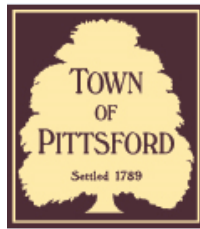


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy
Supervisor
Kevin Beckford
Cathy Koshykar
Stephanie Townsend

TOWN BOARD AGENDA

Tuesday, April 21, 2020 – 6:00 pm
Meeting by Online Video with Public Access
Page 1 of 2

Call to Order

Pledge of Allegiance

Presentation of Annual Audit by Bonadio & Co.

Minutes

Public Comment
Approval of Minutes of Meeting of April 7, 2020

Financial Matters

Public Comment
Transfers
Vouchers
Surplus Inventory

Personnel Matters

Public Comment
Hiring Resolution

Other Business

Public Comment

Adjournment

Instructions for viewing meeting on attached page 2

How to view the meeting:

1. Zoom

- In your web browser, go to <https://us02web.zoom.us/j/89806930119?pwd=bHN3Y0c3SjdTQlBRyUc0NmdTcGtpZz09>
You will be connected to the meeting.
- Alternatively, download the Zoom app on your device well in advance of the meeting. You do not have to sign up for a Zoom account. Enter the Meeting ID and password. The Meeting ID is 898 0693 0119. The password is 586901.

2. Telephone

- You can access the meeting by phone. Use any of the numbers below, then enter the meeting ID and password when prompted. The Meeting ID is 898 0693 0119. No password is necessary.

(929) 205-6099

(312) 626-6799

(253) 215-8782

(301) 715-8592

(346) 248-7799

(669) 900-6833

3. Public Comments

- Any Pittsford resident can submit a comment for the meeting by emailing it to comments@townofpittsford.org any time before 2:30pm on the date of the meeting.
- Comments must be accompanied by your name and street address. Comments from Pittsford residents will be read aloud by the Town Clerk. Your address will *not* be read aloud at the meeting.
- To comment on anything that takes place at the meeting, use the email address prior to 2:30pm on the next meeting date, May 5. The Clerk will read such comments from residents aloud at that meeting.

Town of Pittsford, Monroe County, New York

Town Board Meeting

Big firm capability. Small firm personality.

THE BONADIO GROUP

CPAs, Consultants & More

April 21, 2020

Auditor's Responsibility

- Form opinions as to whether the financial statements have been presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States.
- Consider internal control over financial reporting as a basis for designing audit procedures, but not for the purpose of expressing an opinion on internal control.
- Communicate significant matters related to the financial statement audit to the Town Board.
- An audit does not relieve management or the Town Board of their responsibilities with regard to governance and oversight.
- Our audit opinions on the financial statements are unmodified.

Financial Highlights

Government-wide net position consisted of the following:

Net investment in capital assets	\$	46,104,404
Restricted net position		16,794,161
Unrestricted net position		(14,786,949)
Total	\$	48,111,616

Percentages of revenues

- General revenues, which include mortgage tax, non-property tax, and real property tax accounted for approximately \$16,879,000 or 83% of all revenues.
- Program specific revenues, including charges for services and capital grants, accounted for \$3,522,681 or 17% of total revenues.

Financial Highlights (Continued)

Total governmental funds reported
an ending fund balance of:

Nonspendable	\$	223,950
Restricted		16,794,161
Assigned		1,614,283
Unassigned		4,515,914
Total	\$	23,148,308

Financial Highlights (Continued)

General Fund Highlights

- Total Fund Balance of \$10,306,408 increased from 2018 approximately \$143,000, or about 1%
- Revenues of \$9,952,822 increased from 2018 approximately \$582,000, or 6.2%
- Expenditures of \$7,722,947 increased from 2018 approximately \$73,000 or less than 1%
- Significant transfers out of \$2.5 million to fund capital projects and debt service payments
- Prior period adjustment of \$16,000 related to the implementation of GASB84 – Fiduciary Activities

**BALANCE SHEETS - GOVERNMENTAL FUNDS
AS OF DECEMBER 31
(000's omitted)**

	<u>2019</u>	<u>2018</u>	<u>2017</u>
ASSETS			
Cash and cash equivalents	\$ 20,514	\$ 22,243	\$ 29,559
Investments	1,682	34	41
Receivables	2	23	13
Due from other funds	4	-	107
Due from other governments	1,252	1,587	1,002
Due from state and federal	-	154	-
Prepaid expenses	<u>224</u>	<u>224</u>	<u>217</u>
Total assets	23,678	24,265	30,939
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflow - other	<u>-</u>	<u>101</u>	<u>-</u>
Total assets and deferred outflows	<u>23,678</u>	<u>24,366</u>	<u>30,939</u>
LIABILITIES AND FUND BALANCES			
LIABILITIES:			
Accounts payable	\$ 150	\$ 357	\$ 21
Accrued liabilities	244	160	137
Due to other funds	4	-	107
Unearned revenue	<u>132</u>	<u>126</u>	<u>114</u>
Total liabilities	<u>530</u>	<u>643</u>	<u>379</u>
FUND BALANCES:			
Nonspendable	224	325	217
Restricted	16,794	17,504	24,135
Assigned	1,614	1,164	1,003
Unassigned	<u>4,516</u>	<u>4,730</u>	<u>5,205</u>
Total fund balances	<u>23,148</u>	<u>23,723</u>	<u>30,560</u>
Total liabilities and fund balances	<u>\$ 23,678</u>	<u>\$ 24,366</u>	<u>\$ 30,939</u>

**STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEARS ENDED DECEMBER 31**

(000's omitted)

	<u>2019</u>	<u>2018</u>	<u>2017</u>
REVENUES:			
Tax items	\$ 16,159	\$ 15,988	\$ 15,672
Other revenues	2,856	2,494	2,260
Government aid	1,423	1,677	1,598
Total revenues	<u>20,438</u>	<u>20,159</u>	<u>19,530</u>
EXPENDITURES:			
Current expenditures	18,734	25,278	19,850
Debt service	2,297	2,183	1,596
Total expenditures	<u>21,031</u>	<u>27,461</u>	<u>21,446</u>
DEFICIENCY OF REVENUES OVER EXPENDITURES	<u>(593)</u>	<u>(7,302)</u>	<u>(1,916)</u>
OTHER FINANCING SOURCES (USES):			
Operating transfers - in	2,680	2,804	3,954
Proceeds from the issuance of debt	-	465	8,800
Operating transfers - out	<u>(2,680)</u>	<u>(2,804)</u>	<u>(3,954)</u>
OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>465</u>	<u>8,800</u>
CHANGE IN FUND BALANCE	(593)	(6,837)	6,884
PRIOR PERIOD ADJUSTMENT	18	-	-
FUND BALANCE - beginning of year	<u>23,723</u>	<u>30,560</u>	<u>23,676</u>
FUND BALANCE - end of year	<u>\$ 23,148</u>	<u>\$ 23,723</u>	<u>\$ 30,560</u>

Future Pronouncements

Leases (GASB87)

- Effective for 12/31/20 **
- Change in how leases are recorded
- May require the recognition of assets/liabilities to reflect the right to use an underlying asset and the accompanying obligation to pay for that use
- Elimination of operating or capital lease concept

Thank You!

Big firm capability. Small firm personality.

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Minutes of the Town Board for April 7, 2020

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
APRIL 7, 2020**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, April 7, 2020 at 6:00 P.M. local time. The meeting took place with Board members participating remotely using Zoom.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Kevin Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Paul J. Schenkel, Commissioner of Public Works; Cheryl Fleming, Personnel Director; Greg Duane, Finance Director; Robert Koegel, Town Attorney; and Linda M. Dillon, Town Clerk.

ATTENDANCE: There were no members of the public in attendance.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and led members in the Pledge of Allegiance. The Town Clerk called the roll and noted all Town Board members present.

SUPERVISOR'S ANNOUNCEMENTS

- 1. Social Distancing:** Supervisor Smith noted that our Town Parks and Trails remain open, but reminded the public of the importance in maintaining physical distance while visiting or walking the trails. Town staff will be monitoring these areas to ensure the safety of our public.
- 2. End of May Events:** It is undecided at this time whether the end of May events, the Paddle and Pour Festival and the Memorial Day Parade, will proceed or be canceled.
- 3. Public Hearing on Local Law No. 3 of 2020 postponed:** The Public Hearing on Local Law 3 of 2020 – Amending Chapter 8 of the Town of Pittsford Municipal Code Entitled “Computer System Security Breach Notification Policy” originally scheduled for public hearing for April 21, 2020, will be postponed until a future date wherein the public will be able to attend.

MINUTES

PUBLIC COMMENT

No public comments were offered regarding the Minutes of the March 17 Town Board meeting.

MINUTES OF THE MARCH 17, 2020 MEETING APPROVED

A Resolution to approve the Minutes of the March 17, 2020 meeting was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Meeting Minutes of the March 17, 2020 are approved.

Minutes of the Town Board for April 7, 2020

FINANCIAL MATTERS

PUBLIC COMMENT

No public comments were offered regarding any Agenda item under Financial Matters.

BUDGET TRANSFERS APPROVED

Following an inquiry and confirmation by the Finance Director that the floor scrubber was being purchased for use in the Spiegel Center, a Resolution to approve the budget transfers was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that \$42,400 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.3 (Bldg. Capital Improvements – Library) to paint and carpet the Library 2nd floor, and tile the staff lounge per the FY2020 budget; and be it further

RESOLVED, that \$6,400.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2000.10.2 (Bldg. Capital – SCC) to purchase a floor scrubber per the FY2020 budget.

PERSONNEL MATTERS

PUBLIC COMMENT

No public comments were offered regarding any Agenda item under Personnel Matters.

HIRING AND STATUS CHANGE RECOMMENDATIONS APPROVED

Supervisor Smith moved the following resolutions:

RESOLVED, that the Town Board approves the recommended re-hires for the following employees:

Name	Dept	Position	Rate	Date of Hire
Peter Ciarico	Parks	Seasonal Gardener (Re-hire)	\$15.00	04/20/2020
John Keegan	Parks	Seasonal Laborer (Re-hire)	\$13.75	04/20/2020
Brett Wilby	Parks	Seasonal Laborer (Re-hire)	\$14.25	04/20/2020

And be it further

RESOLVED, that the Town Board approves the recommended status and salary changes for the following employee:

Name	Position	Reason for Change	Rate	Effective Date
Alllyson Bilow	Office Clerk IV	Perm CS Appointment	15.39	03/20/2020

The motion was seconded by Deputy Supervisor Munzinger, and voted on as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

OTHER BUSINESS

STEPPED-UP ROAD WORK

Supervisor Smith indicated that despite the current COVID-19 situation, the Town can't neglect necessary services and items of business that can continue. One of these is road and residential street repaving and repair. In consultation with the Commissioner of Public Works, he has stepped up this work in light of the substantially lower volume of traffic at present and because the decrease in the price of petroleum means that the Town can take advantage of the lower price of asphalt. The additional and stepped-up work has already begun. The

Minutes of the Town Board for April 7, 2020

Highway Department has already completed repairs to the parking lots behind the Library and Town Hall and will proceed with resurfacing. It will proceed with other additional road repaving as the weather permits. Councilmember Townsend asked the Commissioner of Public Works to provide the Board with the schedule of roadwork for this year.

SOCIAL DISTANCING AT TOWN PARKS

Supervisor Smith reported that he has recently designated several staff members to be Park Wardens, to patrol our parks and disburse any groups or gatherings in violation of the Governor's Executive Orders. This was because of persistent violations of the physical distancing requirements in our Parks in recent weeks. The Supervisor encouraged everyone to adhere to the Governor's Executive Orders for social distancing. He underscored the seriousness of the situation, noting that the County has ordered refrigerated trucks to serve as temporary morgues, to be prepared if it needs them. Social distancing must be taken seriously. He noted that the Town will be posting signs at the entrance to Town trails reminding people to observe the physical distancing requirements which apply to Town trails as well as everywhere else.

UPDATE ON DRAFT OF RE-ZONING

Councilmember Townsend asked about the status of work by the working group formed to draft revisions to the zoning code for the area currently subject to moratorium. She wants the Town Board to be able to review the draft before it is formally proposed for public hearing. Councilmember Beckford, a member of the working group along with Deputy Supervisor Munzinger, reported that there have been several meetings and the most recent draft submitted to the committee by Doug DeRue looked very good. Town Attorney Robert Koegel reported that all the comments offered throughout the meetings have been taken into account. He will be preparing the proposed draft for review by the Town Board. Supervisor Smith noted that it had been his expectation from the beginning that the draft to come out of the working group would go to Town Board members for review before a final draft was proposed for Public Hearing and adoption.

COMMUNITY CHOICE AGGREGATION (CCA) UPDATE

Supervisor Smith reported that Pittsford and Irondequoit have signed the Agreement with Joule Assets and Rocricity to serve as CCA Administrator. Town Attorney Koegel reported that he was notified today that Brighton has now also signed the agreement. Joule has sent the attorneys for all three towns a draft form of contract with an electricity supplier. This would be used as the contract with whatever electricity supplier is ultimately selected by competitive bid. Attorneys for the three towns will discuss it in an upcoming conference call. Councilmember Koshykar noted the need to have a way to hold the two public meetings on CCA required before the Towns can move forward. The Board discussed ways of holding online meetings for this purpose. Supervisor Smith indicated that we will consult with Rocricity to arrange the meetings. Councilmember Beckford asked how the Pittsford and Irondequoit agreements with Joule/Rocricity may differ from the version signed by Brighton. Attorney Koegel responded that Brighton did not include Rocricity as a party to its agreement. This, he continued, will not affect Pittsford's agreement at all. Supervisor Smith noted that, with Pittsford's agreement with Joule/Rocricity now in place, the description of the rights and duties of the parties to it are also in place. They can't be changed by a contract entered into by another town.

STATUS OF TOWN, STAFF AND SERVICES DUE TO CORONAVIRUS

Councilmember Koshykar inquired about the Town staff and how they are doing through this current situation. Supervisor Smith indicated that essential Town services are moving forward and staff is being monitored on a day-to-day basis. He indicated that, under the terms of the Board's approval at the previous meeting for a pandemic accrual bank, he has extended the bank to cover an additional two weeks, making it four weeks altogether. Employees working remotely are reporting in. Councilmember Beckford asked about what services we may not be able to provide at this time. Supervisor Smith began by noting that the Clerk's office is not issuing Marriage Licenses at this time. Commissioner Schenkel indicated that the building department has suspended all indoor inspections and is doing essential work inspections as needed. Town Clerk Dillon indicated that the County had extended the due date for paying Town and County taxes until April 30, but there has been no decision at this point on any extension beyond April. The County has reduced to 3% (as opposed to 4.5%) the interest on the 4th tax installment payment. The Town has so notified by mail those residents using the installment plan. Supervisor Smith confirmed that the Town will see reduced sales tax revenue this year, as well as reduced mortgage tax revenue and no revenue from Recreation programs that have been cancelled.

Minutes of the Town Board for April 7, 2020

Supervisor Smith added that since the beginning of this pandemic, a significant amount of time has been devoted to efforts to treat our employees well and fairly throughout this difficult time. We initiated this by providing the pandemic accrual time for four weeks. The Town Administration is researching the new government programs coming available to be able to take advantage of any benefits that can benefit our Town employees.

In response to an inquiry from Councilmember Koshykar the Supervisor confirmed that the staff members acting as Park Wardens have been given appropriate instruction for their own safety and the safety of others in performing their duties in all respects, including observation of COVID-19 protocols. They have been instructed to monitor and enforce from their vehicles and should contact the Sheriff or our Code Enforcement staff to disperse groups if a verbal warning to disperse, from a distance, is ignored.

Councilmember Munzinger thanked all essential staff who have been working so hard during this pandemic. The Supervisor and all the Board members echoed these sentiments as well.

PUBLIC COMMENT

No public comments were offered regarding any general matters.

As there was no further business, the Supervisor adjourned the meeting at 6:30 P.M.

Respectfully submitted,

Linda M. Dillon
Town Clerk

4/17/20

Budget Transfers & Amendment

Be it resolved that the following budget transfers are approved retroactively to March 30, 2020:

That \$ 1,500.00 be transferred from 1.1990.4000.1.1 (WT – Contingency) to 1.1680.4404.3.2 (IT - consultants) to pay for public access closed captioning.

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
84 LUMBER COMPANY	PJS	146530	0603-594495	4X4 TREATED WOOD	100.80
				VENDOR TOTAL	100.80
ABVI - GOODWILL	JRH	146694	IN0010252	SENIOR NUTRITION MEALS MARCH 2020	983.41
				VENDOR TOTAL	983.41
ACTION TELEPHONE EXCHANGE	PJS	146560	198003312020	AFTER HOURS ANSWERING SERVICE MARCH 2020	143.69
				VENDOR TOTAL	143.69
ALLIANCE DOOR & HARDWARE	PJS	146492	52244	DOOR CLOSERS	280.00
	PJS	146720	219804	REPAIR MECHANICS BAY DOOR	180.00
	PJS	146721	54825	REPAIR BACK DOOR	748.35
	PJS	146709	54922	DOOR REPAIR - LIBRARY	310.00
				VENDOR TOTAL	1,518.35
ALTITUDE RNY, LLC	JRH	146692	25254	BREAK CAMP FIELD TRIP FEB. 2020	1,265.44
				VENDOR TOTAL	1,265.44
AMERICAN EQUIPMENT LLC	PJS	146674	65938	EXCAVATOR RENTAL	3,780.00
				VENDOR TOTAL	3,780.00
AP PLUMBING	PJS	146468	218836	SERVICE GREASE TRAP	405.53
				VENDOR TOTAL	405.53
APPLIED BUSINESS SYS INC	LMD	146437	179372	2020 TOWN & COUNTY TAX RECEIPTS	433.71
	LMD	146438	179373	2020 TOWN & COUNTY RECEIPTS BALANCE	11.48

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	445.19
APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	PJS	146510	7018507891	CLEANING SUPPLIES	426.04
	PJS	146514	7018483831	SHOP SUPPLIES	630.15
	PJS	146512	7018412696	SHOP SUPPLIES	350.74
	PJS	146684	7018585191	ZIPTIES	372.83
	PJS	146687	7018563605	HAND SANITZER CLEANING PRODUCT	376.61
	PJS	146687	7018552492	HAND SANITZER CLEANING PRODUCT	84.88
				VENDOR TOTAL	2,241.25
ART PARTS SIGNS, INC.	JRH	146565	1002	MEMORIAL DAY PARADE BANNER AND SIGNS	155.00
				VENDOR TOTAL	155.00
BAND PARTS PLUS	PJS	146725	756191	BRAKES FOR #501	267.70
	PJS	146725	756224	BRAKES FOR #501	205.85
	PJS	146725	756225	BRAKES FOR #501	131.90
	PJS	146725	756226	CREDIT	-237.75
	PJS	146526	755438	GREASE, OIL	272.90
	PJS	146649	755896	CONNECTOR FOR SALTER	10.76
				VENDOR TOTAL	651.36
BEACON SALES ACQUISITION, INC	PJS	146502	EW73934	MIRAFI	399.05
				VENDOR TOTAL	399.05
BENEFIT RESOURCE INC	GJD	146633	463135	FSA MONTHLY ADMIN FEE: MARCH	139.00
				VENDOR TOTAL	139.00
BONADIO & CO., LLP	GJD	146630	BN231567	FY19 COURT AUDIT / REVIEW	1,250.00
	GJD	146630	BN231568	FY19 AUDIT SERVICES	15,000.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	16,250.00
BRIGHTON MOWER SERV., INC	PJS	146450	83944	SAW PARTS, 2 CYCLE	70.72
				VENDOR TOTAL	70.72
BRISTOL'S GARDEN CENTER	PJS	146545	211829	TOPSOIL	111.00
				VENDOR TOTAL	111.00
CASELLA WASTE MANAGEMENT OF N.Y., INC.	PJS	146723	326376	HIGHWAY DISPOSAL	1,114.56
	PJS	146707	334693	HIGHWAY	98.50
	PJS	146707	334692	HIGHWAY	264.87
	PJS	146707	334694	SCC	227.10
	PJS	146707	334695	KINGS BEND	181.13
	PJS	146707	334696	LIBRARY	727.15
	PJS	146707	334691	PARKS	357.68
	PJS	146483	311440	PARKS	352.39
	PJS	146483	311441	HIGHWAY	260.96
	PJS	146483	311442	HIGHWAY	95.50
	PJS	146483	311444	KINGS BEND	178.13
	PJS	146483	311445	LIBRARY	716.40
	PJS	146483	311447	5611 PALMYRA RD	13.92
				VENDOR TOTAL	4,588.29
CASTLE BRANCH INC	GJD	146494	0738671-IN	PRE-EMPLOYMENT SCREENINGS	210.00
				VENDOR TOTAL	210.00
CCP INDUSTRIES INC	PJS	146658	IN02511472	SWEATSHIRTS	404.85
	PJS	146658	IN02510203	GLOVES	67.86
	PJS	146658	IN02509854	JACKET	30.01
	PJS	146449	IN02493719	PARKS HOODIES	70.47

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	573.19
CDW GOVERNMENT INC.	JB	146485	XGL8044	SONICWALL GLOBAL VPN CLIENT-10 LICENSES	274.00
				VENDOR TOTAL	274.00
CHASE CARD SERVICES	JB	146486	2439224	SONICWALL GLOBAL VPN CLIENT - 10 LICENSE	372.60
	JB	146487	2105927650	TEAMVIEWER BUSINESS SUBSCRIPTION	588.00
	JB	146609	INV13438626	ZOOM STANDARD PRO/WEBINAR 100 MONTHLY	54.99
	JB	146610	INV13669371	ZOOM STANDARD BIZ MONTHLY - 3/30/2020-4/	178.94
	JB	146504	PITTENEWS03262020	CONSTANT CONTACT-EMAIL PLUS (PREPAY-30%	1,501.50
	JB	146611	1663665300	GODADDY: PADDLEANDPOUR.ORG DOMAIN REGIST	155.80
				VENDOR TOTAL	2,851.83
COLONY HARDWARE CORP.	PJS	146482	426064-2003	GREASE GUN	55.45
	PJS	146626	466976-2003	SPRAYER,BROOMS, CROWBAR, WHEELBARROW	188.68
	PJS	146626	466975-2003	SPRAYER,BROOMS, CROWBAR, WHEELBARROW	264.63
				VENDOR TOTAL	508.76
COMPUTER SYSTEMS ASSET DISPOSAL, LLC	JB	146612	040620JB-1	DELL & HP LAPTOPS	992.00
				VENDOR TOTAL	992.00
CONSTELLATION NEW ENERGY, INC.	PJS	146666	17087578201	POINCIANA PUMP STATION	1.56
	PJS	146666	17087571301	CANDLEWOOD DR PUMP STATION	13.41
	PJS	146647	17028681001	210 MENDON RD NOVEMBER	3.85
	PJS	146647	17028681201	210 MENDON RD DECEMBER	3.76
	PJS	146647	17028681301	210 MENDON RD JANUARY	3.88
	PJS	146647	17087559901	210 MENDON ROAD MARCH	3.53
	PJS	146647	17028680801	210 MENDON RD OCTOBER	6.13
	PJS	146647	17028681901	500 MENDON ROAD OCTOBER	563.80
	PJS	146647	17028682001	500 MENDON ROAD NOVEMBER	249.20
	PJS	146647	17028682201	500 MENDON ROAD DECEMBER	161.37

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CONSTELLATION NEW ENERGY, INC.	PJS	146647	17028682301	50 MENDON ROAD JANUARY	167.53
	PJS	146650	17028680201	SCC OCTOBER	4,047.34
	PJS	146650	17028680301	SCC NOVEMBER	2,019.82
	PJS	146650	17028680401	SCC DECEMBER	2,416.10
	PJS	146650	17028680501	SCC JANUARY	2,535.02
	PJS	146650	17028684901	KINGS BEND NOVEMBER	8.83
	PJS	146650	17028680601	KINGS BEND DECEMBER	16.93
	PJS	146650	17028680701	KINGS BEND JANUARY	9.34
	PJS	146650	17065334401	KINGS BEND MARCH	7.02
	PJS	146576	17064342601	PARKS	0.00
	PJS	146576	17065335401	KINGS BEND	186.57
	PJS	146576	17064342501	KINGS BEND	0.00
	PJS	146576	17065342101	625 MARSH ROAD	16.00
	PJS	146576	17064342801	625 MARSH ROAD	0.00
	PJS	146576	17073987401	PARKS	453.27
	PJS	146576	17064343101	HIGHWAY	1,158.55
	PJS	146576	17065383001	631 MARSH RD	0.60
	PJS	146576	17064342901	631 MARSH RD	0.00
	PJS	146693	17178595101	LIBRARY	1,770.68
	PJS	146693	17103041601	HIGHWAY	546.60
	PJS	146693	17178594801	PSD	154.91
	PJS	146693	17103042001	TOWN HALL	649.67
	PJS	146693	17095056601	PORT OF PITTSFORD	12.71
	PJS	146693	17122970001	SPEIGEL CENTER	2,030.19
	PJS	146693	17113073001	THORNELL FARM PARK	136.82
	PJS	146697	17113073601	REITZ PARKWAY	190.79
	PJS	146697	17105692601	LEHIGH STATION	85.63
	PJS	146697	17095097501	4358 EAST AVE	0.00
	PJS	146573	17064342401	LEHIGH STATION	56.01
	PJS	146573	17065332901	DUNNEWOOD COURT AUTUMN WOODS	168.79
	PJS	146573	17064342301	DUNNEWOOD COURT AUTUMN WOODS	0.00
	PJS	146573	17065332501	PITTSFORD MANOR LANE	134.27
	PJS	146573	17064342201	PITTSFORD MANOR LANE	0.00
	PJS	146573	17064342701	REITZ PARKWAY	111.37
	PJS	146573	17065344901	PARK ROAD	213.63
	PJS	146573	17064343201	PARK ROAD	0.00
	PJS	146573	17065307401	BRICKSTON DRIVE	8.71
	PJS	146573	17064343001	BRICKSTON DRIVE	0.00
	PJS	146573	17075635801	GREYTHORNE HILL	60.21
	PJS	146573	17056834801	DOWNING DRIVE	0.87
PJS	146573	17047664001	529 MARSH ROAD	33.94	

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	20,419.21
COOK BROTHERS TRUCK PARTS	PJS	146648	1100335	TARP PARTS	486.19
				VENDOR TOTAL	486.19
GROSMAN SEED CORP	PJS	146724	8898	SEED	430.00
	PJS	146622	8888	SEED FOR LAWN DAMAGE	172.00
	PJS	146715	8913	GRASS SEED	430.00
				VENDOR TOTAL	1,032.00
CYNCON EQUIPMENT INC.	PJS	146529	82895	CAP FORHYDRAULICS SIDEWALK PLOW	8.48
	PJS	146531	82967	BOLT KEY	313.97
	PJS	146533	82965	SWEEPER PARTS	514.83
	PJS	146717	83090	SWEEPER PARTS	107.00
	PJS	146685	82993	DEFLECTOR PART FOR SWEEPER	946.89
				VENDOR TOTAL	1,891.17
D.J.M. EQUIPMENT, INC. BOBCAT OF THE FINGER LAKE	PJS	146701	01-122567	SILT FENCE INSTALL ATTACHMENT	225.00
				VENDOR TOTAL	225.00
DEBBIE SUPPLY INC	PJS	146516	642479	MISC HARDWARE AND CLEANING	41.61
	PJS	146527	642468	NOZZLES	33.45
	PJS	146535	642387	ELECTRIC PART FOR MAJIC PUMP	23.10
	PJS	146537	642527	CLEANING SUPPLIES	7.19
	PJS	146453	642445	COMPRESSOR PARTS	13.91
	PJS	146629	642764	DRILL BITS	19.15
	PJS	146583	642636	COUPLINGS	62.95
	PJS	146513	642410	WATER NOZZLES	40.45
	PJS	146506	642580	HELI-COIL	8.54
	PJS	146711	642647	WHEELS FOR CART	43.16

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	293.51
DEL 3750 MONROE AVENUE ASSOCIATES LLC	GJD	146575	PITTS-COUR: 4/20	COURT RENT: APRIL	8,952.45
	GJD	146575	PITTS-COUR: 5/20	COURT RENT: MAY	8,952.45
				VENDOR TOTAL	17,904.90
DELL MARKETING L.P.	JB	146741	10384155544	VLA WINDOWS ENTERPRISE UPGRADE/SA (2ND P	2,506.50
	JB	146742	10384155552	VLA WINDOWS ENTERPRISE UPGRADE/SA (2ND P	2,373.60
				VENDOR TOTAL	4,880.10
DIG SAFELY NEW YORK	PJS	146580	20030661	AFTER HOURS EMERGENCY STAKE OUT REQUESTS	73.10
				VENDOR TOTAL	73.10
DIRECT ENERGY BUSINESS MARKETING, LLC	PJS	146646	HS01779911	DIRECT ENERGY TOWN WIDE AND PUMP STATION	1,509.46
				VENDOR TOTAL	1,509.46
DIVAL SAFETY EQUIP., INC	PJS	146446	2736413	GLOVES & RAGS	368.00
				VENDOR TOTAL	368.00
DOLOMITE PRODUCTS CO INC	PJS	146679	928130	WASHED STONE	143.22
	PJS	146679	930644	WASHED STONE	682.67
	PJS	146679	932013	WASHED STONE	45.40
	PJS	146679	CR912598	CREDIT FOR DUPLICATE PAYMENT	-562.20
				VENDOR TOTAL	309.09
DOYLE SECURITY SYSTEMS	PJS	146574	931776	REPAIR FIRE PANEL - LIBRARY	380.90
	PJS	146676	932375	QUARTERLY ALARM MONITORING	48.00

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	428.90
DUKE COMPANY	PJS	146532	001438800	SPEEDCRETE	921.60
	PJS	146682	001439770	WIRE MESH	75.00
				VENDOR TOTAL	996.60
ENVISIONWARE, INC.	JB	146737	INV-US-47401	COPIER CABLE, OVERLAY, PROF SERVICES	211.12
				VENDOR TOTAL	211.12
EPIC TRAININGS	JRH	146561	74-20	EPIC TRAININGS CPR COURSE - INSTRUCTOR P	136.50
				VENDOR TOTAL	136.50
EVEVSKY	JRH	146444	4918	SENIORS TAI CHI FOR ARTHRITIS MARCH 2020	105.00
				VENDOR TOTAL	105.00
FERGUSON ENTERPRISES INC	PJS	146680	4596667	CONDENSOR PUMP	118.93
				VENDOR TOTAL	118.93
FINGER LAKES CHEMICALS	PJS	146728	801007	THRUST, CLEANING SUPPLIES	159.04
				VENDOR TOTAL	159.04
FINGER LAKES MULCH & SOIL PRODUCTS	PJS	146500	20-00431	MULCH	1,650.00
	PJS	146500	20-00421	MULCH	1,650.00
				VENDOR TOTAL	3,300.00

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
FIVE STAR EQUIPMENT INC	PJS	146718	P45415	#473 FILTERS	87.86
				VENDOR TOTAL	87.86
FRONTIER COMMUNICATIONS	JRH	146562	20200415	SENIORS PHONE SERVICES 03/22/2020-04/21/	29.08
	JRH	146563	04152020	RECREATION PHONE SERVICES 03/22/2020-04/	29.26
	PJS	146557	585-24862470505176	FAX	29.53
	PJS	146557	585-24864350525176	HWY EMISSIONS	29.15
	PJS	146578	585-100-1313-010717-6	PSD PUMP STATIONS	297.26
	PJS	146578	585-218-9325-061517-6	AUTUMN WOODS	59.89
	PJS	146567	585-248-3897-052517-6	PSD FIRE SECURITY	29.52
	PJS	146567	585-248-2520-052517-6	PARKS FIRE SECURITY	29.08
	PJS	146569	585-248-6202-052517-6	TOWN HALL	242.41
	PJS	146569	585-586-4739-052517-6	SPIEGEL ELEVATOR	68.20
	PJS	146569	585-248-6205-05217-6	HIGHWAY	29.08
	PJS	146569	585-198-6080-060617-6	COURT	36.77
				VENDOR TOTAL	909.23
FSI SYSTEMS, INC.	PJS	146642	8851	PUMP STATION MONITORING FEBRUARY	59.90
	PJS	146642	8845	PUMP STATION MONITORING MARCH	59.90
				VENDOR TOTAL	119.80
GENERAL WELDING AND FABRICATION	PJS	146655	29396	HITCH	170.97
				VENDOR TOTAL	170.97
GILL	JRH	146445	2020/03/ZUMBA	SENIORS ZUMBA MARCH 2020	75.00
				VENDOR TOTAL	75.00
GOEBEL	PJS	146536	03122055644	24 VOLT JUMPER BOX	595.00

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	595.00
GOTTA III	JRH	146443	GC200301	SENIORS SQUARE DANCE CALLING MARCH 2020	50.00
				VENDOR TOTAL	50.00
GRIFFITH ENERGY	PJS	146731	609262	FUEL FOR HWY CHIPPER	257.28
	PJS	146534	609048	30.8 CHIP	60.20
	PJS	146534	609049	104.2 CHIP	177.21
	PJS	146534	609102	378.6 CHIP	530.68
	PJS	146534	609103	204.5 BULK	286.65
	PJS	146624	599640	242.6 BULK	269.09
	PJS	146624	599641	165.3 BULK	222.77
	PJS	146624	599679	192.3 CHIP	238.30
				VENDOR TOTAL	2,042.18
HADLOCK PAINT CO. INC.	PJS	146491	PX002332	PAINT AND SUPPLIES	33.70
	PJS	146546	V0114959	PAINT AND SUPPLIES	166.30
				VENDOR TOTAL	200.00
HILLYARD, INC.	PJS	146549	603817727	CLEANING AND PAPER SUPPLIES ALL BUILDING	102.32
	PJS	146550	603814727	SOAP	5,369.10
	PJS	146550	800468307	CREDIT FOR RETURNED SOAP	-3,213.30
	PJS	146639	603833742	CLEANING SUPPLIES	139.14
	PJS	146581	603812561	TRASH LINERS	562.00
	PJS	146474	603799228	CLEANING SUPPLIES	1,315.60
	PJS	146474	603801505	CLEANING SUPPLIES	86.76
	PJS	146463	603791725	ICE MELT	411.11
	PJS	146735	603829765	BATTERIES	558.00
	PJS	146736	603829764	TRIDENT SCRUBBER	6,257.35
	PJS	146681	603817726	CLEANING SUPPLIES	257.40

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	11,845.48
HOME DEPOT	PJS	146488	3020173	BATTERIES AND HARDWARE	66.96
	PJS	146493	9971292	BLINDS FOR FOREMANS OFFICE & CONFERENCE	337.42
	PJS	146544	1020163	NUMBERS FOR GARDEN BEDS, WASHERS	49.67
	PJS	146555	2614206	DRILL BITS, GLUE, MISC HARDWARE	245.54
	PJS	146553	1082599	CLEANING AND HARDWARE SUPPLIES	44.93
	PJS	146553	2013127	CLEANING AND HARDWARE SUPPLIES	93.82
	PJS	146538	6748947	CONCRETE CHAIRS	320.95
	PJS	146541	4032622	WATER TANK	147.42
	PJS	146660	0083737	CHAIN	20.88
	PJS	146659	4083216	MISC HARDWARE	95.88
	PJS	146451	1625396	MISC TOOLS, WATER	58.39
	PJS	146451	1350456	FUEL STABILIZER, PENCILS TOOLS	45.41
	PJS	146448	9024795	PRESSURE WASHING SUPPLIES	26.93
	PJS	146643	6090107	WATER	27.96
	PJS	146643	4350545	WOOD	45.28
	PJS	146582	8013671	CHAIN AND DRILL BIT	86.84
	PJS	146688	3511896	CAUTION TAPE	35.91
	PJS	146473	9012208	CLEANING SUPPLIES	165.12
	PJS	146473	9014004	CLEANING SUPPLIES	44.82
	PJS	146470	8012366	MESH FENCING COMMUNITY GARDEN	130.56
	PJS	146460	0011987	FRIDGE, MICROWAVE AND MISC KITCHEN	602.88
	PJS	146460	0011988	DISH SOAP	7.47
	PJS	146461	6350435	MISC HARDWARE AND PAINT	65.66
	PJS	146620	4120352	SPRAYERS	104.79
	PJS	146712	3621240	WATER, DISINFECTANT	35.43
				VENDOR TOTAL	2,906.92
INTERSTATE BATTERY SYSTEM	PJS	146454	322276	BATTERY FOR FLUSH TRUCK	168.00
				VENDOR TOTAL	168.00
INTIVITY, INC.	JRH	146566	185456	RECREATION LATTERAL FILE CABINETS	2,227.52
	JRH	146568	185482	SINGLE MONITOR AND TABLE TOP WITH EDGEBA	371.06
	PJS	146469	1644704-0	STAINLESS STEEL CLEANER	85.74

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
INTIVITY, INC.	PJS	146469	1644704-1	WIPES	133.20
				VENDOR TOTAL	2,817.52
IRON MOUNTAIN, INC	LMD	146584	CMRM217	RECORD RETENTION 4/1/20 - 4/30/20	639.63
				VENDOR TOTAL	639.63
J. C. SMITH, INC.	PJS	146722	1489168	SILT FENCE	338.00
				VENDOR TOTAL	338.00
JESSIE HOLLENBECK - PETTY CASH	JRH	146436	032020/BABYWIPES	CHILD WATCH PROGRAM SUPPLIES PETTY CASH	5.00
				VENDOR TOTAL	5.00
JOHN CLIFFORD SALES	PJS	146652	784	2 TIRES	192.50
	PJS	146653	783	3 DUMP TRAILER TIRES	363.75
				VENDOR TOTAL	556.25
JOHNSON CONTROLS FIRE PROTECTION LP	PJS	146548	86626996	BACKFLOW REPAIRS	552.10
				VENDOR TOTAL	552.10
K J ELECTRIC	PJS	146556	00074648	RELAYS AND CAPACITORS FOR DOWNING PS	121.76
	PJS	146556	00074768	CAPACITORS	22.00
	PJS	146675	00075116	RELAY FOR DOWNING DRIVE PUMP STATION	74.96
				VENDOR TOTAL	218.72
KAWCZYNSKI	JRH	146442	2020/03/YOGA	SENIOR YOGA FIT MARCH 2020 - KAWCZYNSKI	120.00

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	120.00
LAKESIDE SOD SUPPLY CO	PJS	146678	63076	GRASS SEED & STARTER FERTILIZER	6,845.00
				VENDOR TOTAL	6,845.00
LEWIS GENERAL TIRES, INC.	PJS	146716	117960	TIRES, MOUNTING VEHICLE 221-1	1,003.74
				VENDOR TOTAL	1,003.74
LOWES CREDIT SERVICES	PJS	146462	02592	CLEANING SUPPLIES AND MISC HARDWARE	254.37
				VENDOR TOTAL	254.37
MACEDON EXCAVATING & PAVING INC	PJS	146704	18876	TOPSOIL FOR LAWN DAMAGE	216.00
	PJS	146704	18886	TOPSOIL FOR LAWN DAMAGE	324.00
				VENDOR TOTAL	540.00
MARKERTEK	JB	146740	1509752	JVC HZ HM600VZR REMOTE LENS CONTROL FOR	324.90
	JB	146743	1509481	JVC CAMERA ACCESSORIES	423.90
				VENDOR TOTAL	748.80
MCCLAIN ASSOCIATES, INC	PJS	146664	9103	REPAIR STALL DOORS	110.00
				VENDOR TOTAL	110.00
MESSENGER POST NEWSPAPERS	LMD	146501	85940	LEGAL NOTICE - DEMO NOTICE	51.55
	LMD	146503	85686	YARD DEBRIS BID	83.05
	LMD	146503	85687	REFUSE & RECYCLING BID	84.31
	LMD	146657	86375	UPDATED BID NOTICE - BAGGED	90.61
	LMD	146657	86374	UPDATED BID NOTICE - REFUSE	90.61

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	400.13
MESSNER CARPETING	PJS	146663	2018717	CARPET TILE INSTALL	250.00
				VENDOR TOTAL	250.00
METRO COUNT USA, INC	PJS	146466	INV09368	COUNTER COMMUNICATIONS CABLE	68.00
				VENDOR TOTAL	68.00
MITCHELL	PJS	146738	04012020	MILEAGE REIMBURSEMENT	11.50
				VENDOR TOTAL	11.50
MONROE COUNTY WATER	PJS	146628	0106	SCC FIRE SERVICE	100.00
	PJS	146628	6502	LIBRARY FIRE SERVICE	100.00
	PJS	146628	2098	PARKS FIRE SERVICE	100.00
	PJS	146628	1935	KINGS BEND FIRE SERVICE	160.00
	PJS	146628	3937	HIGHWAY FIRE SERVICE	100.00
				VENDOR TOTAL	560.00
MORGAN SERVICES INC.	PJS	146490	1055473	PARKS	14.40
	PJS	146490	1055474	HIGHWAY	15.54
	PJS	146490	1055475	PSD	10.80
	PJS	146447	1053517	PARKS	14.40
	PJS	146447	1053518	HIGHWAY	15.54
	PJS	146447	1053519	PSD	10.80
	PJS	146480	1054366	LIBRARY	9.36
	PJS	146480	1052129	LIBRARY	9.36
	PJS	146480	1054367	TOWN HALL	121.44
	PJS	146579	1056178	LIBRARY	9.36
	PJS	146579	1057150	PARKS	14.40
	PJS	146579	1057151	HIGHWAY	15.54

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	260.94
MUTUAL OF OMAHA THE MAXON COMPANY	GJD	146636	GMNY6X007O51-0001: 3/31/20	DBL INSURANCE PREMIUM: 1/1-3/31/20	1,907.10
				VENDOR TOTAL	1,907.10
NEAL	PJS	146558	03202020	EXPENSE REIMBURSEMENT FOR PARKS DEPT SUP	53.55
				VENDOR TOTAL	53.55
NORTHEAST SWEEPERS AND RENTALS, INC.	PJS	146733	5203	BRUSHES FOR SWEEPER	867.58
	PJS	146730	5323	BRUSHES FOR RAVO	500.00
	PJS	146511	5219	OIL DRAIN PLUG	36.98
				VENDOR TOTAL	1,404.56
NORTHERN SUPPLY INC	PJS	146523	082002	#474 LOADER BLADES	224.25
	PJS	146507	082387	PLOW BLADES/SHOES #400	238.00
				VENDOR TOTAL	462.25
OCCUPATIONAL & ENVIRONMENTAL MEDICINE	GJD	146631	00022161-00	EMPLOYEE CDL TESTING	285.00
				VENDOR TOTAL	285.00
OIL FILTER SERVICE, INC.	PJS	146726	30486	FILTERS FOR LOADER	50.78
	PJS	146505	30175	FILTERS AND GREASE GUNS	172.59
	PJS	146621	30436	WRENCHES FOR TUB GRINDER	62.01
				VENDOR TOTAL	285.38
PAINT MASTERS	PJS	146625	200321774	PAINT FOR BRUSH TRUCK	339.00

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	339.00
PARADIGM ENVIRONMENTAL SERVICES, INC.	PJS	146696	INV45540	DIGESTER TANK	1,430.00
				VENDOR TOTAL	1,430.00
PAYCHEX, INC.	GJD	146552	2020032600	PAYROLL PROCESSING: MARCH	3,550.36
	GJD	146637	547348	ONBOARDING SERVICE: APRIL	100.00
				VENDOR TOTAL	3,650.36
PERINTON RV RENTALS INC.	PJS	146528	21417-1	HARNES FOR PLOW #400	189.46
	PJS	146508	21267	SWITCH CONTROLLER	81.20
				VENDOR TOTAL	270.66
PITNEY BOWES INC	LMD	146498	1015208855	POSTAGE MACHINE SUPPLIES	191.81
				VENDOR TOTAL	191.81
PITTSFORD AUTO SERVICE, INC.	PJS	146452	18134	UNLEADED FUEL	74.24
				VENDOR TOTAL	74.24
PITTSFORD CENTRAL SCHOOLS	PJS	146706	3699-20A	PSD DIESEL AND UNLEAD FUEL	1,334.22
	PJS	146708	3697-20A	HIGHWAY FUEL	4,163.90
	JRH	146690	3695-20A	SENIORS GASOLINE MARCH 2020	75.64
	PJS	146703	3700-20A	DPW MONTHLY FUEL CHARGES	658.98
	PJS	146702	3698-20A	MONTHLY PARKS FUEL USAGE	1,044.64
				VENDOR TOTAL	7,277.38
PITTSFORD YOUTH SERVICES INCORPORATED	GJD	146572	2966	CONTRACT PAYMENT: APRIL 2020	4,805.92

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	4,805.92
PLUG & PAY TECHNOLOGIES	JRH	146570	2020040123563940345	PITTSREC	15.00
	JRH	146570	2020040123563940344	PITTSCHILD	15.00
	JRH	146570	202004123563940346	PITTSWEB	23.47
				VENDOR TOTAL	53.47
POWER DRIVES, INC. ROCHESTER	PJS	146714	RRS772188	HOSE FOR TRAILER	27.77
				VENDOR TOTAL	27.77
R.M. PUTNEY & ASSOCIATES, INC	JRH	146571	2526	COMMERCIAL ORGANICS PICKUP APRIL 2020	40.00
				VENDOR TOTAL	40.00
R.W. LINDSAY, INC.	PJS	146651	88941	SERVICE FOR AIR COMPRESSOR	255.26
				VENDOR TOTAL	255.26
RELIABLE ONSITE SERVICES	PJS	146689	180113813-001	PORTABLE POTTY	111.00
				VENDOR TOTAL	111.00
RICKETT	JRH	146441	032020/RICKETT	SENIORS REIMBURSEMENT FORM - MICHAELLE R	28.75
				VENDOR TOTAL	28.75
RM LANDSCAPE	PJS	146700	4309	IRRIGATION SERVICE	2,132.00
				VENDOR TOTAL	2,132.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
RND SIGNS	PJS	146455	111531	ORGANIC LAWN SIGNS	413.56
				VENDOR TOTAL	413.56
ROCHESTER ASPHALT MATERIAL, INC.	PJS	146734	933407	7 FTOP	862.75
	PJS	146525	3685949	CR-1/ WASHED STONE ARLINGTON	488.08
	PJS	146713	933614	7 FTOP	1,133.68
				VENDOR TOTAL	2,484.51
ROCHESTER GAS & ELECTRIC	PJS	146619	12608634018	295 FAIRPORT RD PUMP STATION	26.59
	GJD	146635	0188930220000004	GAS STREET LIGHTS: APRIL	64.19
	PJS	146577	11014772782	WILLARD RD PARK ELECT AND CONSTELLATION	272.41
	PJS	146577	11908716629	BARKER ROAD ELECT AND CONSTELLATION	207.91
	PJS	146577	12408642472	631 MARSH ROAD PARK ELECTRIC	161.80
				VENDOR TOTAL	732.90
ROCHESTER MEDICINE, PLLC	GJD	146554	555690	PRE-EMPLOYMENT & CLD SCREENING	455.00
				VENDOR TOTAL	455.00
ROSE	JRH	146440	2020/03/ROSE	SENIORS ARTHRITIS CLASSES MARCH 2020	100.00
				VENDOR TOTAL	100.00
RP FEDDER CORP	PJS	146677	00109813	FURNACE FILTERS	358.00
				VENDOR TOTAL	358.00
SEAMLESS DECORATION LLC	PJS	146739	314		995.00
	PJS	146739	315		995.00
	PJS	146739	316		750.00
	PJS	146739	313		995.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	3,735.00
SEYREK SEALERS LLC	PJS	146695	04132020	REFUSE DISTRICT MONTHLY BILLING - MARCH	8,017.35
				VENDOR TOTAL	8,017.35
SHELBY CRUSHED STONE, INC.	PJS	146540	12000244	ASPHALT PATCH	170.50
	PJS	146719	12000329	ASPHALT PATCH	180.40
				VENDOR TOTAL	350.90
SHERWIN-WILLIAMS	PJS	146515	0331-8	PAINT AND SUPPLIES	125.00
	PJS	146547	0439-9	PAINT AND SUPPLIES	325.96
	PJS	146661	0578-4	PAINT AND SUPPLIES FOR LIBRARY	310.94
				VENDOR TOTAL	761.90
SIEWERT EQUIPMENT CO, INC	PJS	146638	ROCH02285	VOLTAGE RELAY FOR AWPS	332.55
				VENDOR TOTAL	332.55
SPARTAN TOOL	PJS	146640	628874	PARTS FOR SNAKE	563.74
				VENDOR TOTAL	563.74
STAPLES	LMD	146497	8057632375	GENERAL OFFICE SUPPLIES	46.65
	LMD	146683	8058041772	GENERAL OFFICE SUPPLIES	1.16
				VENDOR TOTAL	47.81
STRONG EAP	GJD	146634	TOP0420	EAP SERVICES FOR APRIL 2020	171.86

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	171.86
SULLIVAN	JRH	146439	032020/REIMBURSEMENT-SULLIVAN	SENIORS EXPENSE REIMBURSEMENT - DAVID SU	13.00
				VENDOR TOTAL	13.00
T.Y. LIN INTERNATIONAL ENGINEERING, ARCHITECTURE &	GJD	146551	122003066	ENG. REVIEW FEE: THE HIGHLANDS	3,711.50
				VENDOR TOTAL	3,711.50
TALLMADGE TIRE SERVICE	PJS	146727	1-157166	TIRES	538.00
	PJS	146524	1-156351	LOADER TIRES	5,890.00
				VENDOR TOTAL	6,428.00
THE GARDEN FACTORY	PJS	146457	14104174	MUSHROOM COMPOST	252.00
				VENDOR TOTAL	252.00
THE IDEA WORKS OF NY, INC	PJS	146458	35089	SWEATSHIRTS	342.41
				VENDOR TOTAL	342.41
TOSHIBA BUSINESS SOLUTIONS	LMD	146499	166.66	COPIER SUPPLIES	166.66
	PJS	146667	5238916	TOSHIBA QUARTERLY COPIER MAINT - PSD	9.86
	JRH	146691	5238915	SENIORS COPIER 03/10/2020-04/09/2020	13.57
				VENDOR TOTAL	190.09
TOWN - VILLAGE OF EAST ROCHESTER	GJD	146632	20-00463	PUBLIC ACCESS CLOSED CAPTION	1,500.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,500.00
ULINE INC.	PJS	146729	118522694	EAR PROTECTION	114.18
	PJS	146698	118815811	COVID 19 SUPPLIES	919.28
				VENDOR TOTAL	1,033.46
UPSTATE ROOFING & PAINTING, INC	PJS	146456	57610	ROOF REPAIR AT TOWN HALL	3,130.00
				VENDOR TOTAL	3,130.00
UTICA GENERAL TRUCK CO., INC	PJS	146509	419286	#453 GASKET -AXLE SHAFT	449.39
				VENDOR TOTAL	449.39
VANTAGE EQUIPMENT LLC	PJS	146732	P162948	TARP	128.37
	PJS	146623	P162808	PARK BRAKE SWITCH	73.41
				VENDOR TOTAL	201.78
VICTOR POWER EQUIPMENT	PJS	146522	277320	AIR FILTERS FOR CHOP SAWS	299.98
	PJS	146539	277408	CHAINSAW, CHAINSAW PARTS	951.20
	PJS	146459	276990	STARTER ASSEMBLY	70.00
	PJS	146459	277250	CHAINSAW PARTS	177.76
	PJS	146459	276750	CHAINSAW PARTS	11.21
	PJS	146627	277814	GAS CANS,BACK PACK BLOWER	99.99
	PJS	146627	277818	GAS CANS,BACK PACK BLOWER	111.56
	PJS	146656	277541	CHAINS	125.62
				VENDOR TOTAL	1,847.32
VIOLA STORAGE	PJS	146559	30893	STORAGE CONTAINER FOR BLDG MAINTENANCE	120.00
	PJS	146699	30949	OFFICE TRAILER FOR BLDG MAINTENANCE	290.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	410.00
VP SUPPLY CORP.	PJS	146644	4218645	LIGHT FIXTURES FOR PSD SHOP	362.10
	PJS	146471	4208066	WIRE FOR ST. JOHN FISHER	360.97
	PJS	146472	4202186	BX CABLE AND BULBS	280.92
	PJS	146464	4207177	LIGHTS FOR SHOP	121.83
				VENDOR TOTAL	1,125.82
W. B. MASON CO., LLC	LMD	146495	208820628	GENERAL OFFICE SUPPLIES	959.09
	LMD	146496	208889442	GENERAL OFFICE SUPPLIES	12.45
	LMD	146670	209438124	GENERAL OFFICE SUPPLIES	51.70
				VENDOR TOTAL	1,023.24
W. W. GRAINGER, INC.	PJS	146705	9481071612	ELECTRICAL SUPPLIES FOR MITCHELL PUMP ST	145.68
	PJS	146710	9492124210	CEILING TILES	360.40
	PJS	146654	9479276637	COFFEE MAKERS/COFFEE	258.30
	PJS	146654	9478439772	COFFEE MAKERS/COFFEE	180.60
	PJS	146654	9480751883	COFFEE MAKERS/COFFEE	171.80
				VENDOR TOTAL	1,116.78
WARD	PJS	146467	03202020	COURIER EXPENSE	31.63
				VENDOR TOTAL	31.63
WEGMANS FOOD MARKETS INC	JRH	146564	0061020200401	RECREATION WEGMANS MARCH 2020	195.76
	JRH	146686	3821420200401	SENIORS WEGMANS MARCH 2020	243.86
				VENDOR TOTAL	439.62
				REPORT TOTAL	195,832.40

END OF REPORT

RESOLUTION

To: Town Board

From: Greg Duane

Date: April 15, 2020

Regarding: Surplus Inventory

For Meeting On: April 21, 2020



Attached is a list of surplus inventory for the Town Board to declare surplus in order for it to be removed from the Town's inventory. Items, which can be sold, will be sent to auction and items that are broken will be disposed of in a proper manner.

Be it resolved, that the attached list of equipment be declared surplus/junk and be removed from the Town's inventory.

<u>Asset #</u>	<u>Year</u>	<u>Description</u>	<u>Department</u>	<u>Cost</u>	<u>Disposition</u>
16974	2010	Tandem Roller	Hwy	\$50,793.93	Trade-In
17310	2012	6 Wheel Dump Truck	Hwy	\$115,048.00	Auction
17311	2012	Plow	Hwy	\$10,000.00	Auction
17312	2012	Wing Plow	Hwy	\$10,000.00	Auction
18035	2015	Excavator	Hwy	\$87,937.00	Auction
18417	2018	Skid-Steer Loader	Hwy	\$5,079.00	Auction
				\$278,857.93	

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1010	TOWN BOARD								
0001	PERSONAL SERVICES	7,853.84	102,100.00	102,100.00	31,415.36	70,684.64	0.00	70,684.64	30.77
0004	CONTRACTUAL & MISC. EXPENSE	0.00	4,850.00	4,925.00	738.34	4,186.66	0.00	4,186.66	14.99
Total Dept 1010	TOWN BOARD	7,853.84	106,950.00	107,025.00	32,153.70	74,871.30	0.00	74,871.30	30.04
Dept 1110	TOWN JUSTICES								
0001	PERSONAL SERVICES	16,557.06	273,640.00	273,640.00	62,302.20	211,337.80	0.00	211,337.80	22.77
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	17,945.95	142,523.00	142,657.00	47,159.25	95,497.75	0.00	95,497.75	33.06
Total Dept 1110	TOWN JUSTICES	34,503.01	416,663.00	416,797.00	109,461.45	307,335.55	0.00	307,335.55	26.26
Dept 1220	TOWN SUPERVISOR								
0001	PERSONAL SERVICES	14,306.84	185,989.00	185,989.00	55,896.57	130,092.43	0.00	130,092.43	30.05
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	16.68	4,150.00	4,172.99	512.41	3,660.58	0.00	3,660.58	12.28
Total Dept 1220	TOWN SUPERVISOR	14,323.52	190,639.00	190,661.99	56,408.98	134,253.01	0.00	134,253.01	29.59
Dept 1230	COMMUNITY SERVICE								
0001	PERSONAL SERVICES	7,307.70	95,000.00	95,000.00	26,673.15	68,326.85	0.00	68,326.85	28.08
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	0.00	26,338.00	36,338.00	108.96	36,229.04	10,000.00	26,229.04	0.30
Total Dept 1230	COMMUNITY SERVICE	7,307.70	121,838.00	131,838.00	26,782.11	105,055.89	10,000.00	95,055.89	20.31
Dept 1310	DIRECTOR OF FINANCE								
0001	PERSONAL SERVICES	8,103.18	109,650.00	109,650.00	29,600.22	80,049.78	0.00	80,049.78	27.00
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	8.63	2,296.00	2,296.00	424.49	1,871.51	0.00	1,871.51	18.49
Total Dept 1310	DIRECTOR OF FINANCE	8,111.81	112,446.00	112,446.00	30,024.71	82,421.29	0.00	82,421.29	26.70
Dept 1320	INDEPENDENT AUDIT								
0004	CONTRACTUAL & MISC. EXPENSE	13,250.00	31,200.00	36,200.00	20,400.00	15,800.00	3,750.00	12,050.00	56.35
Total Dept 1320	INDEPENDENT AUDIT	13,250.00	31,200.00	36,200.00	20,400.00	15,800.00	3,750.00	12,050.00	56.35
Dept 1330	TAX COLLECTION								
0001	PERSONAL SERVICES	3,373.55	43,856.00	43,856.00	12,313.47	31,542.53	0.00	31,542.53	28.08
0004	CONTRACTUAL & MISC. EXPENSE	20.45	8,350.00	8,350.00	55.52	8,294.48	0.00	8,294.48	0.66
Total Dept 1330	TAX COLLECTION	3,394.00	52,206.00	52,206.00	12,368.99	39,837.01	0.00	39,837.01	23.69

TOWN OF PITTSFORD

Expense Control Report

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1355	ASSESSOR								
0001	PERSONAL SERVICES	11,548.30	190,235.00	190,235.00	41,471.75	148,763.25	0.00	148,763.25	21.80
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	58.21	8,539.00	11,039.00	3,608.45	7,430.55	1,350.00	6,080.55	32.69
Total Dept 1355	ASSESSOR	11,606.51	199,274.00	201,774.00	45,080.20	156,693.80	1,350.00	155,343.80	22.34
Dept 1375	CREDIT CARD FEES								
0004	CONTRACTUAL & MISC. EXPENSE	3,134.46	30,000.00	30,000.00	7,964.26	22,035.74	0.00	22,035.74	26.55
Total Dept 1375	CREDIT CARD FEES	3,134.46	30,000.00	30,000.00	7,964.26	22,035.74	0.00	22,035.74	26.55
Dept 1410	TOWN CLERK								
0001	PERSONAL SERVICES	13,394.01	188,322.00	188,322.00	50,616.56	137,705.44	0.00	137,705.44	26.88
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	209.69	8,250.00	8,250.00	1,094.46	7,155.54	0.00	7,155.54	13.27
Total Dept 1410	TOWN CLERK	13,603.70	196,872.00	196,872.00	51,711.02	145,160.98	0.00	145,160.98	26.27
Dept 1420	ATTORNEY								
0001	PERSONAL SERVICES	3,430.78	44,600.00	44,600.00	12,522.50	32,077.50	0.00	32,077.50	28.08
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	1,295.51	16,970.00	23,354.00	5,038.53	18,315.47	5,000.00	13,315.47	21.57
Total Dept 1420	ATTORNEY	4,726.29	61,820.00	68,204.00	17,561.03	50,642.97	5,000.00	45,642.97	25.75
Dept 1430	PERSONNEL								
0001	PERSONAL SERVICES	7,127.48	92,007.00	92,007.00	25,725.53	66,281.47	0.00	66,281.47	27.96
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	610.27	112,595.00	113,330.00	19,199.94	94,130.06	0.00	94,130.06	16.94
Total Dept 1430	PERSONNEL	7,737.75	205,102.00	205,837.00	44,925.47	160,911.53	0.00	160,911.53	21.83
Dept 1440	ENGINEERING								
0004	CONTRACTUAL & MISC. EXPENSE	1,430.00	25,000.00	28,600.00	4,115.00	24,485.00	8,575.00	15,910.00	14.39
Total Dept 1440	ENGINEERING	1,430.00	25,000.00	28,600.00	4,115.00	24,485.00	8,575.00	15,910.00	14.39
Dept 1450	ELECTIONS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	64,576.00	64,805.00	0.00	64,805.00	229.00	64,576.00	0.00
Total Dept 1450	ELECTIONS	0.00	64,576.00	64,805.00	0.00	64,805.00	229.00	64,576.00	0.00
Dept 1460	RECORDS MANAGEMENT								
0004	CONTRACTUAL & MISC.	0.00	1,000.00	1,000.00	110.04	889.96	0.00	889.96	11.00

TOWN OF PITTSFORD

Expense Control Report

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Fund 0001	GENERAL FUND								
Dept 1460	RECORDS MANAGEMENT EXPENSE								
Total Dept 1460	RECORDS MANAGEMENT	0.00	1,000.00	1,000.00	110.04	889.96	0.00	889.96	11.00
Dept 1490	PUBLIC WORKS								
0001	PERSONAL SERVICES	16,117.74	225,069.00	225,069.00	58,981.04	166,087.96	0.00	166,087.96	26.21
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	1,000.00	104,500.00	103,481.67	1,018.33	0.00	1,018.33	99.03
0004	CONTRACTUAL & MISC. EXPENSE	242.32	19,320.00	19,320.00	1,210.04	18,109.96	0.00	18,109.96	6.26
Total Dept 1490	PUBLIC WORKS	16,360.06	245,389.00	348,889.00	163,672.75	185,216.25	0.00	185,216.25	46.91
Dept 1620	BUILDING								
0001	PERSONAL SERVICES	324.00	4,652.00	4,652.00	1,164.38	3,487.62	0.00	3,487.62	25.03
0004	CONTRACTUAL & MISC. EXPENSE	20,415.33	268,829.00	268,904.30	67,323.00	201,581.30	10.02	201,571.28	25.04
Total Dept 1620	BUILDING	20,739.33	273,481.00	273,556.30	68,487.38	205,068.92	10.02	205,058.90	25.04
Dept 1670	CENTRAL MAILING								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	64,300.00	64,300.00	11,787.95	52,512.05	0.00	52,512.05	18.33
Total Dept 1670	CENTRAL MAILING	0.00	64,300.00	64,300.00	11,787.95	52,512.05	0.00	52,512.05	18.33
Dept 1680	DATA PROCESSING								
0001	PERSONAL SERVICES	11,659.51	175,864.00	175,864.00	45,307.31	130,556.69	0.00	130,556.69	25.76
0002	EQUIPMENT & CAPITAL OUTLAY	897.80	2,500.00	2,500.00	1,656.82	843.18	0.00	843.18	66.27
0004	CONTRACTUAL & MISC. EXPENSE	2,401.98	132,520.00	134,428.00	17,754.50	116,673.50	2,490.00	114,183.50	13.21
Total Dept 1680	DATA PROCESSING	14,959.29	310,884.00	312,792.00	64,718.63	248,073.37	2,490.00	245,583.37	20.69
Dept 1910	UNALLOCATED INSURANCE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	185,000.00	185,000.00	1,361.00	183,639.00	0.00	183,639.00	0.74
Total Dept 1910	UNALLOCATED INSURANCE	0.00	185,000.00	185,000.00	1,361.00	183,639.00	0.00	183,639.00	0.74
Dept 1920	MUNICIPAL ASSOCIATION DUES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,750.00	1,750.00	250.00	1,500.00	0.00	1,500.00	14.29
Total Dept 1920	MUNICIPAL ASSOCIATION DUES	0.00	1,750.00	1,750.00	250.00	1,500.00	0.00	1,500.00	14.29
Dept 1930	JUDGEMENTS/CLAIMS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
Total Dept 1930	JUDGEMENTS/CLAIMS	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
Dept 1950	PROPERTY TAX								
0004	CONTRACTUAL & MISC.	0.00	16,500.00	16,500.00	6,549.38	9,950.62	0.00	9,950.62	39.69

TOWN OF PITTSFORD

Expense Control Report

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Fund 0001	GENERAL FUND								
Dept 1950	PROPERTY TAX EXPENSE								
Total Dept 1950	PROPERTY TAX	0.00	16,500.00	16,500.00	6,549.38	9,950.62	0.00	9,950.62	39.69
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	5,872.10	168,609.00	285,847.99	33,542.49	252,305.50	110,579.08	141,726.42	11.73
Total Dept 1989	UNCLASSIFIED	5,872.10	168,609.00	285,847.99	33,542.49	252,305.50	110,579.08	141,726.42	11.73
Dept 1990	CONTINGENCY								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	184,612.00	184,612.00	0.00	184,612.00	0.00	184,612.00	0.00
Total Dept 1990	CONTINGENCY	0.00	184,612.00	184,612.00	0.00	184,612.00	0.00	184,612.00	0.00
Dept 2620	CUSTODIAL								
0001	PERSONAL SERVICES	27,125.06	391,081.00	391,081.00	105,511.19	285,569.81	0.00	285,569.81	26.98
0002	EQUIPMENT & CAPITAL OUTLAY	9,992.35	3,300.00	68,580.00	25,953.23	42,626.77	10,715.00	31,911.77	37.84
0004	CONTRACTUAL & MISC. EXPENSE	8,403.39	163,859.00	167,349.95	48,967.60	118,382.35	30,846.40	87,535.95	29.26
Total Dept 2620	CUSTODIAL	45,520.80	558,240.00	627,010.95	180,432.02	446,578.93	41,561.40	405,017.53	28.78
Dept 3120	CROSSING GUARDS								
0001	PERSONAL SERVICES	10,043.18	139,213.00	139,213.00	39,469.22	99,743.78	0.00	99,743.78	28.35
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,450.00	1,450.00	42.95	1,407.05	0.00	1,407.05	2.96
Total Dept 3120	CROSSING GUARDS	10,043.18	140,663.00	140,663.00	39,512.17	101,150.83	0.00	101,150.83	28.09
Dept 3310	TRAFFIC								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	13,000.00	13,000.00	13,000.00	0.00	0.00	0.00	100.00
0004	CONTRACTUAL & MISC. EXPENSE	0.00	7,800.00	9,650.00	540.00	9,110.00	1,850.00	7,260.00	5.60
Total Dept 3310	TRAFFIC	0.00	20,800.00	22,650.00	13,540.00	9,110.00	1,850.00	7,260.00	59.78
Dept 3510	CONTROL OF ANIMALS								
0001	PERSONAL SERVICES	4,535.38	60,800.00	60,800.00	16,696.51	44,103.49	0.00	44,103.49	27.46
0004	CONTRACTUAL & MISC. EXPENSE	26.62	9,414.00	9,414.00	265.34	9,148.66	0.00	9,148.66	2.82
Total Dept 3510	CONTROL OF ANIMALS	4,562.00	70,214.00	70,214.00	16,961.85	53,252.15	0.00	53,252.15	24.16
Dept 4210	YOUTH SERVICES								
0004	CONTRACTUAL & MISC. EXPENSE	4,805.92	57,671.00	57,671.00	19,223.68	38,447.32	0.00	38,447.32	33.33
Total Dept 4210	YOUTH SERVICES	4,805.92	57,671.00	57,671.00	19,223.68	38,447.32	0.00	38,447.32	33.33
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00

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Fund 0001	GENERAL FUND								
Dept 4560	PHYSICIAN								
Total Dept 4560	PHYSICIAN	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
Dept 5010	SUPERINTENDENT OF HIGHWAYS								
0001	PERSONAL SERVICES	4,132.52	53,723.00	53,723.00	15,091.29	38,631.71	0.00	38,631.71	28.09
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	610.70	1,200.00	1,200.00	1,097.80	102.20	0.00	102.20	91.48
Total Dept 5010	SUPERINTENDENT OF HIGHWAYS	4,743.22	55,423.00	55,423.00	16,189.09	39,233.91	0.00	39,233.91	29.21
Dept 5132	HIGHWAY GARAGE								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	34,500.00	34,500.00	20,590.00	13,910.00	0.00	13,910.00	59.68
0004	CONTRACTUAL & MISC. EXPENSE	3,565.49	53,928.00	54,778.00	16,102.68	38,675.32	761.77	37,913.55	29.40
Total Dept 5132	HIGHWAY GARAGE	3,565.49	88,428.00	89,278.00	36,692.68	52,585.32	761.77	51,823.55	41.10
Dept 5182	STREET LIGHTING								
0004	CONTRACTUAL & MISC. EXPENSE	159.99	34,600.00	45,659.96	7,706.29	37,953.67	10,421.00	27,532.67	16.88
Total Dept 5182	STREET LIGHTING	159.99	34,600.00	45,659.96	7,706.29	37,953.67	10,421.00	27,532.67	16.88
Dept 6410	PUBLICITY								
0001	PERSONAL SERVICES	5,322.54	69,193.00	69,193.00	19,427.31	49,765.69	0.00	49,765.69	28.08
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	51.98	42,084.00	42,084.00	388.80	41,695.20	0.00	41,695.20	0.92
Total Dept 6410	PUBLICITY	5,374.52	111,777.00	111,777.00	19,816.11	91,960.89	0.00	91,960.89	17.73
Dept 6510	VETERANS SERVICE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	300.00	300.00	300.00	0.00	0.00	0.00	100.00
Total Dept 6510	VETERANS SERVICE	0.00	300.00	300.00	300.00	0.00	0.00	0.00	100.00
Dept 6772	PROGRAMS FOR AGING								
0001	PERSONAL SERVICES	10,453.34	165,918.00	165,918.00	39,121.73	126,796.27	0.00	126,796.27	23.58
0004	CONTRACTUAL & MISC. EXPENSE	1,414.97	93,790.00	96,487.12	16,142.62	80,344.50	189.99	80,154.51	16.73
Total Dept 6772	PROGRAMS FOR AGING	11,868.31	259,708.00	262,405.12	55,264.35	207,140.77	189.99	206,950.78	21.06
Dept 7020	RECREATION ADMINISTRATION								
0001	PERSONAL SERVICES	33,456.59	707,467.00	707,467.00	143,631.29	563,835.71	0.00	563,835.71	20.30
0002	EQUIPMENT & CAPITAL OUTLAY	2,598.58	5,000.00	5,000.00	3,016.58	1,983.42	1,930.79	52.63	60.33
0004	CONTRACTUAL & MISC.	1,820.86	371,090.00	371,381.97	76,638.56	294,743.41	291.97	294,451.44	20.64

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Fund 0001	GENERAL FUND								
Dept 9710	SERIAL BONDS								
Dept 9710	SERIAL BONDS	0.00	104,319.00	104,319.00	0.00	104,319.00	0.00	104,319.00	0.00
Dept 9901	INTERFUND TRANSFERS								
0009	INTERFUND TRANSFERS	283,537.50	2,102,893.00	2,102,893.00	283,537.50	1,819,355.50	0.00	1,819,355.50	13.48
Total Dept 9901	INTERFUND TRANSFERS	283,537.50	2,102,893.00	2,102,893.00	283,537.50	1,819,355.50	0.00	1,819,355.50	13.48
Dept 9950	TRANSFER TO CAPITAL PROJECTS								
0009	INTERFUND TRANSFERS	0.00	200,000.00	150,000.00	9,000.00	141,000.00	0.00	141,000.00	6.00
Total Dept 9950	TRANSFER TO CAPITAL PROJECTS	0.00	200,000.00	150,000.00	9,000.00	141,000.00	0.00	141,000.00	6.00
Total Fund 0001	GENERAL FUND	680,617.31	11,140,205.00	11,431,228.19	2,397,745.39	9,033,482.80	237,271.77	8,796,211.03	20.98

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Fund 0002	PART TOWN FUND								
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	18,917.00	18,917.00	18,134.24	782.76	0.00	782.76	95.86
Total Dept 9040	WORKERS COMPENSATION	0.00	18,917.00	18,917.00	18,134.24	782.76	0.00	782.76	95.86
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	325.00	325.00	90.74	234.26	0.00	234.26	27.92
Total Dept 9045	LIFE INSURANCE	0.00	325.00	325.00	90.74	234.26	0.00	234.26	27.92
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	82.80	1,100.00	1,100.00	340.81	759.19	0.00	759.19	30.98
Total Dept 9055	DISABILITY INSURANCE	82.80	1,100.00	1,100.00	340.81	759.19	0.00	759.19	30.98
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	0.00	133,487.00	133,487.00	57,369.70	76,117.30	0.00	76,117.30	42.98
Total Dept 9060	HOSPITALIZATION	0.00	133,487.00	133,487.00	57,369.70	76,117.30	0.00	76,117.30	42.98
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Dept 9089	MISC. EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Fund 0002	PART TOWN FUND	44,759.62	1,323,086.00	1,330,477.02	243,430.97	1,087,046.05	9,926.24	1,077,119.81	18.30

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Fund 0003	LIBRARY FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	600.00	600.00	0.00	600.00	0.00	600.00	0.00
Total Dept 4560	PHYSICIAN	0.00	600.00	600.00	0.00	600.00	0.00	600.00	0.00
Dept 7410	LIBRARY								
0001	PERSONAL SERVICES	55,259.84	913,526.00	913,526.00	228,108.52	685,417.48	0.00	685,417.48	24.97
0002	EQUIPMENT & CAPITAL OUTLAY	14,929.20	23,910.00	27,910.00	14,929.20	12,980.80	6,986.00	5,994.80	53.49
0004	CONTRACTUAL & MISC. EXPENSE	5,902.23	235,551.00	246,889.82	36,075.74	210,814.08	21,466.37	189,347.71	14.61
Total Dept 7410	LIBRARY	76,091.27	1,172,987.00	1,188,325.82	279,113.46	909,212.36	28,452.37	880,759.99	23.49
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	90,932.00	90,932.00	0.00	90,932.00	0.00	90,932.00	0.00
Total Dept 9010	STATE RETIREMENT	0.00	90,932.00	90,932.00	0.00	90,932.00	0.00	90,932.00	0.00
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	4,128.17	69,885.00	69,885.00	18,697.19	51,187.81	0.00	51,187.81	26.75
Total Dept 9030	SOCIAL SECURITY	4,128.17	69,885.00	69,885.00	18,697.19	51,187.81	0.00	51,187.81	26.75
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	11,000.00	11,000.00	7,369.12	3,630.88	0.00	3,630.88	66.99
Total Dept 9040	WORKERS COMPENSATION	0.00	11,000.00	11,000.00	7,369.12	3,630.88	0.00	3,630.88	66.99
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	350.00	350.00	89.68	260.32	0.00	260.32	25.62
Total Dept 9045	LIFE INSURANCE	0.00	350.00	350.00	89.68	260.32	0.00	260.32	25.62
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	103.50	1,500.00	1,500.00	316.66	1,183.34	0.00	1,183.34	21.11
Total Dept 9055	DISABILITY INSURANCE	103.50	1,500.00	1,500.00	316.66	1,183.34	0.00	1,183.34	21.11
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	0.00	156,665.00	156,665.00	49,404.74	107,260.26	0.00	107,260.26	31.54
Total Dept 9060	HOSPITALIZATION	0.00	156,665.00	156,665.00	49,404.74	107,260.26	0.00	107,260.26	31.54
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	15.75	300.00	300.00	47.25	252.75	141.75	111.00	15.75
Total Dept 9089	MISC. EMPLOYEE BENEFITS	15.75	300.00	300.00	47.25	252.75	141.75	111.00	15.75
Total Fund 0003	LIBRARY FUND	80,338.69	1,504,719.00	1,520,057.82	355,038.10	1,165,019.72	28,594.12	1,136,425.60	23.36

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Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	317,553.00	417,221.00	0.00	417,221.00	99,668.00	317,553.00	0.00
Total Dept 1989	UNCLASSIFIED	0.00	317,553.00	417,221.00	0.00	417,221.00	99,668.00	317,553.00	0.00
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	220.00	2,000.00	2,000.00	220.00	1,780.00	0.00	1,780.00	11.00
Total Dept 4560	PHYSICIAN	220.00	2,000.00	2,000.00	220.00	1,780.00	0.00	1,780.00	11.00
Dept 5130	MACHINERY								
0001	PERSONAL SERVICES	3,472.68	90,299.00	90,299.00	9,895.59	80,403.41	0.00	80,403.41	10.96
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	8,700.00	8,700.00	1,991.10	6,708.90	0.00	6,708.90	22.89
0004	CONTRACTUAL & MISC. EXPENSE	6,948.63	164,700.00	168,894.06	55,953.05	112,941.01	8,629.67	104,311.34	33.13
Total Dept 5130	MACHINERY	10,421.31	263,699.00	267,893.06	67,839.74	200,053.32	8,629.67	191,423.65	25.32
Dept 5140	BRUSH & WEEDS								
0001	PERSONAL SERVICES	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00
Total Dept 5140	BRUSH & WEEDS	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00
Dept 5142	SNOW REMOVAL								
0001	PERSONAL SERVICES	147,580.10	884,687.00	884,687.00	585,095.83	299,591.17	0.00	299,591.17	66.14
0004	CONTRACTUAL & MISC. EXPENSE	4,163.90	467,350.00	468,700.58	292,602.78	176,097.80	2,600.58	173,497.22	62.43
Total Dept 5142	SNOW REMOVAL	151,744.00	1,352,037.00	1,353,387.58	877,698.61	475,688.97	2,600.58	473,088.39	64.85
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	150,867.00	150,867.00	0.00	150,867.00	0.00	150,867.00	0.00
Total Dept 9010	STATE RETIREMENT	0.00	150,867.00	150,867.00	0.00	150,867.00	0.00	150,867.00	0.00
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	11,196.85	76,346.00	76,346.00	48,062.16	28,283.84	0.00	28,283.84	62.95
Total Dept 9030	SOCIAL SECURITY	11,196.85	76,346.00	76,346.00	48,062.16	28,283.84	0.00	28,283.84	62.95
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	74,500.00	74,500.00	66,039.40	8,460.60	0.00	8,460.60	88.64
Total Dept 9040	WORKERS COMPENSATION	0.00	74,500.00	74,500.00	66,039.40	8,460.60	0.00	8,460.60	88.64
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	875.00	875.00	216.00	659.00	0.00	659.00	24.69
Total Dept 9045	LIFE INSURANCE	0.00	875.00	875.00	216.00	659.00	0.00	659.00	24.69
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00

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Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 9050	UNEMPLOYMENT INSURANCE								
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	198.90	2,461.00	2,461.00	652.37	1,808.63	0.00	1,808.63	26.51
Total Dept 9055	DISABILITY INSURANCE	198.90	2,461.00	2,461.00	652.37	1,808.63	0.00	1,808.63	26.51
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	99.39	405,017.00	405,017.00	123,905.80	281,111.20	0.00	281,111.20	30.59
Total Dept 9060	HOSPITALIZATION	99.39	405,017.00	405,017.00	123,905.80	281,111.20	0.00	281,111.20	30.59
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	15.75	200.00	200.00	48.50	151.50	141.75	9.75	24.25
Total Dept 9089	MISC. EMPLOYEE BENEFITS	15.75	200.00	200.00	48.50	151.50	141.75	9.75	24.25
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	173,896.20	2,668,555.00	2,773,767.64	1,184,682.58	1,589,085.06	111,040.00	1,478,045.06	42.71

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Fund 0005	HIGHWAY PART TOWN FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	2,600.00	2,600.00	135.00	2,465.00	0.00	2,465.00	5.19
Total Dept 4560	PHYSICIAN	0.00	2,600.00	2,600.00	135.00	2,465.00	0.00	2,465.00	5.19
Dept 5110	GENERAL REPAIRS								
0001	PERSONAL SERVICES	9,021.11	1,529,083.00	1,529,083.00	41,067.70	1,488,015.30	0.00	1,488,015.30	2.69
0004	CONTRACTUAL & MISC. EXPENSE	4,951.28	1,054,598.00	1,295,797.56	41,563.09	1,254,234.47	378,358.25	875,876.22	3.21
Total Dept 5110	GENERAL REPAIRS	13,972.39	2,583,681.00	2,824,880.56	82,630.79	2,742,249.77	378,358.25	2,363,891.52	2.93
Dept 5112	IMPROVEMENTS								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	196,324.00	196,324.00	0.00	196,324.00	0.00	196,324.00	0.00
Total Dept 5112	IMPROVEMENTS	0.00	196,324.00	196,324.00	0.00	196,324.00	0.00	196,324.00	0.00
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	180,914.00	180,914.00	0.00	180,914.00	0.00	180,914.00	0.00
Total Dept 9010	STATE RETIREMENT	0.00	180,914.00	180,914.00	0.00	180,914.00	0.00	180,914.00	0.00
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	631.77	117,281.00	117,281.00	3,412.56	113,868.44	0.00	113,868.44	2.91
Total Dept 9030	SOCIAL SECURITY	631.77	117,281.00	117,281.00	3,412.56	113,868.44	0.00	113,868.44	2.91
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	219,501.00	219,501.00	152,858.10	66,642.90	0.00	66,642.90	69.64
Total Dept 9040	WORKERS COMPENSATION	0.00	219,501.00	219,501.00	152,858.10	66,642.90	0.00	66,642.90	69.64
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	800.00	800.00	202.48	597.52	0.00	597.52	25.31
Total Dept 9045	LIFE INSURANCE	0.00	800.00	800.00	202.48	597.52	0.00	597.52	25.31
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	196.65	2,400.00	2,400.00	621.55	1,778.45	0.00	1,778.45	25.90
Total Dept 9055	DISABILITY INSURANCE	196.65	2,400.00	2,400.00	621.55	1,778.45	0.00	1,778.45	25.90
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	(3,150.35)	460,850.00	460,850.00	149,936.71	310,913.29	0.00	310,913.29	32.53
Total Dept 9060	HOSPITALIZATION	(3,150.35)	460,850.00	460,850.00	149,936.71	310,913.29	0.00	310,913.29	32.53
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	15.75	300.00	300.00	48.50	251.50	141.75	109.75	16.17

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Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0005	HIGHWAY PART TOWN FUND								
Dept 9089	MISC. EMPLOYEE BENEFITS								
Total Dept 9089	MISC. EMPLOYEE BENEFITS	15.75	300.00	300.00	48.50	251.50	141.75	109.75	16.17
Total Fund 0005	HIGHWAY PART TOWN FUND	11,666.21	3,767,651.00	4,008,850.56	389,845.69	3,619,004.87	378,500.00	3,240,504.87	9.72
Grand Total		991,278.03	20,404,216.00	21,064,381.23	4,570,742.73	16,493,638.50	765,332.13	15,728,306.37	21.70

NOTE: One or more accounts may not be printed due to Account Table restrictions.

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2020 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0001	GENERAL FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	6,501,743.00	6,501,743.00	6,501,743.00	0.00	100.00
Item 1081	OTHER PYMT IN LIEU OF TAXES	0.00	0.00	10,077.00	10,077.00	10,065.48	11.52	99.89
Item 1090	INTEREST & PENALTY ON PROP TAX	0.00	0.00	162,000.00	162,000.00	0.00	162,000.00	0.00
Item 1170	FRANCHISES	0.00	0.00	424,000.00	424,000.00	0.00	424,000.00	0.00
Item 1232	TAX COLLECTOR FEES	0.00	0.00	2,800.00	2,800.00	0.00	2,800.00	0.00
Item 1255	CLERK FEES	190.00	(190.00)	3,500.00	3,500.00	545.84	2,954.16	15.60
Item 1550	DOG WARDEN FEES	67.00	(67.00)	1,000.00	1,000.00	184.00	816.00	18.40
Item 2001	CULTURE & RECREATION FEES	(8,610.00)	8,610.00	803,200.00	803,200.00	302,744.63	500,455.37	37.69
Item 2228	GIS CHARGES, OTHER GOV'T	0.00	0.00	13,352.00	13,352.00	10,014.00	3,338.00	75.00
Item 2350	YOUTH SER/OTHER GOV'T.	0.00	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
Item 2351	PROGRAMS FOR AGING - OTHER GOV'T	0.00	0.00	38,372.00	38,372.00	0.00	38,372.00	0.00
Item 2401	INTEREST & EARNINGS	2,268.21	(2,268.21)	108,000.00	108,000.00	18,427.79	89,572.21	17.06
Item 2410	RENTAL OF LAND	5,693.10	(5,693.10)	127,103.00	127,103.00	54,652.40	72,450.60	43.00
Item 2411	FIELD USE FEES	0.00	0.00	7,200.00	7,200.00	0.00	7,200.00	0.00
Item 2450	COMMISSIONS	0.00	0.00	500.00	500.00	115.83	384.17	23.17
Item 2544	DOG LICENSES	1,088.00	(1,088.00)	17,000.00	17,000.00	4,335.00	12,665.00	25.50
Item 2560	STREET OPENING PERMITS	0.00	0.00	2,550.00	2,550.00	1,600.00	950.00	62.75
Item 2590	PERMITS	180.00	(180.00)	8,000.00	8,000.00	2,415.00	5,585.00	30.19
Item 2610	FINES & FORFEITED BAIL	0.00	0.00	75,000.00	75,000.00	11,649.25	63,350.75	15.53
Item 2660	SALE OF LAND	0.00	0.00	0.00	0.00	416,235.00	(416,235.00)	100.00
Item 2665	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	150.00	(150.00)	100.00
Item 2680	INSURANCE RECOVERIES	0.00	0.00	500.00	500.00	0.00	500.00	0.00
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	1,500.00	1,500.00	7,781.95	(6,281.95)	518.80
Item 2705	GIFTS & DONATIONS	0.00	0.00	23,100.00	23,100.00	38.00	23,062.00	0.16
Item 2770	OTHER UNCLASSIFIED REVENUES	2.30	(2.30)	22,367.00	22,367.00	3,159.52	19,207.48	14.13
Item 2801	INTERFUND REVENUES	0.00	0.00	24,000.00	24,000.00	0.00	24,000.00	0.00
Item 3001	STATE AID PER CAPITA	0.00	0.00	108,081.00	108,081.00	0.00	108,081.00	0.00
Item 3005	MORTGAGE TAX	0.00	0.00	875,000.00	875,000.00	0.00	875,000.00	0.00
Item 3040	REAL PROPERTY TAX ADMIN	774.20	(774.20)	0.00	0.00	774.20	(774.20)	100.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	450,000.00	450,000.00	450,000.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	1,323,260.00	1,323,260.00	0.00	1,323,260.00	0.00
Total Fund 0001	GENERAL FUND	1,652.81	(1,652.81)	11,140,205.00	11,140,205.00	7,796,630.89	3,343,574.11	69.99

Date Prepared: 04/17/2020 09:21 AM

Report Date: 04/17/2020

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2020 Period From: 1 To: 12

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Prepared By: GREG

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0002	PART TOWN FUND							
Item 1120	SALES TAX	0.00	0.00	900,000.00	900,000.00	0.00	900,000.00	0.00
Item 1560	SAFETY INSPECTION FEES	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
Item 1570	DEMOLITION PERMITS	0.00	0.00	750.00	750.00	200.00	550.00	26.67
Item 2110	ZONING FEES	209.00	(209.00)	2,500.00	2,500.00	538.00	1,962.00	21.52
Item 2115	PLANNING BOARD FEES	750.00	(750.00)	11,000.00	11,000.00	925.00	10,075.00	8.41
Item 2401	INTEREST & EARNINGS	396.66	(396.66)	14,000.00	14,000.00	3,750.86	10,249.14	26.79
Item 2545	LICENSES, OTHER	150.00	(150.00)	3,000.00	3,000.00	1,725.00	1,275.00	57.50
Item 2550	PERMITS - CERT. OF OCCUPANCY	254.05	(254.05)	3,000.00	3,000.00	1,005.75	1,994.25	33.53
Item 2555	BUILDING & ALTERATION PERMITS	9,459.55	(9,459.55)	90,500.00	90,500.00	21,233.70	69,266.30	23.46
Item 2590	PERMITS	0.00	0.00	3,000.00	3,000.00	260.00	2,740.00	8.67
Item 2591	FIRE ALARM PERMITS	860.00	(860.00)	1,000.00	1,000.00	4,020.00	(3,020.00)	402.00
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	483.55	(483.55)	100.00
Item 2770	OTHER UNCLASSIFIED REVENUES	0.00	0.00	0.00	0.00	0.29	(0.29)	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	284,336.00	284,336.00	0.00	284,336.00	0.00
Total Fund 0002	PART TOWN FUND	12,079.26	(12,079.26)	1,323,086.00	1,323,086.00	34,142.15	1,288,943.85	2.58

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		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0003	LIBRARY FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,353,119.00	1,353,119.00	1,353,119.00	0.00	100.00
Item 2080	COPIER FEES	0.00	0.00	1,600.00	1,600.00	236.14	1,363.86	14.76
Item 2081	COLLECTION FEES	0.00	0.00	1,000.00	1,000.00	135.90	864.10	13.59
Item 2082	LIBRARY FINES	0.00	0.00	55,000.00	55,000.00	9,767.75	45,232.25	17.76
Item 2083	PRINTING REVENUE	0.00	0.00	5,500.00	5,500.00	1,118.10	4,381.90	20.33
Item 2401	INTEREST & EARNINGS	151.67	(151.67)	13,500.00	13,500.00	1,655.18	11,844.82	12.26
Item 5999	APPROP FD BALANCE	0.00	0.00	75,000.00	75,000.00	0.00	75,000.00	0.00
Total Fund 0003	LIBRARY FUND	151.67	(151.67)	1,504,719.00	1,504,719.00	1,366,032.07	138,686.93	90.78

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		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,714,055.00	1,714,055.00	1,714,055.00	0.00	100.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	488,000.00	488,000.00	203,603.43	284,396.57	41.72
Item 2401	INTEREST & EARNINGS	1,125.74	(1,125.74)	40,000.00	40,000.00	7,178.49	32,821.51	17.95
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	1,500.00	1,500.00	840.10	659.90	56.01
Item 5999	APPROP FD BALANCE	0.00	0.00	425,000.00	425,000.00	0.00	425,000.00	0.00
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	1,125.74	(1,125.74)	2,668,555.00	2,668,555.00	1,925,677.02	742,877.98	72.16

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		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0005	HIGHWAY PART TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	593,327.00	593,327.00	593,327.00	0.00	100.00
Item 1120	SALES TAX	0.00	0.00	2,408,000.00	2,408,000.00	0.00	2,408,000.00	0.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
Item 2401	INTEREST & EARNINGS	1,601.20	(1,601.20)	40,000.00	40,000.00	7,912.70	32,087.30	19.78
Item 3501	CHIPS PROGRAM	0.00	0.00	171,324.00	171,324.00	0.00	171,324.00	0.00
Item 5999	APPROP FD BALANCE	0.00	0.00	550,000.00	550,000.00	0.00	550,000.00	0.00
Total Fund 0005	HIGHWAY PART TOWN FUND	1,601.20	(1,601.20)	3,767,651.00	3,767,651.00	601,239.70	3,166,411.30	15.96
Grand Total		16,610.68	(16,610.68)	20,404,216.00	20,404,216.00	11,723,721.83	8,680,494.17	57.46

NOTE: One or more accounts may not be printed due to Account Table restrictions.

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
ADAMS LECLAIR LLP	GJD	146673	42673	ASSESS ATTY SERV: CNB	240.00
	GJD	146673	42674	ASSESS ATTY SERV: GIANNINY	210.00
	GJD	146673	42675	ASSESS ATTY SERV: GENERAL SERVS	570.00
VENDOR TOTAL					1,020.00
ADMAR SUPPLY COMPANY, INC	PJS	146751	2022795-0002	WOOD CHIPPER RENTAL	995.00
	PJS	146752	2022216-0003	SKID STEER W/ FORESTRY CLEARING ATTACHME	2,935.00
VENDOR TOTAL					3,930.00
BAND PARTS PLUS	PJS	146775	756583	PARTS	31.07
VENDOR TOTAL					31.07
CASELLA WASTE MANAGEMENT OF N.Y., INC.	PJS	146747	335831	PSD 4 YD DUMPSTER MONTHLY SERVICE	146.06
VENDOR TOTAL					146.06
CATALOG AND COMMERCE SOLUTIONS, LLC	JB	146765	2136	WEBSITE MANAGEMENT/SUPPORT - 2ND QUARTER	1,500.00
VENDOR TOTAL					1,500.00
CONSTELLATION NEW ENERGY, INC.	GJD	146662	17115549801	ELECTRIC: TOWN @ LARGE LIGHTING	159.99
	GJD	146662	17115538201	ELECTRIC: 1 - 2 POLE LIGHTING DIST	114.45
	GJD	146662	17115554901	ELECTRIC: 3 - 6 POLE LIGHTING DIST	109.09
	GJD	146662	17115540101	ELECTRIC: 7 OR MORE POLE LIGHTING DIST	209.15
	GJD	146662	17115552401	ELECTRIC: POLE MAINT. LIGHTING DIST	23.83
	GJD	146662	17115552501	ELECTRIC: STONETOWN LIGHTING DIST	32.52
VENDOR TOTAL					649.03
CROWN CASTLE INTERNATIONAL CORP.	JB	146754	568381	FIBER SERVICE #S120274	871.79

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	871.79
DEMOCRAT & CHRONICLE	GJD	146668	DC1187406: 5/20	SUBSCRIPTION RENEWAL: 5/1-5/31/20	45.00
				VENDOR TOTAL	45.00
DOLOMITE PRODUCTS CO INC	PJS	146748	933245	CRUSH RUN	207.89
				VENDOR TOTAL	207.89
EDWARDS TREE & LANDSCAPE	PJS	146769	1788	TREE JOB DEER CREEK	650.00
	PJS	146770	1788	REMOVE 2 DANGEROUS TREES	975.00
				VENDOR TOTAL	1,625.00
EMERGERNCY POWER SYSTEMS	PJS	146786	054329	TRANSFER SWITCH INSTALL	875.00
				VENDOR TOTAL	875.00
FLOWER CITY PAGING, INC	PJS	146785	041536	TOWN DEPT PAGERS	41.51
				VENDOR TOTAL	41.51
FREITAG	GJD	146762	2020-4	EXPENSE REIMBURSEMENT	38.30
				VENDOR TOTAL	38.30
FRONTIER COMMUNICATIONS	GJD	146671	585-100-2618-050219-6: 4/20	MONTHLY PHONE PYMT: APRIL	1,346.36
	JB	146756	4/01/6430-092614-6	6430 KBP NORTH PHONE & BROADBAND	67.71
				VENDOR TOTAL	1,414.07

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
HANSON AGGREGATES NEW YORK LLC	PJS	146768	601034	CONCRETE FOR PUMP STATION	855.00
				VENDOR TOTAL	855.00
HILLYARD, INC.	PJS	146749	603826242	SOAP AND BALANCE OF PAPER TOWELS COVID	390.30
	PJS	146749	603812598	PAPER TOWELS	829.20
	PJS	146744	603845256	HAND SANITIZER	243.84
				VENDOR TOTAL	1,463.34
HOME DEPOT	PJS	146641	0012011	CLEANING SUPPLIES, MISC HARDWARE	174.65
	PJS	146746	1090471	MISC HARDWARE	89.58
	PJS	146766	7090850	TARPS AND FLAGS	71.90
				VENDOR TOTAL	336.13
LOWES CREDIT SERVICES	PJS	146760	902591	TOOLS, HARDWARE, SPRAY BOTTLES	252.06
				VENDOR TOTAL	252.06
LYONS	GJD	146761	20-006	DESONG OF PADDLE & POUR POSTER	1,200.00
				VENDOR TOTAL	1,200.00
MARKERTEK	JB	146743	1509481	JVC CAMERA ACCESSORIES	423.90
				VENDOR TOTAL	423.90
MORGAN SERVICES INC.	PJS	146665	1058717	HIGHWAY	15.54
	PJS	146665	1057152	PSD	10.80
	PJS	146665	1058719	PSD	10.80
	PJS	146665	1058716	PARKS	14.40
	PJS	146745	1060172	PARKS	14.40
	PJS	146745	1060173	HIGHWAY	15.54
	PJS	146745	1060174	PSD	10.80

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	92.28
MUTUAL OF OMAHA	GJD	146782	001079781571	LIFE & DISABILITY INSURANCE PREMIUM: MAY	3,021.27
				VENDOR TOTAL	3,021.27
MVP HEALTH CARE	GJD	146780	000013423774	MVP CARVE-OUT PREMIUM FOR: MAY	5,452.70
	GJD	146779	000013414356	MONTHLY HEALTH CARE BILL: MAY	148,618.33
	GJD	146781	000013414289	MVP GOLD PREMIUM- MAY	24,101.34
				VENDOR TOTAL	178,172.37
NEW YORK STATE FENCE INC	PJS	146776	0013929	SIGN POSTS	774.58
				VENDOR TOTAL	774.58
ONE TIME VENDOR	GJD	146763	2020-4	REFUND OF PADDLE & POUR VENDOR PERMIT FE	125.00
				VENDOR TOTAL	125.00
OTIS ELEVATOR CO.	PJS	146789	NBR05307520	QUARTERLY ELEVATOR SERVICE	2,346.90
				VENDOR TOTAL	2,346.90
PAYCHEX, INC.	GJD	146669	21615002	CLOCK SERVICES FOR APRIL 2020	100.00
	GJD	146669	21613659	HSA ADMIN SERVICES: APRIL 2020	75.00
	GJD	146669	21615001	ESR SERVICES FOR APRIL 2020	327.19
				VENDOR TOTAL	502.19
REGIONAL INTERNATIONAL CORPORATION	PJS	146774	011148107P	BLOWER RESISTOR	88.82
	PJS	146777	011148222P	441 BLOWER	102.40

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	191.22
RELIABLE ONSITE SERVICES	PJS	146645	180113886-001	PORTA POTTY FOR PSD	111.00
				VENDOR TOTAL	111.00
RENU SURFACE RESTORATION	PJS	146753	2985	CARPETS	900.00
	PJS	146753	2984	UPHOLSTERY	400.00
	PJS	146759	2980	CARPET	995.00
	PJS	146759	2981	UPHOLSTERY	500.00
				VENDOR TOTAL	2,795.00
ROCHESTER GAS & ELECTRIC	GJD	146778	17900191368	MONTHLY STREET LIGHTING PYMT	6,211.80
				VENDOR TOTAL	6,211.80
SAXBY IMPLEMENT CORP.	PJS	146767	159621	MIX AND LINE	96.88
				VENDOR TOTAL	96.88
SEAMLESS DECORATION LLC	PJS	146739	314		995.00
	PJS	146739	315		995.00
	PJS	146739	316		750.00
	PJS	146739	313		995.00
	PJS	146772	317	LIBRARY 2ND FLOOR PAINTING	14,150.00
				VENDOR TOTAL	17,885.00
SHERWIN-WILLIAMS	PJS	146788	4697-1	FRENCH GREY SCC	161.76
	PJS	146788	4566-8	PEARL WHITE LIB	125.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	286.76
SUE STEELE LANDSCAPE ARCHITECTURE, PLLC	PJS	146755	1089	SCC PATIO DESIGN AND BID PREP	1,750.00
	PJS	146757	1088	ERIE CANAL PARK ARCHITECTURAL AND ENGINE	5,025.00
				VENDOR TOTAL	6,775.00
TOSHIBA BUSINESS SOLUTIONS	GJD	146771	301971LV	DOCUWARE RENEWAL	2,340.00
				VENDOR TOTAL	2,340.00
VAN BORTEL FORD	GJD	146783	91509	FORD F-550 DUMP TRUCK # 338-2	56,677.90
	PJS	146773	FOCS361	INSPECTION 401	21.00
				VENDOR TOTAL	56,698.90
VERIZON WIRELESS	GJD	146787	9852250405	MONTHLY CELL PHONE CHARGES	626.81
				VENDOR TOTAL	626.81
VIOLA STORAGE	PJS	146750	31263	OFFICE TRAILER FOR BLDG MAINTENANCE - AP	290.00
	PJS	146758	31204	STORAGE CONTAINER FOR BLDG MAINTENANCE -	120.00
				VENDOR TOTAL	410.00
VP SUPPLY CORP.	PJS	146764	4217360	RISER	53.67
	PJS	146764	4216263	MISC PLUMBING	146.45
	PJS	146784	4230584	ELECTRICAL SUPPLIES FOR AUTUMN WOODS PS	98.05
	PJS	146784	4233552	ELECTRICAL SUPPLIES FOR AUTUMN WOODS	481.62
				VENDOR TOTAL	779.79
WEST GROUP	GJD	146672	842070113	WEST LAW SERVICE: MARCH 2020	268.00
				VENDOR TOTAL	268.00
				REPORT TOTAL	297,435.90

END OF REPORT

PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

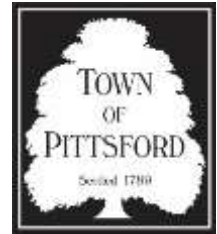
VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT	
CONSTELLATION NEW ENERGY, INC.	GJD	146481	17028683101	POLE MAINT. DISTRICT	137.49	
	PJS	146484	17028683501	529 MARSH ROAD	44.63	
	PJS	146484	17028683601	529 MARSH ROAD	41.77	
	PJS	146484	17028683901	529 MARSH ROAD	48.07	
	PJS	146484	17028684201	6 DOWNING DRIVE	1.62	
	PJS	146484	17028684401	6 DOWNING DRIVE	0.65	
	PJS	146484	17028684601	6 DOWNING DRIVE	0.69	
	PJS	146484	17028684701	6 DOWNING DRIVE	0.79	
	PJS	146484	17028681401	3950 EAST AVE KNOWLTON	0.00	
	PJS	146484	17028681501	3950 EAST AVE KNOWLTON	0.00	
	PJS	146484	17028683301	529 MARSH ROAD	84.27	
	PJS	146484	17028681701	3950 EAST AVE KNOWLTON	0.00	
	PJS	146484	17028681801	3950 EAST AVE KNOWLTON	0.00	
					VENDOR TOTAL	359.98
	EXCELLUS	GJD	146520	00055086-0001: 4/20	DENTAL: GEN GOV'T ADMIN	48.18
GJD		146520	00055086-0002: 4/20	DENTAL: GEN GOV'T SERV'S	65.70	
GJD		146520	00055086-0003: 4/20	DENTAL: BLDG MAINT	43.80	
GJD		146520	00055086-0004: 4/20	DENTAL: DPW ADMIN	17.52	
GJD		146520	00055086-0005: 4/20	DENTAL: IT DEPT	13.14	
GJD		146520	00055086-0006: 4/20	DENTAL: RECREATION DEPT	43.80	
GJD		146520	00055086-0007: 4/20	DENTAL: PARKS DEPT	56.94	
GJD		146520	00055086-0008: 4/20	DENTAL: P & Z DEPT	52.56	
GJD		146520	00055086-0009: 4/20	DENTAL: GIS DEPT	4.38	
GJD		146520	00055086-0010: 4/20	DENTAL: LIBRARY	52.56	
GJD		146520	00055086-0011: 4/20	DENTAL: MECHANICS	17.52	
GJD		146520	00055086-0012: 4/20	DENTAL: HIGHWAY	293.46	
GJD		146520	00055086-0013: 4/20	DENTAL: SEWER DIST.	70.08	
GJD		146520	00055086-0014: 4/20	DENTAL: FIRE DIST.	13.14	
				VENDOR TOTAL	792.78	
FIDELITY SECURITY LIFE COMPANY OF NY	GJD	146489	164282245	EYEMED PREMIUM: APRIL 2020	396.73	
				VENDOR TOTAL	396.73	
FRONTIER COMMUNICATIONS	GJD	146517	03/22/6431-052517-6	IT DEPT EMERGENCY PHONE SERVICE 3/22/20	30.63	

PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
APRIL 2020

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
FRONTIER COMMUNICATIONS	GJD	146542	2486259-0320	LIBRARY FAX:	29.29
	GJD	146543	585-248-6233-052517-6: 4/20	COURT PHONE SERVICE	29.74
				VENDOR TOTAL	89.66
MUTUAL OF OMAHA	GJD	146479	001070489155	LIFE & DISABILITY INSURANCE PREMIUM: APR	3,099.65
				VENDOR TOTAL	3,099.65
MVP HEALTH CARE	GJD	146475	000013290328	MVP CARVE OUT PREMIUM- APRIL	5,452.70
	GJD	146476	000013280496	MVP GOLD PREMIUM- APRIL 2020	23,310.06
	GJD	146477	000013280524	MONTHLY HEALTH CARE BILL: APRIL 2020	150,861.66
				VENDOR TOTAL	179,624.42
ROCHESTER GAS & ELECTRIC	GJD	146478	17900190133	MONTHLY STREET LIGHTINGING PYMT	6,323.26
	PJS	146521	17900190212	ELECT & GAS - TOWN WIDE	11,896.06
				VENDOR TOTAL	18,219.32
TIME WARNER COMMUNICATION	GJD	146518	129319401032320	FIBER INTERNET 50MBPS & 5 STATIC IPS - 3	499.00
	GJD	146519	138786301031820	BUSINESS CLASS DIGITAL ADAPTERS 3/17/20-	16.75
				VENDOR TOTAL	515.75
VERIZON WIRELESS	PJS	146465	380115661-00001	MONTHLY CELL PHONE CHARGES	649.02
				VENDOR TOTAL	649.02
				REPORT TOTAL	203,747.31

END OF REPORT

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: April 16, 2020

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: April 21, 2020

1. The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Danielle Brink	Parks	Seasonal Laborer (rehire)	\$13.75	04/20/2020
Grant Turner	Parks	Seasonal Laborer	\$13.00	04/22/2020

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Danielle Brink	Parks	Seasonal Laborer (rehire)	\$13.75	04/20/2020
Grant Turner	Parks	Seasonal Laborer	\$13.00	04/22/2020

In the event the Town Board determines that the proposed action should be taken, I move that the subject employees be approved for the date of hire as indicated.

2. The following employee(s) are recommended for a status change and/or salary change due to a change in status.

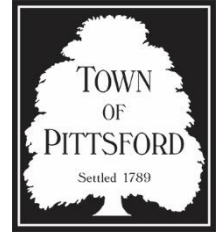
Name	Position	Reason for Change	Rate	Effective Date
Carrie Halstead	Park Warden-Days	Added Position	\$13.50	04/07/2020
Carrie Halstead	Park Warden-Nights	Added Position	\$14.00	04/19/2020
Robyn Avery	Sr. Library Clerk-PT	Added Position	\$19.46	05/04/2020

Should the Board approve the above recommendations and personnel adjustments, the following resolution is being proposed, RESOLVED, that the Town Board approves the status and salary changes for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Carrie Halstead	Park Warden-Days	Added Position	\$13.50	04/07/2020
Carrie Halstead	Park Warden-Nights	Added Position	\$14.00	04/19/2020
Robyn Avery	Sr. Library Clerk-PT	Added Position	\$19.46	05/04/2020

In the event the Town Board determines that the proposed action should be taken, I move that the subject employees be approved for the date of status change as indicated.

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: April 21, 2020

Regarding: Local Law #3 of 2020 - Amending RRAA Zoning District
and pertinent Subdivision Regulations

For Meeting On: April 21, 2020

Ladies and Gentlemen:

As you know, the Comprehensive Plan Update recently adopted by the Town Board recommends that the Town Board consider and adopt appropriate zoning amendments which will promote cluster-style residential development, protect open space, and accommodate desirable housing density, particularly in the RRAA Rural Residential District, which is scattered across parts of southern Pittsford north of the Thruway.

Submitted herewith are proposed amendments to the Town's RRAA zoning district provisions and its subdivision regulations, including the Town's site capacity calculation worksheet, which are designed to achieve these goals. In a nutshell, the proposed revisions will increase the amount of open space and decrease the number of houses in any given residential subdivision project within the RRAA district, so as to protect the overall character of the Town.

Should the Town Board wish to set a public hearing on this proposed local law, it may use the following resolution:

RESOLUTION

I move that a public hearing be set for May 26, 2020 at 6:00 pm, local time, at the Pittsford Town Hall, or by electronic conference or meeting as permitted by law, to consider Proposed Local Law #3 of 2020; Amending Article VIII, entitled "RRAA Rural Residential Zoning", of Chapter 185 of the Town Code, and Chapter 175, entitled "Subdivision of Land," of the Town Code, in accordance with the terms of the formal resolution submitted herewith.

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK**

AS FOLLOWS:

**LOCAL LAW NO. 3 OF 2020:
THE ADOPTION OF PROPOSED LOCAL LAW NO. 3 of 2020:
AMENDING THE TOWN OF PITTSFORD MUNICIPAL CODE, BY
AMENDING CHAPTER 185 “ZONING,” ARTICLE VIII, THE “RRAA
RURAL RESIDENTIAL DISTRICT”; AND AMENDING CHAPTER 175
“SUBDIVISION OF LAND,” INCLUDING THE REVISING AND
ADOPTING OF THE “SITE CAPACITY CALCULATION WORKSHEET”
TO BE APPENDED THERETO**

Sec. 1 Title

This Local Law shall be known as “Local Law No. 3 of 2020: Amending the Town of Pittsford Municipal Code, by amending the Town of Pittsford Municipal Code, by amending Chapter 185 ‘Zoning,’ Article VIII, the ‘RRAA Rural Residential District,’; and amending Chapter 175 ‘Subdivision of Land,’ including the revising and adopting of the ‘Site Capacity Calculation Worksheet’ to be appended thereto.”

Sec. 2 Amendment #1 to Existing Law

The Pittsford Town Code, Chapter 185 “Zoning,” Article VIII, “RRAA Rural Residential District,” shall be amended to revise §§ 185-28 through 185-33 to read, as follows:

§ 185-28 Permitted uses.

The following uses are permitted:

- A. Single-family dwelling.
- B. Agriculture.
- C. Open space.
- D. Accessory structures and uses, subject to §185-113.

- E. Accessory structures and/or facilities, owned and maintained by a Homeowners Association, and located on Homeowner Association lands. Such amenities are subject review and approval by the Planning Board as part of a Subdivision application process or Site Plan application.

§185-28.1 Special permit uses.

The following uses may be permitted pursuant to a special permit issued by the Planning Board:

- A. Place of worship, subject to §185-124.
- B. Golf course.
- C. School, subject to §185-133.

§ 185-29 Definitions.

For purposes of this article, the following term shall have the meaning indicated:

PARCEL -- Any tax parcel, contiguous tax parcels under single ownership or contiguous tax parcels proposed to be developed as a unit. For the purpose of this section, each tax parcel shall be identified by the Tax Map of the Town of Pittsford dated January 13, 1986, and single ownership shall be determined by deed filed as of January 13, 1986. It is the express intent of this article that no parcel as defined herein may be changed or reconfigured after January 13, 1986, for the purposes of applying or avoiding the restrictions of this article.

§ 185-30 Development of less than 10 acres.

A parcel, as defined herein, consisting of less than 10 acres may be developed at a density of 1.0 residential dwelling units per acre. The following lot and bulk requirements shall apply:

- A. Each lot shall have a minimum area of 32,000 square feet, except that a parcel, as defined herein, which is less than 32,000 but larger than 16,000 may be developed with one dwelling unit.
- B. Each lot shall have a lot width of 125 feet.
- C. Front setbacks shall be 70 feet.
- D. Side setbacks shall be 20 feet.
- E. Rear setbacks shall be 10 feet.
- F. Minimum floor space shall be 1,800 square feet.
- G. Lot coverage. All structures and all impervious surfaces shall not occupy in the aggregate more than 33% of the area of the parcel or parcels on which such building, structures and impervious surfaces are to be located.

§ 185-31 Development of 10 acres or more.

A parcel consisting of 10 acres or more may be developed at a density of one residential dwelling unit per 10 acres. In lieu of development at said density, such parcel may be developed at a density of 1.0 residential dwelling units per acre, provided that the following conditions and limitations are met:

- A. Application of Town Law § 278. All development applications shall be processed by the Planning Board pursuant to the provisions of § 278 of the Town Law. As part of that process,

the Planning Board shall, at a minimum, apply the limitations and conditions of this article.
[Amended 10-3-1995 by L.L. No. 10-1995]

- B. Development site. Residential dwelling units shall be developed on a maximum of 35% of the Base Site Area, as defined in § 175-5, within the parcel.
- C. Site capacity. The maximum allowable dwelling units that may be built on said development site shall be determined by the site capacity calculation worksheet, as required by the Town's Subdivision Regulations.
- D. Permanent rural conservation site. A minimum of 65% of the Base Site Area within the parcel shall be permanently designated as rural conservation and shall be so designated on the Official Zoning Map.
 - (1) The selection of land within a parcel to be designated as rural conservation shall be made by the applicant and subject to the approval of the Planning Board based on the following criteria:
 - (a) Preservation of existing farms or the "Greenprint for Pittsford's Future," mapped in 1996.
 - (b) Appropriateness of land for agricultural use.
 - (c) Appropriateness of land for recreational use.
 - (d) Preservation of environmentally sensitive lands.
 - (e) Inappropriateness of land for development.
 - (f) Location and availability of roads, utilities and other services.
 - (g) Location of other rural conservation land.
 - (h) Location of historic or significant properties and/or other developments.
 - (i) Establishment of Corridor Buffer(s).
 - (2) Rural conservation lands may be held in private ownership or, if proposed for public ownership, shall be dedicated to the Town of Pittsford.
 - (3) Land designated as rural conservation shall be limited to the following uses:
 - (a) Agriculture, to include the growing of crops and accessory agricultural uses. No livestock farming shall be permitted, but nothing contained herein shall prevent the keeping of horses in privately owned rural conservation land in accordance with § 185-116 of this chapter, including pasturage, but no structures other than fences as permitted by this chapter may be erected thereon.
 - (b) Dedicated park and recreation area.
 - (c) Open space.

§ 185-32 Rural conservation sites in private ownership.

- A. Where rural conservation sites result from the application of RRAA zoning requirements, or are otherwise existing, and which are not dedicated to the Town, they shall be described in a Conservation Easement executed by the owner and delivered to the Town. The Department of Public Works may not grant final approval to any development plans until the Conservation Easement is received by the Town.
- B. The Conservation Easement shall describe the rural conservation site in metes and bounds and shall include the statement: "This tract or parcel of land is a rural conservation site subject to the provisions of the Town of Pittsford Zoning Law substantially restricting its use."

§185-33 Maximum height restrictions.

The maximum permitted height of any structure is 40 feet, except that chimneys attached to such structure may extend five feet above the highest point of the structure.

Sec. 3 Amendment #2 to Existing Law

The Pittsford Town Code, Chapter 175 "Subdivision of Land," shall be amended to revise §§ 175-1 through 175-33 to read, as follows:

**ARTICLE I
General Provisions**

§ 175-1. Authority.

These Regulations, which shall be known as, and which may be cited as, the "Town of Pittsford Subdivision Regulations" have been adopted by the Town Board, pursuant to §271 of the Town Law.

§ 175-2. Purpose.

- A. These Regulations for the subdivision of land are promulgated to provide for the orderly growth and coordinated development of the Town and to assure the comfort, convenience, safety, health and welfare of its citizens.
- B. The review and approval procedures contained herein are designed to safeguard the community and assure that the requirements and standards for land subdivision contained herein are fulfilled and that the public's health, safety and welfare are protected.
- C. To achieve these purposes the approval of such subdivisions shall be based on the following considerations:
 - (1) Conformance with the various parts of the Town's Comprehensive Plan and Zoning Law;
 - (2) Recognition of a desirable relationship to the general land form, its topographic and geologic character, to natural drainage, to the recharge of groundwater and to floodplain, environmental and ecological concerns;
 - (3) Recognition of desirable standards of subdivision design for pedestrian and vehicular traffic, surface water runoff, utility services and building sites for the land use contemplated;
 - (4) Encouragement of flexible subdivision design to promote the planning objectives of the Town's Comprehensive Plan, to realize economies of development and maintenance and to provide for a variety of housing types;
 - (5) Provision for such facilities as are desirable adjuncts to the contemplated use, such as parks, recreation areas, school sites, fire stations, public accesses, sidewalks and off-street parking; and
 - (6) Preservation and protection of such natural resources and assets as lakes, ponds, streams, steep slopes, prime agricultural soils, flora, fauna, general scenic beauty and historic resources of the Town.

§ 175-3. Applicability.

- A. These Regulations shall govern the subdivision of land within the Town and no person shall subdivide land in the Town without first complying with these Regulations and obtaining approval of the Final Plat for the proposed subdivision as evidenced by the endorsement of such plat and recording of the endorsed Final Plat in the Office of the Monroe County Clerk.
- B. Whenever any subdivision of land is proposed, before any permit for the erection of a permanent building in such proposed subdivision shall be granted, and before any subdivision plat may be filed in the office of the Monroe County Clerk, the subdivider shall apply for and secure approval of such proposed subdivision in accordance with the provisions of these Regulations and other applicable provisions of law.

**ARTICLE II
Terminology**

§ 175-4. Language Construction.

- A. For the purpose of these Regulations, the following construction of language shall apply:
 - (1) Words used in the present tense include the future tense;
 - (2) Words used in the singular include the plural, and words used in the plural include the singular;
 - (3) The word "shall" is always mandatory;
 - (4) The words "used" or "occupied" as applied to any land or building shall be construed to include the works "intended, arranged or designed to be used or occupied";
 - (5) Any reference to a residence or residential district shall be interpreted to mean any zoning district with the word "residential" in its title and to a Cluster Development; and
 - (6) A "building" or "structure" includes any part thereof.

§ 175-5. Definitions.

For the purposes, of these Regulations the following words or terms are defined as follows:

APPLICANT -- A person who submits an application to the Planning Board for the approval of a plat or site plan for a proposed development of land under these Regulations, including a person duly authorized to represent the applicant.

APPLICATION -- A duly submitted application to the Planning Board of a Plan or Plat of a proposed subdivision, containing, at a minimum, the application form, maps, drawing or drawings, documentation, fees required herein for such plat or site plan.

BASE SITE AREA – The total acreage of any given gross site subject to an Application, minus the total acreage of all right-of-way(s) within the gross site.

BENCH MARK -- A mark made in a durable object of known position and elevation and used as a reference point. Elevations shall be based on Town Datum (United States Geological Survey).

BIKEWAY -- A way designed to be used principally or exclusively by a bicycle or similar un-motorized vehicle.

CERTIFIED BY -- Bearing a certification of endorsement signed by a majority of the members of the Planning Board or a duly authorized Officer of the Planning Board.

COMPREHENSIVE PLAN -- The Comprehensive Plan latest edition adopted by the Town Board for the future growth, protection and development of the Town affording adequate facilities for housing, transportation, convenience, public health, safety and general welfare of its population.

CONCEPT PLAN -- Plan of a proposed Major Subdivision containing all the maps, drawings, documentation and information required by these Regulations for a Conventional Concept Plan or a Cluster Development Concept Plan, prepared and submitted as a basis for discussion and review, and which, when approved or conditionally approved by the Planning Board shall become the basis for the submission of a Preliminary Plat.

CONDITIONAL APPROVAL OF A SITE PLAN OR PLAT -- The approval of the plan or plat subject to the conditions set forth by the Planning Board in a resolution which becomes a part of the Plan or Plat.

CORRIDOR IMPACTS - The impacts to the linear strips of land of the site adjoining the highway, as measured from the right-of-way of the highway perpendictorily a distance of 100 feet on to the site.

COUNTY ENVIRONMENTAL PLAN -- A plan for the future management of air, water and land resources in Monroe County prepared by the Monroe County Environmental Management Council pursuant to Article 47-0107 of the New York State Environmental Conservation Law, as it may be adopted in part or in its entirety by the Monroe County Legislature.

CUL-DE-SAC -- A short dead-end street terminating in a vehicular turnaround area.

DESIGNER -- A professional Civil Engineer or Land Surveyor duly licensed to practice in New York or a person working under the direct supervision of a licensed professional engineer or surveyor.

DEVELOP -- To construct a street, install utilities, erect a house or other structure, or in any way to improve a lot.

DEVELOPER -- A person who develops a subdivision under a Final Plat of a proposed subdivision approved pursuant to these Regulations.

FINAL PLAT -- A plat containing all of the maps, drawings, documents and information, required by these Regulations for a Final Plat Application to be recorded in the Office of the Monroe County Clerk when approved by the Planning Board.

FLOOD LIMITS -- The land-water boundary of a natural or man-made water course flowing at a frequency as shown in The Flood Insurance Study, Flood Insurance Rate Maps (“FIRMS”) or the Town’s Comprehensive Drainage Study.

FLOODPLAIN(S) – Any portion of a Base Site Area within the “area of special flood hazard,” as defined in Chapter 95 of this Code, commonly referred to as the “one-hundred-year floodplain.” Floodplain(s) includes any watercourse associated with any floodplain(s).

FRONTAGE -- The continuous distance measured between the side lot lines at the street line or a right-of-way that provides vehicular access to such lot.

IMPROVEMENT SPECIFICATIONS OF THE TOWN OF PITTSFORD -- The Minimum Specification for development of land in the Town, which have been adopted by the Town Board.

LAND DEDICATION -- A dedication of land to the Town for any public or municipal use.

LOT -- An area of land in one (1) ownership with definite boundaries used, or available for use, as the site of one (1) or more buildings.

LOT, BUILDABLE -- A lot meeting the zoning requirements of the Town on either an accepted existing street or a street shown on an approved final plat of a subdivision and meeting all requirements of the Town for the issuance of a building permit.

MAXIMUM ALLOWABLE DENSITY UNITS -- The product of multiplying the Net Buildable Site Area by the Density Factor identified in the applicable Zoning District in the Town Code.

MONROE COUNTY MASTER PLAN -- A comprehensive plan for the development of Monroe County prepared by the Monroe County Department of Planning and adopted in part or in its entirety by the Monroe County Legislature.

MONUMENT -- A permanent marker to indicate a boundary point or other point for measurement purposes.

MUNICIPAL SERVICES -- See utilities, Public.

NATURAL FEATURES MAP -- A map completed and submitted by an Applicant, containing all of the information required by § 175-24(G) of these regulations.

NET BUILDABLE SITE AREA -- The difference in subtracting the Total Resource Protection Land from the Base Site Area, in acres. The Net Building Site Area is comprised of lots, including structures, driveways, and appurtenances within lots, streets, and private roads.

OWNER -- As applies to real estate, the person holding the ultimate fee simple title to a parcel, tract or lot of land as shown by the record in the Monroe County Clerk's office.

PARCEL -- Land identified by a legal description and tax account number which is filed or proposed to be filed in the Monroe County Clerk's office.

PERSON -- An individual, two (2) or more individuals, a partnership, trust or corporation, having common or undivided interests in a tract of land.

PLANNING BOARD AGENT -- Town employee or consultant authorized by the Planning Board to review subdivisions and/or administer the Regulations.

PRELIMINARY PLAT -- The plat of a proposed major subdivision evolving from an approved or conditionally approved Concept Plan and containing all of the maps, drawings, documents and information required by these Regulations for a Preliminary Plat and which will become the basis for the submission of a Final Plat application when approved or conditionally approved by the Planning Board.

PRIVATE ROAD -- A right-of-way, not dedicated to the Town, as defined in §185-122 of the Town Code.

PROJECT INSPECTOR -- An agent of the Town empowered to observe the progress of the

project and the compliance of the construction with the specifications and/or approved plans.

PUBLIC ACCESS -- A way, not necessarily parallel to a street, designed for use by pedestrians and any other non-motorized forms of transportation.

RECREATION TRUST FUND -- An account for money paid in lieu of park dedication to the Town for use in the acquisition or development of Town parks and/or recreation areas.

RESOURCE PROTECTION LAND -- The product of multiplying the acres of any given Resource by the Factor identified in the Site Capacity Calculation Worksheet.

RESOURCES -- Floodplain(s), Wetland(s), steep slopes over 15%, and Corridor Buffer(s), as identified in the Site Capacity Calculation Worksheet.

RESUBDIVISION -- A change in a map of an approved or filed subdivision plat if such change affects any street layout shown on such map or area reserved thereon for public use, or any change of lot line.

RIGHT-OF-WAY(S) -- A right-of-way is synonymous with the terms road, street, highway, and avenue and shall denote any such line or route for passage whether public or private or the width and length of the strip of land laid out, designated, acquired and/or dedicated for the use of such right-of-way. Such width includes the spaces for vehicular travel, sidewalks, edge stone and planting spaces, where required. A right-of-way also includes a utility transmission right-of-way.

SECRETARY -- Shall refer to the Secretary of the Planning Board and be synonymous with the Clerk of the Planning Board.

SERVICE ROAD -- A road paralleling a dedicated street providing access only to abutting properties and connected to such street at each end.

SIDEWALK -- A way normally parallel to a street, designed for the use by pedestrians and any other non-motorized forms of transportation.

SITE CAPACITY CALCULATION -- A method of determining the maximum number of allowable dwelling units the Planning Board may approve on any given site based on zoning requirements and natural environmental constraints on the land.

SITE CAPACITY CALCULATION WORKSHEET -- A form adopted by the Town Board for use in making a Site Capacity Calculation, completed and submitted by an Applicant in connection with an Application, to be approved by the Planning Board.

STREET -- A vehicular traffic way between right-of-way lines formally dedicated to the public use or accepted or maintained by the appropriate governmental or municipal body for public use, including highway, road, avenue and lane.

STREET, DEAD-END -- A street, portion of a street or a system of streets with only one (1) vehicular outlet. Any proposed street which intersects only with a dead-end street shall be deemed to be an extension of the dead-end street. For the purposes of these Regulations, the length of a dead-end street shall be deemed to be the total of all segments of said street or system of streets.

STREET, COLLECTOR -- A street that serves or is designed to serve a neighborhood or as a feeder to a major street.

STREET, MAJOR -- A street that serves or is designed to serve heavy flows of traffic and which is used primarily as a route for traffic between communities and/or other heavy traffic generating areas.

STREET, MINOR -- A street intended to serve primarily as an access to abutting properties.

STREET PAVEMENT -- The wearing or exposed surface of the roadway used by vehicular traffic.

STREET WIDTH -- The width of right-of-way, measured at right angles to the centerline of the street.

SUBDIVISION -- The division of any parcel of land into two (2) or more lots, blocks or sites, whether or not such division creates new streets or extends existing streets and includes resubdivision, which shall be classified as:

SUBDIVISION, MAJOR -- Any proposed subdivision of a parcel of land into six (6) or more lots, or any subdivision proposed as a Cluster Development Subdivision.

SUBDIVISION, CLUSTER DEVELOPMENT -- any proposed subdivision requiring approval under the provisions of §278 of New York State Town Law.

SUBDIVISION, CONVENTIONAL -- proposed major subdivision meeting all the requirements of the Zoning Law except where variances are granted by the Board of Appeals.

SUBDIVISION, MINOR -- Any proposed subdivision of a parcel into five (5) lots or fewer which meet the requirements of the Zoning Law.

TOTAL RESOURCE PROTECTION LAND -- The sum of adding all Resource Protection Lands, in acres.

TOWN -- Town of Pittsford, New York, to include improvement districts where the context requires.

TOWN ENGINEER -- The duly designated Engineer of the Town, or if there be no such designee, the Engineer assigned to the Planning Board.

TRAIL -- A path or track for the passage of persons and/or animals.

TURNAROUND -- Turning circle at the inner end of a dead end street.

UTILITIES, PRIVATE -- This term shall include telephones, cable television, electric light and power, and gas lines, wind and solar power systems, water and sewage systems not owned and operated by the Town, whether installed on, above or beneath the surface of the ground.

UTILITIES, PUBLIC -- This term shall include electric light and power distribution systems, sanitary and storm sewer pipes, surface water drains and water pipes, which are owned and operated by, or which may become the property or responsibility of, the Town or of a District of the Town.

WETLAND(S) -- Land which is characterized by the presence of water and defined as wetland(s) under federal, state, or Town law, including any buffer areas around such land as designated under federal, state, or Town law. Wetland(s) also includes water bodies, natural or man-made.

§ 175-6. Abbreviations.

For the purposes of these Regulations the following abbreviations shall be used in this text:

AASHTO -- American Association of State Highway Transportation Officials.

ANSI -- American Nation Standards Institute.

ASTM -- American Society of Testing Materials.

AWWA -- American Waterworks Association.

DRC -- Development Review Committee of the Town.

EIS -- Environmental Impact Statement as defined and required by SEQRA.

DEIS -- Draft Environmental Impact Statement

EAF -- Environmental Assessment Form

FEIS -- Final Environmental Impact Statement

NYSDOT - New York State Department of Transportation.

ARTICLE III General Subdivision Requirements

§ 175-7. Approved plan required.

- A. No person shall make a subdivision within the meaning of these Regulations of any land within the Town, or proceed with the improvement for sale of lots in a subdivision, or the construction of ways, or preparation therefore or the installation of utilities and municipal services therein, unless and until a Final Plat application of such subdivision has been duly submitted to and approved by the Planning Board as hereinafter provided and the endorsement required has been placed upon said Plat, and said Plat has been recorded in the office of the Monroe County Clerk.
- B. A resubdivision to make a change in a lot to accommodate "as-built plans"; a lot line adjustment; or a similar type of accommodation and which does not create a new lot or make any lot concerned non-conforming shall not require Planning Board review and may be approved administratively.

§ 175-8. Source of information required.

In those cases in which the land shown on the plan or plat is abutted by land of an owner not the owner of the land as shown, the applicant shall include a statement from the person who prepared the plan as to the source or sources of the information about the location of boundaries.

§ 175-9. Compliance with regulations and waivers.

- A. All applications relating to subdivisions shall conform in all respects to the provisions, procedures and substance of these Regulations unless otherwise authorized by the Planning Board in writing when, in the judgment of the Planning Board, such action is in the public interest, is not inconsistent with the intent of these Regulations, and does not violate state or local laws or violate due process.
- B. A request for any such waiver shall be in writing and must be approved by the Planning Board as part of its conditions of approval of the subject plat or plan.

§ 175-10. Compliance with zoning law.

The Planning Board shall not approve, nor approve with modifications and/or conditions, any application for a proposed subdivision of land unless all buildings, structures and lots shown on said plat comply with the Zoning Law of the Town unless a variance from the terms thereof has been granted by the Board of Appeals.

§ 175-11. Establishment of standards and requirements for RRAA, SRAA and RRSP residential subdivisions.

The Planning Board is authorized, in its review and approval of residential subdivisions in the RRAA, SRAA and RRSP Districts, to establish, in its discretion, lot and bulk requirements that are consistent with the development concepts set forth in §185-17 of this chapter. The Planning Board is also authorized, in its review and approval of residential subdivisions in the RRAA, SRAA and RRSP Districts, to establish, in its discretion, subdivision context and lot requirements that are consistent with the development concepts set forth in §185-19 of this chapter. The foregoing sentence is not meant to allow the Planning Board to establish the appropriate number of allowable lots for residential subdivisions in the either the RRAA, SRAA or RRSP Districts.

§ 175-12. Referral to Design Review and Historic Preservation Board.

The Planning Board is authorized, in its discretion, to refer any subdivision application to the Design Review and Historic Preservation Board, for its review and advisory comments to the Planning Board.

§ 175-13. Filing fees.

The filing fee for an application for approval of a proposed subdivision plan or plat shall be paid at the time of submission of an application. The filing fee for submission of applications shall be as approved by the Town Board in accordance with the current fee schedule and is intended to cover the cost of advertising, publication of notices and mailing.

§ 175-14. Review and inspection fees.

Expenses incurred by the Town relative to a subdivision proposal shall be borne solely by the applicant for items such as engineering, and/or professional planning review, inspection of construction, certification of compliances, recording and filing of documents. All such costs shall be billed to the applicant and paid prior to endorsement of final approval or disapproval of a plan or plat.

§ 175-15. Recreation trust fund fees.

Should the Planning Board determine that cash is to be deposited in lieu of land dedications for the acquisition and/or development of park, playground and other recreational purposes, the Planning Board shall require a cash deposit in accordance with the provisions of §185-125 of this Code.

§ 175-16. Financial security.

- A. Prior to approval and/or endorsement of any application for approval of a Final Plat or Site Plan, the applicant must deliver to the Town financial security, in a form acceptable to the Commissioner of Public Works and in an amount not less than the Engineer's estimated cost of all improvements shown on the Final Plat or Site Plan, and as approved by the Commissioner of

Public Works.

- B. If the proposed subdivision or site improvements are to be developed in stages, the amount of the financial security shall be based upon the stage or stages to be approved, except that should the Planning Board deem that the Town would be damaged by failure of the applicant to proceed on schedule with the further stages, the required financial security may be increased by an amount equal to all or part of the construction costs for the remaining phases.

§ 175-17. Building permit.

- A. No building permit for any permanent building within the subdivision or lot to be developed shall be authorized until after the subdivision plat or site plan has received final approval by the Planning Board and the plat map has been filed in the office of the Monroe County Clerk and Liber and page numbers have been assigned by the County Clerk.
- B. No permits for building will be issued until all outstanding bills for public hearings, required tests and review services and other costs are paid in full.
- C. The Building Inspector shall not issue any permit for the erection of a building until he has first determined that:
 - (1) The lot and the right-of-way furnishing access to the lot as required by these Regulations is shown on an approved and recorded Final Plat;
 - (2) Any condition endorsed thereon limiting the right to erect or maintain buildings on such lot has been satisfied or waived by the Planning Board; and
 - (3) The construction and/or installation of the utilities and streets has progressed sufficiently to permit ingress and egress to said lot by the necessary construction equipment without damage to the required improvements and without impairment of public safety.

§ 175-18. Certificate of occupancy.

Where a Certificate of Occupancy is desired for a building in the subdivision prior to the completion of all of the improvements shown on the approved construction sheet of the subdivision plat, the street serving the building shall be completed to a degree satisfactory to the Commissioner of Public Works. In general, the degree of such street improvement shall be adequate for vehicular access by the prospective occupant and by police and fire equipment prior to the issuance of a Certificate of Occupancy. Where such permit has been issued, the street shall be maintained in suitable condition by the subdivider at his expense and liability until such time as it is accepted by the Town.

ARTICLE IV

Process and Procedure for Subdivision Submission

§ 175-19. General process and procedure.

Any person who wishes to receive approval from the Planning Board for subdivision shall proceed in the following manner:

- A. A Conventional Concept Plan shall be submitted for any proposed Major Subdivision. An applicant may elect to submit a Conventional Concept Plan for a Minor Subdivision.
- B. A Cluster Development Concept Plan shall be submitted, in addition to a Conventional Concept Plan, for any proposed subdivision requiring approval under §278 of New York State Town

Law.

- C. A Preliminary Plat shall be submitted for any proposed Major Subdivision that has been granted approval or approval with conditions of the required Concept Plan.
- D. A Final Plat shall be submitted for any proposed Major Subdivision that has been granted approval or approval with conditions of Preliminary Plan. It shall also be submitted for all Minor Subdivisions but is not required to have previous approval.

§ 175-20. Concept approval process and procedure.

- A. A Conventional Concept Plan application shall be submitted for all proposed Major Subdivisions or any Minor Subdivision which any applicant elects to submit, and shall comply with the requirements set forth in §175-24 of these Regulations.
- B. A Cluster Development Concept Plan application shall be submitted, in addition to the Conventional Concept Plan, for all proposed Major Subdivisions which require approval under §278 of New York State Town Law, and shall comply with the requirements set forth in §175-25 of these Regulations.
- C. The purpose of this step is to afford the applicant an opportunity to consult early and informally with the Planning Board in order to save time and money and to make the most of opportunities for desirable development.
- D. The applicant shall submit to the Secretary, in accordance with the Planning Board's approved submission schedule, the application, together with the applicable fees and any other supporting documentation.
- E. The Secretary shall review the application to ensure completeness prior to officially accepting said application.
 - (1) If the Secretary determines that the application is substantially complete, or has only minor deficiencies, such deficiencies shall be noted on the application forms, fees shall be processed and the application shall be placed on the next agenda for concept review as a public hearing item.
 - (2) If the Secretary determines that the application is not substantially complete, the application package shall be returned to the applicant with a list of the deficiencies noted.
- F. The Secretary shall review the application in relation to the thresholds set forth under SEQRA to determine the type of action the project is to be classified.
 - (1) If any project is determined to be a Type I action, the Secretary shall send notice to all involved agencies requesting the Planning Board be named Lead Agency.
- G. Subdividers of land adjoining State or County highways are advised to consult the District Engineer of the New York State Department of Transportation or the County Director of Public Works at the Concept Plan stage in order to resolve problems of street openings or storm water drainage at the earliest possible stage in the design process. However, subdividers should be aware that State and County standards are subject to modification at any time and submissions will be reviewed on the basis of the standards that are in effect at the time of review.
- H. The applicant is strongly advised to meet with representatives of the Town's Department of

Public Works to discuss and review the layout and availability of sanitary and storm sewers as well as the proposed method of complying with Chapter 127 of this Code.

- I. The design and construction of drainage systems shall be such that water courses traversing the development and natural water emanating from within the development will be carried through and off the development without injury to improvements, building sites or buildings existing or to be installed upstream, downstream or within the development.
- J. The design and construction of drainage systems shall employ natural drainage patterns in preference to re-channeling of streams and/or watercourses.
- K. Drainage requirements shall be based upon the projected ultimate urbanization identified by the latest zoning and master plans.
- L. The Planning Board may consult with the Town Supervisor or any other Town boards, commissions, departments, agencies, officials and districts they deem advisable or helpful, and/or engage professionals to aid in the review process.
- M. The Secretary shall submit a copy of the application to the Environmental Board whose review shall include recommendations and findings to the Planning Board as to determination of significance.
- N. The Planning Board shall hold a public hearing at which parties in interest shall have an opportunity to be heard, which hearing shall take place within the time specified by and upon the notice required by state law.
- O. The applicant shall attend the meeting of the Planning Board at which a Concept Plan application is to be first reviewed and shall be prepared to discuss compliance with the intent of these Regulations and the requirements for street improvements, drainage, sewerage, water supply, fire protection, natural features and resources protection and similar aspects, as well as the availability of existing services and other pertinent information.
- P. The Planning Board shall study the Concept Plan in relation to existing or potential development of the adjacent area, Town and County Comprehensive/Master Plans, Town Zoning Law, the Drainage Master Plan, the Sewer Districts Master Plans, and in the course of its review may consult with other interested public agencies.
- Q. The Planning Board shall study any Cluster Development Concept Plan in relationship to whether it meets the following criteria:
 - (1) Promotes the most appropriate use of the land.
 - (2) Facilitates the adequate and economic provision of streets and utilities.
 - (3) Preserves the natural and scenic qualities of open space.
 - (4) Does not exceed the density nor the use allowable in the applicable zoning district.
 - (5) Promotes a diversified development, which may include structures that are detached, semi-detached, attached or multi-story.
 - (6) Addresses land for parks, recreation, open space, or other municipal purposes. The Planning Board may establish such conditions on the ownership, use and maintenance of such lands as it deems necessary to assure the preservation of such lands and for their intended uses.
- R. At the time of a public hearing on a Concept Plan, the Planning Board shall by resolution

make a determination as to whether the project may have a significant impact on the environment for the purposes of SEQRA. In making such determination, the Planning Board shall consider any comments by the Environmental Board, the public and any involved agencies.

- S. Following the closing of the public hearing on the application, and within the time specified by state law, the Planning Board shall:
 - (1) Approve the application if the application is determined to meet all of the requirements of these Regulations;
 - (2) Conditionally approve the application if the application is determined not to meet all of the requirements of these Regulations but, with modification and/or conditions the application can be made to meet all of the requirements of these Regulations. The modifications and/or conditions to be met shall be set forth in the Resolution of Conditional Approval; or
 - (3) Disapprove the application if the Planning Board determines that the application does not meet all of the requirements of these Regulations to such a degree that the application cannot be made to meet these requirements by modifications and/or conditions. The resolution of disapproval shall specify the reasons for disapproval.
- T. The Planning Board shall so endorse four (4) copies of the plan and return to the applicant, one (1) copy of the plan or plat together with a copy of the resolution, shall retain one (1) copy, and shall forward two (2) copies to the Commissioner of Public Works.
- U. Approval and/or conditional approval of an application for approval of a Concept Plan shall not be construed to permit the filing of the plat or plan in the Office of the Monroe County Clerk nor the applicant to proceed with any improvements on the land nor shall it prejudice any further action by the Planning Board regarding required subsequent applications for approval, if submitted, of said subdivision.
- V. In the event that an applicant does not submit a Preliminary Plan within six (6) months of the approval or conditional approval of a Concept Plan, such Concept Plan approval may be revoked by the Planning Board.

§ 175-21. Preliminary plat approval process and procedure.

- A. A Preliminary Plan shall be submitted to the Planning Board for all proposed Major Subdivisions. If the applicant wishes to develop the subdivision in stages, the applicant may prepare and submit a Preliminary Plat for a portion of the area encompassed by the Concept Plan, provided that the proposed development phases were indicated on the Concept Plan approved by the Planning Board. The Preliminary application shall:
 - (1) Comply with any conditions or modifications made by the Planning Board in its approval of the Concept Plan.
 - (2) Satisfy the requirements for Preliminary Plat applications, as described in §175-26 of these Regulations.
- B. The applicant shall submit to the Secretary, in accordance with the Planning Board's approved submission schedule, the application, together with the applicable fees, and any other supporting documentation.
- C. The Secretary shall review the application to ensure completeness prior to officially accepting

said application.

- (1) If the Secretary determines that the application is substantially complete, or has only minor deficiencies, such deficiencies shall be noted on the application forms, fees shall be processed and the application shall be placed on the next agenda for Preliminary Approval as a public hearing item.
 - (2) If the Secretary determines that the application is not substantially complete, the application package shall be returned to the applicant with a list of the deficiencies noted.
- D. The Planning Board may consult with the Town Supervisor or any other Town boards, commissions, departments, agencies, officials and districts they deem advisable or helpful, and/or engage professionals to aid in the review process.
- E. The Secretary shall submit a copy of the application to the Monroe County Department of Planning for their review and report, if required.
- F. The Planning Board shall review the application to determine:
- (1) That the application meets all of the requirements of these Regulations, the Zoning Code, other applicable Town Codes, official Town Maps, the intent of the Comprehensive Plan, Town Master Plans and Design Guidelines of the Town Board, commissions, agencies, departments and districts, and all Town requirements and policies regarding streets, street frontage, reservation of land, drainage and erosion control and slope stabilization measures, storm water drainage, sewage disposal, water supply, fire protection, preservation of significant historical, geological or scenic sites, preservation of wetlands, and other improvements.
 - (2) That the physical characteristics of the land to be subdivided are such that it can be used for building purposes without danger to health or peril from fire, flood or other menace.
 - (3) That all existing features of the landscape, such as large trees, rock outcroppings, water courses, historic resources, and other irreplaceable assets are considered and preserved insofar as practical.
 - (4) That where any land of a proposed subdivision adjoins State or County highways, that the requirements of the District Engineer of the New York State Department of Transportation and/or the Monroe County Director of Public Works can be satisfied.
 - (5) That where any public utilities are involved, the requirements of the respective agencies having jurisdiction can be met.
 - (6) That where there are any reservations for highway purposes, the frontage line of all lots in the proposed subdivision effected by said reservations are shown with the adjusted lot lines.
 - (7) The classification of any streets within the proposed subdivision as Major, Collector, or Minor.
 - (8) The adequacy of proposed sites for active or passive parkland, open spaces or other community facilities.
 - (9) What, if any, additional variances, exceptions, waivers, easements and/or covenants are necessary on the basis of the further review of the application by the Planning Board, the reports submitted, and the public hearing, if any.

- (10) What, if any, additional modifications or conditions are required for approval of the subject application.
- G. The Planning Board shall hold a public hearing at which parties in interest shall have an opportunity to be heard, which hearing shall take place within the time specified by and upon the notice required by state law.
- H. The applicant shall attend the meeting of the Planning Board at which a Preliminary Plat application is to be first reviewed and shall be prepared to discuss how the proposal satisfies the intent of these Regulations, the requirements for street improvements, drainage, sewerage, water supply, fire protection and similar aspects, as well as the availability of existing services and other pertinent information.
- I. Following the closing of the public hearing on the application and within the time specified by state law, the Planning Board shall:
- (1) Approve the application if the application is determined to meet all of the requirements of these Regulations;
 - (2) Conditionally approve the application if the application is determined not to meet all of the requirements of these Regulations but, with modifications and/or conditions, the application can be made to meet all of the requirements of these Regulations, the modifications and/or conditions to be met to be contained in the resolution of conditional approval and to become a part of the application; or
 - (3) Disapprove the application if the Planning Board determines that the application does not meet the requirements of these Regulations to such a degree that the application cannot be made to meet these requirements by modifications and/or conditions, the resolution of disapproval to contain the reasons therefore.
- J. The Planning Board shall so endorse four (4) copies of the plan and return to the applicant, one (1) copy of the plan or plat together with a copy of the resolution; shall retain one (1) copy; and shall forward two (2) copies to the Commissioner of Public Works.
- K. Approval and/or conditional approval of an application for approval of a Preliminary Plan shall not be construed to permit the filing of the plat or plan in the Office of the Monroe County Clerk nor shall the applicant proceed with any improvements on the land nor shall it prejudice any further action by the Planning Board regarding required subsequent applications for approval, if submitted, of such subdivision.
- L. In the event that an applicant does not submit a Final Plan within six (6) months of the approval or conditional approval of a Preliminary Plan, such Preliminary Plan approval may be revoked by the Planning Board.

§ 175-22. Final plat approval process and procedure.

- A. An application for Final Plat approval shall:
- (1) Conform substantially to the Preliminary or Concept Plan that has received approval from the Planning Board. It should incorporate any revisions or other features that may have been recommended by the Planning Board at the Preliminary Plat or Concept Plan stage, and all such compliances shall be clearly indicated by the subdivider on the appropriate submission.

- (2) Shall have secured the necessary approvals for any required variances or for any required district extensions.
 - (3) Satisfy the requirements for Final Plat layouts as described in §175-27 of these Regulations.
- B. The applicant shall submit the application, together with the applicable fees and other supporting documentation as follows:
- (1) All major Subdivision Final Plat applications shall be submitted in accordance with the Planning Board's approved Submission Schedule, along with the Final Plat and Plans.
 - (2) All Minor Subdivision Final Plat applications shall be submitted in accordance with the Planning Board's approved Submission Schedule, along with the Final Plat and Plans.
- C. The Secretary shall review the application to ensure completeness prior to officially accepting said application.
- (1) If the Secretary determines that the application is substantially complete, or has only minor deficiencies, such deficiencies be so noted on the application form, fees shall be processed and the application shall be placed on the next agenda for final approval as a discussion item, unless it is determined that a public hearing would be required.
 - (2) If the Secretary determines that the application is not substantially complete, the application package shall be returned to the applicant with a list of the deficiencies noted.
- D. The Secretary shall submit a copy or copies of any application for final approval of a Minor Subdivision to the Monroe County Department of Planning for their review and report, if required.
- E. The Secretary shall submit a copy of any application for approval of a Minor Subdivision Final Plat that has not previously received Concept approval to the Environmental Board whose review shall include recommendation and findings to the Planning Board as to determination of significance.
- F. The Planning Board shall hold a public hearing at which parties in interest shall have an opportunity to be heard, which hearing shall take place within the time specified by and upon the notice required by state law.
- (1) The Secretary may waive the requirement for a public hearing for any Major Subdivision Final Plat that substantially agrees with the Preliminary Plat previously submitted and any conditions of approval placed on said Preliminary plans by the Planning Board.
- G. At the time of the public hearing, the Planning Board shall have considered the Minor Subdivision Plat in connection with the topography of the area, existing requirement of the Zoning Code, the Comprehensive Plan and the Town Official Map. Sewer District Master Plans, the Drainage Plan, the general requirements of the Town and shall insure that the applicant has secured the necessary approvals and/or permits for the provisions of utility services, septic systems and road cuts.
- H. At the time of a public hearing on any Minor Subdivision which has not been previously submitted for review and approval of a Concept Plan, the Planning Board shall make a determination as to whether the project may have a significant impact on the environment for the purposes of SEQRA. In making such determination, the Planning Board shall consider any

comments by the Environmental Board, the public and any involved agencies.

- I. Subsequent to the filing of the Final Plat, and after the closing of a public hearing, if required, the Planning Board shall, within the time specified by New York State Law:
 - (1) Conditionally approve said application if the application is determined to meet all of these Regulations, but requires other necessary approvals before final approval can be granted.
 - (2) Disapprove said application if the Planning Board determines that the application does not meet all of the requirements of these Regulations, the resolution of disapproval to contain the reasons therefore.
- J. The Secretary may grant unconditional final approval to any Final Plat that complies with a conditional approval previously granted by the Planning Board. In order to be granted such unconditional final approval, the applicant shall submit the mylars and one (1) copy of the Final Plat and Plans that shall bear all necessary signatures of approval.
- K. Approval of an application: Conditional approval of a Final Plat shall expire one hundred eighty (180) days from the date of the Planning Board endorsement of Conditional approval thereon unless said Final Plat is filed in the Office of the Monroe County Clerk. The Planning Board may extend the foregoing expiration time for periods of ninety (90) days each, if, in the Planning Board's opinion, such extension is warranted by the particular circumstances.

ARTICLE V

Format and Contents of Applications

§ 175-23. General format and contents of applications.

All applications shall be prepared in the following format:

- A. A letter of intent describing the nature and scope of the subdivision and including information required but not shown on the Plans, as well as any unique circumstances and status of conditions specific to the application. The letter should also include any intent to propose any Special Districts, such as Park Districts, Lighting Districts, etc.
- B. The applicant shall submit completed application forms, as required and approved by the Planning Board.
- C. The maps, plans and/or drawings contained in an application for approval of a proposed subdivision shall be accurately and legibly drawn in accordance with accepted engineering practice, fine black line on mylar or other reproducible substance at a suitable scale, and shall be clearly designated as to the type of application (Minor, Conventional Concept Plan, Cluster Development Concept Plan, Preliminary, or Final).
- D. Sheet sizes shall be a minimum size of eight and one-half inches by eleven inches (8 1/2" X 11") and shall not exceed a maximum size of thirty-four inches by forty-four inches (34" x 44"). The preferred sheet size is twenty-two inches by thirty-four inches (22" x 34").
- E. The scale for plats and/or plans shall be fifty feet (50') to one inch (1") or greater except Concept Plans which may be submitted at one hundred feet (100') to one inch (1").
- F. If the application contains more than one (1) page, each page must contain, in the lower right hand corner, the subdivision name, the page number and, when applicable, provisions for

recording any and all revision dates and space for Planning Board action. In addition, the first page shall contain an index located in the upper left-hand corner of the page.

- G. The names and addresses of the record owner of the land and the applicant and the name, seal and address of the designer, engineer and/or surveyor who made the plan, shall appear in the lower right-hand corner of the plan.
- H. The north arrow shall be oriented either towards the top of the page or the right of the page, preferably towards the top.
- I. Any necessary signature or approval lines and/or boxes.
- J. The number of copies of all application materials shall be as required and approved by the Planning Board

§ 175-24. Format and contents of conventional concept plan applications.

An application for approval of a Conventional Concept Plan shall be prepared in accordance with the requirements of §175-23 of these Regulations, clearly marked as a Conventional Concept Plan and shall contain, at a minimum, the following:

- A. Application Cover Sheet.
- B. A statement that the applicant has read and understands the intent of the requirements of these Regulations and the application for approval of the Conventional Concept Plan of the proposed Subdivision is complete, meets both the intent and the requirements of these Regulations and that every lot in the subdivision meets the requirements of the Zoning Code for the zoning district in which it is located, unless otherwise noted.
- C. A statement that the applicant is the owner, or contract vendee with owner authorization, of all of the land comprising the subdivision.
- D. An Environmental Assessment Form, Part I, containing sufficient information in order to meet the requirements of SEQRA.
- E. A completed Site Capacity Calculation Worksheet in the form adopted by the Town Board and approved by the Planning Board.
- F. Boundaries of the tract to be subdivided, plotted to scale. If the applicant intends to develop the tract in stages, the entire tract shall nevertheless be included in the Conventional Concept Plan with the stages identified.
- G. Natural Features Map, providing sufficient data to describe the site in its existing condition which shall include, at a minimum, the following:
 - (1) A topographic survey showing ground contours adjacent to and within the tract to be subdivided at intervals of no more than two (2) feet of elevation, based on Town datum (United States Coast and Geodetic Survey).
 - (2) All pertinent topographic and planimetric features within and adjoining the tract, including existing streets, existing buildings, walls, fences, individual or small groups of large trees, trails, monuments, rock ridges and outcroppings, historic monuments, distinctive geographic features.
 - (3) Any portion of the site that includes slopes of fifteen (15) to twenty-five (25) percent, slopes greater than twenty-five (25) percent, wetlands, wood lots, water courses and their one

hundred year flood limits, and water bodies together with their elevations and date of measurement, all shown with the acreage of each portion.

- H. Soils Map, showing type by series name and/or map symbol based on the latest soil survey of Monroe County, New York, prepared by the United States Department of Agriculture Natural Resources which shall be accompanied by:
- (1) A columnar report based on the table within the aforementioned soil survey entitled Estimated Degree and Kind of Limitations for Selected Non-Farm Uses of all soil types by series' name and map symbol and their estimated degree and kind of limitation for underground public utilities, disposal of septic tank effluent, home sites, and street and parking lots.
 - (2) Except in the case of applications for a Minor Subdivision, two (2) copies of a transparent overlay with differentiating symbols showing any soils with a severe limitation, drawn at the same scale and sheet size as the natural features map.
- I. Conventional Concept Plan, providing sufficient data to determine the intended design and layout of a proposed Major Subdivision drawn to the same scale and sheet size as the Natural Features Map which shall include, as a minimum, the following:
- (1) Identification of the plan by name of the owner of record and location of the land in question including the Assessor's tax map number and lot number, north point and date.
 - (2) The names of all abutting property owners, as determined from the most recent local tax list, unless the applicant shall have more recent knowledge of such abutters.
 - (3) The locus of the land shown on the plan, preferably at a scale of one thousand feet (1,000') to the inch, with sufficient information to accurately locate the plan, and showing the boundaries of the abutting properties.
 - (4) Location of any zoning district boundaries that may lie within the locus of the plan.
 - (5) All the remaining contiguous land and water areas and frontage of the land in ownership of the applicant together with a feasible future street access for any such abutting lands that may require access to a public right-of-way through lands shown on the Conventional Concept Plan.
 - (6) General note indicating the existing zoning district, the applicable area requirements and any decisions that will be required by the Zoning Board of Appeals, including, but not limited to, variances regarding the lots and/or any buildings thereon.
 - (7) General note indicating the project statistics to include total acres of the site, total number of lots.
 - (8) The boundary lines of the proposed lots, with lot numbers, approximate areas and dimensions.
 - (9) The names, location and widths of adjacent streets, and of streets approaching or within reasonable proximity to the subdivision.
 - (10) The existing and proposed lines of streets, right-of-ways, easements, reservations and any public or common areas within the subdivision, in a general manner.
 - (11) Letter designation in lieu of names of any proposed streets.

- (12) Schematic indication of proposed system for storm water drainage including site drainage patterns, adjacent to existing natural waterways intended to receive drainage effluent, and indication as to the need for detention.
- (13) Schematic indication of proposed source of water supply, method of sewage disposal, and any other utilities.
- (14) Two (2) copies of a transparent overlay of the Conventional Concept Plan.

J. Additional Requirements:

- (1) To facilitate review of the Plans by the appropriate authorities, at the time of filing of the application, the applicant shall stake the streets at sufficient interval to allow orientation of board members for a field walk.
- (2) The applicant shall provide a written statement and plan, if determined appropriate by the Town Engineer, indicating how the applicant intends to comply with the Stormwater Management and Erosion & Sediment Control requirements outlined in Chapter 127 of this Code.
- (3) If, in the opinion of the Planning Board, additional information, such as aerial photographs, would aid in the approval process, the applicant shall be notified in writing as to what additional information is required and shall furnish same to the Planning Board.

§ 175-25. Format and contents of cluster development concept plan applications.

An application for approval of a Cluster Development Concept Plan shall be clearly marked as a Cluster Development Concept Plan, and shall contain, at a minimum, the following:

- A. All items identified for a Conventional Concept Plan under §175-24 of these Regulations.
- B. A complete application for permission to subdivide such parcel under the provisions of §278 of the Town Law which shall include a detailed statement describing the premise of the Cluster Development Concept Plan and shall include a statement as to how the following benefits shall accrue to the Town as a result of approval to subdivide under the provision of §278:
 - (1) As compared to the Conventional Concept Plan submitted, and in general, how the proposed Average Density Concept Plan will promote the best use of the land;
 - (2) As compared to the Conventional Concept Plan submitted, how the proposed Cluster Development Plan will facilitate the adequate and economic provision of streets and utilities;
 - (3) How the proposed Cluster Development Concept Plan will preserve the natural and scenic qualities of open space and/or historic resources;
 - (4) That the proposed density does not exceed the density allowed in the applicable zoning district;
 - (5) How the proposal addresses lands for parks, recreation, open space, or other municipal purposes;
 - (6) That no part of the proposal is a change of use allowed in the applicable zoning district.
- C. The Cluster Development Concept Plan Layout, providing sufficient data to determine the intended design and layout of a proposed Major Subdivision drawn to the same scale and sheet

size as the Natural Features Map and Conventional Concept Plan, which shall include, as a minimum, the following:

- (1) General note indicating the area requirements that would apply including, but not limited to, lot area, average lot width, front, side and rear setbacks.
- (2) Two (2) copies of a transparent overlay of the Cluster Development Concept Plan.

D. Unless waived by the Planning Board, the applicant shall also submit a Conventional Concept Plan, containing the items set forth in §175-24(I) of these Regulations, so as to demonstrate that the proposed Cluster Development would not result in an increase in density over the density allowed by a Conventional Concept Plan.

§ 175-26. Format and contents of preliminary plat applications.

An application for approval of a Preliminary Plat shall prepared in accordance with the requirements of §175-23 of these Regulations, include all maps, drawings, plans and documents of the Concept Plan upon which it is based, shall comply with the conditions and/or modifications required in the approval for said Concept Plan, shall comply with the design requirements of these Regulations, shall be clearly designated as a Preliminary Plat, and in addition shall contain, at a minimum, the following:

A. Application Cover Sheet.

B. A Subdivision Plat Record Sheet, providing sufficient data to determine the location, direction and length of every street and right-of-way, line, lot line, and boundary line, and to establish these lines on the ground, which shall include:

- (1) All information required for a Conventional and/or Cluster Development Concept Plan.
- (2) The lengths and bearings of the subdivision plat boundary lines.
- (3) Each lot shall be delineated with lot number, approximate boundary lines to scale, area in square feet, frontage on public right-of-ways, and setback lines.
- (4) The lines of existing and proposed rights-of-way within the subdivision and adjoining properties which shall include the width, point of curvature, point of tangency, minimum radii and minimum tangent distances.
- (5) The lines of existing and proposed streets within the subdivision and adjoining properties which shall include pavement lines, gutter lines, radius of cul-de-sacs, and centerline stationing.
- (6) The names of existing and proposed streets and/or private drives.
- (7) The lines of existing and proposed sidewalks within the subdivision and adjoining properties.
- (8) The lines, widths and purposes of existing and proposed easements and/or reservations immediately adjoining and within the subdivision.
- (9) The lines and approximate dimensions and acreage of all property which is offered, or to be offered, for dedication for public use, with the purpose indicated thereon, and of all property that is proposed to be reserved by deed covenant for the common use of the property owners of the subdivision.

- (10) Location of all permanent monuments properly identified as to whether existing or proposed.
 - (11) Sealed by a licensed professional engineer and/or a licensed land surveyor as evidence of professional responsibility for the preparation of the record sheet.
 - (12) Delineation of one-hundred year flood limits of any watercourse who's said limits extend to the land to be subdivided. Such line of demarcation shall have a unique indication and shall be clearly labeled "one-hundred year flood limits of (name of watercourse)".
- C. A utility plan sealed by a licensed professional engineer and/or a licensed land surveyor as evidence of professional responsibility for the preparation of the utility plan and which shall include:
- (1) All items required for the Subdivision Plat Record Sheet;
 - (2) Typical cross sections of proposed streets;
 - (3) Profiles of proposed streets at suitable vertical scale showing finished grades in relation to existing ground elevation where it is required by the Commissioner of Public Works;
 - (4) The location, size and material of any existing and proposed storm water or sanitary sewers and any storm water or sanitary sewer into which any connection is proposed along with distance between manholes, minimum grade, invert elevation, manhole designation and center line stationing;
 - (5) Profiles of proposed storm water or sanitary sewers at suitable vertical scale showing finished grades in relationship to existing ground elevations where it is required by the appropriate sewer district;
 - (6) Location and size of any water supply and sewage disposal systems, and evidence that such provisions meet the standards for approval of the Monroe County Department of Health, and the Monroe County Water Authority;
 - (7) Plan and typical cross section of proposed sidewalks or public accesses as required;
 - (8) Typical lot layout showing curb cuts, lateral connection to all utilities, drainage inlets in gutter area, driveways, any other lot improvements;
 - (9) A general note indicating brief specifications and/or reference to Town or any other standards for all facilities to be constructed or installed within the subdivision;
 - (10) Standard details and any special detail or cross sections.
- D. A Grading/Drainage Plan, which shall include:
- (1) A subdivision grading plan referenced to USGS datum showing proposed topography at a maximum of one foot (1') contour intervals with grading details to indicate proposed street grades, and elevations, building site grades and elevations and drainage patterns throughout the subdivision and extended approximately two hundred feet (200') beyond property boundaries;
 - (2) Grading calculations sufficient to determine the approximate balance between cut and fill;
 - (3) A general note indicating the disposition of topsoil on the site. Such note shall include how topsoil will be handled in areas of cut and fill; how topsoil will be stockpiled, if applicable;

the minimum amount of topsoil to be redistributed to the site; and that no topsoil may leave the site without prior permission from the Commissioner of Public Works;

- (4) Symbols, showing the highest known high water mark of the one hundred (100) year Flood Zone, based on Flood Zone Rate Maps or the Town's Comprehensive Drainage Plan, with all benchmarks to be noted and to be based on USGS datum;
 - (5) Plan, profiles, typical and special cross sections of proposed detention/retention ponds, streams, creeks, and swales;
 - (6) A statement concerning the status of the proposed project in relationship to the removal, fill or dredge of any bank, meadow or swamp bordering on any inland water;
 - (7) The location and species of all existing trees outside of any identified woodlot area with trunks over twelve inches (12") in diameter measured four feet (4') above the finished ground level and shall clearly indicate which of these shall be preserved; and
 - (8) A clear indication of any other site features that are to be retained.
- E. A Stormwater Pollution Prevention Plan, in compliance with the provisions of Chapter 127 of this Code.
- F. A subdivision development plan shall be submitted for any proposed subdivisions to show any other improvements, including Special Districts, such as Park, Lighting or other districts, which the Planning Board may require as part of their approval or which the applicant intends to accomplish as part of the development of the overall subdivision. For example, this may include landscaping details, street trees, entrance signs, walls and planters, street lighting, etc.
- G. If, in the opinion of the Planning Board, additional information, such as aerial photographs, would aid in the approval process, the applicant shall be notified in writing as to what additional information is required and shall furnish same to the Planning Board.

§ 175-27. Format and contents of final plat applications.

An Application for Approval of a Final Plat shall include all maps, drawings, plans and documents of the Preliminary Plat and Plans upon which it is based, shall comply with the conditions and/or modifications of the resolution of approval of said Preliminary Plat, shall be clearly designated as a Final Plat, and in addition shall contain, at a minimum, the following:

- A. Application Cover Sheet.
- B. All necessary data to determine the precise metes and bounds of:
 - (1) every proposed subdivision lot line including precise area in square feet;
 - (2) any proposed street and/or private drive;
 - (3) any proposed easement and/or reservation; and
 - (4) any property which is offered, or to be offered, for dedication for public use or for any property that is proposed to be reserved by deed covenant for the common use of the property owners of the subdivision.
- C. Final profiles, cross sections and details of any proposed street and/or private drive, utilities, drainage facilities and any other items which may be required.
- D. Certification of all plans by a licensed professional engineer and/or licensed land surveyor as

evidence of professional responsibility for the preparation.

- E. Stormwater Pollution Prevention Plan, as required by Chapter 127 of this Code.
- F. Compliance with Monroe County Monumentation Law.
- G. Location of all survey monuments. Before acceptance of the dedication of the proposed streets, a certificate by a licensed survey or professional engineer must be placed on the Final Plat.
- H. An affidavit from the applicant/developer that the specifications contained herein and of the Town for highways, sanitary and storm sewers will be complied with and that a record map of construction (as-built map) will be submitted to the Town upon completion of the construction at no cost to the Town.
- I. Approved copies of all variances, exception, special district extensions, waivers, permits and/or covenants required by the Planning Board and these Regulations, in a form acceptable to the Town Attorney.
- J. Proof from the Rochester Gas and Electric Corporation that gas and electric service is available for the proposed subdivision.
- K. Payment of all required fees and/or review costs.
- L. Permit(s) from the agency having jurisdiction over road cuts and/or driveway cuts.
- M. Signature of approval on plat and plans from the Town Engineer, Superintendent of Sewers, Superintendent of Highways, Monroe County Water Authority, Monroe County Pure Waters and Monroe County Health Department.
- N. The declaration of intent by the owner that the fee in and to the proposed streets and of the proposed street widenings shall be dedicated by deed of conveyance.
- O. The declaration by the owner that no part of the land proposed to be subdivided for human habitation lies under water or is subject to flood.
- P. The declaration by the owner that, at the owner's expense, the required improvements in accordance with applicable state law will be installed.
- Q. Verification of the creation and/or extension of any applicable Special Districts.
- R. Duly executed easements.
- S. Duly executed offer of dedication of any proposed public streets.
- T. Duly executed offer of dedication of any lands proposed to be conveyed to the Town.
- U. Warranty Deed and related recording documents for any lands to be conveyed to the Town, including Highway Rights of Way.
- V. Letter of Credit or alternative financial guarantee, in an amount equal to one hundred percent (100%) of the total cost of the proposed construction furnished by the developer to the Town to be kept in effect until such time as the project is accepted by the Town.
- W. An affidavit that the developer will furnish any required financial security.
- X. Three (3) completed applications for approval of plat.

ARTICLE VI

Inspection and Construction Requirements

§ 175-28. Pre-construction meeting required.

- A. No work shall commence with regard to any portion of the improvement of a subdivision until after the subdivision plat has received final approval and until such time as a pre-construction meeting has taken place.
- B. It shall be the responsibility of the developer to schedule the pre-construction meeting at a time and place convenient to all parties that will be involved in the construction, inspection and approval of the improvements within the subdivisions.

§ 175-29. Inspections.

- A. Inspections shall be arranged by the developer with the Department of Public Works or their agents for that purpose prior to the construction of street and the installation of utilities and during construction at each significant construction stage.
- B. Inspection shall be requested of the Department of Public Works or its agent at least forty-eight (48) hours in advance of any stage of the construction and as indicated below:
 - (1) All required improvements shall be inspected by the Commissioner of Public Works or his agent to ensure satisfactory completion.
 - (2) The developer shall supply the Commissioner of Public Works with a schedule of construction indicating the anticipated beginning and completion dates of each of the following phases or work:
 - (a) Grading.
 - (b) Installation of erosion/sedimentation control.
 - (c) Installation of utilities.
 - (d) Installation of drainage improvements.
 - (e) Grading of road sub-base.
 - (f) Installation of gutters and stone in road base.
 - (g) Installation of any roadway pavement.
 - (h) Other improvements as shown on the final plans.
 - (3) The Commissioner of Public Works may establish the order of the required inspections and may require satisfactory completion of one (1) step before the developer proceeds to the next. It may require tests to be done by the developer, at the developer's expense, as a condition for approval when, in the opinion of the Commissioner of Public Works, it is advisable.
 - (4) The developer shall notify the Commissioner of Public Works at least five (5) days prior to the completion of each of the above phases of construction.
 - (5) Construction testing of roadway pavement materials shall be performed in accordance with the requirements of the road and drainage standards for the Town.
 - (6) A final inspection of all improvements shall be made by the Commissioner of Public Works, or an agent on behalf of the Commissioner, to determine whether the work is satisfactory and

in substantial agreement with the approved final plat drawings, design standards of these Regulations and the improvement specifications. The general condition of the site shall also be considered. If erosion conditions exist or it appears likely that a hazardous condition may arise, the Commissioner of Public Works may require special measures be taken by the subdivider.

- C. It shall be the responsibility of the developer to see that all the required forms are properly filled out, properly signed and returned to the Commissioner of Public Works subsequent to each inspection.
- D. Failure to comply with the inspection procedure may necessitate removal of improvements at the expense of the developer.

§ 175-30. Record Drawings.

- A. As built record drawings for storm and sanitary sewer facilities shall be provided to the Commissioner of Public Works by the design engineer, no later than 90 days after the completion of the facilities and shall be included in the applicant's financial guarantee. Said record drawings shall include utility plans; indicating storm and sanitary sewer locations, rim elevations, inverts, pipe lengths, associated pipe slopes, and lateral locations, as well as grading plans; that demonstrate control structures, critical elevations and general topography within proposed Stormwater Management Facilities that are sufficient to verify the project's design intent.

§ 175-31. Monumentation.

- A. Monuments are required for the acceptance of dedicated highways and for dedicated land. Monument record maps shall be submitted to the Commissioner of Public Works and shall be included in the applicant's financial guarantee.

**ARTICLE VII
Enforcement**

§ 175-32. Violations and penalties.

- A. Where a violation of these Regulations has been committed or shall exist, the owner of the real property where such violation has been committed or shall exist, any contract vendee of such owner who shall knowingly participate in such violation, any grantee of such owner who shall knowingly participate in such violation and any agent who shall have executed a subdivision application on behalf of such owner or such contract vendee with respect to such real property and who shall knowingly participate in such violation shall be guilty of a violation of these Regulations.
- B. Where a violation of any provision or condition of any resolution or approval of the Planning Board relating to a subdivision has been committed or shall exist, the owner of the real property where such violation has been committed or shall exist, any contract vendee of such owner who shall knowingly participate in such violation, any grantee of such owner who shall knowingly participate in such violation and any agent who shall have executed an application on behalf of such owner or such contract vendee with respect to such real property and who shall knowingly participate in such violation shall be guilty of a violation of these Regulations.
- C. Any person who shall perform physical work on real property, including but not limited to

clearing of land, other site preparation, and/or construction of improvements in violation of these Regulations or in violation of any provision or condition of approval of the Planning Board, shall be guilty of a violation of these Regulations.

- D. A violation of these Regulations shall be punishable by a fine not exceeding three hundred fifty dollars (\$350.00). Each violation shall constitute a separate offense. Each week's continued violation shall constitute a separate additional violation.

§ 175-33. Methods of enforcement.

The provisions of these Regulations may be enforced by any method or remedy provided by law. In addition to other remedies provided by law, any appropriate action or proceeding may be instituted to prevent, restrain, correct or abate any violation of these Regulations.

Sec. 4 Exemption

The provisions of this Local Law shall not apply to any residential development project which has received concept or preliminary approval by the Planning Board as of the date of adoption by the Town Board.

Sec. 5 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 6 Effective Date

This Local Law shall take effect on its adoption and filing with the Secretary of State.

SITE CAPACITY CALCULATION WORKSHEET

A. Base Site Area

	1.	Total gross site	_____ acres
	Subtract: 2.	Total acreage within right-of-way(s)	_____ acres
	Equals: 3.	Base site area	_____ acres

B. Resource Protection Land

Open Space Resources	Factor	Acres in Resource	X	=	Required Resource Protection Land
Floodplain(s)	1.0	X _____		=	_____ acres
Wetland(s)	1.0	X _____		=	_____ acres
Steep slopes over 15%	1.0	X _____		=	_____ acres
Corridor Impacts	1.0	X _____		=	_____ acres

(Overlapping areas of Resource Protection Land and ROWs are only removed once.)

Total Resource Protection Land _____ acres

C. Net Buildable Site Area

	1.	Base Site Area	_____ acres
	Subtract: 2.	Total Resource Protection Land	_____ acres
	Equals: 3.	Net Buildable Site Area	_____ acres

D. Maximum Allowable Dwelling Units

	1.	Net Buildable Site Area	_____ acres
	Multiply: 2.	Density Factor per zoning district*	_____ X
	Equals: 3.	Maximum Allowable Dwelling Units	_____ Total units

INSTRUCTIONS

In accordance with Section 175-24 of the Town of Pittsford Land Subdivision Regulations.

* Density factors per zoning district for the completion of Section D (2) are as follows:

RRAA = 1.0 SRAA = 1.7 MATZ = .97 RRSP = sliding scale B = 2.7 for one and two family

At a Regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, Pittsford, New York, on the 21st day of April, 2020.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilmember
Cathleen A. Koshykar, Councilmember
Stephanie Townsend, Councilmember

ABSENT: None

In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW NO.3 of 2020: AMENDING CHAPTER 185 "ZONING," ARTICLE VIII, THE "RRAA RURAL RESIDENTIAL DISTRICT"; AND AMENDING CHAPTER 175 "SUBDIVISION OF LAND," INCLUDING REVISING AND ADOPTING THE "SITE CAPACITY CALCULATION WORKSHEET" TO BE APPENDED THERETO

Resolution to Set Public Hearing

WHEREAS, true and correct copies of proposed Local Law No. 3 of 2020 were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 3 of 2020, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 26th day of May 2020, at 6:00 p.m. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 3 of 2020;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 26th day of May, 2020, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, or by electronic conference or meeting as permitted by law, on the question of the adoption of

said proposed Local Law No. 3 of 2020; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law 3 of 2020, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 3 of 2020, or a summary thereof, on the Town website www.townofpittsford.org, and on the bulletin board maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Cathleen A. Koshykar	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

DATED: April 21, 2020

Linda M. Dillon, Town Clerk

I, LINDA M. DILLON, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of April, 2020.

Linda M. Dillon, Town Clerk

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Pittsford, New York, at the Town Hall, 11 South Main Street, Pittsford, New York, or by electronic conference or meeting as permitted by law, on the 26th day of May, 2020, at 6:00 o'clock P.M., Local Time, on the proposed adoption of Local Law No. 3 of 2020 that would amend provisions of the Town Code concerning the RRAA Rural Residential District and the Subdivision of Land. The specific language contained in proposed Local Law No. 3 of 2020 is available for review in the Town Clerk's Office.

The aforesaid public hearing has been directed to be held pursuant to a Resolution of the Town Board of the Town of Pittsford, New York, duly adopted at a meeting of said Board on the 21st day of April, 2020.

Dated: April ____, 2020

Linda M. Dillon
Town Clerk
Town of Pittsford

Resolution No. ____

Provide Direct COVID-19 Related Federal Aid to All Municipalities

WHEREAS, the federal government recently enacted the Coronavirus Aid, Relief, and Economic Security (CARES) Act to address the economic fallout from the coronavirus pandemic in the United States; and

WHEREAS, Section 601 of the CARES Act (P.L. 116-136) provides a \$150 billion fund for states, tribal governments, and units of local government with a population in excess of 500,000 people; and

WHEREAS, less than one-half of 1 percent of municipalities in the entire United States meet this population threshold and are thus ineligible to receive direct funding from the federal government; and

WHEREAS, of the 933 towns in New York, 931 are not eligible for direct federal funding under the CARES Act, including the Town of Pittsford; and

WHEREAS, towns provide essential services to the 9 million New Yorkers town residents, including, but not limited to, ambulance, police and fire protection services, building and code enforcement, and highway maintenance, and have continued to do so throughout the ongoing health crisis; and

WHEREAS, the coronavirus pandemic has created significant financial stress for local governments in New York as an estimated \$2 billion in sales tax revenue has been lost, as well as other sources of revenue such as permit fees, justice court fines, and mortgage recording tax; and

WHEREAS, the depletion of different revenue sources for local governments, combined with lack of funding, will result in reducing essential services or shifting the cost onto real property taxpayers, many of whom are experiencing their own financial stress;

NOW THEREFORE BE IT

RESOLVED, that the Town of Pittsford, NY calls upon United States Congressional Representative Joseph Morelle, Senator Charles Schumer, and Senator Kirsten Gillibrand, to support federal funding related to the coronavirus pandemic that is directly delivered to all municipalities, regardless of population size.