

**PITTSFORD COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
MAY 8, 2019**

**PRESENT**

Mary Doyle, Jessica Izzo, Ken Knight, Paul Seidel, Radhika Ramesh, John Stewart, Michael Labombarda, Tracy Castleberry

**ALSO PRESENT**

Pam Burch, Amanda Madigan, Matt O'Connor

**PUBLIC ATTENDEES**

A Pittsford Sutherland Student

**ABSENT**

Daniel Waldman

**ABSTRACTS SIGNED**

\$ 6,677.90

Michael Labombarda called the meeting to order at 7:01 PM.

Pittsford Town Council Member Matthew O'Connor presented a resolution of commendation from Town Board recognizing retiring trustee John Stewart's contributions to the library's successful operations. Trustee President Michael Labombarda presented a card and gift of appreciation from the board members.

**MINUTES**

- **Ken Knight moved to approve the April 10, 2019 meeting minutes as written. Mary Doyle seconded; the motion carried.**

**FRIENDS LIAISON REPORT**

- Pamela Burch reported on record-breaking results achieved at the Spring Book Sale. The Friends are thrilled to have strong community support from patrons and donors as well as a dedicated and knowledgeable group of volunteers.
- Hall sales continue to be successful.
- Tuesday is the annual meeting. In June, the Friends will have a picnic. The July meeting is canceled to accommodate summer and family plans.
- Please enjoy the new display in the main entranceway case that celebrates library projects funded by the Friends of Pittsford Library.

## TOWN LIAISON REPORT

- Matt O'Connor reported that Community Choice Aggregation bids are in and two competitive bids have been selected for presentation and Q&A sessions this month.
- Meet the Machines! is Saturday, May 11, 2019 at the Pittsford Community Center Parking Lot.
- Petitions have been submitted for 4-5 neighborhood refuse districts.
- The Pittsford Survey has 1200 replies so far and will be open until May 20<sup>th</sup>.

## LIBRARY DIRECTOR REPORT

- Amanda Madigan thanked the Friends for all of their hard work and support of the library. Library staff received many positive comments about the Spring Book Sale.
- Programming and Outreach were highlighted. This month three readers finished the 1,000 Books Before Kindergarten Challenge. Staff participated in the STEAM Day event at Jefferson Road Elementary School.
- **Amanda requested a vote to approve \$2500 for Equity, Diversity, and Inclusion collection development. Ken Knight moved for approval of the Foundation fund request, Tracy Castleberry seconded and the motion carried.**
- The library will have an activity booth at Paddle and Pour on Saturday, May 25<sup>th</sup>.
- **The New York State Report was presented for approval with adjustments from the 2018 fiscal audit. Mary Doyle motioned for the report to be distributed and Ken Knight seconded the motion.**
- The building maintenance projects for Memorial Day weekend have been scheduled. Painting will begin on Friday, May 24<sup>th</sup>.
- Trustees are reminded to complete the online interactive Sexual Harassment Training.

## NEW BUSINESS

- The 2019 year-to-date Town Budget was reviewed.
- **Amanda Madigan discussed the Friends Wish List for 2019-2020. Jessica Izzo moved to approve the list for presentation to the Friends and Paul Seidel seconded the motion, which carried.**

## ONGOING BUSINESS

- The 2020 Town Budget Discussion continued. At the Town Board meeting, Councilman Beckford suggested the installation of motion sensor faucets for the library rest rooms. Pamela Burch suggested keyboard replacement for the second floor workroom and family friendly assistive restrooms.
- Learning Center Plans are on the schedule for 2021.

- **Long Range Plan was submitted for discussion. The library vision and mission statements were aligned with the current branding platform. Tracy Castleberry moved for approval of the changes as presented and Mary Doyle seconded the motion, which carried.**

Board President Michael Labombarda called for adjournment at 8:44 pm with no objections.

Respectfully Submitted,  
Lori O'Connor  
Library Clerk

**OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY**