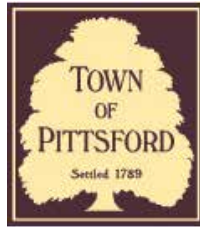


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy
Supervisor
Kevin Beckford
Matthew J. O'Connor
Stephanie Townsend

TOWN BOARD AGENDA

Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, June 18, 2019 – 6:00 PM

Call to Order
Pledge of Allegiance

Public Hearing

Public Hearing on Local Law #2 of 2019 to Extend Temporary Moratorium on Subdivision of Real Property in RRSP Zone

Resolution for Extension of Temporary Moratorium on Subdivision of Real Property in RRSP Zone

Public Hearing on Sewer District Extension JH-157 – Alpine Ridge Subdivision

Resolution for Approval of Sewer District Extension JH-157 – Alpine Ridge Subdivision

Minutes

Public Comment
May 21, 2019

General

Department of Public Works Presentation on Proposed Dog Park

Legal Matters

Public Comment
Lease Extension – 19 South Main Street Parking Lot
Set Public Hearing on Amendment of Tobey PUD Parcel 8, Section A

Financial Matters

Public Comment
Fiscal Advisor Services – Municipal Solutions, Inc.
Transfers
Vouchers

Operational Matters

Public Comment
Authorize Parking for Veterans Administration
Buffalo Bills Training Camp Parking Provisions
Buffalo Bills Training Camp Peddler Provisions

Personnel Matters

Public Comment
Hiring Resolution

Recreational Matters

Other Business

Board Discussion on Selection of Community Choice Aggregation Administrator

Public Comment

Adjournment

MEMORANDUM

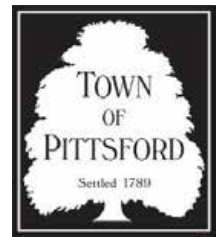
To: Town Board Members

From: Robert B. Koegel

Date: June 11, 2019

Regarding: Local Law #2 of 2019 - Extension of Temporary Moratorium
on Subdivision of Real Property in the RRSP Zoning District
and Extended RRSP Zone

For Meeting On: June 18, 2019



Ladies and Gentlemen:

The Town Board has previously received proposed Local Law #2 of 2019, which would extend the Temporary Moratorium on the subdivision of real property in the RRSP Zoning District and the Extended RRSP Zone. A Public Hearing on the proposed Local Law is being held on June 18, 2019.

Recommendation is hereby made that the Town Board approve the proposed Local Law.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at the Town Hall, 11 South Main Street, Pittsford, New York, on the 18th day of June, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

ABSENT: None

In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW NO. 2
of 2019: EXTENSION OF TEMPORARY MORATORIUM
ON THE SUBDIVISION OF REAL PROPERTY IN THE RRSP ZONING
DISTRICT AND THE EXTENDED RRSP ZONE.

Adoption Resolution

WHEREAS, true and correct copies of proposed Local Law No. 2 of 2019: Extension of Temporary Moratorium on the Subdivision of Real Property in the RRSP Zoning District and the Extended RRSP Zone, were placed upon the desks of all members of the Town Board of the Town Board, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 18th day of June, 2019; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 40(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 18th day of June, 2019, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on said Local Law No. 2 of 2019.

WHEREAS, the said public hearing was duly held on the 18th day of June, 2019, at 6:00 P.M., Local Time, at the Town Hall, Pittsford, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of said Local Law No. 2 of 2019; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of said Local Law No. 2 of 2019; and

WHEREAS, the within matter is a Type II action, pursuant to 6 NYCRR §617.5 (c)(36) and, accordingly, is not subject to further review under SEQRA; and

WHEREAS, it was the decision of the Town Board that said Local Law No. 2 of 2019 should be adopted.

NOW, on a motion duly made and seconded, it was

RESOLVED, that Local Law No. 2 of 2019: Extension of Temporary Moratorium on the Subdivision of Real Property in the RRSP Zoning District and the RRSP Extended Zone, be adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

RESOLVED, that within twenty (20) days subsequent to the 18th day of June, 2019, there shall be filed with the Secretary of State one certified copy of said Local Law No. 2 of 2019.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

DATED: June 18, 2019

Linda M. Dillon, Town Clerk

I, LINDA M. DILLON, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of June, 2019.

Linda M. Dillon, Town Clerk

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK
AS FOLLOWS:**

**LOCAL LAW NO. 2 OF 2019:
EXTENSION OF TEMPORARY MORATORIUM
ON THE SUBDIVISION OF REAL PROPERTY
IN THE RRSP ZONING DISTRICT
AND THE EXTENDED RRSP ZONE**

Sec. 1 Title

This law shall be known as “Local Law No. 2 of 2019: Extension of Temporary Moratorium on the Subdivision of Real Property in the RRSP Zoning District and the Extended RRSP Zone.”

Sec. 2 Findings

The Town Board finds as follows:

(a) Under Town Law § 272-a, all town land use regulations must be in accordance with a comprehensive plan. A comprehensive plan envisions broad ideas, sets goals derived from those ideas, establishes policies derived from the goals, and lists actions to achieve the goals and fulfill the policies. The Town’s first goal is to protect community character; that is, to maintain and enhance Pittsford’s physical character and quality of life by managing future growth and development and protecting existing resources. With regard to residential development, the Town has several policies, which include the assurance that new residential development contributes to Pittsford’s character through complementary design standards and that open space is configured into large areas that are usable for passive recreation and preservation of viable agriculture.

(b) Among the specific actions to achieve the goals and fulfill the policies is the action to extend the Town’s RRSP zoning to areas (a) between the Water Authority property at the reservoir and the Thruway, bordered by Mendon Center Road and West Bloomfield Road; and (b) west of Mendon Center Road, the area south of the Autumn Woods development, between Autumn Woods and the Thruway (items a and b, collectively, the “Extended RRSP Zone”). Another action is for the Town Board to consider a moratorium on development in the RRSP Zoning District and the Extended RRSP Zone until Town Zoning Code modifications can be addressed. These actions are set forth in the Town’s 2018 draft Comprehensive Plan Update at page 34.

(c) The completion of the update to the Comprehensive Plan will provide the Town Board with the framework to analyze and enact appropriate modifications to the Town's Zoning Code, which will address and regulate future development in the RRSP Zoning District and the Extended RRSP zone.

(d) The previously-enacted temporary moratorium on the subdivision of real property in the RRSP Zoning District and the Extended RRSP zone, pursuant to Local Law No. 5 of 2018, is set to expire on June 26, 2019.

(e) An extension of the aforesaid temporary moratorium on the subdivision of real property in the RRSP Zoning District and the Extended RRSP zone is necessary in order for the Town to complete the update of the Comprehensive Plan and to consider appropriate amendments to the Town's Zoning Code.

Sec. 3 Purpose and Intent

(a) It is the purpose of this law to promote the goals, policies, and actions identified above for a reasonable period of time in order to effectuate solutions and in order to promote the health, safety and welfare of the citizens of the Town of Pittsford.

(b) It is the further purpose of this law to enable the Town of Pittsford to stop the subdivision of land in the RRSP Zoning District and the Extended RRSP Zone within the Town for a reasonable time pending an update to the Town's Comprehensive Plan and, if necessary, adoption of laws necessary to effectuate revisions to the Zoning Code of the Town, as well as other laws of the Town, and pending the necessary SEQRA process to evaluate each of the above actions.

(c) It is the further purpose of this law to fulfill the Town's constitutional, statutory and legal obligations to protect and preserve the public health, welfare, and safety of the citizens of the Town, and, in particular, to protect the value, use and enjoyment of property in the Town, to prohibit the filing of certain new applications for the subdivision of real property and thus defer official governmental action permitting the subdivision of certain real property until the Town Board has instituted and completed proceedings on possible recommendations for adoption of amendments to the text of the Zoning Code of the Town and other laws of the Town.

(d) It is the further purpose of this law to supersede those provisions of §276 of New York Town Law and of the Town Code relating to period of time in which the Planning Board must render a decision on an application for subdivision approval for the period of this temporary moratorium, or any extension thereto.

(e) It is the further purpose of this law to supersede those provisions of §267 of New York Town Law, and of the Town Code relating to the procedures for the hearing of variance requests from this Extension of Temporary Moratorium Law. As stated below, it is the intent of the Town Board to hear requests for variance from this Extension of Temporary Moratorium Law, rather than the Town's Zoning Board of Appeals.

Sec. 4 Imposition of Moratorium

(a) For a period of one hundred eighty (180) days from and after the adoption date of this law and its effective date, no application for the subdivision of real property within the RRSP Zoning District and the Extended RRSP Zone hereinabove described may be filed, accepted or processed, except as provided in paragraph (b) below and Section 5 of this law. For the purpose of this law, an application for the subdivision of real property shall be deemed to mean any request for official action by the Town Board or Planning Board which request and approval would in any way commence or continue the process whereby land is or may be subdivided.

(b) The imposition of this law shall not affect the processing of applications for the subdivision of real property for which concept, preliminary or final subdivision approval has been granted by the Planning Board prior to the effective date of this law.

Sec. 5 Alleviation of Hardship

(a) The Town Board may authorize exceptions to the moratorium imposed by this law when it finds, based upon evidence presented to it, that deferral of action on an application for the subdivision of real property and the deferral of approval of the application for the duration of the moratorium would impose an extraordinary hardship on a landowner or developer.

(b) A request for an exception based upon extraordinary hardship shall be filed with the Town Supervisor or his designee, including a fee of fifty dollars (\$50.00) to cover processing and advertising costs, by the landowner, or the developer with the consent of the landowner. Such request shall provide a recitation of the specific facts that are alleged to support the claim of extraordinary hardship, and shall contain such other information as the Town Supervisor or his designee shall prescribe as necessary for the Town Board to be fully informed with respect to the application.

(c) A public hearing on any request for an exception for extraordinary hardship shall be set by the Town Board at the first regular meeting of the Town Board that occurs ten (10) days after the request for exception is received by the Town.

(d) In reviewing an application for an exception based upon a claim of extraordinary hardship, the Town Board shall consider the following criteria:

- (1) The extent to which the applicant has prior to the effective date of this law received any permits or approvals for the proposed subdivision.
- (2) The extent to which the proposed subdivision would cause significant environmental degradation, adversely impact adjacent areas, or adversely impact the land uses appropriate to the property.
- (3) Whether the applicant, prior to the effective date of this law, has incurred financial obligations to a lending institution, which, despite a thorough review of alternative solutions, the applicant cannot meet unless the subdivision proceeds.

- (4) Whether the moratorium will expose the applicant to substantial monetary liability to third persons; or would leave the applicant completely unable, after a thorough review of alternative solutions, to earn a reasonable return on the property.
- (5) The extent to which actions of the applicant were undertaken in good faith belief that the proposed subdivision would not lead to significant environmental degradation, undue adverse impacts on adjacent areas, or adversely impact the land uses appropriate to the property.

(e) At the conclusion of the public hearing and after reviewing the evidence and testimony placed before it, the Town Board shall act upon the request to approve, deny or approve in part and deny in part the request made by the applicant.

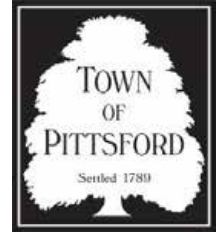
Sec. 6 Validity

If any section, sentence, clause or phrase of this law is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this law.

Sec. 7 Effective Date

This Local Law shall become effective upon its adoption and upon its filing with the New York Secretary of State.

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: June 11, 2019

Regarding: Sewer District Extension JH-157 (Alpine Ridge Subdivision)

For Meeting On: June 18, 2019

Ladies and Gentlemen:

The Town Board has previously received a Petition for the establishment of an Extension to the Pittsford Sewer District, to be known as "JH-157, (Alpine Ridge Subdivision)". A Public Hearing on the Petition has been scheduled for the evening of June 18, 2019.

Attached is the proposed "Resolution and Order" approving the establishment of this Extension to the Sewer District.

Recommendation is hereby made that the Town Board approve the proposed Extension. In the event that the Board determines that action should take place on the proposed Sewer District Extension, I suggest the following Resolution motion:

I move that Extension JH-157, (Alpine Road Subdivision), to the Pittsford Sewer District, on lands located on Mendon Road and West Bloomfield Road owned by Morrell Builders, Inc., Jenny LaSala, Mary Ellen McCrossen, Kevin C. Ryan, and Christine D. Wilcox, be approved, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, 11 South Main Street, in the Town of Pittsford, New York, on the 18th day of June, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

ABSENT: None

TOWN BOARD
TOWN OF PITTSFORD

STATE OF NEW YORK
COUNTY OF MONROE

In the Matter of adding "Extension JH-157, (Alpine Ridge Subdivision)" to the PITTSFORD SEWER DISTRICT including the following properties:

651 Mendon Road 26.3 acres	T.A. No. 192.01-1-6	
206 W. Bloomfield Road 2.2 acres	T.A. No. 178.03-2-36	RESOLUTION AND
208 W. Bloomfield Road 2.1 acres	T.A. No. 178.03-2-38	ORDER
597 Mendon Road	T.A. No. 178.03-2-10	EXTENDING
611 Mendon Road	T.A. No. 178.03-2-9	DISTRICT
619 Mendon Road	T.A. No. 178.03-2-8	
625 Mendon Road	T.A. No. 178.03-2-30	

WHEREAS, a Petition having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests an Extension to the Pittsford Sewer District, to be known as "Extension JH-157, (Alpine Ridge Subdivision)"; and

WHEREAS, the aforesaid Petition was signed by the owners of the property within the proposed Extension to the District; and

WHEREAS, an Order was duly adopted by the Town Board on the 21st day of May, 2019, for the hearing of all persons interested in the matter to be held on the 18th day of June, 2019, at 6:00 o'clock P.M., Local Time, at the Pittsford Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the said Order has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petition that the proposed Extension to the District does not require any expenditure of money for the construction or acquisition of the improvement

therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the within action is a Type II action, pursuant to the SEQRA regulations published at 6 NYCRR §617.5(c)(13), requiring no further environmental review by the Town Board; and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the Extension to the District;

NOW, ON MOTION duly made and seconded, it is unanimously

RESOLVED AND ORDERED, that

- (a) The Petition is signed and acknowledged or approved as required by law and is otherwise sufficient;
- (b) All the property and the sole property owners within the Extension to the District are benefited thereby;
- (c) All the property and the sole property owners benefited are included within the limits of the Extension to the District;
- (d) The expenses of Maintenance of the Extension to the District are to be paid by the sole property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that Extension “JH-157, (Alpine Ridge Subdivision)” to the Pittsford Sewer District, be and the same hereby is created, and that the boundaries of the Extension, as hereby created, are as set forth in “Schedule A” annexed hereto, and as further set forth on the map annexed hereto as “Schedule B”; and it is further

RESOLVED AND ORDERED, that all improvements to the sewer system required for the Extension will be constructed or caused to be constructed by the Petitioner, at the expense of the Petitioner; and it is further

RESOLVED AND ORDERED, that the Town Clerk is hereby directed to record in the Monroe County Clerk’s Office and file with the New York State Office of Audit and Control certified copies of the within Resolution, as required by law.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohn Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O’Connor	VOTING
Stephanie Townsend	VOTING

The Resolution was thereupon declared duly adopted.

Dated: June 18, 2019

TOWN CLERK CERTIFICATION

I, Linda M. Dillon, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution as herein specified with the

original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of June, 2019.

Linda M. Dillon, Pittsford Town Clerk

Schedule A

Proposed Description of Alpine Ridge Sewer District Extension JH-157

ALL THAT TRACT OR PARCEL OF LAND containing 37 acres, more or less, situate in Town Lot 6 & 8, Township 12, Range 5 of The Phelps Gorham Purchase, in the Town of Pittsford, County of Monroe, and State of New York, as shown on the drawing entitled "Alpine Ridge Subdivision, Sewer District Map" prepared by Marathon Engineering, having project number 0891-17, drawing number SK-1.0, dated February 12, 2019, and being more particularly bounded and described as follows:

Beginning at a point on the westerly Right-of-Way of Mendon Road, New York State Route 64, said point being the common corner of lands with tax account # 192.01-1-20 and lands with tax account # 192.01-1-6.0, said point also being on the common line of Town Lot 6 and Town Lot 4; thence

1. Heading westerly along said Town Lot Line, said line also being the southern property line of lands with tax account # 192.01-1-6.0, a distance of 764 feet more or less to the southwest corner of said lands; thence
2. Heading northerly along the western property line of lands with tax account # 192.01-1-6.0, a distance of 867 feet more or less to the southeast corner of lands with tax account # 178.03-2-38.0; thence
3. Heading westerly along the southern property line of lands with tax account # 178.03-2-38.0, a distance of 358 feet more or less to the southeast corner of lands with tax account # 178.03-2-39.0; thence
4. Heading northerly along the eastern property line of lands with tax account # 178.03-2-39.0, a distance of 136 feet more or less to the northeast corner of said lands; thence
5. Heading westerly along the northern property line of lands with tax account # 178.03-2-39.0, a distance of 156 feet more or less to a point of curvature; thence
6. Continuing westerly along the northern property line of lands with tax account # 178.03-2-39.0, along a curve to the left, a distance of 47 feet more or less to the common corner of lands with tax account # 178.03-2-39.0 and lands with tax account number 178.03-2-38.0, said corner also being on the easterly Right-of-Way of West Bloomfield Road; thence
7. Heading northerly along said Right-of-Way, a distance of 90 feet more or less to the common corner of lands with tax account # 178.03-2-37 and lands with tax account # 178.03-2-36; thence
8. Heading easterly along the northern property line of lands with tax account # 178.03-2-36, a distance of 223 feet more or less to a point; thence

The following 3 courses along the western property line of lands with tax # 178.03-2-36:

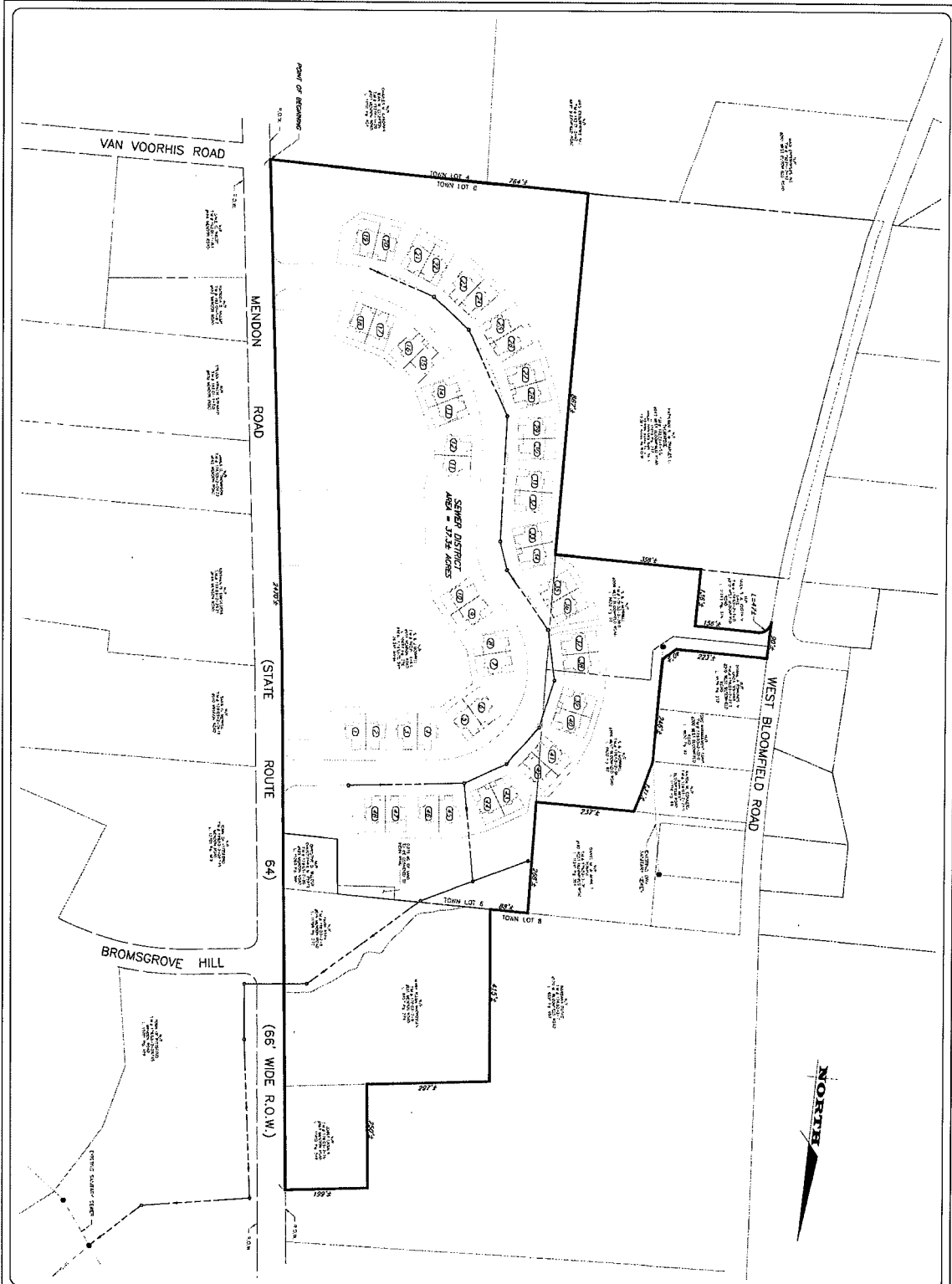
9. Heading northerly, a distance of 40 feet more or less to a point; thence
10. Heading northerly, a distance of 246 feet more or less to a point; thence
11. Heading northerly, a distance of 131 feet more or less to the northeast corner of lands with tax account # 178.03-2-34; thence
12. Heading easterly along the northern property line of lands with tax account # 178.03-2-36, a distance of 237 feet more or less to the common corner of lands with tax account # 178.03-2-31 and lands with tax account # 178.03-2-36; thence

13. Heading northerly along the western property line of lands with tax account # 192.01-1-6.0, a distance of 268 feet more or less to the common corner of lands with tax account # 192.01-1-6.0 and lands with tax account # 178.03-2-31, said corner also being on the common line of Town Lot 6 and Town Lot 8; thence
14. Heading easterly along said Town Lot Line, said line also being the northern property line of lands with tax account # 192.01-1-6.0, a distance of 88 feet more or less to the southwest corner of lands with tax account # 178.03-2-9; thence
15. Heading northerly along the western property line of lands with tax account # 178.03-2-9, a distance of 415 feet more or less to the northwest corner of said lands; thence
16. Heading easterly along the northerly property line of said lands with tax account # 178.03-2-9, a distance of 297 feet more or less to the southwest corner of lands with tax account # 178.03-2-10; thence
17. Heading northerly along the western property line of said lands with tax account # 178.03-2-10, a distance of 250 feet more or less to the northwest corner of said lands; thence
18. Heading easterly along the northern property line of said lands with tax account # 178.03-2-10, a distance of 199 feet more or less to the northeast corner of said lands, said corner also being on the westerly Right-of-Way Way of Mendon Road; thence
19. Heading southerly along said Right-of-Way, along said lands with tax account # 178.03-2-10, lands with tax account # 178.03-2-9, lands with tax account # 178.03-2-8, lands with tax account # 178.03-2-30, and lands with tax account # 192.01-1-6.0, a distance 2470 feet more or less to the point or place of beginning.

Intending to describe a Sewer District Extension that includes T.A. No. 192.01-1-6.0, T.A. No. 178.03-2-30, T.A. No. 178.03-2-8, T.A. No. 178.03-2-9, T.A. No. 178.03-2-10, T.A. No. 178.03-2-36, and T.A. No. 178.03-2-38.0

Schedule B

Plan: C:\Engineering\p\181091-11\Drawings\181091-11 Sewer District Elevation Map, last saved: 2/11/2019, File Date: 1/11/2019, By: CLE PARASKEAS, Plot Style: ---



DRAWING TITLE	SEWER DISTRICT MAP
SHEET NO.	SK1.0
DATE	02/11/19
DRAWING NO.	

PROJECT NO.	181091-11
SCALE	1" = 40'
DRAWN	CMP
DESIGNED	RT
ENGINEER	02/20/19
DATE OF REVISION	
REVISIONS	
APPROVED	
CHECKED	
DESIGNED	
ENGINEER	
DATE OF REVISION	
REVISIONS	

ALPINE RIDGE SUBDIVISION

TOWN OF PITTSFORD MONROE COUNTY STATE OF NEW YORK

MARATHON ENGINEERING

1000 WEST BLOOMFIELD ROAD
PITTSFORD, NY 14534
PHONE: 518.437.1111
WWW.MARATHONENGINEERING.COM

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Pittsford, New York, at the Town Hall, 11 South Main Street, Pittsford, New York, on the 16th day of July, 2019, at 6:00 o'clock P.M., Local Time, on the proposed adoption of changes to the Resolution controlling the Tobey Planned Unit Development. The proposed changes relate to "Parcel 8, Section A" of the Planned Unit Development, which is the Tobey Village Office Park, located on Tobey Village Road. The specific language of the proposed changes is available for review in the Town Clerk's Office.

The aforesaid public hearing has been directed to be held pursuant to a Resolution of the Town Board of the Town of Pittsford, New York, duly adopted at a meeting of said Board on the 18th day of June, 2019.

Dated: June ____, 2019

Linda M. Dillon
Town Clerk
Town of Pittsford

Minutes of the Town Board for May 21, 2019

DRAFT TOWN OF PITTSFORD TOWN BOARD MAY 21, 2019

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, May 21, 2019 at 6:00 P.M. local time in Town Hall, Lower Level Meeting Room.

PRESENT: Supervisor William A. Smith, Jr.; Councilpersons Kevin Beckford, Katherine B. Munzinger, Matthew J. O'Connor and Stephanie Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Jessie Hollenbeck, Recreation Director; Paul Schenkel, Commissioner of Public Works; Greg Duane, Finance Director; Linda M. Dillon, Town Clerk, Suzanne Reddick, Assistant to Supervisor and Shelley O'Brien, Communications Director.

ATTENDANCE: There were eight (8) members of the public in attendance, as well as one (1) additional staff members and a sign language interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. Thereafter, the Town Clerk noted all members present and the Supervisor invited all present to join in the Pledge to the Flag.

SUPERVISOR'S ANNOUNCEMENTS

Supervisor Smith announced and invited the public to participate in the following upcoming events:
Paddle and Pour Art and Music Festival – Saturday, May 25 from Noon – 10PM on Schoen Place, in conjunction with the Pittsford Regatta.

Memorial Day Parade – Monday, May 27 at 10 a.m., beginning on Sutherland Street to Jefferson to Main Street, ending at the Pittsford Cemetery where there will be a remembrance ceremony honoring our veterans.

Pittsford Triathlon - Sunday - June 2 at Thornell Farm Park, registration is underway.

Classic Car Show – Car, Bike and Boat Show on Sunday, June 2 in the Library Municipal Parking Lot from 11AM – 4PM.

Library Closed – The Library will be closed for maintenance and improvements from Friday, May 24 – Tuesday, May 28, reopening on Wednesday, May 29.

Sale of 5611 Pittsford-Palmyra Road (temporary Recreation Center) – Supervisor Smith announced that at the end of the May 7 meeting, the Town Board met in Executive Session and following Executive Session, after returning to the regular meeting, a vote was held and approved for the sale of Town property located at 5611 Pittsford-Palmyra Road. The sale price exceeds the total of (1) the price the Town paid for the property and (2) the cost of all renovations and improvements the Town made to the property since its purchase.

MEETING MINUTES OF MAY 7, 2019 APPROVED

A Resolution to approve the Meeting Minutes of the May 7, 2019 meeting, was offered by Councilwoman Townsend, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

Minutes of the Town Board for May 21, 2019

RESOLVED, that the Meeting Minutes of the May 7, 2019 meeting are approved.

LEGAL MATTERS

PUBLIC COMMENTS

No public comments were offered.

PUBLIC HEARING SET FOR LOCAL LAW NO. 2 OF 2019 – EXTENSION OF TEMPORARY MORATORIUM ON SUBDIVISION OF REAL PROPERTY IN RRSP ZONING DISTRICT AND EXTENDED RRSP ZONE

A Resolution to Set a Public Hearing to consider Local Law No. 2 of 2019 was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

WHEREAS, true and correct copies of proposed Local Law No. 2 of 2019: Extension of Temporary Moratorium on the Subdivision of Real Property in the RRSP Zoning District and the Extended RRSP Zone, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 2 of 2019, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 18th day of June, 2019, at 6:00 p.m. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 2 of 2019;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 18th day of June, 2019, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of said proposed Local Law No. 2 of 2019; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law No. 2 of 2019, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 2 of 2019, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

PUBLIC HEARING SET FOR SEWER DISTRICT EXTENSION JH-157 (ALPINE RIDGE SUBDIVISION)

Owners of properties on Mendon Road and West Bloomfield Road have requested to be part of or contiguous to the new Alpine Ridge Subdivision, as a sewer extension and have submitted a Petition requesting the extension. Therefore, a Resolution to set a Public Hearing for consideration of Sewer District Extension JH-157 (Alpine Ridge Subdivision) was offered by Councilman O'Connor, seconded by Councilman Beckford, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was carried as follows:

In the Matter of adding "Extension JH-157, (Alpine Ridge Subdivision)" to the PITTSFORD SEWER DISTRICT including the following properties:

651 Mendon Road 26.3 acres

T.A. No. 192.01-1-6

Minutes of the Town Board for May 21, 2019

206 W. Bloomfield Road 2.2 acres	T.A. No. 178.03-2-36
208 W. Bloomfield Road 2.1 acres	T.A. No. 178.03-2-38
597 Mendon Road	T.A. No. 178.03-2-10
611 Mendon Road	T.A. No. 178.03-2-9
619 Mendon Road	T.A. No. 178.03-2-8
625 Mendon Road	T.A. No. 178.03-2-30

WHEREAS, a Petition, signed by the sole owners of the proposed "Extension JH-157, (Alpine Ridge Subdivision)" to the Pittsford Sewer District, has been presented to the Town Board of Pittsford, Monroe County, New York, the said proposed Extension being located, in general terms, on the real property located on or about Mendon Road and West Bloomfield Road, Pittsford, New York, all as is more particularly set forth in the Petition; and

WHEREAS, no public monies are proposed to be expended for the Extension of the District; and

WHEREAS, the anticipated Sewer Entrance, Connection and other County Fees to be paid by the owner of each unit within the Extension, in the first year following the proposed Extension, are in the aggregate amount of \$911.98;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of June, 2019 at 6:00 o'clock P.M., Local Time, to consider the said Petition and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petition as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

AMENDMENT TO PROPOSED RESOLUTION TO RATIFY DESIGN REVIEW AND HISTORIC PRESERVATION BOARD'S APPROVAL OF YMCA SIGNAGE

Supervisor Smith offered a motion to amend the proposed Resolution to Ratify the Design Review and Historic Preservation Board's Approval of YMCA's Signage adding two paragraphs to clarify responsibilities and procedures for signage approval. The motion was seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that an amendment be made to the proposed Resolution to Ratify the Design Review and Historic Preservation Board's Approval of the YMCA Signage, with the addition of the last two paragraphs.

RATIFICATION OF DESIGN REVIEW AND HISTORIC PRESERVATION BOARD APPROVAL OF YMCA SIGNAGE APPROVED AS AMENDED

A Resolution to ratify the Design Review and Historic Preservation Board's Approval of the YMCA Signage, as amended, was offered by Councilwoman Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

WHEREAS, at its regular meeting held on December 14, 2017, the Design Review and Historic Preservation Board considered an application for Commercial Design Review of a new branch facility and accessory

Minutes of the Town Board for May 21, 2019

structure of the YMCA of Greater Rochester (the "YMCA") at 2300 West Jefferson Road on Parcels 9 and 10 of the Tobey Planned Unit Development (PUD), pursuant to Town Code §185-205(B); and

WHEREAS, the application included engineering/architectural drawings indicating the mounting of four (4) YMCA identification signs on the new branch facility which, according to the "material legend" on the drawings, would be "PIN LETTER BACKLIT SIGNAGE;" and

WHEREAS, at its December 14, 2017 meeting, the Design Review and Historic Preservation Board approved the YMCA's application for Commercial Design Review of the new branch facility and accessory structure as submitted, including the illuminated signs; and

WHEREAS, the Design Requirements of the Town of Pittsford, New York Tobey Planned Unit Development Zoning, Land Use, and Development Guidelines (the "Guidelines") require authorization by the Town Board for any illuminated signage;

NOW, on motion duly made and seconded, it is

RESOLVED, that the Town Board hereby ratifies and approves the determination of the Design Review and Historic Preservation Board that the four (4) YMCA identification signs to be mounted on the new branch facility will be "PIN LETTER BACKLIT SIGNAGE"; and be it further

RESOLVED, that all signage for all aspects of the YMCA facilities on Parcels 9 and 10 will otherwise comply with all provisions of the Guidelines and all terms and conditions of any signage approval granted by the Design Review and Historic Preservation Board pursuant to Town Code §185-205(C);

RESOLVED, in furtherance of the immediately foregoing resolution, any PIN LETTER BACKLIT SIGNAGE to be mounted on the new branch facility will be subject to review and approval of such proposed signage by the Design Review and Historic Preservation Board pursuant to an application for Signage Review under §185-205(C) of the Town Code; and be it further

RESOLVED, that the Design Review and Historic Preservation Board be, and hereby is, authorized, as part of its consideration of any such application for Signage Review, to set hours during which the signs may be illuminated.

FINANCIAL MATTERS

PUBLIC COMMENTS

No public comments were offered.

TROY AND BANKS CABLE AUDIT AGREEMENT APPROVED

Following a brief explanation of the Troy and Banks Cable Audit by Finance Director Greg Duane, a Resolution to approve the Agreement with Troy and Banks to conduct an audit of the cable franchise fees was offered by Councilwoman Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Supervisor is authorized to enter into an agreement with Troy and Banks for an audit of the cable franchise fees.

MAY VOUCHERS APPROVED

A Resolution to approve the April 2019 vouchers was moved by Councilman O'Connor, seconded by Supervisor Smith, and voted on by the members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

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RESOLVED, that the May 2019 vouchers No. 141461 through No. 141940, in the amount of \$841,572.42 are approved for payment.

OPERATIONAL MATTERS

PUBLIC COMMENTS

No public comments were offered.

CONTRACT TO DELL MARKETING, L.P. FOR EQUIPMENT AWARDED

A Resolution to award the 2019 Dell RFQ to Dell Marketing, L.P. was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Town Board awards the 2019 Dell RFQ to Dell Marketing, L.P. for an amount not to exceed \$33,983.76. Town Board also authorizes the Technology Director to proceed with the purchase of the quoted hardware and authorizes the Supervisor to execute any documents necessary to effectuate the purchase.

PERSONNEL MATTERS

PUBLIC COMMENTS

No public comments were offered.

HIRING RECOMMENDATIONS AND ADJUSTMENTS APPROVED

Councilman O'Connor confirmed that he audited the records for the proposed new hires, noting that all the documents were in order. Thereafter, a Resolution to approve the proposed new hires and recommended status changes and/or salary changes was offered by Councilman O'Connor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the following persons for employment as new hires and confirm as the date of hire as indicated hereto:

Name	Department	Position	Rate	Date of Hire
Joshua Gagnier	Parks	Seasonal – PT	\$13.50	05/13/2009
John Keegan	Parks	Seasonal – PT	\$12.25	05/13/2009
Joseph Bauman	Parks	Seasonal – PT	\$13.00	05/20/2019
Nicole Marra	REC	REC III – Summer	\$14.25	05/22/2019
Rachel Lintz	REC	REC III – Summer	\$13.10	05/22/2019
Somayya Upal	REC	REC I – Summer	\$11.10	05/22/2019

and be it further

RESOLVED, that the Town Board approves the status and salary changes for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Tristin Johnson	Rec Asst 2	added position	\$12.20	05/08/2019
Christopher Eggleston	Rec Asst 2	added position	\$12.71	05/08/2019
Madelyn Haywood	Rec Asst 3	added position	\$13.10	05/08/2019
Caleb Sandburg	Laborer	CDL-Class B	\$16.22	05/08/2019
Nicholaus Ross	MEO III	Promo	\$19.79	05/13/2019
Ryan Secor	MEO III	Promo	\$19.79	05/13/2019
Nicholas Polizzi	Hwy	Seasonal Increase	\$12.50	05/14/2019

Minutes of the Town Board for May 21, 2019

Ben Myers

REC

Aquatics Supv

\$16.00

05/24/2019

OTHER BUSINESS

No other business was discussed.

PUBLIC COMMENTS

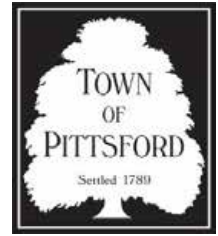
Lee Fox, a Pittsford resident, inquired about the results of the Community Survey. Supervisor Smith indicated that the firm that conducted the survey on behalf of the Town will present the survey's results at an upcoming Town Board meeting, at a date to be determined.

As there was no further business, the Supervisor adjourned the meeting at 6:25 P.M.

Respectfully submitted,

Linda M. Dillon
Town Clerk

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: June 14, 2019

Regarding: Dog Park Authorization

For Meeting On: June 18, 2019

Ladies and Gentlemen:

A few years ago a resident hung a note on my office wall asking, "Can Pittsford get a Dog Park?" As I am sure you are aware, many other residents have expressed that same interest. At Supervisor Smith's request, Town staff has explored various options. Different locations have been studied and a variety of public and private partnerships have been discussed. Criteria for the site included at least 2 acres, potential for parking, potable water, access to electricity and reasonable distance from houses.

Available sites meeting those criteria are few. The site located at 34 East Street, tucked in between the Little League baseball fields and our Parks Department, meets them all. It has the benefits of already being Town-owned land, with access to the Town trail system. It is a manicured grass field with good drainage. This project also affords us the opportunity to improve existing parking and enhance pedestrian safety for users of the Little League fields. Members of the Little League Board of Directors have been consulted and support the project.

As the attached plan shows, the Dog Park will consist of two "off leash" areas for both large and small dogs. Registered users will access the site using a keypad on a secured gate. Dogs will have access to play structures and water fountains while their owners will be able to relax on benches or picnic tables under shade trees. A dog wash station will be available to hose off at the end of their visit. The site will have ample parking and will be accessible by the Town trail system. Users will be required to follow the posted rules. This project does not preclude the opportunity to collaborate with the Village of Pittsford for an additional dog park on Village-owned land by the Canal.

As the attached draft budget estimates, this project can be completed for \$160,000. Source of the funds would be the existing Recreation and Land Fees Trust Fund that developers contribute to for the development of parks, playgrounds and recreational resources.

Approval of the attached SEQRA resolution is necessary before proceeding further.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at the Town Hall, Pittsford, New York, on the 18th day of June, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

In the Matter

Of

SEQRA RESOLUTION

THE PROPOSED CREATION OF A DOG PARK ON TOWN-OWNED LAND
AT 34 EAST STREET WITHIN THE TOWN OF PITTSFORD

WHEREAS, the Town Board has proposed to establish a Dog Park on Town-owned land located at 34 East Street within the Town of Pittsford; and

WHEREAS, the Town Board has determined that the action proposed herein is an "Unlisted Action" under SEQRA which will be undertaken by the Town Board, and, accordingly, a single agency review of the SEQRA issues for the direct action by the Town Board has been conducted; and

WHEREAS, a Short Part 1 and Part 2 EAF form has been prepared for the proposed modification and carefully reviewed by the Town Board and is attached hereto; and

WHEREAS, the completed Short EAF does not identify any significant adverse environmental impacts associated with the proposal.

NOW, THEREFORE, be it

RESOLVED, the Pittsford Town Board, following due deliberation and consideration, finds that the proposed creation of a Dog Park will have no significant adverse impact on the environment; and, accordingly, issues a Negative Declaration of Environmental Significance.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohn Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

DATED: June 18, 2018

Linda M. Dillon, Clerk of the Town
Board of the Town of Pittsford,
New York.

I, LINDA M. DILLON, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of June, 2019

Linda M. Dillon, Clerk of the Town
Board of the Town of Pittsford, New York.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Town of Pittsford Dog Park			
Name of Action or Project: 34 East Street			
Project Location (describe, and attach a location map): Construction of Dog Park			
Brief Description of Proposed Action: The Town of Pittsford proposes to construct a dog park and associated improvements on Town owned land adjacent to the Parks Garage			
Name of Applicant or Sponsor: Paul J. Schenkel		Telephone: 585-248-6250 E-Mail: pschenkel@townofpittsford.org	
Address: 11 S. Main Street			
City/PO: Pittsford		State: NY	Zip Code: 14534
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ 2.5 acres			
b. Total acreage to be physically disturbed? _____ .5 acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 25.8 acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input checked="" type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ There will be no features constructed that would require connection to wastewater utilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

Project: _____

Date: _____

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: _____
 Date: _____

**Short Environmental Assessment Form
 Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town Board of the Town of Pittsford

 Name of Lead Agency

June 13, 2019

 Date


William A. Smith

 Print or Type Name of Responsible Officer in Lead Agency

Town Supervisor

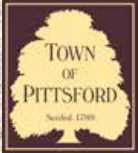
 Title of Responsible Officer

 Signature of Responsible Officer in Lead Agency

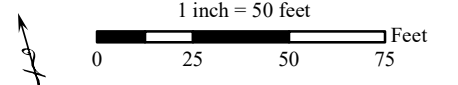


 Signature of Preparer (if different from Responsible Officer)

PRINT FORM



Proposed Dog Park
34 East Street



Source: Town of Pittsford GIS, June 2019
Pictometry International, April 2018
Monroe County Real Property Tax Service, April 2019

MEMORANDUM

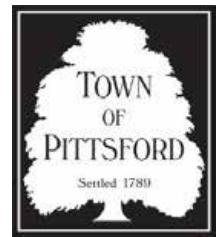
To: Town Board Members

From: Robert B. Koegel

Date: June 11, 2019

Regarding: 19 South Main Street Parking Lot Lease

For Meeting On: June 18, 2019



Ladies and Gentlemen:

For a number of years, the Town and Village have jointly leased the parking lot behind the old "Burdett's Farm Market", located at 19 South Main Street, for use as a municipal lot.

The current owner of the lot, 19 South Main Street, LLC, has proposed to extend the lease arrangement for an additional five (5) years, and the Village Trustees are in the process of approving such extension. In order for the extension to be finalized, approval by the Town Board is necessary.

Attached to this Memo is a copy of the proposed Lease Extension, together with the Lease which was entered into in 2003, the terms of which would be continued by the Extension.

In the event that the Board determines to take action on the proposed Lease extension, the following Resolution is suggested:

I move the extension of the lease for the Parking Lot located at 19 South Main Street, as set forth in the proposed written Resolution.

LEASE EXTENSION AGREEMENT NO. 3

THIS LEASE EXTENSION AGREEMENT NO. 3 (this “*Agreement*”) is made as of the 30th day of June, 2019, by and among 19 SOUTH MAIN STREET, LLC, a New York limited liability company having an address of 10 Glenmore Circle, Pittsford, New York 14534 (“*Landlord*”), and the TOWN OF PITTSFORD, NEW YORK, a municipal corporation having an address of 11 South Main Street, Pittsford, New York 14534 and the VILLAGE OF PITTSFORD, NEW YORK, a municipal corporation having an address of 21 North Main Street, Pittsford, New York 14534 (collectively, “*Tenant*”).

WITNESSETH:

WHEREAS, Landlord and Tenant are parties to that certain Lease dated October 21, 2003, as assigned to Landlord by that certain Assignment and Assumption of Leases dated June 9, 2011 and amended from time to time to the date hereof (the “*Lease*”); and

WHEREAS, Landlord and Tenant have agreed to amend the Lease as set forth below.

NOW, THEREFORE, in consideration of the foregoing, for Ten and 00/100 Dollars (\$10.00), and for other good and valuable consideration, the payment, receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. The term of the Lease is hereby extended such that it shall now expire and the Lease shall now terminate on June 30, 2024.
2. All other terms, conditions, and covenants of the Lease not expressly modified by this Agreement shall remain unchanged and are hereby ratified and affirmed.
3. This Agreement shall be binding on and inure to the benefit of the parties hereto, their heirs, executors, administrators, successors in interest and assigns.
4. This Agreement may be executed in two or more counterparts and shall be deemed to have become effective when and only when one or more of such counterparts shall have been signed by or on behalf of each of the parties hereto (although it shall not be necessary that any single counterpart be signed by or on behalf of each of the parties hereto, and all such counterparts shall be deemed to constitute but one and the same instrument), and shall have been delivered by each of the parties to each other.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK;
SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, this Agreement has been duly executed by the parties as of the date first above written.

LANDLORD:

19 SOUTH MAIN STREET, LLC, a New York
limited liability company

By: _____
Larry L. Weis, Managing Member

TENANT:

TOWN OF PITTSFORD, NEW YORK,
a municipal corporation

By: _____
Name: William A. Smith, Jr.
Title: Supervisor

VILLAGE OF PITTSFORD, NEW YORK,
a municipal corporation

By: _____
Name: Robert C. Corby
Title: Mayor

LEASE

1. PARTIES.

The parties to this Lease are JAMES E. BURDETT, 18 Lincoln Avenue, Pittsford, New York 14534, JAMES G. BURDETT, 10 Buttermilk Hill Road, Pittsford, New York 14534 and MARYANN BURDETT, 10 Buttermilk Hill Road, Pittsford, New York 14534 (hereinafter referred to as "Owners"), the TOWN OF PITTSFORD, NEW YORK, a municipal corporation, 11 South Main Street, Pittsford, New York 14534, and the VILLAGE OF PITTSFORD, NEW YORK, a municipal corporation, 21 North Main Street, Pittsford, New York 14534 (hereinafter referred to as "Tenants").

2. PROPERTY.

The entire parking lot adjacent to the former Burdett's Food Market, which market and lot are located on the west side of South Main Street in the Village of Pittsford, New York, together with all driveways and accessways to said parking lot, all as shown on the map annexed hereto.

3. TERM.

The term of this Lease shall be for ten (10) years, which term shall commence as provided in paragraph "14" below.

4. RENT.

The annual rent for the property shall be One Dollar (\$1.00) payable by the Tenants to the Owners commencing on the effective date of this Lease and on each successive anniversary date.

5. USE OF PROPERTY.

(a) The Tenants shall use the property only as a public parking lot for use by the general public with parking to be limited to two (2) hour periods. The Tenants in accordance with the Town of Pittsford Parking Lot Regulations shall operate the property.

(b) Four (4)-parking spaces shall be reserved for the exclusive use of the Tenant or Tenants, if any, of the former Burdett's Food Market.

6. IMPROVEMENTS AND MAINTENANCE.

The Tenants shall be responsible for all improvements to, and maintenance of, the lot, and shall maintain the parking lot in good operating condition. The Tenants will post and maintain all necessary signs, keep in good repair the lot and the fences surrounding the same, plow the lot in season and keep the lot in a clean and orderly condition, and in good repair. The Tenants shall also maintain such lighting for the lot as they find necessary for safe and efficient operation.

7. INSURANCE AND INDEMNIFICATION.

The Tenants agree to hold the Owners harmless and defend and indemnify the Owners from any and all suits for property damage, personal injury and wrongful death arising from the occupancy and operation of the said parking lot, except in the case of claims or suits resulting in whole, or in part, as a result of

Owners' acts. The Tenants agree to obtain liability insurance in the amount of One Million Dollars (\$1,000,000) to protect the Owners and Tenants, and a Certificate of Insurance, with the Owners being named as additional insureds shall be furnished to the Owners.

8. TAXES.

The Owners shall be responsible for the payment of all real property taxes relating to said parking lot.

9. SUBLET.

The Tenants may not sublet the premises, nor assign this Lease except to one another.

10. TERMINATION.

That if the Owners sell or leases the former Burdett's Food Market during the term of this Lease, and the new owner or lessee of the said Market requires the said parking lot be sold or leased to it as a condition of the sale or lease of the said Market, then the Owners may terminate this Lease of the parking lot upon sixty (60) days' written notice to the Tenants. If the Owners so terminates the Lease they shall reimburse the Tenants for the "Unamortized Cost of Capital Improvements" as provided in paragraph "12" below.

11. CAPITAL IMPROVEMENTS.

- (a) The Tenants shall be responsible for any "Capital Improvements" to the parking lot, and all such work done on the premises shall be performed in a good and workmanlike manner. The cost thereof shall be paid by the Tenants.
- (b) If the Owners terminate this Lease, they shall reimburse the Tenants for the "Unamortized Cost of Capital Improvements", such reimbursement to be paid as of the last day of the Lease term. The "Unamortized Cost of Capital Improvements" shall be determined as follows:
- (1) The term "Capital Improvement" means an improvement, addition, alteration, installation or other form of betterment, having a reasonably expected useful life of at least ten (10) years, and having a "direct cost" in excess of \$3,000.00.
 - (2) Within twenty (20) days following the completion of any "Capital Improvement", the Tenants will give written notice to the Owners, specifying in reasonable detail the "Capital Improvement" so completed and the "direct cost" thereof. The "direct cost" means the cost paid to third-party vendors for all labor and materials without charge for any indirect costs of the Tenants, or if the work is performed by employees of the Tenants, or one of them, then "direct cost" shall be the cost to the Tenants of materials used and the labor and supervisory costs at standard Tenants' rates.
 - (3) The "direct cost" of each "Capital Improvement" shall be amortized at the rate of 10% per annum from the date of the

notice given pursuant to (2) above to the date of termination of the Lease.

- (4) The "Unamortized Cost of Capital Improvements" shall, therefore, mean the total unamortized balances of the "direct cost" of all "Capital Improvements" made by Tenants during the term of the Lease.

12. NOTICES.

All notices, requests, demands and other communications which are required or may be given hereunder shall be in writing and shall be deemed to have been duly given if delivered personally or mailed, first class, postage prepaid, return receipt requested, as follows:

1. If to the Owners:

James E. Burdett
18 Lincoln Avenue
Pittsford, NY 14534

James G. Burdett
10 Buttermilk Hill Road
Pittsford, New York 14534

MaryAnn Burdett
10 Buttermilk Road
Pittsford, NY 14534

2. If to the Tenants:

Town of Pittsford
11 South Main Street
Pittsford, New York 14534

Village of Pittsford
21 North Main Street
Pittsford, New York 14534

or to such other address as any of the above parties shall have specified by notice in writing to the others.


13. ENTIRE AGREEMENT; AMENDMENTS.

This Lease constitutes the entire agreement between the Owners and Tenants and supersedes any prior agreements or understandings, oral or written, with respect to the subject matter hereof. This Lease may be amended, supplemented or otherwise modified only by a written instrument executed by the Owners and by a duly authorized officer of the Tenants. No waiver by any party of any of the provisions of this Lease shall be effective unless explicitly set forth in writing and executed by the parties so waiving.

14. EFFECTIVE DATE; RECORDING.

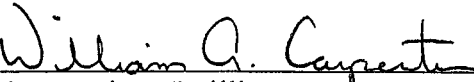
This Lease shall become effective upon execution by all Owners and Tenants.

10/21/03
Date _____ 
JAMES G. BURDETT, Owner

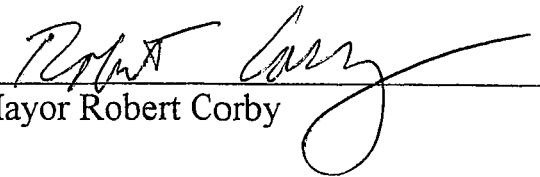
10/21/03
Date _____ 
JAMES E. BURDETT, Owner

10/21/03
Date _____ 
MARY ANN BURDETT, Owner

TOWN OF PITTSFORD, New York, Tenant

10/20/03
Date _____ By: 
Supervisor William A. Carpenter

VILLAGE OF PITTSFORD, New York, Tenant

10/17/03
Date _____ By: 
Mayor Robert Corby

(FOR SCHEDULES ONLY)

STREET LOCATION
OR IDENTIFICATION
OF BUILDING

17 to 19 South Main Street, Pittsford,
Monroe County, New York

BLDG. #

ITEM # OF SCHEDULE
FILE NO. 21E-154824

SCALE 1" = 50'

DATE August 23, 1976

INSPECTOR Peter E. Restante

SOUTH MAIN STREET

17 19

Brick, merc.
& apt.

stairs
c.b.

Frame

B2L

Mercanti

Hc's
mch

Frame

Bldg. #1

B2L.1

C.B.

C.B.

1

Frame, 2nd

2

1

C.B.

11

Incinerator
Trash Room

"A"

60'

"B"

150'

Monroe Ave. State St. A/K/A Route #31

NOTE: Building #1 is fully
sprinklered.

Parking area "A" is owned by
others & maintained by assured.

Parking area "B" is owned by
assured.

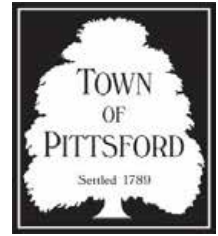
frame

1

Bldg. #2



MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: June 12, 2019

Regarding: Tobey PUD Parcel 8, Section A
(Tobey Village Office Park) Amendment

For Meeting On: June 18, 2019

Ladies and Gentlemen:

CL Holdings LLC has submitted a request that the Town Board consider modifications to the Tobey PUD requirements that relate to Parcel 8, Section A, which is the Tobey Village Office Park. The specific proposed modifications to the requirements are summarized, as follows:

- (1) Clearly define the current building areas within the existing Tobey Village Office Park portion of the PUD.
- (2) Adjust the allowable building area to take into account development that has been previously approved by the Town.
- (3) Update the terms of usage to reflect current generally accepted terminology.
- (4) Allow for marginal additional building modifications.

Submitted with this Memo are the materials of CL Holdings LLC supporting the request, including a cover letter dated June 6, 2019 from James B. Durfee AIA on behalf of CL Holdings LLC, with Exhibit "A" showing the existing language and proposed language pertaining to Parcel 8, Section A of the Tobey PUD Zoning, Land Use, and Development Guidelines, Exhibit "B" showing the building layout and parking map of the existing Tobey Village Office Park, and Exhibit "C" showing the Tobey Village Office Park building area calculations.

In order to proceed with this matter, it is necessary for the Board to schedule a Public Hearing.

RESOLVED, that a public hearing be set for July 16, 2019 at 6:00 pm, local time, at the Pittsford Town Hall, to consider proposed modifications to the Tobey PUD, as to provisions concerning Parcel 8, Section A thereof.

June 6, 2019

Mr. William A. Smith, Jr, Supervisor

Town of Pittsford
11 South Main Street
Pittsford, NY 14534

Re: Tobey PUD Zoning Land Use and Development Guidelines

Dear Mr. Smith,

On behalf of my client CL Holdings LLC, we propose an amendment to the existing Tobey PUD regulations referenced above; specifically, Parcel 8- Section A.

The intent is to:

- 1) Clearly define the current building areas within the existing Tobey Village Office Park portion of the PUD,
- 2) Adjust the allowable building area to take into account development that has been previously approved by the Town,
- 3) Update the terms of usage to reflect current generally accepted terminology, and
- 4) Allow for marginal additional building modifications

Accordingly, I offer the attached "Exhibit A" which highlights the portion of the existing PUD Guidelines proposed for modification and offers alternative language.

In addition, I have attached Exhibit "B": a diagrammatic map of the existing Office Park regulated by the Guidelines (including a survey of existing parking spaces) and Exhibit "C": a tabulation of existing building areas (measured in accordance with contemporary standards).

The term "net leasable area", currently contained in the Development Guidelines and used in reference to allowable office park development, does not align with contemporary terminology. We have assumed that the term, as used originally, equates to what we now refer to as "usable area". Originally, the use of the term appears to have anticipated multi-tenant buildings where "net leasable" space was defined as separate from common areas such as entrance vestibules/lobbies, restrooms and mechanical spaces.

The proposed amended language would instead use current terminology and refer to all building areas, as they currently exist within the office park.

Given the age of the buildings within the office park, we are anticipating substantial reinvestment in the existing structures. To that end, we have proposed allowing for future "minor modifications" which would more easily allow appropriate exterior modifications including entrance vestibules, stairways and changes to building massing (in accordance with Town codes). These modifications would not add to the existing usable area.

We look forward to discussing our application with you and the Town Board.

Sincerely,

James B. Durfee AIA, Principal

JDurfee Architect, LLC

Exhibit "A" 6/6/19

Proposed amendment to Tobey PUD Zoning Land Use and Development Guidelines

To **Parcel 8** (SBL: 163.02-1-24.111, 24.21, 25 to 34 and 63 to 72)

Uses: As further clarification and definition of the requirement for this parcel, which contains both an office park known as Tobey Village Office Park and a commercial/retail area known as Barn Bazaar, the following shall apply:

A.

Amend as follows:

Existing language:

Tobey Village Office Park (Including Pittsford Federal Credit Union).

This 14.79 acre portion of the parcel has been previously approved to include 147,000 square feet of first floor net leasable area within the Office Park; the present development includes 120,000 square feet of first floor net leasable area and 25,250 square feet of walkout (basement) net leasable area. This portion of the parcel is approved for two further buildings, having been previously granted approval as building #13 and building #14, each to contain no more than 7,100 square feet of first floor net leasable area, with no basement space constructed in either building. Other than these additional buildings, no further development or buildings shall be allowed on this portion of the parcel. Uses within this area shall be limited to general offices, business services and professional/medical offices, with medical offices occupying no more than 23,000 square feet of first floor net leasable area, including any walkout (basement) net leasable area.

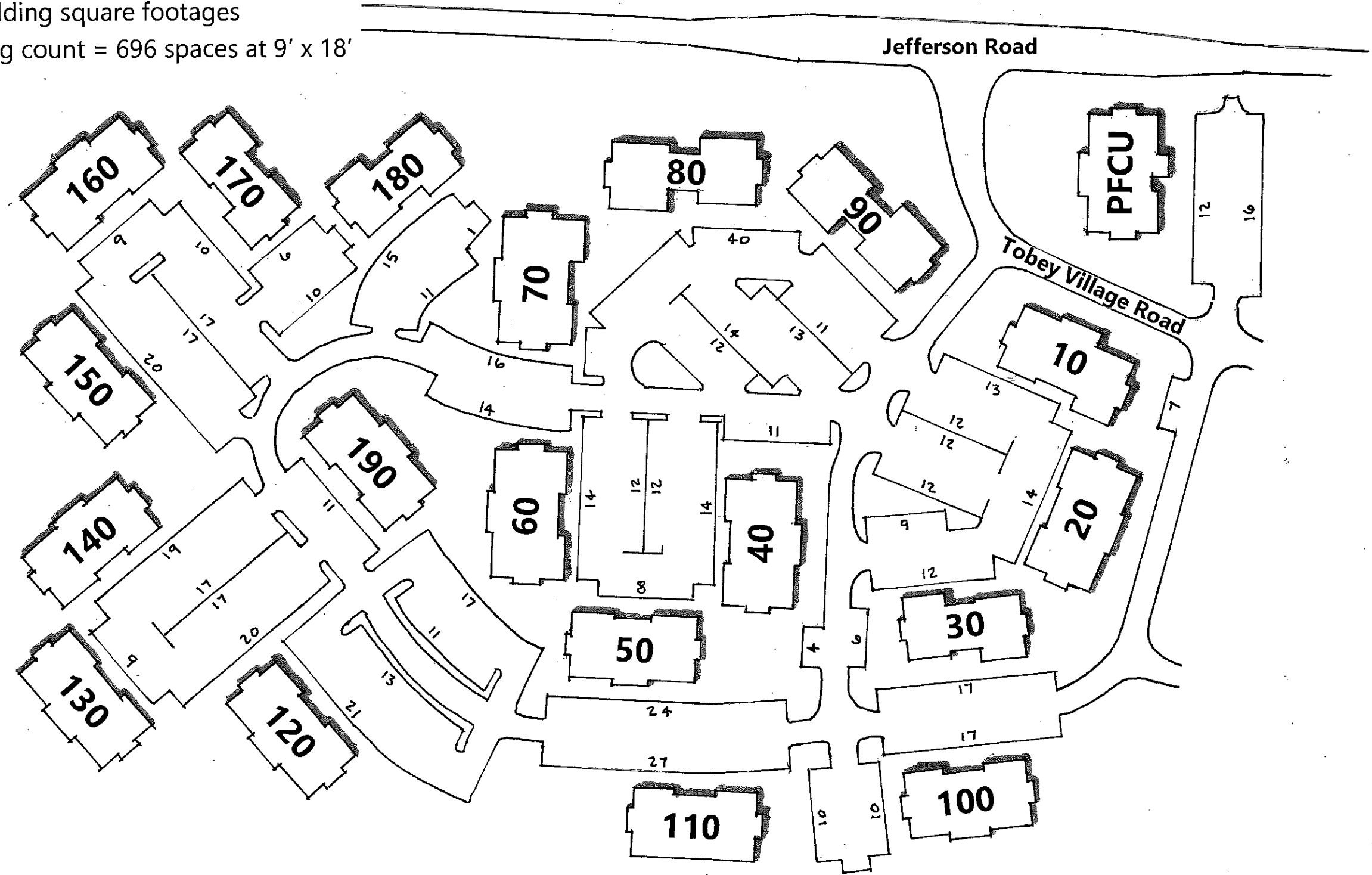
Proposed language:

Tobey Village Office Park (Including Pittsford Federal Credit Union). This 14.79 acre portion of the parcel includes 155,640 square feet of existing building usable area (refer to Exhibit "B": Tobey Village Office Park- Building Layout and Parking Map and Exhibit "C": Tobey Village Office Park- Area Calculations dated 6/6/19). There are 696 parking spaces directly associated with the Office Park inclusive of handicapped accessible spaces. Further development of loft/second floor spaces within the envelope of existing buildings is allowable (subject to building code compliance). No further development within basement areas, beyond that which currently exists, is allowable. No further development or buildings shall be allowed on this portion of the parcel except for minor modifications to update and improve existing individual buildings. (These modifications shall not result in additional useable area.) Uses within Tobey Village Office Park shall be limited to general offices, business services and professional/medical offices.

Exhibit "B"

Notes:

- Refer to Exhibit "C" (Tobey Village Office Park Area Calculations) for building square footages
- Total existing parking count = 696 spaces at 9' x 18'



JDurfee, Architect

435 Williams Road
Henrietta, New York
14467

Tobey Village Office Park
Building Layout and Parking Map

6/6/19

EXHIBIT "C"

TOBEY VILLAGE OFFICE PARK AREA CALCULATIONS 6/6/19

1	A BLDG.	B First Floor Usable Area (SF)	C First Floor Interior Gross Area (SF)	D Basement Type	E Potential Basement Net Usable SF (Finished Area)	F Existing Basement Usable SF (Finished Area)	G Potential Loft/Second Floor Usable SF	H Existing Loft/Second Floor Useable SF	I Existing First Floor, Existing Basement and Potential Loft/Second Floor Usable SF (Combined Total)
2	10	6753	7,674	None	-	-	-	-	6,753
3	20	6836	7,736	None	-	-	1,015	1,015	7,851
4	30	5280	6,000	Full	5,080	-	-	-	5,280
5	40	6836	7,736	None	-	-	1,800	-	8,636
6	50	6836	7,736	None	-	-	1,800	-	8,636
7	60	6836	7,736	None	-	-	1,800	-	8,636
8	70	7155	8,131	None	-	-	1,800	-	8,955
9	80	6836	7,736	Full - Daylight	6,632	5,110	1,800	-	13,746
10	90	6836	7,736	Full - Daylight	6,632	4,093	1,800	-	12,729
11	100	6836	7,736	None	-	-	1,800	-	8,636
12	110	7133	8,106	None	-	-	1,015	800	8,148
13	120	6836	7,736	None	-	-	1,100	-	7,936
14	130	6836	7,736	None	-	-	750	-	7,586
15	140	7088	8,054	None	-	-	-	-	7,088
16	150	6836	7,736	None	-	-	1,800	-	8,636
17	160	5280	6,000	Full - Daylight	5,080	-	1,524	-	6,804
18	170	5839	6,635	Full - Walkout	5,649	5,649	1,524	-	13,012
19	180	5280	6,000	Full - Walkout	5,080	4,290	1,524	-	11,094
20	190	6836	7,736	None	-	-	1,800	-	8,636
21	20 TV RD (PFCU)	4230	5,134	Full - Walkout	3,896	3,896	1,553	1,553	9,679
22	Totals	129,234	146,830		38,049	23,038	26,205	3,368	178,477
23									
24	Revised 6/6/2019								
25		Notes:							
26		1) Existing Parking = 696 spaces (at assumed 4/1000 SF yields 174,000 SF allowable area)							
27		2) Existing Usable = 155,640 SF (Total all levels)							

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at the Town Hall, 11 South Main Street, Pittsford, New York, on the 18th day of June, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

ABSENT: None

In the Matter

of

PROPOSED MODIFICATION TO PARCEL 8, SECTION A (TOBEY VILLAGE OFFICE PARK) OF THE TOBEY PLANNED UNIT DEVELOPMENT

Resolution to Set Public Hearing

WHEREAS, in a letter dated June 6, 2019, together with supporting materials, James B. Durfee, AIA, on behalf of CL Holdings LLC, requested that the Resolution controlling the Tobey Planned Unit Development be modified to as to the provisions concerning Parcel 8, Section A thereof, to (1) clearly define the current building areas within the existing Tobey Village Office Park portion of the PUD, (2) adjust the allowable building area to take into account development that has been previously approved by the Town, (3) update the terms of usage to reflect current generally accepted terminology, and (4) allow for marginal additional building modifications, and

WHEREAS, due consideration has been given to the request of CL Holdings LLC;
and

WHEREAS, after giving due consideration to the request of CL Holdings LL, it was the considered opinion of all members who were present that a public hearing should be held on the 16th day of July, 2019, at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the proposed modifications of the Resolution controlling the Tobey Planned Unit Development;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 16th day of July, 2019, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of whether to permit modifications to the Resolution controlling the Tobey Planned Unit Development for Parcel 8, Section A; and it was further

RESOLVED, that a Notice of Hearing and a copy of the proposed modifications to the Resolution controlling the Planned Unit Development, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this Resolution and said proposed modifications to the Resolution controlling the Tobey Planned Unit Development, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to § 30(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING

Matthew J. O'Connor

VOTING

Stephanie Townsend

VOTING

The resolution was thereupon declared duly adopted.

DATED: June 18, 2019

Linda M. Dillon, Clerk of the Town
Board of the Town of Pittsford,
New York.

I, LINDA M. DILLON, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of June, 2019.

Linda M. Dillon, Clerk of the Town
Board of the Town of Pittsford,
New York.

NOTICE OF PUBLIC HEARING

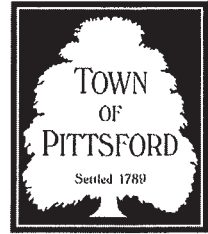
PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Pittsford, New York, at the Town Hall, 11 South Main Street, Pittsford, New York, on the 16th day of July, 2019, at 6:00 o'clock P.M., Local Time, on the proposed adoption of changes to the Resolution controlling the Tobey Planned Unit Development. The proposed changes relate to "Parcel 8, Section A" of the Planned Unit Development, which is the Tobey Village Office Park, located on Tobey Village Road. The specific language of the proposed changes is available for review in the Town Clerk's Office.

The aforesaid public hearing has been directed to be held pursuant to a Resolution of the Town Board of the Town of Pittsford, New York, duly adopted at a meeting of said Board on the 18th day of June, 2019.

Dated: June ____, 2019

Linda M. Dillon
Town Clerk
Town of Pittsford

MEMORANDUM



To: Town Board

From: Greg Duane

Date: June 10, 2019

Regarding: Fiscal Advisor Services

For Meeting On: June 18, 2019

The town occasionally needs to sell notes and / or bonds. Attached is a proposal from our fiscal advisor, Municipal Solutions, Inc. (MSI). MSI is currently under contract with the Town of Pittsford for this service. The current contract expires at the end of this month. The Municipal Securities Rulemaking Board's (MSRB) Rule G-42 states that a contract must be in place prior to work commencing. MSI has been the Fiscal Advisor for the Athletic Field and Community Center bonds.

MSI's response to requests for project cost estimates have been quick and professional. The flexibility they have demonstrated during the early phases of projects in running various scenarios has been outstanding.

MSI have proposed 2 increases in this agreement from the last. The first is in the area of Bond Anticipation Note Sales, a \$200 increase for each level of B.A.N. (This is the first increase in these rates since 2015) The second is a proposed \$5.00/hr. increase in the hourly rate. At this time, I would request that the Town Board authorize the Supervisor to sign the Agreement with MSI.

Resolved, that the Supervisor be authorized to sign an agreement with Municipal Solutions, Inc. for Fiscal Advisory Services.

Municipal
Solutions, Inc.
Municipal Financial Advisors

William A. Smith, Jr., Supervisor
Town of Pittsford
11 South Main Street
Pittsford, New York 14534

June 24, 2019

Dear Supervisor Smith:

Municipal Solutions, Inc. is pleased to submit this two-year contract renewal in connection with the Town of Pittsford's general financial services for your consideration and approval, to become effective at the expiration of our current contract.

Per the Municipal Securities Rulemaking Board's (MSRB) Rule G-42, we must have a current contract in place prior to work commencing. This contract must state fair market value rates and fees and be accepted by both the municipality and Municipal Solutions, Inc. We must, under rule G-42, show that we've acted in good faith with the issuer and to ensure the accuracy of representation in our contracts regarding the agreed upon scope and fees, whether the contract be a Preliminary Authorization to Proceed or a Full Contract.

The Securities and Exchange Commission (SEC) enforces the rules and regulations set by the MSRB. Municipal Solutions, Inc. is registered as a recognized municipal advisor with the SEC (MS ID #867-00383) and the MSRB (MS ID #K0173) as mandated by the Dodd-Frank Wall Street Reform and Consumer Protection Act (the Dodd-Frank Act).

This proposal is divided into the following parts and rates can be found in the attached Appendix B:

- I. Bond Anticipation Note Borrowing Scope of Services
- II. Long-Term Serial Bond Borrowing Scope of Services
- III. General Financial Services
- IV. Conflicts of Interest and Other Required Disclosures
- V. Miscellaneous

I. Bond Anticipation Note Borrowing Scope of Services

The following items will be completed under this portion of the contract, if appropriate:

- 1) Prepare a Notice of Sale to be used in the advertisement of the sale and, if over \$1,000,000, prepare an Official Statement.
- 2) If necessary, apply for municipal note insurance.
- 3) Prepare and convert Notice of Sale and Preliminary Official Statement files for upload to Municipal Solutions' website and electronic transfer to underwriters. Post results to website after the sale.

Municipal Solutions, Inc. is a Member of the National Association of Municipal Advisors

62 Main Street, LeRoy, NY 14482 Phone: 585-768-2136 Fax: 585-394-4092
2528 State Route 21, Canandaigua, NY 14424 Phone: 585-394-4090 Fax: 585-394-4092
www.municipalsolution.com

- 4) Conduct the BAN sale, make recommendation on the acceptance of the bids.
- 5) Prepare, convert and arrange for distribution of the Final Official Statement.

II. Long-term Serial Bond Borrowing Scope of Services

The following items will be completed under this portion of the contract, if appropriate:

- 1) Plan the optimum maturity date for the annual payment of the bonds.
- 2) Prepare an Official Statement based on information provided to Municipal Solutions by the Town bond counsel and other third parties.
- 3) Prepare a Notice of Sale to be used in the advertisement of the issue in compliance with the official compilation of codes, rules and regulations of the NYS Comptroller and the NYS Local Finance Law, and coordinate with bond counsel.
- 4) Complete the required debt statement and file with the state comptroller.
- 5) Apply for a credit rating.
- 6) Qualify the issue for municipal bond insurance.
- 7) Prepare and convert Notice of Sale and Preliminary Official Statement files for upload to Municipal Solutions' website, electronic transfer to underwriters and submission of Notice of Sale to the Bond Buyer. Post results to website after the sale.
- 8) When appropriate, qualify the issue to receive bids electronically using the IPREO electronic bidding platform. Conduct the sale and make a recommendation on the acceptance of the bids. Coordinate the closing with bond counsel, Town attorney, the successful bidder and the Depository Trust Company (if necessary).
- 9) Prepare, convert and arrange for distribution of the Final Official Statement.

III. General Financial Services

General financial services that are made available to the Town include:

- 1) Attend construction or other meetings, prepare reports on financial matters of the Town, assist with project and pre-referendum planning, long range and other planning issues, as required.
- 2) Assist the Town in the preparation of financial information that may be used for public discussion or presentation to the bond rating agencies and investors.
- 3) Assist in the development of an operating budget, cash flow and operating expenses and offsetting revenue forecasts.
- 4) Complete a time-frame calendar for all items to be completed in connection with an anticipated borrowing.

- 5) Prepare various maturity schedules for Town officials to determine repayment of anticipated borrowed funds for planning purposes.
- 6) Advise on the timing, amount and maturity of an anticipated borrowing.
- 7) Coordinate board adoption of the bond resolution and other legal documents that may be required.
- 8) Assist with debt service requirements for budgeting purposes.
- 9) Application to secure CUSIP numbers for borrowings, as required.
- 10) Convert financial documents into useable formats for processing, if necessary.
- 11) Compliance with IRS, MSRB and SEC regulations, reviews and updates.
- 12) Provide other financial consulting services as may be requested by the Town.

General Financial Services will be billed at the current hourly rate plus reimbursable expenses (see Appendix B).

If there are services performed beyond the scope of the project, or if the project ceases for any reason, an invoice for work completed will be due at the current hourly rate plus expenses. Invoices will be submitted periodically.

IV. Conflicts of Interest and Other Required Disclosures

Rule G-42 of the Municipal Securities Rulemaking Board requires us to provide you with certain disclosures regarding conflicts of interest and other required disclosures (the "Disclosures"). Those Disclosures are attached hereto in Appendix A. We further covenant and agree to provide to the Town updated Disclosures as required by Municipal Securities Rulemaking Board Rule G-42 to the extent any arise after the date of this letter. The Disclosures, and each delivery thereof, as provided from time to time, shall be incorporated by reference as of the date thereof into this letter to the same extent as if set forth herein.

We at Municipal Solutions, Inc. operate with a core value of honesty and integrity in all aspects of our business. We pride ourselves in our competent and friendly staff and our services go above and beyond what our contracts call for. We do our very best to keep costs down and pass any savings back to our clients. If you have any concerns that are not addressed in this contract, we would be happy to discuss them with you at your convenience.

V. Miscellaneous

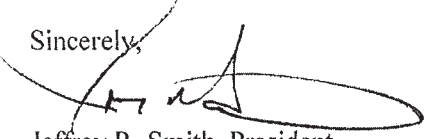
A separate contract for Continuing Disclosure Updates per the Securities Exchange Commission (SEC) dated October 3, 2018 was previously submitted and accepted by the Town.

This contract shall be effective for a period of two (2) years from the date of issuance. Upon acceptance of this proposal, please execute and return one copy to our LeRoy office located at 62 Main Street, LeRoy, New York 14482 following the next Board meeting. The terms set forth above are subject to change if we do not receive a signed contract within 30 days. You have the right to terminate this contract for any reason at any time.

We agree to promptly amend or supplement this letter to reflect any material changes or additions to the agreement evidenced by this letter.

If you should have any questions concerning this proposal, please do not hesitate to contact me. We look forward to our continued working relationship with the Town.

Sincerely,



Jeffrey R. Smith, President
Certified Independent Professional Municipal Advisor

JRS/slw

**Town of Pittsford, New York
Contract Dated June 24, 2019
General Financial Services
Accepted by:**

Signature: _____

Name/Title: _____

Date: _____

APPENDIX A

TOWN OF PITTSFORD, NEW YORK Contract Dated June 24, 2019 General Financial Services

DISCLOSURE OF CONFLICTS OF INTEREST

Municipal Securities Rulemaking Board Rule G-42 requires us, as your municipal advisor, to provide written disclosure to you about material conflicts of interest.

We have determined, after exercising reasonable diligence, that we have no known material conflicts of interest that would impair our ability to provide advice to the Town in accordance with our fiduciary duty to municipal entity clients. The attached paragraphs outline areas of potential conflicts of interest we have reviewed to make this no material conflict of interest determination.

Our proposal includes compensation for municipal advisory activities to be performed that is contingent on the size or closing of any transaction as to which Municipal Solutions, Inc. is providing advice, the potential conflicts that could occur as a result of this pricing compensation are outlined below.

FORMS OF COMPENSATION AS POTENTIAL CONFLICTS

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client, among other factors. Various forms of compensation present actual or potential conflicts of interest because they may create an incentive for an advisor to recommend one course of action over another if it is more beneficial to the advisor to do so. This document discusses various forms of compensation and the timing of payments to the advisor.

Fixed fee - Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the client and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the municipal advisor's fee is contingent upon the successful completion of a financing, as described below.

Hourly fee - Under an hourly fee form of compensation, the municipal advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the client and the advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. In some cases, an hourly fee may be applied against a retainer (*e.g.*, a retainer payable

monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below.

Fee contingent upon the completion of a financing or other transaction - Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the client, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Fee paid under a retainer agreement - Under a retainer agreement, fees are paid to a municipal advisor periodically (*e.g.*, monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (*e.g.*, a fixed fee per month regardless of the number of hours worked) or an hourly basis (*e.g.*, a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above).

Fee based upon principal - Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities (*e.g.*, bonds). This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation.

From time to time Municipal Solutions, Inc. does provide municipal advisory assistance to surrounding municipalities including, but not limited to, Town of Brighton, Village of Scottsville, Ridge Road Fire District and Town of Webster. Municipal Solutions, Inc. is not aware of any material conflicts of interest that this relationship would bring to our fiduciary responsibility to the Town as of the date of this Agreement. If Municipal Solutions, Inc. becomes aware of any conflict of interest that could that could interfere with our fiduciary obligations to the Town of Pittsford, Municipal Solutions, Inc. will notify the Town that a conflict has been identified and we will meet with the Town to discuss the impacts of the conflict and possible methods to resolve the identified conflict areas.

RELIANCE ON OUTSIDE INFORMATION

In formulating our recommendations as it comes to the issuance of municipal securities, we often have to rely on information provided by outside sources such as engineering firms, architectural firms, CPAs, attorneys, and other professional entities, as well as the municipality itself. We must rely on the expertise and professional knowledge of these entities in that the information they are providing is reasonable and correct. As part of our fiduciary duty to our clients, we will do our best to make sure this is the case. If we feel that the information provided to us is inaccurate, inconsistent or incomplete, we will ensure to tell you before providing any recommendations based on the material.

LEGAL OR DISCIPLINARY EVENTS

Municipal Solutions, Inc. is registered as a "municipal advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the United States Securities and Exchange Commission ("SEC") and the Municipal Securities Rulemaking Board ("MSRB"). As part of this registration we are required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Municipal Solutions, Inc. Pursuant to MSRB Rule G-42, Municipal Solutions, Inc. is required to disclose any legal or disciplinary event that is material to the Town's evaluation of Municipal Solutions, Inc. or the integrity of its management or advisory personnel.

We have determined that no such event exists.

Copies of Municipal Solutions, Inc. filings with the United States Securities and Exchange Commission can currently be found by accessing the SEC's EDGAR Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Municipal Solutions, Inc. or for our CIK number which is 0001612999.

The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

APPENDIX B

**MUNICIPAL SOLUTIONS, INC.
FEE SCHEDULE – 2019**

Bond Anticipation Notes

Revenue Anticipation Notes

Tax Anticipation Notes

Under \$500,000 (NOS only)	\$1,550	(+ \$500 if no prior issue within 3 years)
\$500,000 – 999,999 (NOS only)	\$2,100	(+ \$500 if no prior issue within 3 years)
\$1,000,000 or more (No OS)	\$2,400	(+ \$500 if no prior issue within 3 years)
\$1,000,000 or more with OS	Base fee \$4,400	(+ \$500 if no prior issue within 3 years) Plus \$175 per million (rounded up to next million)

Serial Bonds

Under \$1,000,000 (NOS)	\$3,500	
Under \$1,000,000 (No OS, w/ Statement of Financial and Operating Information)	\$4,500	(+ \$500 if no prior issue within 3 years)
With OS (any amount)	Base fee \$8,000	(+ \$500 if no prior issue within 3 years)
\$1,000,000 - \$1,999,999	Plus \$500	
\$2,000,000 - \$5,000,000	Additional \$125 per million	(rounded up to next million)

Hourly Rate * \$130

* Please note that if the project ceases for any reason, an invoice for work completed will be due at the current hourly rate plus expenses.

Expenses

Expenses include copies, postage, mileage at the IRS prevailing rate, travel and, if applicable, official statement printing, website fees and any incidental costs.

Budget Transfers & Amendments

Be it resolved that the following budget transfers are approved:

That \$ 106,945.00 be transferred from 1.8160.4124.603.4 (Yard Debris – Leases) and \$95,000.00 be transferred to 1.9170.6000.1.1 (Debt Service – Principal on Debt) and \$11,945.00 be transferred to 1.9710.7000.1.1 (Debt Service – Interest on Debt) to cover the cost of the bond payments for the Tub Grinder.

Resolved, that \$200,000.00 be appropriated from the General Reserve Fund and transferred to the General Fund to offset the cost of capital purchases scheduled for the FY2019. Be it further resolved, that this resolution is subject to permissive referendum.

That \$9059.00 be transferred from 1.9950.9000.1.1 (Whole Town – Transfer to Capital) to 1.2620.2007.10.3 (Building Maintenance - Building Improvements Library) to pay for the purchase and installation of two new water fountains with filtered bottle fillers, bicycle fixing station and six double loop bike racks.

Be it resolved that the following budget amendments are approved:

That line item 1.7110.2000.1.7 (Parks – Capital Improvements) be increased by \$160,000.00 to build a Dog Park. The source of these funds will be an appropriation from the Recreational Land Fees Trust Account. Be it further resolved, that this budget amendment is subject to permissive referendum.

That line item 5.5110.4143.54.4 (Part Town Highway – Surface Treatments) be increased by \$305,600.00 to increase road work scheduled for FY2019. The source of these funds will be Appropriated Fund Balance.

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
ACTION TELEPHONE EXCHANGE	PJS	142026	198005282019		211.94
	PJS	142026	198004302019	APRIL 2019	136.22
VENDOR TOTAL					348.16
ADAMS BELL ADAMS, PC	GJD	142233	32098	ASSESSMENT ATTY SERVS: HEATHER HGTS	450.00
VENDOR TOTAL					450.00
ADMAR SUPPLY COMPANY, INC	JRH	142022	1977140	PADDLE & POUR - GENERATOR	348.45
VENDOR TOTAL					348.45
ADVANCED SAFE & LOCK, INC	PJS	141985	39764	KEY DUPLICATES	47.50
	PJS	142040	25867	LOCK FOR BACK ENTRANCE DOOR	208.50
VENDOR TOTAL					256.00
AIRQUIP HEATING AND AIR CONDITIONING	PJS	142179	77275	SPRING HVAC MAINTENANCE	1,515.00
	PJS	142156	78105	MINI SPLIT SYSTEM - LIBRARY SERVER ROOM	4,983.00
VENDOR TOTAL					6,498.00
ALLIANCE DOOR & HARDWARE	PJS	142076	214963	REPAIR OVERHEAD DOOR PSD GARAGE	853.78
VENDOR TOTAL					853.78
ALLIED SPRING & SUSPENSION	PJS	142061	03S2835	NUTS AND BOLTS FOR #457	609.31
VENDOR TOTAL					609.31
APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	PJS	142295	97075247	HOSE CLAMPS,FUSES	275.88
	PJS	142313	97072873	LOCK NUTS	219.17
	PJS	142057	97065234	GREASE FITTING, BOLTS, FITTINGS	517.04

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	PJS	142064	97068250	DRILL BITS	267.03
				VENDOR TOTAL	1,279.12
AVARUS SOLUTIONS, LLC	PJS	142117	2355	SECURITY CAMERA FOR KINGS BEND PARK	809.10
				VENDOR TOTAL	809.10
BAND PARTS PLUS	PJS	141988	738044	BRAKES AND CALIPERS	25.62
	PJS	141988	738043	RETURNED PADS / REPLACEMENT SAME PRICE	0.00
	PJS	142177	738907	MOTOR OIL	129.42
	PJS	142046	738547	WIPERS TRUCK #518	20.97
				VENDOR TOTAL	176.01
BEAM MACK SALES & SERVICE	PJS	142175	306423R	WHEEL SEALS FOR #461	71.88
	PJS	142053	305645R	CLUTCH CABLE #457	115.61
	PJS	142060	305764R	CLUTCH CABLE PARTS	39.56
				VENDOR TOTAL	227.05
BEEMAN	JRH	142137	2019/5/SCI	SENSORY/SCIENCE INSTRUCTOR PAYMENT	218.75
				VENDOR TOTAL	218.75
BENEFIT RESOURCE INC	GJD	142102	420565	MONTHLY FSA ADMIN FEE: MAY 2019	125.00
				VENDOR TOTAL	125.00
BLACKBURN MFG. CO.	PJS	142114	0594777-IN	STAKEOUT FLAGS	202.88
				VENDOR TOTAL	202.88
BONADIO & CO., LLP	GJD	142284	BN209460	FY18 DEFERRED COMP AUDIT - PROGRESSS BIL	1,500.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,500.00
BONISTEEL	JRH	142132	2019/05/MUSIC	MUSIC TO GROW INSTRUCTOR PAYMENT	88.20
				VENDOR TOTAL	88.20
BSN SPORTS LLC	JRH	141950	905284243	WOMEN'S SOCCER BALLS	589.40
				VENDOR TOTAL	589.40
BYRNE	JRH	142133	2019/05/SOAP	BASIC COLD PROCESS SOAP INSTRUCTOR PAYME	189.00
				VENDOR TOTAL	189.00
CASTLE BRANCH INC	GJD	142108	0699248-IN	EMPLOYEE SCREENING	870.00
				VENDOR TOTAL	870.00
CDW GOVERNMENT INC.	JB	142287	SNL6123	ERGONOMIC MICE	75.36
	JB	142237	SLV4709	HP INTEL 7265 802.11AC PCIE X1 CARD	112.50
				VENDOR TOTAL	187.86
CERTAPRO PAINTERS	PJS	142096	C351	PAINTING LIBRARY 1ST FLOOR & CIRCULATION	7,724.00
				VENDOR TOTAL	7,724.00
CHASE'S GREENHOUSES, INC.	PJS	142099	00624523	ANNUAL FLOWERS	856.00
				VENDOR TOTAL	856.00
COHBER PRESS, INC	GJD	142111	99904	TOWNWIDE SURVEY	15,500.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	15,500.00
COLONY HARDWARE CORP.	PJS	142116	747924-1905	PITCHFORK	41.60
				VENDOR TOTAL	41.60
CONSTELLATION NEW ENERGY, INC.	GJD	142254	15043226601	ST LIGHTING: 1 - 2 POLE DISTRICT	110.71
	GJD	142254	15043257801	ST LIGHTING: 3 - 6 POLE DISTRICT	105.57
	GJD	142254	15043243201	ST LIGHTING: TOWN @ LARGE	494.98
	GJD	142254	15043368601	ST LIGHTING: 7 OR MORE POLE DISTRICT	202.37
	GJD	142254	15043388101	ST LIGHTING: POLE MAINT. DISTRICT	23.05
	GJD	142254	15043388701	ST LIGHTING: STONETOWN DISTRICT	31.48
	PJS	142299	15048639401	TOWN HALL	958.37
	PJS	142299	15043258601	4358 EAST AVE	0.00
	PJS	142147	15016721701	LEHIGH STATION	174.72
	PJS	142147	15006899001	DUNNEWOOD COURT	124.15
	PJS	142147	14997765701	PITTSFORD MANOR LANE	70.92
	PJS	142147	15003702701	REITZ PKWY	165.46
	PJS	142147	14997789201	PARK ROAD	152.30
	PJS	142147	14997782201	BRICKSTON DR	5.54
	PJS	142147	15016724801	POINCIANA DR	9.39
	PJS	142147	15024626301	CANDLEWOOD DR	21.03
	PJS	142147	15016709101	FAIRPORT ROAD	5.43
	PJS	142147	15024560701	GREYTHORNE HILL	51.54
	PJS	142147	15006898401	EAST AVE / KNOWLTON	0.00
	PJS	142148	14997767801	KINGS BEND	7.07
	PJS	142148	15016708501	MILE POST	8.64
	PJS	142148	15024553301	PORT OF PITTSFORD	43.16
	PJS	142148	15022525101	THORNELL FARM PARK	327.77
	PJS	142148	15022526101	35 LINCOLN AVE	2,277.43
	PJS	142148	15022525701	PARKS	139.75
	PJS	142148	15016770301	KINGS BEND	111.90
	PJS	142148	14997781701	631 MARSH RD	0.00
	PJS	142148	14997780801	625 MARSH RD	0.00
				VENDOR TOTAL	5,622.73

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
COOK BROTHERS TRUCK PARTS	PJS	142322	903934	#463 BRAKE CHAMBERS, HOSES	162.10
	PJS	142144	898418	CAMSHAFT	55.49
	PJS	142145	898421	TARP SYSTEM	784.41
	PJS	142330	903932	TUB GRINDER HUB CAPS	59.94
	PJS	142039	897861	BRAKE PARTS	517.20
	PJS	142043	896390	TARP AXLE PARTS	114.06
	PJS	142051	893840	TARP	115.13
	PJS	142194	901746	BEARINGS #461	71.92
	PJS	142229	908980	BRAKES HOSES, MOTOR FOR TARP	74.67
	PJS	142229	908975	BRAKES HOSES, MOTOR FOR TARP	232.00
VENDOR TOTAL					2,186.92
CRAZY DOG TSHIRTS, INC.	JRH	141972	14387	WOMEN'S SOCCER LEAGUES TEES	1,968.00
	VENDOR TOTAL				
CREIGHTON SELF-DEFENSE INC	JRH	142158	2019/5/KAR	KARATE CLASSES INSTRUCTOR PAYMENT	3,262.83
	VENDOR TOTAL				
CROSMAN SEED CORP	PJS	141976	8167	GRASS SEED TFP	949.00
	PJS	141980	8162	GRASS SEED	949.00
	PJS	141979	8154	GRASS SEED	876.00
VENDOR TOTAL					2,774.00
CYNCON EQUIPMENT INC.	PJS	142063	80328	BELT FOR LEAF MACHINE	321.85
	VENDOR TOTAL				
D.J.M. EQUIPMENT, INC. BOBCAT OF THE FINGER LAKE	PJS	142291	01-105929	SCAG PTO SWITCH	63.42
	VENDOR TOTAL				

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT		
DAY AUTOMATION SYSTEMS	PJS	141977	89305	REPAIRED THE HVAC AIR HANDLER UNIT	216.00		
				VENDOR TOTAL	216.00		
DEBBIE SUPPLY INC	PJS	141984	634601	MISC PLUMBING PARTS	24.71		
				142259	634992	ANT TRAPS	28.77
				142044	634872	ORANGE PAINT, ADHESIVE FOR CATCH BASIN	43.13
				142044	634858	ORANGE PAINT, ADHESIVE FOR CATCH BASIN	17.06
				142125	634968	CHAIR HARDWARE	31.72
VENDOR TOTAL					145.39		
DEL 3750 MONROE AVENUE ASSOCIATES LLC	GJD	142107	PITTS-COUR: 7/19	COURT RENT: JULY 2019	8,952.45		
				VENDOR TOTAL	8,952.45		
DEMOCRAT & CHRONICLE	GJD	142256	DC1187406: 7/19	SUBSCRIPTION RENEWAL: 7/1-7/31/19	45.00		
				VENDOR TOTAL	45.00		
DIMARTINO	PHD	142098	19053107	JUDGE BERNACKI DOCKET & BENCH TRIAL	135.00		
				142098	19053108	JUDGE SHADDOCK DOCKET	67.50
				142098	19053109	JUDGE SHADDOCK DOCKET	67.50
				142098	19053110	JUDGE BERNACKI SMALL CLAIMS	45.00
				142098	19053111	JUDGE BERNACKI DOCKET & HEARING	157.50
				142098	19053112	JUDGE BERNACKI DOCKET & DECISION	112.50
VENDOR TOTAL					585.00		
DOLOMITE PRODUCTS CO INC	PJS	142325	880823	RIP RAP	36.05		
				VENDOR TOTAL	36.05		
DUKE COMPANY	PJS	142328	001410086	1/2 PALLET SPEED CRETE	526.80		

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	526.80
EAGLE VALE GOLF CLUB & LEARNING CENTER, INC.	JRH	142140	2019/5/GOLF	JR & ADULT GOLF INSTRUCTOR PAYMENT	343.54
				VENDOR TOTAL	343.54
EDPKGS, LLC	JRH	142174	2019/5/SOCC	SOCCER SHOTS INSTRUCTOR PAYMENT	3,644.14
				VENDOR TOTAL	3,644.14
ELDERBERRY EXPRESS, INC.	GJD	142028	2019-1	ELDERBERRY PYMT JAN - JUNE 2019	3,750.00
				VENDOR TOTAL	3,750.00
ELMER W. DAVIS, INC.	PJS	142189	000030925	LIBRARY ROOF REPAIR	1,873.00
				VENDOR TOTAL	1,873.00
EMPIRE TENNIS, LLC	JRH	142161	2019/5/TENNIS	JR GROUP TENNIS INSTRUCTOR PAYMENT	302.40
				VENDOR TOTAL	302.40
EVEVSKY	JRH	142085	4741	SENIORS TAI CHI FOR ARTHRITIS MAY '19	367.50
				VENDOR TOTAL	367.50
EXODUS EXTERMINATING INC	PJS	142294	169903	EXTERMINATING SERVICE - FARMVIEW PARK	100.00
	PJS	142294	169904	EXTERMINATING SERVICE - HOPKINS PARK	100.00
				VENDOR TOTAL	200.00
FAIRPORT CHILDREN'S THEATER	JRH	142153	2019/5/THEA	FAIRPORT CHILDREN'S THEATER INSTRUCTOR P	2,861.25

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	2,861.25
FEDEX	GJD	142250	6-570-86824	OVERNIGHT TO CHASE BANK	36.46
				VENDOR TOTAL	36.46
FINGER LAKES CHEMICALS	PJS	142293	779423	OIL, THRUST, BLUE THREAD LOCK	144.07
	PJS	142048	777545	SUPPLIES	111.12
				VENDOR TOTAL	255.19
FINGER LAKES MULCH & SOIL PRODUCTS	PJS	142034	19-03444	MULCH	861.00
	PJS	142034	CR19-03793	CREDIT FOR MULCH DELIVERY ERROR	-210.00
				VENDOR TOTAL	651.00
FIVE STAR EQUIPMENT INC	PJS	142317	P38376	FILTERS FOR JOHN DEERE LOADER	422.58
	PJS	142317	P38377	CREDIT	-216.68
				VENDOR TOTAL	205.90
FLEMING	GJD	141981	05/28/2019	PERMA CONFERENCE	625.49
				VENDOR TOTAL	625.49
FLOWER CITY COMMUNICATIONS INC	JRH	141949	25775	REC HAND HELD RADIO SERVICED	833.32
				VENDOR TOTAL	833.32
FM OFFICE PRODUCTS	JRH	141987	1586632-0	SUMMER FUN PROGRAM SUPPLIES	57.84
	JRH	141948	1585984-1	CHILD WATCH SUPPLIES	2.83
	JRH	141948	1585984-0	OFFICE SUPPLIES	39.12
	JRH	142124	1588703-0	REC HP INK CARTRIDGE 80X	196.99

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
FM OFFICE PRODUCTS	JRH	141942	1584455-0	OFFICE SUPPLIES	20.38
	JRH	141942	C1584455-0	CREDIT RETURN	-3.90
	JRH	142086	1587982-0	SENIORS PROGRAM & OFFICE SUPPLIES	101.45
	JRH	142238	1589756-0	RECREATION OFFICE SUPPLIES	88.85
	PJS	142006	1586855-0	OFFICE SUPPLIES AND BATTERIES	97.83
	JRH	142071	1587122-0	TRIATHLON EVENT SUPPLIES CUPS	44.44
	JRH	142252	1589992-0	SUMMER FUN PROGRAM SUPPLIES	41.92
			VENDOR TOTAL	687.75	
FOULKELIZABETH	JRH	142154	2019/05BOOTY	CELEBRITY BOOTY BANDS INSTRUCTOR PAYMENT	261.80
				VENDOR TOTAL	261.80
FREEDOM FLAG CO.	PJS	141994	TPBM051619	HARDWARE FOR FLAGPOLES	58.00
	PJS	141994	TPBM	5 X 8 AND 4 X 6 FLAGS	638.00
			VENDOR TOTAL	696.00	
FRONTIER COMMUNICATIONS	JB	142230	06/01/6430-092614-6	6430 KBP NORTH BROADBAND & PHONE SERVICE	66.16
				VENDOR TOTAL	66.16
FUN EXPRESS LLC	JRH	141941	696349987-01	PADDLE & POUR EVENT SUPPLIES	59.44
				VENDOR TOTAL	59.44
GENESEE VALLEY RECREATION AND PARK SOCIETY, INC.	JRH	141947	0007	GVRPS SUMMER CAMP TRAINING	100.00
				VENDOR TOTAL	100.00
GEORGE MILLER BRICK CO.	PJS	142302	129128	SEWER BRICK	273.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	273.00
GEORGE NEWSOME'S TREE CARE	PJS	142297	06122019	TREE REMOVAL ON EAST AVE	17,000.00
				VENDOR TOTAL	17,000.00
GILL	JRH	142005	2019/5ZUMBA	SENIORS ZUMBA MAY	200.00
				VENDOR TOTAL	200.00
GOTTA III	JRH	142084	GC190501	SENIORS SQUARE DANCE CALLING MAY '19	125.00
				VENDOR TOTAL	125.00
GRIFFITH ENERGY	PJS	142300	709514	238.1 BULK	504.58
	PJS	142300	709513	153.4 CHIP	325.09
	PJS	142142	709332	310 BULK	695.70
	PJS	142142	709362	101 BULK	223.63
	PJS	142142	709387	120.9 BULK	267.70
	PJS	142142	709423	130 BULK	293.70
	PJS	142142	709415	103 BULK	232.70
	PJS	142142	709456	120.2 BULK	266.38
	PJS	142142	709470	100 BULK	221.61
	PJS	142142	709331	250.3 CHIP	561.72
	PJS	142142	709386	141.6 CHIP	313.53
	PJS	142142	709422	40 CHIP	90.37
	PJS	142142	709455	101.5 CHIP	224.93
	PJS	142142	709469	63.7 CHIP	141.17
				VENDOR TOTAL	4,362.81
HAMMAN	PJS	142301	389397	WHEEL SEAL PULLER	165.71
	PJS	142296	389396	BRAKE PARTS	207.96
	PJS	142038	388750	FAN BELT #453	68.84
	PJS	142054	388214	TOOL BOX	529.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
HAMMAN	PJS	142055	388213	OIL , BULBS AND LAMPS	405.48
				VENDOR TOTAL	1,376.99
HANSON	JRH	142162	2019/5/BALLET	BALLET CLASSES INSTRUCTOR PAYMENT	2,741.44
				VENDOR TOTAL	2,741.44
HANSON AGGREGATES NEW YORK LLC	PJS	142307	3524133	BLACKTOP HASTINGS CIRCLE	11,016.27
	PJS	142306	3526403	BUTLER BLACK LONG MEADOW	1,412.46
	PJS	142306	3524134	BUTLER BLACK LONG MEADOW	542.26
	PJS	142306	3525234	BUTLER BLACK LONG MEADOW	1,407.43
	PJS	142308	3525233	TAYLORS RISE	8,363.11
	PJS	142323	3527675	BUTLER BLACK LONG MEADOW	1,399.29
	PJS	142323	3528758	BUTLER BLACK LONG MEADOW	1,978.43
	PJS	142143	3519928	1A AND 1B FOR LONG MEADOW	2,787.11
	PJS	142143	3521980	1A AND 1B FOR LONG MEADOW	2,783.77
	PJS	142143	3520897	1A AND 1B FOR LONG MEADOW	2,803.07
	PJS	142143	3523033	1A AND 1B FOR LONG MEADOW	1,517.95
	PJS	142066	3514489	1A AND 1B FOR LONG MEADOW	2,519.80
	PJS	142066	3515621	1A AND 1B FOR LONG MEADOW	2,528.40
	PJS	142066	3516686	1A AND 1B FOR LONG MEADOW	2,549.61
	PJS	142066	3517812	1A AND 1B FOR LONG MEADOW	963.70
	PJS	142066	3518911	1A AND 1B FOR LONG MEADOW	1,281.26
				VENDOR TOTAL	45,853.92
HARLADAY HOTS	JRH	142003	#0001-19	PADDLE & POUR EVENT SUPPLIES	243.50
				VENDOR TOTAL	243.50
HARRIS BEACH PLLC	GJD	142081	2311666	ATTY SERVICES: PERSONNEL ISSUES	100.00
				VENDOR TOTAL	100.00
HAWRYSCHUK	JRH	142163	2019/5ACT	ACT PREP INSTRUCTOR PAYMENT	66.50

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	66.50
HEISSENBERGER	JRH	142168	2019/5FURN	FABULOUS FURNISHINGS INSTRUCTOR PAYMENT	98.00
				VENDOR TOTAL	98.00
HERZOG	JRH	142023	77	SENIORS LINE DANCE MAY '19 HERZOG	350.00
				VENDOR TOTAL	350.00
HILLYARD, INC.	PJS	142115	603454136	CLEANING AND PAPER SUPPLIES ALL BUILDING	1,459.78
				VENDOR TOTAL	1,459.78
HOME DEPOT	PJS	141978	5023226	KNEELING PADS	23.94
	PJS	141975	9024485	GARDEN STUFF	32.84
	PJS	141990	2526000	PAINT AND SUPPLIES FOR KBP	191.76
	PJS	141995	1032048	HOSES, SPRINKLERS	109.88
	PJS	141995	0535111	PAINT	39.06
	PJS	142327	39957	FUNNELS, ELECTRIC POWER WASHER	176.72
	JRH	141970	2043381	SENIORS - KEYS	6.57
	JRH	141971	9081940	MEMORIAL DAY PARADE SUPPLIES	6.48
	PJS	142101	9021032	FUEL CANS	41.98
	PJS	142065	2031896	DAWN FOR CRACK FILL MACHINE	89.64
	PJS	142305	1022803	PAINT AND BRUSHES	17.72
	PJS	142305	1022783	CONCRETE AND BITS	168.47
	PJS	142128	5025292	MOWER BLADE	29.98
				VENDOR TOTAL	935.04
INTERNATIONAL CODE COUNCIL	PJS	142257	3232673	ANNUAL ICC MEMBERSHIP KELLY	135.00
				VENDOR TOTAL	135.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
INTERSTATE BATTERY SYSTEM	PJS	142173	302223	BATTERIES FOR SHOP	50.46
					VENDOR TOTAL
IRON MOUNTAIN, INC	LMD	142267	BRNG874	RECORD RETENTION STORAGE 6/1/19-6/30/19	812.93
					VENDOR TOTAL
J. C. SMITH, INC.	PJS	142258	1402636	2 PALLETS SACRETE	414.12
	PJS	142056	1396772	2 PALLETS CONCRETE	414.12
					VENDOR TOTAL
JABS	JRH	142122	2019/6/EXP	JABS REIMBURSEMENT	45.93
	JRH	142123	2019/JABS/EXP	JABS REIMBURSEMENT MAY	68.93
					VENDOR TOTAL
JANICKI	JRH	142288	2019/05/EXP	MILEAGE REIMBURSEMENT	8.47
					VENDOR TOTAL
JESSIE HOLLENBECK - PETTY CASH	JRH	142152	2019/06EXP	CHILD WATCH PROGRAM SUPPLIES	4.00
	JRH	142067	2019/5/29	AFTER SCHOOL PROGRAM SUPPLIES	16.00
					VENDOR TOTAL
JOHNSON CONTROLS FIRE PROTECTION LP	PJS	142188	85538197	FIRE EXTINGUISHER INSPECTIONS	57.00
					VENDOR TOTAL
JOHNSTONE SUPPLY OF CNY	PJS	141968	1068393	FILTERS	12.55

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	12.55
JRS INTERPRETING	GJD	142095	20181016	INTERPRETING SERVICE: MEMORIAL DAY CEREM	100.00
				VENDOR TOTAL	100.00
JURUS	GJD	142331	2019-002	VIDEO/EDIT: MEMORIAL DAY PARADE & CEREMO	325.00
	GJD	142331	2019-003	VIDEO/EDIT: PITTSFORD TRIATHLON	525.00
	GJD	142331	2019-001	VIDEO/EDIT: PADDLE & POUR FESTIVAL	425.00
				VENDOR TOTAL	1,275.00
KAWCZYNSKI	JRH	142004	2019/05YOGA	SENIORS MAY 6,10,13,17,20,24	180.00
				VENDOR TOTAL	180.00
KENWORTH OF BUFFALO, INC	PJS	142319	RI213554	FILTERS AND FITTINGS FOR #463	68.76
				VENDOR TOTAL	68.76
KENYON PIPELONE INSPECTION, LLC	PJS	142221	2723	PIPE CLEANING AT ARLINGTON DR	41,139.35
				VENDOR TOTAL	41,139.35
KISTNER CONCRETE PRODUCTS INCORPORATED	PJS	142298	149979	RISER RINGS	982.80
				VENDOR TOTAL	982.80
LABARR	JRH	142169	2019/5ACT	ACT PREP INSTRUCTOR PAYMENT	66.50
				VENDOR TOTAL	66.50

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
LAKESIDE ROLLOFF SERVICES, LLC	PJS	142314	00012031-001	2019 YARD DEBRIS	47,942.97
				VENDOR TOTAL	47,942.97
LAKESIDE SOD SUPPLY CO	PJS	142100	60622	STARTER FERTLIZER	880.00
				VENDOR TOTAL	880.00
LAKESIDE TOOL, INC.	PJS	142226	311840	PULLER	67.90
				VENDOR TOTAL	67.90
LIVEOAKMED.COM	PJS	142073	2982-BAL DUE	BALANCE OF INVOICE 2982 -	138.00
				VENDOR TOTAL	138.00
LOWES CREDIT SERVICES	PJS	142120	02919	DRYWALL REPAIR & PLYWOOD	132.85
				VENDOR TOTAL	132.85
M R B GROUP	PJS	142196	0030721	EAST AVE SIDEWALKS - PRINTING & TRANSMIT	465.00
	PJS	142094	0030824	BRIAR PATCH RD & CIR SEWER DESIGN	1,207.50
				VENDOR TOTAL	1,672.50
MACEDON EXCAVATING & PAVING INC	PJS	142228	18366	TOPSOIL FOR EAST AVE SIDEWALK	480.00
				VENDOR TOTAL	480.00
MAGGIO	JRH	142178	2019/05DEF	WOMEN'S SELF DEFENSE INSTRUCTOR PAYMENT	245.00
				VENDOR TOTAL	245.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
MAGLIATO	JRH	142164	2019/5/WIGG	WIGGLE GIGGLE & JIGGLE INSTRUCTOR PAYMEN	330.40
	VENDOR TOTAL				330.40
MAHANY WELDING SUPPLY CO	PJS	142304	131625	GAS TANK RENTAL	750.00
	PJS	142303	807894	TANK OF MIXED GAS	80.25
	PJS	142290	809538	WELDING SUPPLIES	50.40
VENDOR TOTAL				880.65	
MAYNARD'S ELECTRIC SUPPLY	PJS	141997	3857334	ELECTRIC FOR MITCHELL PUMP STATION	77.54
	PJS	142118	3872396	WIRE FOR PUMP STATIONS	173.42
	PJS	142119	3874070	ELECTRIC SUPPLIES FOR CAMERAS	206.96
VENDOR TOTAL				457.92	
MCCARTHY TENTS & EVENTS LLC	JRH	141989	26802-1	PADDLE & POUR - EVENT SUPPLIES	12,040.83
	JRH	142121	27614-1	TRIATHLON TENT RENTAL	760.00
	JRH	142070	27487-1	SENIORS PROGRAM SUPPLIES	127.55
VENDOR TOTAL				12,928.38	
MCCARTHY TIRE SERVICE COMPANY OF NEW YORK, INC.	PJS	142316	47-70889	PATCH LOADER TIRE	88.00
VENDOR TOTAL				88.00	
MCVEAN	JRH	142136	2019/5/AEROBIC	AEROBIC CLASSES INSTRUCTOR PAYMENT	734.97
VENDOR TOTAL				734.97	
MESSENGER POST NEWSPAPERS	LMD	142146	72595	LOCAL LAW #2	46.31
	LMD	142146	72609	EXTENSION JH-157	216.92
	LMD	142251	73048	LEGAL NOTICE - ZBA	120.12

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	383.35
MILLER	JRH	142253	2019/06CARDS	INCREDIBLE LIKE YOU CARDS INSTRUCTOR PAY	84.00
				VENDOR TOTAL	84.00
MOFFETT TURF EQUIPMENT, INC.	PJS	142245	01-238582	TURF EQUIPMENT	36,998.80
	PJS	142077	01-238430	VENTRAC BLADES	83.22
				VENDOR TOTAL	37,082.02
MONROE COMMUNITY SPORTS CENTRE CORPORATION	JRH	142134	2019/05SKATE	SKATING INSTRUCTOR PAYMENT	273.00
				VENDOR TOTAL	273.00
MONROE COUNTY DIRECTOR OF FINANCE	GJD	142324	1800091728	COPIES OF DEEDS: JAN - MARCH 2019	76.05
				VENDOR TOTAL	76.05
MONROE COUNTY LIBRARY SYSTEM - FINANCE OFFICE	GJD	142083	11616	UMS CHARGES NOV - APRIL 2019	179.96
				VENDOR TOTAL	179.96
MORGAN SERVICES INC.	PJS	141974	0950152	PARKS	9.04
	PJS	141974	0950149	HIGHWAY	6.88
	PJS	141974	0950151	PSD	2.26
	PJS	141983	0948756	LIBARARY	5.65
	PJS	141983	0948757	TOWN HALL	71.33
	PJS	141986	0947866	HIGHWAY	6.88
	PJS	141986	0947868	PSD	2.26
	PJS	141986	0947869	PARKS	9.04
	PJS	142187	0954606	PARKS	9.04
	PJS	142187	0954603	HIGHWAY	6.88
	PJS	142187	0954605	PSD	2.40

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
MORGAN SERVICES INC.	PJS	142187	0954602	SCC	45.96
	PJS	142113	0953300	LIBRARY	5.65
	PJS	142113	0952330	PARKS	9.04
	PJS	142113	0952327	HIGHWAY	6.88
	PJS	142113	0950969	LIBRARY	5.65
				VENDOR TOTAL	204.84
MORRISON EXCAVATING, INC.	PJS	141991	41335	TOP SOIL	360.00
	PJS	141992	41347	TOP SOIL	360.00
	PJS	142049	41367	TOPSOIL	288.00
				VENDOR TOTAL	1,008.00
MUELLER	JRH	142130	2019/05FAIRY	FAIRY TALE & HIP HOP INSTRUCTOR PAYMENT	2,136.26
				VENDOR TOTAL	2,136.26
MURRAY	JRH	142170	2019/5/PA	PRESCHOOL CLASSES INSTRUCTOR PAYMENT	627.20
				VENDOR TOTAL	627.20
N.E.Y.S.A. NY, LLC	JRH	142129	2019/05SNAP	SNAPOLOGY INSTRUCTOR PAYMENT	819.00
				VENDOR TOTAL	819.00
NEW YORK STATE RECREATION AND PARK SOCIETY	JRH	142244	#00218	NYSRP MEMBERSHIP 7/31/19- 8/1/19	425.00
				VENDOR TOTAL	425.00
NOCO ENERGY CORP.	PJS	142216	SP11528191	SERVICE OIL TANK	1,000.00
				VENDOR TOTAL	1,000.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT				
NYE	GJD	142236	18	INTERPRETER SERVICE: 5/21 TOWN BOARD MEE	75.00				
				VENDOR TOTAL	75.00				
O'BRIEN'S SEPTIC	PJS	142059	12394	PORTO-POTTY CANDLEWOOD DR	105.00				
				VENDOR TOTAL	105.00				
OCCUPATIONAL & ENVIRONMENTAL MEDICINE	GJD	142105	00020709-00	EMPLOYEE SCREENING	30.00				
				142105	00020695-00	EMPLOYEE SCREENING	210.00		
						VENDOR TOTAL	240.00		
OIL FILTER SERVICE, INC.	PJS	142311	23101	AIR/OIL FILTERS #463	37.40				
				142320	23031	FUEL FILTERS	112.00		
						142041	22791	FILTER FOR #461	40.18
								142195	22959
						VENDOR TOTAL	219.33		
PALMER JOHNSON POWER SYSTEMS	PJS	142321	5423637	DISC, CLUTCH INNER	662.60				
				VENDOR TOTAL	662.60				
PARTY CITY INC	JRH	142241	26618	MEMORIAL DAY PARADE EVENT SUPPLIES	61.96				
				142242	26624	RECREATION PROGRAM SUPPLIES	147.01		
						VENDOR TOTAL	208.97		
PAYCHEX, INC.	GJD	142157	420517	ONBOARDING SERVICE: JUNE 2019	70.00				
				142289	20097767	MONTHLY TIME CLOCK SERVICES: JUNE 2019	100.00		
						142289	20097766	MONTHLY ERS SERVICES: JUNE 2019	326.00
								142104	2019053000

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	5,419.26
PAZRAL	JRH	142141	2019/5/PILATES	PILATES INSTRUCTOR PAYMENT	406.00
				VENDOR TOTAL	406.00
PENNY LANE PRINTING	JRH	141999	191041	SUMMER BROCHURE PRINTING & POSTAGE	8,390.45
	JRH	142088	191546	SUMMER CONCERT SERIES POSTER '19	50.00
	JRH	142072	19157	TRIATHLON POSTERS	25.00
	JRH	142074	19156	TRIATHLON FLYERS	55.00
				VENDOR TOTAL	8,520.45
PHOENIX GRAPHICS, INC.	LMD	142247	60474	TOWN OF PITTSFORD LETTERHEAD	375.00
	PJS	142261	59843	YARD DEBRIS MAILER	6,141.00
	GJD	142332	60476	EVENTS CARD PRINTING & POSTAGE	5,001.00
	GJD	142332	60475	PITTSFORD MESSENGER PRINTING & POSTAGE	8,713.00
				VENDOR TOTAL	20,230.00
PITTSFORD AUTO SERVICE, INC.	PJS	142292	18680	FUEL FOR SMALL EQUIPMENT	115.69
	PJS	142139	18460	FUEL FOR SMALL EQUIPMENT	105.58
				VENDOR TOTAL	221.27
PITTSFORD CENTRAL SCHOOLS	PJS	142151	3982-19A	DPW MONTHLY FUEL CHARGES MAY 2019	898.54
	JRH	142184	3980-19A	RECREATION MAY '19 GASOLINE	82.32
	JRH	142183	3976-19A	SENIOR BUS MAY '19 - GASOLINE	278.22
	PJS	142315	3978-19A	HIGHWAY FUEL	8,404.72
	JRH	142269	2019/04/17	BREAK CAMP TRANSPORTATION FIELD TRIP 4/1	114.60
				VENDOR TOTAL	9,778.40
PITTSFORD YOUTH SERVICES INCORPORATED	GJD	142231	2763	CONTRACT PYMT: JUNE 2019	4,461.67

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	4,461.67
PLUG & PAY TECHNOLOGIES	JRH	142091	2019060223480719290	PITTSCHILD	15.00
	JRH	142091	2019060223480719291	PITTSREC	15.00
	JRH	142091	20190602234807192926/3/19	PIISWEB	15.00
				VENDOR TOTAL	45.00
PMG PIZZA LLC	JRH	141943	695 5/18	BIRTHDAY PARTY PROGRAM SUPPLIES	39.50
	JRH	142243	759/6/8	BIRTHDAY PARTY PROGRAM SUPPLIES	51.45
				VENDOR TOTAL	90.95
POWER DRIVES, INC. ROCHESTER	PJS	142042	RRS723597	HOSES FOR TRAILER	74.59
				VENDOR TOTAL	74.59
POWERS FARM MARKET	PJS	142093	5242019	TOWN HALL SPRING FLOWERS FOR BOXES	575.00
				VENDOR TOTAL	575.00
PRIME TIME FUNK	JRH	142069	2019/CONCERT#4	SUMMER CONCERT - PRIME TIME FUNK 7/12/19	2,000.00
				VENDOR TOTAL	2,000.00
R.M. PUTNEY & ASSOCIATES, INC	JRH	142000	1760	COMMERICAL ORGANICS PICK UP APRIL - JUNE	130.00
				VENDOR TOTAL	130.00
R.W. LINDSAY, INC.	PJS	142149	86506	TEST RPZ'S	424.04

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	424.04
REBACK	JRH	142172	2019/5/TAP	TAP & BALLET INSTRUCTOR PAYMENT	590.94
				VENDOR TOTAL	590.94
REGIONAL INTERNATIONAL CORPORATION	PJS	142037	0111128852P	BELT	53.19
				VENDOR TOTAL	53.19
RICE	JRH	142079	2019/05RICE	J RICE REIMBURSEMENT MAY '19	42.96
				VENDOR TOTAL	42.96
ROBINSON	JRH	142138	2019/5/BELLY	BELLY DANCE INSTRUCTOR PAYMENT	151.20
				VENDOR TOTAL	151.20
ROCHESTER ASPHALT MATERIAL, INC.	PJS	142309	882079	GENERAL PATCH	676.11
	PJS	142310	882747	CR-1 STOCK	905.30
	PJS	142326	881143	BLACKTOP PATCH	1,597.61
	PJS	142050	878880	BLACKTOP PATCH	2,216.45
	PJS	142052	878097	CR-1 CANDLEWOOD DR	1,125.50
	PJS	142225	877378	PATCH LONG MEADOW	8,756.55
				VENDOR TOTAL	15,277.52
ROCHESTER GAS & ELECTRIC	GJD	142232	0188930219000006	GAS STREET LIGHTS: JUNE 2019	64.19
	PJS	142181	11808188434	5611 PALMYRA ROAD ELECTRIC AND CONSTELLA	43.41
	PJS	142181	12208125159	WILLARD RD PARK ELECTRIC AND CONSTELLATI	139.13
	PJS	142181	12208135160	BARKER ROAD PARK ELECTRIC AND CONSTELLAT	151.72
	PJS	142182	11608210679	295 FAIRPORT RD PUMP STATION	26.67

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	425.12
ROCHESTER MEDICINE, PLLC	GJD	142109	541000	PRE-EMPLOYMENT SCREENING	1,785.00
				VENDOR TOTAL	1,785.00
ROOT 31 CAFE	JRH	142087	#003	TRIATHLON PROGRAM SUPPLIES	1,337.50
				VENDOR TOTAL	1,337.50
ROSE	JRH	142078	2019/05ROSE	SENIORS ARTHRITIS CLASSES MAY '19 ROSE	200.00
				VENDOR TOTAL	200.00
ROTOLITE-ELLIOTT CORP.	JRH	141945	150893	PADDLE & POUR - 24X36 TYVEK SIGNS	216.00
	JRH	141973	150929	MEMORIAL DAY PARADE - 24X36 TYVEK SIGN	24.00
	GJD	142106	150036	SUPERVISOR SATURDAY SIGNS	52.00
				VENDOR TOTAL	292.00
SAXBY IMPLEMENT CORP.	PJS	142150	155329	2 CYCLE, LINE TRIMMER STRING	163.82
				VENDOR TOTAL	163.82
SHEARER	JRH	142165	2019/5/PICKLE	INTRO PICKLEBALL INSTRUCTOR PAYMENT	84.00
				VENDOR TOTAL	84.00
SHERWIN-WILLIAMS	PJS	142155	9244-4	PAINT SWATCHES	33.16
				VENDOR TOTAL	33.16

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
SICA	JRH	142160	2019/5/TAICHI	TAI CHI EASY INSTRUCTOR PAYMENT	616.00
				VENDOR TOTAL	616.00
SITEONE LANDSCAPE SUPPLY , LLC	PJS	141982	91477699-001	ELBOWS	14.02
	PJS	142112	91862660-001	IRRIGATION HEADS	269.58
				VENDOR TOTAL	283.60
SLAUGHTER	JRH	142166	2019/5SAMPL	SPORT CLASSES INSTRUCTOR PAYMENT	646.80
				VENDOR TOTAL	646.80
SMITHW.	JRH	142068	2019/CONCERT#3	SUMMER CONCERT SERIES - MUSIC MAKERS 6/2	400.00
				VENDOR TOTAL	400.00
SOUTHERN TIER SECURITY	JRH	142089	TOP-016	PADDLE & POUR - SECURITY	2,411.25
				VENDOR TOTAL	2,411.25
SOUTHWORTH-MILTON, INC.	PJS	142058	1605323	FILTERS FOR TUB GRINDER	154.76
				VENDOR TOTAL	154.76
SPEZIO PROPERTY SERVICES	PJS	142312	73439	COUNTY ROAD SWEEPER	3,469.36
				VENDOR TOTAL	3,469.36
STACHOWSKI	JRH	142167	2019/5/FF&F	FF & F MOTHER'S DAY INSTRUCTOR PAYMENT	262.50
				VENDOR TOTAL	262.50

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
STAPLES ADVANTAGE DEPT ROC	LMD	142249	8054521381	GENERAL OFFICE SUPPLIES	8.58
				VENDOR TOTAL	8.58
STATE COMPTRROLLER	GJD	142080	2636690-2019-04-01	APRIL COURT FINES & FORT	9,993.75
				VENDOR TOTAL	9,993.75
STREET SKILLS, LLC	JRH	142159	2019/5/5HR	5 HOUR COURSE INSTRUCTOR PAYMENT	175.00
				VENDOR TOTAL	175.00
STRONG EAP	GJD	142285	TOP0619	EAP PROGRAM: JUNE 2019	171.86
				VENDOR TOTAL	171.86
T. MINA SUPPLY EAST, INC.	PJS	142318	S1360720.001	SKID 8" SDR35	1,443.00
				VENDOR TOTAL	1,443.00
T.Y. LIN INTERNATIONAL ENGINEERING, ARCHITECTURE &	GJD	142082	121905083	ENG REVIEW FEES: HOMESENSE STORE	775.00
	GJD	142082	121904039	ENG REVIEW FEES: HOMESENSE STORE	4,270.00
				VENDOR TOTAL	5,045.00
TALLMADGE TIRE SERVICE	PJS	142171	1-145796	2 WHEELS	197.90
				VENDOR TOTAL	197.90
THE IDEA WORKS OF NY, INC	JRH	142240	34026	PROGRAM SUPPLIES	429.45
	JRH	142268	34049	PROGRAM SUPPLIES HIKING PROGRAM	388.92
	GJD	142110	33882	LANYARDS FOR TOWN ID	975.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,793.37
TIME WARNER COMMUNICATION	JB	142097	129319401052319	FIBER INTERNET 50MBPS & 5 STATIC IPS - 5	499.00
				VENDOR TOTAL	499.00
TOP NOTCH MONOGRAMMING	JRH	142239	9888	PROGRAM SUPPLIES	108.00
				VENDOR TOTAL	108.00
TOWN - VILLAGE OF EAST ROCHESTER	JB GJD	142286 142103	20-00055 2019	TECHNICAL & PRODUCTION SUPPORT FOR CHANN NORTHSIDE FIRE PROTECTION PAYMENT	6,734.00 24,476.00
				VENDOR TOTAL	31,210.00
TOWN OF PERINTON	PJS	142075	053019	OUT OF DISTRICT SEWER RENT - ARLINGTON S	13,864.59
				VENDOR TOTAL	13,864.59
URCKFITZ	JRH	142131	2019/5/YOGA	YOGA & MEDITATION INSTRUCTOR PAYMENT	122.50
				VENDOR TOTAL	122.50
VAN BORTEL FORD	PJS	142190	319257	CIRCUIT	3.58
				VENDOR TOTAL	3.58
VERNICK	JRH	142176	2019/5/MANN	MEALTIME MANNERS INSTRUCTOR PAYMENT	227.50
				VENDOR TOTAL	227.50
VICTOR POWER EQUIPMENT	PJS	142180	270118	HEDGE TRIMMER PARTS	57.12

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
VICTOR POWER EQUIPMENT	PJS	142047	270061	PORTS	81.67
	PJS	142045	270028	CHAIN SAW	900.00
VENDOR TOTAL					1,038.79
VP SUPPLY CORP.	PJS	141996	3855672	MANUAL TRANSFER SWITCH	552.50
	PJS	142127	3868435	CRANKCASE HEATER	42.21
VENDOR TOTAL					594.71
W. B. MASON CO., LLC	LMD	142092	166717676	GENERAL OFFICE SUPPLIES	117.64
	LMD	142092	166719181	GENERAL OFFICE SUPPLIES	134.98
VENDOR TOTAL					252.62
WEGMANS FOOD MARKETS INC	JRH	142126	3821420190601	SENIORS MAY '19 WEGMANS INVOICE	918.35
	JRH	142090	0061020190601	RECREATION MAY '19 WEGMANS INVOICE	1,039.39
VENDOR TOTAL					1,957.74
WERNER	JRH	142135	2019/5/PIANO	PRIVATE PIANO INSTRUCTOR PAYMENT	504.00
VENDOR TOTAL					504.00
WEST GROUP	GJD	142255	840359140	WEST LAW SERVICE: MAY 2019	253.58
VENDOR TOTAL					253.58
WRIGHT	JRH	142185	N0519	SENIORS NIA MAY '19 WRIGHT	135.00
	JRH	142186	0519	REHEARSALS - HIGHLAND CHORUS MAY	240.00
VENDOR TOTAL					375.00
REPORT TOTAL					469,198.85

END OF REPORT

TOWN OF PITTSFORD

Expense Control Report

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Fund 0001	GENERAL FUND								
Dept 1355	ASSESSOR								
0001	PERSONAL SERVICES	6,701.15	176,720.00	176,720.00	76,605.36	100,114.64	0.00	100,114.64	43.35
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	119.19	8,539.00	8,989.00	1,156.53	7,832.47	75.00	7,757.47	12.87
Total Dept 1355	ASSESSOR	6,820.34	185,759.00	186,209.00	77,761.89	108,447.11	75.00	108,372.11	41.76
Dept 1375	CREDIT CARD FEES								
0004	CONTRACTUAL & MISC. EXPENSE	1,156.24	24,000.00	24,000.00	11,195.07	12,804.93	0.00	12,804.93	46.65
Total Dept 1375	CREDIT CARD FEES	1,156.24	24,000.00	24,000.00	11,195.07	12,804.93	0.00	12,804.93	46.65
Dept 1410	TOWN CLERK								
0001	PERSONAL SERVICES	6,418.38	180,568.00	180,568.00	75,185.77	105,382.23	0.00	105,382.23	41.64
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	300.00	300.00	55.28	244.72	0.00	244.72	18.43
0004	CONTRACTUAL & MISC. EXPENSE	263.23	8,250.00	9,370.00	3,721.19	5,648.81	0.00	5,648.81	39.71
Total Dept 1410	TOWN CLERK	6,681.61	189,118.00	190,238.00	78,962.24	111,275.76	0.00	111,275.76	41.51
Dept 1420	ATTORNEY								
0001	PERSONAL SERVICES	1,681.76	43,725.00	43,725.00	19,172.44	24,552.56	0.00	24,552.56	43.85
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	250.00	250.00	0.00	250.00	250.00	0.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	576.79	15,635.00	15,761.79	6,278.11	9,483.68	5,050.00	4,433.68	39.83
Total Dept 1420	ATTORNEY	2,258.55	59,610.00	59,736.79	25,450.55	34,286.24	5,300.00	28,986.24	42.60
Dept 1430	PERSONNEL								
0001	PERSONAL SERVICES	3,125.20	75,912.00	75,912.00	34,881.78	41,030.22	0.00	41,030.22	45.95
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	7,303.38	93,228.00	93,378.00	31,478.99	61,899.01	0.00	61,899.01	33.71
Total Dept 1430	PERSONNEL	10,428.58	169,640.00	169,790.00	66,360.77	103,429.23	0.00	103,429.23	39.08
Dept 1440	ENGINEERING								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	25,000.00	25,000.00	80.00	24,920.00	0.00	24,920.00	0.32
Total Dept 1440	ENGINEERING	0.00	25,000.00	25,000.00	80.00	24,920.00	0.00	24,920.00	0.32
Dept 1450	ELECTIONS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	39,122.00	39,122.00	5.00	39,117.00	4,464.00	34,653.00	0.01
Total Dept 1450	ELECTIONS	0.00	39,122.00	39,122.00	5.00	39,117.00	4,464.00	34,653.00	0.01
Dept 1460	RECORDS MANAGEMENT								
0004	CONTRACTUAL & MISC.	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00

TOWN OF PITTSFORD

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Fund 0001	GENERAL FUND								
Dept 1460	RECORDS MANAGEMENT EXPENSE								
Total Dept 1460	RECORDS MANAGEMENT	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 1490	PUBLIC WORKS								
0001	PERSONAL SERVICES	6,510.54	220,507.00	220,507.00	78,870.26	141,636.74	0.00	141,636.74	35.77
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	158.23	19,520.00	19,520.00	2,104.01	17,415.99	0.00	17,415.99	10.78
Total Dept 1490	PUBLIC WORKS	6,668.77	241,027.00	241,027.00	80,974.27	160,052.73	0.00	160,052.73	33.60
Dept 1620	BUILDING								
0001	PERSONAL SERVICES	162.00	3,153.00	3,153.00	1,880.40	1,272.60	0.00	1,272.60	59.64
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	0.00	1,550.00	0.00	1,550.00	1,550.00	0.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	7,860.88	207,738.00	208,689.62	107,233.54	101,456.08	43.50	101,412.58	51.38
Total Dept 1620	BUILDING	8,022.88	210,891.00	213,392.62	109,113.94	104,278.68	1,593.50	102,685.18	51.13
Dept 1670	CENTRAL MAILING								
0004	CONTRACTUAL & MISC. EXPENSE	7,137.00	51,600.00	51,600.00	18,167.37	33,432.63	0.00	33,432.63	35.21
Total Dept 1670	CENTRAL MAILING	7,137.00	51,600.00	51,600.00	18,167.37	33,432.63	0.00	33,432.63	35.21
Dept 1680	DATA PROCESSING								
0001	PERSONAL SERVICES	4,850.72	168,980.00	168,980.00	55,298.32	113,681.68	0.00	113,681.68	32.72
0002	EQUIPMENT & CAPITAL OUTLAY	112.50	2,500.00	2,746.54	1,838.89	907.65	66.76	840.89	66.95
0004	CONTRACTUAL & MISC. EXPENSE	7,358.35	114,084.00	128,318.88	58,114.98	70,203.90	0.00	70,203.90	45.29
Total Dept 1680	DATA PROCESSING	12,321.57	285,564.00	300,045.42	115,252.19	184,793.23	66.76	184,726.47	38.41
Dept 1910	UNALLOCATED INSURANCE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	185,000.00	185,000.00	1,345.00	183,655.00	0.00	183,655.00	0.73
Total Dept 1910	UNALLOCATED INSURANCE	0.00	185,000.00	185,000.00	1,345.00	183,655.00	0.00	183,655.00	0.73
Dept 1920	MUNICIPAL ASSOCIATION DUES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,750.00	1,750.00	250.00	1,500.00	0.00	1,500.00	14.29
Total Dept 1920	MUNICIPAL ASSOCIATION DUES	0.00	1,750.00	1,750.00	250.00	1,500.00	0.00	1,500.00	14.29
Dept 1930	JUDGEMENTS/CLAIMS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	3,500.00	3,500.00	1,696.48	1,803.52	0.00	1,803.52	48.47
Total Dept 1930	JUDGEMENTS/CLAIMS	0.00	3,500.00	3,500.00	1,696.48	1,803.52	0.00	1,803.52	48.47

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Fund 0001	GENERAL FUND								
Dept 1950	PROPERTY TAX								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	16,500.00	16,500.00	5,980.60	10,519.40	0.00	10,519.40	36.25
Total Dept 1950	PROPERTY TAX	0.00	16,500.00	16,500.00	5,980.60	10,519.40	0.00	10,519.40	36.25
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	166,695.00	280,945.97	31,308.98	249,636.99	134,875.49	114,761.50	11.14
Total Dept 1989	UNCLASSIFIED	0.00	166,695.00	280,945.97	31,308.98	249,636.99	134,875.49	114,761.50	11.14
Dept 1990	CONTINGENCY								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	150,000.00	150,000.00	0.00	150,000.00	0.00	150,000.00	0.00
Total Dept 1990	CONTINGENCY	0.00	150,000.00	150,000.00	0.00	150,000.00	0.00	150,000.00	0.00
Dept 2620	CUSTODIAL								
0001	PERSONAL SERVICES	14,624.53	351,753.00	351,753.00	168,132.20	183,620.80	0.00	183,620.80	47.80
0002	EQUIPMENT & CAPITAL OUTLAY	12,707.00	3,400.00	80,218.00	35,538.06	44,679.94	40,510.00	4,169.94	44.30
0004	CONTRACTUAL & MISC. EXPENSE	11,136.16	141,804.00	148,978.96	69,717.52	79,261.44	12,533.55	66,727.89	46.80
Total Dept 2620	CUSTODIAL	38,467.69	496,957.00	580,949.96	273,387.78	307,562.18	53,043.55	254,518.63	47.06
Dept 3120	CROSSING GUARDS								
0001	PERSONAL SERVICES	5,668.48	136,472.00	136,472.00	62,702.91	73,769.09	0.00	73,769.09	45.95
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,450.00	1,592.47	148.68	1,443.79	0.00	1,443.79	9.34
Total Dept 3120	CROSSING GUARDS	5,668.48	137,922.00	138,064.47	62,851.59	75,212.88	0.00	75,212.88	45.52
Dept 3310	TRAFFIC								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	7,800.00	8,500.00	1,893.13	6,606.87	50.00	6,556.87	22.27
Total Dept 3310	TRAFFIC	0.00	7,800.00	8,500.00	1,893.13	6,606.87	50.00	6,556.87	22.27
Dept 3510	CONTROL OF ANIMALS								
0001	PERSONAL SERVICES	2,282.27	59,639.00	59,639.00	25,572.75	34,066.25	0.00	34,066.25	42.88
0004	CONTRACTUAL & MISC. EXPENSE	43.02	9,414.00	9,414.00	607.68	8,806.32	0.00	8,806.32	6.46
Total Dept 3510	CONTROL OF ANIMALS	2,325.29	69,053.00	69,053.00	26,180.43	42,872.57	0.00	42,872.57	37.91
Dept 4210	YOUTH SERVICES								
0004	CONTRACTUAL & MISC. EXPENSE	4,461.67	56,540.00	56,540.00	29,769.98	26,770.02	0.00	26,770.02	52.65
Total Dept 4210	YOUTH SERVICES	4,461.67	56,540.00	56,540.00	29,769.98	26,770.02	0.00	26,770.02	52.65
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	1,295.00	1,500.00	1,500.00	1,295.00	205.00	0.00	205.00	86.33
Total Dept 4560	PHYSICIAN	1,295.00	1,500.00	1,500.00	1,295.00	205.00	0.00	205.00	86.33

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Fund 0001	GENERAL FUND								
Dept 5010	SUPERINTENDENT OF HIGHWAYS								
0001	PERSONAL SERVICES	1,814.21	49,270.00	49,270.00	20,656.28	28,613.72	0.00	28,613.72	41.92
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	217.35	282.65	0.00	282.65	43.47
0004	CONTRACTUAL & MISC. EXPENSE	28.77	1,200.00	1,234.65	745.29	489.36	250.00	239.36	60.36
Total Dept 5010	SUPERINTENDENT OF HIGHWAYS	1,842.98	50,970.00	51,004.65	21,618.92	29,385.73	250.00	29,135.73	42.39
Dept 5132	HIGHWAY GARAGE								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	24,500.00	29,750.00	5,658.24	24,091.76	0.00	24,091.76	19.02
0004	CONTRACTUAL & MISC. EXPENSE	2,384.50	53,928.00	54,178.00	22,747.55	31,430.45	300.00	31,130.45	41.99
Total Dept 5132	HIGHWAY GARAGE	2,384.50	78,428.00	83,928.00	28,405.79	55,522.21	300.00	55,222.21	33.85
Dept 5182	STREET LIGHTING								
0004	CONTRACTUAL & MISC. EXPENSE	494.98	32,500.00	32,500.00	14,226.51	18,273.49	0.00	18,273.49	43.77
Total Dept 5182	STREET LIGHTING	494.98	32,500.00	32,500.00	14,226.51	18,273.49	0.00	18,273.49	43.77
Dept 6410	PUBLICITY								
0001	PERSONAL SERVICES	2,457.23	69,193.00	69,193.00	28,012.33	41,180.67	0.00	41,180.67	40.48
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	23,449.00	40,514.00	56,014.00	25,720.92	30,293.08	0.00	30,293.08	45.92
Total Dept 6410	PUBLICITY	25,906.23	110,207.00	125,707.00	53,733.25	71,973.75	0.00	71,973.75	42.74
Dept 6510	VETERANS SERVICE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Total Dept 6510	VETERANS SERVICE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Dept 6772	PROGRAMS FOR AGING								
0001	PERSONAL SERVICES	5,643.81	143,223.00	143,223.00	60,872.51	82,350.49	0.00	82,350.49	42.50
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	2,280.38	88,790.00	95,977.96	34,699.39	61,278.57	4,000.00	57,278.57	36.15
Total Dept 6772	PROGRAMS FOR AGING	7,924.19	232,513.00	239,700.96	95,571.90	144,129.06	4,000.00	140,129.06	39.87
Dept 7020	RECREATION ADMINISTRATION								
0001	PERSONAL SERVICES	19,220.39	671,484.00	671,484.00	219,723.43	451,760.57	0.00	451,760.57	32.72
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	5,000.00	9,338.38	5,198.75	4,139.63	0.00	4,139.63	55.67
0004	CONTRACTUAL & MISC. EXPENSE	27,954.43	343,836.00	344,098.08	148,726.98	195,371.10	0.00	195,371.10	43.22

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Fund 0001	GENERAL FUND								
Dept 7020	RECREATION ADMINISTRATION								
Total Dept 7020	RECREATION ADMINISTRATION	47,174.82	1,020,320.00	1,024,920.46	373,649.16	651,271.30	0.00	651,271.30	36.46
Dept 7110	PARKS								
0001	PERSONAL SERVICES	20,320.80	508,001.00	508,001.00	192,252.35	315,748.65	0.00	315,748.65	37.84
0002	EQUIPMENT & CAPITAL OUTLAY	23,528.00	5,400.00	28,928.00	27,832.83	1,095.17	0.00	1,095.17	96.21
0004	CONTRACTUAL & MISC. EXPENSE	6,702.12	175,938.00	197,400.00	77,708.18	119,691.82	30,607.96	89,083.86	39.37
Total Dept 7110	PARKS	50,550.92	689,339.00	734,329.00	297,793.36	436,535.64	30,607.96	405,927.68	40.55
Dept 7140	PLAYGROUNDS & RECREATION CNTRS								
0001	PERSONAL SERVICES	5,300.90	92,786.00	92,786.00	54,090.39	38,695.61	0.00	38,695.61	58.30
0004	CONTRACTUAL & MISC. EXPENSE	0.00	700.00	700.00	361.26	338.74	0.00	338.74	51.61
Total Dept 7140	PLAYGROUNDS & RECREATION CNTRS	5,300.90	93,486.00	93,486.00	54,451.65	39,034.35	0.00	39,034.35	58.25
Dept 7270	BAND CONCERTS								
0004	CONTRACTUAL & MISC. EXPENSE	50.00	10,000.00	10,000.00	3,933.89	6,066.11	0.00	6,066.11	39.34
Total Dept 7270	BAND CONCERTS	50.00	10,000.00	10,000.00	3,933.89	6,066.11	0.00	6,066.11	39.34
Dept 7510	TOWN HISTORIAN								
0001	PERSONAL SERVICES	276.77	7,196.00	7,196.00	3,155.19	4,040.81	0.00	4,040.81	43.85
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	200.00	200.00	0.00	200.00	0.00	200.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	0.00	725.00	725.00	39.54	685.46	0.00	685.46	5.45
Total Dept 7510	TOWN HISTORIAN	276.77	8,121.00	8,121.00	3,194.73	4,926.27	0.00	4,926.27	39.34
Dept 7550	CELEBRATIONS								
0004	CONTRACTUAL & MISC. EXPENSE	3,068.27	76,995.00	76,995.00	37,217.62	39,777.38	0.00	39,777.38	48.34
Total Dept 7550	CELEBRATIONS	3,068.27	76,995.00	76,995.00	37,217.62	39,777.38	0.00	39,777.38	48.34
Dept 8090	ENVIRONMENTAL BOARD								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
Total Dept 8090	ENVIRONMENTAL BOARD	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
Dept 8160	REFUSE & GARBAGE								
0004	CONTRACTUAL & MISC. EXPENSE	1,716.75	157,600.00	158,595.00	20,948.81	137,646.19	0.00	137,646.19	13.21
Total Dept 8160	REFUSE & GARBAGE	1,716.75	157,600.00	158,595.00	20,948.81	137,646.19	0.00	137,646.19	13.21
Dept 8540	DRAINAGE								
0001	PERSONAL SERVICES	728.68	98,138.00	98,138.00	17,017.79	81,120.21	0.00	81,120.21	17.34

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 9901	INTERFUND TRANSFERS								
0009	INTERFUND TRANSFERS	0.00	2,116,663.00	2,116,663.00	312,138.00	1,804,525.00	0.00	1,804,525.00	14.75
Total Dept 9901	INTERFUND TRANSFERS	0.00	2,116,663.00	2,116,663.00	312,138.00	1,804,525.00	0.00	1,804,525.00	14.75
Dept 9950	TRANSFER TO CAPITAL PROJECTS								
0009	INTERFUND TRANSFERS	0.00	200,000.00	111,572.00	9,000.00	102,572.00	0.00	102,572.00	8.07
Total Dept 9950	TRANSFER TO CAPITAL PROJECTS	0.00	200,000.00	111,572.00	9,000.00	102,572.00	0.00	102,572.00	8.07
Total Fund 0001	GENERAL FUND	414,532.79	10,500,312.00	10,709,796.31	3,596,708.36	7,113,087.95	244,718.64	6,868,369.31	33.58

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0002	PART TOWN FUND								
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	16,800.00	16,800.00	15,827.44	972.56	0.00	972.56	94.21
Total Dept 9040	WORKERS COMPENSATION	0.00	16,800.00	16,800.00	15,827.44	972.56	0.00	972.56	94.21
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	300.00	300.00	126.66	173.34	0.00	173.34	42.22
Total Dept 9045	LIFE INSURANCE	0.00	300.00	300.00	126.66	173.34	0.00	173.34	42.22
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	423.41	576.59	0.00	576.59	42.34
Total Dept 9055	DISABILITY INSURANCE	0.00	1,000.00	1,000.00	423.41	576.59	0.00	576.59	42.34
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	102.90	149,571.00	149,571.00	72,481.60	77,089.40	0.00	77,089.40	48.46
Total Dept 9060	HOSPITALIZATION	102.90	149,571.00	149,571.00	72,481.60	77,089.40	0.00	77,089.40	48.46
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Dept 9089	MISC. EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Fund 0002	PART TOWN FUND	78,091.99	1,297,828.00	1,354,608.50	471,376.51	883,231.99	335,777.48	547,454.51	34.80

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0003	LIBRARY FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	330.00	600.00	600.00	585.00	15.00	0.00	15.00	97.50
Total Dept 4560	PHYSICIAN	330.00	600.00	600.00	585.00	15.00	0.00	15.00	97.50
Dept 7410	LIBRARY								
0001	PERSONAL SERVICES	30,438.07	851,238.00	851,238.00	356,570.16	494,667.84	0.00	494,667.84	41.89
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,910.00	3,201.50	596.53	2,604.97	2,559.92	45.05	18.63
0004	CONTRACTUAL & MISC. EXPENSE	8,712.32	234,890.00	246,633.70	87,364.81	159,268.89	42,105.81	117,163.08	35.42
Total Dept 7410	LIBRARY	39,150.39	1,089,038.00	1,101,073.20	444,531.50	656,541.70	44,665.73	611,875.97	40.37
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	89,294.00	89,294.00	19,934.45	69,359.55	0.00	69,359.55	22.32
Total Dept 9010	STATE RETIREMENT	0.00	89,294.00	89,294.00	19,934.45	69,359.55	0.00	69,359.55	22.32
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	2,262.08	65,120.00	65,120.00	26,579.45	38,540.55	0.00	38,540.55	40.82
Total Dept 9030	SOCIAL SECURITY	2,262.08	65,120.00	65,120.00	26,579.45	38,540.55	0.00	38,540.55	40.82
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	7,000.00	8,636.00	8,635.98	0.02	0.00	0.02	100.00
Total Dept 9040	WORKERS COMPENSATION	0.00	7,000.00	8,636.00	8,635.98	0.02	0.00	0.02	100.00
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	350.00	350.00	121.02	228.98	0.00	228.98	34.58
Total Dept 9045	LIFE INSURANCE	0.00	350.00	350.00	121.02	228.98	0.00	228.98	34.58
Dept 9050	UNEMPLOYMENT								
0008	INSURANCE EMPLOYEE BENEFITS	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
Total Dept 9050	UNEMPLOYMENT	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	379.13	1,120.87	0.00	1,120.87	25.28
Total Dept 9055	DISABILITY INSURANCE	0.00	1,500.00	1,500.00	379.13	1,120.87	0.00	1,120.87	25.28
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	40.97	151,000.00	149,364.00	67,437.62	81,926.38	0.00	81,926.38	45.15
Total Dept 9060	HOSPITALIZATION	40.97	151,000.00	149,364.00	67,437.62	81,926.38	0.00	81,926.38	45.15
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	18.75	300.00	300.00	96.25	203.75	131.25	72.50	32.08
Total Dept 9089	MISC. EMPLOYEE BENEFITS	18.75	300.00	300.00	96.25	203.75	131.25	72.50	32.08
Total Fund 0003	LIBRARY FUND	41,802.19	1,404,702.00	1,416,737.20	568,300.40	848,436.80	44,796.98	803,639.82	40.11

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	314,409.00	445,305.00	107,390.00	337,915.00	297,331.00	40,584.00	24.12
Total Dept 1989	UNCLASSIFIED	0.00	314,409.00	445,305.00	107,390.00	337,915.00	297,331.00	40,584.00	24.12
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	2,000.00	2,340.00	1,095.00	1,245.00	0.00	1,245.00	46.79
Total Dept 4560	PHYSICIAN	0.00	2,000.00	2,340.00	1,095.00	1,245.00	0.00	1,245.00	46.79
Dept 5130	MACHINERY								
0001	PERSONAL SERVICES	4,593.71	88,534.00	88,534.00	43,843.73	44,690.27	0.00	44,690.27	49.52
0002	EQUIPMENT & CAPITAL OUTLAY	176.72	8,700.00	10,599.99	5,568.65	5,031.34	13.44	5,017.90	52.53
0004	CONTRACTUAL & MISC. EXPENSE	3,657.84	163,700.00	179,129.85	86,122.87	93,006.98	12,107.88	80,899.10	48.08
Total Dept 5130	MACHINERY	8,428.27	260,934.00	278,263.84	135,535.25	142,728.59	12,121.32	130,607.27	48.71
Dept 5140	BRUSH & WEEDS								
0001	PERSONAL SERVICES	1,002.00	10,000.00	10,000.00	1,002.00	8,998.00	0.00	8,998.00	10.02
Total Dept 5140	BRUSH & WEEDS	1,002.00	10,000.00	10,000.00	1,002.00	8,998.00	0.00	8,998.00	10.02
Dept 5142	SNOW REMOVAL								
0001	PERSONAL SERVICES	0.00	862,091.00	862,091.00	535,483.81	326,607.19	0.00	326,607.19	62.11
0004	CONTRACTUAL & MISC. EXPENSE	80.25	378,550.00	381,500.00	367,741.46	13,758.54	3,324.59	10,433.95	96.39
Total Dept 5142	SNOW REMOVAL	80.25	1,240,641.00	1,243,591.00	903,225.27	340,365.73	3,324.59	337,041.14	72.63
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	151,105.00	151,105.00	33,498.52	117,606.48	0.00	117,606.48	22.17
Total Dept 9010	STATE RETIREMENT	0.00	151,105.00	151,105.00	33,498.52	117,606.48	0.00	117,606.48	22.17
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	404.91	73,490.00	73,490.00	43,137.96	30,352.04	0.00	30,352.04	58.70
Total Dept 9030	SOCIAL SECURITY	404.91	73,490.00	73,490.00	43,137.96	30,352.04	0.00	30,352.04	58.70
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	74,500.00	74,500.00	46,965.41	27,534.59	0.00	27,534.59	63.04
Total Dept 9040	WORKERS COMPENSATION	0.00	74,500.00	74,500.00	46,965.41	27,534.59	0.00	27,534.59	63.04
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	750.00	750.00	317.80	432.20	0.00	432.20	42.37
Total Dept 9045	LIFE INSURANCE	0.00	750.00	750.00	317.80	432.20	0.00	432.20	42.37
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	1,224.00	1,776.00	0.00	1,776.00	40.80

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 9050	UNEMPLOYMENT INSURANCE								
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	3,000.00	3,000.00	1,224.00	1,776.00	0.00	1,776.00	40.80
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	2,375.00	2,375.00	854.91	1,520.09	0.00	1,520.09	36.00
Total Dept 9055	DISABILITY INSURANCE	0.00	2,375.00	2,375.00	854.91	1,520.09	0.00	1,520.09	36.00
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	644.46	411,497.00	411,497.00	193,107.56	218,389.44	0.00	218,389.44	46.93
Total Dept 9060	HOSPITALIZATION	644.46	411,497.00	411,497.00	193,107.56	218,389.44	0.00	218,389.44	46.93
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	9.37	200.00	200.00	46.87	153.13	65.63	87.50	23.44
Total Dept 9089	MISC. EMPLOYEE BENEFITS	9.37	200.00	200.00	46.87	153.13	65.63	87.50	23.44
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	10,569.26	2,544,901.00	2,696,416.84	1,467,400.55	1,229,016.29	312,842.54	916,173.75	54.42

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0005	HIGHWAY PART TOWN FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	400.00	2,225.00	2,225.00	1,300.00	925.00	0.00	925.00	58.43
Total Dept 4560	PHYSICIAN	400.00	2,225.00	2,225.00	1,300.00	925.00	0.00	925.00	58.43
Dept 5110	GENERAL REPAIRS								
0001	PERSONAL SERVICES	76,608.53	1,466,527.00	1,466,527.00	392,553.81	1,073,973.19	0.00	1,073,973.19	26.77
0004	CONTRACTUAL & MISC. EXPENSE	106,887.06	1,054,598.00	1,124,727.81	221,124.15	903,603.66	161,978.17	741,625.49	19.66
Total Dept 5110	GENERAL REPAIRS	183,495.59	2,521,125.00	2,591,254.81	613,677.96	1,977,576.85	161,978.17	1,815,598.68	23.68
Dept 5112	IMPROVEMENTS								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	196,324.00	235,540.00	0.00	235,540.00	0.00	235,540.00	0.00
Total Dept 5112	IMPROVEMENTS	0.00	196,324.00	235,540.00	0.00	235,540.00	0.00	235,540.00	0.00
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	181,412.00	181,412.00	37,394.32	144,017.68	0.00	144,017.68	20.61
Total Dept 9010	STATE RETIREMENT	0.00	181,412.00	181,412.00	37,394.32	144,017.68	0.00	144,017.68	20.61
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	5,680.12	112,190.00	112,190.00	29,267.98	82,922.02	0.00	82,922.02	26.09
Total Dept 9030	SOCIAL SECURITY	5,680.12	112,190.00	112,190.00	29,267.98	82,922.02	0.00	82,922.02	26.09
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	221,000.00	221,000.00	192,183.71	28,816.29	0.00	28,816.29	86.96
Total Dept 9040	WORKERS COMPENSATION	0.00	221,000.00	221,000.00	192,183.71	28,816.29	0.00	28,816.29	86.96
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	700.00	700.00	285.45	414.55	0.00	414.55	40.78
Total Dept 9045	LIFE INSURANCE	0.00	700.00	700.00	285.45	414.55	0.00	414.55	40.78
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	1,224.00	1,776.00	0.00	1,776.00	40.80
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	3,000.00	3,000.00	1,224.00	1,776.00	0.00	1,776.00	40.80
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	2,250.00	2,250.00	763.62	1,486.38	0.00	1,486.38	33.94
Total Dept 9055	DISABILITY INSURANCE	0.00	2,250.00	2,250.00	763.62	1,486.38	0.00	1,486.38	33.94
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	760.06	496,268.00	496,268.00	232,162.97	264,105.03	0.00	264,105.03	46.78
Total Dept 9060	HOSPITALIZATION	760.06	496,268.00	496,268.00	232,162.97	264,105.03	0.00	264,105.03	46.78
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	9.38	300.00	300.00	46.88	253.12	65.62	187.50	15.63

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0005	HIGHWAY PART TOWN FUND								
Dept 9089	MISC: EMPLOYEE BENEFITS								
Total Dept 9089	MISC: EMPLOYEE BENEFITS	9.38	300.00	300.00	46.88	253.12	65.62	187.50	15.63
Total Fund 0005	HIGHWAY PART TOWN FUND	190,345.15	3,736,794.00	3,846,139.81	1,108,306.89	2,737,832.92	162,043.79	2,575,789.13	28.82
Grand Total		735,341.38	19,484,537.00	20,023,698.66	7,212,092.71	12,811,605.95	1,100,179.43	11,711,426.52	36.02

NOTE: One or more accounts may not be printed due to Account Table restrictions.

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2019 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0001	GENERAL FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	6,500,063.00	6,500,063.00	6,500,063.00	0.00	100.00
Item 1081	OTHER PYMT IN LIEU OF TAXES	0.00	0.00	9,697.00	9,697.00	9,658.84	38.16	99.61
Item 1090	INTEREST & PENALTY ON PROP TAX	23,251.09	(23,251.09)	175,000.00	175,000.00	92,372.20	82,627.80	52.78
Item 1170	FRANCHISES	0.00	0.00	435,000.00	435,000.00	424,085.61	10,914.39	97.49
Item 1232	TAX COLLECTOR FEES	0.00	0.00	3,820.00	3,820.00	0.00	3,820.00	0.00
Item 1255	CLERK FEES	255.00	(255.00)	4,000.00	4,000.00	1,028.25	2,971.75	25.71
Item 1550	DOG WARDEN FEES	173.00	(173.00)	1,000.00	1,000.00	307.00	693.00	30.70
Item 2001	CULTURE & RECREATION FEES	0.00	0.00	727,100.00	727,100.00	455,014.10	272,085.90	62.58
Item 2189	OTH HOME/COMM SER	0.00	0.00	0.00	0.00	3,573.70	(3,573.70)	100.00
Item 2210	GENERAL SERVICES - OTHER GOV'T	1,220.00	(1,220.00)	39,022.00	39,022.00	1,220.00	37,802.00	3.13
Item 2228	GIS CHARGES, OTHER GOV'T	0.00	0.00	0.00	0.00	6,440.00	(6,440.00)	100.00
Item 2350	YOUTH SER/OTHER GOV'T.	0.00	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
Item 2351	PROGRAMS FOR AGING - OTHER GOV'T	0.00	0.00	37,372.00	37,372.00	14,848.89	22,523.11	39.73
Item 2401	INTEREST & EARNINGS	5,212.96	(5,212.96)	55,000.00	55,000.00	78,270.73	(23,270.73)	142.31
Item 2410	RENTAL OF LAND	0.00	0.00	123,980.00	123,980.00	80,219.48	43,760.52	64.70
Item 2411	FIELD USE FEES	0.00	0.00	8,000.00	8,000.00	80.00	7,920.00	1.00
Item 2450	COMMISSIONS	57.88	(57.88)	500.00	500.00	369.19	130.81	73.84
Item 2544	DOG LICENSES	1,449.00	(1,449.00)	17,000.00	17,000.00	7,810.00	9,190.00	45.94
Item 2560	STREET OPENING PERMITS	35.00	(35.00)	2,510.00	2,510.00	945.00	1,565.00	37.65
Item 2590	PERMITS	1,030.00	(1,030.00)	8,000.00	8,000.00	5,600.00	2,400.00	70.00
Item 2610	FINES & FORFEITED BAIL	0.00	0.00	80,000.00	80,000.00	33,398.86	46,601.14	41.75
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	0.00	0.00	742.50	(742.50)	100.00
Item 2655	MINOR SALES	0.00	0.00	0.00	0.00	56.26	(56.26)	100.00
Item 2680	INSURANCE RECOVERIES	0.00	0.00	500.00	500.00	0.00	500.00	0.00
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	1,500.00	1,500.00	5,045.94	(3,545.94)	336.40
Item 2705	GIFTS & DONATIONS	2,201.00	(2,201.00)	23,200.00	23,200.00	20,838.20	2,361.80	89.82
Item 2770	OTHER UNCLASSIFIED REVENUES	296.05	(296.05)	23,767.00	23,767.00	12,356.76	11,410.24	51.99
Item 2801	INTERFUND REVENUES	0.00	0.00	22,000.00	22,000.00	0.00	22,000.00	0.00
Item 3001	STATE AID PER CAPITA	0.00	0.00	108,081.00	108,081.00	0.00	108,081.00	0.00
Item 3005	MORTGAGE TAX	0.00	0.00	841,500.00	841,500.00	0.00	841,500.00	0.00
Item 5031	INTERFUND TRANSFERS	90,814.00	(90,814.00)	200,000.00	290,814.00	90,814.00	200,000.00	31.23
Item 5999	APPROP FD BALANCE	0.00	0.00	1,045,700.00	1,164,370.31	0.00	1,164,370.31	0.00
Total Fund 0001	GENERAL FUND	125,994.98	(125,994.98)	10,500,312.00	10,709,796.31	7,845,158.51	2,864,637.80	73.25

Date Prepared: 06/13/2019 05:15 PM

Report Date: 06/13/2019

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2019 Period From: 1 To: 12

GLR0116 1.0

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Prepared By: GREG

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0002	PART TOWN FUND							
Item 1120	SALES TAX	0.00	0.00	800,000.00	800,000.00	800,000.00	0.00	100.00
Item 1560	SAFETY INSPECTION FEES	0.00	0.00	18,150.00	18,150.00	0.00	18,150.00	0.00
Item 1570	DEMOLITION PERMITS	0.00	0.00	750.00	750.00	520.00	230.00	69.33
Item 2110	ZONING FEES	276.00	(276.00)	2,000.00	2,000.00	840.00	1,160.00	42.00
Item 2115	PLANNING BOARD FEES	400.00	(400.00)	11,000.00	11,000.00	2,845.00	8,155.00	25.86
Item 2210	GENERAL SERVICES - OTHER GOV'T	0.00	0.00	7,800.00	7,800.00	0.00	7,800.00	0.00
Item 2401	INTEREST & EARNINGS	734.25	(734.25)	7,500.00	7,500.00	10,935.85	(3,435.85)	145.81
Item 2545	LICENSES, OTHER	0.00	0.00	3,000.00	3,000.00	1,875.00	1,125.00	62.50
Item 2550	PERMITS - CERT. OF OCCUPANCY	489.20	(489.20)	3,000.00	3,000.00	1,252.36	1,747.64	41.75
Item 2555	BUILDING & ALTERATION PERMITS	19,242.40	(19,242.40)	90,500.00	90,500.00	44,254.68	46,245.32	48.90
Item 2590	PERMITS	370.00	(370.00)	3,000.00	3,000.00	1,985.00	1,015.00	66.17
Item 2591	FIRE ALARM PERMITS	0.00	0.00	2,000.00	2,000.00	40.00	1,960.00	2.00
Item 5031	INTERFUND TRANSFERS	0.00	7,655.00	0.00	30,852.00	0.00	30,852.00	0.00
Item 5999	APPROP FD BALANCE	0.00	0.00	349,128.00	375,056.50	0.00	375,056.50	0.00
Total Fund 0002	PART TOWN FUND	21,511.85	(13,856.85)	1,297,828.00	1,354,608.50	864,547.89	490,060.61	63.82

Date Prepared: 06/13/2019 05:15 PM

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TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2019 Period From: 1 To: 12

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Prepared By: GREG

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0003	LIBRARY FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,263,452.00	1,263,452.00	1,263,452.00	0.00	100.00
Item 2080	COPIER FEES	169.25	(169.25)	1,500.00	1,500.00	707.08	792.92	47.14
Item 2081	COLLECTION FEES	123.00	(123.00)	1,250.00	1,250.00	304.64	945.36	24.37
Item 2082	LIBRARY FINES	1,757.84	(1,757.84)	55,000.00	55,000.00	23,540.04	31,459.96	42.80
Item 2083	PRINTING REVENUE	369.08	(369.08)	5,000.00	5,000.00	3,016.38	1,983.62	60.33
Item 2401	INTEREST & EARNINGS	252.01	(252.01)	8,500.00	8,500.00	9,519.74	(1,019.74)	112.00
Item 2770	OTHER UNCLASSIFIED REVENUES	0.00	0.00	0.00	0.00	3.98	(3.98)	100.00
Item 3089	OTHER STATE AID	0.00	0.00	0.00	0.00	500.00	(500.00)	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	70,000.00	82,035.20	0.00	82,035.20	0.00
Total Fund 0003	LIBRARY FUND	2,671.18	(2,671.18)	1,404,702.00	1,416,737.20	1,301,043.86	115,693.34	91.83

Date Prepared: 06/13/2019 05:15 PM

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Revenue Control Report

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		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,767,596.00	1,767,596.00	1,767,596.00	0.00	100.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	430,305.00	430,305.00	345,845.32	84,459.68	80.37
Item 2401	INTEREST & EARNINGS	1,414.69	(1,414.69)	20,000.00	20,000.00	23,332.15	(3,332.15)	116.66
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	1,500.00	1,500.00	1,907.30	(407.30)	127.15
Item 2680	INSURANCE RECOVERIES	0.00	0.00	500.00	500.00	0.00	500.00	0.00
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	7.68	(7.68)	100.00
Item 5031	INTERFUND TRANSFERS	130,636.00	(130,636.00)	0.00	130,636.00	130,636.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	325,000.00	345,879.84	0.00	345,879.84	0.00
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	132,050.69	(132,050.69)	2,544,901.00	2,696,416.84	2,269,324.45	427,092.39	84.16

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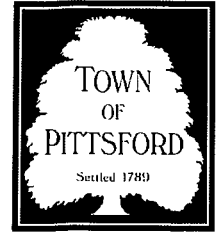
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Prepared By: GREG

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0005	HIGHWAY PART TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	733,470.00	733,470.00	733,470.00	0.00	100.00
Item 1120	SALES TAX	0.00	0.00	2,070,000.00	2,070,000.00	29,714.03	2,040,285.97	1.44
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
Item 2401	INTEREST & EARNINGS	3,027.07	(3,027.07)	20,000.00	20,000.00	26,023.72	(6,023.72)	130.12
Item 3501	CHIPS PROGRAM	0.00	0.00	171,324.00	210,540.00	0.00	210,540.00	0.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	237,000.00	237,000.00	0.00	237,000.00	0.00
Item 5999	APPROP FD BALANCE	0.00	0.00	500,000.00	570,129.81	0.00	570,129.81	0.00
Total Fund 0005	HIGHWAY PART TOWN FUND	3,027.07	(3,027.07)	3,736,794.00	3,846,139.81	789,207.75	3,056,932.06	20.52
Grand Total		285,255.77	(277,600.77)	19,484,537.00	20,023,698.66	13,069,282.46	6,954,416.20	65.27

NOTE: One or more accounts may not be printed due to Account Table restrictions.

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: June 7, 2019

Regarding: Authorize License for VA Vehicle to Park at Highway Garage

For Meeting On: June 18, 2019

Ladies and Gentlemen:

The Department of Veterans Affairs (VA) provides home care to Veterans in and around the Pittsford Area. To improve efficiencies and make resources available to staff on a 24/7 basis, the VA allows their employees access to issued vehicles as long as they are parked in a government owned facility. The VA has requested authorization for a vehicle to park in our secured parking lot at the Highway Garage. Attached is the license agreement.

In the event the Town Board determines that the proposed action should be taken, the following oral Resolution language is suggested:

Resolved, that the Town Board of the Town of Pittsford grants permission for a vehicle from the Department of Veterans Affairs to park at the Highway Department and that the Town Supervisor is authorized to execute the License Agreement.

**REVOCABLE LICENSE FOR
USE OF REAL PROPERTY**

1. LICENSE NO.

The Licensor, _____, hereby grants a revocable license for use of the described property described for the purpose designated below to the Licensee herein named, subject to all of the conditions, special and general, hereinafter enumerated.

2. NAME OF LICENSEE U.S. Department of Veterans Affairs (VA)	3. ADDRESS OF LICENSEE 17 Computer Drive West Albany, NY
---	--

4. NAME AND ADDRESS OF INSTALLATION	5. PERIOD COVERED	
	FROM (Month, day, year)	TO (Month, day, year) indefinite

6. CONSIDERATION
None

7A. DESCRIPTION OF PROPERTY AFFECTED	7B. EXHIBIT(S) ATTACHED N/A
--------------------------------------	--------------------------------

8. PURPOSE OF LICENSE
The VA may use the parking lot for parking of a VA vehicle or a vehicle owned by a VA employee.

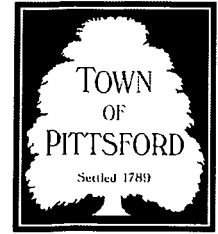
By the acceptance of this license, the licensee agrees to abide by and be bound by the special conditions indicated hereon.

9. SPECIAL CONDITIONS
The VA shall direct its employees to adhere to policies applicable to use of the parking lot pursuant to this license. The liability, if any, of the United States for injury or loss of property, or personal injury or death shall be governed exclusively by the provisions of the Federal Tort Claims Act.

LICENSOR	LICENSEE
DATE OF LICENSE (Month, day, year)	DATE ACCEPTED (Month, day, year)
SIGNATURE(S) OF LICENSOR	SIGNATURE(S) AND TYPED NAME OF SIGNATORY
ADDRESS OF LICENSOR	TITLE OF SIGNATORY
	TELEPHONE NO. OF LICENSEE (Including Area Code)

REVOCABLE LICENSE FOR USE OF REAL PROPERTY		1. LICENSE NO.	
<p>The Licensor, <u>Town of Pittsford</u>, hereby grants a revocable license for use of the described property described for the purpose designated below to the Licensee herein named, subject to all of the conditions, special and general, hereinafter enumerated.</p>			
2. NAME OF LICENSEE U.S. Department of Veterans Affairs (VA)		3. ADDRESS OF LICENSEE 17 Computer Drive West Albany, NY	
4. NAME AND ADDRESS OF INSTALLATION Department of Veterans Affairs Canandaigua, NY		5. PERIOD COVERED FROM <i>(Month, day, year)</i> 06/18/19 <table border="1" style="display: inline-table; vertical-align: top; margin-left: 100px;"> <tr> <td>TO <i>(Month, day, year)</i> indefinite</td> </tr> </table>	TO <i>(Month, day, year)</i> indefinite
TO <i>(Month, day, year)</i> indefinite			
6. CONSIDERATION None			
7A. DESCRIPTION OF PROPERTY AFFECTED Town of Pittsford Highway Garage 60 Golf Avenue Pittsford, NY 14534		7B. EXHIBIT(S) ATTACHED N/A	
8. PURPOSE OF LICENSE The VA may use the parking lot for parking of a VA vehicle or a vehicle owned by a VA employee, residing in the Town of Pittsford			
<p>By the acceptance of this license, the licensee agrees to abide by and be bound by the special conditions indicated hereon.</p>			
9. SPECIAL CONDITIONS The VA shall direct its employees to adhere to policies applicable to use of the parking lot pursuant to this license. The liability, if any, of the United States for injury or loss of property, or personal injury or death shall be governed exclusively by the provisions of the Federal Tort Claims Act.			
LICENSOR		LICENSEE	
DATE OF LICENSE <i>(Month, day, year)</i> 6/18/19		DATE ACCEPTED <i>(Month, day, year)</i>	
SIGNATURE(S) OF LICENSOR <div style="text-align: right;">, Supervisor</div>		SIGNATURE(S) AND TYPED NAME OF SIGNATORY	
ADDRESS OF LICENSOR Town of Pittsford 11 S. Main Street Pittsford, NY 14534		TITLE OF SIGNATORY	
		TELEPHONE NO. OF LICENSEE <i>(Including Area Code)</i>	

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: June 7, 2019

Regarding: Buffalo Bills Training Camp Parking Restrictions

For Meeting On: June 18, 2019

Ladies and Gentlemen:

St. John Fisher College is the host for the Buffalo Bills Football Training Camp, to be held July 25, 2019 through August 6, 2019. There are various streets lying solely within the Town of Pittsford that are in close proximity to college. These are two lane roads varying in width from 18 feet to 22 feet. Code Enforcement anticipates that there will be very large number of vehicles attempting to park on these streets adjacent and close to St. John Fisher College. Pursuant to Section 1660 of the Vehicle and Traffic Law, the Town of Pittsford is specifically authorized by order, ordinance, rule or regulation, to prohibit, restrict or limit the stopping, standing or parking of vehicles on roads other than state highways in the Town of Pittsford. If the Town were to allow the permitted parking on both sides of these streets in these areas, there will be created a substantial danger to the Town of Pittsford in that emergency vehicles of all kinds, to wit: police, fire, ambulance, etc., will be obstructed in the performance of their duties.

Code Enforcement has considered that the only feasible way to control this situation during the period of aforesaid events is to restrict parking on these streets and it is the opinion of the Commissioner of Public Works that it may be necessary to extend the area of restricted parking if problems arise.

In the event the Town Board determines that the proposed action should be taken, the following oral Resolution language is suggested:

Resolved, that from the period beginning on July 25, 2019 and terminating on August 6, 2019, commencing at 7:00 A.M. until 10:00 P.M., parking, stopping or standing shall be prohibited unless authorized by permit on the following named streets:

- Allen Parkway
- Alpine Drive
- Bretton Woods Drive
- Crestline Road
- Ellingwood Drive (Overbrook Road to East Avenue)
- Harwood Lane
- Kilbourn Road (East Avenue to 455 Kilbourn Road)
- Lochnavar Parkway
- Overbrook Road (Ellingwood to 456 Kilbourn Road)
- Shelwood Drive
- Sylvania Road
- Wayside Circle

Further Resolved, that the Supervisor or his designee are authorized to post the following additional streets prohibiting parking, stopping or standing, unless authorized by permit beginning on July 25, 2019 and terminating on August 6, 2019, commencing at 7:00 A.M. until 10:00 P.M. if the need becomes necessary during the Buffalo Bills Camp:

Country Club Drive
Ellingwood Drive
Kilbourn Road
Maywood Avenue
N. Country Club Drive
Overbrook Road
Pine Acres
San Rafael
Stoneleigh Court

Further Resolved, that the streets on which the said parking, stopping or standing is prohibited have been marked on the annexed map of part of the Town of Pittsford, which annexed map, together with the markings thereon, is incorporated in and made a part of this Resolution; and it was further

Further Resolved, that these restrictions will be enforceable upon the proper and adequate posting of signs on all of these streets herein designated to give notice to all motorists using any of the said streets that parking, stopping or standing is prohibited on that side of the said streets so designated by the said signs;



Further Resolved, that any vehicle parked in violation of this resolution may be towed at the owner's expense; and it was further

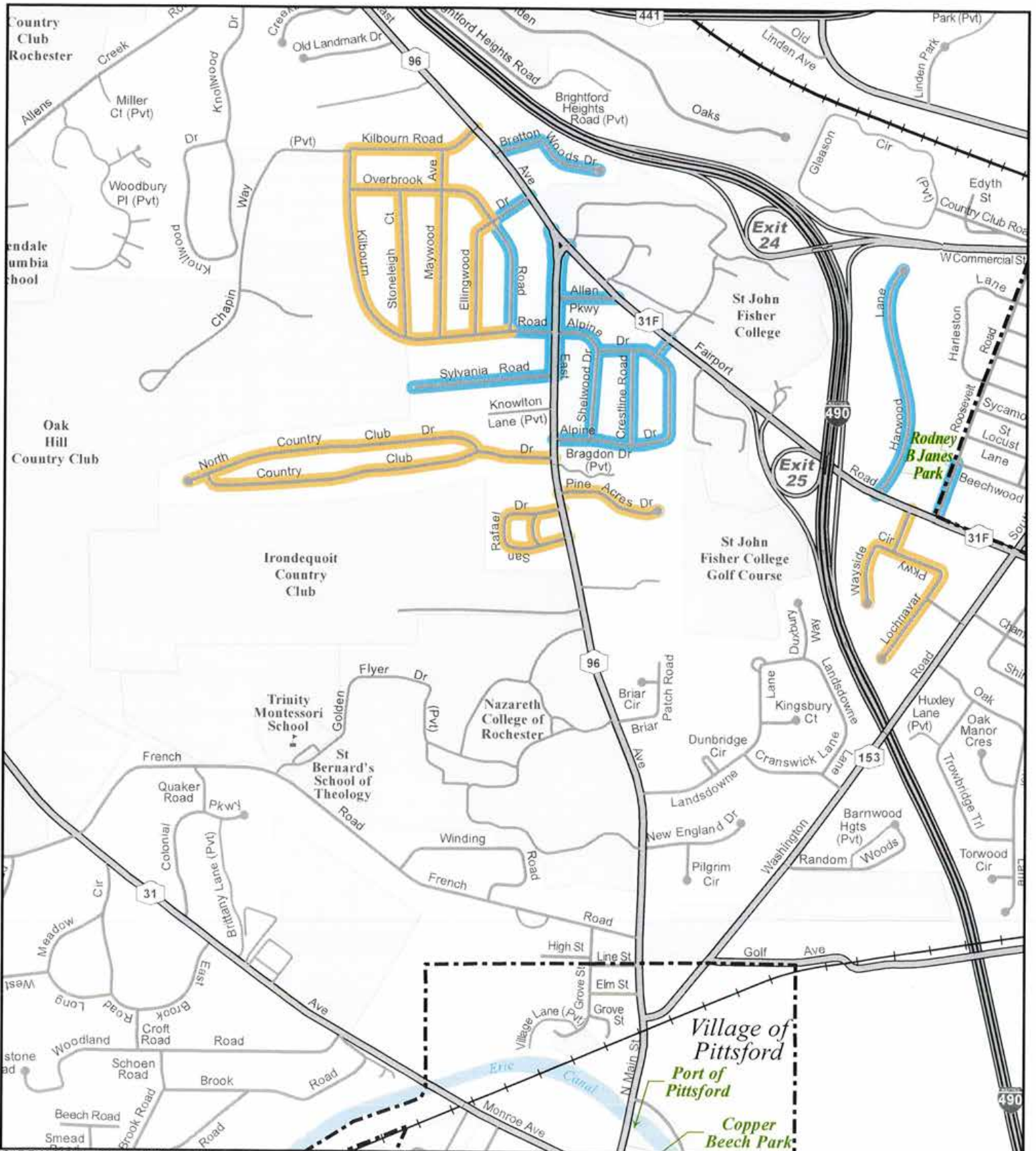
Further Resolved, that a violation of this resolution shall constitute an offense and shall be punished by fine not to exceed Twenty-five Dollars (\$25.00).



Town of Pittsford

Buffalo Bills Training Camp Parking Restrictions

-  Restricted During Bills Camp
-  Additional Bills Camp Restrictions if Needed



MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: June 7, 2019

Regarding: Buffalo Bills Training Camp Peddler Restrictions

For Meeting On: June 18, 2019

Ladies and Gentlemen:

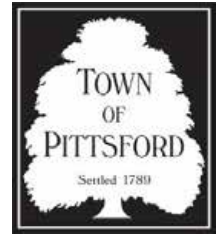
It has been requested that the Town Board authorize the restrictions of the issuing of any type of Peddler, Solicitor, and Hawker Permits during the time period of July 25, 2019 through August 6, 2019 during the Buffalo Bills Training Camp. In addition, anyone holding a peddlers permit is to be notified that their permit will be invalid on the streets adjacent and close to St. John Fisher. Such streets listed below:

Harwood Lane	Fairport Road. (NYS Rte. 31 F)
Maywood Avenue	Overbrook Road
Stoneleigh Court	Ellingwood Drive
Duxbury Way	Allen Parkway
Landsdowne Lane	Sylvania Road
Alpine Drive	Crestline Road
Shelwood Drive	Kilbourn Road
Bretton Woods Drive	North Country Club Drive
San Rafael Drive	Country Club Drive
Pine Acres Drive	Kingsbury Court
Cranswick Lane	Dunbridge Circle
Monroe Avenue	Briar Patch Road
East Ave. (NYS Rte 96)	Briar Circle
Washington Rd. (NYS Rte. 253)	New England Drive
Pilgrim Circle	

In the event the Town Board determines that the proposed action should be taken, the following oral Resolution language is suggested:

RESOLVED, that the Town Board accepts the recommendation of the Commissioner of Public Works, and approves the restrictions of issuing any Peddler, Hawker, or Solicitor permits, and restricts any current permits during the above time frames and locations.

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: June 10, 2019

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: June 18, 2019

1. The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Department	Position	Rate	Date of Hire
Frederick Wallman	Parks	Rehire Seasonal PT	\$12.25	05/24/2019
Patrick Kompare	HWY	Seasonal PT	\$12.00	05/28/2019
Kyle Wallman	Sewer	Rehire Seasonal PT	\$12.50	05/28/2019
William Brownell	Parks	Seasonal PT	\$12.00	05/31/2019
Brianna Hanson	REC	Rehire Summer PT	\$13.10	05/31/2019
Amelia Weinberg	REC	Rehire Summer PT	\$13.10	06/05/2019
Yahan Xie	REC	Summer Fun PT	\$13.10	06/05/2019
Morgan Pink	REC	Summer Fun PT	\$13.10	06/05/2019
Robert Kleinhammer	HWY	Rehire Seasonal PT	\$12.50	06/06/2019
Joseph Allocco	HWY	Seasonal PT	\$12.00	06/10/2019
John Scharf	REC	Summer Fun PT	\$11.10	06/10/2019
Douglas Connard	HWY	Seasonal PT	\$12.00	06/11/2019
Asha Spencer	REC	Lifeguard PT	\$14.00	06/17/2019
Brendan Haims	HWY	Rehire Seasonal PT	\$12.25	06/17/2019
Ashley Sutherland	REC	Summer Fun PT	\$11.10	06/17/2019
Bryce Wallman	REC	Summer Fun PT	\$11.10	06/17/2019
Jack Leahy	REC	Summer Fun PT	\$11.10	06/17/2019
Megan Deuel	REC	Lifeguard PT	\$14.00	06/17/2019
Anna Pogharian	REC	Lifeguard PT	\$14.00	06/17/2019
Cathy Walzer	REC	Community Center	\$12.71	06/17/2019
Eleanor Stanton	REC	Lifeguard PT	\$14.00	06/17/2019
Erin Stanton	REC	Lifeguard PT	\$14.00	06/17/2019
Collin Regan	HWY	Seasonal PT	\$12.00	06/19/2019

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

Name	Department	Position	Rate	Date of Hire
Frederick Wallman	Parks	Rehire Seasonal PT	\$12.25	05/24/2019
Patrick Kompare	HWY	Seasonal PT	\$12.00	05/28/2019
Kyle Wallman	Sewer	Rehire Seasonal PT	\$12.50	05/28/2019
William Brownell	Parks	Seasonal PT	\$12.00	05/31/2019
Brianna Hanson	REC	Rehire Summer PT	\$13.10	05/31/2019
Amelia Weinberg	REC	Rehire Summer PT	\$13.10	06/05/2019
Yahan Xie	REC	Summer Fun PT	\$13.10	06/05/2019
Morgan Pink	REC	Summer Fun PT	\$13.10	06/05/2019
Robert Kleinhammer	HWY	Rehire Seasonal PT	\$12.50	06/06/2019
Joseph Allocco	HWY	Seasonal PT	\$12.00	06/10/2019
John Scharf	REC	Summer Fun PT	\$11.10	06/10/2019

Douglas Connard	HWY	Seasonal PT	\$12.00	06/11/2019
Asha Spencer	REC	Lifeguard PT	\$14.00	06/17/2019
Brendan Haims	HWY	Rehire Seasonal PT	\$12.25	06/17/2019
Ashley Sutherland	REC	Summer Fun PT	\$11.10	06/17/2019
Bryce Wallman	REC	Summer Fun PT	\$11.10	06/17/2019
Jack Leahy	REC	Summer Fun PT	\$11.10	06/17/2019
Megan Deuel	REC	Lifeguard PT	\$14.00	06/17/2019
Anna Pogharian	REC	Lifeguard PT	\$14.00	06/17/2019
Cathy Walzer	REC	Community Center	\$12.71	06/17/2019
Eleanor Stanton	REC	Lifeguard PT	\$14.00	06/17/2019
Erin Stanton	REC	Lifeguard PT	\$14.00	06/17/2019
Collin Regan	HWY	Seasonal PT	\$12.00	06/19/2019

2. The following employee(s) are recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Laura Ann Marra	REC Asst 3	added position	\$12.71	05/17/2019
John Keegan	Cleaner	added position	\$12.50	05/18/2019
Theo Couderc	Rec Asst 3	added position	\$12.71	06/07/2019
Cassandra Schrom	Rec Leader	FT Permanent	\$19.46	06/24/2019

Should the Board approve the above recommendations and personnel adjustments, the following resolution is being proposed, RESOLVED, that the Town Board approves the status and salary changes for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Laura Ann Marra	Rec Asst 3	added position	\$12.71	05/17/2019
John Keegan	Cleaner	added position	\$12.50	05/18/2019
Theo Couderc	Rec Asst 3	added position	\$12.71	06/07/2019
Cassandra Schrom	Rec Leader	FT Permanent	\$19.46	06/24/2019