

**PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
FEBRUARY 10, 2021**

PRESENT

Farrah Ritter, Chris Hall, Michael Labombarda, Tracy Castleberry, Paul Seidel, Radhika Ramesh, Mary Doyle, Lori Lusk

ALSO PRESENT

Adam Traub, Ethan Minnella, Amanda Madigan, Pam Burch

PUBLIC ATTENDEES

None

Board President Tracy Castleberry called the meeting to order at 7:00 PM and introduced Adam Traub, Associate Director of Monroe County Library System.

TRUSTEE MCLS MEETING

- Adam Traub presented the MCLS Member Library Trustee Orientation.

Trustee President Tracy Castleberry shared comments of appreciation on behalf of the board for retiring trustee Michael Labombarda and his ten years of dedicated service.

Deputy Supervisor Kate Bohne Munzinger read aloud the Town Supervisor's Commendation honoring Michael.

ABSTRACTS

- **Radhika Ramesh moved to approve the \$ 8,027.82 voucher abstract. Mary Doyle seconded the motion which carried.**

MINUTES

- **Chris Hall motioned for approval of the January 13, 2021 meeting minutes. Michael Labombarda seconded. Motion carried.**

FRIENDS LIAISON REPORT

- Pamela Burch reported that weekly themed hall sales continue to be successful.
- Keep an eye on the website, <http://www.pittsfordlibraryfriends.com> for information about upcoming two day book sales this March, April, and May.
- The Friends Executive Board is considering realignment of membership terms and the dues structure.

HIGH SCHOOL LIAISON REPORT

- Ethan Minnella reported that students have settled into routines successfully. Hybrid learning will continue through the end of the 2020/2021 school year.
- Senior Inquiry research projects continue and exam planning is underway.
- Diversity audits are ongoing and trustees are reminded that Pittsford Sutherland Librarian Brian Regan is available to present if scheduling allows.

TOWN LIAISON REPORT

- Kate Bohne Munzinger updated trustees about Town of Pittsford's support of solar energy as a member of Monroe Community Power.
- Recruitment for the Equity Advisory Committee continues.
- See <http://townofpittsford.org/townboard> for more information and meeting schedules.

LIBRARY DIRECTOR REPORT

- Amanda Madigan announced the resignation of Youth Services Library Assistant Hillary McShea.
- Plans are underway to expand library hours starting March 15th.
- The library furniture replacement project funding update will be presented at the next Town of Pittsford board meeting.
- Wall Street Journal digital edition will be added to the library's digital collection.
- Trustee shadowing will be revisited as COVID pandemic guidelines allow.
- Sexual harassment prevention training links are being emailed. Staff trainings are underway.
- The New York State Annual Report for Public and Association Libraries is being prepared for April 1st. A draft will be presented at the March trustee meeting.
- Information about New York Library Association Public Library Services Sessions will be shared. Advocacy day is coming up this February 24th.
- American Library Association Midwinter Meetings and Exhibits were held virtually this year. Amanda shared comments about participants and sessions attended.
- **A motion was requested for removal of the following broken and worn reading tables from fixed assets: 013284, 013285, 013289, 013291, 013292, 013293, and 013295. Paul Seidel moved to approve the fixed asset disposals. Farrah Ritter seconded the motion which carried.**

Tracy Castleberry called for the meeting's adjournment at 8:25 pm.

Respectfully Submitted,
Lori O'Connor
Library Clerk

OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY