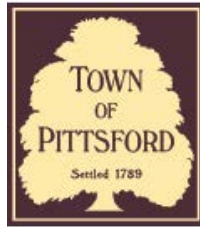


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy
Supervisor
Kevin Beckford
Matthew J. O'Connor
Stephanie Townsend

TOWN BOARD AGENDA

Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, August 6, 2019 – 6:00 PM

TENTATIVE

Call to Order
Pledge of Allegiance

Public Hearings

- Bramble Woods Refuse District
- Sutton Point and St. Andrews Hill Refuse District
- Mill Road Refuse District
- Refuse District #3 (Downing Drive; East Street 342-373; Rosewood Drive; Thornwood Circle; Walnut Grove)
- Chatham Woods Refuse District

Minutes

Public Comment
July 16, 2019

General

Public Comment
Re-appointment of Pittsford Town Assessor

Legal Matters

Public Comment
Set Public Hearing on Sewer District Extension SWBC No. 50 Bridleridge Farms Section 1
Comprehensive Plan: Set Public Hearing for September 3, 2019

Financial Matters

Public Comment
Renewal of Electricity & Natural Gas Contract

Operational Matters

Public Comment
Award Bid for Dog Park Fencing

Recreational Matters

Public Comment
Fall Programs

Personnel Matters

Public Comment
Hiring Resolution
Training

Other Business

Board Discussion: Selection of CCA Administrator

Public Comment
Adjournment

MEMORANDUM

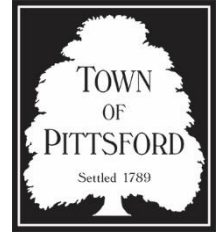
To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: July 31, 2019

Regarding: Bramble Woods Refuse District Public Hearing

For Meeting On: August 6, 2019



Ladies and Gentleman:

The Town Board has previously received Petitions for the establishment of a Refuse District for the “Bramble Woods Refuse District”. A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed “Resolution and Order” approving the establishment of this Refuse District.

Recommendation is hereby made that the Town Board approve the proposed Refuse District.

RESOLUTION

I move that the Town Board approve the establishment of the Bramble Woods Refuse District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, in the Town of Pittsford, New York, on the 6th day of August, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

In the Matter of

THE ESTABLISHMENT OF THE
BRAMBLE WOODS REFUSE DISTRICT
IN THE TOWN OF PITTSFORD,
MONROE COUNTY, NEW YORK

**RESOLUTION AND ORDER
CREATING REFUSE DISTRICT**

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the "Bramble Woods Refuse District"; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 2nd day of July, 2019 for the hearing of all persons interested in the matter to be held on the 6th day of August, 2019, at 6:00 o'clock P.M., Local Time, at the Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an "action" subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Bramble Woods Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Exhibit A” map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

Dated: August 6, 2019

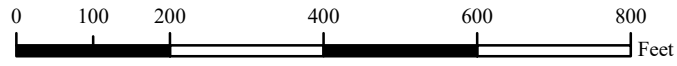
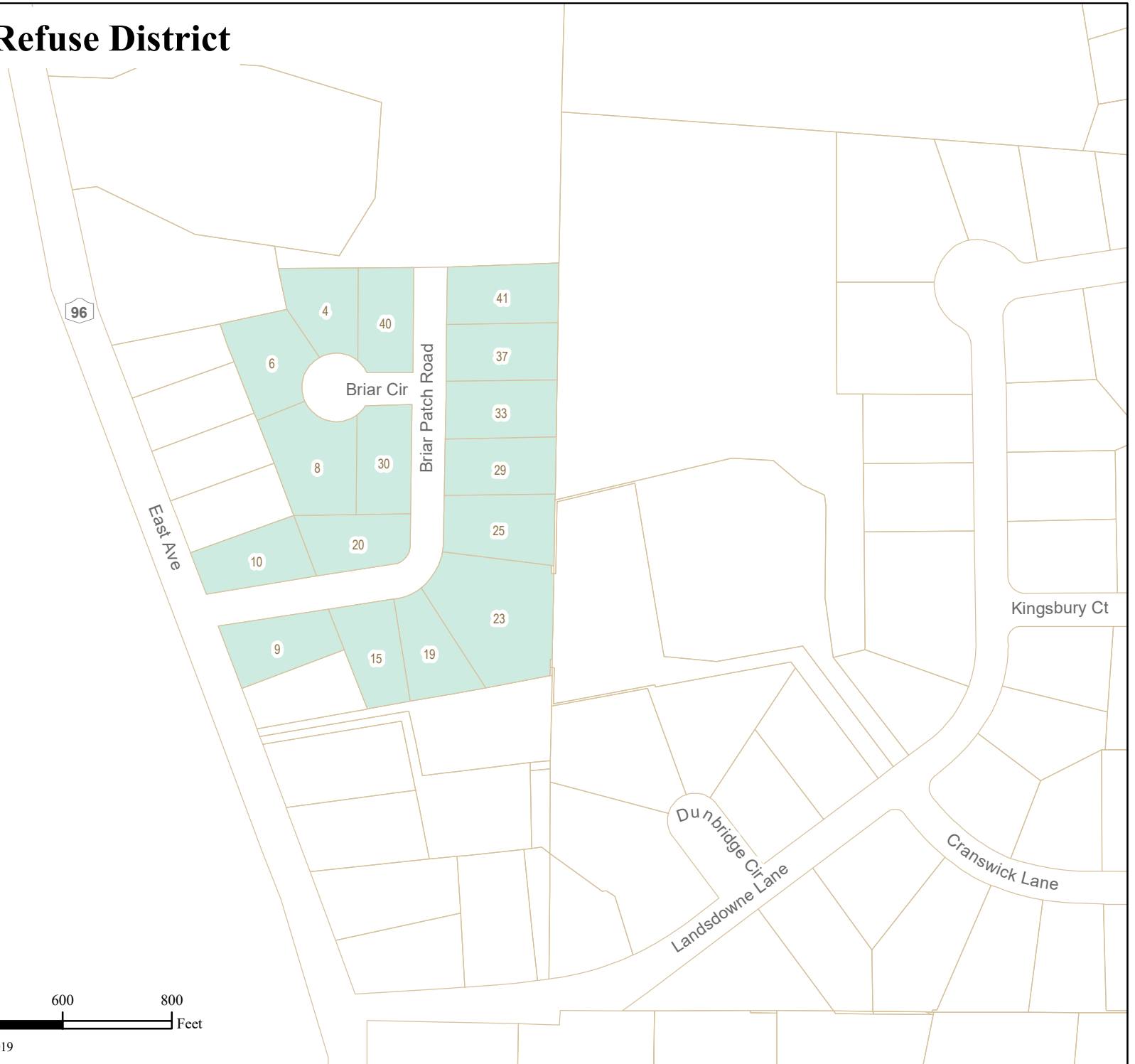
TOWN CLERK CERTIFICATION

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of August, 2019.

Linda M. Dillon, Town Clerk

Bramble Woods Refuse District



Monroe County Real Property Tax Service, April 2019

MEMORANDUM

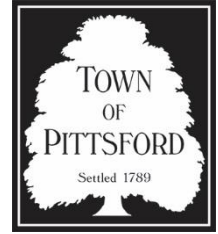
To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: July 31, 2019

Regarding: Sutton Point & St. Andrews Hill Refuse District Public Hearing

For Meeting On: August 6, 2019



Ladies and Gentleman:

The Town Board has previously received Petitions for the establishment of a Refuse District for the "Sutton Point & St. Andrews Hill Refuse District". A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed "Resolution and Order" approving the establishment of this Refuse District.

Recommendation is hereby made that the Town Board approve the proposed Refuse District.

RESOLUTION

I move that the Town Board approve the establishment of the Sutton Point & St. Andrews Hill Refuse District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, in the Town of Pittsford, New York, on the 6th day of August, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

In the Matter of

THE ESTABLISHMENT OF THE
SUTTON POINT & ST. ANDREWS HILL REFUSE DISTRICT

IN THE TOWN OF PITTSFORD,
MONROE COUNTY, NEW YORK

**RESOLUTION AND ORDER
CREATING REFUSE DISTRICT**

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the "Sutton Point & St. Andrews Hill Refuse District"; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 2nd day of July, 2019 for the hearing of all persons interested in the matter to be held on the 6th day of August, 2019, at 6:00 o'clock P.M., Local Time, at the Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an "action" subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Sutton Point & St. Andrews Hill Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Exhibit A” map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

Dated: August 6, 2019

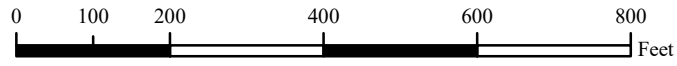
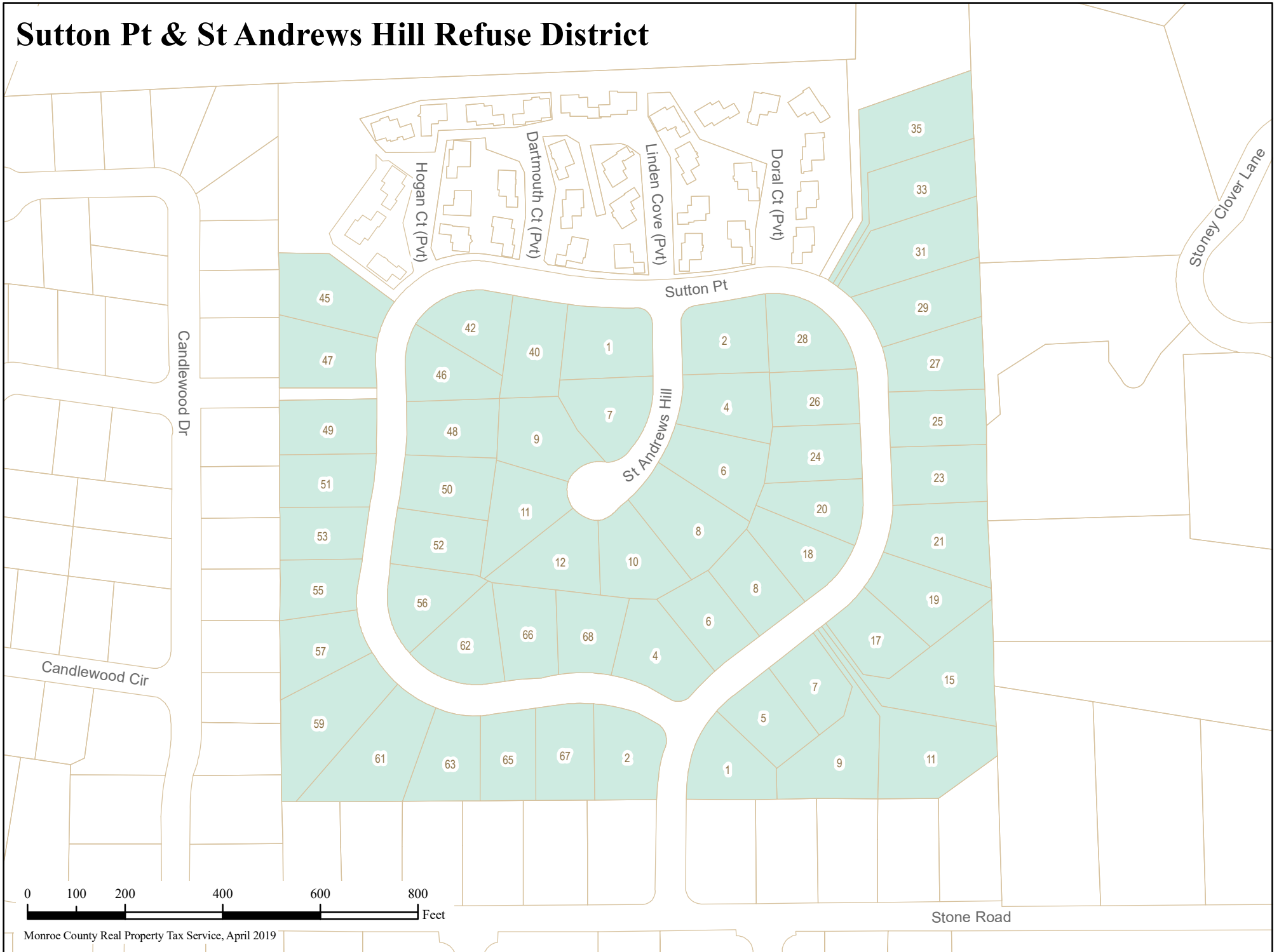
TOWN CLERK CERTIFICATION

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of August, 2019.

Linda M. Dillon, Town Clerk

Sutton Pt & St Andrews Hill Refuse District



Monroe County Real Property Tax Service, April 2019

MEMORANDUM

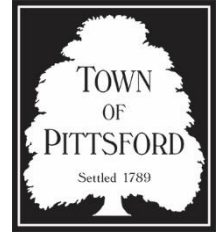
To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: July 31, 2019

Regarding: Mill Road Area Refuse District Public Hearing

For Meeting On: August 6, 2019



Ladies and Gentleman:

The Town Board has previously received Petitions for the establishment of a Refuse District for the “Mill Road Area Refuse District”. A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed “Resolution and Order” approving the establishment of this Refuse District.

Recommendation is hereby made that the Town Board approve the proposed Refuse District.

RESOLUTION

I move that the Town Board approve the establishment of the Mill Road Area Refuse District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, in the Town of Pittsford, New York, on the 6th day of August, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

In the Matter of

THE ESTABLISHMENT OF THE
MILL ROAD AREA REFUSE DISTRICT
IN THE TOWN OF PITTSFORD,
MONROE COUNTY, NEW YORK

**RESOLUTION AND ORDER
CREATING REFUSE DISTRICT**

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the "Mill Road Area Refuse District"; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 2nd day of July, 2019 for the hearing of all persons interested in the matter to be held on the 6th day of August, 2019, at 6:00 o'clock P.M., Local Time, at the Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an "action" subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Mill Road Area Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Exhibit A” map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

Dated: August 6, 2019

TOWN CLERK CERTIFICATION

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of August, 2019.

Linda M. Dillon, Town Clerk

MEMORANDUM

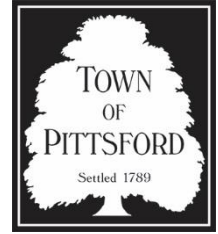
To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: July 31, 2019

Regarding: District No. 3 Refuse District Public Hearing

For Meeting On: August 6, 2019



Ladies and Gentleman:

The Town Board has previously received Petitions for the establishment of a Refuse District for the "District No. 3 Refuse District". A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed "Resolution and Order" approving the establishment of this Refuse District.

Recommendation is hereby made that the Town Board approve the proposed Refuse District.

RESOLUTION

I move that the Town Board approve the establishment of the District No. 3 Refuse District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, in the Town of Pittsford, New York, on the 6th day of August, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

In the Matter of

THE ESTABLISHMENT OF THE
DISTRICT NO. 3 REFUSE DISTRICT
IN THE TOWN OF PITTSFORD,
MONROE COUNTY, NEW YORK

**RESOLUTION AND ORDER
CREATING REFUSE DISTRICT**

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the "District No. 3 Refuse District"; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 2nd day of July, 2019 for the hearing of all persons interested in the matter to be held on the 6th day of August, 2019, at 6:00 o'clock P.M., Local Time, at the Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an "action" subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the "District No. 3 Refuse District", be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in "Exhibit A" map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

Dated: August 6, 2019

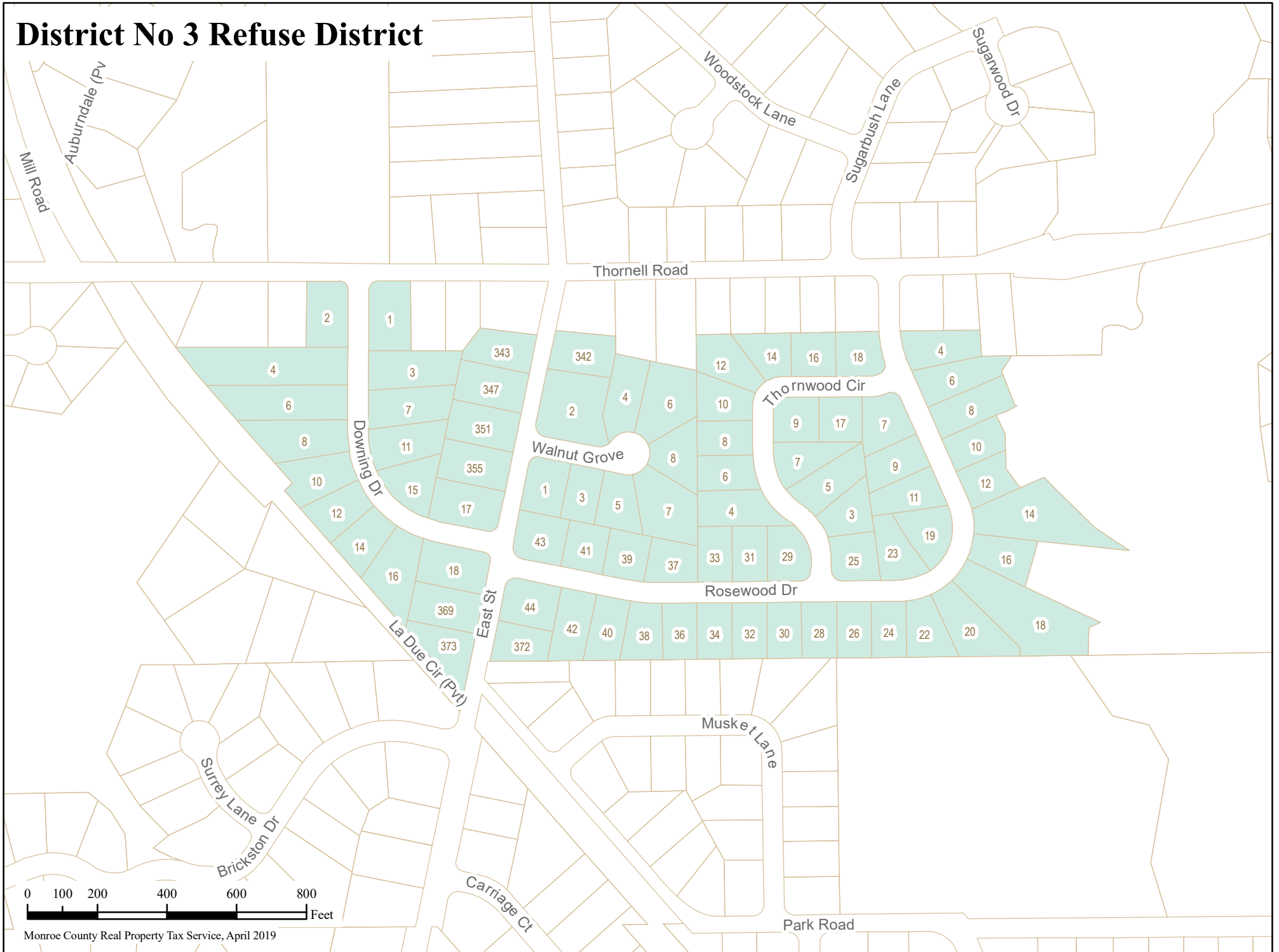
TOWN CLERK CERTIFICATION

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of August, 2019.

Linda M. Dillon, Town Clerk

District No 3 Refuse District



Monroe County Real Property Tax Service, April 2019

MEMORANDUM

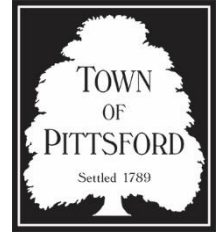
To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: July 31, 2019

Regarding: Chatham Woods Refuse District Public Hearing

For Meeting On: August 6, 2019



Ladies and Gentleman:

The Town Board has previously received Petitions for the establishment of a Refuse District for the "Chatham Woods Refuse District". A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed "Resolution and Order" approving the establishment of this Refuse District.

Recommendation is hereby made that the Town Board approve the proposed Refuse District.

RESOLUTION

I move that the Town Board approve the establishment of the Chatham Woods Refuse District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, in the Town of Pittsford, New York, on the 6th day of August, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

In the Matter of

THE ESTABLISHMENT OF THE
CHATHAM WOODS REFUSE DISTRICT
IN THE TOWN OF PITTSFORD,
MONROE COUNTY, NEW YORK

**RESOLUTION AND ORDER
CREATING REFUSE DISTRICT**

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the "Chatham Woods Refuse District"; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 2nd day of July, 2019 for the hearing of all persons interested in the matter to be held on the 6th day of August, 2019, at 6:00 o'clock P.M., Local Time, at the Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an "action" subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Chatham Woods Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Exhibit A” map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

Dated: August 6, 2019

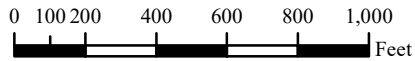
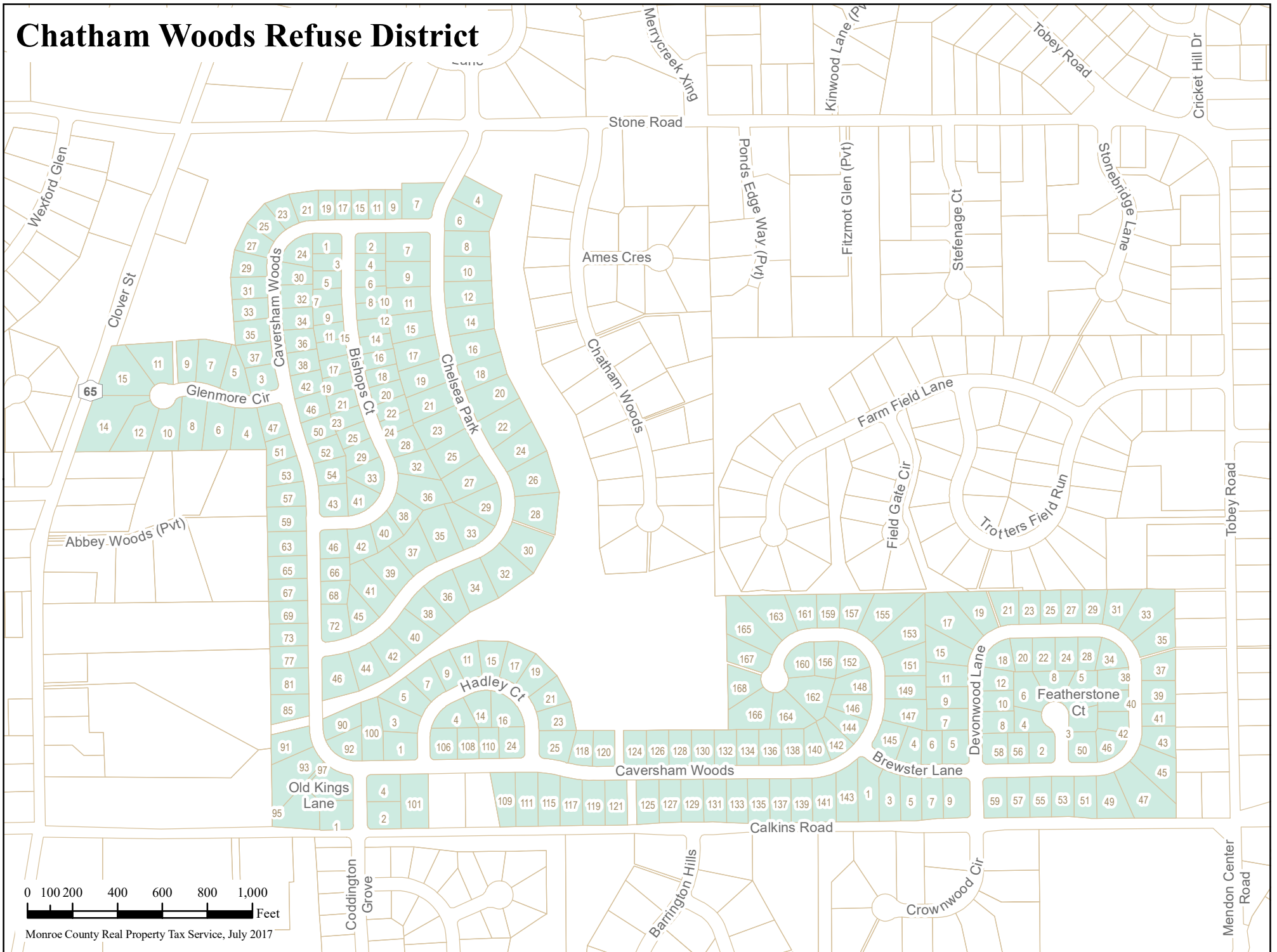
TOWN CLERK CERTIFICATION

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of August, 2019.

Linda M. Dillon, Town Clerk

Chatham Woods Refuse District



Monroe County Real Property Tax Service, July 2017

Minutes of the Town Board for July 16, 2019

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
JULY 16, 2019**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, July 16, 2019 at 6:00 P.M. local time in Pittsford Town Hall.

PRESENT: Supervisor William A. Smith, Jr.; Councilpersons Kevin Beckford, Katherine B. Munzinger, Matthew J. O'Connor and Stephanie Townsend.

ABSENT: There were no Town Board members absent.

ALSO PRESENT: Staff Members: Jessie Hollenbeck, Recreation Director; Paul J. Schenkel, Commissioner of Public Works; Greg Duane, Finance Director; Robert Koegel, Town Attorney; Linda Dillon, Town Clerk; Suzanne Reddick, Assistant to Supervisor; and Shelley O'Brien, Communications Director.

ATTENDANCE: There were thirteen (13) members of the public in attendance including two (2) presenters – Haylee Ferington, Planner from the Genesee/Finger Lakes Regional Planning Council and Kimberly Bawden, Pollution Control Engineer from the New York State Pollution Prevention Institute. Also present was Chuck Ryan, Joe Ryan and James Durfee, AIA (re: Tobey PUD Amendment). There were also three (3) additional staff members present and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M., inviting Deputy Supervisor Munzinger to lead in the Pledge to the Flag. The Town Clerk noted all members present.

SUPERVISOR'S ANNOUNCEMENTS

- Pittsford Youth Services Duck Drop/Summer Concert – this Friday, July 19th @ 6:30PM at the Port of Pittsford Park
- Outdoor Movie at Sutherland High School – Thursday, July 18 @ Dusk – The LEGO Movie 2
- East Avenue NYS Milling/Repaving Project to begin on July 22 from Brighton to Pittsford (St. John Fisher)

PUBLIC HEARING – AMENDMENT TO TOBEY PLANNED UNIT DEVELOPMENT, PARCEL 8

Supervisor Smith introduced representatives of Tobey Village Office Park to discuss their request for an amendment to the Tobey Planned Unit Development, Parcel 8. Joe Ryan and Jim Durfee, AIA explained that the proposed amendment would permit the office park to undertake necessary renovations within buildings at the site. This amendment would not change the current footprint of buildings permitted within the PUD, as all renovations and improvements to be permitted would be done within existing structures.

Thereafter, the Supervisor opened the Public Hearing for public comments.

No member of the public offered comments, whereupon Supervisor Smith declared the hearing closed.

SEQRA PROCEEDINGS FOR THE AMENDMENT TO THE TOBEY PLANNED UNIT DEVELOPMENT, PARCEL 8 APPROVED

Thereafter, Supervisor Smith moved to approve as a combined Resolution, the SEQRA findings for the Amendment to the Tobey Planned Unit Development, Parcel 8 and for the Resolution for the Amendment itself,

Minutes of the Town Board for July 16, 2019

seconded by Councilman O'Connor, and voted on by the members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution to approve the SEQRA findings was declared carried as follows:

WHEREAS, in a letter dated June 6, 2019, together with supporting materials, James B. Durfee, AIA, on behalf of CL Holdings LLC, requested that the Resolution controlling the Tobey Planned Unit Development be modified as to the provisions concerning Parcel 8, Section A thereof, to (1) clearly define the current building areas within the existing Tobey Village Office Park portion of the PUD, (2) adjust the allowable building area to take into account development that has been previously approved by the Town, (3) update the terms of usage to reflect current generally accepted terminology, and (4) allow for marginal additional building modifications; and

WHEREAS, after giving due consideration to the proposed modifications, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 16th day of July, 2019, at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the proposed modifications; and

WHEREAS, a single agency review of the SEQRA issues for the proposed modifications by the Town Board was conducted; and

WHEREAS, a public hearing was held on July 16, 2019, at which time all interested parties wishing to speak on the proposed modifications were heard; and

WHEREAS, a Short Form EAF form has been prepared and carefully reviewed by the Town Board and attached hereto; and

WHEREAS, the completed Short Form EAF failed to identify any significant adverse environmental impacts associated with the proposed modifications;

NOW, THEREFORE, be it

RESOLVED, that the Pittsford Town Board, upon consideration of all written and oral submissions, public comment, comment from appropriate agencies, as well as the Short Form Environmental Assessment Form, and upon having given this matter due deliberation and consideration, finds that the proposed modifications to the Tobey Planned Unit Development will have no significant adverse impact on the environment; and be it further

RESOLVED, that the Town Board issues a Negative Declaration of Environmental Significance in this matter.

AMENDMENT TO TOBEY PLANNED UNIT DEVELOPMENT, PARCEL 8 APPROVED

Offered as a combined Resolution to approve SEQRA findings and to Amend the Tobey Planned Unit Development, Parcel 8 (see Resolution immediately prior to this), the Resolution to approve the proposed Amendment to the Tobey Planned Unit Development, Parcel 8, was offered by Supervisor Smith, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

WHEREAS, in a letter dated June 6, 2019, together with supporting materials, James B. Durfee, AIA, on behalf of CL Holdings LLC, requested that the Resolution controlling the Tobey Planned Unit Development be modified as to the provisions concerning Parcel 8, Section A thereof, to (1) clearly define the current building areas within the existing Tobey Village Office Park portion of the PUD, (2) adjust the allowable building area to take into account development that has been previously approved by the Town, (3) update the terms of usage to reflect current generally accepted terminology, and (4) allow for marginal additional building modifications; and

WHEREAS, after giving due consideration to the request of CL Holdings LLC, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 16th day of July, 2019, at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the proposed modification of the Tobey

Minutes of the Town Board for July 16, 2019

Planned Unit Development.

WHEREAS, prior to setting the public hearing, the request was referred to the Monroe County Planning Department for review and comment; and

WHEREAS, on July 16, 2019, a public hearing was opened and all those wishing to comment on the proposed re-zoning were heard; and

WHEREAS, the Town Board determined that the action proposed herein was an "Unlisted Action" under SEQRA and, accordingly, a single agency review of the SEQRA issues for the re-zoning by the Town Board was conducted and a Negative Declaration of Environmental Significance was issued on July 16, 2019;

NOW, THEREFORE, BE IT

RESOLVED, that the Resolution of the Town Board controlling the Tobey Planned Unit Development for Parcel 8, Section A is amended, as follows:

- A. **Tobey Village Office Park (Including Pittsford Federal Credit Union)**. This 14.79 acre portion of the parcel includes 155,640 square feet of existing building usable area* (refer to Exhibit "B": Tobey Village Office Park-Building Layout and Parking Map and Exhibit "C": Tobey Village Office Park- Area Calculations dated 6/6/19). There are 696 parking spaces directly associated with the Office Park inclusive of handicapped accessible spaces.

Further development of loft/second floor spaces within the footprint of existing buildings is allowable, not to exceed 15,000 usable square feet, reasonably consistent with Exhibit "C", and subject to NYS building code compliance. No further development within basement areas, beyond that which currently exists, is allowed. No further buildings or expansion of footprints shall be allowed on this portion of Parcel 8, except for minor building entrance modifications to update and improve existing individual buildings. (These modifications shall not result in additional usable area.) Expansion of usable area or changes in use within the Office Park area, shall be dependent on evaluation of the parking conditions at that time.

As part of the Building Permit application, a current parking survey of the area shall be provided to the Building Inspector for expansion of usable area or changes in use within the Office Park. At the Building Inspector's discretion, the parking survey may be referred to the Planning Board for review to ensure adequate parking is maintained to ensure safety and security of the Office Park.

Uses within Tobey Village Office Park shall be limited to general offices, business services and professional/medical offices.

* Total Usable Area

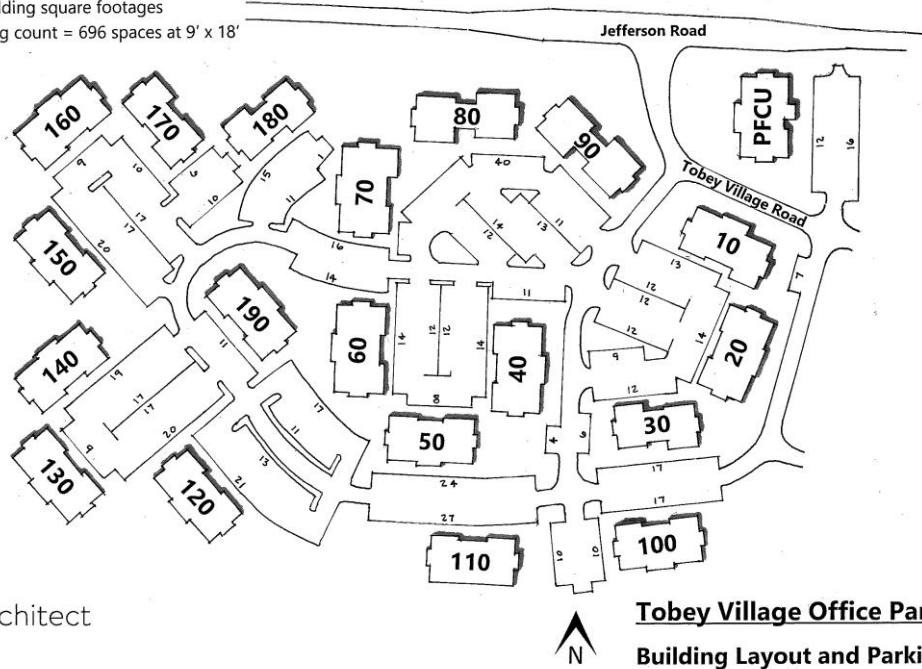
BOMA (ANSI/BOMA Z65.1-2010) defines usable area as occupant area plus building amenity areas that are convertible to Occupant Area. Shared conference rooms, exercise areas/fitness centers, childcare centers, and vending areas are classified as Building Amenity Areas. Usable area does not include Building Service Areas, such as building lobby and corridors; fire control center and equipment; restrooms and janitors' closets; mechanical, electrical and communications rooms and closets; truck loading, receiving and trash; or building management and maintenance.

Minutes of the Town Board for July 16, 2019

Exhibit "B"

Notes:

- Refer to Exhibit "C" (Tobey Village Office Park Area Calculations) for building square footages
- Total existing parking count = 696 spaces at 9' x 18'



JDurfee, Architect

435 Williams Road
Henrietta, New York
14467

**Tobey Village Office Park
Building Layout and Parking Map**

6/6/19

EXHIBIT "C"

**TOBEY VILLAGE OFFICE PARK
AREA CALCULATIONS
6/6/19**

	A	B	C	D	E	F	G	H	I
	BLDG.	First Floor Usable Area (SF)	First Floor Interior Gross Area (SF)	Basement Type	Potential Basement Net Usable SF (Finished Area)	Existing Basement Usable SF (Finished Area)	Potential Loft/Second Floor Usable SF	Existing Loft/Second Floor Useable SF	Existing First Floor, Existing Basement and Potential Loft/Second Floor Usable SF (Combined Total)
2	10	6753	7,674	None	-	-	-	-	6,753
3	20	6836	7,736	None	-	-	1,015	1,015	7,851
4	30	5280	6,000	Full	5,080	-	-	-	5,280
5	40	6836	7,736	None	-	-	1,800	-	8,636
6	50	6836	7,736	None	-	-	1,800	-	8,636
7	60	6836	7,736	None	-	-	1,800	-	8,636
8	70	7155	8,131	None	-	-	1,800	-	8,955
9	80	6836	7,736	Full - Daylight	6,632	5,110	1,800	-	13,746
10	90	6836	7,736	Full - Daylight	6,632	4,093	1,800	-	12,729
11	100	6836	7,736	None	-	-	1,800	-	8,636
12	110	7133	8,106	None	-	-	1,015	800	8,148
13	120	6836	7,736	None	-	-	1,100	-	7,936
14	130	6836	7,736	None	-	-	750	-	7,586
15	140	7088	8,054	None	-	-	-	-	7,088
16	150	6836	7,736	None	-	-	1,800	-	8,636
17	160	5280	6,000	Full - Daylight	5,080	-	1,524	-	6,804
18	170	5839	6,635	Full - Walkout	5,649	5,649	1,524	-	13,012
19	180	5280	6,000	Full - Walkout	5,080	4,290	1,524	-	11,094
20	190	6836	7,736	None	-	-	1,800	-	8,636
21	20 TV RD (PFCU)	4230	5,134	Full - Walkout	3,896	3,896	1,553	1,553	9,679
22	Totals	129,234	146,830		38,049	23,038	26,205	3,368	178,477
23									
24	Revised 6/6/2019								
25		Notes:							
26		1) Existing Parking = 696 spaces (at assumed 4/1000 SF yields 174,000 SF allowable area)							
27		2) Existing Usable = 155,640 SF (Total all levels)							

PRESENTATION – LED STREETLAMP CONVERSIONS BY GENESEE/FINGER LAKES REGIONAL PLANNING REPRESENTATIVE, HAYLEE FERINGTON

Councilman O'Connor introduced guest speakers Haylee Ferington from the Genesee/Finger Lakes Regional Planning Council (GFL RPC) and Kimberly Bawden of the New York State Pollution Prevention Institute.

Ms. Ferington discussed the various collaborative efforts of the last several years between the Town and the GFL RPC, several of which resulted in the Town attaining NYSEDA Clean Energy Community (CEC) status in 2017.

On behalf of the GFL RPC, Ms. Ferington recommended that the Town participate in the RGE "Cobra Head to LED Streetlight Conversion" Program. Details of the RG&E conversion program were reviewed for the Board by Ms. Ferington and Councilman O'Connor.

The GFL RPC also recommended that the Town collaborate with the New York State Pollution Prevention Institute at Rochester Institute of Technology to identify energy savings potential and relevant payback periods in Town facilities. Based on EPA Portfolio Manager software-calculated energy consumption metrics and benchmarks, facilities can be prioritized for energy walkthroughs and audits by energy conservation experts. The initiative is a natural outcome of the town's Clean Energy Community "Energy Benchmarking" High Impact Practice. Ms. Ferington then introduced Ms. Bawden to discuss this initiative.

PRESENTATION – ENERGY AUDITS OF TOWN FACILITIES BY NEW YORK STATE POLLUTION PREVENTION REPRESENTATIVE, KIMBERLY BAWDEN

Kim Bawden, Pollution Prevention Engineer, addressed the Town Board, describing the background, history and role of the Pollution Prevention Institute funded by the New York State Department of Environmental Conservation and headquartered at RIT. Additionally, she reviewed the proposed collaborative efforts that are planned for the G/F/L RPC and the Town in the facility energy usage auditing arena. A meeting with Town staff has been organized to review EPA Portfolio Manager data, which suggests, pending further analysis, that Town Hall and the home of the Sewer Department could be candidates for energy usage studies.

The presentations are on file with the Town Clerk.

AGREEMENT WITH RG&E FOR LIGHT EMITTING DIODE (LED) COBRA HEAD STREET LIGHT CONVERSION APPROVED

Following the two (2) presentations, a Letter of Agreement between RGE and the Town of Pittsford for streetlamp conversion was submitted by the Supervisor for consideration by the Board.

PUBLIC COMMENT

Village resident, Sue Emmel, thanked the Town Board for their efforts toward clean energy and encouraged them to consider solar-powered light for any additional street lights in the Town. She warned about what she has read about potential toxicity of material contained within LED lights if they break.

Councilman O'Connor, noted LED lights are robust, damage resistant solid-state devices that contain no hazardous mercury, unlike compact fluorescent bulbs. He noted that LED lights are robust, damage resistant solid-state devices that contain no hazardous mercury, unlike compact fluorescent bulbs. In addition, he noted that these bulbs are high up, at the top of the cobra light fixtures, out of the way of access to anyone other than personnel assigned to attend to them.

Councilman Beckford asked about installation of solar powered lights. Councilman O'Connor noted that the program the Town is taking advantage of to do the conversion involves using existing RG&E light posts, replacing sodium bulbs with LED bulbs. It will conserve energy and provide immediate cost savings to residents.

Councilwoman Townsend noted that solar power and LED conversion are not mutually exclusive. LEDs can be powered by solar panels and she noted that solar powered lighting would be the right choice for further street lighting installations in residential neighborhoods, with which Supervisor Smith agreed.

Minutes of the Town Board for July 16, 2019

A motion to approve the Letter of Agreement was offered by Councilman O'Connor, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Supervisor be authorized to execute the Letter of Agreement with RG&E as proposed, accepting the terms of the Agreement as written and submitted to the Town by Ronald E. Foster, Customer Services of Programs and Products for RG&E.

MINUTES

PUBLIC COMMENTS

No public comments were offered.

MEETING MINUTES OF JULY 2, 2019 APPROVED

A Resolution to approve the Meeting Minutes of the July 2, 2019 was offered by Councilwoman Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Meeting Minutes of July 2, 2019 are approved as written.

OPERATIONAL MATTERS

PUBLIC COMMENTS

No public comments were offered.

RENEWAL OF COMPREHENSIVE INSURANCE COVERAGE APPROVED

Andre Valente, from Brown and Brown, the Town's insurance consultant, reviewed the proposal for the 2019-2020 insurance coverage and Brown and Brown recommendations. Following some brief questions by the Board and answers by Mr. Valente, a Resolution to approve the recommendation of Brown & Brown, the Town of Pittsford's Insurance Consultant, that the 2019-2020 insurance coverages to be placed with USI as Broker, Allied Public Risk as Program Manager and Zurich North America as carrier was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that based on the recommendation of Brown & Brown, the Town of Pittsford's Insurance Consultant, the 2019-2020 insurance coverages are placed with USI as Broker, Allied Public Risk as Program Manager and Zurich North America as Carrier.

FINANCIAL MATTERS

PUBLIC COMMENTS

No public comments were offered.

HIGHWAY CAPITAL IMPROVEMENT FUNDS APPROVED

A Resolution was offered to appropriate \$237,000.00 from the Highway Capital Reserve fund, as noted in the 2019 budget, to offset road improvement costs scheduled for FY2019, by Supervisor Smith, seconded by Deputy

Minutes of the Town Board for July 16, 2019

Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was carried as follows:

RESOLVED, that \$237,000.00 be appropriated from the Highway Improvement Capital Reserve Fund and transferred to the Part Town Highway Repair Fund per the Adopted 2019 Budget. Be it further,

RESOLVED, that this Resolution is subject to permissive referendum.

APPOINTMENT OF DEPUTY RECEIVER OF TAXES

Following a brief description and explanation of the proposed appointment by Town Clerk Linda Dillon, a Resolution to appoint Jessica Bullen, Service Manager at the Pittsford Branch of Canandaigua National Bank and Trust as Deputy Receiver of Taxes was offered by Deputy Supervisor Munzinger, seconded by Councilwoman Townsend. This permits the Bank to collect taxes on the Town's behalf and deposit them directly into the Town's Tax Account. Board members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Jessica Bullen, Service Manager at the Pittsford Branch of Canandaigua National Bank and Trust is appointed Deputy Receiver of Taxes for the Town of Pittsford for 2019-2020 and is authorized to collect the 2019-2020 School Taxes and the 2020 Town and County Taxes during the interest-free collection periods.

TAX BONDING FOR 2019-2020 TAX COLLECTION APPROVED

A Resolution to authorize insurance coverage for the 2019-2020 Tax Collections was offered by Supervisor Smith, seconded by Councilman O'Connor, and voted on by the members as follows: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board hereby guarantees the surety, form and amount of the official undertaking for the faithful performance of the duties of Town Clerk and Receiver of Taxes, as follows:

Section 1.

Type of undertaking: Insurance coverage for Town Clerk and Receiver of Taxes

Amount: \$100,000.00 per employee Public Employee Dishonesty Coverage with additional indemnity of \$200,000.00, including Faithful Performance of Duty, for the Receiver of Taxes.

Section 2.

A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law §25.

BUDGET TRANSFER AND AMENDMENT APPROVED

A Resolution to approve the proposed Transfer and Amendment was offered by Deputy Supervisor Munzinger, seconded by Councilman O'Connor, and voted on by the members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following budget transfer is approved:

- That \$200.00 be transferred from 1.1990.4000.1.1 (Contingency – Expense) to 1.1930.4000.1.1 (Judgement & Claims – Expense) to cover the cost of an insurance settlement, and be it further

Minutes of the Town Board for July 16, 2019

RESOLVED, that line item 5.5112.2010.55.4 (Part Town Highway – CHIPs) be increased by \$31,359.00. The source of these funds will be from New York State’s – Extreme Winter Recovery Program.

JULY VOUCHERS APPROVED

PUBLIC COMMENTS

Supervisor Smith asked for any public comments regarding the proposed vouchers for approval. There were none.

Thereafter, a Resolution to approve the July 2019 vouchers was moved by Deputy Supervisor Munzinger, seconded by Councilwoman Townsend, and voted on by the members as follows: Ayes: Beckford, Munzinger, O’Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the July 2019 vouchers No. 142347 through No. 142770 in the amount of \$863,623.12 are approved for payment.

PERSONNEL MATTERS

PUBLIC COMMENTS

No public comments were offered.

HIRING AND STATUS/SALARY CHANGES APPROVED

Councilman O’Connor confirmed that he has audited the records for the proposed part-time and/or seasonal hires and that all the documents were in order. Thereafter, a Resolution to approve the proposed new hires and rehires and recommended status and/or salary change was offered by Councilman O’Connor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O’Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the following persons for employment as new and rehires and confirm as the date of hire as indicated hereto:

Name	Department	Position	Rate	Date of Hire
Anne Ritter	Rec	REC Asst III Lifeguard PT (Aquatics)	\$14.00	07/08/2019
James Creighton	Rec	REC Asst III Comm Cntr Supv PT	\$12.71	07/01/2019
Peter Hidley	Rec	REC Asst III Comm Cntr Supv PT	\$12.71	07/09/2019
Carolyn Hughes	Rec	REC Asst III Comm Cntr Supv PT	\$12.71	07/15/2019
Stephanie Totin	Rec	REC Asst III Comm Cntr Supv PT	\$12.71	07/15/2019

and be it further

RESOLVED, that the Town Board approves the status and salary change for the following employee:

Name	Position	Reason for Change	Rate	Effective Date
William Jabs	Bus Driver Rec Srs.	Perm PT Bus Driver	\$13.50	07/11/2019

OTHER BUSINESS

Transportation Concerns for Disabled

Councilwoman Townsend reported that she has identified additional information on the number of residents that have disabilities in our community. The information shows 403 adults in our community as disabled; 324 of these have a hearing-related disability. Supervisor Smith suggested a meeting with Elderberry Express to see if the

Minutes of the Town Board for July 16, 2019

Elderberry service could be used to accommodate the other 79 other disabled residents once the RTS bus service changes.

Speed Enforcement near Construction Zones in south Pittsford

Councilwoman Townsend recounted requests from residents for stepped-up speed enforcement on Mill Road and Mendon Center Road near the road construction on each.

PUBLIC COMMENTS

Resident, John Limbeck, 62 State Street, objected to receiving advertising posts on his Facebook account from persons he has not accepted as friends, noting that the comments are purely political in nature and contain little truth about Pittsford and nothing of relevance to the upcoming election. He noted that he would prefer to talk face-to-face with candidates.

ADJOURNMENT

As there was no further business, the Supervisor adjourned the meeting at 7:05 P.M.

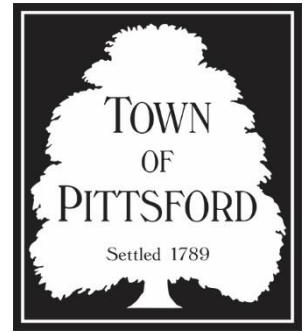
Respectfully submitted,

Linda M. Dillon
Town Clerk

OFFICIAL BOARD MINUTES ARE ON FILE IN THE OFFICE OF THE TOWN CLERK

MEMORANDUM

To: Town Board
CC: Stephen Robson
From: W.A. Smith
Date: August 6, 2019
Regarding: Town Assessor Stephen Robson

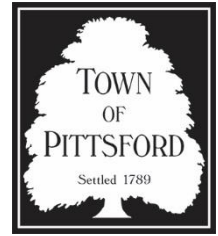


Stephen Robson has served as our Town Assessor since 1989. State law requires a periodic re-appointment of Assessors for fixed term of six years. Over his career, Mr. Robson has earned the most tremendous respect within his profession. He has brought distinction to his office and to the Town. His re-appointment will be in the best interests of our residents.

I propose the following motion:

RESOLVED, that the Pittsford Town Board re-appoints Stephen Robson as Town Assessor for the Town of Pittsford for a term of six years running from October 1, 2019 to September 30, 2025.

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: August 1, 2019

Regarding: Sewer District Extension SWBC No. 50 (Bridleridge Farms Section 1)

For Meeting On: August 6, 2019

Ladies and Gentlemen:

The Department of Public Works has received a Petition, signed by the owner of the properties on Clover Street south of the NYS Thruway, to be a part of or contiguous to the new Bridleridge Farms Subdivision, for the proposed Sewer District Extension. The Department recommends that the Town Board set a public hearing to consider this matter.

Attached is a proposed "Order for Public Hearing," together with the Petition, which includes the legal description, map and Entrance Fee Schedule for the requested Extension.

The proposed date for the public hearing is September 3, 2019, as is set forth in the proposed Order. In the event that the Board determines that a Public Hearing should take place on the proposed Sewer District Extension, I suggest the following Resolution motion:

I move that a Public Hearing be set for September 3, 2019 at 6:00 P.M., local time, to consider the approval of Sewer Extension SWBC No. 50 (Bridleridge Farms Section 1) to the Pittsford Consolidated Sewer District, on lands located on Clover Street south of the NYS Thruway.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at the Town Hall, 11 South Main Street, in the Town of Pittsford, New York, on the 6th day of August, 2019.

PRESENT:

William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

ABSENT: NONE

TOWN BOARD
TOWN OF PITTSFORD

STATE OF NEW YORK
COUNTY OF MONROE

In the Matter of Extension SWBC No. 50 (Bridleridge Farms Section 1)
To the PITTSFORD SEWER DISTRICT

Tax Account Nos. 191.01-01-13.1, 191.01-01-14.1, 191.01-01-14.22,
191.01-01-19, and portions of 191.01-1-18

**ORDER FOR
PUBLIC HEARING**

WHEREAS, a Petition, signed by the sole owner of the proposed "Extension SWBC No. 50 (Bridleridge Farms Section 1)" to the Pittsford Sewer District, has been presented to the Town Board of Pittsford, Monroe County, New York, the said proposed Extension being located, in general terms, on the real property located on Clover Street, south of the NYS Thruway, Pittsford, New York, all as is more particularly set forth in the Petition; and

WHEREAS, no public monies are proposed to be expended for the Extension of the District; and

WHEREAS, the anticipated Sewer Entrance, Connection and other County Fees to be paid by the owner of each unit within the Extension, in the first year following the proposed Extension, are in the aggregate amount of \$491.98;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 3rd day of September, 2019 at 6:00 o'clock P.M., Local Time, to consider the said Petition and to hear all persons interested therein, and for such other and further action on the part of

the Town Board with relation to the said Petition as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohne Munzinger	VOTING
Keven S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The Order was thereupon declared duly adopted.

Dated: August 6, 2019

TOWN CLERK CERTIFICATION

I, Linda M. Dillon, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of August, 2019.

Linda M. Dillon, Town Clerk

In the Matter of Extension SWBC No. 50 (Bridleridge Farms Section 1)
To the PITTSFORD SEWER DISTRICT

PETITION

Tax Account Nos. 191.01-01-13.1, 191.01-01-14.1, 191.01-01-14.22,
191.01-01-19, and portions of 191.01-1-18

TO: THE TOWN BOARD OF THE TOWN OF PITTSFORD, NEW YORK:

The undersigned Petitioner herein, as and for its Petition to establish an Extension to the Pittsford Sewer District, respectfully submits to the Town Board of the Town of Pittsford the following:

1. Petitioner is the owner of taxable real property located wholly within the Town of Pittsford, County of Monroe, and State of New York and outside of any incorporated Village or City.
2. The proposed Extension is to be known as "Extension SWBC No. 50 (Bridleridge Farms Section 1)" of the Pittsford Sewer District. The boundaries of the proposed Extension are set forth in the legal description attached hereto and made a part hereof as "Schedule A". Such lands are also set forth on the map prepared by BME Associates which is attached hereto as "Schedule B".
3. Petitioner is the owner all of the taxable real property in the proposed Extension to the Sewer District, according to the latest completed assessment roll.
4. No public monies are to be expended for the creation of the proposed Extension nor is the Town of the Pittsford Sewer District being requested to construct or pay for any of the sewers and/or appurtenances to be installed as a result of the proposed Extension.
5. Petitioner will construct or cause to be constructed the sewer system for the proposed Extension and other facilities that may be required at its own expense in compliance with all requirements of the Pittsford Sewer District.
6. Petitioner is aware of and will be responsible for the payment of the Entrance, Connection and other fees set forth on the attached "Schedule C".

WHEREFORE, Petitioner herein respectfully requests that the Town Board of the Town of Pittsford take such action as is required to create "Extension SWBC No. 50 (Bridleridge Farms Section 1)" to the Pittsford Sewer District, in accordance with the within Petition.

PETITIONER

Tax Account No.

191.01-01-13.1
191.01-01-14.1
191.01-01-14.22
191.01-01-19
Portions of 191.01-1-18

Property Owner

Bridleridge Farms LLC



Theodore Spall, Managing Member

STATE OF NEW YORK)
COUNTY OF MONROE) SS.:

On the 31ST day of July, 2019, before me, the undersigned, a Notary Public in and for said State, personally appeared Theodore Spall, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.



Notary Public

DIANE M COSTENOBLE
NOTARY PUBLIC-STATE OF NEW YORK
No. 01C06364595
Qualified in Monroe County
My Commission Expires 9/18/21

Schedule – A

Sewer District Extension SWBC 50
Description of
Lands of
Bridleridge Farms

ALL THAT TRACT OR PARCEL OF LAND containing 174.298 acres more or less, situate in the Phelps and Gorham Purchase, Township 12, Range 5, Town Lot 40, 42 & 44, Town of Pittsford, County of Monroe, and State of New York, as shown on the drawing entitled "Bridleridge Farms, Sewer District Map," prepared by BME Associates, having drawing number 2165SA-28, dated May 2019, being more particularly bounded and described as follows:

(West)

Beginning at a point, said point being the intersection of the southerly boundary line of lands now or formerly of Michael & Esther Grakowsky (T.A. No. 191.01-1-21) with the westerly right-of-way line of South Clover Street (N.Y.S. Route 65)(Right-of-Way Width Varies); thence

1. S 05°07'46" E, along said westerly right-of-way line of South Clover Street, a distance of 107.92 feet to a point; thence
2. S 28°33'35" W, continuing along said westerly right-of-way line of South Clover Street, a distance of 301.70 feet to a point; thence
3. S 35°19'28" W, continuing along said westerly right-of-way line of South Clover Street, a distance of 490.21 feet to a point; thence
4. S 31°17'14" W, continuing along said westerly right-of-way line of South Clover Street, a distance of 244.50 feet to a point on the northerly boundary line of lands now or formerly of Anne La Manna (T.A. No. 191.01-1-17); thence
5. S 88°54'15" W, along said northerly boundary line of La Manna, and along the northerly boundary line of lands now or formerly of Jean Ingalls (T.A. No. 191.01-1-16), a distance of 689.65 feet to the northwesterly boundary corner of Ingalls; thence
6. S 01°05'45" E, along the westerly boundary line of said lands of Ingalls, and along the westerly boundary line of lands now or formerly of Michael Obanion (T.A. No. 191.01-1-15), a distance of 362.55 feet to the southwesterly boundary corner of Obanion; thence
7. N 88°54'15" E, along the southerly boundary line of said lands of Obanion, a distance of 459.37 feet to a point on the aforementioned westerly right-of-way line of South Clover Street; thence

8. S 33°00'31" W, along said westerly right-of-way line of South Clover Street, a distance of 238.87 feet to a point; thence
9. S 53°08'48" W, continuing along said westerly right-of-way line of South Clover Street, a distance of 106.51 feet to a point; thence
10. S 33°00'32" W, continuing along said westerly right-of-way line of South Clover Street, a distance of 600.00 feet to a point; thence
11. S 23°01'25" W, continuing along said westerly right-of-way line of South Clover Street, a distance of 308.94 feet to a point; thence
12. S 30°19'21" W, continuing along said westerly right-of-way line of South Clover Street, a distance of 160.19 feet to a point; thence
13. Southwesterly, continuing along said westerly right-of-way line of South Clover Street, along a non-tangent curve to the left, having a radius of 1,934.91 feet and a chord bearing of S 27°52'31" W, a distance of 124.95 feet to a point; thence
14. S 25°19'18" W, continuing along said westerly right-of-way line of South Clover Street, a distance of 224.12 feet to a point; thence
15. S 53°26'22" W, continuing along said westerly right-of-way line of South Clover Street, a distance of 128.73 feet to a point on the northerly right-of-way line of Tobin Road (County Road 90)(49.5' Right-of-Way); thence
16. S 88°56'44" W, along said northerly right-of-way line of Tobin Road, a distance of 1,256.46 feet to a point; thence
17. N 38°22'44" W, continuing along said northerly right-of-way line of Tobin Road, a distance of 825.24 feet to a point on the easterly boundary line of lands now or formerly of Virginia D Hoh (T.A. No. 190.02-01-46); thence
18. N 21°00'36" E, along said easterly boundary line of Hoh and along the easterly boundary line of lands now or formerly of Virginia Hoh (T.A. No. 190.02-1-44.11), a distance of 1,759.00 feet to a point; thence
19. N 20°22'15" E, continuing along said easterly boundary line of Hoh, a distance of 651.54 feet to a point on the southerly boundary line of lands now or formerly of Salvatore Imburgia (T.A. No. 191.01-1-20); thence
20. N 88°54'15" E, along said southerly boundary line of Imburgia, a distance of 2,681.54 feet to the Point of Beginning

Together With:

(East)

Beginning at a point, said point being the intersection of the southerly boundary line of lands now or formerly of Prasad & Uma Penmetsa (T.A. No. 191.01-1-52) with the easterly right-of-way line of South Clover Street (N.Y.S. Route 65)(Right-of-Way width varies); thence

1. N 72°38'49" E, along said southerly boundary line of Penmetsa, a distance of 243.65 feet to a point; thence
2. S 83°02'36" E, continuing along said southerly boundary line of Penmetsa, a distance of 442.99 feet to a point; thence
3. N 64°15'07" E, continuing along said southerly boundary line of Penmetsa, a distance of 503.22 feet to a point on the westerly boundary line of lands now or formerly of the County of Monroe (T.A. No. 191.01-1-2); thence
4. S 01°05'45" E, along said westerly boundary line of the County of Monroe, a distance of 762.89 feet to a point; thence
5. S 88°54'15" W, a distance of 1,037.07 feet; thence
6. S 01°05'45" E, a distance of 475.00 feet; thence
7. S 88°54'15" W, a distance of 907.69 feet to a point on the aforementioned easterly right-of-way line of South Clover Street; thence
8. N 36°44'37" E, along said easterly right-of-way line of South Clover Street, a distance of 805.92 feet to a point; thence
9. N 38°39'06" E, continuing along said easterly right-of-way line of South Clover Street, a distance of 501.23 feet to the Point of Beginning.

Ok DED 7-24-19.

SCHEDULE "C"

Sewer District Extension SWBC No. 50
to Pittsford Consolidated Sewer Districts
1st Year

Anticipated Sewer Entrance and Connection Fees

Bridleridge Farms LLC 191.01-01-13.1 191.01-01-14.1 191.01-01-14.22 191.01-01-19 Portions of 191.01-1-18	}	122 Residential Single Family Units
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Town Sewer Entrance Fee:
(To be paid at Mylar Signature)

<u>Description:</u>	<u>Amount:</u>
Capital Charge for Existing Facilities	\$ 100.00
#5 – Chatham Woods Trunk East	\$ 0.00
#6 – Chatham Woods Trunk West	\$ 0.00
#19 – Chatham W. Sec. G Trunk	\$ 0.00
#20 – SW-C Entrance Fee	<u>\$ 0.00</u>
Total Pittsford Sewer Entrance Fee:	\$ 100.00 Per Unit

Town Sewer Connection Fee (2019 Unit Rates):
(To be paid at time of Building Permit Application)

<u>Description:</u>	<u>Amount:</u>
Connection Permit	\$ 40.00
First Year Sewer Rent (2019 rate)	\$ 91.98
Capital	<u>\$ 10.00</u>
Total Town Sewer Connection Fee:	\$ 141.98 Per Unit

Monroe County Pure Waters Charges
(To be paid at time of Building Permit Application)

<u>Description:</u>	<u>Amount:</u>
2019 Connection Fee	\$ 250.00
Total Monroe County Pure Water Connection Fee:	\$ 250.00 Per Unit

Total Anticipated Sewer Entrance and Connection Fees: \$ 491.98 Per Unit
(Note: This unit cost does not include the Town's Storm Sewer Conductor Inspection fee of \$40.00 per Unit)

MEMORANDUM

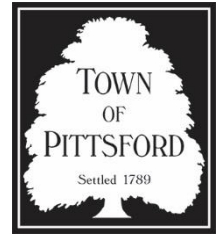
To: Town Board Members

From: Robert B. Koegel

Date: August 1, 2019

Regarding: Comprehensive Plan Update - Set a public hearing date

For Meeting On: August 6, 2019



Ladies and Gentlemen:

The Board needs to formally schedule a public hearing to review and hear comments on the proposed Comprehensive Plan Update. The public hearing is proposed to take place on September 3, 2019.

Attached is a draft Resolution setting the public hearing.

HEARING RESOLUTION

I move approval of the proposed written resolution setting a public hearing for September 3, 2019 at 6:00 pm at the Pittsford Town Hall, 11 South Main Street, Pittsford, New York, to consider the proposed update to the Town's Comprehensive Plan.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at the Town Hall, 11 South Main Street, Pittsford, New York, on the 6th day of August, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

ABSENT: None

In the Matter

of

PROPOSED 2019 UPDATE TO THE
TOWN'S COMPREHENSIVE PLAN

Resolution to Set Public Hearing

WHEREAS, the citizens' Steering Committee assembled by the Town and the Town's consultant Bergmann Associates have developed a draft update to the Town's Comprehensive Plan, which outlines a master plan for the Town of Pittsford; and

WHEREAS, having received the draft update to the Town's Comprehensive Plan, it is the intention of the Town Board that a public hearing should be held on the 3rd day of September, 2019, to review the proposed changes to the Town's Comprehensive Plan and whether such changes should be adopted by the Town Board.

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 3rd day of September, 2019, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of whether to adopt the proposed update to the Town's Comprehensive Plan affecting the real property located within the Town of Pittsford; and it was further

RESOLVED, that a Notice of Hearing, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than ten (10) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post a certified copy of this resolution on the bulletin board maintained by the Town Clerk pursuant to §30(6) of the Town Law, and make available said Draft Update to the Comprehensive Plan, or a summary thereof, for review, for a period of not less than ten (10) days prior to said public hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Kate Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

DATED: August 6, 2019

Linda M. Dillon, Clerk of the Town
Board of the Town of Pittsford,
New York.

I, LINDA M. DILLON, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of August, 2019.

Linda M. Dillon, Clerk of the Town
Board of the Town of Pittsford,
New York.

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Pittsford, New York, at the Pittsford Town Hall, 11 South Main Street, Pittsford, New York, on September 3, 2019, at 6:00 o'clock P.M., Local Time, on the proposed update of the Town's Comprehensive Plan.

The aforesaid public hearing was directed to be held pursuant to a resolution of the Town Board of the Town of Pittsford, New York, duly adopted at a meeting on August 6, 2019.

Dated: August , 2019

Linda M. Dillon
Town Clerk
Town of Pittsford

MEMORANDUM

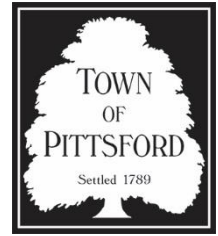
To: Town Board

From: Greg Duane

Date: August 1, 2019

Regarding: Gas & Electric Purchase

For Meeting On: August 6, 2019



The Town of Pittsford's contracts for the purchase of natural gas and electricity are due to expire at the end of September. The Town has used Power Management as consultant for the purchase of these commodities. It has performed extremely well in offering gas and electricity for the Town buildings and municipal purposes at the most favorable pricing for the Town and its taxpayers. I asked Power Management to prepare a proposal for renewal contracts and present its findings to the Town Board.



Business • Energy • Success

7/31/2019

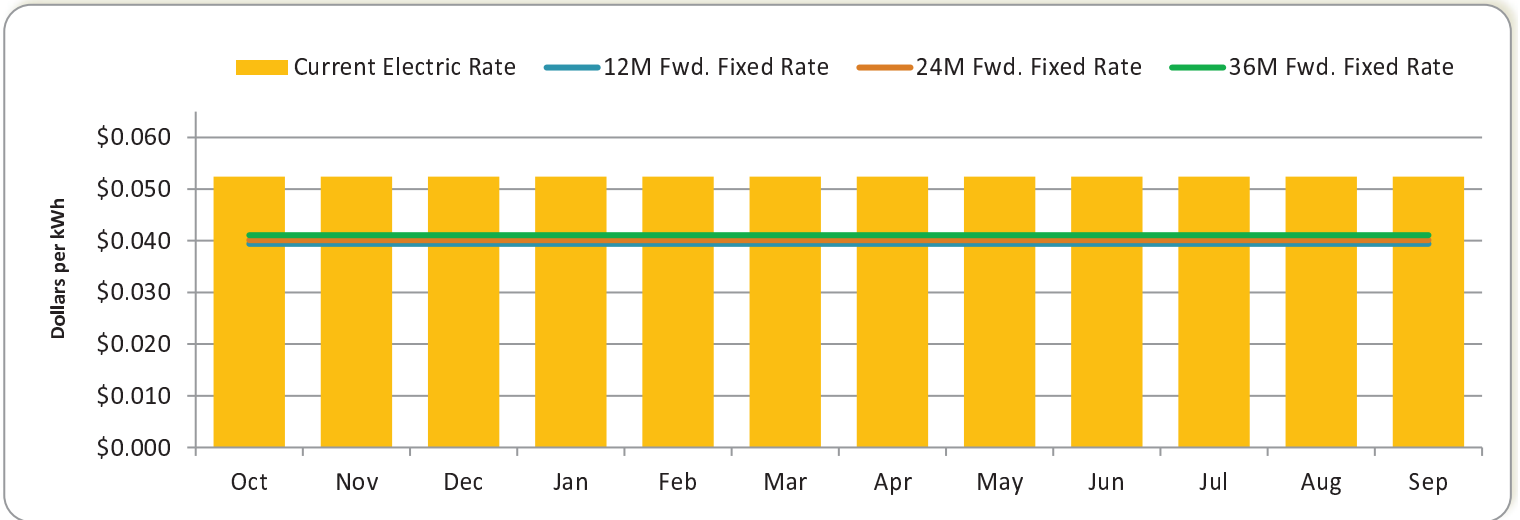
Company Name: **Town of Pittsford**
 Billing address: **11 S. Main Street, Pittsford, NY 14534**
 Utility: **RG&E**

Number of Accounts: **36**
 12 Months kWh Usage: **1,624,687**
 Avg Monthly Usage (kWh): **135,391**

Annual Rate Analysis

Current Historical Rates	\$/kWh	Proposed Rates (October 2019 Start)	Annual Impact + or (-)
Variable			
Current Supplier: Constellation		PMC Index 12 Month: \$ 0.01066	PMC Fixed 12 Month- Versus Current Rate: \$ 0.013
Current Program: Fixed		PMC Index 24 Month: \$ 0.01126	(+/-) Annual Impact: \$ 21,105
		PMC Index 36 Month: \$ 0.01198	Percent: 25%
Current Supply Rate: (Oct 2016 - Sep 2019)	\$ 0.05240	<i>Est. 12M Fwd. Wgt. Avg. Rate:</i> \$ 0.04011	PMC Fixed 24 Month- Versus Current Rate: \$ 0.012
			(+/-) Annual Impact: \$ 19,951
			Percent: 23%
			PMC Fixed 36 Month- Versus Current Rate: \$ 0.011
			(+/-) Annual Impact: \$ 18,391
			Percent: 22%

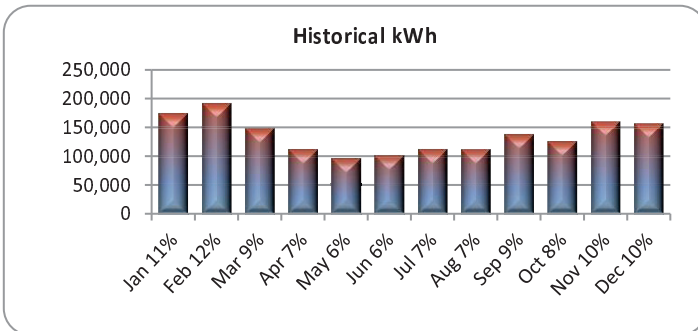
Marketplace View



Account Detail

Annual kWh Usage and Facility Address

PLEASE REFER TO MASTER LIST OF ACCOUNTS



The analysis and performance predictions above are Power Management's estimates of the energy costs described herein. This information is not a guarantee of performance or predicted result. Actual performance may vary from the information provided herein.



7/31/2019

Business • Energy • Success

Company Name: **Town of Pittsford**
 Billing address: **11 S. Main Street, Pittsford, NY 14534**
 Utility: **RG&E**

Number of Accounts: **16**
 12 Months Dth Usage: **4,674**
 Avg Monthly Usage (Dth): **389**

Annual Rate Analysis

Current Historical Rates

Current Supplier: UGI
 Current Program: Fixed 100%
 Current Supply Rate: \$ 4.110
 (Oct 2016 - Sep 2019)

\$/Dth

Proposed Rates (October 2019 Start)

Variable

PMC Basis 12 Month: \$ 0.942
 PMC Basis 24 Month: \$ 0.894
 PMC Basis 24 Month: \$ 0.861
 Est. 12M Fwd. Wgt. Avg. Rate: \$ 3.399

Fixed

PMC Fixed 12 Month: \$ 3.382
 PMC Fixed 24 Month: \$ 3.439
 PMC Fixed 36 Month: \$ 3.466

Annual Impact + or (-)

PMC Fixed 12 Month-

Versus Current Rate: \$ 0.728
 (+/-) Annual Impact: \$ 3,403
 Percent: 18%

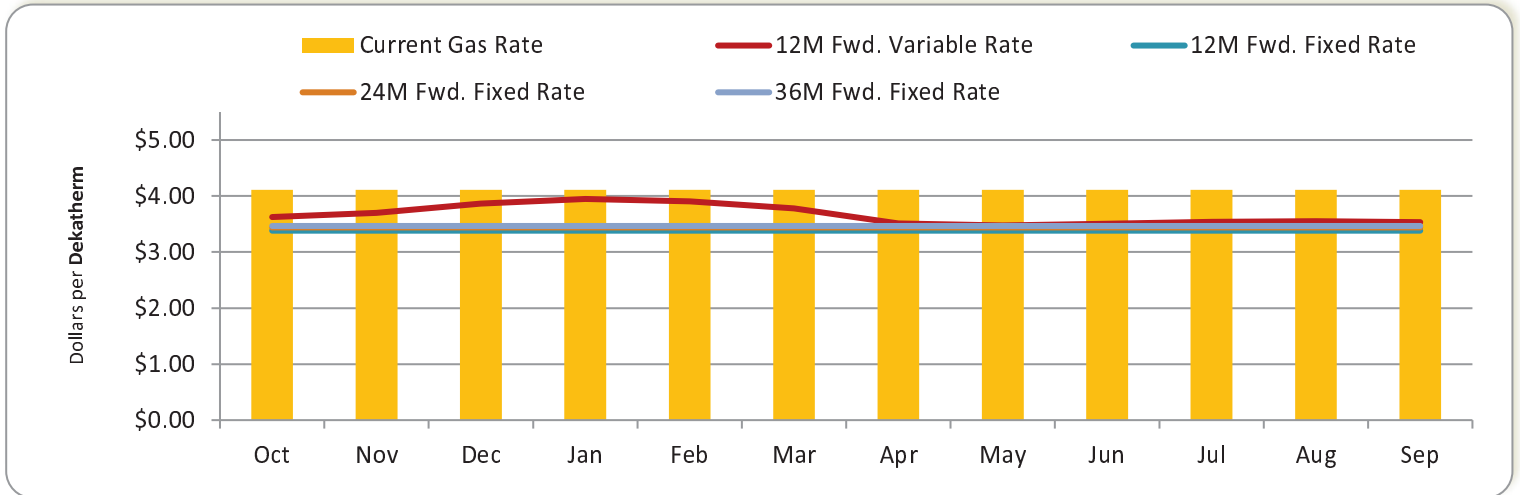
PMC Fixed 24 Month-

Versus Current Rate: \$ 0.671
 (+/-) Annual Impact: \$ 3,136
 Percent: 16%

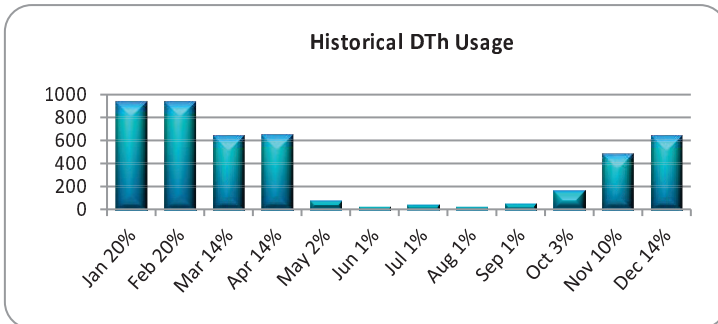
PMC Fixed 36 Month-

Versus Current Rate: \$ 0.644
 (+/-) Annual Impact: \$ 3,010
 Percent: 16%

Marketplace View



Account Detail



Annual Dth Usage and Facility Address

PLEASE REFER TO MASTER LIST OF ACCOUNTS

The analysis and performance predictions above are Power Management's estimates of the energy costs described herein. This information is not a guarantee of performance or predicted result. Actual performance may vary from the information provided herein.

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: August 1, 2019

Regarding: Award Bid for Dog Park Fence Project

For Meeting On: August 6, 2019

Ladies and Gentlemen:

As you may recall, the bid for the Dog Park Fence Project was publically opened on July 31, 2019. The bid specifications requested quotes for installation of 1615 linear feet of fencing. We received two (2) bids as outlined below.

Secor	\$45,290.00
New York State Fence	\$45,800.00

I suggest that we accept the bid of \$45,290 from Secor as the lowest responsible bidder. In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

RESOLVED, that based on the recommendation of the Commissioner of Public Works, the Town Board awards the Dog Park Fence Project Bid to Secor for \$45,290 as the lowest responsible bidder.

MEMORANDUM

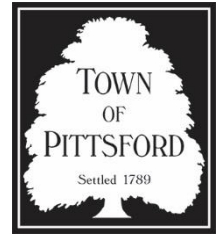
To: William A. Smith and Town Board

From: Jessie Hollenbeck, Recreation Director

Date: July 23, 2019

Regarding: Fall 2019 Recreation Programs

For Meeting On: August 6, 2019



The attached list of programs constitutes the list of fall 2019 recreation programs we anticipate offering.

In the event the Town Board determines that the proposed action should be taken, the following oral resolution language is suggested:

I move that the Town Board approve the Recreation Department's 2019 fall programs and authorize the Town Supervisor to sign instructor contracts as required.

Town of Pittsford – Recreation Department

New Proposed Programs for Fall 2019

Town Scavenger Hunt!

Recreation Staff

Stop into the Pittsford Community Center and get a list of clues for the scavenger hunt. For each scavenger hunt, you will need to take a photo with the answer to each clue. Once you have found the answer to all the clues and have the photos, stop back into the Community Center and get your prize!

Halloween Open House

Recreation Staff

Happy Halloween! Stop at the Community Center information desk and see us on your Halloween Adventures!

Baby Blades

Pamela Warren

Introduce your baby to the ice! For itty bitty “Learn to Skaters” Genesee Figure Skating Club @ Village Sports is offering Baby Blades Ice Skating The “Baby Blades @ Village Sports!” This program is designed to get young children excited about being on the ice! This beginning ice skating program is for itty bitty learn to skaters.

Aerial & Acro Play

Jennifer Dovidio

A unique class for both an adult and their child participant where movement is explored both in the air and on the ground. Using the aerial hammock, along with other fun activities such as partner acro, tumbling and swinging on the trapeze, children will build balance and coordination skills.

Martial Arts Birthday Parties

James Creighton

Do you have a child who loves Martial Arts? Sensei Creighton is now offering martial arts birthday parties. Birthdays are hassle free when you have a martial arts party with us! Sensei Creighton will be your child's personal party coach, leading participants in various martial arts activities, while you enjoy the fun.

Polar "Express Etiquette"

Etiquette Chics

An express etiquette class covering mealtime manners, napkin folding and more! No ho-humming, just jingle belling fun! We will watch the Polar Express & hopefully this 2 1/2 hour class allows parents to catch up on last minute shopping and wrapping!

Halloween Goodies Cooking Class

Mary Stachowski

No tricks, just treats in this Halloween-themed cooking class. The kids will work together to prepare & share both sweet & savory recipes with ingredients from the season's autumn harvest.

Junior I Dance

Alexis Mueller

This class molds the techniques of hip hop, jazz, lyrical, and theatre into one class. Students will learn performance based movement in various styles.

Junior II Dance

Alexis Mueller

This class molds the techniques of hip hop, jazz, lyrical, and theatre into one class. Students will learn performance based movement in various styles. This is an intermediate class is for students who have had some dance experience.

Senior I Dance

Alexis Mueller

This class molds the techniques of hip hop, jazz, lyrical, and theatre into one class. Students will learn performance based movement in various styles.

Junior II Tap

Alexis Mueller

Calling all tappers! Students learn tap technique and rhythms to all types of music. This is a beginner level class for students who have had some or no tap experience.

Senior II Tap

Alexis Mueller

Calling all tappers! Students learn tap technique and rhythms to all types of music. This is an intermediate level class, some tap experience is required.

Learn A New Language: Spanish

Lourdes de la Colina-Scofield

Enhance your brain! No matter your age, learning a new language like Spanish, is an important opportunity to enhance your life. Studies show that learning a new language and having new linguistic skills builds bigger, smarter and stronger brains.

BollyX

Madhvi Bansal

BollyX is a Bollywood inspired dance-fitness group exercise program. It is a 45 minute dance class that inspires participants to smile, and dance like a Bollywood star while getting a great cardiovascular workout.

Hula Hoop Fitness

Michelle Testa

Learn how to use an adult size hula hoop for fun cardio & core conditioning! Hula Hoop fitness is all about finding the joy in health and fitness. Participants will learn aerobic-style workout techniques that utilize hoops, as well as core training through traditional waist hooping.

Make, Take, & Learn: Cardio Hoop

Michelle Testa

Make & take a custom adult-size hula hoop, and learn to use it for a fun cardio and core workout! After creating your custom hoop, you will use it to learn a variety of moves, techniques, and sequences in a fun workout!

Town of Pittsford – Recreation Department

Proposed Programs for Fall 2019

Program	Instructor
<u>Preschool</u>	
Child Watch	Recreation Staff
Preschool Adventures: Kitchen Fun	Sherry Murray
Preschool Adventures: Dinosaurs	Sherry Murray
Preschool Adventures: Apples	Sherry Murray
Preschool Adventures (4 weeks)	Sherry Murray
Preschool Adventures: Construction	Sherry Murray
Preschool Adventures: Fall	Sherry Murray
Preschool Adventures: Under the Sea	Sherry Murray
Preschool Adventures: Monster	Sherry Murray
Preschool Adventures: Chicka Chicka Boom Boom	Sherry Murray
Preschool Adventures: Gingerbread	Sherry Murray
Music to Grow	Barb Bonisteel
Music for Little Ones!	Barb Bonisteel
S.T.E.A.M. Powered Play	Progressive Early Learning
Art and Sensory Play	Progressive Early Learning
Baby Builders and Mini Makers	Progressive Early Learning
Sensory and Science	Progressive Early Learning
Junior Engineering Yellow Belt - Snapology!	Snapology of Pittsford
Kinderbots II – Snapology!	Snapology of Pittsford
Dynamo Tots Soccer and LAX	Mary Slaughter
Running Club	Mary Slaughter
Peppy Pal Sports Academy	Mary Slaughter
Wiggles, Giggles, and Jiggles	Lisa Magliato
Lil Athletes	Lisa Magliato
Soccer Shots for Youth	Soccer Shots Staff
Parent/Child Little Ninja Class	James Creighton & Pete Reminicky
Baby Blades	Pamela Warren

Aerial & Acro Play
Yoga for Kids
Parent & Tot Open Gym
Teeny Tiny Tap and Ballet
Tiny Tap and Ballet
Fairytale Ballet
Fairytale Ballet II

Jennifer Dovidio
Creative Kids Yoga
Recreation Staff
Shirley Reback
Shirley Reback
Alexis Mueller
Alexis Mueller

Youth & Teen

The After School Program
Sports Birthday Parties
Martial Arts Birthday Parties
Rochester Foam Dart League Birthday Parties
Artful Birthday Parties
December Fun Camp- Winter Wonderland!
Superintendent's Conference Day Fun Camp
Columbus Day Fun Camp
Veteran's Day Fun Camp
How Cool is That? Jr. Engineering for Kids
Mad Science of WNY: Junior Scientist
Mad Science of WNY: Crazy Chemworks!
Mad Science of WNY: NASA Future Explorers
Mealtime Manners
Polar "Express Etiquette"
Combat Robots- Snapology!
Gamebots Robotics II- Snapology!
Adventures with Star Wars II- Snapology!
Minecraft I- Snapology!
Lego City Workshop – Snapology!
Food, Fun & Friends- After School Cooking
Food, Fun & Friends- Saturday AM Cooking
Food, Fun & Friends- Halloween Goodies
Food, Fun & Friends- Holiday Treat Class

Recreation Staff
Recreation Staff
James Creighton
Rochester Foam Dart League
The Artful Fairy
Recreation Staff
Recreation Staff
Recreation Staff
Recreation Staff
Tutor Doctor Staff
Mad Science Instructor
Mad Science Instructor
Mad Science Instructor
Etiquette Chics
Etiquette Chics
Snapology of Pittsford
Snapology of Pittsford
Snapology of Pittsford
Snapology of Pittsford
Snapology of Pittsford
Mary Stachowski
Mary Stachowski
Mary Stachowski
Mary Stachowski

Jackett Autumn Arts	Laura Jackett
American Girl Doll Club	Sherry Murray
Disney's Frozen JR.	Edward Rocha
Disney's Aladdin JR	Edward Rocha
After School Theatre	Edward Rocha
Private Voice Lessons	Edward Rocha
Private Piano Lessons	Beth Werner
American Red Cross – Babysitter's Training	Domenic Danesi
Safety First for Children	Domenic Danesi
SAT Prep Course	Kelli Loucks & Paige LaBarr
First Aid for Kids	EPIC Trainings
Pittsford Ballet Pre-Ballet	Karen Hanson
Pittsford Ballet School	Karen Hanson
Junior I Dance	Alexis Mueller
Junior II Dance	Alexis Mueller
Senior I Tap	Alexis Mueller
Senior II Tap	Alexis Mueller
Tap and Jazz	Shirley Reback
Bollywood Freestyle Dance	Pushpa Prasad
Yoga for Kids	Creative Kids Yoga
Jedi Training Camp	Progressive Early Learning
FIT Kids: Fencers in Training	Rochester Fencing Club Staff
Junior Tennis	Jeff Wagstaff
Indoor Junior Tennis	Jeff Wagstaff
QuickStart Tennis	Jeff Wagstaff
Indoor Tennis	Jason Speirs
Outdoor Tennis	Jason Speirs
Soccer Shots for Youth	Soccer Shots Staff
Edge 11 Elementary Soccer Academy	Edge11 Soccer
Jump, Spin and Spiral	Christine Oliver
Martial Arts for Youth	James Creighton
A Horse's Friend: Horsemanship	A Horse's Friend
Intro to Skating and Youth Hockey	Perinton Youth Hockey

Skating 101

Bill Gray's Iceplex

Aquatics

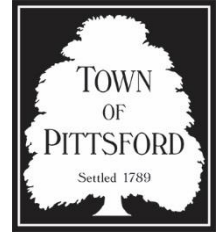
Parent & Tot Swim	Aquatics Staff
Parent & Tot Swim Plus	Aquatics Staff
Group Swim Lessons	Aquatics Staff
Private Swim Lessons	Aquatics Staff
Stroke Clinic for Advanced Swimmers	Aquatics Staff
Lap Swim for Senior Citizens	Aquatics Staff
Lap Swim for Adults	Aquatics Staff
Family Open Swim	Aquatics Staff
Water Yoga	Penfield Sport & Fitness

Adult Programs

Guided Hikes on Pittsford Trails	Recreation Staff
Making Soap the Easy Way	Beth Byrne
Basic Cold Process Soap	Beth Byrne
Bath Salts	Beth Byrne
Bath Fizzies	Beth Byrne
Herbal Wax Tarts	Beth Byrne
Soy Candle Making Basics	Beth Byrne
Antiques and Collectibles	Price Prazar
Fabulous Furnishings	Peggi Heissenberger
Looking Up Card Class	Pat Miller
Holiday Note Cards, Tags, and Treats	Pat Miller
Simply Magnolias Card Class	Pat Miller
Free As a Bird Card Class	Pat Miller
Scrapbook Class	Pat Miller
Beginning Bridge	Mary Lyke
Bridge for the Advancing Player: Structured Play	Mary Lyke
Introduction to Duplicate Bridge	Mary Lyke
Play of the Hand/Diamond Class Part I	Mary Lyke
Adult Tap Dance I	Alexis Mueller

Adult Tap Dance II	Alexis Mueller
Belly Dance	Deborah Robinson
Bollywood Freestyle Dance	Pushpa Prasad
Pre-Licensing 5 Hour Course	Jon DeIVecchio
Defensive Driving	Cindy St. George
American Red Cross CPR/AED	EPIC Trainings
American Red Cross First Aid	EPIC Trainings
Becoming a Notary Public	Kristin Cavallaro
Learn A New Language: Spanish	Lourdes de la Colina-Scofield
Martial Arts for Adults	James Creighton
Women's Self-Defense Class	James Creighton
Martial Arts for Women	Tracy Maggio & Barb Malley
Debbie McVean Aerobics	Debbie McVean
Pilates	Eva Pazral
Yoga	Eva Pazral
Tai Chi Easy	Jean Sica
Punch & Strike	Katie Elizabeth
Celebrity Booty Bands	Katie Elizabeth
BollyX	Madhvi Bansal
Hula Hoop Fitness	Michelle Testa
Make, Take, & Learn: Cardio Hoop	Michelle Testa
Barre to Barbell	Sarah Barnes
Boot Camp	Penfield Sport & Fitness
Men's Adult Soccer League	Recreation Staff
Introduction to Pickleball	Larry Shearer
Chakra Meditation with Reiki	Gina Pietropaoli
Meditation with Reiki	Gina Pietropaoli
Reiki Level 1 Training	Gina Pietropaoli
Practicing Meditation & Mindfulness	Usha Shah
Healing & Transformative Power of Meditation	Usha Shah

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: July 30, 2019

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: August 6, 2019

1. The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Julia Schojan	Hwy	Seasonal Laborer P/T	\$12.00	08/12/2019
Owen Dillman	Hwy	Seasonal Laborer P/T	\$12.00	08/26/2019

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Julia Schojan	Hwy	Seasonal Laborer P/T	\$12.00	08/12/2019
Owen Dillman	Hwy	Seasonal Laborer P/T	\$12.00	08/26/2019

2. The following employee(s) are recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Chris Downey	Rec Asst III	added Position	\$13.10	08/02/2019
Audrey Janicki	Sr Office Acct Clk	transfer from FT to PT	\$19.46	08/30/2019
Gunjan Mathur	Lib. Clerk Sub	transfer from FT to sub	\$16.89	09/01/2019
Voirrey Moulton	Perm Cross Grd	transfer from Sub to FT	\$19.98/shft	09/02/2019

Should the Board approve the above recommendations and personnel adjustments, the following resolution is being proposed, RESOLVED, that the Town Board approves the status and salary changes for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Chris Downey	Rec Asst III	added Position	\$13.10	08/02/2019
Audrey Janicki	Sr Office Acct Clk	transfer from FT to PT	\$19.46	08/30/2019
Gunjan Mathur	Lib. Clerk Sub	transfer from FT to Sub	\$16.89	09/01/2019
Voirrey Moulton	Perm Cross Grd	transfer from Sub to FT	\$19.98/shft	09/02/2019

MEMORANDUM

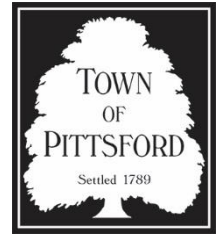
To: Town Board

From: Cheryl Fleming

Date: August 1, 2019

Regarding: MVP Workplace Well-Being Awards & Summit Meeting

For Meeting On: August 6, 2019



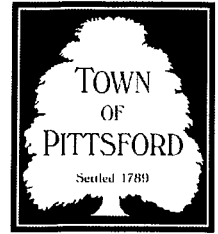
Ladies and Gentlemen:

I would like to request approval for myself to attend the 2019 MVP Workplace Well-Being Awards meeting on Wednesday, September 18, 2019. The Town of Pittsford is being recognized as the recipient of the 2019 MVP Well-Being Gold Achievement.

This is a free event and will be held at Turning Stone Resort, 5218 Patrick Road, Verona, NY.

Should the Town Board approve, I propose the following Resolution **Resolved**, that the Town Board approves Cheryl Fleming to attend the MVP Awards and Summit Meeting on September 18, 2019.

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

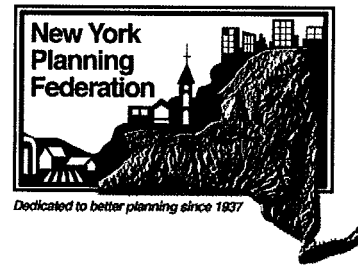
Date: July 30, 2019

Regarding: NY Association of Towns - Planning and Zoning School

For Meeting On: August 6, 2019

Ladies and Gentlemen:

I would like to send Melissa Multer, Engineering Assistant; to the NY Association of Towns Planning and Zoning School to be held on Monday, September 30 from 9:00 am to 1:40 pm in Batavia, NY. The cost to attend the session is \$80 for members and is budgeted for. Please see the attached training notice for your reference.



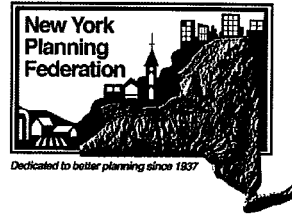
2019 Planning and Zoning School Agenda

Town of Batavia (Genesee County)

Monday, September 30, 2019

Quality Inn & Suites Palm Island Indoor Waterpark
8250 Park Road, Batavia, NY, 14020

8:30 a.m. – 9:00 a.m.	Registration & Continental Breakfast
9:00 a.m. – 9:10 a.m.	Welcome and Introductions
9:10 a.m. – 10:00 a.m.	<p style="text-align: center;">Ethics for Planning and Zoning Boards <i>Sarah Brancatella, Esq. – Association of Towns of the State of New York</i></p> <p>Your neighbor needs a variance and you're on the ZBA, can you review their application? Is the planning board secretary allowed to sell property to the town? Can a planning board member also act as the bookkeeper? This course will review what the law says about ethics and public officials; discuss tools towns can use to address ethics issues; and explain how to analyze situations to ensure compliance with the law.</p>
10:00 a.m. – 10:10 a.m.	10 Minute Break
10:10 a.m. – 11:00 a.m.	<p style="text-align: center;">Site Plan Review <i>Staff, New York State Department of State, Division of Local Government Services</i></p> <p>This course is an overview of the statutory authority local governments have to review site plans. It will address the scope and content of a site plan and the role of the site plan in municipal review of development projects. A discussion of design and the reasons some approaches might be preferable to others is included in the course.</p>
11:00 a.m. – 11:50 a.m.	50 Minute Lunch Break
11:50 a.m. – 12:40 p.m.	<p style="text-align: center;">2019 SEQR Update – Review of Recent Case Law and Regulatory Amendments <i>Donald A. Young, Esq., Boylan Code LLC</i></p> <p>Part 1. The first update to State Environmental Quality Review (SEQR) regulations in more than two decades went into effect on January 1, 2019. An experienced land-use and municipal attorney will discuss how the SEQR Update encourages sustainable development, supports renewable energy, and streamlines the environmental impact statement process.</p>
12:40 p.m. – 12:50 p.m.	10 Minute Break
12:50 p.m. – 1:40 p.m.	<p style="text-align: center;">2019 SEQR Update – Review of Recent Case Law and Regulatory Amendments <i>Donald A. Young, Esq., Boylan Code LLC</i></p> <p>Part 2. The first update to State Environmental Quality Review (SEQR) regulations in more than two decades went into effect on January 1, 2019. An experienced land-use and municipal attorney will discuss how the SEQR Update encourages sustainable development, supports renewable energy, and streamlines the environmental impact statement process.</p>



2019 PLANNING AND ZONING SCHOOLS REGISTRATION FORM

Name _____
Title _____
Municipality or Organization _____
Address _____
City, State, Zip _____
E-mail Address _____
Phone () _____

SCHOOLS

(Please check the school you will attend)

Town of Hyde Park (Dutchess County) _____
Wednesday, September 18, 2019
Wallace Center @ FDR Library and Museum
4079 Albany Post Road
Hyde Park, NY 12538

Town of Lake George (Warren County) _____
Thursday, September 26, 2019
Fort William Henry Resort
48 Canada Street
Lake George, NY 12845

Town of Big Flats (Chemung County) _____
Friday, September 27, 2019
Big Flats Community Center
476 Maple Street
Big Flats, NY 14814

Town of Batavia (Genesee County) _____
Monday, September 30, 2019
Quality Inn & Suites Palm Island
8250 Park Road
Batavia, NY 14020

FEES

The Association of Towns and the Planning Federation offer reduced registration prices to their respective members:

- Member Registration: \$80.00 (pre-reg); \$90.00 (at the door) _____
- Non-Member Registration: \$100.00 (pre-reg); \$120.00 (at the door) _____

PAYMENT INFORMATION

Online Registration

We encourage you to register online for these schools as space is limited. Online registration can be done at www.nytowns.org. We accept ONLY Visa or Mastercard.

Mail-In Registration

Check enclosed in the amount of \$ _____
(Make checks payable to Association of Towns of the State of New York)

Mail this completed registration form to:
Association of Towns of the State of New York
150 State Street
Albany, New York 12207

Registration includes: materials, breakfast and lunch.
On-site registration opens at 8:30 AM, classes begin at 9:10 AM and end at 1:40 PM. Each location/date will provide a total of 4 credit hours of training.

Cancellation Notice

For refunds to be given, notice of cancellation must be received 10 days prior to event, less a \$10 processing fee. NO REFUNDS after that deadline.

Questions

Please contact the Planning Federation at (518) 512-5270 or Patty Kebea at AOT (518) 465-7933 with any questions or concerns.