007	STEEL RAKES	369.32
				<b>VENDOR TOTAL</b>	<b>369.32</b>
CONSTELLATION NEW ENERGY, INC.	PJS	147954	17979866401	THORNELL FARM PARK	169.87
	PJS	147954	17979035401	LIBRARY	2,444.44
	PJS	147954	17979825601	SCC	862.13
	PJS	147954	17979833501	KINGS BEND	3.81
	PJS	147954	17979876701	631 MARSH ROAD	21.46
	PJS	147954	17979847101	PARKS	0.00
	PJS	147997	17979853001	REITZ PARKWAY	94.59
	PJS	147997	18009247401	LEHIGH STATION	101.71
	PJS	147997	18009194701	4358 EAST AVE	0.00
	BWL	148018	18033332401	STREET LIGHTING:3-6 POLES DIST.	80.11
	BWL	148018	18033305301	STREET LIGHTING:TOWN AT LARGE	108.63
	BWL	148018	18033243201	STREET LIGHTING:7 OR MORE POLE DIST.	153.65
	BWL	148018	18033310101	STREET LIGHTING:POLE MAINTENANCE	17.52
	BWL	148018	18033325201	STREET LIGHTING:STONETOWN DIST.	23.88
	BWL	148018	18033221501	STREET LIGHTING:1-2 POLES DIST.	84.04
				<b>VENDOR TOTAL</b>	<b>4,165.84</b>
CYNCON EQUIPMENT INC.	PJS	147851	83948	REPAIR SWEEPER	3,243.18
				<b>VENDOR TOTAL</b>	<b>3,243.18</b>
DEBBIE SUPPLY INC	PJS	147783	645492	TEFLON TAPE	5.39
	PJS	147783	645491	PLUMBING SUPPLIES	26.06
	PJS	147993	645767	HARDWARE	3.14

**ACCOUNTS PAYABLE LISTING  
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
<b>DEBBIE SUPPLY INC</b>	PJS	147749	645378	KEYS AND DRILL BIT	11.75
	PJS	147751	645423	PLUMBING SUPPLIES	36.52
	PJS	147750	645291	KEYS	14.95
	PJS	147833	645361	CAR VACUUM	76.98
	PJS	147973	645694	PAINT FOR MAILBOX	22.48
	PJS	147989	645789	PIPES FOR CRACK FILL MACHINE	89.56
<b>VENDOR TOTAL</b>					<b>286.83</b>
<b>DEL 3750 MONROE AVENUE ASSOCIATES LLC</b>	BWL	147956	PITTS-COUR: 9/20	COURT RENT: SEPT 2020	8,952.45
<b>VENDOR TOTAL</b>					<b>8,952.45</b>
<b>DEMOCRAT &amp; CHRONICLE</b>	BWL	147967	DC1187406: 9/20	SUBSCRIPTION RENEWAL: SEPT 2020	45.00
<b>VENDOR TOTAL</b>					<b>45.00</b>
<b>DOLOMITE PRODUCTS CO INC</b>	PJS	147980	955781	270 TON	2,809.75
	PJS	147980	955694	114.97 TON	1,195.69
<b>VENDOR TOTAL</b>					<b>4,005.44</b>
<b>DUKE COMPANY</b>	PJS	147838	001449907	1/2 PALLET SPEED CRETE	460.80
<b>VENDOR TOTAL</b>					<b>460.80</b>
<b>EAGLE VALE GOLF CLUB &amp; LEARNING CENTER, INC.</b>	JRH	147933	202008/GOLF	GOLF CLUB EAGLE VALE INSTRUCTOR PAYMENT	69.30
<b>VENDOR TOTAL</b>					<b>69.30</b>
<b>EDP, KGS, LLC</b>	JRH	147929	202008/SHOTS	SOCCER SHOTS INSTRUCTOR PAYMENT	1,121.75
<b>VENDOR TOTAL</b>					<b>1,121.75</b>

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
EDWARDS TREE & LANDSCAPE	PJS	147787	1878	ASH TREE REMOVALS	2,000.00
	PJS	147788	1878	REMOVE 3 ASH TREES	750.00
<b>VENDOR TOTAL</b>					<b>2,750.00</b>
ELLIS	PJS	147849	072820	SEAL SIDEWALK	300.00
<b>VENDOR TOTAL</b>					<b>300.00</b>
EMPIRE TENNIS, LLC	JRH	147934	202008/SPEIRS	EMPIRE TENNIS INSTRUCTOR PAYMENT	277.20
<b>VENDOR TOTAL</b>					<b>277.20</b>
ESRI INC.	PJS	147741	93857685	ANNUAL ESRI MAINTENANCE QUOTE# 25968081	4,650.00
<b>VENDOR TOTAL</b>					<b>4,650.00</b>
FAIRPORT CHILDREN'S THEATER	JRH	147932	202008/THEATER	EDWARD ROCHA INSTRUCTOR PAYMENT	1,165.50
<b>VENDOR TOTAL</b>					<b>1,165.50</b>
FASTENAL CO.	PJS	147831	175025	BOLTS	17.97
	PJS	147858	NYROC175484	HARDWARE	106.02
<b>VENDOR TOTAL</b>					<b>123.99</b>
FINGER LAKES CHEMICALS	PJS	147829	806796	CLEANER, SOAP	496.83
	PJS	147898	806888	SHOP CLEANING SUPPLIES	111.09
<b>VENDOR TOTAL</b>					<b>607.92</b>
FLEET PRIDE	PJS	147818	56506470	T-BOLT CLAMP	34.84
	PJS	147856	56745275	SIGN PARTS	63.60
	PJS	147972	56953213	FLASHLIGHTS	59.98



**ACCOUNTS PAYABLE LISTING  
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>158.42</b>
FORBES COURT REPORTING SERVICES, LLC	PHD	147813	5	JULY COURT REPORTING SERVICES	400.00
				<b>VENDOR TOTAL</b>	<b>400.00</b>
FOUNDATION DESIGN, P.C.	PJS	147907	0011043	GEOTECH FOR BOARDWALK CONSTRUCTION	2,617.50
				<b>VENDOR TOTAL</b>	<b>2,617.50</b>
FREEDOM FLAG CO.	PJS	147802	TPBM060920	FLAGS	792.00
				<b>VENDOR TOTAL</b>	<b>792.00</b>
FRENCH PRESS	BWL	147958	1105	19TH AMENDMENT LOGO AND SINGAGE DESIGNS	1,200.00
				<b>VENDOR TOTAL</b>	<b>1,200.00</b>
FROMBERGER	PJS	147742	07242020	EXPENSE REIMBURSEMENT	258.16
				<b>VENDOR TOTAL</b>	<b>258.16</b>
FSI SYSTEMS, INC.	PJS	147786	8881	PUMP STATION MONITORING	59.90
				<b>VENDOR TOTAL</b>	<b>59.90</b>
FULMORE	JRH	147936	202008/FIRSTAID	FIRST AID FOR KIDS INSTRUCTOR PAYMENT	70.00
				<b>VENDOR TOTAL</b>	<b>70.00</b>
GENERAL WELDING AND FABRICATION	PJS	147992	29605	BACK UP ALARM	29.69
	PJS	147971	29786	LIGHTS FOR #422	421.08

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>450.77</b>
<b>GENESEE WATERWAY CENTER</b>	JRH	147931	202008/TWIST	INTRO TO PADDLE BOARD AND FLATWATER KAYA	297.50
				<b>VENDOR TOTAL</b>	<b>297.50</b>
<b>GOEBEL</b>	PJS	147827	07222058259	KNEE MAT	15.75
	PJS	147900	08042058618	BRAKE SPRING REMOVER	112.00
				<b>VENDOR TOTAL</b>	<b>127.75</b>
<b>GRAYBAR ELECTRIC CO INC.</b>	PJS	148026	9317275969	FLOOR RECEPTACLE COVERS	568.80
	PJS	148026	9316318691	LIGHT BULBS	348.92
	PJS	148026	9316737404	REFUND	-174.24
				<b>VENDOR TOTAL</b>	<b>743.48</b>
<b>GRIFFITH ENERGY</b>	PJS	147837	609973	140 CHIP	195.12
	PJS	147837	609923	135 CHIP	183.15
	PJS	147837	609974	300 BULK	418.11
	PJS	147837	609924	152 BULK	206.22
	PJS	147852	709021	315 BULK	438.70
	PJS	147852	709020	150 CHIP	208.91
	PJS	147979	709054	260.9 CHIP	368.96
	PJS	147979	709055	240 BULK	339.41
				<b>VENDOR TOTAL</b>	<b>2,358.58</b>
<b>HANES SUPPLY, INC. ROCHESTER DIVISION</b>	PJS	147835	2113462-00	LIFTING CHAINS	350.00
				<b>VENDOR TOTAL</b>	<b>350.00</b>
<b>HASTINGS</b>	PJS	147974	9465	3497 EAST AVE	3,625.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>3,625.00</b>
<b>HILLYARD, INC.</b>	PJS	148006	603995414	TRASH LINERS	692.10
	PJS	147803	603981002	GARBAGE BAGS	239.85
				<b>VENDOR TOTAL</b>	<b>931.95</b>
<b>HOME DEPOT</b>	PJS	148009	8020820	EAGLE SCOUT PROJECT, 4X4'S, PAINT BRUSHE	207.15
	PJS	148019	4125051	CREDIT	-60.32
	PJS	148019	3647548	MAILBOX	60.32
	PJS	148019	9210910	MAILBOX	60.32
	PJS	148024	4521554	AIR CONDITIONER (2)	758.00
	PJS	147902	0523966	SPRAYERS, RAKES, SHOVELS	213.70
	PJS	147909	4625461	TOWN HALL KEYS	41.87
	PJS	147964	5072754	WASHERS, BOLTS	100.60
	PJS	147964	8020866	TOOLS, BITS	150.74
	PJS	147991	1631656	CORDLESS VACS	255.85
	PJS	147991	5214246	REFUND OF TAXES	-17.85
	PJS	147982	7955377	DUMP TRAILER	926.07
	PJS	147779	4023183	FENCING	214.08
	PJS	147779	3100517	FENCING	71.36
	PJS	147795	9590252	MAILBOX POST MOUNT	25.99
	PJS	147730	4100407	KEYS	7.17
	PJS	147732	5350830	WATER SOFTENER SALT	437.50
	PJS	147732	5022984	CHIME KIT, CARBIDE SAW	69.93
	PJS	147867	7024444	BEE SPRAY AND HOSE NOZZLE	22.06
	PJS	147887	2072233	HARDWARE	112.40
				<b>VENDOR TOTAL</b>	<b>3,656.94</b>
<b>HOSELTON CHEVROLET, INC.</b>	BWL	148015	CVCS545959	VEHICLE INSPECTION: ASSESSOR	21.00
				<b>VENDOR TOTAL</b>	<b>21.00</b>
<b>HYNES CONCRETE CONTRACTOR INCORPORATED</b>	PJS	147890	S14818	OLD FARM/VAN CORTLAND	37,349.63
	PJS	147798	S14807	OLD FARM/VAN CORTLAND	45,754.05

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>83,103.68</b>
<b>INSIGHT PUBLIC SECTOR</b>	JB	148027	1100751447	SYMANTEC ENDPOINT PROTECTION (PROTECTION	1,116.90
				<b>VENDOR TOTAL</b>	<b>1,116.90</b>
<b>INTERSTATE BATTERY SYSTEM</b>	PJS	147824	30084922	BATTERY #462	359.85
	PJS	147826	50057422	BATTERY #453	239.90
	PJS	147978	333805	BATTERY FOR ROLLER	46.95
				<b>VENDOR TOTAL</b>	<b>646.70</b>
<b>INTIVITY, INC.</b>	JRH	148016	1668926-1	BACK ORDER #1	34.99
	JRH	148016	1668926-2	BACK ORDER#2	34.99
	JRH	148016	1668926-0	OFFICE SUPPLIES	81.51
	JRH	147995	1661465-2	SUMMER CAMP HAND SOAP BACKORDERED SUPPLI	4.70
				<b>VENDOR TOTAL</b>	<b>156.19</b>
<b>IRON MOUNTAIN, INC</b>	LMD	147947	CVTP560	RECORD RETENTION 08/01/2020-08/31/2020	630.17
				<b>VENDOR TOTAL</b>	<b>630.17</b>
<b>J. C. SMITH, INC.</b>	PJS	147842	1484835	2 PALLETS CONCRETE	423.36
				<b>VENDOR TOTAL</b>	<b>423.36</b>
<b>JAVA FARM SUPPLY, INC.</b>	PJS	147828	1822545	HYDRALIC PUMP FOR ROADSIDE MOWER	561.15
				<b>VENDOR TOTAL</b>	<b>561.15</b>
<b>JESSIE HOLLENBECK - PETTY CASH</b>	JRH	148005	082020/PETTYCASH		41.35

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>41.35</b>
JOHN CLIFFORD SALES	PJS	147817	842	TIRES FOR #412 AND INSPECTION	946.00
	PJS	147819	848	BRAKE PADS 412	145.00
	PJS	147819	849	INSPECTION 422	21.00
				<b>VENDOR TOTAL</b>	<b>1,112.00</b>
JTD CHEMICAL ENTERPRISES	PJS	147776	7469	WETWELL DEGREASER	978.45
				<b>VENDOR TOTAL</b>	<b>978.45</b>
KISTNER CONCRETE PRODUCTS INCORPORATED	PJS	147869	156937	MANHOLE RISER RINGS	2,044.40
				<b>VENDOR TOTAL</b>	<b>2,044.40</b>
KOVALSKY-CARR ELECTRIC SUPPLY CO., INC.	PJS	147940	S1932008.001	ELECTRICAL SUPPLIES FOR PUMP STATIONS	108.34
				<b>VENDOR TOTAL</b>	<b>108.34</b>
LAKESIDE TOOL, INC.	PJS	147892	315861	SERVICE CART, TOOLS	657.30
	PJS	147840	315779	EXTENTIONS, SOCKETS, RATCHETS	814.90
				<b>VENDOR TOTAL</b>	<b>1,472.20</b>
LANDPRO EQUIPMENT, LLC	PJS	147777	1644799	CASTERS JD DECK	78.90
				<b>VENDOR TOTAL</b>	<b>78.90</b>
LEWIS GENERAL TIRES, INC.	PJS	148007	122643	TIRES AND INSPECTION 337-2	867.08
	PJS	147804	121818	TIRES AND INSPECTION 337-2	26.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>893.08</b>
<b>LOWES CREDIT SERVICES</b>	PJS	148011	35129	MAILBOX AND CLEANERS	54.37
	PJS	147860	10097	ICEMAKER FOR TOWN HALL	77.95
				<b>VENDOR TOTAL</b>	<b>132.32</b>
<b>M.E. SERVICES COMMUNICATION, INC.</b>	PHD	147814	22633	SPANISH INTERPRETER FOR PH	65.00
				<b>VENDOR TOTAL</b>	<b>65.00</b>
<b>MAD SCIENCE OF WESTERN NEW YORK</b>	JRH	147938	202008/SCIENCE	MAD SCIENCE INSTRUCTOR PAYMENT	115.50
				<b>VENDOR TOTAL</b>	<b>115.50</b>
<b>MAYNARD'S ELECTRIC SUPPLY</b>	PJS	147857	4337826	ELECTRICAL SUPPLIES	60.23
				<b>VENDOR TOTAL</b>	<b>60.23</b>
<b>MIGUEL CREATIVE INC.</b>	BWL	147959	1468	FOOD TRUCK POSTERS	250.00
				<b>VENDOR TOTAL</b>	<b>250.00</b>
<b>MIS OF AMERICA INC</b>	PJS	148013	69908	WATER TREATMENT SCC	125.00
	PJS	147801	69838	SERVICE CALL TOWN HALL	125.00
				<b>VENDOR TOTAL</b>	<b>250.00</b>
<b>MITCHELL1</b>	PJS	147834	IB24711494	DIAGNOSTIC SOFTWARE	394.00
				<b>VENDOR TOTAL</b>	<b>394.00</b>



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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
<b>MOFFETT TURF EQUIPMENT, INC.</b>	PJS	148008	01-278877	R-311 MOWER REPAIR	204.00
	PJS	147911	01-278545	SPINDLE AND BOLT	187.49
	PJS	147791	01-277360	BLADES	103.61
	PJS	147791	02-278161	ALTERNATOR	357.87
	PJS	147805	01-277959	MOWER REPAIR	1,660.80
	PJS	147865	01-278324	SPINDLE AND BOLT	6.49
<b>VENDOR TOTAL</b>					<b>2,520.26</b>
<b>MONROE COUNTY CLERK</b>	BWL	147739	1800108101	COPIES OF DEEDS 2ND QUARTER	88.40
<b>VENDOR TOTAL</b>					<b>88.40</b>
<b>MONROE COUNTY WATER</b>	PJS	147950	82288	PSD WATER	230.39
	PJS	147950	90526	REITZ PKWY WATER	18.63
	PJS	148004	97651	EAST AVE IRRIGATION	91.08
	PJS	148004	142955	SETTLERS GLEN IRRIGATION	183.00
	PJS	148001	90249	LIBRARY	168.22
	PJS	148001	183815	HOPKINS PARK	1,850.46
	PJS	148001	183587	THORNELL FARM PARK	2,918.54
	PJS	148001	183588	WILLARD PARK	1,853.84
	PJS	148001	183589	HIGHWAY	212.16
	PJS	148001	90132	PARKS	76.34
	PJS	148001	90633	SCC	199.97
	PJS	148001	90517	TOWN HALL	103.76
	PJS	148001	83938	COPPER BEACH PARK	18.63
	PJS	148001	62330	MILE POST	22.01
	PJS	148001	161736	KINGS BEND	113.23
	PJS	148001	60025	PARKS	42.52
	PJS	148001	183589	631 MARSH ROAD	56.68
<b>VENDOR TOTAL</b>					<b>8,159.46</b>
<b>MORGAN SERVICES INC.</b>	PJS	147770	1081974	HIGHWAY	15.54
	PJS	147770	1081975	PSD	10.80

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>26.34</b>
MUNICIPAL SOLUTIONS, INC	BWL	147736	14345	SUBMISSION OF FY 2019 DATA ON EMMA	2,000.00
				<b>VENDOR TOTAL</b>	<b>2,000.00</b>
NAZARIAN	JRH	147930	202008/COLLEGEAPP	HOW TO WRITE YOUR COLLEGE APPLICATION IN	15,907.50
				<b>VENDOR TOTAL</b>	<b>15,907.50</b>
NEW YORK STATE RECREATION AND PARK SOCIETY	JRH	147808	2020/NYSRPS	NYSRP MEMBERSHIP 6/11/2020-8/1/2020	425.00
				<b>VENDOR TOTAL</b>	<b>425.00</b>
NORTHEAST SWEEPERS AND RENTALS, INC.	PJS	147847	5666	RAVO PARTS	633.90
	PJS	147984	5755	SERVICE FOR RAVO	1,205.79
				<b>VENDOR TOTAL</b>	<b>1,839.69</b>
NYS ASSESSOR'S ASSOCIATION	BWL	147960	2020-8	VIRTUAL CONFERENCE REGISTRATION	200.00
				<b>VENDOR TOTAL</b>	<b>200.00</b>
OCCUPATIONAL & ENVIRONMENTAL MEDICINE	BWL	147961	00022573-00	EMPLOYEE CLD TESTING	430.00
				<b>VENDOR TOTAL</b>	<b>430.00</b>
OIL FILTER SERVICE, INC.	PJS	147821	32976	AIR/OIL FILTER	141.86
	PJS	147825	32844	FILTER FOR MOWER	43.29
	PJS	147894	33128	GREASE GUNS	402.68

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>587.83</b>
OTIS ELEVATOR CO.	PJS	147781	100400036182	QUARTERLY ELEVATOR MAINTENANCE	2,346.90
				<b>VENDOR TOTAL</b>	<b>2,346.90</b>
PAINT MASTERS	PJS	147903	200322703	RESIN/MATT	67.87
				<b>VENDOR TOTAL</b>	<b>67.87</b>
PATRICIA DROMGOOLE PETTY CASH	PHD	147928	072520	CERT/RR MAIL FOR AUGUST SMALL CLAIMS	13.90
	PHD	147768	07152020	CERTIFIED/RR MAIL FOR SMALL CLAIMS	13.90
				<b>VENDOR TOTAL</b>	<b>27.80</b>
PAYCHEX, INC.	BWL	147990	22212881	CLOCK SERVICES: AUGUST 2020	100.00
	BWL	147990	22212882	HSA ADMIN SERVICES: AUGUST 2020	75.00
	BWL	147990	22212880	ESR SERVICES: AUGUST 2020	277.16
	BWL	147962	2020073000	PAYROLL PROCESSING: JULY 2020	3,014.90
				<b>VENDOR TOTAL</b>	<b>3,467.06</b>
PERINTON RV RENTALS INC.	PJS	147893	22732-1	#412 TRAILER PLUG	199.76
				<b>VENDOR TOTAL</b>	<b>199.76</b>
PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC	JRH	147998	3311696342	POSTAL METER LEASE 5/28/2020-8/27/2020	104.49
				<b>VENDOR TOTAL</b>	<b>104.49</b>
PITNEY BOWES INC	LMD	147807	1016120809	SERVICE RENTAL/METER RENTAL 08/19/2019-0	723.75

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>723.75</b>
PITTSFORD AUTO SERVICE, INC.	PJS	147850	11298	FUEL FOR SMALL EQUIPMENT	73.26
				<b>VENDOR TOTAL</b>	<b>73.26</b>
PITTSFORD CENTRAL SCHOOLS	PJS	147921	432-21A	DPW MONTHLY FUEL CHARGES	621.77
	PJS	148010	429-21A	MONTHLY PARKS FUEL USAGE	2,008.33
	JRH	147999	430-21A	RECREATION GASOLINE JULY 2020	14.45
	PJS	147944	431-21A	PSD DIESEL AND UNLEAD FUEL	891.10
	PJS	147789	4983-20A	MONTHLY PARKS FUEL USAGE	1,492.66
	PJS	147988	428-21A	HIGHWAY FUEL	5,126.72
				<b>VENDOR TOTAL</b>	<b>10,155.03</b>
PITTSFORD YOUTH SERVICES INCORPORATED	BWL	147969	3013	AUGUST CONTRACT PAYMENT	4,805.92
				<b>VENDOR TOTAL</b>	<b>4,805.92</b>
PLANT CONCEPTS, INC	PJS	147923	2834	MOWING	7,055.00
	PJS	147923	2835	WEEDING/MAINTENANCE	1,110.00
				<b>VENDOR TOTAL</b>	<b>8,165.00</b>
PLUG & PAY TECHNOLOGIES	JRH	147809	2020080222165126749	PITTSCHILD	15.00
	JRH	147809	2020080222165126750	PITTSREC	15.00
	JRH	147809	202008022216526751	PITTSWEB	15.00
				<b>VENDOR TOTAL</b>	<b>45.00</b>
R.M. PUTNEY & ASSOCIATES, INC	JRH	147994	2746	COMMERCIAL ORGANICS PICKUP AUGUST 2020	40.00

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
AUGUST 2020**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>40.00</b>
R.W. LINDSAY, INC.	PJS	147832	88356	SERVICE AIR COMPRESSOR, REPLACE FILTER	506.65
				<b>VENDOR TOTAL</b>	<b>506.65</b>
RAY KERHAERT'S TOWING, INC	PJS	147830	0004819	TOW #461	433.00
	PJS	147976	0004612	TOW #437,438 TO REGIONAL	570.00
				<b>VENDOR TOTAL</b>	<b>1,003.00</b>
REGIONAL DISTRIBUTORS INC	PJS	147862	S1782593.001	HAND WIPES	238.00
				<b>VENDOR TOTAL</b>	<b>238.00</b>
RELIABLE ONSITE SERVICES	PJS	147794	181681883-003	PORTO POT	111.00
	PJS	147799	180113813-05	PORTO POT	111.00
				<b>VENDOR TOTAL</b>	<b>222.00</b>
ROCHESTER ASPHALT MATERIAL, INC.	PJS	147816	949845	GENERAL PATCH	501.94
	PJS	147843	952888	BINDER/ASPHALT FOR OLD FARM CIRCLE	2,006.36
	PJS	147843	952926	BINDER/ASPHALT FOR OLD FARM CIRCLE	776.01
	PJS	147843	952950	BINDER/ASPHALT FOR OLD FARM CIRCLE	250.34
	PJS	147846	20899-25	ASPHALT,7FTOP JUGGY ARLINGTON	12,077.00
	PJS	147845	952986	7 FTOP	924.24
	PJS	147853	954269	BINDER/ASPHALT FOR OLD FARM CIRCLE	2,360.59
	PJS	147853	953845	BINDER/ASPHALT FOR OLD FARM CIRCLE	3,825.50
	PJS	147855	953690	GENERAL PATCH	4,366.06
	PJS	147983	955924	GENERAL PATCH	1,098.13
	PJS	147987	955964	BINDER/ASPHALT FOR OLD FARM CIRCLE	1,525.61
				<b>VENDOR TOTAL</b>	<b>29,711.78</b>

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
AUGUST 2020**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
ROCHESTER GAS & ELECTRIC	BWL	147963	0188930220000008	GAS STREET LIGHTING PAYMENT	64.19
				<b>VENDOR TOTAL</b>	<b>64.19</b>
ROCHESTER REGIONAL HEALTH OCCUPATIONAL MEDICINE	BWL	147968	91	EMPLOYEE SCREENING	590.00
				<b>VENDOR TOTAL</b>	<b>590.00</b>
ROLAZ INDUSTRIAL PRODUCTS INCORPORATED	PJS	147910	3816	WATER COOLING TOWER TREATMENT	1,025.00
				<b>VENDOR TOTAL</b>	<b>1,025.00</b>
ROTOLITE-ELLIOTT CORP.	PJS	147924	154536	8X8 SINGLE SIDE SIGNS	50.00
	LMD	147772	154460	18 X 24 B/W COPIES - TOWN OF PITTSFORD M	325.00
				<b>VENDOR TOTAL</b>	<b>375.00</b>
S & S WORLDWIDE, INC	JRH	148000	IN100540758	INVOICE #2	25.26
	JRH	148000	IN100534430	INVOICE #1	652.87
				<b>VENDOR TOTAL</b>	<b>678.13</b>
SAFETY - KLEEN CORP.	PJS	148022	83673310	PARTS WASHER	226.50
	PJS	147975	83078991	USED OIL RECYCLE	193.00
				<b>VENDOR TOTAL</b>	<b>419.50</b>
SESSIER ENVIRONMENTAL SERVICES	PJS	147734	20-E257-02	DIGESTER TANK REMOVAL SERVICES	47,885.00
				<b>VENDOR TOTAL</b>	<b>47,885.00</b>
SEYREK SEALERS LLC	PJS	147957	PITTSTOWN	DISPOSAL SERVICE	1,948.35
	PJS	147839	PITTS BRUSH JULY 20	185.63 TONS	26,164.55
	PJS	147839	PITTS BRUSH JUNE 20	268.84 TONS	37,893.00



**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
AUGUST 2020**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>66,005.90</b>
<b>SPEZIO PROPERTY SERVICES</b>	PJS	147985	79957	SWEEPING COUNTY ROADS	6,643.98
				<b>VENDOR TOTAL</b>	<b>6,643.98</b>
<b>STAPLES</b>	LMD	147949	859171785	GENERAL OFFICE SUPPLIES	118.95
	LMD	147951	8059171785	GENERAL OFFICE SUPPLIES	95.99
				<b>VENDOR TOTAL</b>	<b>214.94</b>
<b>STRONG EAP</b>	BWL	147965	TOP0820	EAP SERVICE FOR AUGUST 2020	175.31
				<b>VENDOR TOTAL</b>	<b>175.31</b>
<b>SUPER VACUUM STORE, INC.</b>	PJS	148012	34597	VACUUM BAGS	58.95
				<b>VENDOR TOTAL</b>	<b>58.95</b>
<b>SWANK MOTION PICTURES INC</b>	JRH	148017	RG 2891141	OUTDOOR MOVIES - TOY STORY 4 8/13/2020	715.00
	JRH	148002	RG2883501	OUTDOOR MOVIES - ALADDIN 7/30/2020	645.00
				<b>VENDOR TOTAL</b>	<b>1,360.00</b>
<b>T. MINA SUPPLY EAST, INC.</b>	PJS	147901	S1389648.001	PIPE FOR ROADS	745.36
	PJS	147945	S1390182.001	PIPE	563.20
	PJS	147945	S1390181.001	PIPE	308.00
	PJS	147896	S1389667.001	PIPE FOR ROADS	452.40
	PJS	147899	S1389647.001	PIPE FOR ROADS PVC	984.20
				<b>VENDOR TOTAL</b>	<b>3,053.16</b>
<b>TALLMADGE TIRE SERVICE</b>	PJS	147889	1-160611	LOADER TIRES	5,952.50

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
AUGUST 2020**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>5,952.50</b>
<b>TIM SWAGLER'S TREE SERVICE, LLC</b>	PJS	147939	2721	REMOVAL OF PINE TREE / PSD OFFICE	400.00
				<b>VENDOR TOTAL</b>	<b>400.00</b>
<b>TRACEY ROAD EQUIPMENT</b>	PJS	147841	R105009755:01	#454 AC	966.77
	PJS	147841	X105052941:01	RELAY VALVE	296.84
	PJS	147841	X105053661:01	CREDIT	-207.74
				<b>VENDOR TOTAL</b>	<b>1,055.87</b>
<b>ULINE INC.</b>	PJS	148023	122579545	NITRILE GLOVES	61.20
	PJS	147775	122128992	PAPER TOWELS AND GLOVES	512.96
				<b>VENDOR TOTAL</b>	<b>574.16</b>
<b>UNITED RENTALS N.A., INC.</b>	PJS	148020	184339010-001	PORTO-POT	72.00
				<b>VENDOR TOTAL</b>	<b>72.00</b>
<b>VAN BORTEL FORD</b>	PJS	147820	348556	412 INTAKE	77.14
	PJS	147820	347974	412 INTAKE	211.97
	PJS	147820	348439	412 INTAKE	43.04
	PJS	147823	347975	COILS,WIRES	840.66
				<b>VENDOR TOTAL</b>	<b>1,172.81</b>
<b>VICTOR POWER EQUIPMENT</b>	PJS	147778	282247	LINE TRIMMER HEADS	99.95
	PJS	147908	282708	CUTOFF SAW	922.89
				<b>VENDOR TOTAL</b>	<b>1,022.84</b>

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
AUGUST 2020**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
VIOLA STORAGE	PJS	147922	32460	40' STORAGE	120.00
				<b>VENDOR TOTAL</b>	<b>120.00</b>
W. B. MASON CO., LLC	LMD	147948	212605404	GENERAL OFFICE SUPPLIES	17.24
	LMD	147745	212058648	GENERAL OFFICE SUPPLIES	25.03
				<b>VENDOR TOTAL</b>	<b>42.27</b>
W. W. GRAINGER, INC.	PJS	147797	9597237313	RATCHET STRAPS	214.08
	PJS	147848	9589947002	FUEL CYLINDER	6.06
	PJS	147848	9589947010	SAFETY GLASSES	13.64
	PJS	147970	9609598413	SOCKETT, GLOVES	102.18
	PJS	147970	9608832508	SOCKETT, GLOVES	16.70
				<b>VENDOR TOTAL</b>	<b>352.66</b>
WAGSTAFF	JRH	147935	202008/WAGSTAFF	JUNIOR TENNIS INSTRUCTOR PAYMENT	1,642.20
				<b>VENDOR TOTAL</b>	<b>1,642.20</b>
WEGMANS FOOD MARKETS INC	JRH	148003	0061020200801	RECREATION WEGMANS JULY 2020	31.16
				<b>VENDOR TOTAL</b>	<b>31.16</b>
WEST FIRE SYSTEMS, INC.	PJS	147774	63674	SERVICE CALL SCC	135.00
	PJS	147773	63673	ANNUAL FIRE ALARM TEST	375.00
				<b>VENDOR TOTAL</b>	<b>510.00</b>
WEST GROUP	BWL	147966	842734981	WEST LAW SERVICE: JULY 2020	268.00
				<b>VENDOR TOTAL</b>	<b>268.00</b>

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
AUGUST 2020**

<b>VENDOR NAME</b>	<b>APPV BY</b>	<b>VOUCHER</b>		<b>DESCRIPTION</b>	<b>AMOUNT</b>
		<b>NO</b>	<b>INV #</b>		
<b>XYLEM WATER SOLUTIONS USA, INC.</b>	PJS	147941	3556B32744	BRACKETS AND CONTROL SWITCH	566.92
	PJS	147943	3556B32565	SHOP PUMPS AND SQUEEGES	255.37
	PJS	147942	3556B32745	BRACKETS AND CONTROL SWITCH	1,074.03
				<b>VENDOR TOTAL</b>	<b>1,896.32</b>
				<b>REPORT TOTAL</b>	<b>406,888.12</b>

**END OF REPORT**

## TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1010</b>	<b>TOWN BOARD</b>								
0001	PERSONAL SERVICES	3,926.92	102,100.00	102,100.00	62,830.72	39,269.28	0.00	39,269.28	61.54
0004	CONTRACTUAL & MISC. EXPENSE	200.00	4,850.00	4,925.00	2,338.34	2,586.66	0.00	2,586.66	47.48
<b>Total Dept 1010</b>	<b>TOWN BOARD</b>	<b>4,126.92</b>	<b>106,950.00</b>	<b>107,025.00</b>	<b>65,169.06</b>	<b>41,855.94</b>	<b>0.00</b>	<b>41,855.94</b>	<b>60.89</b>
<b>Dept 1110</b>	<b>TOWN JUSTICES</b>								
0001	PERSONAL SERVICES	8,248.53	273,640.00	273,640.00	125,410.44	148,229.56	0.00	148,229.56	45.83
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	9,463.39	142,523.00	142,657.00	91,582.17	51,074.83	0.00	51,074.83	64.20
<b>Total Dept 1110</b>	<b>TOWN JUSTICES</b>	<b>17,711.92</b>	<b>416,663.00</b>	<b>416,797.00</b>	<b>216,992.61</b>	<b>199,804.39</b>	<b>0.00</b>	<b>199,804.39</b>	<b>52.06</b>
<b>Dept 1220</b>	<b>TOWN SUPERVISOR</b>								
0001	PERSONAL SERVICES	7,153.42	185,989.00	185,989.00	113,123.93	72,865.07	0.00	72,865.07	60.82
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	55.69	4,150.00	4,172.99	1,370.47	2,802.52	0.00	2,802.52	32.84
<b>Total Dept 1220</b>	<b>TOWN SUPERVISOR</b>	<b>7,209.11</b>	<b>190,639.00</b>	<b>190,661.99</b>	<b>114,494.40</b>	<b>76,167.59</b>	<b>0.00</b>	<b>76,167.59</b>	<b>60.05</b>
<b>Dept 1230</b>	<b>COMMUNITY SERVICE</b>								
0001	PERSONAL SERVICES	3,653.85	95,000.00	95,000.00	55,903.95	39,096.05	0.00	39,096.05	58.85
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	0.00	26,338.00	36,338.00	1,999.17	34,338.83	10,000.00	24,338.83	5.50
<b>Total Dept 1230</b>	<b>COMMUNITY SERVICE</b>	<b>3,653.85</b>	<b>121,838.00</b>	<b>131,838.00</b>	<b>57,903.12</b>	<b>73,934.88</b>	<b>10,000.00</b>	<b>63,934.88</b>	<b>43.92</b>
<b>Dept 1310</b>	<b>DIRECTOR OF FINANCE</b>								
0001	PERSONAL SERVICES	6,543.87	109,650.00	109,650.00	64,505.23	45,144.77	0.00	45,144.77	58.83
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	5.40	2,296.00	2,296.00	258.89	2,037.11	0.00	2,037.11	11.28
<b>Total Dept 1310</b>	<b>DIRECTOR OF FINANCE</b>	<b>6,549.27</b>	<b>112,446.00</b>	<b>112,446.00</b>	<b>64,764.12</b>	<b>47,681.88</b>	<b>0.00</b>	<b>47,681.88</b>	<b>57.60</b>
<b>Dept 1320</b>	<b>INDEPENDENT AUDIT</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	31,200.00	36,200.00	25,900.00	10,300.00	1,500.00	8,800.00	71.55
<b>Total Dept 1320</b>	<b>INDEPENDENT AUDIT</b>	<b>0.00</b>	<b>31,200.00</b>	<b>36,200.00</b>	<b>25,900.00</b>	<b>10,300.00</b>	<b>1,500.00</b>	<b>8,800.00</b>	<b>71.55</b>
<b>Dept 1330</b>	<b>TAX COLLECTION</b>								
0001	PERSONAL SERVICES	1,686.77	43,856.00	43,856.00	23,533.65	20,322.35	0.00	20,322.35	53.66
0004	CONTRACTUAL & MISC. EXPENSE	15.92	8,350.00	8,350.00	2,735.72	5,614.28	28.08	5,586.20	32.76
<b>Total Dept 1330</b>	<b>TAX COLLECTION</b>	<b>1,702.69</b>	<b>52,206.00</b>	<b>52,206.00</b>	<b>26,269.37</b>	<b>25,936.63</b>	<b>28.08</b>	<b>25,908.55</b>	<b>50.32</b>

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1355</b>	<b>ASSESSOR</b>								
0001	PERSONAL SERVICES	5,578.88	190,235.00	190,235.00	86,075.80	104,159.20	0.00	104,159.20	45.25
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	276.09	8,539.00	11,039.00	4,520.32	6,518.68	1,450.00	5,068.68	40.95
<b>Total Dept 1355</b>	<b>ASSESSOR</b>	<b>5,854.97</b>	<b>199,274.00</b>	<b>201,774.00</b>	<b>90,596.12</b>	<b>111,177.88</b>	<b>1,450.00</b>	<b>109,727.88</b>	<b>44.90</b>
<b>Dept 1375</b>	<b>CREDIT CARD FEES</b>								
0004	CONTRACTUAL & MISC. EXPENSE	808.91	30,000.00	30,000.00	10,746.26	19,253.74	0.00	19,253.74	35.82
<b>Total Dept 1375</b>	<b>CREDIT CARD FEES</b>	<b>808.91</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>10,746.26</b>	<b>19,253.74</b>	<b>0.00</b>	<b>19,253.74</b>	<b>35.82</b>
<b>Dept 1410</b>	<b>TOWN CLERK</b>								
0001	PERSONAL SERVICES	5,248.75	188,322.00	188,322.00	100,133.54	88,188.46	0.00	88,188.46	53.17
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	300.00	300.00	162.50	137.50	0.00	137.50	54.17
0004	CONTRACTUAL & MISC. EXPENSE	23.41	8,250.00	8,250.00	2,290.37	5,959.63	0.00	5,959.63	27.76
<b>Total Dept 1410</b>	<b>TOWN CLERK</b>	<b>5,272.16</b>	<b>196,872.00</b>	<b>196,872.00</b>	<b>102,586.41</b>	<b>94,285.59</b>	<b>0.00</b>	<b>94,285.59</b>	<b>52.11</b>
<b>Dept 1420</b>	<b>ATTORNEY</b>								
0001	PERSONAL SERVICES	1,715.39	44,600.00	44,600.00	26,245.62	18,354.38	0.00	18,354.38	58.85
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	603.31	16,970.00	23,354.00	10,912.19	12,441.81	5,000.00	7,441.81	46.73
<b>Total Dept 1420</b>	<b>ATTORNEY</b>	<b>2,318.70</b>	<b>61,820.00</b>	<b>68,204.00</b>	<b>37,157.81</b>	<b>31,046.19</b>	<b>5,000.00</b>	<b>26,046.19</b>	<b>54.48</b>
<b>Dept 1430</b>	<b>PERSONNEL</b>								
0001	PERSONAL SERVICES	3,550.27	92,007.00	92,007.00	54,046.92	37,960.08	0.00	37,960.08	58.74
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	3,943.02	112,595.00	113,330.00	37,088.67	76,241.33	0.00	76,241.33	32.73
<b>Total Dept 1430</b>	<b>PERSONNEL</b>	<b>7,493.29</b>	<b>205,102.00</b>	<b>205,837.00</b>	<b>91,135.59</b>	<b>114,701.41</b>	<b>0.00</b>	<b>114,701.41</b>	<b>44.28</b>
<b>Dept 1440</b>	<b>ENGINEERING</b>								
0004	CONTRACTUAL & MISC. EXPENSE	2,617.50	25,000.00	28,600.00	13,514.43	15,085.57	9,382.50	5,703.07	47.25
<b>Total Dept 1440</b>	<b>ENGINEERING</b>	<b>2,617.50</b>	<b>25,000.00</b>	<b>28,600.00</b>	<b>13,514.43</b>	<b>15,085.57</b>	<b>9,382.50</b>	<b>5,703.07</b>	<b>47.25</b>
<b>Dept 1450</b>	<b>ELECTIONS</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	64,576.00	64,805.00	4,890.00	59,915.00	229.00	59,686.00	7.55
<b>Total Dept 1450</b>	<b>ELECTIONS</b>	<b>0.00</b>	<b>64,576.00</b>	<b>64,805.00</b>	<b>4,890.00</b>	<b>59,915.00</b>	<b>229.00</b>	<b>59,686.00</b>	<b>7.55</b>
<b>Dept 1460</b>	<b>RECORDS MANAGEMENT</b>								
0004	CONTRACTUAL & MISC.	0.00	1,000.00	1,000.00	110.04	889.96	0.00	889.96	11.00



# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1460</b>	<b>RECORDS MANAGEMENT EXPENSE</b>								
<b>Total Dept 1460</b>	<b>RECORDS MANAGEMENT</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>110.04</b>	<b>889.96</b>	<b>0.00</b>	<b>889.96</b>	<b>11.00</b>
<b>Dept 1490</b>	<b>PUBLIC WORKS</b>								
0001	PERSONAL SERVICES	8,441.38	225,069.00	225,069.00	125,586.97	99,482.03	0.00	99,482.03	55.80
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	1,000.00	104,500.00	103,481.67	1,018.33	0.00	1,018.33	99.03
0004	CONTRACTUAL & MISC. EXPENSE	264.19	19,320.00	19,320.00	7,575.87	11,744.13	0.00	11,744.13	39.21
<b>Total Dept 1490</b>	<b>PUBLIC WORKS</b>	<b>8,705.57</b>	<b>245,389.00</b>	<b>348,889.00</b>	<b>236,644.51</b>	<b>112,244.49</b>	<b>0.00</b>	<b>112,244.49</b>	<b>67.83</b>
<b>Dept 1620</b>	<b>BUILDING</b>								
0001	PERSONAL SERVICES	0.00	4,652.00	4,652.00	1,650.38	3,001.62	0.00	3,001.62	35.48
0004	CONTRACTUAL & MISC. EXPENSE	6,140.62	268,829.00	268,904.30	112,443.80	156,460.50	75.68	156,384.82	41.82
<b>Total Dept 1620</b>	<b>BUILDING</b>	<b>6,140.62</b>	<b>273,481.00</b>	<b>273,556.30</b>	<b>114,094.18</b>	<b>159,462.12</b>	<b>75.68</b>	<b>159,386.44</b>	<b>41.71</b>
<b>Dept 1670</b>	<b>CENTRAL MAILING</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	64,300.00	64,300.00	16,787.95	47,512.05	0.00	47,512.05	26.11
<b>Total Dept 1670</b>	<b>CENTRAL MAILING</b>	<b>0.00</b>	<b>64,300.00</b>	<b>64,300.00</b>	<b>16,787.95</b>	<b>47,512.05</b>	<b>0.00</b>	<b>47,512.05</b>	<b>26.11</b>
<b>Dept 1680</b>	<b>DATA PROCESSING</b>								
0001	PERSONAL SERVICES	6,663.10	175,864.00	175,864.00	96,945.41	78,918.59	0.00	78,918.59	55.13
0002	EQUIPMENT & CAPITAL OUTLAY	389.24	2,500.00	2,500.00	2,046.06	453.94	0.00	453.94	81.84
0004	CONTRACTUAL & MISC. EXPENSE	1,614.15	132,520.00	135,928.00	58,022.03	77,905.97	23,119.76	54,786.21	42.69
<b>Total Dept 1680</b>	<b>DATA PROCESSING</b>	<b>8,666.49</b>	<b>310,884.00</b>	<b>314,292.00</b>	<b>157,013.50</b>	<b>157,278.50</b>	<b>23,119.76</b>	<b>134,158.74</b>	<b>49.96</b>
<b>Dept 1910</b>	<b>UNALLOCATED INSURANCE</b>								
0004	CONTRACTUAL & MISC. EXPENSE	2,959.50	185,000.00	185,000.00	4,320.50	180,679.50	0.00	180,679.50	2.34
<b>Total Dept 1910</b>	<b>UNALLOCATED INSURANCE</b>	<b>2,959.50</b>	<b>185,000.00</b>	<b>185,000.00</b>	<b>4,320.50</b>	<b>180,679.50</b>	<b>0.00</b>	<b>180,679.50</b>	<b>2.34</b>
<b>Dept 1920</b>	<b>MUNICIPAL ASSOCIATION DUES</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,750.00	1,750.00	250.00	1,500.00	0.00	1,500.00	14.29
<b>Total Dept 1920</b>	<b>MUNICIPAL ASSOCIATION DUES</b>	<b>0.00</b>	<b>1,750.00</b>	<b>1,750.00</b>	<b>250.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>14.29</b>
<b>Dept 1930</b>	<b>JUDGEMENTS/CLAIMS</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
<b>Total Dept 1930</b>	<b>JUDGEMENTS/CLAIMS</b>	<b>0.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>
<b>Dept 1950</b>	<b>PROPERTY TAX</b>								
0004	CONTRACTUAL & MISC.	0.00	16,500.00	16,500.00	6,549.38	9,950.62	0.00	9,950.62	39.69

# TOWN OF PITTSFORD

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1950</b>	<b>PROPERTY TAX EXPENSE</b>								
<b>Total Dept 1950</b>	<b>PROPERTY TAX</b>	<b>0.00</b>	<b>16,500.00</b>	<b>16,500.00</b>	<b>6,549.38</b>	<b>9,950.62</b>	<b>0.00</b>	<b>9,950.62</b>	<b>39.69</b>
<b>Dept 1989</b>	<b>UNCLASSIFIED</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	345.00	168,609.00	285,847.99	115,558.48	170,289.51	33,219.00	137,070.51	40.43
<b>Total Dept 1989</b>	<b>UNCLASSIFIED</b>	<b>345.00</b>	<b>168,609.00</b>	<b>285,847.99</b>	<b>115,558.48</b>	<b>170,289.51</b>	<b>33,219.00</b>	<b>137,070.51</b>	<b>40.43</b>
<b>Dept 1990</b>	<b>CONTINGENCY</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	184,612.00	183,112.00	0.00	183,112.00	0.00	183,112.00	0.00
<b>Total Dept 1990</b>	<b>CONTINGENCY</b>	<b>0.00</b>	<b>184,612.00</b>	<b>183,112.00</b>	<b>0.00</b>	<b>183,112.00</b>	<b>0.00</b>	<b>183,112.00</b>	<b>0.00</b>
<b>Dept 2620</b>	<b>CUSTODIAL</b>								
0001	PERSONAL SERVICES	14,330.53	391,081.00	391,081.00	212,884.16	178,196.84	0.00	178,196.84	54.43
0002	EQUIPMENT & CAPITAL OUTLAY	238.00	3,300.00	68,580.00	65,406.19	3,173.81	50.00	3,123.81	95.37
0004	CONTRACTUAL & MISC. EXPENSE	5,980.96	163,859.00	167,349.95	128,583.94	38,766.01	18,767.60	19,998.41	76.84
<b>Total Dept 2620</b>	<b>CUSTODIAL</b>	<b>20,549.49</b>	<b>558,240.00</b>	<b>627,010.95</b>	<b>406,874.29</b>	<b>220,136.66</b>	<b>18,817.60</b>	<b>201,319.06</b>	<b>64.89</b>
<b>Dept 3120</b>	<b>CROSSING GUARDS</b>								
0001	PERSONAL SERVICES	5,269.45	139,213.00	139,213.00	81,624.82	57,588.18	0.00	57,588.18	58.63
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,450.00	1,450.00	42.95	1,407.05	0.00	1,407.05	2.96
<b>Total Dept 3120</b>	<b>CROSSING GUARDS</b>	<b>5,269.45</b>	<b>140,663.00</b>	<b>140,663.00</b>	<b>81,667.77</b>	<b>58,995.23</b>	<b>0.00</b>	<b>58,995.23</b>	<b>58.06</b>
<b>Dept 3310</b>	<b>TRAFFIC</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	13,000.00	13,000.00	13,000.00	0.00	0.00	0.00	100.00
0004	CONTRACTUAL & MISC. EXPENSE	63.60	7,800.00	9,650.00	3,618.77	6,031.23	1,500.00	4,531.23	37.50
<b>Total Dept 3310</b>	<b>TRAFFIC</b>	<b>63.60</b>	<b>20,800.00</b>	<b>22,650.00</b>	<b>16,618.77</b>	<b>6,031.23</b>	<b>1,500.00</b>	<b>4,531.23</b>	<b>73.37</b>
<b>Dept 3510</b>	<b>CONTROL OF ANIMALS</b>								
0001	PERSONAL SERVICES	2,267.69	60,800.00	60,800.00	34,838.03	25,961.97	0.00	25,961.97	57.30
0004	CONTRACTUAL & MISC. EXPENSE	59.90	9,414.00	9,414.00	561.67	8,852.33	0.00	8,852.33	5.97
<b>Total Dept 3510</b>	<b>CONTROL OF ANIMALS</b>	<b>2,327.59</b>	<b>70,214.00</b>	<b>70,214.00</b>	<b>35,399.70</b>	<b>34,814.30</b>	<b>0.00</b>	<b>34,814.30</b>	<b>50.42</b>
<b>Dept 4210</b>	<b>YOUTH SERVICES</b>								
0004	CONTRACTUAL & MISC. EXPENSE	4,805.92	57,671.00	57,671.00	38,447.36	19,223.64	0.00	19,223.64	66.67
<b>Total Dept 4210</b>	<b>YOUTH SERVICES</b>	<b>4,805.92</b>	<b>57,671.00</b>	<b>57,671.00</b>	<b>38,447.36</b>	<b>19,223.64</b>	<b>0.00</b>	<b>19,223.64</b>	<b>66.67</b>
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,500.00	1,500.00	35.00	1,465.00	0.00	1,465.00	2.33

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<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>35.00</b>	<b>1,465.00</b>	<b>0.00</b>	<b>1,465.00</b>	<b>2.33</b>
<b>Dept 5010</b>	<b>SUPERINTENDENT OF HIGHWAYS</b>								
0001	PERSONAL SERVICES	2,066.26	53,723.00	53,723.00	31,631.46	22,091.54	0.00	22,091.54	58.88
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,200.00	1,200.00	1,141.21	58.79	0.00	58.79	95.10
<b>Total Dept 5010</b>	<b>SUPERINTENDENT OF HIGHWAYS</b>	<b>2,066.26</b>	<b>55,423.00</b>	<b>55,423.00</b>	<b>32,772.67</b>	<b>22,650.33</b>	<b>0.00</b>	<b>22,650.33</b>	<b>59.13</b>
<b>Dept 5132</b>	<b>HIGHWAY GARAGE</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	758.00	34,500.00	34,500.00	21,348.00	13,152.00	0.00	13,152.00	61.88
0004	CONTRACTUAL & MISC. EXPENSE	1,312.45	53,928.00	54,778.00	28,720.78	26,057.22	0.00	26,057.22	52.43
<b>Total Dept 5132</b>	<b>HIGHWAY GARAGE</b>	<b>2,070.45</b>	<b>88,428.00</b>	<b>89,278.00</b>	<b>50,068.78</b>	<b>39,209.22</b>	<b>0.00</b>	<b>39,209.22</b>	<b>56.08</b>
<b>Dept 5182</b>	<b>STREET LIGHTING</b>								
0004	CONTRACTUAL & MISC. EXPENSE	108.63	34,600.00	45,659.96	24,169.60	21,490.36	1,619.89	19,870.47	52.93
<b>Total Dept 5182</b>	<b>STREET LIGHTING</b>	<b>108.63</b>	<b>34,600.00</b>	<b>45,659.96</b>	<b>24,169.60</b>	<b>21,490.36</b>	<b>1,619.89</b>	<b>19,870.47</b>	<b>52.93</b>
<b>Dept 6410</b>	<b>PUBLICITY</b>								
0001	PERSONAL SERVICES	2,661.27	69,193.00	69,193.00	40,717.47	28,475.53	0.00	28,475.53	58.85
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	259.79	42,084.00	42,084.00	1,050.24	41,033.76	0.00	41,033.76	2.50
<b>Total Dept 6410</b>	<b>PUBLICITY</b>	<b>2,921.06</b>	<b>111,777.00</b>	<b>111,777.00</b>	<b>41,767.71</b>	<b>70,009.29</b>	<b>0.00</b>	<b>70,009.29</b>	<b>37.37</b>
<b>Dept 6510</b>	<b>VETERANS SERVICE</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	300.00	300.00	300.00	0.00	0.00	0.00	100.00
<b>Total Dept 6510</b>	<b>VETERANS SERVICE</b>	<b>0.00</b>	<b>300.00</b>	<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Dept 6772</b>	<b>PROGRAMS FOR AGING</b>								
0001	PERSONAL SERVICES	1,909.44	165,918.00	165,918.00	56,077.80	109,840.20	0.00	109,840.20	33.80
0004	CONTRACTUAL & MISC. EXPENSE	141.37	93,790.00	96,487.12	19,314.52	77,172.60	0.00	77,172.60	20.02
<b>Total Dept 6772</b>	<b>PROGRAMS FOR AGING</b>	<b>2,050.81</b>	<b>259,708.00</b>	<b>262,405.12</b>	<b>75,392.32</b>	<b>187,012.80</b>	<b>0.00</b>	<b>187,012.80</b>	<b>28.73</b>
<b>Dept 7020</b>	<b>RECREATION ADMINISTRATION</b>								
0001	PERSONAL SERVICES	27,149.55	707,467.00	707,467.00	279,655.44	427,811.56	0.00	427,811.56	39.53
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	5,000.00	5,000.00	3,838.04	1,161.96	0.00	1,161.96	76.76
0004	CONTRACTUAL & MISC.	22,304.36	371,090.00	371,381.97	119,334.05	252,047.92	0.00	252,047.92	32.13





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		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 9710</b>	<b>SERIAL BONDS</b>								
<b>Dept 9710</b>	<b>SERIAL BONDS</b>	<b>0.00</b>	<b>104,319.00</b>	<b>104,319.00</b>	<b>100,312.50</b>	<b>4,006.50</b>	<b>0.00</b>	<b>4,006.50</b>	<b>96.16</b>
<b>Dept 9901</b>	<b>INTERFUND TRANSFERS</b>								
0009	INTERFUND TRANSFERS	0.00	2,102,893.00	2,102,893.00	283,537.50	1,819,355.50	0.00	1,819,355.50	13.48
<b>Total Dept 9901</b>	<b>INTERFUND TRANSFERS</b>	<b>0.00</b>	<b>2,102,893.00</b>	<b>2,102,893.00</b>	<b>283,537.50</b>	<b>1,819,355.50</b>	<b>0.00</b>	<b>1,819,355.50</b>	<b>13.48</b>
<b>Dept 9950</b>	<b>TRANSFER TO CAPITAL PROJECTS</b>								
0009	INTERFUND TRANSFERS	0.00	200,000.00	150,000.00	9,000.00	141,000.00	0.00	141,000.00	6.00
<b>Total Dept 9950</b>	<b>TRANSFER TO CAPITAL PROJECTS</b>	<b>0.00</b>	<b>200,000.00</b>	<b>150,000.00</b>	<b>9,000.00</b>	<b>141,000.00</b>	<b>0.00</b>	<b>141,000.00</b>	<b>6.00</b>
<b>Total Fund 0001</b>	<b>GENERAL FUND</b>	<b>251,999.58</b>	<b>11,140,205.00</b>	<b>11,431,228.19</b>	<b>4,564,591.15</b>	<b>6,866,637.04</b>	<b>131,333.77</b>	<b>6,735,303.27</b>	<b>39.93</b>





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		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0002</b>	<b>PART TOWN FUND</b>								
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	18,917.00	18,917.00	18,134.24	782.76	0.00	782.76	95.86
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>18,917.00</b>	<b>18,917.00</b>	<b>18,134.24</b>	<b>782.76</b>	<b>0.00</b>	<b>782.76</b>	<b>95.86</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	325.00	325.00	184.18	140.82	0.00	140.82	56.67
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>0.00</b>	<b>325.00</b>	<b>325.00</b>	<b>184.18</b>	<b>140.82</b>	<b>0.00</b>	<b>140.82</b>	<b>56.67</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	1,100.00	1,100.00	681.17	418.83	0.00	418.83	61.92
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>0.00</b>	<b>1,100.00</b>	<b>1,100.00</b>	<b>681.17</b>	<b>418.83</b>	<b>0.00</b>	<b>418.83</b>	<b>61.92</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	1,370.24	133,487.00	133,487.00	112,295.76	21,191.24	0.00	21,191.24	84.12
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>1,370.24</b>	<b>133,487.00</b>	<b>133,487.00</b>	<b>112,295.76</b>	<b>21,191.24</b>	<b>0.00</b>	<b>21,191.24</b>	<b>84.12</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>
<b>Total Fund 0002</b>	<b>PART TOWN FUND</b>	<b>87,914.50</b>	<b>1,323,086.00</b>	<b>1,368,477.02</b>	<b>584,122.14</b>	<b>784,354.88</b>	<b>135,215.04</b>	<b>649,139.84</b>	<b>42.68</b>

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0003</b>	<b>LIBRARY FUND</b>								
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	600.00	600.00	0.00	600.00	0.00	600.00	0.00
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>0.00</b>	<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>600.00</b>	<b>0.00</b>	<b>600.00</b>	<b>0.00</b>
<b>Dept 7410</b>	<b>LIBRARY</b>								
0001	PERSONAL SERVICES	26,594.76	913,526.00	913,526.00	398,502.61	515,023.39	0.00	515,023.39	43.62
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	23,910.00	27,910.00	21,875.20	6,034.80	0.00	6,034.80	78.38
0004	CONTRACTUAL & MISC. EXPENSE	15,298.29	235,551.00	246,889.82	96,996.66	149,893.16	45,486.29	104,406.87	39.29
<b>Total Dept 7410</b>	<b>LIBRARY</b>	<b>41,893.05</b>	<b>1,172,987.00</b>	<b>1,188,325.82</b>	<b>517,374.47</b>	<b>670,951.35</b>	<b>45,486.29</b>	<b>625,465.06</b>	<b>43.54</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	90,932.00	90,932.00	20,131.92	70,800.08	0.00	70,800.08	22.14
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>90,932.00</b>	<b>90,932.00</b>	<b>20,131.92</b>	<b>70,800.08</b>	<b>0.00</b>	<b>70,800.08</b>	<b>22.14</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	1,986.69	69,885.00	69,885.00	31,422.29	38,462.71	0.00	38,462.71	44.96
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>1,986.69</b>	<b>69,885.00</b>	<b>69,885.00</b>	<b>31,422.29</b>	<b>38,462.71</b>	<b>0.00</b>	<b>38,462.71</b>	<b>44.96</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	11,000.00	11,000.00	7,369.12	3,630.88	0.00	3,630.88	66.99
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>11,000.00</b>	<b>11,000.00</b>	<b>7,369.12</b>	<b>3,630.88</b>	<b>0.00</b>	<b>3,630.88</b>	<b>66.99</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	350.00	350.00	178.66	171.34	0.00	171.34	51.05
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>0.00</b>	<b>350.00</b>	<b>350.00</b>	<b>178.66</b>	<b>171.34</b>	<b>0.00</b>	<b>171.34</b>	<b>51.05</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	596.04	903.96	0.00	903.96	39.74
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>596.04</b>	<b>903.96</b>	<b>0.00</b>	<b>903.96</b>	<b>39.74</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	513.62	156,665.00	156,665.00	99,988.32	56,676.68	0.00	56,676.68	63.82
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>513.62</b>	<b>156,665.00</b>	<b>156,665.00</b>	<b>99,988.32</b>	<b>56,676.68</b>	<b>0.00</b>	<b>56,676.68</b>	<b>63.82</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	15.75	300.00	300.00	110.25	189.75	78.75	111.00	36.75
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>15.75</b>	<b>300.00</b>	<b>300.00</b>	<b>110.25</b>	<b>189.75</b>	<b>78.75</b>	<b>111.00</b>	<b>36.75</b>
<b>Total Fund 0003</b>	<b>LIBRARY FUND</b>	<b>44,409.11</b>	<b>1,504,719.00</b>	<b>1,520,057.82</b>	<b>677,171.07</b>	<b>842,886.75</b>	<b>45,565.04</b>	<b>797,321.71</b>	<b>44.55</b>

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>								
<b>Dept 1989</b>	<b>UNCLASSIFIED</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	317,553.00	401,221.00	61,500.00	339,721.00	314,295.00	25,426.00	15.33
<b>Total Dept 1989</b>	<b>UNCLASSIFIED</b>	<b>0.00</b>	<b>317,553.00</b>	<b>401,221.00</b>	<b>61,500.00</b>	<b>339,721.00</b>	<b>314,295.00</b>	<b>25,426.00</b>	<b>15.33</b>
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	2,000.00	2,000.00	220.00	1,780.00	0.00	1,780.00	11.00
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>220.00</b>	<b>1,780.00</b>	<b>0.00</b>	<b>1,780.00</b>	<b>11.00</b>
<b>Dept 5130</b>	<b>MACHINERY</b>								
0001	PERSONAL SERVICES	3,841.00	90,299.00	90,299.00	36,549.26	53,749.74	0.00	53,749.74	40.48
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	8,700.00	8,700.00	7,191.08	1,508.92	800.00	708.92	82.66
0004	CONTRACTUAL & MISC. EXPENSE	32,366.38	164,700.00	184,894.06	123,801.48	61,092.58	13,506.18	47,586.40	66.96
<b>Total Dept 5130</b>	<b>MACHINERY</b>	<b>36,207.38</b>	<b>263,699.00</b>	<b>283,893.06</b>	<b>167,541.82</b>	<b>116,351.24</b>	<b>14,306.18</b>	<b>102,045.06</b>	<b>59.02</b>
<b>Dept 5140</b>	<b>BRUSH &amp; WEEDS</b>								
0001	PERSONAL SERVICES	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00
<b>Total Dept 5140</b>	<b>BRUSH &amp; WEEDS</b>	<b>0.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>
<b>Dept 5142</b>	<b>SNOW REMOVAL</b>								
0001	PERSONAL SERVICES	0.00	884,687.00	884,687.00	594,030.96	290,656.04	0.00	290,656.04	67.15
0004	CONTRACTUAL & MISC. EXPENSE	0.00	467,350.00	468,700.58	294,505.52	174,195.06	2,345.58	171,849.48	62.83
<b>Total Dept 5142</b>	<b>SNOW REMOVAL</b>	<b>0.00</b>	<b>1,352,037.00</b>	<b>1,353,387.58</b>	<b>888,536.48</b>	<b>464,851.10</b>	<b>2,345.58</b>	<b>462,505.52</b>	<b>65.65</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	150,867.00	150,867.00	34,914.98	115,952.02	0.00	115,952.02	23.14
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>150,867.00</b>	<b>150,867.00</b>	<b>34,914.98</b>	<b>115,952.02</b>	<b>0.00</b>	<b>115,952.02</b>	<b>23.14</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	291.77	76,346.00	76,346.00	50,743.33	25,602.67	0.00	25,602.67	66.46
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>291.77</b>	<b>76,346.00</b>	<b>76,346.00</b>	<b>50,743.33</b>	<b>25,602.67</b>	<b>0.00</b>	<b>25,602.67</b>	<b>66.46</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	74,500.00	74,500.00	66,039.40	8,460.60	0.00	8,460.60	88.64
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>74,500.00</b>	<b>74,500.00</b>	<b>66,039.40</b>	<b>8,460.60</b>	<b>0.00</b>	<b>8,460.60</b>	<b>88.64</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	875.00	875.00	432.00	443.00	0.00	443.00	49.37
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>0.00</b>	<b>875.00</b>	<b>875.00</b>	<b>432.00</b>	<b>443.00</b>	<b>0.00</b>	<b>443.00</b>	<b>49.37</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>								
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	2,461.00	2,461.00	1,284.25	1,176.75	0.00	1,176.75	52.18
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>0.00</b>	<b>2,461.00</b>	<b>2,461.00</b>	<b>1,284.25</b>	<b>1,176.75</b>	<b>0.00</b>	<b>1,176.75</b>	<b>52.18</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	382.84	405,017.00	405,017.00	250,530.34	154,486.66	0.00	154,486.66	61.86
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>382.84</b>	<b>405,017.00</b>	<b>405,017.00</b>	<b>250,530.34</b>	<b>154,486.66</b>	<b>0.00</b>	<b>154,486.66</b>	<b>61.86</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	18.37	200.00	200.00	103.62	96.38	91.84	4.54	51.81
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>18.37</b>	<b>200.00</b>	<b>200.00</b>	<b>103.62</b>	<b>96.38</b>	<b>91.84</b>	<b>4.54</b>	<b>51.81</b>
<b>Total Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>	<b>36,900.36</b>	<b>2,668,555.00</b>	<b>2,773,767.64</b>	<b>1,521,846.22</b>	<b>1,251,921.42</b>	<b>331,038.60</b>	<b>920,882.82</b>	<b>54.87</b>

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>								
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	300.00	2,600.00	2,600.00	820.00	1,780.00	0.00	1,780.00	31.54
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>300.00</b>	<b>2,600.00</b>	<b>2,600.00</b>	<b>820.00</b>	<b>1,780.00</b>	<b>0.00</b>	<b>1,780.00</b>	<b>31.54</b>
<b>Dept 5110</b>	<b>GENERAL REPAIRS</b>								
0001	PERSONAL SERVICES	83,707.18	1,529,083.00	1,529,083.00	671,573.51	857,509.49	0.00	857,509.49	43.92
0004	CONTRACTUAL & MISC. EXPENSE	135,390.53	1,054,598.00	1,295,797.56	747,831.20	547,966.36	204,395.48	343,570.88	57.71
<b>Total Dept 5110</b>	<b>GENERAL REPAIRS</b>	<b>219,097.71</b>	<b>2,583,681.00</b>	<b>2,824,880.56</b>	<b>1,419,404.71</b>	<b>1,405,475.85</b>	<b>204,395.48</b>	<b>1,201,080.37</b>	<b>50.25</b>
<b>Dept 5112</b>	<b>IMPROVEMENTS</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	196,324.00	266,871.00	149,414.73	117,456.27	12,449.32	105,006.95	55.99
<b>Total Dept 5112</b>	<b>IMPROVEMENTS</b>	<b>0.00</b>	<b>196,324.00</b>	<b>266,871.00</b>	<b>149,414.73</b>	<b>117,456.27</b>	<b>12,449.32</b>	<b>105,006.95</b>	<b>55.99</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	180,914.00	180,914.00	38,803.90	142,110.10	0.00	142,110.10	21.45
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>180,914.00</b>	<b>180,914.00</b>	<b>38,803.90</b>	<b>142,110.10</b>	<b>0.00</b>	<b>142,110.10</b>	<b>21.45</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	6,291.47	117,281.00	117,281.00	50,400.45	66,880.55	0.00	66,880.55	42.97
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>6,291.47</b>	<b>117,281.00</b>	<b>117,281.00</b>	<b>50,400.45</b>	<b>66,880.55</b>	<b>0.00</b>	<b>66,880.55</b>	<b>42.97</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	219,501.00	219,501.00	152,858.10	66,642.90	0.00	66,642.90	69.64
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>219,501.00</b>	<b>219,501.00</b>	<b>152,858.10</b>	<b>66,642.90</b>	<b>0.00</b>	<b>66,642.90</b>	<b>69.64</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	800.00	800.00	407.68	392.32	0.00	392.32	50.96
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>0.00</b>	<b>800.00</b>	<b>800.00</b>	<b>407.68</b>	<b>392.32</b>	<b>0.00</b>	<b>392.32</b>	<b>50.96</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	2,400.00	2,400.00	1,224.28	1,175.72	0.00	1,175.72	51.01
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>0.00</b>	<b>2,400.00</b>	<b>2,400.00</b>	<b>1,224.28</b>	<b>1,175.72</b>	<b>0.00</b>	<b>1,175.72</b>	<b>51.01</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	904.18	460,850.00	460,850.00	300,274.73	160,575.27	0.00	160,575.27	65.16
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>904.18</b>	<b>460,850.00</b>	<b>460,850.00</b>	<b>300,274.73</b>	<b>160,575.27</b>	<b>0.00</b>	<b>160,575.27</b>	<b>65.16</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	18.38	300.00	300.00	140.38	159.62	91.91	67.71	46.79

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		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>								
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>18.38</b>	<b>300.00</b>	<b>300.00</b>	<b>140.38</b>	<b>159.62</b>	<b>91.91</b>	<b>67.71</b>	<b>46.79</b>
<b>Total Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>	<b>226,611.74</b>	<b>3,767,651.00</b>	<b>4,079,397.56</b>	<b>2,113,748.96</b>	<b>1,965,648.60</b>	<b>216,936.71</b>	<b>1,748,711.89</b>	<b>51.82</b>
<b>Grand Total</b>		<b>647,835.29</b>	<b>20,404,216.00</b>	<b>21,172,928.23</b>	<b>9,461,479.54</b>	<b>11,711,448.69</b>	<b>860,089.16</b>	<b>10,851,359.53</b>	<b>44.69</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2020 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	6,501,743.00	6,501,743.00	6,501,743.00	0.00	100.00
Item 1081	OTHER PYMT IN LIEU OF TAXES	0.00	0.00	10,077.00	10,077.00	10,065.48	11.52	99.89
Item 1090	INTEREST & PENALTY ON PROP TAX	0.00	0.00	162,000.00	162,000.00	92,186.55	69,813.45	56.91
Item 1170	FRANCHISES	0.00	0.00	424,000.00	424,000.00	420,433.04	3,566.96	99.16
Item 1232	TAX COLLECTOR FEES	0.00	0.00	2,800.00	2,800.00	0.00	2,800.00	0.00
Item 1255	CLERK FEES	230.00	(230.00)	3,500.00	3,500.00	1,409.43	2,090.57	40.27
Item 1550	DOG WARDEN FEES	0.00	0.00	1,000.00	1,000.00	184.00	816.00	18.40
Item 2001	CULTURE & RECREATION FEES	0.00	0.00	803,200.00	803,200.00	286,606.13	516,593.87	35.68
Item 2228	GIS CHARGES, OTHER GOV'T	0.00	0.00	13,352.00	13,352.00	10,014.00	3,338.00	75.00
Item 2350	YOUTH SER/OTHER GOV'T.	0.00	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
Item 2351	PROGRAMS FOR AGING - OTHER GOV'T	0.00	0.00	38,372.00	38,372.00	17,968.18	20,403.82	46.83
Item 2401	INTEREST & EARNINGS	1,698.29	(1,698.29)	108,000.00	108,000.00	52,244.01	55,755.99	48.37
Item 2410	RENTAL OF LAND	0.00	0.00	127,103.00	127,103.00	66,524.80	60,578.20	52.34
Item 2411	FIELD USE FEES	0.00	0.00	7,200.00	7,200.00	0.00	7,200.00	0.00
Item 2450	COMMISSIONS	0.00	0.00	500.00	500.00	173.29	326.71	34.66
Item 2544	DOG LICENSES	1,610.00	(1,610.00)	17,000.00	17,000.00	9,115.00	7,885.00	53.62
Item 2560	STREET OPENING PERMITS	0.00	0.00	2,550.00	2,550.00	1,670.00	880.00	65.49
Item 2590	PERMITS	2,071.00	(2,071.00)	8,000.00	8,000.00	5,091.00	2,909.00	63.64
Item 2610	FINES & FORFEITED BAIL	0.00	0.00	75,000.00	75,000.00	20,154.50	54,845.50	26.87
Item 2660	SALE OF LAND	0.00	0.00	0.00	0.00	416,235.00	(416,235.00)	100.00
Item 2665	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	150.00	(150.00)	100.00
Item 2680	INSURANCE RECOVERIES	0.00	0.00	500.00	500.00	35.55	464.45	7.11
Item 2701	REFUND OF PRIOR YEAR EXP.	455.83	(455.83)	1,500.00	1,500.00	12,567.66	(11,067.66)	837.84
Item 2705	GIFTS & DONATIONS	0.00	0.00	23,100.00	23,100.00	904.36	22,195.64	3.91
Item 2770	OTHER UNCLASSIFIED REVENUES	213.65	(213.65)	22,367.00	22,367.00	4,368.62	17,998.38	19.53
Item 2801	INTERFUND REVENUES	0.00	0.00	24,000.00	24,000.00	0.00	24,000.00	0.00
Item 3001	STATE AID PER CAPITA	0.00	0.00	108,081.00	108,081.00	0.00	108,081.00	0.00
Item 3005	MORTGAGE TAX	0.00	0.00	875,000.00	875,000.00	496,585.95	378,414.05	56.75
Item 3040	REAL PROPERTY TAX ADMIN	0.00	0.00	0.00	0.00	774.20	(774.20)	100.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	450,000.00	450,000.00	450,000.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	1,323,260.00	1,614,283.19	0.00	1,614,283.19	0.00
<b>Total Fund 0001</b>	<b>GENERAL FUND</b>	<b>6,278.77</b>	<b>(6,278.77)</b>	<b>11,140,205.00</b>	<b>11,431,228.19</b>	<b>8,877,203.75</b>	<b>2,554,024.44</b>	<b>77.66</b>



# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2020 Period From: 1 To: 12

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0002</b>	<b>PART TOWN FUND</b>							
Item 1120	SALES TAX	0.00	0.00	900,000.00	900,000.00	700,000.00	200,000.00	77.78
Item 1560	SAFETY INSPECTION FEES	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
Item 1570	DEMOLITION PERMITS	275.00	(275.00)	750.00	750.00	475.00	275.00	63.33
Item 2110	ZONING FEES	240.00	(240.00)	2,500.00	2,500.00	1,522.00	978.00	60.88
Item 2115	PLANNING BOARD FEES	5,413.97	(5,413.97)	11,000.00	11,000.00	6,338.97	4,661.03	57.63
Item 2401	INTEREST & EARNINGS	178.24	(178.24)	14,000.00	14,000.00	4,843.01	9,156.99	34.59
Item 2545	LICENSES, OTHER	0.00	0.00	3,000.00	3,000.00	1,875.00	1,125.00	62.50
Item 2550	PERMITS - CERT. OF OCCUPANCY	257.50	(257.50)	3,000.00	3,000.00	1,685.75	1,314.25	56.19
Item 2555	BUILDING & ALTERATION PERMITS	6,985.60	(6,985.60)	90,500.00	90,500.00	45,086.30	45,413.70	49.82
Item 2590	PERMITS	300.00	(300.00)	3,000.00	3,000.00	740.00	2,260.00	24.67
Item 2591	FIRE ALARM PERMITS	180.00	(180.00)	1,000.00	1,000.00	4,380.00	(3,380.00)	438.00
Item 2701	REFUND OF PRIOR YEAR EXP.	20.00	(20.00)	0.00	0.00	575.14	(575.14)	100.00
Item 2770	OTHER UNCLASSIFIED REVENUES	0.00	0.00	0.00	0.00	0.75	(0.75)	100.00
Item 5999	APPROP FD BALANCE	0.00	38,000.00	284,336.00	329,727.02	0.00	329,727.02	0.00
<b>Total Fund 0002</b>	<b>PART TOWN FUND</b>	<b>13,850.31</b>	<b>24,149.69</b>	<b>1,323,086.00</b>	<b>1,368,477.02</b>	<b>767,521.92</b>	<b>600,955.10</b>	<b>56.09</b>

Date Prepared: 08/14/2020 09:48 AM

Report Date: 08/14/2020

Account Table: FUND 1-5

Alt. Sort Table:

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2020 Period From: 1 To: 12

GLR0116 1.0

Page 3 of 5

Prepared By: BRIAN

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0003</b>	<b>LIBRARY FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,353,119.00	1,353,119.00	1,353,119.00	0.00	100.00
Item 2080	COPIER FEES	0.00	0.00	1,600.00	1,600.00	344.74	1,255.26	21.55
Item 2081	COLLECTION FEES	89.85	(89.85)	1,000.00	1,000.00	334.04	665.96	33.40
Item 2082	LIBRARY FINES	254.25	(254.25)	55,000.00	55,000.00	12,375.80	42,624.20	22.50
Item 2083	PRINTING REVENUE	0.00	0.00	5,500.00	5,500.00	1,118.10	4,381.90	20.33
Item 2401	INTEREST & EARNINGS	425.77	(425.77)	13,500.00	13,500.00	7,281.92	6,218.08	53.94
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	128.86	(128.86)	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	75,000.00	90,338.82	0.00	90,338.82	0.00
<b>Total Fund 0003</b>	<b>LIBRARY FUND</b>	<b>769.87</b>	<b>(769.87)</b>	<b>1,504,719.00</b>	<b>1,520,057.82</b>	<b>1,374,702.46</b>	<b>145,355.36</b>	<b>90.44</b>

Date Prepared: 08/14/2020 09:48 AM

Report Date: 08/14/2020

Account Table: FUND 1-5

Alt. Sort Table:

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2020 Period From: 1 To: 12

GLR0116 1.0

Page 4 of 5

Prepared By: BRIAN

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,714,055.00	1,714,055.00	1,714,055.00	0.00	100.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	488,000.00	488,000.00	250,490.63	237,509.37	51.33
Item 2401	INTEREST & EARNINGS	176.04	(176.04)	40,000.00	40,000.00	14,459.63	25,540.37	36.15
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	1,500.00	1,500.00	840.10	659.90	56.01
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	343.63	(343.63)	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	425,000.00	530,212.64	0.00	530,212.64	0.00
<b>Total Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>	<b>176.04</b>	<b>(176.04)</b>	<b>2,668,555.00</b>	<b>2,773,767.64</b>	<b>1,980,188.99</b>	<b>793,578.65</b>	<b>71.39</b>

Date Prepared: 08/14/2020 09:48 AM

Report Date: 08/14/2020

Account Table: FUND 1-5

Alt. Sort Table:

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2020 Period From: 1 To: 12

GLR0116 1.0

Page 5 of 5

Prepared By: BRIAN

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	593,327.00	593,327.00	593,327.00	0.00	100.00
Item 1120	SALES TAX	542,802.94	(542,802.94)	2,408,000.00	2,408,000.00	795,847.01	1,612,152.99	33.05
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
Item 2401	INTEREST & EARNINGS	442.00	(442.00)	40,000.00	40,000.00	15,320.10	24,679.90	38.30
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	300.68	(300.68)	100.00
Item 3501	CHIPS PROGRAM	0.00	0.00	171,324.00	241,871.00	0.00	241,871.00	0.00
Item 5999	APPROP FD BALANCE	0.00	0.00	550,000.00	791,199.56	0.00	791,199.56	0.00
<b>Total Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>	<b>543,244.94</b>	<b>(543,244.94)</b>	<b>3,767,651.00</b>	<b>4,079,397.56</b>	<b>1,404,794.79</b>	<b>2,674,602.77</b>	<b>34.44</b>
<b>Grand Total</b>		<b>564,319.93</b>	<b>(526,319.93)</b>	<b>20,404,216.00</b>	<b>21,172,928.23</b>	<b>14,404,411.91</b>	<b>6,768,516.32</b>	<b>68.03</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

# MEMORANDUM

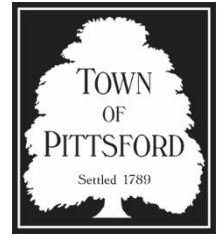
**To:** Town Board

**From:** Brian Luke

**Date:** August 11, 2020

**Regarding:** Electricity for Town Operations

**For Meeting On:** August 18, 2020



The Town of Pittsford's contract for the purchase of electricity is due to expire at the end of September. The Town of Pittsford has used Power Management as consultant for the purchase of this commodity. I requested that Power Management look into renewal of this contract and come to the Town Board to present their findings.



## Electric Energy Analysis

\*Confidential\*

8/13/2020

**Customer Name:** Town of Pittsford  
**LDC/Utility:** RGE

**Annual Usage/kWh:** 1,639,505  
**# of Accounts:** 35

### Current Arrangement

Supplier: Constellation  
 Program: Fixed 100%  
 Rate (10/19-09/20): \$0.04020

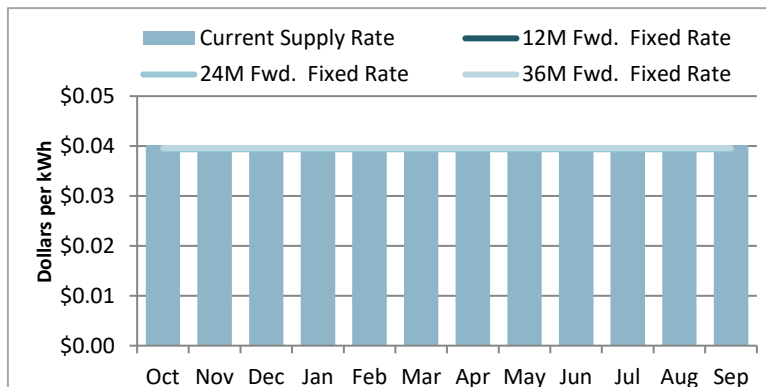
Notes: Currently dual billed, 100% renewables

### Proposed Rates - October 2020 Start

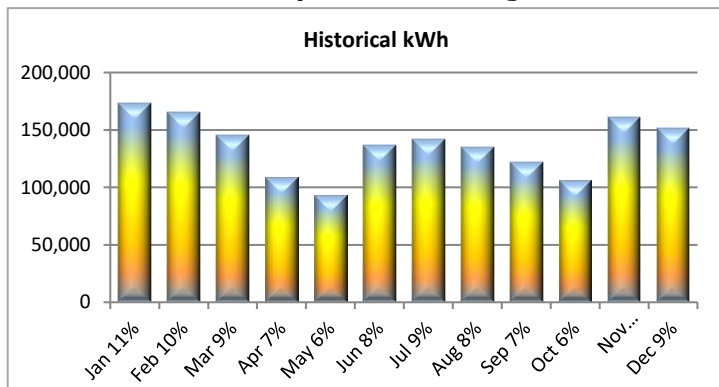
Fixed Term	12M	24M	36M
Rate/kWh:	\$0.03954	\$0.03935	\$0.03962
Rate Difference vs. Current	\$0.0007	\$0.0008	\$0.0006
<b>(+/-) Annual Impact:</b>	<b>\$1,082</b>	<b>\$1,394</b>	<b>\$951</b>

Notes: Pricing is for Utility Billing

### Market Rate Review



### Facility Historical Usage



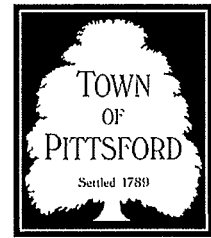
### Accounts

Usage/kWh	Facility Address	Usage/kWh	Facility Address
PLEASE REFER TO MASTER LIST			

The analysis and performance predictions above are Power Management's estimates of the energy costs described herein. This information is not a guarantee of performance or predicted result. Actual performance may vary from the information provided herein.

RA

# MEMORANDUM



**To:** William A. Smith and Pittsford Town Board  
**From:** Jessie R. Hollenbeck, Recreation Director  
**Date:** August 4, 2020  
**Regarding:** 19<sup>th</sup> Amendment Celebration Fireworks  
**For Meeting On:** August 18, 2020

Ladies and Gentlemen:

In planning for the Town of Pittsford's upcoming 19<sup>th</sup> Amendment Celebration we ask that you review the enclosed contract with Young Explosives.

Young explosives will provide a fireworks display to celebrate the 19<sup>th</sup> Amendment Centennial. Patrons will be encouraged to follow social distancing guidelines while viewing the fireworks. The cost is \$3,500 and is within the budget for the event. The fireworks are scheduled to take place on Saturday, August 22 at 9:00pm.

In the event the Town Board determines that the proposed action should be taken, the following oral Resolution language is suggested:

I move that the Town Board authorizes the Town Supervisor to sign a contract with Young Explosives for a fee not to exceed \$3,500.

**YOUNG EXPLOSIVES CORPORATION**  
**Fireworks Exhibition Agreement**

This agreement made this 24 day of June, 20 20 by and between Young Explosives Corporation of Rochester, NY, hereafter designated **Young**, and

Town of Pittsford  
11 South Main Street  
Pittsford, NY 14534

hereafter designated the **customer**, providing for the sale of and an exhibition of fireworks to be located at  
Powers Farm Property - 91 Golf Ave

on the date of Saturday August 22, 20 20 in a location to be designated by the customer and approved by Young.

The parties hereto mutually agree, one with the other, as follows:

**1. Guaranteed Exhibition of Fireworks**

Young agrees to furnish an exhibition of fireworks substantially in accordance with the program submitted and that it shall be of first quality and properly made. Young shall supply a sufficient number of technicians to execute the display in a safe and artistic manner. Young guarantees that the display will be performed to any specifications outlined in this contract or in any approved addendums.

**2. Spectator Control**

The customer agrees to furnish sufficient protection, by either barricades, rope lines, or other dividers, at all points from the discharge area to prevent and keep spectators from entering the area and agrees to furnish ample police protection to Young's property and for the assembly, firing and dismantling of the exhibition without interference from the public. The customer shall defend, indemnify and hold Young harmless for any liability because of the customer's negligent breach of this Section 2.

**3. Permits**

The customer agrees to procure and pay for all necessary permits and licenses which may be required by the municipal authorities. Young will apply for and obtain necessary permits and licenses on behalf of the customer if noted on page 2 of the contract or if notified by written notice from the customer. In that event, customer will pay in advance to Young the amount needed to pay for the permits and licenses. Permit and licensing fees are non-refundable unless refunded by the licensing authority. Customer assumes the responsibility for seeking a refund when applicable.

**4. Insurance**

a) Young agrees to procure liability insurance for \$ 2,000,000.00 coverage and zero deductibility on behalf of the customer. The insurance cost is included in the payable sum shown on this agreement.

b) Young will provide Workers' Compensation and Disability for the fireworks technicians.

**5. Postponement or Cancellation**

a) Young agrees that in the event of rain or inclement weather, a reasonable postponement may be made with *no extra charge*.

b) If the customer cancels the exhibition, Young reserves the right to bill the customer for travel expenses incurred, labor performed, and for the cost of the insurance.

c) If the customer cancels the exhibition before Young's technicians have been dispatched to the site, there will be *no charge*. However, customer is responsible for the actual expenses incurred by Young for special work and for nonrefundable fees outlined in this contract. Young may retain from any deposit or invoice the customer the amount necessary to reimburse it for expenses incurred on behalf of the customer when applicable.

**6. Terms of Payment**

a) Check box that applies:  Young requires no down payment.  Young requires a down payment of \$ \_\_\_\_\_, due by \_\_\_\_\_ 20 \_\_\_\_ If the exhibition is canceled the deposit will be refunded, less the expenses for which Young is entitled to reimbursement under Paragraph 5 above.

b) The customer agrees to pay Young, or his agent, the total sum of Three Thousand Five Hundred Dollars for an exhibition of fireworks, which will include fireworks, insurance and technicians and expenses incurred by Young, forthwith at the end of said exhibition.

c) In the event of customer's failure to pay when due all sums due Young under this contract, Young shall be entitled to collect from customer its reasonable cost of collection, including interest and reasonable attorney's fees.

**7. Counterpart Execution; Electronic Signatures**

This Agreement may be executed in any number of counterparts with the same effect as if all the Parties had signed the same document. All counterparts shall be construed together and shall constitute one agreement. Facsimile and electronic signatures shall be deemed original signatures for all purposes of this Agreement.

Total sum 3,500.00 Dollars

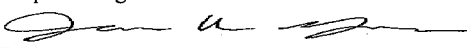
**Young Explosives Corp.**  
**Display Fireworks**

(800) 747-1781  
(585) 394-1783  
(585) 396-2663 Fax  
P.O. Box 18653  
Rochester, NY 14618

YoungExplosives.com

E-Mail: fireworks@youngexplosives.com

The parties sign below:



Young Explosives Corp.

James R Young

(Print Name)

Customer Signature

(Print Customer Name)

President

Title

Title



**8. Headings**

Section and other headings contained in this Agreement are for reference purposes only and are not intended to describe, interpret, define or limit the scope, extent or intent of this Agreement or any provision hereof.

**9. Entire Agreement**

This Agreement for the fireworks Display constitutes the entire agreement between the Parties with respect to the subject matter here, of and there are no other understandings, whether oral or written, regarding the subject matter hereof.

**Customer Contact Name(s)**

Jessie Holleneck  
Recreation Director

**Send Invoice to:**

Address on front OR  Name/Address below

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Additional Contact Name/Information**

Alison Burchett

**Telephone (with Area Code)**

Work: 585-248-6284  
Fax: \_\_\_\_\_  
Home: \_\_\_\_\_  
Cell: 585-944-6575  
Email: jhollenbeck@townofpittsford.org

Work: 585-248-6287  
Fax: \_\_\_\_\_  
Home: \_\_\_\_\_  
Cell: \_\_\_\_\_  
Email: aburchett@townofpittsford.org

**Insurance Information:** Please list all parties to be listed as additional insured. Young will extend coverage to the entities listed below as additional insured. Customer is responsible for providing all information needed for full insurance coverage.

Town of Pittsford; Roger S. Powers (Property Owner); Power's Schoen Properties; Powers Pittsford Farms;  
Powers Farm Market

**Customer Requests**

Time of show: 9:00  AM  PM

List special requests, such as ground pieces, shells, finale, quantity or time requirements. List any other special requests such as salutes at certain times (i.e., if the show is a surprise for someone), etc.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Permits**

Customer to apply for the Permit(s) and provide Young with a copy 14 days prior to event

Young to apply for the Permit(s) on your behalf:

Customer to pay the amount of \$ \_\_\_\_\_. Includes permit cost and fees. (Permit costs subject to change by the municipality)

ADD the above permit costs to the show price on the front of the contract.

INCLUDE the above permit costs in the show price on the front of the contract.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 216-658-7100		FAX (A/C, No): 216-658-7101
	<b>E-MAIL ADDRESS:</b>		
<b>INSURED</b> Young Explosives Corporation P.O. Box 18653 Rochester NY 14618	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Everest National Insurance Company		10120
	<b>INSURER B:</b> Axis Surplus Insurance Company		26620
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		

**COVERAGES**

CERTIFICATE NUMBER: 648784159

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	SI8GL00353-201	3/20/2020	3/20/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	SI8CA00054-201	3/20/2020	3/20/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	Y	P-001-000088056-02	3/20/2020	3/20/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

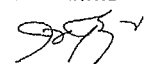
Date (s): Saturday August 22, 2020

Location: Powers Farm Property, 91 Golf Ave.

Additional Insured: Town of Pittsford; Roger S. Powers (property owner); Powers Schoen Properties; Powers Pittsford Farms; Powers Farm Market

Group Code: Certificate#0177

**CERTIFICATE HOLDER****CANCELLATION**

Town of Pittsford 11 South Main Street Pittsford NY 14534	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# RESOLUTION

**To:** Pittsford Town Board  
**From:** Cheryl Fleming, Personnel  
**Date:** 08/13/2020

**Regarding:** Elected and Appointed Officials Standard Day  
**For Meeting On:** 08/18/2020



The NYS Office of the Comptroller adopted a regulation that became effective August 12, 2009, later amended in August 15, 2015, which required new reporting rules for elected and appointed officials. For the NYS Retirement System, elected officials required to do so have submitted either a Recertification of the Record of Activities (Form RS 2419) or have submitted a log of activities for a period of three months in order to determine the standard day and average hours for reporting. The Standard Work Day and Reporting Resolution for Elected Officials (Form 2417-A) will be posted on the Town of Pittsford website for 30 days. Under the regulation, the Appointed Officials listed in the Resolution are not required to be reported on Form 2417-A.

**Resolved, that based on the logs kept by elected officials required to do so for three months, their NYS Retirement will be credited for service time worked as follows:**

Name	Title	Term	Days/Month
William A. Smith, Jr.	Supervisor	Jan 1, 2020 - Dec 31, 2021	21.7
Katherine B. Munzinger	Deputy Supervisor	Jan 1, 2020 - Dec 31, 2023	2.61

And be it further,

Resolved, that the following Appointed Officials be approved and credited for the NYS Retirement service credit for full time, as follows:

Stephen Robson	Assessor	Oct 1, 2019 - Sept 30, 2025
Robert Koegel	Town Attorney	Jan 1, 2020 – Dec 31, 2021
Paul Schenkel	Comm. Of Public Works	Jan 1, 2020 – Dec 31, 2021
James Gagnier	Deputy Comm. Of Public Works	Jan 1, 2020 – Dec 31, 2021
Gregory J. Duane	Finance Director	Jan 1, 2020 – July 21, 2020
Brian Luke	Finance Director	July 22, 2020 – Dec 31, 2021
Linda Dillon	Town Clerk/Receiver of Taxes	Jan 1, 2020 – Dec 31, 2021
Karen Ward	Deputy Town Clerk	Jan 1, 2020 – May 31, 2020
Karen Ward	Deputy Receiver of Taxes	June 1, 2020 – Dec 31, 2021
Laura Beeley	Deputy Town Clerk	Jan 1, 2020 – Dec 31, 2021
Suzanne Reddick	Secretary to Supervisor	Jan 1, 2020 – Dec 31, 2021
Carolyn Casey	Dog Control Officer	Jan 1, 2020 – Dec 31, 2021

Received Date

**Standard Work Day and Reporting Resolution for Elected and Appointed Officials**

Employer Location Code  
 3 0 0 4 9

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the Town of Pittsford / 30049 /  hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities: (Name of Employer) (Location Code)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
William A. Smith		38251690	Town Supervisor	01/01/2020-12/31/2021	7/day	timekeeping system	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Katherine B. Munzinger		39646815	Deputy Supervisor	01/01/2020-12/31/2023	6/day	2.61	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
<b>Appointed Officials:</b>									
Stephen Robson		30829105	Assessor	10/01/2019-09/30/2025	7/day	timekeeping system	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Robert Koegel		38686812	Town Attorney	01/01/2020-12/31/2021	7/day	timekeeping system	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Paul Schenkel		38563869	Commissioner of Public Works	01/01/2020-12/31/2021	7/day	timekeeping system	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>

I, Linda M. Dillon (Name of Secretary or Clerk) secretary/clerk of the governing board of the Town of Pittsford (Name of Employer) of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 18th day of August, 2020 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.  
 IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Pittsford on this 20 day of 20

Affidavit of Posting: I, Linda M. Dillon (Signature of Secretary or Clerk) being duly sworn, deposes and says that the posting of the Resolution began on August 19, 2020 (Date) and continued for at least 30 days. That the Resolution was available to the public on the: www.townofpittsford.org (Name of Secretary or Clerk)

- Employer's website at: www.townofpittsford.org
- Official sign board at: Pittsford Town Hall, 11 South Main Street, Pittsford, NY 14534
- Main entrance Secretary or Clerk's office at: \_\_\_\_\_

(seal)





# MEMORANDUM



**To:** Pittsford Town Board

**From:** Cheryl Fleming, Personnel Director

**Date:** August 12, 2020

**Regarding:** Recommendations for Hiring/Personnel Adjustments

**For Meeting On:** August 18, 2020

1. The following employee(s) are recommended for a status change and/or salary change due to a change in status.

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Salary</b>	<b>Effective Date</b>
Dylan Martin	Rec Asst II	Promo – Additional title	\$12.60	08/24/2020
Tori Gutzmer	Rec Asst IV	Promo – Additional title	\$15.39	08/28/2020

Should the Board approve the above recommendations and personnel adjustments, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Salary</b>	<b>Effective Date</b>
Dylan Martin	Rec Asst II	Promo – Additional title	\$12.60	08/24/2020
Tori Gutzmer	Rec Asst IV	Promo – Additional title	\$15.39	08/28/2020

**In the event the Town Board determines that the proposed action should be taken, I move that the subject employee(s) be approved for the date of status change as indicated.**