

**PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
APRIL 10, 2019**

PRESENT

Mary Doyle, Jessica Izzo, Ken Knight, Paul Seidel, Radhika Ramesh, John Stewart, Michael Labombarda, Tracy Castleberry

ALSO PRESENT

Amanda Madigan, Matt O'Connor, Daniel Waldman

PUBLIC ATTENDEES

3 Pittsford Mendon High School Students

ABSENT

Pam Burch

ABSTRACTS SIGNED

\$ 14,137.65

Board President Michael Labombarda called the meeting to order at 7:01 PM.

MINUTES

- **Ken Knight moved to approve the March 13, 2019 meeting minutes as written. Jessica Izzo seconded the motion, which carried.**

HIGH SCHOOL LIAISON REPORT

- Daniel Waldman reported that focus group transcripts for '24 in 4 for More' have been submitted to marketing for review.
- The Diversity Audit collaborative team plans to establish a format to evaluate library collections for all schools in the district.

TOWN LIAISON REPORT

- Matt O'Connor reported that Community Choice Aggregation proposal responses were due Friday, April 5th. The next step is selecting an administrator who will seek out an electricity supplier to provide service using sustainable sources at a competitive rate.
- The lighting project along East Avenue is well underway.
- There are many spring events at the library including a visit from Seneca Park Zoo's Wegmans ZooMobile on Thursday, April 18th from 10:00 -11:00 am. The Spring Book Sale is scheduled for Friday, May 3rd through Sunday, May 5th.
- Pittsford Village will host an Arbor Day & Environmental Awareness Celebration on Saturday, April 27th from 11:00 am – 1:00 pm. The event is sponsored in partnership with the Town of Pittsford and will take place at Village Hall.

- The new Integrated Pest Management program was presented to the public on March 7th. It reviewed ground and field maintenance practices with a view to reducing further the Town's minimal use of non-organic pesticides.
- Petitions are available for residents to establish neighborhood refuse districts to negotiate with service providers.

LIBRARY DIRECTOR REPORT

- Amanda Madigan reported on program highlights and the success of the circulating board game collection.
- New book bags are circulating and the logo continues to be received well by patrons. Teen volunteers helped process the bags during Teen Community Service.
- The Attica High School Book Club returned for a library field trip and participated in a break-in box activity organized by Young Adult Librarians Elizabeth Beardslee and Laura Richardson.
- The library is celebrating National Library Week with games and prizes for all ages. Rochester Regional Library Council has competitions for patrons to vote for their favorite libraries and library staff.
- Librarians Vinise Bobrov and Laura Richardson participated in Jefferson Road Elementary School's STEAM Day event.
- **Amanda thanked the board for approving the 2018 New York State Report submission via email vote.**
- The 2018 Annual Report was distributed and will be made available to the public on the website.
- Advocacy efforts were successful in preventing proposed budget cuts to New York State library aid.
- Pittsford's Community Survey will be available to residents this month. Amanda thanked Michael Labombarda for assisting with the library portion of the survey.
- Staff attended Hostile Event Training this month.
- **The library is scheduled for painting and carpet installation. To provide sufficient time for the project and minimize disruption to service the library will close Friday, May 24th and Tuesday, May 28th. Paul Seidel moved to approve the library closure for the dates proposed to allow for the scheduled building maintenance. Ken Knight seconded the motion, which carried.**

NEW BUSINESS

- The 2019 Town Budget was discussed and determined to be on target.
- Director and Trustee Goals were discussed.
- **The 2020 Holiday Schedule was distributed for review. Ken Knight motioned for the schedule to be approved as written, Jessica Izzo seconded; motion carried.**

ONGOING BUSINESS

- Radhika Ramesh reported that the Long Range Plan Committee will meet this month and report at the May Trustee meeting.

Michael Labombarda called for adjournment to Executive Session at approximately 8:45 pm. With no further business, the meeting adjourned at 9:00 pm.

Respectfully Submitted,
Lori O'Connor
Library Clerk

OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY