

**PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
AUGUST 14, 2019**

PRESENT

Jessica Izzo, Tracy Castleberry, Mary Doyle, Ken Knight, Paul Seidel, Michael Labombarda, Radhika Ramesh

ALSO PRESENT

Pam Burch, Amanda Madigan, Matthew O'Connor

STAFF ATTENDEES

Jeanne Steinbrenner, Laura Richardson

ABSTRACTS SIGNED

\$ 14,852.19

Board President Michael Labombarda called the meeting to order at 7:03 PM.

MINUTES

- **Ken Knight moved that the July 10, 2019 meeting minutes be approved as written. Mary Doyle seconded the motion, which carried.**

FRIENDS LIAISON REPORT

- Pam Burch reported that the Rotary Club of Pittsford honored the Friends as a recipient of this year's Ed Francis Community Service Award.
- Woods funding of \$3,100 was approved for nonfiction materials at last night's board meeting.
- The Friends are working on scheduling sale events through the end of this year. The Mini Sale & Annual Unique and Unusual Rare Books will be held September 13th - 15th. The Fall Book Sale will be October 18th - 20th.
- New volunteers have joined the sorting room team.

LIBRARIAN REPORT

- Jeanne Steinbrenner, Children's Librarian and Laura Richardson, Teen Librarian reported on this year's summer reading program 'A Universe of Stories'. This year's theme commemorates the 50th anniversary of the moonwalk and was chosen to inspire learners of all ages to dream big, believe in themselves and create their own stories. In Children's, patrons were encouraged to try something new and each week this summer about 100 children chose items outside their usual genres. Total attendance for this year reached close to 1000. Children and Teen passive programming added ways for visitors to participate and STEAM activities were incorporated successfully.

- Jeanne and Laura expressed their appreciation to the Friends, Trustees, and Foundation for ongoing support of their efforts to provide quality library programming available to patrons.

LIBRARY DIRECTOR REPORT

- Amanda Madigan presented staff changes planned for September.
- The cement slab for the new bike rack has been installed. The designated area is next to the canal sidewalk across from the library book drop.
- Children's room updates are underway with final deliveries and installation scheduled in September.
- The Fall Monroe County Library System Director and Trustee Symposium has been scheduled for Saturday, November 23rd from 9 am to noon at Henrietta Public Library. Interested trustees can check with Amanda for registration.
- Patron feedback and comments from the Town Survey were discussed. The library received very positive ratings.
- Amanda presented an updated Friends Special Projects Request.
 - Children's Wonderbooks collection \$7,400
 - Children's Room Updates – Phase II \$10,000
 - Displays and Shelving \$3,000
 - Teen Place Updates – Phase II \$10,000

Radhika Ramesh motioned for approval of the Friends Special Projects Request. Ken Knight seconded and the motion was approved.

- Digital media options were presented and discussed. **Ken Knight moved to approve the request for Foundation Funding for Hoopla Digital Media Service and Mango Languages. Jessica Izzo seconded the motion which carried.**
- Amanda reported on the increasing patron acceptance of the self-check kiosks.

NEW BUSINESS

- The 2019 budget was discussed.
- The Volunteer Luncheon Committee will be chaired by Tracy Castleberry.

TOWN LIAISON REPORT

- Matt O'Connor shared the following updates from the town:
 - Refuse districts have been approved
 - CCA has chosen a vendor for electricity supply
 - The Dog Park is planned for opening in September
 - Solar cells have been installed at King's Bend Park
 - E-vehicle charging stations have been installed at Spiegel
 - The last concert of this year's Summer Concert Series is Friday August 9th
 - Repaving town roads is under consideration for capital projects

Michael Labombarda called for adjournment at 8:58 pm.

Respectfully Submitted,
Lori O'Connor
Library Clerk

OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY